

**POLK COUNTY BOARD**  
**SPECIAL MEETING**

**MEETING LOCATION:**

**GOVERNMENT CENTER, 612 N. BROADWAY, CROOKSTON, MN**  
**COUNTY BOARD ROOM #234A**  
**AGENDA**

**SEPTEMBER 22, 2021**

- 8:00 A.M.**                    **MEETING OPEN/CONVENE**  
**CALL TO ORDER**  
**PLEDGE ALLEGIANCE TO FLAG**  
**REVIEWAL & APPROVAL OF THE AGENDA**
- 2022 DEPARTMENT BUDGET REVIEWS**
- 8:15**                            **SARAH REESE – DIRECTOR OF PUBLIC HEALTH**  
1. Review of 2022 Public Health Department Budgets
- 9:15**                            **ANDREW LARSON – DIRECTOR OF TCCC**  
1. Review of 2022 Tri-County Community Corrections Department Budget
- 10:00**                         **EVAN BRUGGEMAN – DIRECTOR OF MIS**  
1. Review of 2022 Management Information Systems Department Budget
- 10:30**                         **ALECIA HELMS – HUMAN RESOURCES DIRECTOR**  
1. Review of 2022 Human Resources Department Budget
- 11:00**                         **RON DENISON – FINANCE DIRECTOR**  
1. Review of 2022 Finance Department Budget
- 11:30**                         **LUNCH BREAK**
- 1:00 P.M.**                    **MICHELLE COTE – TAXPAYER SERVICE CENTER**  
1. Review of 2022 TPSC Department Budgets
- 2:00**                            **JIM TADMAN – SHERIFF**  
Review of 2022 Sheriff’s Department Budget
- 3:00**                            **CHUCK WHITING – COUNTY ADMINISTRATOR**  
1. Budget Summary and Review  
2. Draft Resolution (2021-XX) Setting the Preliminary 2022 Preliminary Property Tax Levy
- 4:30**                            **ADJOURN**

If you need any type of accommodation to participate in the Polk County Board meeting, please contact Chuck Whiting at (218) 281-5408 by noon Thursday. This board agenda is subject to change without notice.



## Board of Commissioners

Polk County Government Center  
612 N Broadway – Room 211  
Crookston, MN 56716-1452

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TO: POLK COUNTY BOARD OF COMMISSIONERS

FROM: CHUCK WHITING, POLK COUNTY ADMINISTRATOR

MEETING DATE: September 22, 2021

AGENDA ITEM: Draft Resolution (2021-XX) Setting the Preliminary 2022

### Property Tax Levy

SUMMARY: At the end of the two days of department budget reviews, the Board should discuss where it would like the 2021 preliminary levy set for its September 28 Board meeting.

1. My recommendation at this point is to set the preliminary levy at a 5.0% increase over 2021, with the understanding that the final levy objective should be closer to a 3.0% increase shown on the draft levy resolution.

**ACTION REQUESTED:** No action required, discussion only.

**Fourteen Year Tax Levy Increases Comparison 2008 to 2022**

	<b>Levy Year</b>	<b>Gross Levy</b>	<b>-</b>	<b>County Program Aid</b>	<b>=</b>	<b>Net Levy</b>	
<i>base year</i>	<b>2008</b>	\$ 19,190,935	\$	1,509,677	\$	17,681,258	
	<b>2009</b>	\$ 20,070,592	\$	1,728,314	\$	18,342,278	
	<b>2010</b>	\$ 20,031,766	\$	1,446,581	\$	18,585,185	
	<b>2011</b>	\$ 20,314,789	\$	1,417,670	\$	18,897,119	
	<b>2012</b>	\$ 20,598,246	\$	1,417,670	\$	19,180,576	
	<b>2013</b>	\$ 20,779,779	\$	1,119,689	\$	19,660,090	
	<b>2014</b>	\$ 21,313,516	\$	1,260,224	\$	20,053,292	
	<b>2015</b>	\$ 21,761,154	\$	1,106,263	\$	20,654,891	
	<b>2016</b>	\$ 22,220,232	\$	843,587	\$	21,376,645	
	<b>2017</b>	\$ 22,860,841	\$	843,196	\$	22,017,645	
	<b>2018</b>	\$ 23,781,233	\$	991,760	\$	22,789,473	
	<b>2019</b>	\$ 24,627,431	\$	1,096,702	\$	23,530,729	
	<b>2020</b>	\$ 25,530,404	\$	1,230,433	\$	24,299,971	
	<b>2021</b>	\$ 26,430,689	\$	1,430,689	\$	25,000,000	
	<b>2022</b>	\$ 27,644,403	\$	1,394,403	\$	26,250,000	<b>PRELIMINARY LEVY</b>

