

Pursuant to motion of adjournment, the Polk County Board of Commissioners met in regular session at 8:00 o'clock a.m., March 6, 2012 in the Commissioner's Room, Polk County Government Center, Crookston, MN. Members present: Commissioner Don Diedrich, Commissioner Craig Bunes, Commissioner Warren Strandell, Commissioner William Montague, Commissioner Warren Affeldt and John P. Schmalenberg, County Administrator/Clerk of the Board. Others Present: Tangee Bouvette, Deputy Clerk of the Board.

A motion was made by Commissioner Bunes, seconded by Commissioner Strandell and adopted by unanimous vote of the board to approve the agenda and consent agenda for March 6, 2012:

1. Approve Auditor Warrants.
2. Approve board minutes dated February 28, 2012.
3. Approve payment to Cole Papers, Inc., Fargo, ND in the amounts of: \$196.24.
4. Approve payment to Fertile Oil, Fertile MN in the amount of \$23,495.49 for a transport of fuel for the Highway Department.
5. Approve payment to The American Institute for the Advancement of Forensic Studies for registration fees for the County Attorney's Office in the amount of \$50.00.
6. Approve payment to ESRI, Inc., Redlands, CA for software support for the Highway Department in the amount of \$10,750.00

COUNTY BOARD MEMBERS ISSUE FORUM

John Schmalenberg, County Administrator came before the Board to discuss matters pertaining to his department. A motion was made by Commissioner Strandell, seconded by Commissioner Diedrich and adopted by unanimous vote of the board to approve Liberty Business Solution's, Grand Forks, ND, proposal for managed print services. A motion was made by Commissioner Strandell, seconded by Commissioner Bunes and adopted by unanimous vote of the board to approve replacement of Dispatcher position.

Rob Wagner, Director of Assessment Services, came before the board with matters pertaining to his department. A reclassification request was received by the Board for an employee in the Assessment Department. A motion was made by Commissioner Affeldt, seconded by Commissioner Strandell to approve the reclassification request for the employee in the Assessment Services Office, the motion was voted down upon the following vote: Yeas: Strandell, Affeldt. Nays: Bunes, Diedrich, Montague. The Board would like it indicated in the minutes that the vote is not reflective of the personnel request, the motion was voted down strictly on procedural issues that need to be addressed prior to further action.

Josh Johnston, Planning and Zoning Administrator, came before the board to discuss matters pertaining to Planning and Zoning. A motion was made by Commissioner Strandell, seconded by Commissioner Montague and adopted by unanimous vote of the Board to appoint Craig Bunes as the County representative for the

Planning and Zoning Commission and Don Diedrich as the alternate for calendar year 2012. Ordinance changes were presented to the Board. (Revised Ordinance on file in the Administrator's Office.)

Jon Steiner, Environmental Services Director, came before the board with matters pertaining to his department. A discussion was had regarding assisting the City of Erskine with the demolition of a dilapidated structure within the city limits, parcel numbers 84.10002.00 and 84.00352.00. Jon Steiner suggested working with STS labor for chemical removal from the building as well as the possibility of cost sharing the tip fee for removal of material. The Board agreed to look into assisting the City of Erskine. Revenue reports and informational updates for the incinerator, landfill and environmental services were presented.

Dave Unmacht, Springsted, Inc., came before the Board to discuss the recruitment process for the next County Administrator.

A motion was made by Commissioner Bunes, seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the February Auditor Warrants for payment:

AUDITOR WARRANTS 2/07/2012

VENDOR NAME	AMOUNT
COLE PAPERS INC	2,884.53
CROOKSTON CITY	5,526.36
EGF WATER & LIGHT DEPT	1,286.64
FERTILE OIL COMPANY	24,771.60
FOSSTON MUNICIPAL UTILITIES	49,110.56
MN OFFICE OF ENTERPRISE TECH	828.79
MSPACE INC	925.00
NORTH COUNTRY SECURITY INC	4,002.77
OTTERTAIL POWER CO	3,770.36
RED LAKE WATERSHED DISTRICT	531.05
SCHOOL DISTRICT 593 TREAS	2,763.01
TELVENT DTN	1,992.00
TRI STEEL MANUFACTURING	11,542.50
VERIZON WIRELESS	469.00
WILD RICE ELEC CO-OP INC	1,382.06
11 PAYMENTS LESS THAN \$300	637.72
FINAL TOTAL.....	\$112,423.95

