

Pursuant to M.S. Chapter 375.07, the Board of County Commissioners of Polk County met in session at 8:00 o'clock a.m., January 3, 2012 in the Commissioners Room at the Polk County Government Center. Members present: Commissioner Craig Bunes, Commissioner Warren Strandell, Commissioner William Montague, Commissioner Warren Affeldt and Commissioner Don Diedrich. Others present: Bouvette, Deputy Clerk of the Board.

The Clerk of the Board called the meeting to order and proceeded to call for nominations for the Office of Chairman of the Polk County Board of Commissioners for 2012. A motion was made by Commissioner Affeldt to nominate Commissioner Montague as Chairman of the Board. Commissioner Strandell moved that nominations cease and a unanimous ballot be cast for Commissioner Montague as Chairman of the Polk County Board of Commissioners for 2012 seconded by Commissioner Affeldt. Motion unanimously carried. The Clerk of the Board asked for nominations for the office of Vice-Chairman of the Board. A motion was made by Commissioner Diedrich to nominate Commissioner Bunes as Vice-Chairman of the Board. Commissioner Affeldt moved that nominations cease seconded by Commissioner Strandell and a unanimous ballot be case for Commissioner Bunes as Vice-Chairman of the Polk County Board of Commissioners for 2012. Motion unanimously carried.

The Chairman of the Board assumed the chair.

A motion was made by Commissioner Strandell, seconded by Commissioner Bunes and adopted by unanimous vote of the Board to approve the Agenda and Consent Agenda for January 3, 2012:

1. Approve December 2011 Auditor Warrant List.
2. Approve payment to Office of Enterprise Technology, St. Paul, MN in the amount of \$664.00 for Wide Area Network (WAN) Usage
3. Approve payment to CardMember Services, St. Louis, MO in the amount of \$11,845.63.
4. Approve payment WalMart, Atlanta GA in the amount of \$403.84 for purchases for Public Health.
5. Approve payment to Titan Machinery in the amount of \$7,256.81 for a rear mounted snow blower for the Highway Department (Approved for quotes last December)
6. Approve payment to Minnesota Counties Computer Cooperative, Minneapolis, MN in the amount of \$210.45 for Tax User Group Meeting Expenses for Data Processing.

Kent Johnson, Social Services Director, came before the board with matters pertaining to his department. A discussion was had regarding the Minnesota Workforce Center contract. The board expressed a need for further information on the services the Workforce Center will offer and where a new office will be located. The board advised Mr. Johnson to draft a letter to the Commissioner of DEED with the State of Minnesota. A motion was made by Commissioner Bunes, seconded by Commissioner Affeldt and

adopted by unanimous vote of the Board to approve the Consultation/Project Evaluator Services Agreement between Polk County and the Amherst H. Wilder Foundation.

Richard Sanders, Polk County Highway/Ditch Engineer came before the Board to discuss matters pertaining to his department. A motion was made by Commissioner Bunes, seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to approve signature of Certificate of Performance and final payment for concrete box culverts from RJ Zavoral & Sons in the amount of \$423,634.00.

A motion was made by Commissioner Strandell, seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to approve 12' Mower Tractor Rental with Titan Machinery for 2012. A motion was made by Commissioner Bunes, seconded by Commissioner Affeldt and adopted by unanimous vote of the Board to approve purchase of a Roller Packer from RDO Equipment in the amount of \$25,249.22. A motion was made by Commissioner Diedrich, seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the Ditch Petition request for Maintenance, on County Ditch #42, Farley Township NW ¼, Section 2D.

Ron Denison, County Finance Officer came before the board with matters pertaining to county finance. A motion was made by Commissioner Bunes, seconded by Commissioner Affeldt and adopted by unanimous vote of the Board to approve the establishment of a 2012 County Attorney's Contingent Fund in the amount of \$7,500.00 as per M.S. 388.14.

Michelle Cote, County Property Tax Records Director, came before the board with matters pertaining to her department. A motion was made by Commissioner Diedrich, seconded by Commissioner Bunes and adopted by unanimous vote of the Board to approve Synergy Graphic Election Services Agreement.

Pursuant to published notice bids were opened and publicly read for the First Publication of 2012 Financial Statement, Publication of the Delinquent Tax List, the publication of the Board of County Commissioner Proceedings and all other notices necessary for the county to publish and for the Second Publication of the 2012 Financial Statement.

