

Pursuant to motion of adjournment the Polk County Board of Commissioners met in regular session at 10:00 o'clock a.m., March 20, 2012 in the Commissioners Room, Government Center, Crookston, MN. Members present: Commissioner William Montague, Commissioner Craig Bunes, Commissioner Warren Affeldt, Commissioner Don Diedrich and John P. Schmalenberg, County Administrator, Clerk of the Board. Members absent: Commissioner Warren Strandell. Others present: Judith H. Luetjohann, Deputy Clerk of the Board.

A motion was made by Commissioner Bunes seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to approve the agenda and consent agenda for March 20, 2012:

1. Approve Commissioner Warrants: General Revenue Fund, \$89,136.80; Public Works Fund, \$91,353.19; Public Safety Fund, \$22,978.52; Public Health Fund, \$36,318.57; Forfeited Tax Sale Fund, \$95,488.28; Special Assessments (Ditch) Fund, \$39,082.88; Environmental Services Fund, \$15,140.56; Resource Recovery Fund, \$87,477.43; Landfill Fund, \$9,827.83; Per diems, \$1,425.00; Meal Reimbursements, \$117.93.
2. Approve Cole Papers, Inc., Fargo ND bills in the amounts of: \$49.89, \$505.58, and \$92.68.
3. The following resolution (2012-3-14) was offered by Commissioner Bunes:

WHEREAS, Warrant No. 32335 in the amount of \$8.55 was issued in the name of Sudsations Car Wash on July 20, 2011, and;

WHEREAS, Pursuant to the affidavit on file in the office of the Polk County Finance Office, said warrant has been lost or destroyed.

NOW THEREFORE BE IT RESOLVED, That pursuant to M.S. 471.415 the Polk County Board of Commissioners does hereby dispense with the requirement of an indemnifying bond prior to the re-issuance of Warrant No. 32335.

BE IT FURTHER RESOLVED, That the Polk County Finance Office be and hereby is authorized to reissue a duplicate warrant pursuant to M.S. 471.415.

Commissioner Diedrich seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Bunes, Strandell, Affeldt, Diedrich. NAYS: None.

4. Approve payment to Glenn's Carpet Service, Bagley, MN in the amount of \$1,400.00 for cleaning services for the month of February for Solid Waste Management.
5. Approve to have Glenn's Carpet Service, Bagley, MN for upcoming monthly billings for cleaning services for Solid Waste Management to be listed as an Auditor's Warrant.

6. Approve payment to Robert Wagner, Assessment Services in the amount of \$426.26 for registration and mileage expenses.
7. Approve payment to MN Pollution Control Agency, St. Paul, MN in the amount of \$3,734.07 for Annual Air Emissions Fee for the Fosston Incinerator.
8. Approve payment to MN Pollution Control Agency, St. Paul, MN in the amount of \$484.00 for Hazardous Waste Annual Fees for the Fosston Incinerator.
9. Approve payment to RJ Zavoral & Sons, Inc., East Grand Forks, MN in the amount of \$950.00 for the Annual Survey for the Fosston Incinerator.

Rob Wagner, Director of Assessment Services came before the Board to discuss matters pertaining to his department. A motion was made by Commissioner Bunes seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to approve the Application for the State Deed for Tax-forfeited land to the City of Crookston for Parcel No. 82.00608. A motion was made by Commissioner Affeldt seconded by Commissioner Bunes and adopted by unanimous vote of the Board to post the position of an appraiser tax officer IV for the Assessor's Office.

Michelle Cote, Director of Property Records came before the Board with matters pertaining to her department. A motion was made by Commissioner Diedrich seconded by Commissioner Bunes and adopted by unanimous vote of the Board to authorize the signing of the MCIS – County Recorders Software Support Agreement and authorize the Chairman of the Board to sign said agreement.

