

Pursuant to motion of adjournment the Polk County Board of Commissioners met in regular session at 10:00 o'clock p.m., January 17, 2012 in the Commissioners Room, Government Center, Crookston, MN. Members present: Commissioner Don Diedrich, Commissioner Craig Bunes, Commissioner William Montague, Commissioner Warren Strandell, Commissioner Warren Affeldt, and John P. Schmalenberg, County Administrator, Clerk of the Board. Others present: Tangee Bouvette, Deputy Clerk of the Board.

A motion was made by Commissioner Bunes, seconded by Commissioner Affeldt and adopted by unanimous vote of the Board to approve the agenda and consent agenda for January 17, 2012:

1. Approve Commissioner Warrants: General Revenue Fund, \$129,445.69; Public Works Fund, \$112,778.22; Public Safety Fund, \$59,323.11; Public Health Fund, \$42,729.98; Special Assessments (Ditch) Fund, \$10,920.00; Environmental Services Fund, \$23,088.86; Resource Recovery Fund, \$78,364.38; Landfill Fund, \$27,986.71; Per diems, \$2,475.00; Meals, \$8.93.
2. Approve Board Minutes dated December 20, 2011 and January 3, 2012.
3. Approve payment to Cole Papers, Inc., Fargo, ND in the amounts of: \$101.32, 251.44, \$514.98, \$310.83, \$882.56, \$370.38, \$1,031.60, \$92.68, \$71.72 and \$157.10.
4. Approve payment to The Corban Group, Mounds View, MN in the amount of \$2,000.00 for a Dispatch Consolidation Review.
5. Approve Satisfaction of Mortgage for Grear and Sharon Bates. (Flood Loan)
6. Approve payment to Sanford Clinic Fargo Region, Fargo, ND in the amount of \$3,392.00 for medical services.
7. Approve payment to Eriez Manufacturing Company, Erie, PA in the amount of \$14,545.33 for the second payment request for the 1/3 due prior to shipment of the Eddy Current Rotor for the Up Front Department. (Total cost is \$43,636.00)
8. Approve payment to Commissioner Warren Affeldt for mileage and per diem expenses in the amount of \$1,478.17.

Darin Carlstrom, Polk County Project Engineer came before the board with matters pertaining to the Highway Department. A motion was made by Commissioner Bunes, seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to approve the Rhode Property Gravel Lease for five years. A motion was made by Commissioner Bunes, seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to approve Von Holdt Property Gravel Lease for six years with an initial payment of \$30,000 and an additional \$4,000 CRP penalty payment. A motion was made by Commissioner Affeldt, seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve Enbridge County Drainage Request.

The following resolution (2012-1-5) was offered by Commissioner Affeldt:

**RESOLUTION ACKNOWLEDGING STREET RESTORATION  
AS PART OF THE CITY OF ERSKINE'S WATER TREATMENT PLANT PROJECT**

BE IT RESOLVED, That the County Board of Commissioners of Polk County supports the City of Erskine's application to the Minnesota Department of Transportation State Aid for Local Transportation Division (Mn/DOT) for funding through the Local Road Improvement Program (LRIP).

WHEREAS, The proposed project would restore two city blocks over new raw and potable water lines installed as part of the construction of a new water treatment plant. The project will improve infrastructure by repairing potholes, correcting drainage deficiencies, and restoring damaged pavement as a result of construction of new water transmission/distribution lines and water treatment plant.

BE IT FURTHER RESOLVED, That Polk County acknowledges herewith that it is willing to be the project sponsor knowing full well that such sponsorship includes a willingness to secure and guarantee the local share of costs associated with this project and responsibility for seeing this project through to its completion, with compliance of all applicable laws, rules and regulations.

BE IT FURTHER RESOLVED, That Rich Sanders is hereby authorized to act as agent on behalf of the City of Erskine.

WHEREAS, The Minnesota Department of Transportation (Mn/DOT) has determined that for projects implemented with LRIP funds, cities under 5000 in population, are required to secure county sponsorship for the project, and

WHEREAS, The City of Erskine has authorized the County of Polk to act as the sponsoring agency for the City of Erskine for the LRIP, and

WHEREAS, The County of Polk is the project sponsor for the LRIP project within the City of Erskine.

WHEREAS, The Erskine City Council supports the project.

THEREFORE BE IT RESOLVED, that the Project Sponsor hereby agrees to assume full responsibility for the design, construction, operation and maintenance of property and facilities related to the aforementioned transportation enhancement project.

Commissioner Bunes seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Bunes, Strandell, Affeldt, Diedrich. NAYS: None.

