

Pursuant to motion of adjournment the Polk County Board of Commissioners met in regular session at 10:00 o'clock a.m., May 15, 2012 in the Commissioners Room, Government Center, Crookston, MN. Members present: Commissioner William Montague, Commissioner Craig Bunes, Commissioner Warren Strandell, Commissioner Warren Affeldt, Commissioner Don Diedrich and John P. Schmalenberg, County Administrator, Clerk of the Board. Others present: Judith H. Luettjohann, Deputy Clerk of the Board.

A motion was made by Commissioner Bunes seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to approve the agenda and consent agenda for May 15, 2012:

1. Approve Commissioner Warrants: General Revenue Fund, \$92,437.44; Public Works Fund, \$159,661.72; Public Safety Fund, \$31,983.26; Public Health Fund, \$31,690.87; Special Assessments (Ditch) Fund, \$15,200.00; Environmental Services Fund, \$16,785.23; Resource Recovery Fund, \$61,714.35; Landfill Fund, \$18,750.37; Agency Funds, \$7,150.00; Per diems, \$2,250.00; Meal Reimbursements, \$190.43.
2. Approve the April 24, 2012 board minutes.
3. Approve payment to Cole Papers Inc., Fargo, ND in the amounts of: \$55.40, \$61.11.
4. Approve payment to Fertile Oil, Fertile, MN in the amount of \$25,512 for a transport of gasoline for the Highway Department.
5. Approve payment to Wal-Mart, Atlanta GA in the amount of \$204.96 for credit card purchases.
6. Approve for signature the Cash Property Lease for a term of 1 year between Polk County and Robert Proulx & John Proulx.
7. Approve for signature the Cash Property Lease for a term of 1 year between Polk County and John A. Michaelson.
8. Approve payment to the Thirteen Towns Newspaper for a one year subscription in the amount of \$29.00 for the Fosston Incinerator.
9. Approve payment to the MN Department of Labor & Industry, St. Paul, MN in the amount of \$110.00 for license fees for Ronald Larson, Incinerator for an Electrical Employer registration application.
10. Designation of funds from the RC&D in the amount of \$4,482.61 to replant trees at the Polk County Park due to past tornado.
11. Approve payment to J-MEC, Lake Mills, WI in the amount of \$14,455.00 for baler installation for Environmental Services.
12. Approve payment to DMH Companies, New Hope, MN in the amount of \$2,063.00 for baler parts for Environmental Services.
13. Approve Satisfaction of Mortgage for Beverly Cariveau & Steven Cariveau.
14. Approve payment to Brad Goss, Crookston, MN in the amount of \$519.33 for forfeit mowing expenses and brush and tree cleanup.

Commissioner Montague announced that he would not seek re-election this fall for District 3.

Sarah Reese, Public Health Director came before the Board to discuss matters pertaining to Public Health. A motion was made by Commissioner Affeldt seconded by Commissioner Bunes and adopted by unanimous vote of the Board to approve the McIntosh Lease Agreement for Public Health for three years and authorize the Chairman of the Board to sign said Agreement. June Bergh of Public Health was also honored with the CDC Childhood Immunization Champion Award, as well as nine others were honored from Minnesota

Richard Sanders, Polk County Highway/Ditch Engineer came before the Board to discuss matters pertaining to his department. A motion was made by Commissioner Strandell seconded by Commissioner Bunes and adopted by unanimous vote of the Board to approve the quote of Houston Engineering, Inc., in the amount of \$28,500.00 for the Redetermination of Benefits for Polk County Ditches 45, 46, 52, 73, 90, and 93. A motion was made by Commissioner Diedrich seconded by Commissioner Bunes and adopted by unanimous vote of the Board to approve the farm lease for Pat Tayler on the NW ¼ and authorize the Chairman of the Board to sign said lease. A motion was made by Commissioner Affeldt seconded by Commissioner Bunes and adopted by unanimous vote of the Board to approve the GIS Secondary Use Agreements for Embridge Energy and FBS Data Systems and any other agreements in the future. A motion was made by Commissioner Bunes seconded by Commissioner Strandell and adopted by unanimous vote of the Board to award the bid for SP 060-670-003 to Swingen Construction in the amount of \$809,465.30 (low bid). A motion was made by Commissioner Strandell seconded by Commissioner Affeldt and adopted by unanimous vote of the Board to approve SP 060-617-019 for Resurfacing of CSAH 17 and authorize the Chairman of the Board and County Administrator to sign said Agreement.

The following resolution (2012-5-27) was offered by Commissioner Strandell:

BE IT RESOLVED, that pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of the County of Polk to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

BE IT FURTHER RESOLVED, the Chairman and the Administrator are hereby authorized and directed for and on behalf of the County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation Agency Agreement No. 01257, a copy of which said agreement was before the County Board and which is made a part hereof by reference.

