

JUNE 4, 2013
BOARD MINUTES

Pursuant to motion of adjournment the Polk County Board of Commissioners met in regular session at 8:00 o'clock a.m., June 4, 2013 in the Commissioners Room, Government Center, Crookston, MN. Members present: Commissioner Craig Bunes, Commissioner Warren Strandell, Commissioner Nick Nicholas, Commissioner Warren Affeldt, Commissioner Don Diedrich, and Charles S. Whiting, County Administrator, Clerk of the Board Others present: Michelle Cote, Deputy Clerk of the Board.

AGENDA

A motion was made by Commissioner Strandell seconded by Commissioner Nicholas and adopted by unanimous vote of the Board to approve the updated Agenda for June 4, 2013.

CONSENT AGENDA

A motion was made by Commissioner Affeldt seconded by Commissioner Nicholas and adopted by unanimous vote of the Board to approve the Consent Agenda for June 4, 2013:

1. Approve Auditor Warrants.
2. Approve the April 16, April 23, May 7, May 21, and May 28, 2013 board minutes. (removed from the consent agenda prior to approval)
3. Approve payment to NW Research Outreach Center, UMC, Crookston, MN in the amount of \$150.00 for rental fees for use of Youngquist Auditorium.
4. Approve payment to Card Member Services, St. Louis MO, in the amount of \$11,981.63 for credit card purchases.

COUNTY BOARD MEMBERS ISSUE FORUM

1. Commissioner Bunes reported that he will be attending the AMC District Meeting June 13, 2013 in Lancaster.
2. Commissioner Affeldt reported that he attended the MRCC meeting.
3. Commissioner Strandell reported that he took part in the negotiations session for the Deputies. In addition he will be attending a Deputy Negotiations, TAC, AMC and Corrections Board meetings.
4. Commissioner Diedrich reported that he had received a call from Anthony Pulkrabek regarding a ditch matter.
5. Commissioner Nicholas provided a clarification of a Tri-Valley Housing keeping payment.

WATERSHED BOARD REPRESENTATION

1. Review of Statute and Middle-Snake-Tamarac Rivers Watershed District was discussed with the board:

Commissioner Diedrich brought forth discussion regarding the possibility of passing a resolution that would request Minnesota Board of Water and Soil Resources redistribute the managers. A motion was made by Commissioner Diedrich seconded by Commissioner Affeldt and adopted by unanimous vote of the board to request the

Minnesota Board of Water and Soil Resources Board to do a redistribution of board managers of the Middle Snake Tamarac River Watershed under MS 103D.301

COUNTY ADMINISTRATOR

Charles Whiting, County Administrator came before the Board to discuss matters pertaining to his department:

1. 2014 Budget Calendar:

Mr. Whiting presented the 2014 calendar schedule to the board showing the various timelines.

9:15 a.m., Commissioner Diedrich left the meeting.

9:17 a.m., Commissioner Diedrich rejoined the meeting.

2. Asbestos Haulers License – Regional Sanitation for Climax School District:

A motion was made by Commissioner Affeldt seconded by Commissioner Nicholas and adopted by unanimous vote of the board to approve the Asbestos Hauler’s License for Regional Sanitation in regards to the Climax School District.

HIGHWAY DEPARTMENT

1. County Ditches 2, 66 Redetermination:

Richard Sanders, Polk County Highway Engineer came before the board with matters pertaining to County Ditches 2 and 66 Redetermination was discussed with the board.

HOLLY KOSTRZEWSKI – NE/NW MN REGIONAL TOWARD ZERO DEATHS COORDINATOR

1. Northwestern Minnesota Towards Zero Death:

Holly Kostrzewski – Northwestern Regional Toward Zero Deaths Coordinator and Captain Mike Hanson, Minnesota State Patrol came before the board and presented information pertaining to this Program. Polk County had 7 fatalities in 2012.

AGENDA AMENDMENT

A motion was made by Commissioner Strandell seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to approve the updated agenda for June 4, 2013 by adding the request to replace the Environmental Tech due to a resignation.

ENVIRONMENTAL SERVICES

1. Approval to advertise for the Environmental Tech position:

A motion was made by Commissioner Affeldt, seconded by Commissioner Nicholas and adopted by unanimous vote of the Board to approve the advertisement and filling of an Environmental Tech position that became open due to a resignation.

AUDITOR WARRANTS

A motion was made by Commissioner Affeldt seconded by Commissioner Nicholas and adopted by unanimous vote of the Board to approve the May Auditor Warrants for payment:

Auditor Warrant 05/02/2013

<u>Vendor Name</u>	<u>Amount</u>
I payment less than 2000	15.00
Final Total:	15.00

