

Pursuant to motion of adjournment, the Polk County Board of Commissioners met in regular session at 8:30 o'clock a.m., February 7, 2012 in the Commissioner's Room, Polk County Government Center, Crookston, MN. Members present: Commissioner Don Diedrich, Commissioner Craig Bunes, Commissioner Warren Strandell, Commissioner William Montague, Commissioner Warren Affeldt and John P. Schmalenberg, County Administrator/Clerk of the Board. Others Present: Tangee Bouvette, Deputy Clerk of the Board.

A motion was made by Commissioner Affeldt, seconded by Commissioner Strandell and adopted by unanimous vote of the board to approve the agenda and consent agenda for February 7, 2012:

1. Approve Auditor Warrants.
2. Approve the January 17 and January 24, 2012 board minutes.
3. Approve payment to Cole Papers, Inc., Fargo, ND in the amounts of: \$1,990.37, \$61.10, \$833.06.
4. Approve payment to WalMart, Atlanta, GA in the amount of \$316.98 for credit card purchases.
5. Approve payment to Ken Burke, Clerk of the Court, Clearwater, FL in the amount of \$68.75 for certified copies for the Polk County Attorney's Office.
6. Approve payment to Fertile Oil, Fertile, MN in the amount of \$24,771.60 for a transport of fuel for the Highway Department.

Ron Denison, County Finance Officer, came before the board to present information pertaining to county finance. The board was presented with a summary report on aids and credits.

John Schmalenberg, County Administrator came before the Board to discuss matters pertaining to his department. A motion was made by Commissioner Bunes, seconded by Commissioner Strandell and adopted by unanimous vote of the board to approve background check fees for all positions hired for the county.

Barb Erdman, County Sheriff and Richard Sanders, County Engineer, came before the board to discuss the Polk County Toward Zero Death Initiative. Statistics were provided to the board regarding crash data from 2006-2010. A motion was made by Commissioner Affeldt, seconded by Commissioner Strandell and adopted by unanimous vote of the board to approve Teen Driver Support system.

Rob Wagner, Director of Assessment Services, came before the board with matters pertaining to his department. A motion was made by Commissioner Affeldt, seconded by Commissioner Diedrich and adopted by unanimous vote of the board to approve the repurchase of tax forfeited property 03.00104.00 by Chorus Basargin. The board set the date for the County Board of Appeals as June 12, 2012 starting at 5:00 p.m.

Michelle Cote, Director of Property Tax Records, came before the board to discuss matters pertaining to her department. A motion was made by Commissioner

Diedrich, seconded by Commissioner Strandell and adopted by unanimous vote of the board to approve purchase of storage expansion for the GRM equipment in the amount of \$12,220.26 and \$4,188.05 for Licensing equipment payable to Morris Electronics out of the Compliance Funds.

The following resolution (2012-2-11) was offered by Commissioner Diedrich:

WHEREAS, The State of Minnesota has appropriated \$300,000 from the Help America Vote Act (HAVA) account to assist counties in defraying operating costs of the assistive voting equipment and vote-counting equipment in each polling place for the 2010 election year; and,

WHEREAS, The State of Minnesota Office of the Secretary of State is currently soliciting applications from counties for grants for the purpose stated above for counties that had fewer than 50,000 voters as of January 1, 2010 and have a current HAVA balance of less than \$300 per polling place in existence as of May 28, 2010; and,

WHEREAS, Polk County has exhausted all HAVA funds received and has fewer than 50,000 voters as of January 1, 2010.

THEREFORE BE IT RESOLVED, That the Polk County Board of Commissioners hereby approves the application by Polk County for the available HAVA operating grant funds and authorizes the Polk County Director of Property Records/Election Administrator to apply for said grant funds and to sign said application on behalf of Polk County.

Commissioner Affeldt seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Bunes, Strandell, Diedrich, Affeldt. NAYS: None.

Richard Sanders, County Engineer, came before the board to discuss matters pertaining to his department.

The following resolution (2012-2-09) was offered by Commissioner Diedrich:

WHEREAS, the County of Polk is planning to implement County State Aid Highway Project(s) in 2012 which will require State Aid funds in excess of those available in its State Aid Regular Construction Account, and

WHEREAS, said county is prepared to proceed with the construction of said project(s) through the use of advance encumbrances from the general State Aid Construction Account to supplement the available funds in their State Aid Regular Construction Account, and

WHEREAS, repayment of the funds so advanced will be made in accordance with the provisions of Minnesota Statutes 162.08, Subdivision 7 and Minnesota Rules, Chapter 8820.

NOW, THEREFORE, Be It Resolved: That the Commissioner of Transportation be and is hereby requested to approve this advance for financing approved County State Aid Highway Project(s) of Polk County in an amount up to \$2,500,000.00 in accordance with Minnesota Rules 8820.1500, Subparagraph 9. I hereby authorize repayments from subsequent accruals to the (Regular, Municipal) Construction Account of County State Aid Highway fund for said County in accordance with the schedule indicated below:

 ✓ Repayment from entire future year allocations until fully repaid

 Repayment from future year allocations in amounts listed below until fully repaid (maximum 3 year repayment).

