

Pursuant to motion of adjournment the Polk County Board of Commissioners met in regular session at 8:00 o'clock a.m., July 10, 2012 in the Commissioners Room, Government Center, Crookston, MN. Members present: Commissioner William Montague, Commissioner Craig Bunes, Commissioner Warren Strandell, Commissioner Warren Affeldt, and Commissioner Don Diedrich. Others present: John P. Schmalenberg, County Administrator, & Linsey Stadstad, Human Resources, Deputy Clerk of the Board.

A motion was made by Commissioner Bunes seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the agenda and consent agenda for July 10, 2012:

1. Approve Auditor Warrants.
2. Approve minutes dated, June 19, June 20, June 26 and June 27, 2012.
3. Approve payment to Walmart Community, Atlanta GA, in the amount of \$285.25 for credit store charges for Public Health.
4. Approve payment to Family Advocacy Center, Bemidji, MN in the amount of \$954.55 for Medical Services.
5. Approve payment to Fertile Oil, Fertile, MN in the amount of \$24,792 for a transport of fuel for the Highway Department.
6. Approve payment to Sanford, Fargo, ND in the amount of \$4,758.00 for Medical Services.
7. SW Fee abatement Parcel # 82.00163.14 Abate Code SWC-004 (\$1000.00) and Add Code SWC-001(\$120.00)

Tony Chladek, City Administrator of Crookston came before the Board to discuss matters pertaining to a request for an additional frontage access on CSAH 11 Adjacent to Crookston Sports Center. A motion was made by Commissioner Bunes, seconded by Commissioner Affeldt and adopted by unanimous vote of the Board for the approval of additional frontage two street accesses into the City of Crookston's property located North of Fisher Avenue and East of CSAH 71.

Richard Sanders, Polk County Highway/Ditch Engineer came before the Board to discuss matters pertaining to his department. A motion was made by Commissioner Strandell, seconded by Commissioner Diedrich and adopted by unanimous vote of the Board for the approval of the bid from Lyle Wilkens Inc., in the amount of \$294,136.35 (low bid) for the box culvert project SAP 060-599-262, SAP 060-599-263, SAP 060-599-264, SAP 060-599-265, & SAP 060-599-266. A motion was made by Commissioner Affeldt, seconded by Commissioner Bunes and adopted by unanimous vote of the Board for the approval of the bid from Gladen Construction, Inc., in the amount of \$286,005.50 (low bid) for the box culvert project SAP 060-599-267, SAP 060-599-268, & SAP 060-599-269. A motion was made by Commissioner Diedrich, seconded by Commissioner Bunes and adopted by unanimous vote of the Board for the approval of the bid from Minn-Dak Asphalt in the amount of \$135,650.00 (lowest bid) for county wide miscellaneous patching.

Jack Bailey along with Joe and Dale Thoresgard came before the Board to discuss matters pertaining to their campground expansion on Union Lake and Lake Sarah that was approved last Fall 2011.

Rob Wagner, Polk County Director of Assessment Services, came before the Board to discuss matters pertaining to his department. A motion was made by Commissioner Strandell, seconded by Commissioner Affeldt and adopted by unanimous vote of the Board for the approval of the Homestead Class Abatements:

