

Pursuant to motion of adjournment the Polk County Board of Commissioners met in regular session at 10:00 o'clock a.m., September 18, 2012 in the Commissioners Room, Government Center, Crookston, MN. Members present: Commissioner William Montague, Commissioner Craig Bunes, Commissioner Warren Strandell, Commissioner Warren Affeldt, Commissioner Don Diedrich and John P.Schmalenberg, County Administrator, Clerk of the Board and Charles Whiting County Administrator. Others present: Judith H. Luetjohann, Deputy Clerk of the Board, and Linsey Stadstad, HR.

A motion was made by Commissioner Affeldt seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the agenda and consent agenda for September 18, 2012:

1. Approve Commissioner Warrants: General Revenue Fund, \$119,149.08; Public Works Fund, \$125,398.18; Public Safety Fund, \$31,104.18; Public Health Fund, \$29,265.45; Forfeited Tax Sale Fund, \$841.29; Special Assessments (Ditch) Fund, \$15,455.18; Environmental Services Fund, \$80,681.19; Resource Recovery Fund, \$73,518.85; Landfill Fund, \$35,295.78; Per diems, \$1,200.00; Meal Reimbursements, \$102.07.
2. Approve August 28 and September 4, 2012 minutes.
3. Approve payment to Terrie Johnson/Assessor's Office in the amount of \$168.72 for mileage expenses.
4. Approve payment to Schulz Carpeting, Crookston, MN in the amount of \$15,683.00 for carpeting/materials for the Highway Department.
5. Approve payment to Hewlett-Packard Co., Chicago, IL in the amount of \$3,071.50 for various computer equipment.
6. Approve payment to Insight Technologies, Inc., Grand Forks, ND in the amount of \$539.72 for computer equipment/supplies.
7. Approve payment to Morris Electronic, Morris, MN in the amount of \$10,587.94 for labor and computer equipment.
8. Approve payment to Saturn Systems, Inc., Duluth, MN in the amount of \$195.00 for Web Site Modifications.

Michelle Cote, Director of Property Records came before the Board with matters pertaining to her department. A motion was made by Commissioner Bunes seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the levies for Maple Lake Improvement District, Union/Lake Improvement District, and the Fosston, Crookston and Fertile Ambulances. A motion was made by Commissioner Diedrich seconded by Commissioner Affeldt and adopted by unanimous vote of the Board to authorize the posting of an Appraiser Tax Officer position in the Assessment Division of the Tax Payer Service Center.

Michael Pearce came before the Board with a Petition for traffic control in the City of McIntosh along CR # 8 in McIntosh from State Highway #2 north to the City limits or CR #30.

Richard Sanders, Polk County Highway/Ditch Engineer came before the Board with matters pertaining to his department. A motion was made by Commissioner Diedrich, seconded by Commissioner Bunes and adopted by unanimous vote of the Board to accept the petition on CD

42 in Brislet Township and Farley Township and appoint Richard Sanders as Ditch Engineer and authorize the work to be done. A motion was made by Commissioner Diedrich, seconded by Commissioner Affeldt and adopted by unanimous vote of the Board to approve the roof repair of the Fosston Storage Shed by Roy Abraham Construction in the amount of \$14,526.00. A motion was made by Commissioner Affeldt, seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the Sign Quote by Newman Traffic in the amount of \$11,291.56 (low quote).

Mr. John Schmalenberg and Mr. Charles Whiting, County Administrators came before the Board with matters pertaining to their department. A motion was made by Commissioner Strandell, seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to designate Charles Whiting/Administrator to sign checks and other documents for the County beginning October 1, 2012.

The following resolution (2012-9-46) was offered by Commissioner Affeldt:

THEREFORE BE IT RESOLVED, That pursuant to Minnesota Statute 273.061 the Polk County Board of Commissioners hereby re-appoints Robert L. Wagner as Polk County Assessor for a four-year term of office to begin January 1, 2013 and to end December 31, 2016.

Commissioner Diedrich seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Strandell, Affeldt, and Diedrich. NAYS: Bunes.