The following resolution (2012-1-6) was offered by Commissioner Affeldt:

**RESOLUTION ACKNOWLEDGING STREET RESTORATION  
AS PART OF THE CITY OF FOSSTON'S STREET IMPROVEMENT PROGRAM**

BE IT RESOLVED, That the County Board of Commissioners of Polk County supports the City of Fosston's application to the Minnesota Department of Transportation State

Aid for Local Transportation Division (Mn/DOT) for funding through the Local Road Improvement Program (LRIP).

WHEREAS, The proposed project would provide a reliable transportation corridor to deliver agricultural products and other goods and services to the elevator terminal and other businesses on Second Street and the greater Fosston area.

WHEREAS, The project would improve infrastructure by repairing potholes, correcting drainage deficiencies, and restoring damaged pavement as a result of frost boils, heavy farm to market traffic, poor subgrade soils, and planned water system improvements.

BE IT FURTHER RESOLVED, That Polk County acknowledges herewith that it is willing to be the project sponsor knowing full well that such sponsorship includes a willingness to secure and guarantee the local share of costs associated with this project and responsibility for seeing this project through to its completion, with compliance of all applicable laws, rules and regulations.

BE IT FURTHER RESOLVED, That Rich Sanders is hereby authorized to act as agent on behalf of the City of Fosston.

WHEREAS, The Minnesota Department of Transportation (Mn/DOT) has determined that for projects implemented with LRIP funds, cities under 5000 in population, are required to secure county sponsorship for the project, and

WHEREAS, The City of Fosston has authorized the County of Polk to act as the sponsoring agency for the City of Fosston for the LRIP, and

WHEREAS, The County of Polk is the project sponsor for the LRIP project within the City of Fosston.

WHEREAS, The Fosston City Council supports the project.

THEREFORE BE IT RESOLVED, that the Project Sponsor hereby agrees to assume full responsibility for the design, construction, operation and maintenance of property and facilities related to the aforementioned transportation enhancement project.

Commissioner Strandell seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Bunes, Strandell, Affeldt, Diedrich. NAYS: None.

The following resolution (2012-1-7) was offered by Commissioner Bunes:

#### RESOLUTION ACKNOWLEDGING STREET/BRIDGE CONSTRUCTION

BE IT RESOLVED, That the County Board of Commissioners of Polk County supports the City of Fertile's application to the Minnesota Department of Transportation State Aid

for Local Transportation Division (Mn/DOT) for funding through the Local Road Improvement Program (LRIP).

WHEREAS, The proposed project would grade/pave and replace a deficient bridge on Summit Ave. Summit Ave is the only link to the Environmental Learning Center located in Fertile, MN.

BE IT FURTHER RESOLVED, That Polk County acknowledges herewith that it is willing to be the project sponsor knowing full well that such sponsorship includes a willingness to secure and guarantee the local share of costs associated with this project and responsibility for seeing this project through to its completion, with compliance of all applicable laws, rules and regulations.

BE IT FURTHER RESOLVED, That Rich Sanders is hereby authorized to act as agent on behalf of the City of Fertile.

WHEREAS, The Minnesota Department of Transportation (Mn/DOT) has determined that for projects implemented with LRIP funds, cities under 5000 in population, are required to secure county sponsorship for the project, and

WHEREAS, The City of Fertile has authorized the County of Polk to act as the sponsoring agency for the City of Fertile for the LRIP, and

WHEREAS, The County of Polk is the project sponsor for the LRIP project within the City of Fertile.

WHEREAS, The Fertile City Council supports the project.

THEREFORE BE IT RESOLVED, that the Project Sponsor hereby agrees to assume full responsibility for the design, construction, operation and maintenance of property and facilities related to the aforementioned transportation enhancement project.

Commissioner Affeldt seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Bunes, Strandell, Affeldt, Diedrich. NAYS: None.

Gerald Kovar, Polk County Highway Department came before the board to discuss Highway Maintenance Equipment. A motion was made by Commissioner Strandell, seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to approve the purchase of a John Deere 870GP motor grader from RDO in the amount of \$142,478.00. A motion was made by Commissioner Diedrich, seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the purchase of two air compressors and air wrenches from Crookston Auto Value in the amount of \$3,923.24.

Barb Erdman, County Sheriff, came before the Board with matters pertaining to her department. A motion was made by Commissioner Strandell, seconded by Commissioner Bunes and adopted by unanimous vote of the Board to approve the hiring of a full-time

dispatcher position. The Board asked Sheriff Erdman to come back in April with the request for Deputy Patrol.

