

Pursuant to motion of adjournment the Polk County Board of Commissioners met in regular session at 8:00 o'clock a.m., October 23, 2012 in the Commissioners Room, Government Center, Crookston, MN. Members present: Commissioner William Montague, Commissioner Craig Bunes, Commissioner Warren Strandell, Commissioner Warren Affeldt, Commissioner Don Diedrich and Charles S. Whiting County Administrator, Clerk of the Board. Others present: Judith H. Luetjohann, Deputy Clerk of the Board and John P. Schmalenberg, County Administrator.

A motion was made by Commissioner Strandell seconded by Commissioner Affeldt and adopted by unanimous vote of the Board to approve the agenda and consent agenda for October 23, 2012:

1. Approve the October 2 and October 16, 2012 board minutes.
2. Approve payment to Bremer Bank in the amount of \$34,800.00 for the Komptech Shedder Lease for the Fosston Incinerator.
3. Approve payment to Card Member Services, St. Louis, MO in the amount of \$5,949.22 for Credit Card Purchase.
4. Approve for signature the Energy Rebate for Martin Mechanical Design, Inc, Fargo, ND
5. Approve payment to Wal-Mart in the amount of \$9.74 for Landfill Maintenance Supplies.

Michelle Cote, Director of Property Records came before the Board to discuss matters pertaining to his department. A motion was made by Commissioner Affeldt seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to authorize advertising for a Clerk Typist Cashier III position in the Taxpayer Service Center.

Barb Erdman, Polk County Sheriff came before the Board to discuss matters pertaining to her department. Sheriff Erdman presented to the Board the September reports for her department.

Sheriff Erdman and County Engineer Sanders discussed information and pricing of digital traffic/speed signs with the Board for use throughout the County. The Board thought a letter to the communities to see if they would be interested in participating in the program and sharing costs should be sent from the Board.

Phillip Greer, Tri-County Administrator along with Sheriff Erdman discussed with the Board the transport positions according to timeline proposed by Sheriff Erdman. A motion was made by Commissioner Strandell seconded by Commissioner Bunes and adopted by unanimous vote of the Board to approve the timeline for the hiring of three deputies and two transport deputies as proposed by Sheriff Erdman.

Dean Danielski, Chairman of Farley Township came before the Board to discuss a Road Repair Permit for a minimum maintenance road.

Richard Sanders, Polk County Highway/Ditch Engineer came before the Board to discuss matters pertaining to his department. A motion was made by Commissioner Affeldt seconded by Commissioner Bunes and adopted by unanimous vote of the Board to approve the MNDOT Agreement 95421 to install Signals at RR Crossing on CSAH 44 MNDOT and MNDOT Agreement 96935 to install Signals at RR Crossing on CR 214 and authorize the Chairman of the Board and County Administrator to sign said agreements.

Charles Whiting, County Administrator came before the Board to discuss matters pertaining to his department. A motion was made by Commissioner seconded by Commissioner and adopted by unanimous vote of the Board to set the following dates for Board meetings for 2013: January 8, January 15, January 22, February 5, February 19, February 26, March 5, March 19, March 26, April 2, April 16, April 23, May 7, May 21, May 28, June 4, June 18, June 25, July 2, July 16, July 23, August 6, August 20, August 27, September 3, September 17, September 24, October 1, October 15, October 22, November 5, November 19, November 26, and December 17, 2013. A motion was made by Commissioner Bunes seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to authorize an Office Support Specialist position replacement for the Social Services Department. Mr. Whiting gave the Board an update on Public Health and the 2013 Budget.

The following resolution (2012-10-54) was offered by Commissioner Affeldt:

BE IT RESOLVED, by Polk County, that the County enter into the attached Grant Contract with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following Program: County Veterans Service Office Operational Improvement Grant Program. The grant must be used to enhance the operations of the County Veterans Service Office under Minn. Statute 197.608 Subd. 4 (a), and should not be used to supplant or replace other funding.

BE IT FURTHER RESOLVED, by the Polk County Board that Leslie Goodwin, the County Veterans Service Officer be authorized to execute the attached Grant Contract for the above-mentioned Program on behalf of the County.

WHEREUPON the above resolution was adopted at a regular meeting of the County Board this 23rd day of October, 2012.

Authorized Signature and Title

Date

Commissioner Strandell seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Bunes, Strandell, Affeldt, Diedrich. NAYS: None.

Dennis Martin and Dick Rude came before the Board to discuss rebid of the LEC Remodel. A motion was made by Commissioner Strandell seconded by Commissioner Bunes and adopted by unanimous vote of the Board to award the Law Enforcement Center bids to KUE Contractors Inc. in the amount of \$1,770,000 plus Alternates -2 Chiller Trane \$59,350.00,

Alternate – 7 Air Handling System Trane \$94,280.00 and Alternate -9 ATC \$164,448.00 for a total of \$2,088,078.00 for remodeling of the building.

Myron Knutson, Public Financial Management/Bond Consultant came before the Board to discuss the \$1,035,000 General Obligation Refunding Bonds Series 2012C.

The following resolution (2012-10-55) was offered by Commissioner Diedrich:

RESOLUTION AUTHORIZING ISSUANCE, AWARDING
SALE, PRESCRIBING THE FORM AND DETAILS AND
PROVIDING FOR THE PAYMENT OF \$1,035,000 GENERAL
OBLIGATION REFUNDING BONDS, SERIES 2012C

Commissioner Affeldt seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Bunes, Strandell, Affeldt, Diedrich. NAYS: None.

Upon motion the Board adjourned for lunch.

Following the board meeting the Commissioners held a Planning Session with Department Heads in the Level 1 Conference Room at the Government Center.

With no further business the Board adjourned to reconvene at 8:00 o'clock a.m., November 6, 2012.

William R. Montague, Chairman

ATTEST:

Charles S. Whiting, County Administrator
Clerk of the Board