A motion was made by Commissioner Strandell, seconded by Commissioner Bunes and adopted by unanimous vote of the Board to approve the Justice Center Front Door Security Agreement and authorize the Chairman of the Board and County Administrator to sign said Agreement. A motion was made by Commissioner Affeldt, seconded by Commissioner Bunes and adopted by unanimous vote of the Board to approve the FY 2013 State of Minnesota Board of Water and Soil Resources Natural Resources Block Grant Agreement in the amount of \$85,909.00 and authorize the Chairman of the Board to sign said agreement. The Board received an update on the Budget Status and the LEC Remodeling Bid Status. A motion was made by Commissioner Diedrich, seconded by Commissioner Strandell and adopted by unanimous vote of the Board to reject all bids for the LEC Remodeling project and return all bid bonds. A motion was made by Commissioner Affeldt, seconded by Commissioner Bunes and adopted by unanimous vote of the Board to authorize re-advertising for bids for the remodeling of the LEC. A discussion was held on the County Board Budget. A motion was made by Commissioner Diedrich, seconded by Commissioner Bunes and adopted by unanimous vote of the Board to approve payment to Beta in the amount of \$595.00 for carbon dioxide stack monitoring for the Incinerator.

A motion was made by Commissioner Affeldt seconded by Commissioner Strandell and adopted by unanimous vote of the Board that the following Commissioner Warrants were approved:

**COMMISSIONER WARRANTS
DATED 09/21/2012
APPROVED 9/18/2012**

VENDOR NAME	AMOUNT
ADVANCED TIRE & AUTO SERVICE	482.84
AE POWER SERVICES	8,625.00
ALTRU CLINIC	1,140.00
AMERICAN SERVICES CORP	27,150.00
AMERIPRIDE LINEN	598.66
AMERIPRIDE LINEN & APPAREL	1,380.79
ANGUS COOP ELEVATOR ASSN	7,039.10
B & E MEATS	454.00
BEMIDJI STEEL COMPANY INC	320.81
BEMIDJI WELDERS SUPPLY	347.21
BERT'S TRUCK EQUIP OF MOORHEAD	1,366.63
BIERMAIER STRIPING	450.00
BIG JIM'S E-SIDE TIRE INC	1,009.06
BOB'S LAWN CARE	924.12
BORDER STATES ELECTRIC SUPPLY	633.03
BRANDNER PRINTING	477.16
BRAUN INTERTEC CORP	8,000.00
BRIGGS CORPORATION	494.40
BURGGRAFS ACE HARDWARE	1,399.25
TAMMIE CAMPBELL	1,310.00
CARDINAL HEALTH	1,665.66
CARQUEST AUTO PARTS STORES	4,483.87
CHADER BUSINESS EQUIPMENT	927.68
CHILLER SYSTEMS INC	320.00
CITY OF FERTILE	909.46
CLARK DAILEY CONSTRUCTION	15,050.00
COLE PAPERS INC	952.55
COMM OF TRANSPORTATION	10,325.10
MICHELLE COTE	500.37
CRA PAYMENT CENTER	4,166.77
CROOKSTON CITY	3,000.00
CROOKSTON DAILY TIMES	860.50
CROOKSTON FUEL COMPANY	6,524.61
CROOKSTON IMPLEMENT	2,924.03
CROOKSTON WELDING & MACHINE	377.79
CSP DELIVERY	1,191.16
D & M DISTRIBUTING	1,150.70
DAKOTA SUPPLY GROUP	352.33
DFC CONSULTANTS LTD	337.50
DON DIEDRICH	675.07
DODA'S HARDWARE HANK	449.47
EASTSIDE TRAVEL PLAZA	2,573.43
EIDE BAILLY	705.00
ELECTION SYSTEMS & SOFTWARE IN	7,407.41
EMERSON NETWORK POWER	2,402.75
ESSENTIA HEALTH FOSSTON	498.22
FERTILE EARLY CHILDHOOD INITIA	600.00
AMY FIALA	386.13
BRIAN FOLDEN	1,144.91