	<b>Increase(decrease) Over prior year</b>		<b>Increase over Prior year</b>	
	<b>Gross Levy</b>		<b>Net Levy</b>	
<b>2009</b>	\$ 879,657		\$ 661,020	3.738535%
<b>2010</b>	\$ (38,826)		\$ 242,907	1.324301%
<b>2011</b>	\$ 283,023		\$ 311,934	1.678401%
<b>2012</b>	\$ 283,457		\$ 283,457	1.500001%
<b>2013</b>	\$ 181,533		\$ 479,514	2.499998%
<b>2014</b>	\$ 533,737		\$ 393,202	2.000001%
<b>2015</b>	\$ 447,638		\$ 601,599	3.000001%
<b>2016</b>	\$ 459,078		\$ 721,754	3.494349%
<b>2017</b>	\$ 640,609		\$ 641,300	3.000003%
<b>2018</b>	\$ 920,392		\$ 771,528	3.504087%
<b>2019</b>	\$ 846,198		\$ 741,256	3.252625%
<b>2020</b>	\$ 902,973		\$ 769,242	3.269095%
<b>2021</b>	\$ 900,285		\$ 700,029	2.880781%
<b>2022</b>	\$ 1,213,714	<b>Proposed Preliminary Levy</b>	\$ 1,250,000	5.000000%
<b>Total annual increases</b>	\$ 8,453,468		\$ 8,568,742	
<b>Average Increase</b>	\$ 603,819		\$ 612,053	<b>2.867299%</b>

POLK COUNTY  
BOARD OF COMMISSIONERS

**Setting Preliminary 2022 Property Tax Levy**  
**RESOLUTION 2021-XX**

Commissioner \_\_\_\_\_ offered the following resolution (2021-XX):

WHEREAS, The Minnesota State Legislature passed and the Governor of the State of Minnesota signed into law, Minnesota Laws 2001, Special Session Chapter 5, and;

WHEREAS, M.S. 275.065, sub. 1 requires local taxing authorities in the State of Minnesota to establish a proposed levy on or before September 30, 2021 for taxes payable in 2022, and;

NOW THEREFORE BE IT RESOLVED, By the Board of County Commissioners of Polk County that the proposed statement of expenses and anticipated receipts on file in the office of the County Administrator, for the year 2021, be and they hereby are preliminarily accepted by this Board as a proposed budget for Polk County for the year 2022 dated September 22, 2021 and that the proposed levy on the taxable property for Polk County for Year 2021 payable in 2022 be ***preliminarily*** set as follows:

**[2021 levy is \$25,000,000]**

Net Levy	Option 1	\$25,750,000 (+3%) (an increase of \$750,000)
	Option 2	\$26,000,000 (+4.0%) (an increase of \$1,000,000)
	Option 3	\$26,250,000 (+5.0%) (an increase of \$1,250,000)
	Option 4	\$26,500,000 (+6.00%) (an increase of \$1,500,000)

Commissioner \_\_\_\_\_ seconded the foregoing resolution and it was declared adopted upon the following vote: YEAS: \_\_\_\_\_ NAYS: \_\_\_\_\_

STATE OF MINNESOTA    )  
                                          ) ss.  
COUNTY OF POLK        )

I, Charles S. Whiting, County Administrator to and Clerk of the Polk County Board of Commissioners do hereby certify that I have compared the foregoing resolution with the original resolution filed in my office on the **28th day of September, 2021** and that the same is a true and correct copy of the

whole thereof.

WITNESS my hand and Official Seal of Polk County at Crookston, Minnesota this 28th day of September 2021.

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Charles S. Whiting  
County Administrator  
Clerk of the Board