Commissioner Affeldt seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Bunes, Montague, Strandell, Diedrich. NAYS: None

A motion was made by Commissioner Bunes, seconded by Commissioner Strandell and adopted by unanimous vote of the Board to award Gladen Construction for Ditch Construction on CD 112 Outlet in the amount of \$96,744.00 (low bid). A motion was made by Commissioner Bunes seconded by Commissioner Diedrich to authorize the hiring of a Safety Coordinator Toward Zero Deaths. Ayes: Bunes, Strandell, And Diedrich, Nays: Affeldt.

The Chairman of the Board closed the Board meeting.

The Chairman of the Board opened the Public Hearing for the Polk County Comprehensive Water Plan. There was no one from the public present. Katie Engelmann, District Technician/Wetland Conservation Act Coordinator from East Polk Soil and Water Conservation District was present to answer questions concerning the Plan.

The Chairman of the Board closed the public hearing.

The Chairman reopened the County Board meeting. A motion was made by Commissioner Bunes seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to approve for submission to the Minnesota Board of Soil and Water Resources the Polk County Comprehensive Water Plan.

Jeff Spartz, Executive Director of Association of Minnesota Counties (AMC) came before the Board to give the AMC update.

John Schmalenberg, County Administrator came before the Board to discuss matters pertaining to his department. A motion was made by Commissioner Strandell seconded by Commissioner Bunes and adopted by unanimous vote of the Board to abate taxes and special assessments on Parcel No. 87.00185.00.

A motion was made by Commissioner Bunes seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to approve the following Commissioner Warrants:

**COMMISSIONER WARRANTS
DATED 5/18/12
APPROVED ON 5/15/2012**

VENDOR NAME	AMOUNT
A & S LLC	2,700.00
ADVANCED BUSINESS METHODS	779.93
WARREN AFFELDT	310.80
AL'S ELECTRIC INC	692.30
ALEXANDRIA TECHNICAL COLLEGE	3,914.52
ALTRU CLINIC	1,270.00
AMERICAN SOLUTIONS FOR BUSINES	13,527.96
AMERICINN OF BEMIDJI	600.46
AMERIPRIDE LINEN	583.98
AMERIPRIDE LINEN & APPAREL	1,028.24
ANGUS COOP ELEVATOR ASSN	2,733.60
ARNOLD MACHINERY COMPANY	454.62
AUTO VALUE - CROOKSTON	1,136.61
JOHN BACHAND	390.00
BARNES DISTRIBUTION	393.13
BEMIDJI WELDERS SUPPLY	315.27
BEST WESTERN KELLY INN ST CLOU	841.79
BLUE MAXX RECYCLING	1,020.00
LYN BOESE	375.73
BORDER STATES ELECTRIC SUPPLY	644.31

BRANDNER PRINTING	473.44
BROST CHEVROLET-CADILLAC INC	1,131.38
CRAIG BUNESS	429.57
BURGGRAFS ACE HARDWARE	1,108.68
CANADIAN PACIFIC RAILWAY	1,524.94
CARDINAL HEALTH	3,078.07
STEVE CARLSON	368.53
CLARK DAILEY CONSTRUCTION	11,130.00
CLIMAX SCHOOL DIST 592	890.00
CODE 4 SERVICES LLC	798.94
COLE PAPERS INC	1,228.98
COMMODITY CREDIT CORP	2,045.90
CONTECH CONSTRUCTION	46,097.05
MICHELLE COTE	315.34
CROOKSTON DAILY TIMES	1,049.21
CROOKSTON FUEL COMPANY	6,265.77
CROOKSTON HIGH SCHOOL	350.00
CROOKSTON IMPLEMENT	337.05
CROOKSTON MOTORS	391.83
CROOKSTON SCHOOL DISTRICT 593	900.00
CUSTOM AIRE	20,120.00
CYTOCHECK LABORATORY LLC	300.00
D & M DISTRIBUTING	804.76
DALES MACHINE SHOP INC	332.34
DON DIEDRICH	653.98
EAGLE MOUNTAIN SCIENTIFIC INC	8,002.80
EGF SCHOOL DISTRICT 595	2,500.00
BARB ERDMAN	412.13
KARL ERICKSON	546.39
EVENAIRE SYSTEMS INC	9,050.75
FERGUSON ENTERPRISE INC 3093	1,985.45
FERTILE BELTRAMI PUB SCHOOLS	1,607.70
FERTILE JOURNAL	499.11
AMY FIALA	396.26
FIDLAR TECHNOLOGIES INC	1,339.77
FISCHER LAW OFFICE PLLC	2,220.40
FISHER IND SCHOOL DIST 600	1,250.00
FLEET SUPPLY	452.18
FOSSTON PUBLIC SCHOOL	1,250.00
GALETON	480.26
GCR TIRE CENTERS	1,195.59
KATHY GIRDLER	341.88
DANIEL GRANDBOIS	990.00
GULLY CITY	306.35
HALLER OVERHEAD DOOR	684.44
HEMMENGEN MASONRY CO	1,370.00
HIGHER GROUND	3,380.00
HN QUALITY PLUMBING INC	927.18
HOGLO TRANSPORT	2,414.72
HOMETOWN MANAGEMENT INC	3,952.00
HWY 2 & 59 AUTO	301.21
JIM'S QUALITY FLOOR SERVICE	347.34
JSB ENGINEERED SOLUTIONS	5,161.50
JT'S STATION	2,843.56