Name/Address	Parcel #/Legal Description	Amount of Tax Reduction	Reason
SARAH BROVOLD PO BOX 43 GULLY MN 56646	Parcel #16.00117.00 NW4 Sec 23 Twp 149 Rg 39 Eden Township	\$1,248.00	Homestead Application Reduction for Taxes Payable 2012
ROSEMARY SMITH-GARDNER 33844 400TH AVE SE GULLY MN 56646	Parcel #16.00188.01 Pt W2 SW4 Sec 35 Twp 149 Rg 39 Eden Township	\$286.00	Homestead Application Reduction for Taxes Payable 2012
WADE & ROXANNE BAKKE ETAL 35685 420TH AVE SE FOSSTON MN 56542	Parcel #57.00078.00 NE4 SE4 Sect 11 Twp 148 Rg 39 Queen Township	\$406.00	Homestead Application Reduction for Taxes Payable 2012
DUSTIN BRUGGEMAN 806 PINE ST CROOKSTON MN 56716	Parcel #82.00842.00 Davis Addn W2 of Lot 5, all Lot 6 Blk 4 City of Crookston	\$444.00	Homestead Application Reduction for Taxes Payable 2012
SCOTT OERTWICH 611 WASHINGTON AVE CROOKSTON MN 56716	Parcel #82.01962.00 Jeromes Addn Lots 20, 21, & 22 City of Crookston	\$364.00	Homestead Application Reduction for Taxes Payable 2012
DAVID L & FARRAH L SPIVEY 1703 20TH ST NW EAST GRAND FORKS MN 56721	Parcel #83.02455.00 Outlot 19 (Ex S 20') Auditor's Outlots 1-41 City of EGF	\$248.00	Homestead Application Reduction for Taxes Payable 2012
TODD E & PATRICIA GILJE 1310 WALSH ST CROOKSTON MN 56716	Parcel #82.03450.00 Eickhof Subd Lot 11 Blk 2 City of Crookston	\$254.00	Homestead Application Reduction for Taxes Payable 2011
TODD E & PATRICIA GILJE 1310 WALSH ST CROOKSTON MN 56716	Parcel #82.03450.00 Eickhof Subd Lot 11 Blk 2 City of Crookston	\$388.00	Homestead Application Reduction for Taxes Payable 2012
GARY J & TAMRA J STEER 1410 ST JOHNS DR CROOKSTON MN 56716	Parcel #82.03835.00 Evergreen Estates Subd Lot 6 Blk 6 City of Crookston	\$366.00	Homestead Application Reduction for Taxes Payable 2012

Commissioner Bunes, Commissioner Strandell, Commissioner Affeldt, and Commissioner Montague volunteered to be a part of the Viewing Committee of Maple Lake within Polk County. Commissioner Bunes, Rob Wagner and Michelle Cote were appointed as appraisal committee to view tax forfeited and other county owned properties.

Greg Widseth, Polk County Attorney came before the Board to discuss matters pertaining to his department. A motion was made by Commissioner Diedrich, seconded by Commissioner Bunes and adopted by vote of the Board for the approval of the replacement and approval of appointment of an additional Assistant County Attorney for a total of two Assistant County Attorneys. YEAS: Bunes, Diedrich, Montague NAYS: Strandell & Affeldt

Jack Schmalenberg, Polk County Administrator came before the Board to discuss matters pertaining to his department. A motion was made by Commissioner Bunes, seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the Employment Agreement for Charles Whiting, the new County Administrator whose tentative start date is August 20, 2012.

The following resolution (2012-7-37a) was offered by Commissioner Strandell:

WHEREAS, The Polk County Board of County Commissioners has received a valid petition pursuant to MS 163.16 identifying the road(s) as the road on the east side of section one and the road on the west side of section two both in Hubbard Township, Polk County, Minnesota.

NOW THEREFORE BE IT RESOLVED, By the Board of County Commissioners of Polk County that said Board will conduct a hearing regarding the petition on the 20th day of August 2012 at 11:00 o'clock a.m. in the Polk County Commissioner's Room, Government Center, 612 North Broadway, Crookston, MN.

Commissioner Bunes seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Bunes, Strandell, Affeldt, Diedrich. NAYS: None.

The Board scheduled a Work Session to be held on July 24, 2012, 1:00 o'clock p.m., Commissioner's Room, 612 North Broadway, Crookston, MN.

A motion was made by Commissioner Bunes seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the following Auditor Warrants for June 2012.

AUDITOR WARRANTS 6/05/2012

VENDOR NAME	AMOUNT
CLEARWATER VET SERVICE LTD	1,774.83
EGF WATER & LIGHT DEPT	1,295.13
FOSSTON MUNICIPAL UTILITIES	35,092.76
GREATAMERICA LEASING CORP	384.27
MN DEPT OF NATURAL RESOURCES	639.00
MOTOR VEHICLE	17,461.82
NET TRANSCRIPTS INC	1,073.10

NORTH COUNTRY SECURITY INC	8,019.91
NUSS TRUCK & EQUIPMENT	266,397.00
VERNON ORASKOVICH	1,885.00
GLENN RAFFERTY	1,200.00
JAMES SACKETT	960.95
UNIVERSITY OF NORTH DAKOTA	5,266.66
US POSTAL SERVICE (CMRS FP)	3,000.00
VERIZON WIRELESS	581.90
WEST PAYMENT CENTER	731.29
WILD RICE ELEC CO-OP INC	1,262.27
13 PAYMENTS LESS THAN \$300	1,531.62
FINAL TOTAL.....	\$348,557.51