Jerry Kovar of the Highway Department came before the Board to discuss matters pertaining to the Highway Department. A motion was made by Commissioner Affeldt seconded by Commissioner Bunes and adopted by unanimous vote of the Board to approve Polk/Red Lake County Agreement #2 on Polk CSAH 5 and 101 in Trail, Red Lake CSAH 1 and CSAH 22 and authorize the Chairman of the Board and County Administrator to sign said agreement. A motion was made by Commissioner Affeldt seconded by Commissioner Bunes and adopted by unanimous vote of the Board to award the Maintenance Gravel Hauling Contract on CP 112-00-00 to Thygeson Construction Inc., in the amount of \$242,650.00 and authorize the Chairman of the Board and County Administrator to sign said contract. A motion was made by Commissioner Diedrich seconded by Commissioner Bunes and adopted by unanimous vote of the Board to award the Maintenance Gravel Stockpile Contract on CP 112-00-01 to Vogt Dirt Services in the amount of \$82,600.00 and authorize the Chairman of the Board and County Administrator to sign said contract. A motion was made by Commissioner Affeldt, seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to award to Anderson Brothers Construction for SP 060-646-007 in the amount of \$484,909.00 and authorize the Chairman of the Board and County Administrator to sign said contract. A motion was made by Commissioner Affeldt, seconded by Commissioner Bunes and adopted by unanimous vote of the Board to accept the petition on CD #61, Section 7 & 18, Gully Township and appoint Richard Sanders as Ditch Engineer and authorize the work to be done. A motion was made by

Commissioner Affeldt seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to approve the Parking Plan for CSAH 101 in the City of Trail.

Barb Erdman, Polk County Sheriff came before the Board with matters pertaining to her department. Discussion was held on the services provided to Court proceedings for the Sheriff's Department.

John Schmalenberg, County Administrator came before the Board with matters pertaining to his department. A motion was made by Commissioner Bunes seconded by Commissioner Montague and adopted by unanimous vote of the Board to purchase Parcel No. 82.00593.00 at the price of \$25,000 with the City of Crookston paying half of the purchase.

A motion was made by Commissioner Affeldt, seconded by Commissioner Bunes and adopted by unanimous vote of the board to approve the following 2012 Ditch Levy Assessments:

	County	Benefitted	Length in		2012	AVERAGE
	Ditch Number	Acres	miles	In Townships/Cities	TOTAL	COST
					LEVY	PER
						ACRE
607	#7	27,777.08	2.50	Angus, Brislet, Farley, Helgeland, Sandsville, Tabor	\$2,000	\$0.07
631	#31	11,752.00	9.60	Fanny, Nesbit,	\$10,000	\$0.85
632	#32	13,383.00	10.40	Fanny, Huntsville, Nesbit,	\$15,000	\$1.12
649	#49	2,277.19	3.20	Sletten	\$5,000	\$2.20
651	#51	3,600.00	4.00	Bygland, Fisher	\$7,500	\$2.08
655	#55	5,108.97	10.10	King, Fostton City, Rosebud	\$15,000	\$2.94
667	#67	2,594.66	2.40	Bygland, Huntsville	\$8,000	\$3.08
669	#69	3,754.00	5.00	Andover, Roome	\$12,500	\$3.33
678	#78	1,440.00	1.50	Lowell	\$5,000	\$3.47
683	#83	1,754.70	4.20	Rosebud	\$7,000	\$3.99
715	#115	2,120.00	3.50	Bygland, Fisher	\$8,000	\$3.77
761	#161	2,610.77	1.50	Vineland	\$2,000	\$0.77
763	#163	2,080.13	3.50	Bygland, Fisher	\$6,000	\$2.88
767	#167	1,437.45	1.10	Garden, Winger	\$3,500	\$2.43
TOTAL LEVY					\$106,500	

Commissioner Bunes seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Bunes, Montague, Diedrich. NAYS: None

A motion was made by Commissioner Bunes, seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to approve the March 2012 Commissioner Warrants for payment:

**COMMISSIONER WARRANTS
DATED 3/23/2012
APPROVED 3/20/2012**

VENDOR NAME	AMOUNT
ACME TOOLS - GRAND FORKS	762.02
ACRISON INC	583.97
ADVANCED BUSINESS METHODS	818.69
ALTRU CLINIC	360.00
AMERICAN SOLUTIONS FOR BUSINES	1,362.35
AMERIPRIDE LINEN	592.39
AMERIPRIDE LINEN & APPAREL	1,032.22
ANGUS COOP ELEVATOR ASSN	2,824.37
ASSOC OF MN COUNTIES	450.00
AUTO VALUE - CROOKSTON	4,762.16
JODY BEAUCHANE	639.04
BELTRAMI INDUSTRIAL SERVICES	10,049.42
BEMIDJI STEEL COMPANY INC	1,558.55
BEMIDJI WELDERS SUPPLY	435.51
BLUE MAXX RECYCLING	960.00
BORDER STATES ELECTRIC SUPPLY	1,572.89
BRAAS COMPANY	484.39
BRANDNER PRINTING	1,827.94
BROST CHEVROLET-CADILLAC INC	314.70
SCOTT BUHLER	342.99
BURGGRAFS ACE HARDWARE	1,288.90
CANADIAN PACIFIC RAILWAY	1,432.44
CARDINAL HEALTH	1,622.55
CARQUEST AUTO PARTS STORES	317.14
CHS CREDIT CARD	318.85
CLEARWATER HEALTH SERVICES CL	526.00
COLE PAPERS INC	16,991.32
CRA PAYMENT CENTER	6,335.84
CROOKSTON DAILY TIMES	359.60
CROOKSTON FUEL COMPANY	3,286.24
CROOKSTON IMPLEMENT	1,051.60
CROOKSTON MOTORS	1,047.26
CROOKSTON PAINT & GLASS	822.07
D & M DISTRIBUTING	1,204.54
DAKOTA SUPPLY GROUP	621.72
DON DIEDRICH	584.05
DOCU SHRED INC	549.41
DORSEY & WHITNEY	7,000.00
EASTSIDE TRAVEL PLAZA	4,814.49
ECOLAB PEST ELIMINATION SERV	345.75
EIDE BAILLY	1,205.00
ERSKINE CITY	467.50
ERSKINE ECHO	581.75
EVENAIRE SYSTEMS INC	15,585.00
FALLS ELECTRIC INC	463.69
FERGUSON ENTERPRISE INC 3093	1,257.72
FISCHER LAW OFFICE PLLC	911.85
GCR TIRE CENTERS	457.94
KATHY GIRDLER	409.05

GLAXOSMITHKLINE PHARM	646.00
GROVE MECHANICAL INC	780.00
GULLY TRI-COOP ASSOC	730.08
HARTEL'S-DBJ FABRICATION	505.09
MELISSA HAYES	419.72
HEWLETT PACKARD COMPANY	15,775.11
HOGLO TRANSPORT	1,188.88
HOLIDAY INN FARGO	609.32
HOMETOWN MANAGEMENT INC	3,952.00
RAND HUGHES	641.10
IHLE & SPARBY PA	3,353.48
INTER COUNTY NURSING SERVICE	6,593.00
JIM'S QUALITY FLOOR SERVICE	347.34
JOHNSON CONTROLS INC	500.00
JSB ENGINEERED SOLUTIONS	5,215.00
JT'S STATION	2,580.49
K & L INC	1,592.62
SARAH KELLER REESE	559.45
KROX	523.50
LAB SAFETY SUPPLY INC	507.63
LAWSON PRODUCTS INC	899.86
LEE PLUMBING & HEATING INC	1,678.19
LEPIER OIL COMPANY INC	9,900.21
LIBERTY LEASING	1,132.77
LINDSETH GARBAGE SERVICE	3,297.09
LYLE SIGNS INC	566.47
MACO	660.00
MARSHALL COUNTY PUBLIC HEALTH	1,076.53
MARTIN MECHANICAL DESIGN INC	967.50
MCCC MI 33	2,156.40
MCINTOSH CITY	810.00
MIDWEST TESTING LAB INC	8,220.00
MILLERS BUILDING CENTER	3,410.73
MINNESOTA SHERIFFS' ASSOCIATIO	525.00
MINNESOTA SUPREME COURT	329.00
MN COUNTY ATTORNEYS ASSOC	320.62
MN POLLUTION CONTROL AGENCY	400.00
MN PREVENTION RESOURCE CENTER	600.00
MORRIS ELECTRONICS INC	15,627.51
MSSA	630.00
NAPA CROOKSTON WELDING	2,733.36
NATRONX TECHNOLOGIES LLC	8,312.92
NEW FLYER	453.96
NORTH COUNTRY BUSINESS PROD	1,952.45
NORTHERN OVERHEAD DOOR CO	4,356.28
NORTHERN PLUMBING SUPPLY	1,183.93
NORTHERN PROPANE & FUEL	1,801.06
NORTHERN SAFETY CO INC	2,929.18
NORTHSIDE EXPRESS	3,305.18
NORTHWEST IRON FIREMAN INC	1,841.18
NW MN COUNCIL OF COLLABORATIVE	1,350.00
ODLAND FITZGERALD,REYNOLDS	322.50
OFFICE DEPOT	514.59
PARENTING RESOURCE CENTER INC	594.29

