

June 25, 2013
BOARD MINUTES

Pursuant to motion of adjournment the Polk County Board of Commissioners met in regular session at 8:00 o'clock a.m., June 25, 2013 in the Commissioners Room, Government Center, Crookston, MN. Members present: Commissioner Craig Bunes, Commissioner Warren Strandell, Commissioner Nick Nicholas, Commissioner Warren Affeldt, Commissioner Don Diedrich, and Charles S. Whiting, County Administrator, Clerk of the Board. Others present: Michelle Cote, Deputy Clerk of the Board.

AGENDA

A motion was made by Commissioner Diedrich, seconded by Commissioner Affeldt and adopted by unanimous vote of the Board to approve the Agenda with the addition of an additional position request under Social Services.

CONSENT AGENDA

A motion was made by Commissioner Strandell seconded by Commissioner Nicholas and adopted by unanimous vote of the Board to approve the Consent Agenda for May 28, 2013:

1. Approve the April 16, April 23, May 7, May 21, and May 28, 2013 Board Minutes.
2. Approve payment to Richard Rude, Rude Architectural, Bemidji, MN in the amount of \$9,212.20 for building design at the Law Enforcement Center
3. Approve for payment Lost Warrant No. 5328 in the name of Tom Senger, dated April 21, 2009 in the amount of \$60.00.
4. Approve for payment Lost Warrant No. 187517 in the name of Kelsey Helgeson, dated April 19, 2013 in the amount of \$6.78.
5. Approve for payment Lost Warrant No. 177558 in the name of Kelsey Helgeson, dated February 24, 2012 in the amount of \$14.98.
6. Approve for payment Lost Warrant No. 170943 in the name of Kelsey Helgeson, dated May 20, 2011 in the amount of \$22.44.
7. Approve for payment Lost Warrant No. 181816 in the name of Kelsey Helgeson, dated August 24, 2012 in the amount of \$14.43.
8. Approve for payment Lost Warrant No. 185366 in the name of Kelsey Helgeson, dated January 18, 2013 in the amount of \$3.33.
9. Approve for payment Lost Warrant No. 186195 in the name of Kelsey Helgeson, dated February 22, 2013 in the amount of \$3.39.
10. Approve for payment Lost Warrant No. 186858 in the name of Kelsey Helgeson, dated March 22, 2013 in the amount of \$3.39.

COUNTY BOARD MEMBERS ISSUE FORUM

1. Commissioner Bunes reported that he attended a LARL meeting which included a finance committee meeting. He also attended a Public Health Joint Meeting with Norman and Mahnomen Counties. He reported that there was confusion over posting of a meeting for the ARTS Trail meeting.
2. Commissioner Affeldt reported that he and Commissioner Strandell took part in the negotiations the Teamster Deputies and the Teamster Dispatch groups.

3. Commissioner Strandell reported that he attended an MPO meeting. He reported that Senator Franken will be in East Grand Forks at City Hall at 2:30 p.m.
4. Commissioner Nicholas reported that he attended the Public Health Joint Meeting with Norman and Mahnomen Counties.
5. Commissioner Diedrich made no report.

LEGAL – CLOSE BOARD MEETING

1. Close board meeting pursuant to MN Statute 13D.05 Subd. 3(b)

A motion was made by Commissioner Affeldt seconded by Commissioner Diedrich and adopted by unanimous vote of the board to close the Polk County Board meeting pursuant to MN Statute 13D.05, Subd (b) to discuss Attorney-Client privilege at 8:43 a.m.

2. Reconvene into Open Session

A motion was made by Commissioner Strandell seconded by Commissioner Diedrich and adopted by unanimous vote of the board to re-open the Polk County Board meeting at 9:27 a.m.