John Schmalenberg, County Administrator came before the board with matters pertaining to his department. A motion was made by Commissioner Strandell, seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to approve The following AMC 2012 Policy Committee Appointments: Commissioner Strandell, Public Safety, Commissioner Affeldt, Natural Resources, Commissioner Montague, Social Services, Commissioner Diedrich, General Government, Commissioner Bunes, Transportation. A motion was made by Commissioner Diedrich, seconded by Commissioner Bunes and adopted by unanimous vote of the Board to approve the appointment of Warren Strandell to the Grand Forks/East Grand Forks Metropolitan Planning Organization’s Executive Policy Board. A motion was made by Commissioner Affeldt, seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the designation of the Vice-Chairman position on the Polk County Board serve as an Alternate on the Planning and Zoning Board.

A motion was made by Commissioner Bunes, seconded by Commissioner Affeldt and adopted by unanimous vote of the Board to approve the January 2012 Commissioner Warrants for payment:

**COMMISSIONER WARRANTS  
DATED 1/20/2012  
APPROVED 1/17/2012**

VENDOR NAME	AMOUNT
ACS	5,050.93
ADVANCED BUSINESS METHODS	728.81
AEVENIA	789.72
AIRGAS NORTH CENTRAL	1,096.01
ALTRU CLINIC	360.00
AMAZON	399.90
AMEM	310.00
AMERICAN SOLUTIONS FOR BUSINES	5,542.25
AMERIPRIDE LINEN	550.10
AMERIPRIDE LINEN & APPAREL	1,235.77
ANGUS COOP ELEVATOR ASSN	2,953.52
APCO INTERNATIONAL MEMBERSHIP	437.00
ASSOC OF MN COUNTIES	13,132.00
AUTO GLASS & AFTERMARKET INC	525.48
AUTO VALUE - CROOKSTON	739.70
BARNES DISTRIBUTION	457.26
JODY BEAUCHANE	348.23
BEMIDJI STEEL COMPANY INC	1,137.89
BERHOW SODDING LLC	3,250.00
BLUE LINE LEARNING GROUP INC	860.00
BLUE MAXX RECYCLING	1,140.00
BNSF RAILWAY COMPANY	9,612.02
BORDER STATES ELECTRIC SUPPLY	792.71
BRANDNER PRINTING	605.91
BRIGGS CORPORATION	444.69
SCOTT BUHLER	342.18

BURGGRAFS ACE HARDWARE	2,283.86
BYDAL SIGNS	1,373.45
CANADIAN PACIFIC RAILWAY	1,470.48
CAR CO TIRE ONE	482.78
CARDINAL HEALTH	882.96
CHURCH & DWIGHT CO INC	8,214.84
CLARK DAILEY CONSTRUCTION	9,090.00
COLE PAPERS INC	547.46
COLORFUL SEASONS GARDEN CTR	331.57
MICHELLE COTE	332.23
CRA PAYMENT CENTER	1,779.55
CREATIVE PRODUCT SOURCING INC	1,080.58
CROOKSTON COLLISION CENTER	356.00
CROOKSTON DAILY TIMES	571.80
CROOKSTON FUEL COMPANY	458.25
CROOKSTON IMPLEMENT	18,500.00
CUSTOM AIRE	3,959.48
D & M DISTRIBUTING	1,190.87
DAKOTA MAILING	1,055.00
DAKOTA WHOLESALE TIRE	516.56
CLARENCE DELAGE ESTATE	665.50
RON DENISON	588.30
DEPT OF TRANSPORTATION	7,647.89
DFC CONSULTANTS LTD	1,975.05
DON DIEDRICH	1,104.28
DIGITAL ALLY INC	9,740.00
EASTSIDE TRAVEL PLAZA	2,122.19
MICHAEL ENGBRETSON	692.00
KARL ERICKSON	382.29
FALLS ELECTRIC INC	528.75
FASTENAL	308.10
FERGUSON ENTERPRISE INC 3093	1,085.86
GCR TIRE CENTERS	1,488.30
GLAXOSMITHKLINE PHARM	646.00
GRAINGER	332.38
GTS	300.00
LINDA HANSON	340.77
HEWLETT PACKARD COMPANY	1,218.46
HOGLO TRANSPORT	1,170.40
HOMETOWN MANAGEMENT INC	3,952.00
HSBC BUSINESS SOLUTIONS	316.20
INSIGHT TECHNOLOGIES	1,104.02
J & S GRAVEL INC	1,495.00
JIM'S QUALITY FLOOR SERVICE	347.34
JOBS HQ	3,822.39
JOHNSON CONTROLS INC	7,650.00
JSB ENGINEERED SOLUTIONS	8,869.25
JT'S STATION	1,836.11
KEITH'S SECURITY WORLD INC	1,146.43
DONALD KIRCHNER	709.72
KROX	534.50
DAVID LANDSVERK	335.00
LEPIER OIL COMPANY INC	8,593.41
LIBERTY LEASING	954.55