AUDITOR WARRANTS 6/12/2012

VENDOR NAME	AMOUNT
ADVANCED BUSINESS METHODS	4,691.34
BERT'S TRUCK EQUIP OF MOORHEAD	245,561.53
CENTURY LINK	1,360.12
CROOKSTON WATER DEPARTMENT	480.71
FINANCE & COMMERCE	324.00
GARDEN VALLEY TELEPHONE CO	5,253.70
HALSTAD TELEPHONE CO	9,987.64
STEPHANIE HELGESON	1,576.00
MIDCONTINENT COMMUNICATIONS	891.30
MN STATE TREASURY	9,620.50
OTTERTAIL POWER CO	7,772.18
SAFETY COMPLIANCE SERVICES	975.00
SWINGEN CONSTRUCTION CO	162,603.47
VERIZON WIRELESS	1,309.94
LYLE WILKENS INC	37,658.00
11 PAYMENTS LESS THAN \$300	1,130.53
FINAL TOTAL.....	\$491,195.96

AUDITOR WARRANT 6/18/2012

VENDOR NAME	AMOUNT
BLUE CROSS & BLUE SHIELD OF MN	137,883.00
0 PAYMENTS LESS THAN \$300	.00
FINAL TOTAL.....	\$137,883.00

AUDITOR WARRANTS 6/19/2012

VENDOR NAME	AMOUNT
ADVANCED BUSINESS METHODS	441.66
ALTRU HEALTH SYSTEM	2,653.00
AMERICAN COMMUNICATIONS INC	5,050.00
CENTURY LINK	607.61
COLE PAPERS INC	1,459.10
CREST PRECAST INC	18,468.00
EAST GRAND FORKS CITY	1,828.25
FINANCE & COMMERCE	324.00
GARDEN VALLEY TELEPHONE CO	1,598.39
GREAT PLAINS NATURAL GAS CO	475.50
KINETIC LEASING	747.13
MCINTOSH CITY	1,741.50

MIDCONTINENT COMMUNICATIONS	528.21
OTTERTAIL POWER CO	1,280.07
TDS METROCOM - MN	513.44
TRI COUNTY COMMUNITY CORR	3,367.37
VERIZON WIRELESS	744.08
WARREN VOLUNTEER AMBULANCE SER	416.67
WEST PAYMENT CENTER	611.34
13 PAYMENTS LESS THAN \$300	1,213.83
FINAL TOTAL.....	\$44,069.15

AUDITOR WARRANTS 6/26/2012

VENDOR NAME	AMOUNT
BETA ANALYTIC INC	595.00
CARDMEMBER SERVICE	10,394.39
CLEARWATER POLK ELECTRIC COOP	542.00
FOSSTON MUNICIPAL UTILITIES	574.77
HAGEN CONSTRUCTION	5,734.93
MINN DAK ASPHALT INC	223,826.33
OCCUPATIONAL DEVELOPMENT CTR	9,000.00
OTTERTAIL POWER CO	619.21
PITNEY BOWES GLOBAL	589.92
POLK COUNTY	75,682.95
POLK COUNTY ENVIRONMENTAL SERV	8,743.55
PURCHASE POWER	1,000.00
RED LAKE ELECTRIC CO-OPERATIVE	375.86
REGENTS OF THE UNIV OF MN	16,052.15
RICHARD RUDE ARCHITECTURAL INC	36,708.30
SCHOOL DISTRICT 2176 TREAS	2,342.38
SCHOOL DISTRICT 2311 TREAS	751.48
SCHOOL DISTRICT 2609 TREAS	3,565.50
SCHOOL DISTRICT 592 TREAS	1,481.96
SCHOOL DISTRICT 593 TREAS	7,290.91
SCHOOL DISTRICT 595 TREAS	8,138.87
SCHOOL DISTRICT 599 TREAS	3,502.52
SCHOOL DISTRICT 600 TREAS	2,381.03
SCHOOL DISTRICT 601 TREAS	2,334.95
SCHOOL DISTRICT 627 TREAS	509.98
STANLEY CONVERGENT	1,070.60
US POSTAL SERVICE (CMRS FP)	5,000.00
VERIZON WIRELESS	945.12
14 PAYMENTS LESS THAN \$300	1,905.66
FINAL TOTAL.....	\$431,660.32

With no further business the Board adjourned to reconvene at 8 o'clock a.m., July 17, 2012.

William R. Montague, Chairman

ATTEST:

John P. Schmalenberg, County Administrator
Clerk of the Board