\$ _____ CY ____

\$ _____ CY ____

\$ _____ CY ____

Commissioner Bunes seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Bunes, Strandell, Diedrich, Affeldt. NAYS: None.

A motion was made by Commissioner Affeldt, seconded by Commissioner Bunes and adopted by unanimous vote of the board to approve the Spring Load Restriction Map, map on file in the Administrator's Office. A motion was made by Commissioner Strandell, seconded by Commissioner Bunes and adopted by unanimous vote of the board to approve the purchase of a Scrubber/Sweeper from Cole Papers in the amount of \$16,434.43.

The following resolution (2012-2-10) was offered by Commissioner Diedrich:

BE IT RESOLVED, That the County Board of Commissioners of Polk County supports the application to the Minnesota Department of Transportation State Aid for Local Transportation Division (Mn/DOT) for funding through the Local Road Improvement Program (LRIP).

WHEREAS, The proposed project would strengthen CSAH 17 from TH 75 to CSAH 66 to a Spring Load Restriction Weight of 10 ton. It currently is designed at 9 ton per axle but posted at 10 ton.

BE IT FURTHER RESOLVED, That Polk County has been awarded Federal STP Funds in the amount of \$645,000 to help fund a portion of this project.

BE IT FURTHER RESOLVED, That Polk County has Advanced Constructed other Federal Funds from 2013 to 2011 and therefore had to Advance Encumber State Aid Funds to cover the construction costs

WHEREAS, Funding through the Local Road Improvement Program would allow Polk County to construct the entire project in 2012.

THEREFORE BE IT RESOLVED, That the Polk County hereby agrees to assume full responsibility for the design, construction, operation and maintenance of property and facilities related to the aforementioned transportation project.

Commissioner Bunes seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Bunes, Strandell, Diedrich, Affeldt. NAYS: None.

A motion was made by Commissioner Affeldt, seconded by Commissioner Strandell and adopted by unanimous vote of the board to approve the Sweeping Contract with Vern's Parking Lot Maintenance in the amount of \$135.00 per hour.

Gary Lee and Katie Engelmann, Representatives from the EPSWC District came before the board to present Weed Management.

Josh Johnston, Planning and Zoning Administrator, came before the board to discuss matters pertaining to Planning and Zoning. A motion was made by Commissioner Bunes, seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to give preliminary plat approval on the Maple Pointe Estates Re-Plat. A discussion was had regarding clarifications to the Planning and Zoning Ordinance. A motion was made by Commissioner Affeldt, seconded by Commissioner Strandell and adopted by unanimous vote of the Board to send a letter to AMC stating Polk County's position on MPCA SSTS offer.

Barb Erdman, County Sheriff, Greg Widseth, County Attorney, and Jack Schmalenberg, County Administrator came before the board to discuss the Medical Examiner Contract. A motion was made by Commissioner Affeldt, seconded by Commissioner Strandell and adopted by unanimous vote of the board to approve the signature of the Medical Examiner Contract with the University of North Dakota School of Medicine and Health Sciences.

1:20 p.m., Board Work Session.

A motion was made by Commissioner Affeldt, seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the January Auditor Warrants for payment:

AUDITOR WARRANTS 1/04/2012

VENDOR NAME	AMOUNT
EGF WATER & LIGHT DEPT	1,226.38
EIDE BAILLY	817.60
FOSSTON MUNICIPAL UTILITIES	1,099.66
MCCC MI 33	39,138.55
MN COUNTIES INTERGOV'L TRUST	536,573.00
MN COUNTY ATTORNEYS ASSOC	2,859.00
MN OFFICE OF ENTERPRISE TECH	809.88
MORRIS ELECTRONICS INC	23,066.01
OTIS ELEVATOR COMPANY	5,530.20
SIMPLEXGRINNELL	2,445.30
TITAN MACHINERY	7,256.81
TRI COUNTY COMMUNITY CORR	7,374.56
U S BANK	425.00
VERIZON WIRELESS	469.04
WEST PAYMENT CENTER	2,997.54
WILD RICE ELEC CO-OP INC	1,229.17
11 PAYMENTS LESS THAN \$300	815.22
FINAL TOTAL.....	\$634,132.92

AUDITOR WARRANTS 1/10/2012

VENDOR NAME	AMOUNT
ADVANCED BUSINESS METHODS	316.63
CROOKSTON DRIFTBUSTERS	8,596.56
ERIEZ MANUFACTURING	14,545.33
FOSSTON MUNICIPAL UTILITIES	49,564.04
GARDEN VALLEY TELEPHONE CO	5,188.70
GREAT PLAINS NATURAL GAS CO	1,848.92
GREATAMERICA LEASING CORP	396.51
LIBERTY LEASING	543.28
MIDCONTINENT COMMUNICATIONS	960.14
MN DEPT OF HEALTH	340.00
NORTH COUNTRY SECURITY INC	3,638.88
OTTERTAIL POWER CO	3,039.33
RICOH PRODUCTION	454.98
RJ ZAVORAL & SONS INC	21,204.50
SAFETY COMPLIANCE SERVICES	975.00
TRI COUNTY COMMUNITY CORR	1,051,203.75
US POSTAL SERVICE (CMRS FP)	1,000.00
9 PAYMENTS LESS THAN \$300	1,007.63
FINAL TOTAL.....	\$1,164,824.18