PAT MCCARTHY PRODUCTIONS INC	1,396.00
PEMBERTON SORLIE RUFER & KERSH	3,007.95
MELISSA PERREAULT	704.26
POLK COUNTY ENVIRONMENTAL SERV	95,488.28
POLK COUNTY HIGHWAY DEPARTMENT	7,830.83
PRAIRIE WIND BG INC	589.95
PRAXAIR DISTRIBUTION INC	1,354.68
PROULX REFRIGERATION	348.00
PSI ENGINEERING LLC	887.54
PUBLIC FINANCIAL MANAGEMENT	20,000.00
QUILL CORPORATION	305.83
RDO TRUCK CENTERS	394.92
RDO TRUST ACCOUNT #80-5800	10,915.33
RED LAKE COUNTY TREASURER	11,332.88
RJ ZAVORAL & SONS INC	750.00
ROYAL TIRE	399.24
RUST STOCK RASMUSSEN	3,495.00
SALEM MOTORS INC	685.55
ROGER SANDVEN	1,502.00
SANOFI PASTEUR INC	1,155.10
SATHER LAW OFFICE LTD	1,209.16
SCHENCK ACCURATE INC	1,364.00
SELECTACCOUNT	382.47
SERVICE PRO PARTS LLC	1,733.63
SIFTO CANADA CORP	4,921.56
SIMPLEXGRINNELL	2,092.47
SKARI'S RADIATOR INC	2,210.00
STERLING CARPET ONE	450.00
STEVE'S AUTO PARTS INC	756.26
WARREN STRANDELL	468.02
STREICHER'S	509.67
T-C LIGHTING SUPPLIES	441.63
TITAN MACHINERY	2,442.20
TODD'S TIRE SERVICE INC	325.04
STATE TREASURER	1,488.00
U S WATER SERVICES	4,002.45
U S BANK	750.00
URT LLC	302.22
VOYAGER FLEET SYSTEMS	6,930.32
WALLWORK TRUCK CENTER	2,325.10
WENCK ASSOCIATES INC	2,527.20
WEST PAYMENT CENTER	1,239.54
WIDSETH SMITH NOLTING & ASSOC	22,923.88
MARK WORSHEK	2,250.00
AMY ZABINSKI	578.13
ZACHARIASON CONSTRUCTION	2,095.00
ZIEGLER INC	7,297.57
154 PAYMENTS LESS THAN \$300	14,773.76
FINAL TOTAL.....	\$486,804.06

With no further business the Board adjourned to reconvene at 8:00 o'clock a.m. on March 27, 2012.

William R. Montague, Chairman

ATTEST:

John P. Schmalenberg, County Administrator
Clerk of the Board