

Pursuant to motion of adjournment the Polk County Board of Commissioners met in regular session at 8:00 o'clock a.m., October 2, 2012 in the Commissioners Room, Government Center, Crookston, MN. Members present: Commissioner William Montague, Commissioner Craig Bunes, Commissioner Warren Strandell, Commissioner Warren Affeldt, Commissioner Don Diedrich and Charles Whiting, County Administrator, Clerk of the Board. Others present: Jack Schmalenberg, County Administrator, Michelle Cote, Director of Property Records & Deputy Clerk of the Board.

A motion was made by Commissioner Affeldt seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the agenda and consent agenda for October 2, 2012:

1. Approve Auditor Warrants.
2. Approve the September 18, 2012 minutes.
3. Approve payment to Card Member Services, St. Louis, MO in the amount of \$6,540.96 for credit card purchases.
4. Approve payment to MN County Attorneys Association, St. Paul, MN in the amount of \$95.00 for Registration Fees for an Assistant County Attorney to attend the CHIPS Basic Conference in October, 2012.
5. Approve payment to Ruttger's Bay Lake Lodge, Deerwood, MN in the amount of \$254.36 for Lodging Fees for an Assistant County Attorney to attend the CHIPS Basic Conference in October, 2012.
6. Approve Change Order No. 4/C.L. Linfoot Co., Grand Forks, ND in the amount of \$608.20 for the Polk County Highway Building.
7. Approve Certificate of Performance – Project No. C.P. 112-00-00 – Thygeson Construction – Maintenance Gravel Hauling – Total Value of Work \$163,510.15 – Original Contract Amount \$242,650.00.

Greg Widseth, Polk County Attorney came before the Board with matters pertaining to his department.

The following resolution (2012-10-50) was offered by Commissioner Diedrich:

NOW THEREFORE BE IT RESOLVED, By the Board of County Commissioners of Polk County that Polk County join the Class Action Law Suit being led by Hennepin County Fannie Mae/Freddie Mac lending agencies.

Commissioner Affeldt seconded the foregoing Resolution and it was declared adopted upon the following vote: YEAS: Bunes, Strandell, Affeldt and Diedrich, NAYS: None

Barb Erdman, Polk County Sheriff came before the Board with matters pertaining to her department. An update regarding dispatch personnel was given. A motion was made by Commissioner Affeldt seconded by Commissioner Strandell and adopted by unanimous vote of the Board to authorize entering into a MN Internet Crimes Against Children Task Force Joint Powers Agreement with the MN Bureau of Criminal Apprehension.

The following resolution (2012-10-51) was offered by Commissioner Affeldt:

BE IT RESOLVED, That the Polk County Sheriff's Office is authorized to enter into a Minnesota Internet Crimes Against Children Task Force (MICAC) Joint Powers Agreement with the Minnesota Bureau of Criminal Apprehension.

BE IT FURTHER RESOLVED, That Sheriff Barb Erdman is hereby authorized to execute and sign this Joint Powers Agreement and any amendments thereto, as are necessary to implement the program on behalf of Polk County.

Commissioner Strandell seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Bunes, Strandell, Affeldt and Diedrich. NAYS: None.

Josh Johnston, Planning and Zoning Administrator came before the Board with matters pertaining to Planning and Zoning. A motion to approve the Conditional Use Permit (Res. 2012-10-51a) for Minnkota Power (13.00220.00 & 13.00221.00) was offered by Commissioner Strandell seconded by Commissioner Bunes and adopted by unanimous vote of the Board. A motion was made by Commissioner Affeldt seconded by Commissioner Bunes and adopted by unanimous vote of the Board to approve the Preliminary Plat for Simon Addition.

Jon Steiner, Environmental Services Officer came before the Board to discuss Landfill Equipment rental. A motion was made by Commissioner Strandell seconded by Commissioner Affeldt and adopted by unanimous vote of the board to authorize the rental of the shredding equipment. Mr. Steiner discussed the Transfer Station policies regarding tipping and separation of contaminants.