K & L INC	398.34
SARAH KELLER REESE	503.39
BOYD KNUTSON	300.00
KROX	723.50
JEFF LANGVED	389.76
LENES SAND & GRAVEL INC	1,550.00
LEPIER OIL COMPANY INC	13,562.31
LIBERTY LEASING	1,287.08
LINDSETH GARBAGE SERVICE	3,558.94
LOCATORS & SUPPLIES INC	324.90
KIRK LUCKOW	460.31
LUNSETH PLUMBING & HEATING	3,392.27
M R SIGN COMPANY	4,211.87
MARSHALL COUNTY PUBLIC HEALTH	1,629.94
MARTIN MECHANICAL DESIGN INC	7,576.25
MCCC MI 33	532.94
MHSC RANGE	1,158.00
MN COUNTIES INFORMATION SYS	7,150.00
MN OFFICE OF ENTERPRISE TECH	589.00
MN STATE BOARD OF ASSESSORS	400.00
MORGAN PRINTING INC	3,088.69
NAPA CROOKSTON WELDING	1,430.70
NATRONX TECHNOLOGIES LLC	8,038.37
NEW FLYER	494.69
NORTH AMERICAN SALT CO	4,818.18
NORTH COUNTRY BUSINESS PROD	595.25
NORTHERN PLUMBING SUPPLY	470.40
NORTHERN PROPANE & FUEL	2,207.82
NORTHLAND INN OF CROOKSTON	591.09
NORTHSIDE EXPRESS	3,908.56
NUSS TRUCK & EQUIPMENT	1,124.82
OFFICE DEPOT	310.64
OFFICE SUPPLIES PLUS	408.93
OHIO CALIBRATION LABORATORIES	788.00
WESLY OIAN	303.59
PEMBERTON SORLIE RUFER & KERSH	4,512.75
MELISSA PERREAULT	999.00
PETE'S ONE STOP	417.40
POLK COUNTY ENVIRONMENTAL SERV	1,342.50
POLK COUNTY FAIR BOARD	637.50
POLK COUNTY HIGHWAY DEPARTMENT	10,949.22
POWERPLAN OIB	2,439.79
PRAXAIR DISTRIBUTION INC	1,571.19
QUILL CORPORATION	675.25
GREG RANZ	420.00
RDO TRUCK CENTERS	635.93
RED WING SHOE STORE	300.60
RICHARD RUDE ARCHITECTURAL INC	707.50
RTVISION INC	760.31
TODD RUE	424.24
RUST STOCK RASMUSSEN	4,290.00
SALEM MOTORS INC	4,525.75
SATHER LAW OFFICE LTD	432.20
SCHENCK ACCURATE INC	847.00

KAYLA SCHUMACHER	396.49
SCOTT'S RADIATOR REPAIR	774.90
SERVICE PRO PARTS LLC	1,542.87
SETCO	1,604.60
SEVEN CLANS CASINO HOTEL &	675.92
SIMPLEXGRINNELL	358.00
STEVE'S AUTO PARTS INC	653.32
STONE'S MOBILE RADIO INC	667.25
WARREN STRANDELL	497.99
SWINGEN CONSTRUCTION CO	19,600.00
TEAM LABORATORY CHEMICAL CORP	30,132.07
THE EXPONENT	706.06
THIRTEEN TOWNS OF FOSSTON INC	1,155.00
TODD'S TIRE SERVICE INC	1,092.05
TRI-COUNTY COMMUNITY CORR	391.50
TRUE VALUE HARDWARE	374.20
U S WATER SERVICES	6,157.05
UNIFORMS UNLIMITED	606.72
VALLEY PETROLEUM EQUIPMENT INC	672.00
VASEK CONSTRUCTION INC	3,453.00
VILANDRE HTG AIR COND & PLUMBI	719.00
COLETTE VOECKS	1,389.37
VOYAGER FLEET SYSTEMS	6,187.11
ROBERT WAGNER	537.80
WENCK ASSOCIATES INC	12,763.20
WEST PAYMENT CENTER	570.19
WIDSETH SMITH NOLTING & ASSOC	4,011.00
WIN E MAC PUBLIC SCHOOL	926.00
WINZER CORPORATION	845.45
WP & RS MARS CO	3,261.55
YE OLE PRINT SHOPPE	3,081.22
ZACHARIASON CONSTRUCTION	630.00
ZIEGLER INC	804.35
3 D SPECIALTIES	584.80
179 PAYMENTS LESS THAN \$300	20,336.57
FINAL TOTAL.....	\$435,373.24

With no further business the Board adjourned to reconvene at 8:00 o'clock a.m. on May 22, 2012.

William R. Montague, Chairman

ATTEST:

John P. Schmalenberg, County Administrator
Clerk of the Board