

JANUARY 8, 2013
BOARD MINUTES

OATHS OF OFFICE

Pursuant to M.S. Chapter 375.07 the Board of County Commissioners of Polk County met in session at 8:00 o'clock a.m., January 8, 2013 in the Commissioners Room at the Polk County Government Center. Judge Jeff Remick administrated the Oath of Office to Commissioner Nick Nicholas for District 3, Craig Bunes for District 1, and Don Diedrich for District 5. Judge Remick also administered the Oath of Office to County Assessor Robert Wagner.

After the Oath of Office the Polk County Board met in session. Members present: Commissioner Craig Bunes, Commissioner Warren Strandell, Commissioner Nick Nicholas, Commissioner Warren Affeldt, Commissioner Don Diedrich and Charles Whiting, County Administrator, Clerk of the Board. Others present: Michelle Cote, Deputy Clerk of the Board.

CALL TO ORDER

The Clerk of the Board called the meeting to order and proceeded to call for nominations for the Office of Chairman of the Polk County Board of Commissioners for 2013.

ELECTION OF OFFICERS

A motion was made by Commissioner Diedrich to nominate Commissioner Bunes as Chairman of the Board. Commissioner Strandell moved that nominations cease and a unanimous ballot be cast for Commissioner Bunes as Chairman of the Polk County Board of Commissioners for 2013 seconded by Commissioner Diedrich. Motion unanimously carried. The Chairman of the Board assumed the Chair. The Chairman of the Board asked for nominations for the office of Vice-Chairman of the Board. A motion was made by Commissioner Affeldt to nominate Commissioner Diedrich as Vice-Chairman of the Board. Commissioner Strandell moved that nominations cease seconded by Commissioner Affeldt and a unanimous ballot be case for Commissioner Diedrich as Vice-Chairman of the Polk County Board of Commissioners for 2013. Motion unanimously carried.

AGENDA/CONSENT AGENDA

A motion was made by Commissioner Bunes, seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the Agenda and Consent Agenda for January 8, 2013:

1. Approve Auditor Warrants.
2. Approve the December 2012 Electronic Fund Transfers for Publication.
3. Approve the December 18, 2012 board minutes.
4. Approve payment to Joanne Johnson, IT Department in the amount of \$28.86 for mileage expenses.
5. Approve Polk County's Financial Membership Contribution to the Northwest Minnesota Radio Board (Joint Powers Agreement) as per their 2013 budget, in the amount of \$3,000.00.
6. Approve payment to Card Member Services, St. Louis, MO in the amount of \$5,651.91 for Credit Card Purchases.

7. Approve payment to Building Systems Corporation, Grand Forks, ND in the amount of \$66,650.00 for Asbestos Removal in the Professional Building, Crookston.
8. Approve payment to Walmart in the amount of \$63.33 for Office & Custodial Supplies for the Fosston Incinerator.

COUNTY BOARD MEMBERS ISSUE FORUM

Commissioner Affeldt brought forth the discussion of the purchase of additional lands (Parcel 57.00152.00) for the possible expansion of Tilberg Park. Commissioner Bunes brought forth the discussion regarding the re-appointment of the Trail Administrator of the ART (Agassiz Recreational Trail). Commissioner Bunes read a letter from Shaft Law Firm regarding their appreciation of Michelle Cote, Director of Property Records.

PUBLIC HEALTH

Sarah Reese, Polk County Public Health Director came before the Board with matters pertaining to her department.

1. A motion was made by Commissioner Diedrich seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the request to submit a proposal for breastfeeding support grant of \$2,500.
2. A motion was made by Commissioner Affeldt seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the UMC Agreement for Student Experience for Jensen Sanders a health management student for 300 hours of unpaid internship.
3. An update on the Family Planning Special Projects Grant was given to the Board. The RFP is anticipated to be out January 23-25, 2013 and will be due in March.
4. An update regarding the Community Health Forum was provided.

PUBLIC WORKS

Richard Sanders, Polk County Highway/Ditch Engineer came before the Board with matters pertaining to his department.