LINDSETH GARBAGE SERVICE	2,073.38
LUCKEN MOTORSPORTS	304.17
M R SIGN COMPANY	4,066.97
MAC AUTO BODY	1,487.90
MACA	370.00
MACO	1,440.00
MCCC MI 33	7,078.59
M.B. MCGEE PA	3,500.00
MILLERS BUILDING CENTER	1,454.89
MINNESOTA SHERIFFS' ASSOCIATIO	5,786.00
MN SOCIETY OF PROF ENGINEERS	330.00
MN TRANSPORTATION ALLIANCE	3,180.00
W MONTAGUE	321.35
MORRIS ELECTRONICS INC	6,901.89
PETER MOSBECK	500.00
NAPA CROOKSTON WELDING	1,782.59
NORMAN MAHNOMEN PUBLIC HEALTH	8,033.17
NORTH AMERICAN SALT CO	4,921.56
NORTH COUNTRY BUSINESS PROD	2,576.46
NORTHERN FIRE EQUIPMENT SERVIC	478.50
NORTHERN PROPANE & FUEL	2,207.82
NORTHERN SAFETY TECHNOLOGY	673.22
NORTHSIDE EXPRESS	962.14
NOTT COMPANY	1,334.88
OCCUPATIONAL DEVELOPMENT CTR	698.40
ODLAND FITZGERALD,REYNOLDS	353.25
OFFICE DEPOT	849.05
OFFICE SUPPLIES PLUS	611.42
TERRI OLIVER	302.74
OTIS ELEVATOR COMPANY	12,600.00
PEMBERTON SORLIE RUFER & KERSH	5,803.70
MELISSA PERREAULT	873.49
PIRATES COVE	344.00
POLK COUNTY ADMINISTRATOR	13,605.82
POLK COUNTY ENVIRONMENTAL SERV	51,941.25
POLK COUNTY HIGHWAY DEPARTMENT	7,783.10
PRAXAIR DISTRIBUTION INC	493.08
PRIMROSE OIL CO	811.50
PRO WEST & ASSOCIATES INC	355.00
PUBLIC SAFETY EQUIPMENT LLC	604.73
QUILL CORPORATION	644.47
QUIN CHS & WIC	5,091.64
GLENN RAFFERTY	600.00
RAMSEY COUNTY	4,200.00
REGIONAL SANITATION SERVICE IN	395.98
ROYAL TIRE	1,032.58
RUSLING SIGNS	3,940.74
RUSTAD HEATING & PLUMBING	4,270.70
SALEM MOTORS INC	1,078.45
SAMPLETECH	9,408.00
SANOFI PASTEUR INC	313.93
SATHER LAW OFFICE LTD	435.24
SERVICE PRO PARTS LLC	319.99
SIMPLEXGRINNELL	8,061.48

SOURCE ONE SUPPLY	327.69
STONE'S MOBILE RADIO INC	11,209.13
WARREN STRANDELL	382.51
STUARTS TOWING & REPAIR SERVIC	531.47
THE EXPONENT	1,012.32
TODD'S TIRE SERVICE INC	1,023.88
TRUE VALUE HARDWARE	716.69
U S RECORDS MIDWEST	387.06
U S WATER SERVICES	2,298.57
UNIFORMS UNLIMITED	606.93
UNIVERSITY OF NORTH DAKOTA	350.00
UPS	805.81
VANGUARD APPRAISALS INC	2,000.00
VERIPIC	6,960.00
VOYAGER FLEET SYSTEMS	6,257.47
WALLWORK TRUCK CENTER	3,420.69
GREG WIDSETH	328.86
LYLE WILKENS INC	660.00
YE OLE PRINT SHOPPE	565.91
AMY ZABINSKI	374.65
ZACHARIASON CONSTRUCTION	2,590.00
ZEP SALES & SERVICE	357.17
ZIEGLER INC	41,251.79
4IMPRINT INC	1,733.93
<b>158 PAYMENTS LESS THAN \$300</b>	<b>17,572.97</b>
<b>FINAL TOTAL.....</b>	<b>\$484,636.95</b>

With no further business the Board adjourned to reconvene at 8:30 o'clock a.m., on January 24, 2012.

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William Montague, Chairman

ATTEST:

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John P. Schmalenberg, County Administrator  
Clerk of the Board