3. Consideration of any motions following Closed Session

A motion was made by Commissioner Affeldt seconded by Commissioner Strandell and adopted by unanimous vote of the board to hereby authorizes its Board Chair to sign on behalf of the full Board a negotiated separation agreement with Deputy Mark Johnson and Minnesota Teamsters Public and Law Enforcement Employees’ Union, Local No. 320. The terms of the negotiated separation agreement are outline in the agreement. The separation agreement will not be public until it is fully effective. This negotiated agreement resolves any and all claims that have been or may be made by Deputy Johnson to date and into the future relative to his employment with Polk County, including any rights or entitlement that he has to any veteran’s preference hearing.

SHERIFF’S DEPARTMENT

Barb Erdman, Polk County Sheriff was scheduled to appear before the Board with matters pertaining to her department but did not appear.

1. Sheriff Reports

Monthly Sheriff Reports for May 2013 were provided to the Board.

HIGHWAY DEPARTMENT

Richard Sanders, Polk County Highway Engineer came before the Board with matters pertaining to his department

1. Award SAP 60-611-019

A motion was made by Commissioner Diedrich seconded by Commissioner Nicholas and adopted by unanimous vote of the board to award SAP 60-611-019 to Minn Dak Asphalt in the amount of \$1,563,462.80.

2. Award SP 60-070-004

A motion was made by Commissioner Diedrich seconded by Commissioner Strandell and adopted by unanimous vote of the board to award SP 60-070-004 to Century Fence Company in the amount of \$138,605.00.

3. Mr. Sanders provided an update on radar signs for the small cities.

SOCIAL SERVICES

Kent Johnson, Social Services Director came before the Board with matters pertaining to his department. Mr. Johnson presented the following resolution to the board:

**1. Resolution Supporting the Recommendation of Polk County Social Services Approving Blue Plus, MEDICA & UCare as Managed Care Organizations
Resolution (2013-040)**

The following resolution (2013-040) was offered by Commissioner Nicholas:

WHEREAS, the Minnesota Department of Human Services has published a Request For Proposals to provide health care services to recipients of Medical Assistance and Minnesota Care including Polk County; and

WHEREAS, the Minnesota Department of Human Services has provided information from responders to the Request for Proposals and requests County recommendations regarding the managed care organization proposals; and

WHEREAS, Blue Plus, MEDICA, and UCare submitted proposals to provide managed health care services in Polk County; and

WHEREAS, representatives of Polk County Social Services have been provided opportunity to review the proposals; and

WHEREAS, Blue Plus, MEDICA, and UCare have submitted proposals suitable to meet the needs of Polk County Residents.

THEREFORE BE IT RESOLVED, that the Polk County Board of Commissioners supports the recommendation of Polk County Social Services approving Blue Plus, MEDICA, and UCare to continue as managed care organizations providing managed health care services in Polk County.

Commissioner Diedrich seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Strandell, Affeldt, Diedrich and Nicholas. NAYS: None.

2. Position Replacement – Social Worker

Mr. Johnson, Social Services Director presented a Social Worker position request replacement with the Board. A motion was made by Commissioner Affeldt seconded by Commissioner Nicholas and adopted by unanimous vote of the board to approve advertising for a Social Worker position which is a replacement of a current position.

3. Position Replacement – Social Worker (Adult Mental Health)

Mr. Johnson, Social Services Director presented a Social Worker (Adult Mental Health) position request replacement with the Board. A motion was made by Commissioner Diedrich seconded by Commissioner Nicholas and adopted by unanimous vote of the board to approve advertising for a Social Worker (Adult Mental) position which is a replacement of a current position.

TAX PAYER SERVICE CENTER

Michelle Cote, Director of Property Records appeared before board with matters pertaining to her department.

1. Liquor License Transfer

A motion was made by Commissioner Diedrich seconded by Commissioner Affeldt and adopted by unanimous vote of the board to approve the transfer of the liquor licenses issued in the name of Christopher Weiland to The One N’ Only of Euclid, Inc., Commissioner Strandell abstained from the vote.

ASSESSMENT SERVICES

Rob Wagner, Director of Assessment Services appeared before the board requesting approval of Homestead Abatements.