1. A motion was made by Commissioner Diedrich seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the Certificate of Performance CP 110-00-01 in the name of Vogt Dirt Service in the amount of \$71,850.
2. A motion was made by Commissioner Affeldt seconded by Commissioner Nicholas and adopted by unanimous vote of the Board to approve the Certificate of Performance CP 112-00-01 in the name of Vogt Dirt Service in the amount of \$67,260.
3. A motion was made by Commissioner Affeldt seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to approve the Certificate of Performance/Final Acceptance of SAP 60-605-008 in the name of Knife River Materials in the amount of \$1,306,405.45.
4. A motion was made by Commissioner Affeldt seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to approve the quote for a Dumpster for Tilberg Park from Listrom's Disp. Inc., in the amount of \$63.38 per week (low quote).

5. A motion was made by Commissioner Diedrich seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the quote for (4) Woods BW 1800 Mowers from Tri-Steel Inc., Grand Forks, ND in the amount of \$45,229 (low quote).
6. A motion was made by Commissioner Strandell seconded by Commissioner Affeldt and adopted by unanimous vote of the Board to approve the Polk County Highway Engineer to attend the annual NACE Conference in Des Moines, IA for the dates of April 19-25, 2013.
7. A discussion was held regarding sharing Engineering Services with neighboring counties due to retirements.
8. An update of 2013 construction was provided.

TAX PAYER SERVICE CENTER

Michelle Cote, Director of Property Records came before the Board with matters pertaining to her department.

1. A motion was made by Commissioner Strandell seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to approve an Agreement for Services with Mapping Solutions for the printing of New Polk County Plat Books in the amount of \$21.00 per book.
2. A motion was made by Commissioner Strandell seconded by Commissioner Affeldt and adopted by unanimous vote of the Board to approve the lamination and covers for 6 Grantor/Grantee Index Books in the amount of \$7,598.81.
3. A discussion regarding the appointments needed to the Polk County Extension Committee.

ENVIRONMENTAL SERVICES

Charles Whiting, County Administrator came before the Board on behalf of Jon Steiner, Environmental Services Director to discuss the purchase of 138 Boiler Tubes for the Fosston Incinerator.

1. A motion was made by Commissioner Affeldt seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the purchase of a minimum of 138 Boiler Tubes in the amount of \$11,950.00 for the Incinerator.

ADMINISTRATION

Charles Whiting, County Administrator came before the Board with matters pertaining to his department.

1. Designate Polk County's Website for Publications of Invitations to Bid On Polk County Transportation Projects:

**Designate Polk County's Website for Publications of Invitations to Bid
On Polk County Transportation Projects
RESOLUTION (2013-001)**

The following resolution (2013-001) was offered by Commissioner Strandell:

BE IT RESOLVED, By the Board of County Commissioners of Polk County that pursuant to M.S. 331A.12, Polk County's web site; www.co.polk.mn.us be and hereby is designated by the Board of County Commissioners of Polk County as the official site for the publications of invitations to bid on Polk County transportation projects.

Commissioner Nicholas seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Strandell, Nicholas, Affeldt, Diedrich. NAYS: None.

2. Naming of Official Delegates to the Association of Minnesota Counties & Dues:

Naming of Official Delegates to the Association of Minnesota Counties & Dues
RESOLUTION (2013-002)

The following resolution (2013-002) was offered by Commissioner Diedrich:

WHEREAS, The Board of County Commissioners of Polk County, Minnesota, has availed itself of the authority granted under Section 375.163, M.S.A., and will pay the dues of said County to the State and National Association of County Commissioners for the year 2013 and it is the intention of said Board of County Commissioners to designate individuals to attend meetings of said Association.

NOW THEREFORE BE IT RESOLVED, That the Board of County Commissioners of Polk County Minnesota, does hereby designate all of its members as delegates from said County to serve on various committees of that Association.

BE IT FURTHER RESOLVED, That upon presentation of a properly verified claim, the finance department be and hereby is authorized to reimburse each of said person for their actual and necessary expenses in attending such meetings.

BE IT FURTHER RESOLVED, That the following named individuals are Polk County's official delegates to the Association of Minnesota Counties: Commissioner Bunes, Commissioner Strandell, Commissioner Nicholas, Commissioner Affeldt, Commissioner Diedrich, Charles S. Whiting, County Administrator, Michelle Cote, County Director of Property Records, and Richard Sanders, County Highway/Ditch Engineer

Commissioner Strandell seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Strandell, Nicholas, Affeldt, Diedrich. NAYS: None

PUBLICATION BIDS

Pursuant to published notice bids were opened and publicly read at 11:00 a.m., for the First Publication of 2013 Financial Statement, Publication of the Delinquent Tax List, the publication of the Board of County Commissioner Proceedings and all other notices necessary for the County to publish and for the Second Publication of the 2013 Financial Statement:

1st Publication of the Financial Statement Summary

<u>BIDDER</u>	<u>BID</u>
The Exponent	\$1.19
The Fertile Journal	\$1.78
The McIntosh Times	\$2.97

2nd Publication of the Financial Statement Summary

<u>BIDDER</u>	<u>BID</u>
The Exponent	\$2.99
The Fertile Journal	\$1.78
The McIntosh Times	\$2.97

Official Newspaper

<u>BIDDER</u>	<u>BID</u>
The Exponent	\$1.19
The Fertile Journal	\$1.78
The McIntosh Times	\$2.80

Delinquent Tax List

<u>BIDDER</u>	<u>BID</u>
The Exponent	\$1.19
The Fertile Journal	\$3.30
The McIntosh Times	\$2.97

3. Designation of the Polk County Official Newspaper, First Publication of the 2013 Financial Statement, Delinquent Tax List.

**Designation of the Polk County Official Newspaper,
First Publication of the 2013 Financial Statement, Delinquent Tax List
RESOLUTION (2013-003)**

The following resolution (2013-003) was offered by Commissioner Diedrich:

BE IT RESOLVED, By the Board of County Commissioners of Polk County that The Exponent be and the same is hereby designated by the Board of County Commissioners of Polk County as the official newspaper of Polk County for 2013 and as such is the newspaper designated in which shall be published all notices and publications which the County is required to publish during the year of 2013.

BE IT FURTHER RESOLVED, That the bid of \$1.19 per column inch be accepted for the Official Publications of Polk County, First Publication of 2013 Financial Statement and the publication of the Delinquent Tax List.

BE IT FURTHER RESOLVED, That the publication of notices and other publications shall be at the rates as established in the bids and as accepted by the Board.

Commissioner Nicholas seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Strandell, Nicholas, Affeldt, Diedrich. NAYS: None.

4. Second Publication of the 2012 Financial Statement.

Second Publication of the 2012 Financial Statement
RESOLUTION (2013-004)

The following resolution (2013-004) was offered by Commissioner Diedrich:

BE IT RESOLVED, By the Board of County Commissioners of Polk County that the bid of the Fertile Journal for \$1.78 per column inch be and the same is hereby accepted for the second publication of 2012 Financial Statement of Polk County to be published in 2013.

Commissioner Nicholas seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Strandell, Nicholas, Affeldt, Diedrich. NAYS: None.

5. The Board discussed the Crookston Housing Incentive Program.

A Resolution To Participate in the City of Crookston's Housing Incentive Program
Which Includes Property Tax Abatements
RESOLUTION (2013-005)

The following resolution (2013-005) was offered by Commissioner Affeldt:

WHEREAS, Minnesota Statutes 469.1812 through 469.1815 authorize property tax abatements for Community Economic Development purposes, and

WHEREAS, The City of Crookston desires to offer a program pursuant to said statutes.

NOW THEREFORE BE IT RESOLVED, By the Board of County Commissioners of Polk County that Polk County does authorize a housing incentive tax abatement program with the following parameters:

1. The City of Crookston, Independent School District 593 and Polk County participate in the program.
2. The program would apply to new residential construction only. New

residential construction shall include modular homes and stick built homes.

3. The program would apply to single-family dwellings, including town homes and twin homes, ready for occupancy in the years 2013, 2014, and 2015.
4. The abatement of real property taxes would be for two years. The first two years where payment of taxes are based upon the value of the new dwelling.
5. The City of Crookston shall be responsible to notify Polk County of which properties are in the program at the time the real property is acquired and arrange for the proper hearing(s) as required by law.
6. This resolution is considered to be a 3 year extension of the existing program.

Commissioner Nicholas seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Strandell, Nicholas, Affeldt, Diedrich. NAYS: None.

7. A discussion was held on the quotes and options for the demolition of the Professional Building. Tony Chladek, City of Crookston Administrator, appeared before the board to ask for consideration of delaying the demolition of the Professional Building to allow time for economic development options. A motion was made by Commissioner Affeldt and seconded by Commissioner Strandell and declared adopted upon the following vote. YEAS: Strandell, Nicholas, Affeldt. NAYS: Diedrich to accept, award and proceed with Option 3 and Option 6 in the cumulative amount of \$86,000 to Donarski Brothers Construction for the demolition of the Professional Building.