1st Publication of the Financial Statement Summary

BIDDER

BID

The Exponent	\$1.79 per column inch
The Fertile Journal	\$4.35 per column inch
The McIntosh Times	\$3.00 per column inch
The Thirteen Towns	\$1.40 per column inch

2nd Publication of the Financial Statement Summary

BIDDER

BID

The Exponent	\$4.79 per column inch
The Fertile Journal	\$3.00 per column inch
The McIntosh Times	\$3.00 per column inch
The 13 Towns	\$3.30 per column inch

Official Newspaper

BIDDER

BID

The Exponent	\$1.79 per column inch
The Fertile Journal	\$1.24 per column inch
The McIntosh Times	\$3.00 per column inch
The Thirteen Towns	\$1.40 per column inch

Delinquent Tax List

BIDDER

BID

The Exponent	\$1.79 per column inch
The Fertile Journal	\$4.00 per column inch
The McIntosh Times	\$3.00 per column inch
The Thirteen Towns	\$1.40 per column inch

Due to the Tie for the 2nd Publication of Financial Statement Bids, a coin flip was held to decide between the Fertile Journal (heads) and McIntosh Times (Tails). The coin flip resulted in tails, and The McIntosh times will get the Second Publication of the Financial Statement.

The following resolution (2012-1-1) was offered by Commissioner Strandell:

BE IT RESOLVED, By the Board of County Commissioners of Polk County that The Fertile Journal be and the same is hereby designated by the Board of County Commissioners of Polk County as the official newspaper of Polk County for 2012, and as such is the newspaper designated in which shall be published all notices and publications which the County is required to publish during the year of 2012.

BE IT FURTHER RESOLVED, That the bid of The Thirteen Towns be accepted for the first publication of 2012 Financial Statement and the publication of the Delinquent Tax List.

BE IT FURTHER RESOLVED, That the publication of notices and other publications shall be at the rates as established in the bids and as accepted by the Board.

Commissioner Diedrich seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Bunes, Strandell, Affeldt, Diedrich. NAYS: None.

The following resolution (2012-1-2) was offered by Commissioner Bunes:

BE IT RESOLVED, By the Board of County Commissioners of Polk County that the bid of the McIntosh Times be and the same is hereby accepted for the second publication of 2011 Financial Statement of Polk County to be published in 2012.

Commissioner Montague seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Bunes, Strandell, Affeldt, Diedrich NAYS: None.

John Schmalenberg, County Administrator came before the board with matters pertaining to his department. A motion was made by Commissioner Strandell, seconded by Commissioner Bunes and adopted by unanimous vote of the Board to set the Bond Sale date for January 17, 2012 at 2:00 p.m.

A motion was made by Commissioner Affeldt, seconded by Commissioner Bunes and adopted by unanimous vote of the Board to approve payment to Eriez Manufacturing Company for 1/3 contract cost (\$14,545.33) for the replacement of murf replacement parts for the Incinerator.

A motion was made by Commissioner Affeldt, seconded by Commissioner Bunes and adopted by unanimous vote of the Board to reappoint Commissioner Montague and Commissioner Diedrich to the Tri-Valley Opportunity Council Board. A motion was made by Commissioner Montague, seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to appoint Commissioner Affeldt as Delegate and Commissioner Strandell as alternate to the MRCC Board. A motion was made by Commissioner Strandell, seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to approve payment to AMC in the amount of \$11,914.00 for annual dues. A motion was made by Commissioner Bunes, seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to approve payment to MRCC for annual dues.

The following resolution (2012-1-3) was offered by Commissioner Affeldt:

WHEREAS, The Board of County Commissioners of Polk County, Minnesota, has availed itself of the authority granted under Section 375.163, M.S.A., and will pay the dues of said County to the State and National Association of County Commissioners for the year 2012 and it is the intention of said Board of County Commissioners to designate individuals to attend meetings of said Association.

NOW THEREFORE BE IT RESOLVED, That the Board of County Commissioners of Polk County Minnesota, does hereby designate all of its members as delegates from said County to serve on various committees of that Association.

BE IT FURTHER RESOLVED, That upon presentation of a properly verified claim, the finance department be and hereby is authorized to reimburse each of said person for their actual and necessary expenses in attending such meetings.

BE IT FURTHER RESOLVED, That the following named individuals are Polk County's official delegates to the Association of Minnesota Counties: Commissioner Bunes, Commissioner Strandell, Commissioner Montague, Commissioner Affeldt, Commissioner Diedrich, John P. Schmalenberg, County Administrator, Michelle Cote, County Director of Property Tax Records, and Richard Sanders, County Highway/Ditch Engineer.

