

***REVISED
POLK COUNTY BOARD**

MEETING LOCATION: GOVERNMENT CENTER, CROOKSTON, MN

COMMISSIONERS ROOM

AGENDA

JANUARY 7, 2014

8:00 A.M.

MEETING OPEN/CONVENE

8:15

CALL TO ORDER

PLEDGE ALLEGIANCE TO FLAG

REVIEWAL & APPROVAL OF THE AGENDA

ELECTION OF OFFICERS

- 1. Chair**
- 2. Vice Chair**

CONSENT AGENDA

- 1. Approve Auditor Warrants.**
- 2. Approve the December 3 and December 17, 2013 board minutes.**
- 3. Approve payment to Fosston's Autobody & Collision, Fosston, MN in the amount of \$1,662.14 for damages done to Unit #183/2009 Ford Crown Victoria at the Sheriff's Office.**
- 4. Approve payment to the Grand Forks Herald, Grand Forks, ND for a one year subscription for the Polk County Attorney's in the amount of \$227.00.**
- 5. Approve payment to DVS Renewal, St. Paul, MN in the amount of \$32.00 for two vehicle license renewals at the Landfill.**
- 6. Approve payment to National Association of State Chief Information Officers, Lexington, KY in the amount of \$250.00 for Local Government Membership for the IT Department.**
- 7. Approve payment to Card Member Service, St. Louis, MO in the amount of \$2,736.94 for credit card purchases.**
- 8. Approve payment to GTS, St. Paul, MN in the amount of \$325.00 for 2014 Governor's HSEM Conference for Nancy Shafter, Emergency Management.**
- 9. Approve Satisfaction of Mortgage – Kenneth R. Wallace & Corliss J. Wallace.**

COUNTY BOARD MEMBERS ISSUE FORUM

8:50

BRIAN LUNDEEN – SHERIFF'S OFFICE

- 1. 2014 Admin Fleet Purchase Final Approval**

9:10

ROB WAGNER – ASSESSMENT SERVICES

- 1. Abatement Applications**
- 2. Resolution (2014-001) Limited Use Permit with MNDOT for the Crookston Driftbusters Snowmobile Club**

9:30

MICHELLE COTE – PROPERTY RECORDS

1. Authorization to Advertise and Fill a Temporary Part-Time Clerical Assistant.
2. Approval to Purchase 6 Plat Cabinets
3. Approval to Purchase a Scanner
4. Approval to Hire a Temporary Employee for Scanning Purposes

10:10

BREAK

10:20

RICHARD SANDERS – HIGHWAY DEPARTMENT

1. Gravel Crushing Contract
2. Sign Management Software
3. Approve Out of State Travel for Highway Engineer - Washington, DC, Las Vegas, NV, Baton Rouge, LA, New Orleans, LA and St. Louis, MO

11:00

PUBLIC HEARING

1. Public Hearing to Consider Changing Name of DOW 60-288 to Schulstad Lake
2. Resolution (2014-002) Findings of Fact and Resolution - Naming of DOW 60-288 to Schulstad Lake

11:15

PUBLICATION BID OPENING

1. Official Newspaper

LUNCH

1:20 P.M.

CHUCK WHITING – ADMINISTRATOR

Mark Dietz – Building and Grounds Director

1. Approval for Replacement and Advertisement of Custodian I Position
2. Government Center Fuel Tank Update

Sebastian Sullivan – Management Information Systems

1. Approval of CISCO UCS Server Bundle Purchase

Chuck Whiting - Administrator

1. 2014 Meal and Mileage Reimbursement
2. Polk County's Website/Designated as the Official Site:
 - a. Resolution (2014-003) Designate Polk County's Website for Publications of Invitations to Bid on Polk County Transportation Projects
3. Official Newspaper:
 - a. Resolution (2014-004) Designation of the Polk County Official Newspaper/First Publication of the 2014 Financial Statement & Delinquent Tax List
4. 2013 Financial Statement:
 - a. Resolution (2014-005) accepting the Second Publication of the 2013 Financial Statement
5. Association of Minnesota Counties 2014 Dues:
 - a. Resolution (2014-006) for Naming of Official Delegates to the Association of Minnesota Counties & Dues
6. Appointments – Committees, Boards and Organization Representatives
7. Association of MN Counties – Leadership Development Academy Session Alexandria, MN for the Polk County Board & Administrator
8. *Approval for Replacement and Advertisement of an Information System Position

ADJOURN

If you need any type of accommodation to participate in the Polk County Board meeting, please contact Chuck Whiting at (218) 281-5408 at least 1 working day before the meeting. This board agenda is subject to change without notice.