FINANCE

Ron Denison, Finance Officer along with Chuck Whiting, County Administrator came before the Board to discuss Committed Fund Balances for Year End 2012.

1. A motion was made by Commissioner Strandell seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to Commit General Revenue Fund Balances for Year End 2012 of \$ 2,225,000 for building improvements and \$1,100,000 for payoff of the Juvenile Center Bonds.

The Board recessed for lunch.

SHERIFF

Barb Erdman, Polk County Sheriff came before the Board with matters pertaining to her department. She introduced Ray Freeman of GeoComm.

1. A discussion with the Board regarding the "ARMER" 800 MHz Radio Study and Participation Plan was held. Chairman Bunn recognized Steve Bomersbach and Marvin Gunderson, Norman County Commissioners who were in attendance to hear the Plan discussion. A motion was made by Commissioner Diedrich seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the "ARMER" 800 MHz Study and Participation Plan as presented.

HUMAN RESOURCES

Linsey Rood, Human Resources/Special Projects Coordinator along with Chuck Whiting, County Administrator came before the Board.

1. A discussion was held regarding the following Position Descriptions: Management Information Systems Director, Finance Officer, Director of Property Records, and Director of Assessment Services. A motion was made by Commissioner Strandell seconded by Commissioner Nicholas and adopted by unanimous vote of the Board to approve job descriptions as presented.
2. A motion was made by Commissioner Affeldt seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the step adjustment for the Clerk Typist Cashier III incumbent in the Tax Payer Service Center Department.
3. A motion was made by Commissioner Diedrich seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the replacement of the Landfill Tech/Operator and subsequent department vacancies.
4. A discussion was held on the 2012 Employee Wellness Program and Utilization.

COMMITTEE APPOINTMENTS

A discussion was held regarding the committee appointments of the Polk County Board of Commissioners.

"COMMITTEE"	Comm. Delegate	Comm. Delegate	Comm. Alternate
Agassiz Recreational Trail	Buness	Nicholas	
AMC Annual Conference Planning	Buness		
AMC Environmental & Natural Resources Policy Committee	Affeldt		
AMC General Government Policy Committee	Diedrich		
AMC Health & Human Services Policy Committee	Nicholas		
AMC Public Safety Policy Comm.	Strandell		
AMC Transportation Policy	Buness		
Audit Planning Committee	Buness		
County Board of Health	All Commissioners		
Crookston Downtown Task Force	Buness	Nicholas	
Drug Task Force	Affeldt		
East Polk County Development Achievement Center Board	Affeldt		
Extension Service Committee	Buness	Diedrich	
Five County Solid Waste Advisory Committee	Affeldt	Buness	
Fosston Law Enforcement	Affeldt		
Grand Forks-East Grand Forks Metropolitan Planning Org.	Strandell	Diedrich	
Household Hazardous Waste Advisory Committee	Affeldt		
Inter-County Community Council Board	Affeldt		
Judicial Ditch No. 60 Committee	Diedrich	Nicholas	
Lake Agassiz Regional Library	Buness		
Land of the Dancing Sky Region 1	Buness		

Law Library Board of Directors	Diedrich		
Middle-Snake-Tamarac River Wastershed Project Work Team-Brandt/Angus Flood Retension	Diedrich		
MN Counties Intergovernmental Trust Board of Directors/District 3	Diedrich		
MN Rural Counties Caucus	Affeldt	Nicholas	
MnDOT District 2 Area Transportation Partnership	Strandell		
Negotiating Task Force	Strandell	Diedrich	
NW Mental Health Board	Diedrich	Nicholas	
NW Regional Corrections Board	Affeldt	Strandell	
NW Regional Development Commission Executive Board	Strandell		
NW Regional Radio Board	Buness	Strandell	
NWRDC Transportation Advisory Committee	Strandell		
Park Committee	Buness	Nicholas	
Planning and Zoning Advisory Board	Buness		
Polk County Providers (Senior Health Care)	Nicholas		
Polk, Norman, and Mahnomen Joint Community Health Board	Buness	Nicholas	
Polk-Red Lake Joint Ditch No. 4 Committee	Affeldt	Buness	
Public Safety Committee	Strandell	Nicholas	
Public Works/Transportation	Diedrich	Affeldt	
Red Lake-Polk County Joint Ditch Committee	Diedrich	Buness	Nicholas
Red Lake-Polk County Joint Ditch No. 72 Committee	Buness	Affeldt	Diedrich
Red Lake-Polk County Judicial Ditch No. 72 Committee	Buness	Affeldt	Diedrich
Region 1 Area Agency on Aging (AAA)	Buness		
Regional Solid Waste Advisory Board	Affeldt		
Retired Senior Volunteer Program	Nicholas		
Sandhill Watershed District Advisory Comm.	Buness		
Social Services Board	All Commissioners		
Tri-Valley Opportunity Council	Diedrich	Nicholas	