The following resolution (2012-10-52) was offered by Commissioner Bunes:

WHEREAS, MS Ch. 297H.02 requires certain political subdivisions to identify by Resolution a Market Price for solid waste management tax purposes if the political subdivision subsidizes the cost of Municipal Solid Waste (MSW) disposal at a facility, or directly bills for organized collection of MSW on property tax statements; and

WHEREAS, the political subdivision will be liable for any Solid Waste Management Tax (SWMT) based only on the Market Price identified by Resolution; and

WHEREAS, Market Price is defined in State Statute as the "lowest price available in the area"; and

WHEREAS, Polk County has researched and identified the lowest viable Market Price available in the area; and

WHEREAS, the County of Polk declares the Market Price for all MSW generated in Polk County to be \$39.72 per ton, based upon the lowest price available in the area.

Polk County's identified Market Price includes both the cost per ton-mile for transportation and the cost per ton for disposal, assuming disposal at the Fargo Landfill. All costs were calculated using current hauling and tip fee rates offered in the region.

Commissioner Strandell seconded the foregoing Resolution and it was declared adopted upon the following vote: YEAS: Bunes, Strandell, Affeldt and Diedrich. NAYS: None

Michelle Cote, Director of Property Records and Rob Wagner, Director of Assessment Services came before the Board to discuss the fee schedule for Online Subscription Software. A motion was made by Commissioner Bunes seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to approve the Online Subscription fees as presented. The final watershed levies were presented. A discussion was held with the Board regarding the 2013 budget. An update of the Taxpayer Service Center was given.

Charles Whiting, County Administrator came before the Board with matters pertaining to his department. A motion was made by Commissioner Diedrich seconded by Commissioner Bunes and adopted by unanimous vote of the Board to approve the Agreement between the University of MN and Polk County for Providing Extension Programs Locally and Employing Extension Staff. A motion was made by Commissioner Diedrich seconded by Commissioner Affeldt and adopted by unanimous vote of the Board to approve the Public Defender Contract for the Lease Agreement for the Crookston Office of the Public Defender located in the Polk County Justice Center in the amount of \$1,933.75 per month and for a term of 56 months continuing through June 30, 2017. A motion was made by Commissioner Affeldt, seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the hiring of a replacement for an Eligibility Worker for Social Services. A discussion was held on the status of the 2013 Budget. A Department Head/County Board work session is set for October 23, 2012 in the afternoon.

A motion was made by Commissioner Affeldt seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the following September Commissioner Warrants:

AUDITORS WARRANTS 9/04/2012

VENDOR NAME	AMOUNT
GLENN HALVORSON	1,000.00
INFORMATION SYSTEMS CORP	19,524.89
NET TRANSCRIPTS INC	1,434.30
NORTH COUNTRY SECURITY INC	4,017.13
P C COORDINATED VICTIMS SERVIC	500.00
TRI COUNTY COMMUNITY CORR	4,988.10
UNIVERSITY OF NORTH DAKOTA	5,877.79
VERIZON WIRELESS	468.96
5 PAYMENTS LESS THAN \$300	524.05
FINAL TOTAL.....	\$38,335.22

AUDITOR WARRANTS 9/05/2012

VENDOR NAME	AMOUNT
2 PAYMENTS LESS THAN \$300	30.00
FINAL TOTAL.....	\$30.00

AUDITOR WARRANTS 9/11/2012

VENDOR NAME	AMOUNT
ADVANCED BUSINESS METHODS	9,500.00
ANDERSON BROTHERS	30,338.21
C L LINFOOT CO	52,857.00
CENTURY LINK	1,022.91
EAST POLK SOIL & WATER	357.50
EGF WATER & LIGHT DEPT	1,579.96
FERTILE OIL COMPANY	54,296.91
FOSSTON MUNICIPAL UTILITIES	31,964.88
GARDEN VALLEY TELEPHONE CO	3,480.00
GREAT PLAINS NATURAL GAS CO	303.78
GREATAMERICA LEASING CORP	384.27
INFORMATION SYSTEMS CORP	595.00
MIDCONTINENT COMMUNICATIONS	890.04
MN DEPT OF HEALTH	467.50
MN OFFICE OF ENTERPRISE TECH	1,701.00
NORTH COUNTRY SECURITY INC	3,638.88
NOVA FIRE PROTECTION INC	710.00
ODLAND FITZGERALD,REYNOLDS	957.75
OTTERTAIL POWER CO	4,327.88
POLK COUNTY ADMINISTRATOR	63,268.50
GLENN RAFFERTY	1,400.00
SATHER LAW OFFICE LTD	1,072.65
SWINGEN CONSTRUCTION CO	57,708.13
VERIZON WIRELESS	822.41
WEST POLK SOIL & WATER	357.50
WILD RICE ELEC CO-OP INC	2,621.42
17 PAYMENTS LESS THAN \$300	1,290.86
FINAL TOTAL.....	\$327,914.94