1. Homestead Abatements

A motion was made by Commissioner Affeldt seconded by Commissioner Diedrich and adopted by unanimous vote of the board to approve the following abatements.

Name/Address	Parcel #/Legal Description	Amount of Tax Reduction	Reason
Garland & Marcia Purdy 36633 Duke St SE Mentor MN 56736	30.00309.00 Felsing & Gronvolds Addn Lot 13, 14, 15 & 16 Blk 2 Godfrey Twp	\$74.00	Homestead Application Reduction for Taxes Payable 2013
Garland & Marcia Purdy 36633 Duke St SE Mentor MN 56736	30.00314.00 Felsing & Gronvolds Addn Lots 3 – 14, Blk 3 Godfrey Twp	+\$20.00	Homestead Application Reduction for Taxes Payable 2013
Herb Cowan 1520 19 th St NW East Grand Forks MN 56721	83.02476.00 Auditors Plat Outlots 1-41 Lot 39 City of EGF	\$1836.78	Homestead Application Reduction for Taxes Payable 2013
Paul Reese 10718 440 th St SE Fertile MN 56540	85.00246.00 Tysses Add'n S 46' Lot 5 Blk 2 City of Fertile	\$146.00	Homestead Application Reduction for Taxes Payable 2013
John Hillstad PO Box 142 Winger MN 56592	94.00125.00 Highland Park Add'n (Ex N 30') Lot 6 Blk	\$282.00	Homestead Application Reduction for Taxes

	3 City of Winger		Payable 2013
Pavel & Dominica Zarkoff 211 Minnesota Ave E Winger MN 56592	94.00146.00 Lawndale Addn Lot 4 and W 10' of Lot 5, Blk 2 City of Winger	\$130.00	Homestead Application Reduction for Taxes Payable 2013

- Mr. Wagner provided an update of the recent sale of forfeited and county owned property.

COUNTY ADMINISTRATION

Linsey Rood, Human Resources Coordinator and Charles Whiting, Administrator came before the board with matters pertaining to Human Resources.

1. Environmental Services Position Approval

A motion was made by Commissioner Strandell seconded by Commissioner Affeldt and adopted by unanimous vote of the board to approve advertising for a part-time Environmental Services Transfer Station Operator position.

Charles Whiting, Polk County Administrator came before the board with matters pertaining to his department.

1. Law Enforcement Construction Project – Change Order No. 4

A motion was made by Commissioner Diedrich seconded by Commissioner Nicholas and adopted by unanimous vote of the board to approve Change Order No. 4 in the amount of \$8,111.00 payable to KUE Contractors Inc., Watkins, MN for the Law Enforcement Center Construction project.

2. 2014 Tip Fees

A motion was made by Commissioner Affeldt seconded by Commissioner Strandell and adopted by unanimous vote of the board to approve the 2014 Tip Fee at \$72.50 per ton.

3. Asbestos Haulers License

A motion was made by Commissioner Nicholas seconded by Commissioner Strandell and adopted by unanimous vote of the board to approve the Asbestos Haulers License application to Regional Sanitation Service, Inc., Crookston, MN for a project at University of Minnesota Crookston to expire December 31, 2013.

Ron Denison Finance Officer and Charles Whiting, Administrator came before the board and discussed matters pertaining to the Finance Department.

1. May Cash Reports

Mr. Denison presented to the board the May Cash Reports.

2. 2012 Levy and Cash Balances

Mr. Denison presented to the board the 2012 Levy and Cash Balances for Polk County.

Upon motion the Board adjourned for lunch.

HIGHWAY ENGINEER

Richard Sanders, Polk County Highway Engineer Departmental Operations Presentation was conducted at the Government Center, Level 3 - ITV Meeting Room No. 332.

With no further business the Board adjourned to reconvene at 8:00 o'clock a.m., on July 2, 2013.

Craig Bunes, Chairman

ATTEST:

Charles S. Whiting, County Administrator
Clerk of the Board