AUDITOR WARRANTS

A motion was made by Commissioner Buness seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the December Auditor Warrants for payment:

AUDITOR WARRANTS 12/03/2012

VENDOR NAME	AMOUNT
ANDOVER TOWNSHIP TREASURER	45,030.30
ANGUS TOWNSHIP TREASURER	18,598.98
BADGER TOWNSHIP	15,118.26
BELGIUM TOWNSHIP TREASURER	14,179.22
BELTRAMI CITY CLERK-TREASURER	11,017.53
BRANDSVOLD TOWNSHIP TREASURER	29,352.39
BRANDT TOWNSHIP TREASURER	17,791.22
BREMER BANK NA	140,609.31
BRISLET TOWNSHIP TREASURER	11,093.62
BYGLAND TOWNSHIP	22,957.15

CHESTER TOWNSHIP TREASURER	2,913.99
CLIMAX CITY TREASURER	21,187.95
COLUMBIA TOWNSHIP TREASURER	33,477.61
COUNTY EMERGENCY MEDICAL SERV.	65,668.83
CROOKSTON AREA AMBULANCE INC	74,569.49
CROOKSTON CITY	1,044,038.73
CROOKSTON TOWNSHIP TREASURER	43,362.38
EAST GRAND FORKS CITY	1,998,472.51
EDEN TOWNSHIP TREASURER	9,546.96
ERSKINE CITY CLERK-TREASURER	75,678.13
ESTHER TOWNSHIP TREASURER	19,732.12
EUCLID TOWNSHIP TREASURER	45,998.11
FAIRFAX TOWNSHIP TREASURER	30,378.59
FANNY TOWNSHIP TREASURER	28,114.60
FARLEY TOWNSHIP TREASURER	24,395.35
FERTILE CITY	85,152.30
FIRST CARE MEDICAL SERVICES	49,025.35
FISHER CITY	104,709.79
FISHER TOWNSHIP TREASURER	13,760.80
FOSSTON CITY	235,086.93
GARDEN TOWNSHIP TREASURER	25,366.46
GARFIELD TOWNSHIP TREASURER	30,811.36
GENTILLY TOWNSHIP TREASURER	19,645.57
GODFREY TOWNSHIP TREASURER	47,318.57
GRAND FORKS TOWNSHIP TREASURER	14,660.05
GROVE PARK TILDEN TOWNSHIP	22,394.39
GULLY CITY	4,242.65
GULLY TOWNSHIP TREASURER	5,942.21
HAMMOND TOWNSHIP TREASURER	30,270.79
HELGELAND TOWNSHIP TREASURER	12,213.73
HIGDEM TOWNSHIP TREASURER	30,257.63
HILL RIVER TOWNSHIP TREASURER	20,760.02
HUBBARD TOWNSHIP TREASURER	22,045.30
HUNTSVILLE TOWNSHIP TREASURER	27,802.23
JOHNSON TOWNSHIP	12,079.95
KERTSONVILLE TOWNSHIP TREAS	8,238.71
KEYSTONE TOWNSHIP TREASURER	25,367.50
KING TOWNSHIP TREASURER	21,659.53
KNUTE TOWNSHIP TREASURER	50,371.30
LENGBY CITY	3,631.31
LESSOR TOWNSHIP TREASURER	17,114.79
LIBERTY TOWNSHIP TREASURER	24,948.42
LOWELL TOWNSHIP TREASURER	49,093.61
MAPLE LAKE IMPRVMT DISTRICT	21,251.94
MARSHALL POLK RURAL WATER SYS	39,295.66
MCINTOSH CITY	65,108.70
MENTOR CITY	12,721.69
MIDDLE-SNAKE-TAMARAC RIVERS WT	235,287.65
MN STATE TREASURY	632.74
NESBIT TOWNSHIP TREASURER	13,935.32
NIELSVILLE CITY	8,245.19
NORTHLAND TOWNSHIP TREASURER	24,076.30
NW MN MULTI COUNTY HRA	51,718.64
NW REGIONAL DEVELOPMENT COMM	36,032.36

