

“Draft”
JULY 23, 2013
BOARD MINUTES

Pursuant to motion of adjournment the Polk County Board of Commissioners met in regular session at 8:00 o'clock a.m., July 23, 2013 in the Commissioners Room, Government Center, Crookston, MN. Members present: Commissioner Craig Bunes, Commissioner Warren Strandell, Commissioner Nick Nicholas, Commissioner Warren Affeldt, Commissioner Don Diedrich, and Charles S. Whiting, County Administrator, Clerk of the Board. Others present: Michelle Cote, Deputy Clerk of the Board.

AGENDA

A motion was made by Commissioner Affeldt, seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the revised Agenda which includes an addition of the request to fill a Child Protection Worker position opening due to a resignation.

CONSENT AGENDA

A motion was made by Commissioner Nicholas seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the Consent Agenda.

1. Approve the July 16, 2013 Board minutes.

COUNTY BOARD MEMBERS ISSUE FORUM

1. Commissioner Affeldt reported that he attended a DAC meeting. In addition he brought forth discussion regarding the civil marriage ceremony scheduled for August 1.
2. Commissioner Strandell reported that he attended a NPO meeting. He provided a first draft of the newsletter assignments.
3. Commissioner Nicholas reported that he attended a Senior Provider meeting.
4. Commissioner Bunes reported that he attended a Public Health meeting. In addition to an ART Trail meeting. He reported that Extension Committee meeting is being postponed to August 1 and he will be unable to attend
5. Commissioner Diedrich had nothing to report.

SPRINGSTED, INC.

Paul Steinman, Springsted, Inc., and Chuck Whiting, Administrator came before the Board and presented a resolution pertaining to General Obligation and State Highway Bonds.

- 1. Resolution (2013-045) Authorizing Issuance, Awarding Sale, Prescribing the Form and Details and Providing for the Payment of \$6,075,000 General Obligation State and Highway Bonds, Series 2013A**

Resolution (2013-045) was offered by Commissioner Diedrich. Commissioner Affeldt seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Nicholas, Diedrich, Affeldt and Strandell. NAYS: None. Complete resolution (2013-045) is on file in the Office of the Polk County Administrator.

SHERIFF'S DEPARTMENT

Barb Erdman, Polk County Sheriff came before the Board with matters pertaining to her department.

1. Sheriff Reports

The June Sheriff Reports were presented to the Board at this time.

RED LAKE WATERSHED DISTRICT

Myron Jesme, Gene Tiedemann & Albert Mandt of the Red Lake Watershed District came before with matters pertaining to the Red Lake Watershed District.

1. 2012 Annual Report Review

The 2012 Annual Red Lake Watershed District Report was presented to the Board for their information. Mr. Jesme brought forth discussion regarding the shared Grand Marais Cut Channel Project. It is currently under budget but there was discussion regarding the need for stabilization on the north bank. A review of the Brandt Channel Project status was provided.

2. Watershed Meeting August 22, 2013 at 1:00p.m.

Mr. Jesme brought forth information pertaining to a meeting regarding water management plan inviting the commissioners and staff to attend.

MIDDLE-SNAKE-TAMARAC WATERSHED DISTRICT

1. Review of meeting regarding the Middle-Snake-Tamarac Watershed District.

Commissioner Bunes, Commissioner Nicholas and Ron Denison, Finance Officer attended a meeting at Middle-Snake-Tamarac Watershed District on July 18, 2013. They were provided an audit completed by Brady Martz. Commissioner Nicholas provided explanation regarding their accounting practices and fund balances. There was also discussion regarding the petition regarding the redistribution of managers for the watersheds. The possibility of an advisory Board made up of 5 counties that would recommend managers to the County Board for approval to the Watershed Board was discussed. A motion was made by Commissioner Affeldt, seconded by Commissioner Strandell and adopted by the following vote of the Board YEAS: Nicholas, Affeldt and Strandell. NAYS: Diedrich to approve the tabling of the petition submitted to BWSR requesting the redistricting of managers by letter indicating a willingness to proceed with the possibility of the advisory Board represented by the 5 counties of the Middle-Snake-Tamarac Watershed District.

COUNTY ADMINISTRATION

Charles Whiting, County Administrator came before the Board to discuss matters pertaining to his department.

1. Incinerator Stack Repair Quote Proposal

Mr. Whiting presented to the Board the Incinerator Stack Repair Quote Proposal. A motion was made by Commissioner Affeldt seconded by Commissioner Nicholas and adopted by unanimous vote of the Board to accept Proposal No. 13AS41 by Andrew (AJ) Slavinsky, QC Manager, Wrigley Mechanical, Inc., Fargo, ND in the amount of \$24,300.00 to remove and replace approximately 3' of the top of the boiler stack at the Polk County Solid Waste Management Office, Fosston, MN.

2. Aggregate Tax Specialist Quote Proposal

Mr. Whiting presented to the Board the DHW Consulting Aggregate Tax Specialist 2013 Rate Schedule to audit aggregate material producers and importers. A motion was made by Commissioner Diedrich seconded by Commissioner Nicholas and adopted by unanimous vote of the Board to approve the 2013 Rate Schedule in the amount of \$37.50 per hour, 0.565 cents per mile as of 1/1/13, lodging expenses, and meals in the amount of \$40.00 per day with an approximate cost in the amount of \$2,000.00.

3. 2014 Budget

Mr. Whiting reviewed the status of the 2014 budget development with the Board.

4. Child Protection Worker

A motion was made by Commissioner Diedrich seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the replacement of a Child Protection Worker position due to a resignation.

Upon motion the Board adjourned for lunch.

SOCIAL SERVICES

Kent Johnson, Polk County Social Services Director came before the Board to discuss matters pertaining to his department.

1. Departmental Operations Presentation (Level 3, ITV Room, Government Center)

Mr. Johnson presented Social Services departmental operations with the Board.

With no further business the Board adjourned to reconvene at 8:00 o'clock a.m., August 6, 2013.

Craig Bunes, Chairman

ATTEST:

Charles S. Whiting, County Administrator
Clerk of the Board