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Polk County
Planning Commission
March 28, 2014

Call to Order: 9:00 A.M.

Members in Attendance: Kerry Winkelmann, Donovan Wright, Rolland Gagner, Osmund Moe, Wayne Melbye, Robert Franks, Don Diedrich, Courtney Pulkrabek, Arlet Philips and Mike Powers.

Members Absent: Dennis Yell

Also Present: Polk County Environmental Services' staff: Josh Holte & Michelle Erdmann

Minutes: A motion was made to approve the minutes from January 24, 2014 by Franks. Second by Moe. All in favor.

Updates: Erdmann handed out copies of the County Ethics policy to all board members in attendance and asked that they sign the paper showing that they received the policy. That sheet will be turned into the Administrators office.

Holte handed out updated Polk County Zoning Ordinances to all members.

Boundary Commission: this is a possible new committee forming in Polk County. Information will be presented to the County Board next week to see if they are in favor of forming such a committee. If they are, the tentative first meeting of the Boundary Commission would be on April 25, 2014. This committee would be set up to work out/deal with areas that have issues with property lines/boundaries. Polk County is aware of several in the lakes area that need to be addressed. Each time the Commission is formed, different people may be chosen as members, based on where the land is located. For the possible first group, we would be looking to have Winkelmann, Yell, Powers, Gagner and Franks be on the Commission. They would be joined with Michelle Cote, Rob Wagner, Nathan Smith and Holte.

Public Hearing: Conditional Use Permit Cross Lake Tilberg Park Parcel #57.00153.00

Winkelmann read the notice of the hearing and turned the meeting over to Holte.

Holte said that the applicant is requesting to add additional sites to the existing campground on a portion of 21.5 acres. The campground addition would bring the total number of campsites up to 34. PCZO requirements for a campground are found in Section 18.2760, 13.7024 and 18.4000 which Holte went over.

The campground expansion would be in the Shoreland District of Cross Lake and Perch Lake. The new camp sites would be located at least 150 feet from the ordinary high water mark of both lakes. The current campground is licensed by MDH to have 30 camp sites. The applicant would like to expand their campground with up to 6 new sites.

The County has insurance for the campground through MCIT. The campground would also like to build a new bathhouse and hook water and sewer lines up to a majority of the campsites. A new septic system will be constructed for the campground. The site will have electrical hookups for a majority of the sites.

Road and access to the campground and to the proposed sites has already been established. The Minnesota Department of Health/Minnesota Department of Labor and Industry permits campgrounds and has many regulations which affect the design/layout of the lots/septic/water. MDH/MN Labor and Industry will not issue permits until Polk County has processed their CUP.

Holte stated that the DNR doesn't have any concerns with the proposed expansion. Holte then went over slides showing the property and its location. Campground rules, emergency response information and sketches of the property were also shown.

Gagner asked about a current bathhouse. Randy Rue, neighbor, said that there used to be one, but it was tore down years ago.

Pulkrabek asked if the sites were seasonal or weekenders? Randy Rue said he believes there are about 10 seasonal sites. Gagner asked about a caretaker for the campground since it is County owned. Randy Rue said there is a gentleman that lives nearby. He does a great job and has been there for 7 or more years. He is on site every weekend and randomly throughout the week.

Powers asked about possible future expansion and the sewer being sized for that. Holte said that he believes the sewer would be sized for what will be there now. Illane Rue, Queen Township stated that the township is all for this CUP request. It is a nice well run facility and they urge the Board to approve the request.

Randy Rue suggested maybe having some dust control done. He does it in front of his property and thinks it would be a good thing to do within the campground.

Gagner made a motion to recommend approval to the County Board with staff conditions and suggesting that dust control be looked at. Second by Powers. All in favor.

This will go before the County Board on April 1, 2014 for final approval.

Winkelmann adjourned the meeting. Next meeting is April 25, 2014.