ONSTAD TOWNSHIP TREASURER	10,507.78
PARNELL TOWNSHIP TREASURER	20,387.27
QUEEN TOWNSHIP TREASURER	32,917.88
RED LAKE WATERSHED DISTRICT	578,339.13
REIS TOWNSHIP TREASURER	15,342.88
RHINEHART TOWNSHIP TREASURER	4,247.77
ROOME TOWNSHIP TREASURER	26,432.64
ROSEBUD TOWNSHIP TREASURER	24,684.73
RUSSIA TOWNSHIP TREASURER	27,063.61
SAND HILL RIVER W S DISTRICT	226,054.01
SANDSVILLE TOWNSHIP TREASURER	26,882.35
SCANDIA TOWNSHIP TREASURER	20,737.90
SCHOOL DISTRICT 2176 TREAS	74,225.52
SCHOOL DISTRICT 2311 TREAS	13,137.77
SCHOOL DISTRICT 2609 TREAS	128,845.60
SCHOOL DISTRICT 592 TREAS	42,356.90
SCHOOL DISTRICT 593 TREAS	414,019.62
SCHOOL DISTRICT 599 TREAS	72,818.29
SCHOOL DISTRICT 600 TREAS	130,780.23
SCHOOL DISTRICT 601 TREAS	115,371.39
SCHOOL DISTRICT 627 TREAS	8,582.94
SCHOOL DISTRICT 630 TREAS	8,316.73
SLETTEN TOWNSHIP TREASURER	32,081.21
SULLIVAN TOWNSHIP TREASURER	23,855.30
TABOR TOWNSHIP TREASURER	25,968.08
TRAIL CITY TREASURER	584.45
TYNSID TOWNSHIP TREASURER	7,801.98
UNION LAKE SARAH IMPROVEMENT D	6,454.05
VINELAND TOWNSHIP TREASURER	24,231.67
WILD RICE WATERSHED DIST TREAS	10,069.34
WINGER CITY CLERK TREASURER	28,437.10
WINGER TOWNSHIP TREASURER	23,332.60
WOODSIDE TOWNSHIP TREASURER	85,285.02
0 PAYMENTS LESS THAN \$300	.00
FINAL TOTAL.....	\$7,655,714.51

AUDITOR WARRANTS 12/03/2012

VENDOR NAME	AMOUNT
GARDEN VALLEY TELEPHONE CO	358.50
LENES SAND & GRAVEL INC	23,469.87
POLK COUNTY ENVIRONMENTAL SERV	1,773.85
RED LAKE ELECTRIC CO-OPERATIVE	406.00
RJ ZAVORAL & SONS INC	273,380.50
2 PAYMENTS LESS THAN \$300	185.91
FINAL TOTAL.....	\$299,574.63

Auditor Warrants 12/4/12

<u>Vendor Name</u>	<u>Amount</u>
Century Link	1,208.96
Fertile Oil Company	26,290.00
Garden Valley Telephone Co	5,384.53
Greatamerica Financial Services	384.27
Halstad Telephone Co	9,987.64

Kinetic Leasing	411.86
Liberty Business Systems Inc	5,581.50
Stanley Convergent	1,070.60
Tds Metrocom - Mn	891.52
Tri County Community Corr	9,794.68
West Payment Center	902.46
7 Payments less than \$300	957.39
Final Total:	62,865.41

Auditor Warrants 12/11/12

<u>Vendor Name</u>	<u>Amount</u>
E-911 Independent Emerg Svcs	8,645.81
EGF Water & Light Dept	1,229.85
Fertile Oil Company	353.40
Fosston Municipal Utilities	49,874.16
Gladen Construction Inc	2,850.00
Government Mgmt Group Inc	4,900.00
Great Plains Natural Gas Co	2,079.02
Johnson/Dana	405.22
Mn Office Of Enterprise Tech	843.10
Net Transcripts Inc	932.40
North Country Security Inc	7,313.67
Odland Fitzgerald,Reynolds	547.50
Ottertail Power Co	2,954.47
Peterson Rpr/Lisa M	677.75
Rafferty/Glenn	1,400.00
Rock/Richard	2,975.00
Rust Stock Rasmusson	2,422.50
Safety Compliance Services	975.00
Sather Law Office Ltd	397.80
University Of North Dakota	5,266.66
Verizon Wireless	692.47
Vogt's Dirt Service	13,452.00
Wambach & Hanson Law Office	390.00
West Payment Center	377.27
Wild Rice Elec Co-Op Inc	955.53
16 Payments less than 300	1,039.70
Final Total:	113,950.28