AUDITOR WARRANTS 2/14/2012

VENDOR NAME	AMOUNT
ANDOVER TOWNSHIP TREASURER	18,494.55
ANGUS TOWNSHIP TREASURER	15,736.10
BADGER TOWNSHIP	16,587.42
BELGIUM TOWNSHIP TREASURER	12,373.12
BRANDSVOLD TOWNSHIP TREASURER	23,005.81
BRANDT TOWNSHIP TREASURER	10,698.21
BRISLET TOWNSHIP TREASURER	12,173.66
BYGLAND TOWNSHIP	18,457.32
CHESTER TOWNSHIP TREASURER	8,819.94

COLUMBIA TOWNSHIP TREASURER	31,758.54
CROOKSTON TOWNSHIP TREASURER	29,743.55
EDEN TOWNSHIP TREASURER	17,819.72
ESTHER TOWNSHIP TREASURER	13,212.41
EUCLID TOWNSHIP TREASURER	21,183.26
FAIRFAX TOWNSHIP TREASURER	19,564.95
FANNY TOWNSHIP TREASURER	17,330.89
FARLEY TOWNSHIP TREASURER	8,399.74
FISHER TOWNSHIP TREASURER	17,737.93
GARDEN TOWNSHIP TREASURER	21,712.43
GARFIELD TOWNSHIP TREASURER	31,909.52
GENTILLY TOWNSHIP TREASURER	20,906.23
GODFREY TOWNSHIP TREASURER	23,645.07
GRAND FORKS TOWNSHIP TREASURER	11,565.52
GROVE PARK TILDEN TOWNSHIP	25,403.17
GULLY TOWNSHIP TREASURER	14,287.83
HAMMOND TOWNSHIP TREASURER	16,781.54
HELGELAND TOWNSHIP TREASURER	10,537.42
HIGDEM TOWNSHIP TREASURER	13,728.12
HILL RIVER TOWNSHIP TREASURER	18,593.16
HUBBARD TOWNSHIP TREASURER	14,360.93
HUNTSVILLE TOWNSHIP TREASURER	31,698.59
JOHNSON TOWNSHIP TREASURER	11,892.69
KERTSONVILLE TOWNSHIP TREAS	9,049.93
KEYSTONE TOWNSHIP TREASURER	15,645.05
KING TOWNSHIP TREASURER	18,449.74
KNUTE TOWNSHIP TREASURER	35,600.82
LESSOR TOWNSHIP TREASURER	18,532.09
LIBERTY TOWNSHIP TREASURER	13,124.72
LOWELL TOWNSHIP TREASURER	23,615.66
NESBIT TOWNSHIP TREASURER	11,468.86
NORTHLAND TOWNSHIP TREASURER	18,623.14
ONSTAD TOWNSHIP TREASURER	10,908.04
PARNELL TOWNSHIP TREASURER	12,213.44
QUEEN TOWNSHIP TREASURER	18,560.40
REIS TOWNSHIP TREASURER	10,586.45
RHINEHART TOWNSHIP TREASURER	8,054.07
ROOME TOWNSHIP TREASURER	20,439.23
ROSEBUD TOWNSHIP TREASURER	24,586.88
RUSSIA TOWNSHIP TREASURER	13,399.52
SANDSVILLE TOWNSHIP TREASURER	9,261.98
SCANDIA TOWNSHIP TREASURER	12,443.71
SLETTEN TOWNSHIP TREASURER	18,692.61
SULLIVAN TOWNSHIP TREASURER	19,515.92
TABOR TOWNSHIP TREASURER	16,025.48
TYNSID TOWNSHIP TREASURER	5,256.95
VINELAND TOWNSHIP TREASURER	19,419.54
WINGER TOWNSHIP TREASURER	19,544.50
WOODSIDE TOWNSHIP TREASURER	33,874.93
0 PAYMENTS LESS THAN \$300	.00
FINAL TOTAL.....	\$1,017,013.00