Commissioner Bunes seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Bunes, Strandell, Affeldt, Diedrich. NAYS: None.

The following resolution (2011-1-4) was offered by Commissioner Diedrich:

BE IT RESOLVED, By the Board of County Commissioners of Polk County that pursuant to M.S. 331A.12, Polk County's web site; www.co.polk.mn.us be and hereby is designated by the Board of County Commissioners of Polk County as the official site for the publications of invitations to bid on Polk County transportation projects.

Commissioner Affeldt seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Bunes, Strandell, Affeldt, Diedrich. NAYS: None.

A motion was made by Commissioner, seconded by Commissioner and adopted by unanimous vote of the Board to approve the December Auditor Warrants for payment:

AUDITOR WARRANTS 12/02/2011

VENDOR NAME	AMOUNT
ANDOVER TOWNSHIP TREASURER	46,661.75
ANGUS TOWNSHIP TREASURER	20,857.08
BADGER TOWNSHIP	22,703.48
BELGIUM TOWNSHIP TREASURER	13,692.63
BELTRAMI CITY CLERK-TREASURER	10,047.01
BRANDSVOLD TOWNSHIP TREASURER	27,060.37
BRANDT TOWNSHIP TREASURER	20,204.68
BREMER BANK NA	146,754.06
BRISLET TOWNSHIP TREASURER	9,514.01
BYGLAND TOWNSHIP	17,115.29

CHESTER TOWNSHIP TREASURER	2,972.92
CLIMAX CITY TREASURER	19,688.49
COLUMBIA TOWNSHIP TREASURER	27,189.42
COUNTY EMERGENCY MEDICAL SERV.	67,096.34
CROOKSTON AREA AMBULANCE INC	78,666.26
CROOKSTON CITY	982,327.69
CROOKSTON TOWNSHIP TREASURER	41,688.41
EAST GRAND FORKS CITY	1,810,722.80
EDEN TOWNSHIP TREASURER	14,993.07
ERSKINE CITY CLERK-TREASURER	71,186.21
ESTHER TOWNSHIP TREASURER	17,436.81
EUCLID TOWNSHIP TREASURER	49,418.65
FAIRFAX TOWNSHIP TREASURER	30,559.77
FANNY TOWNSHIP TREASURER	26,408.53
FARLEY TOWNSHIP TREASURER	23,680.29
FERTILE CITY	74,682.12
FIRST CARE MEDICAL SERVICES	50,843.59
FISHER CITY	104,761.00
FISHER TOWNSHIP TREASURER	12,772.95
FOSSTON CITY	197,921.44
GARDEN TOWNSHIP TREASURER	23,042.34
GARFIELD TOWNSHIP TREASURER	28,170.55
GENTILLY TOWNSHIP TREASURER	17,703.36
GODFREY TOWNSHIP TREASURER	47,388.68
GRAND FORKS TOWNSHIP TREASURER	14,641.82
GROVE PARK TILDEN TOWNSHIP	23,136.50
GULLY CITY	4,353.47
GULLY TOWNSHIP TREASURER	5,447.83
HAMMOND TOWNSHIP TREASURER	29,461.38
HELGELAND TOWNSHIP TREASURER	9,557.08
HIGDEM TOWNSHIP TREASURER	30,495.36
HILL RIVER TOWNSHIP TREASURER	19,182.63
HUBBARD TOWNSHIP TREASURER	21,763.61
HUNTSVILLE TOWNSHIP TREASURER	25,297.57
JOHNSON TOWNSHIP	14,958.66
KERTSONVILLE TOWNSHIP TREAS	7,666.21
KEYSTONE TOWNSHIP TREASURER	30,237.02
KING TOWNSHIP TREASURER	19,488.29
KNUTE TOWNSHIP TREASURER	45,636.80
LENGBY CITY	2,601.26
LESSOR TOWNSHIP TREASURER	11,883.80
LIBERTY TOWNSHIP TREASURER	20,688.23
LOWELL TOWNSHIP TREASURER	47,575.12
MAPLE LAKE IMPRVMT DISTRICT	20,841.84
MARSHALL POLK RURAL WATER SYS	45,082.35
MCINTOSH CITY	58,392.23
MENTOR CITY	14,268.96
MIDDLE-SNAKE-TAMARAC RIVERS WT	229,264.38
MN STATE TREASURY	395.44
NESBIT TOWNSHIP TREASURER	12,508.09
NIELSVILLE CITY	8,346.02
NORTHLAND TOWNSHIP TREASURER	22,077.07
NW MN MULTI COUNTY HRA	45,250.01
NW REGIONAL DEVELOPMENT COMM	34,377.03