Auditor Warrant 12/17/12

	<u>Amount</u>
1 Payments less than 300	15.00
Final Total:	15.00

Auditor Warrants 12/18/2012

<u>Vendor Name</u>	<u>Amount</u>
Altru Health System	2,653.00
Arm Of Mn	750.00
Capistran/Kevin	2,510.00
Century Link	1,808.82
Chiller Systems Inc	1,925.00
Cole Papers Inc	3,071.63
Crookston Water Department	610.85
East Grand Forks City	1,828.25

Ecolab Pest Elimination Serv	548.26
Garden Valley Telephone Co	6,596.85
Great Plains Natural Gas Co	2,137.03
Halstad Telephone Co	9,987.64
Lenes Sand & Gravel Inc	16,316.22
Liberty Business Systems Inc	5,581.50
Martushoff/Sally	334.00
Midcontinent Communications	1,298.29
Mn State Treasury	11,590.50
Nature Conservancy	6,682.00
Ottertail Power Co	6,323.08
Powerplan Oib	4,809.38
Regents Of The Univ Of Mn	21,320.01
Verizon Wireless	1,165.65
Warren Volunteer Ambulance Ser	416.67
Waste Management	704.50
West Payment Center	1,558.63
Wolters Kluwer Law & Business	926.61
6 Payments less than 300	880.58
Final Total:	114,334.95

AUDITOR WARRANTS 12/20/12

<u>Vendor Name</u>	<u>Amount</u>
Fosston City	85,188.02
Nw Mn Multi County Hra	648.51
Nw Regional Development Comm	344.20
Red Lake Watershed District	11,750.33
School District 601 Treas	29,455.64
Final Total:	127,386.70

AUDITOR WARRANTS 12/26/12

<u>Vendor Name</u>	<u>Amount</u>
Building Systems Corporation	66,650.00
Cole Papers Inc	5,925.15
Great Plains Natural Gas Co	2,182.78
Hagen Construction	5,509.61
Kennedy Scales	23,720.00
Kinetic Leasing	747.13
Lenes Sand & Gravel Inc	6,594.79
Mn Counties Information Sys	2,584.00
Mn County Attorneys Assoc	1,249.42
Occupational Development Ctr	9,000.00
Ottertail Power Co	713.68
Polk County	83,037.30
Polk County Administrator	7,534.98
Polk County Environmental Services	3,387.00
Powerplan OIB	4,809.38
Red Lake Electric Co-Operative	1,182.80
Rj Zavoral & Sons Inc	7,555.00
Sanford Clinic Fargo Region	2,456.00
Selectaccount	583.77
Simplexgrinnell	1,690.00
Stanley Convergent	1,070.60
Us Postal Service (CMRS F P)	5,000.00
West Payment Center	489.33
Xcel Energy	864.17

14	Payments less than 300	1,790.63
	Final Total:	246,327.52

AUDITOR WARRANTS 12/27/12

Polk County Administrator	767.00
Final Total:	767.00

MANUAL WARRANTS 12/03/2012

VENDOR NAME	AMOUNT
INTERNAL REVENUE SERVICE	236,333.89
MN REVENUE	43,405.95
0 PAYMENTS LESS THAN \$300	.00
FINAL TOTAL.....	\$279,739.84

MANUAL WARRANTS 12/03/2012

VENDOR NAME	AMOUNT
MN DEPT OF REV TAX DIVISION	\$40,633.28
0 PAYMENTS LESS THAN \$300	.00
FINAL TOTAL.....	\$40,633.28

MANUAL WARRANTS 12/05/2012

VENDOR NAME	AMOUNT
1 PAYMENT LESS THAN \$300	75.22
FINAL TOTAL.....	\$75.22

The Board adjourned to reconvene at 10:30 o'clock a.m., on January 15, 2013.

Craig Bunes, Chairman

ATTEST:

Charles S. Whiting, County Administrator
Clerk of the Board