FORENSIC SOLUTIONS LLC	2,256.06
FRONTIER PRECISION INC	1,547.55
GCR TIRE CENTERS	696.95
KATHY GIRDLER	855.59
GLADEN CONSTRUCTION INC	4,256.50
GOLDEN ELECTRONIC	2,613.69
JAMES HALEY	567.53
MARLEY HANSON	604.68
MELISSA HAYES	762.53
HEPPNER CONSULTING INC	1,101.11
HEWLETT PACKARD COMPANY	988.25
HIGHWAY SAFETY ZONE	529.03
HOMETOWN MANAGEMENT INC	3,952.00
HONEYWELL INTERNATIONAL INC	5,108.16
INSIGHT TECHNOLOGIES	328.11
J & S GRAVEL INC	552.10
JIM'S QUALITY FLOOR SERVICE	347.34
JOHN DEERE FINANCIAL	835.45
JT'S STATION	2,843.00
PHILLIP JUVE	405.08
K & L INC	2,006.73
KEEPRS INC	1,265.99
SARAH KELLER REESE	387.64
KIMBALL MIDWEST	516.31
KRIS ENGINEERING	4,800.65
KROX	734.50
MARK LANDSVERK	712.70
LAWSON PRODUCTS INC	589.55
LENES SAND & GRAVEL INC	63,171.00
LEPIER OIL COMPANY INC	19,126.47
LIBERTY TIRE - MN	5,314.08
LINDSETH GARBAGE SERVICE	1,234.41
LITTLE FALLS MACHINE INC	374.91
LYLE SIGNS INC	1,854.92
M R SIGN COMPANY	10,019.53
M&C PRODUCTS ANALYSIS	515.00
MAINTENANCE ENGINEERING LTD	454.84
MARTIN MECHANICAL DESIGN INC	2,487.00
MAYO MANUFACTURING CO	2,867.98
MCCC MI 33	2,052.00
SAM MELBYE	424.03
MENTOR CONVENIENCE STORE	320.03
ARLA MEYER	335.88
MIDWEST PLAYSCAPES INC	2,669.20
MILLERS BUILDING CENTER	573.37
MINNESOTA SHERIFFS' ASSOCIATIO	400.00
MINNESOTA SUPREME COURT	329.00
MN OFFICE OF ENTERPRISE TECH	1,767.00
MORRIS ELECTRONICS INC	5,957.40
NAPA CROOKSTON WELDING	2,255.01
NATRONX TECHNOLOGIES LLC	16,584.08
NEW FLYER	411.75
NORTH AMERICAN SALT CO	4,921.56
NORTH COUNTRY BUSINESS PROD	3,433.40

NORTHERN LUMBER	658.21
NORTHSIDE EXPRESS	6,406.59
NOVA FIRE PROTECTION INC	440.00
NW MN HOUSEHOLD HAZARDOUS	2,541.99
WESLY OIAN	375.18
TERRI OLIVER	393.01
LARRY ORVIK	807.52
PEACHTREE BUSINESS PRODUCTS	1,227.00
PEMBERTON SORLIE RUFER & KERSH	12,425.64
MELISSA PERREAULT	1,156.62
PETERSON SHEET METAL	3,197.00
POLK COUNTY ADMINISTRATOR	3,939.64
POLK COUNTY HIGHWAY DEPARTMENT	11,635.85
POLK COUNTY TRANSFER STATION	628.95
POWERPLAN OIB	2,561.35
PRAXAIR DISTRIBUTION INC	703.21
QUILL CORPORATION	591.58
RACHELS'S CHALLENGE STORE	510.97
RDO TRUCK CENTERS	1,347.08
REGIONAL SANITATION SERVICE IN	852.97
RICHARD RUDE ARCHITECTURAL INC	17,787.25
SALEM MOTORS INC	581.09
SANDERS 1907	802.43
SANOFI PASTEUR INC	2,309.06
SIMPLEXGRINNELL	921.50
SNAP-ON TOOLS	3,739.56
SPRINGSTED INC	17,328.06
LINSEY STADSTAD	338.38
WARREN STRANDELL	490.22
TAC 10 INC	10,000.00
THE DOOR GUY	642.56
TITAN MACHINERY	2,466.94
TODD'S TIRE SERVICE INC	2,053.04
TOWN & COUNTRY PLMG & HTG	5,879.74
UNIFORMS UNLIMITED	756.38
VALLEY ELECTRIC OF CROOKSTON L	956.79
VERIPIC INC	366.00
VIBCO INC	386.43
VOYAGER FLEET SYSTEMS	5,599.08
ROBERT WAGNER	945.57
WALLWORK TRUCK CENTER	626.55
WENCK ASSOCIATES INC	22,554.37
WIDSETH SMITH NOLTING & ASSOC	2,315.10
WILBUR ELLIS CO	6,408.41
MARK WORSHEK	2,475.00
YE OLE PRINT SHOPPE	433.70
ZIEGLER INC	3,226.38
152 PAYMENTS LESS THAN \$300	17,436.07
FINAL TOTAL.....	\$510,709.18

The Board adjourned for lunch.

The Board spent the afternoon discussing the 2013 budgets.

With no further business the Board adjourned to reconvene at 8:00 o'clock a.m., September 25, 2012.

William R. Montague, Chairman

ATTEST:

John P. Schmalenberg, County Administrator
Clerk of the Board