AUDITOR WARRANT 9/12/2012

VENDOR NAME	AMOUNT
BLUE CROSS & BLUE SHIELD OF MN	141,816.00
0 PAYMENTS LESS THAN \$300	.00
FINAL TOTAL.....	\$141,816.00

AUDITOR WARRANTS 9/18/2012

VENDOR NAME	AMOUNT
ALTRU HEALTH SYSTEM	5,306.00
CENTURY LINK	435.27
COLE PAPERS INC	1,643.97
CROOKSTON WATER DEPARTMENT	581.30
EAST GRAND FORKS CITY	3,656.50
FISCHER LAW OFFICE PLLC	1,912.50

GARDEN VALLEY TELEPHONE CO	6,462.42
GREAT PLAINS NATURAL GAS CO	304.08
HALSTAD TELEPHONE CO	9,987.64
KINETIC LEASING	335.27
LENES SAND & GRAVEL INC	15,763.43
LIBERTY BUSINESS SYSTEMS INC	9,256.88
MCINTOSH CITY	1,741.50
MIDCONTINENT COMMUNICATIONS	523.52
LIS MN GIS	740.00
OTTERTAIL POWER CO	448.07
PURCHASE POWER	1,000.00
RJ ZAVORAL & SONS INC	169,512.50
RUST STOCK RASMUSSEN	2,707.50
SAFETY COMPLIANCE SERVICES	975.00
SCHULZ CARPETING	15,683.00
TRI COUNTY COMMUNITY CORR	4,314.66
VERIZON WIRELESS	1,874.10
WARREN VOLUNTEER AMBULANCE SER	833.34
WIDSETH SMITH NOLTING & ASSOC	400.00
9 PAYMENTS LESS THAN \$300	967.37
FINAL TOTAL.....	\$257,365.82

AUDITOR WARRANTS 9/25/2012

VENDOR NAME	AMOUNT
BETA ANALYTIC INC	595.00
BREMER BANK NA	12,200.00
CENTURY LINK	531.89
GARDEN VALLEY TELEPHONE CO	602.23
HAGEN CONSTRUCTION	6,239.49
GLENN HALVORSON	1,000.00
HEWLETT PACKARD COMPANY	3,071.50
INSIGHT TECHNOLOGIES	539.72
LENES SAND & GRAVEL INC	5,858.94
MN STATE TREASURY	10,125.00
MORGAN PRINTING INC	625.97
MORRIS ELECTRONICS INC	10,587.94
OCCUPATIONAL DEVELOPMENT CTR	9,000.00
OTTERTAIL POWER CO	5,842.45
POLK COUNTY	75,869.65
POLK COUNTY ADMINISTRATOR	67,884.17
POLK COUNTY ENVIRONMENTAL SERV	1,130.40
SATHER LAW OFFICE LTD	872.05
SIMPLEXGRINNELL	859.50
TDS METROCOM - MN	837.15
WEST PAYMENT CENTER	1,500.75
LYLE WILKENS INC	157,402.03
10 PAYMENTS LESS THAN \$300	1,063.75
FINAL TOTAL.....	\$374,239.58

With no further business the Board adjourned to reconvene at 10:00 o'clock a.m. on October 16, 2012.

William R. Montague, Chairman

ATTEST:

Charles S. Whiting, County Administrator
Clerk of the Board