AUDITOR WARRANTS 2/14/2012

VENDOR NAME	AMOUNT
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ALTRU HEALTH SYSTEM	2,653.00
CENTURY LINK	1,079.51
COLE PAPERS INC	484.46
CROOKSTON WATER DEPARTMENT	308.93
EAST GRAND FORKS CITY	1,828.25
FOSSTON MUNICIPAL UTILITIES	1,076.57
GREAT PLAINS NATURAL GAS CO	5,206.41
GREATAMERICA LEASING CORP	475.59
HEWLETT PACKARD COMPANY	2,072.56
LENES SAND & GRAVEL INC	18,380.03
MIDCONTINENT COMMUNICATIONS	1,355.81
MN STATE TREASURY	7,491.00
MOTOR VEHICLE	768.00
OTTERTAIL POWER CO	8,656.87
PURCHASE POWER	1,000.00
SAFETY COMPLIANCE SERVICES	975.00
SIMPLEXGRINNELL	410.40
TRI COUNTY COMMUNITY CORR	8,743.65
VERIZON WIRELESS	1,669.65
VILANDRE HTG AIR COND & PLUMBI	801.53
WARREN VOLUNTEER AMBULANCE SER	416.67
WEST PAYMENT CENTER	991.94
ZIEGLER INC	3315.00
13 PAYMENTS LESS THAN \$300	1432.51
FINAL TOTAL.....	\$71,593.34

AUDITOR WARRANT 2/16/2012

VENDOR NAME	AMOUNT
1 PAYMENTS LESS THAN \$300	45.00
FINAL TOTAL.....	\$45.00

AUDITOR WARRANTS 2/21/2012

VENDOR NAME	AMOUNT
BETA ANALYTIC INC	595.00
BREMER BANK NA	220,472.50
BUREAU OF CRIMINAL APPREHENSIO	870.00
CENTURY LINK	695.93
CROOKSTON WATER DEPARTMENT	336.37
FOSSTON CITY	474.70
GARDEN VALLEY TELEPHONE CO	6,926.28
GOODPOINTE TECHNOLOGY INC	4,730.00
HALSTAD TELEPHONE CO	9,987.64
KINETIC LEASING	335.27
LIBERTY LEASING	433.50
MN OFFICE OF ENTERPRISE TECH	798.78
TDS METROCOM - MN	818.90
5 PAYMENTS LESS THAN \$300	370.85
FINAL TOTAL.....	\$247,845.72

AUDITOR WARRANTS 2/24/2012

VENDOR NAME	AMOUNT
BLUE CROSS & BLUE SHIELD OF MN	135,008.00
0 PAYMENTS LESS THAN \$300	.00

FINAL TOTAL..... \$135,008.00

AUDITOR WARRANTS 2/28/2012

VENDOR NAME	AMOUNT
CARDMEMBER SERVICE	5,173.33
CROOKSTON CITY	12,143.60
EAST GRAND FORKS CITY	44,230.86
FERTILE OIL COMPANY	23,495.49
FOSSTON CITY	843.94
GREAT PLAINS NATURAL GAS CO	1,758.43
HAGEN CONSTRUCTION	4,959.29
HILTON MINNEAPOLIS	1,013.80
KINETIC LEASING	411.86
NORTH COUNTRY SECURITY INC	4,081.77
OCCUPATIONAL DEVELOPMENT CTR	9,000.00
OTTERTAIL POWER CO	914.14
POLK COUNTY	59,454.18
POLK COUNTY ADMINISTRATOR	781.33
RED LAKE ELECTRIC CO-OPERATIVE	1,809.00
STANLEY CONVERGENT	1,010.00
TAC 10 INC	21,151.00
WEST PAYMENT CENTER	2,136.67
XCEL ENERGY	968.33
13 PAYMENTS LESS THAN \$300	1,394.44
FINAL TOTAL.....	\$196,731.46

With no further business the Board adjourned to reconvene at 10:30 o'clock a.m.,
March 20, 2012.

William Montague, Chairman

ATTEST:

John P. Schmalenberg, County Administrator
Clerk of the Board