

Polk County
Planning Commission
October 24, 2014

Call to Order: 9:00 A.M.

Members in Attendance: Kerry Winkelmann, Donovan Wright, Rolland Gagner, Dennis Yell, Robert Franks, Don Diedrich, Osmund Moe, Courtney Pulkrabek, Arlet Philips, and Mike Powers.

Members Absent: Wayne Melbye.

Also Present: Polk County Environmental Services' staff: Josh Holte & Michelle Erdmann.

Minutes: A motion was made to approve the minutes from October 3, 2014 by Powers. Second by Gagner. All in favor.

Public Hearing: Conditional Use Permit Kris Svaleson Parcel #32.00241.00

Winkelmann read the notice of the hearing, waiving reading the full legal, and turned the meeting over to Holte.

Holte stated that the applicant is requesting a Conditional Use Permit (CUP) to hook a new septic system to an accessory structure located on his riparian lot on Maple Lake.

PCZO requirements are found in Section 18.2225 E and states: No septic systems installed for use in an accessory structure without a CUP.

The applicant owns a riparian lot on Maple Lake that is 14,625 square feet in size. The applicant received a permit this summer to build a 20'x 40' garage. The applicant would now like to connect the new structure to a new septic system. The structure met all required setbacks and the new septic system must meet all setbacks as well. We received a copy of a new septic design. The system will be a holding tank and a holding tank servicing agreement is on file with PCPZ.

The existing septic system for the cabin was inspected this summer and is compliant. The applicant will be required to complete and record a no guesthouse waiver.

Diane Rosenberg, MLID, stated that they have no problems with the applicant's request.

Holte then went over slides showing the property and its location. Staff is recommending approval of the CUP with the following conditions:

- 1.) No guest house uses – applicant shall have furnished evidence of having recorded the signed guest house waiver with the property deed before the septic permit is issued.

The applicant stated that the guest house waiver has been signed, notarized and recorded. Yell asked how long after a permit is issued will the accessory structure be checked for guest house use? Holte said they are setting up a schedule/program to do them annually. The office has already started checking on past ones.

A motion to recommend approval with staff conditions to the County board was made by Powers.
Second by Philips. All in favor.

Old business:

We are still waiting on stuff regarding the plats that were brought before you the last couple months. The Boundary Commission #2 is looking at a possible meeting Nov 18th. Holte is having a conference call with the DNR on October 28th and if that goes well the public hearing will be held Nov 18th. The other property line/shed issues have been resolved.

9:10 a.m. - Meeting Adjourned