ONSTAD TOWNSHIP TREASURER	9,549.76
PARNELL TOWNSHIP TREASURER	18,069.95
QUEEN TOWNSHIP TREASURER	25,853.61
RED LAKE WATERSHED DISTRICT	540,346.27
REIS TOWNSHIP TREASURER	15,222.55
RHINEHART TOWNSHIP TREASURER	2,813.57
ROOME TOWNSHIP TREASURER	25,687.52
ROSEBUD TOWNSHIP TREASURER	23,610.69
RUSSIA TOWNSHIP TREASURER	22,675.06
SAND HILL RIVER W S DISTRICT	200,254.60
SANDSVILLE TOWNSHIP TREASURER	21,151.81
SCANDIA TOWNSHIP TREASURER	22,041.37
SCHOOL DISTRICT 2176 TREAS	63,063.66
SCHOOL DISTRICT 2311 TREAS	9,936.96
SCHOOL DISTRICT 2609 TREAS	100,306.82
SCHOOL DISTRICT 592 TREAS	40,321.22
SCHOOL DISTRICT 593 TREAS	331,154.59
SCHOOL DISTRICT 599 TREAS	70,199.82
SCHOOL DISTRICT 600 TREAS	126,836.45
SCHOOL DISTRICT 601 TREAS	106,919.30
SCHOOL DISTRICT 627 TREAS	5,920.44
SCHOOL DISTRICT 630 TREAS	8,475.23
SLETTEN TOWNSHIP TREASURER	34,853.48
SULLIVAN TOWNSHIP TREASURER	22,328.27
TABOR TOWNSHIP TREASURER	27,169.20
TRAIL CITY TREASURER	917.15
TYNSID TOWNSHIP TREASURER	6,164.98
UNION LAKE SARAH IMPROVEMENT D	4,244.83
VINELAND TOWNSHIP TREASURER	22,880.87
WILD RICE WATERSHED DIST TREAS	8,605.61
WINGER CITY CLERK TREASURER	26,687.77
WINGER TOWNSHIP TREASURER	20,284.23
WOODSIDE TOWNSHIP TREASURER	78,715.05
0 PAYMENTS LESS THAN \$300	.00
FINAL TOTAL.....	\$7,074,070.80

AUDITOR WARRANTS 12/06/2011

VENDOR NAME	AMOUNT
ADVANCED BUSINESS METHODS	927.37
EGF WATER & LIGHT DEPT	1,192.34
FERTILE OIL COMPANY	24,796.00
FOSSTON MUNICIPAL UTILITIES	37,493.44
GEOCOMM INC	18,196.88
GREATAMERICA LEASING CORP	396.51
MATTHEW BENDER & CO INC	422.30
MICRO SYSTEMATION	8,559.31
MN DEPT OF HEALTH	557.00
MN OFFICE OF ENTERPRISE TECH	829.64
NET TRANSCRIPTS INC	2,503.00
NORTH COUNTRY SECURITY INC	3,274.99
POLK COUNTY ATTORNEY	5,157.41
RTVISION INC	12,158.07
SAFETY COMPLIANCE SERVICES	975.00
STONE'S MOBILE RADIO INC	21,949.43

VERIZON WIRELESS	571.80
WEST PAYMENT CENTER	731.29
WILD RICE ELEC CO-OP INC	1,136.07
11 PAYMENTS LESS THAN \$300	946.38
FINAL TOTAL.....	\$142,774.23

AUDITOR WARRANTS 12/13/2011

VENDOR NAME	AMOUNT
BETA ANALYTIC INC	595.00
CENTURY LINK	1,344.35
CLEARWATER VET SERVICE LTD	420.15
COLE PAPERS INC	1,275.78
GARDEN VALLEY TELEPHONE CO	5,327.64
GREAT PLAINS NATURAL GAS CO	3,440.01
HALSTAD TELEPHONE CO	9,987.64
MIDCONTINENT COMMUNICATIONS	958.42
NORTHLAND COMM & TECH COLLEGE	900.00
OCCUPATIONAL DEVELOPMENT CENTE	916.01
VERNON ORASKOVICH	400.00
OTTERTAIL POWER CO	7,794.43
POLK COUNTY ENVIRONMENTAL SERV	1,195.70
REGENTS OF THE UNIV OF MN	16,403.34
RESERVE ACCOUNT	1,000.00
STANLEY CONVERGENT	1,010.00
TRI COUNTY COMMUNITY CORR	1,319.91
WEST PAYMENT CENTER	595.94
14 PAYMENTS LESS THAN \$300	1,855.40
FINAL TOTAL.....	\$56,739.72