Auditor Warrant 05/06/2013

<u>Vendor Name</u>	<u>Amount</u>
Bremer Bank NA	8,297.43
Final Total:	8,297.43

Auditor Warrant 05/07/2013

<u>Vendor Name</u>	<u>Amount</u>
Altru Health System	2,653.00
Chester Township	10,638.25
Chester Township	4,623.75
Cole Papers Inc	3,848.76
Columbia Township	2,127.70
Fosston Dac	2,268.00
Fosston Municipal Utilities	38,271.30
Fosston Municipal Utilities	2,063.64
Gentilly Township	8,510.60
Gentilly Township	2,774.25
Godfrey Township	2,127.70
Grove Park Tilden	10,638.25
Grove Park Tilden	3,699.00
Gully Township Treasurer	2,127.70
Hill River Township	4,255.30
Hill River Township	2,774.25
Kertsonville Township	4,255.30
Liberty Township	4,255.30
Motor Vehicle	3,066.59
Nelson Auto Center	46,016.57
Norman Mahnomen Public	2,956.00
Northland College	3,000.00
Northland Comm & Tech	11,000.00
Onstad Township	6,382.95
Otis Elevator Company	6,561.89
Polk County Public Health	15,900.00
University Of North	5,242.67
US Postal Service (CMRS	5,000.00
Woodside Township	2,127.70
57 Payments less	29,658.65
Final Total:	248,825.07

Auditor Warrant 05/13/2013

<u>Vendor Name</u>	<u>Amount</u>
Bremer Bank NA	5,680.31
Final Total:	5,680.31

Auditor Warrant 05/14/2013

<u>Vendor Name</u>	<u>Amount</u>
Best & Flanagan	3,503.75
Century Link	1,079.51
Fertile Oil Company	27,714.90
MR Sign Company	11,906.94
MN UI Fund	2,751.00
Ottertail Power Co	8,265.10
Glen Rafferty	2,408.25
14 Payments less	4,915.51
Final Total:	62,544.96

Auditor Warrant 05/16/2013

<u>Vendor Name</u>	<u>Amount</u>
2 payments less than	30.00
Final Total:	30.00

Auditor Warrant 05/20/2013

<u>Vendor Name</u>	<u>Amount</u>
Bremer Bank NA	3,017.28
Final Total:	3,017.28

Auditor Warrant 05/20/2013

<u>Vendor Name</u>	<u>Amount</u>
Blue Cross & Blue	116,918.00
Final Total:	116,918.00

Auditor Warrant 05/21/2013

<u>Vendor Name</u>	<u>Amount</u>
East Pc Soil & Water	19,600.00
East Polk Heritage Center	4,000.00
Egf Heritage Foundation	4,000.00
Fleet Supply	5,314.68
Garden Valley Telephone	5,130.45
Kue Contractors Inc	209,642.00
Liberty Business Systems	5,756.94
North Country Security	8,497.77
Occupational	7,500.00
Ottertail Power Co	3,270.94
Pc Committee On Aging	2,000.00
Polk Co Historical	7,500.00
Polk County Fair Assoc	20,000.00
Red Lake County	390,895.00
Rust Stock Rasmusson	3,847.50
SimplexGrinnell	3,596.34
Tri- Valley Opportunity	15,535.00
University Of Minn R S V	2,000.00
University Of North	5,242.67
Verizon Wireless	2,026.60
West Polk Soil & Water	19,600.00

24	Payments less	15,954.61
	Final Total:	760,910.50

Auditor Warrant 05/24/2013

<u>Vendor Name</u>	<u>Amount</u>
Bremer Bank Na	1,009,982.53
School District 2176	136,972.79
School District 2311	136,183.00
School District 2609	577,672.90
School District 592	118,811.85
School District 593	1,754,371.61
School District 599	362,299.59
School District 600	226,841.08
School District 601	404,818.10
School District 627	102,521.84
School District 630	15,220.90
Final Total:	4,845,696.19

Auditor Warrant 05/28/2013

<u>Vendor Name</u>	<u>Amount</u>
Fertile Oil Company	25,946.54
Hagen Construction	5,899.60
Lenes Sand & Gravel Inc	6,162.00
Mn State Treasury	8,197.00
Norman Mahnomen	42,475.65
Polk County	63,729.69
Polk County	8,682.00
Polk County Public	55,973.35
Tds Metrocom - Mn	2,553.63
Thomson Reuters - West	4,395.12
Tri County Community	15,955.70
20 Payments less	5,283.87
Final Total:	245,254.15

Auditor Warrant 05/28/2013

<u>Vendor Name</u>	<u>Amount</u>
Bremer Bank NA	2,471.70
Final Total:	2,471.70

MANUAL WARRANTS 5/01/2013

VENDOR NAME	AMOUNT
Internal Revenue Service	267,347.18
MN Revenue	45,805.89
FINAL TOTAL	\$313,153.07

MANUAL WARRANTS 5/20/2013

VENDOR NAME	AMOUNT
Mn Dept Of Rev Tax Division	66,410.05
Mn Revenue	11,055.41
FINAL TOTAL	\$77,465.46

MANUAL WARRANTS 5/24/2013

VENDOR NAME	AMOUNT
Mn Dept Of Rev Tax Division	\$2,192,353.48
FINAL TOTAL	\$2,192,353.4

MANUAL WARRANTS 5/31/2013

VENDOR NAME	AMOUNT
Internal Revenue Service	264,481.12
MN Revenue	44,604.85
FINAL TOTAL	\$309,085.97

With no further business the Board adjourned to reconvene at 10:00 o'clock a.m. on June 18, 2013.

Craig Bunes, Chairman

ATTEST:

Charles S. Whiting, County Administrator
Clerk of the Board