AUDITOR WARRANTS 12/20/2011

VENDOR NAME	AMOUNT
ALTRU HEALTH SYSTEM	2,653.00
AMERICAN COMMUNICATIONS INC	62,270.00
CENTURY LINK	605.86
CROOKSTON WATER DEPARTMENT	346.93
EAST GRAND FORKS CITY	1,828.25
FOSSTON MUNICIPAL UTILITIES	541.86
GARDEN VALLEY TELEPHONE CO	1,532.27
GREAT PLAINS NATURAL GAS CO	495.21
HEWLETT PACKARD COMPANY	2,975.07
KINETIC LEASING	747.13
KNIFE RIVER MATERIALS	25,785.92
MIDCONTINENT COMMUNICATIONS	422.16
MN COUNTIES INFORMATION SYS	1,070.75
MN OFFICE OF ENTERPRISE TECH	807.01
NET TRANSCRIPTS INC	1,818.60
NORTH COUNTRY SECURITY INC	4,002.77
OTTERTAIL POWER CO	3,382.07
POLK COUNTY ADMINISTRATOR	1,784.29
PURCHASE POWER	1,000.00
TDS METROCOM - MN	396.14
US POSTAL SERVICE (CMRS FP)	5,000.00
VERIZON WIRELESS	1,501.88

WARREN VOLUNTEER AMBULANCE SER	416.67
WEST PAYMENT CENTER	651.04
LYLE WILKENS INC	160,341.95
XCEL ENERGY	836.83
8 PAYMENTS LESS THAN \$300	756.44
FINAL TOTAL.....	\$283,970.10

AUDITOR WARRANT 12/22/2011

VENDOR NAME	AMOUNT
BLUE CROSS & BLUE SHIELD OF MN	136,351.00
0 PAYMENTS LESS THAN \$300	.00
FINAL TOTAL.....	\$136,351.00

AUDITOR WARRANTS 12/27/2011

VENDOR NAME	AMOUNT
AMERICAN FEDERAL BANK	7,730.04
CARDMEMBER SERVICE	10,962.15
CHILLER SYSTEMS INC	1,925.00
FARMERS ELEVATOR CO	2,800.00
GREAT PLAINS NATURAL GAS CO	1,494.49
HAGEN CONSTRUCTION	5,752.77
LENES SAND & GRAVEL INC	6,397.35
KELLY LINDSETH	1,488.86
MCAA	500.00
MN OFFICE OF ENTERPRISE TECH	664.00
MN STATE TREASURY	6,891.00
OCCUPATIONAL DEVELOPMENT CTR	14,201.50
OTTERTAIL POWER CO	872.21
PITNEY BOWES GLOBAL	352.69
POLK COUNTY	67,986.35
POLK COUNTY ADMINISTRATOR	809.61
RED LAKE ELECTRIC CO-OPERATIVE	1,128.86
SIMPLEXGRINNELL	1,594.00
STANLEY CONVERGENT	1,010.00
STRATA CORPORATION	4,526.00
TDS METROCOM - MN	387.62
UNIV OF MN CCE STUDENT SUPPORT	300.00
WALMART COMMUNITY	403.84
10 PAYMENTS LESS THAN \$300	1,034.13
FINAL TOTAL.....	\$141,212.47

AUDITOR WARRANT 12/29/2011

VENDOR NAME	AMOUNT
CARDMEMBER SERVICE	883.48
0 PAYMENTS LESS THAN \$300	.00
FINAL TOTAL.....	\$883.48

AUDITOR WARRANT 12/29/2011

VENDOR NAME	AMOUNT
POLK COUNTY ADMINISTRATOR	500.00
0 PAYMENTS LESS THAN \$300	.00
FINAL TOTAL.....	\$500.00

The Board adjourned to reconvene at 10:30 o'clock a.m., on January 17, 2012.

William Montague, Chairman

ATTEST:

John P. Schmalenberg, County Administrator
Clerk of the Board