AUDITOR WARRANTS 1/17/2012

VENDOR NAME	AMOUNT
WARREN AFFELDT	728.17
ALTRU HEALTH SYSTEM	2,653.00
CENTURY LINK	1,937.44
COLE PAPERS INC	3,683.29
CROOKSTON WATER DEPARTMENT	471.47
EAST GRAND FORKS CITY	1,828.25
ERIEZ MANUFACTURING CO	14,545.33
GARDEN VALLEY TELEPHONE CO	1,314.14
GREAT PLAINS NATURAL GAS CO	1,981.51

HALSTAD TELEPHONE CO	19,975.28
LENES SAND & GRAVEL INC	16,074.54
MCINTOSH CITY	1,741.50
MIDCONTINENT COMMUNICATIONS	434.12
MOMS	1,500.00
OTTERTAIL POWER CO	5,335.52
SANFORD CLINIC FARGO REGION	3,392.00
STANLEY CONVERGENT	1,010.00
THE CORBAN GROUP	2,000.00
VERIZON WIRELESS	1,631.97
WARREN VOLUNTEER AMBULANCE SER	416.67
WEST PAYMENT CENTER	544.32
7 PAYMENTS LESS THAN \$300	1,039.50
FINAL TOTAL.....	\$84,238.02

AUDITOR WARRANTS 1/24/2012

VENDOR NAME	AMOUNT
CLEARWATER VET SERVICE LTD	1,700.46
COMMISSIONER OF REVENUE	575.00
GAFFANEY'S	1,745.27
GARDEN VALLEY TELEPHONE CO	344.89
GREAT PLAINS NATURAL GAS CO	486.32
KINETIC LEASING	747.13
MN STATE TREASURY	9,277.50
NORTH COUNTRY SECURITY INC	3,303.72
VERNON ORASKOVICH	1,600.00
OTTERTAIL POWER CO	3,377.87
POLK COUNTY ENVIRONMENTAL SERV	2,068.15
RED LAKE ELECTRIC CO-OPERATIVE	1,338.00
JAMES SACKETT	941.52
SANDHILL SNOWCRUISERS	22,162.56
STATE OF MONTANA	472.50
WARREN STRANDELL	459.32
TDS METROCOM - MN	882.00
XCEL ENERGY	876.98
18 PAYMENTS LESS THAN \$300	1,988.89
FINAL TOTAL.....	\$54,348.08

AUDITOR WARRANTS 1/25/2012

VENDOR NAME	AMOUNT
ANDOVER TOWNSHIP TREASURER	1,929.57
BADGER TOWNSHIP	355.30
BRANDSVOLD TOWNSHIP TREASURER	989.82
BRANDT TOWNSHIP TREASURER	502.10
BREMER BANK NA	51,470.16
BYGLAND TOWNSHIP	2,131.48
CLIMAX CITY TREASURER	716.19
COLUMBIA TOWNSHIP TREASURER	2,435.43
COUNTY EMERGENCY MEDICAL SERV.	4,468.32
CROOKSTON AREA AMBULANCE INC	3,203.48
CROOKSTON CITY	23,798.68
CROOKSTON TOWNSHIP TREASURER	1,099.73
EAST GRAND FORKS CITY	172,029.49

EDEN TOWNSHIP TREASURER	1,015.26
ERSKINE CITY CLERK-TREASURER	8,941.47
ESTHER TOWNSHIP TREASURER	929.61
EUCLID TOWNSHIP TREASURER	460.18
FAIRFAX TOWNSHIP TREASURER	1,854.79
FANNY TOWNSHIP TREASURER	1,117.08
FARLEY TOWNSHIP TREASURER	490.80
FERTILE CITY	3,739.15
FIRST CARE MEDICAL SERVICES	3,728.05
FISHER CITY	7,266.06
FISHER TOWNSHIP TREASURER	1,893.68
FOSSTON CITY	4,793.29
GARDEN TOWNSHIP TREASURER	1,593.72
GARFIELD TOWNSHIP TREASURER	1,036.72
GENTILLY TOWNSHIP TREASURER	767.95
GODFREY TOWNSHIP TREASURER	2,973.88
GRAND FORKS TOWNSHIP TREASURER	334.46
GROVE PARK TILDEN TOWNSHIP	802.70
GULLY TOWNSHIP TREASURER	788.28
HAMMOND TOWNSHIP TREASURER	2,820.23
HELGELAND TOWNSHIP TREASURER	1,123.00
HIGDEM TOWNSHIP TREASURER	7,426.48
HILL RIVER TOWNSHIP TREASURER	3,191.80
HUBBARD TOWNSHIP TREASURER	926.32
HUNTSVILLE TOWNSHIP TREASURER	970.44
KERTSONVILLE TOWNSHIP TREAS	317.81
KEYSTONE TOWNSHIP TREASURER	426.74
KING TOWNSHIP TREASURER	1,022.95
KNUTE TOWNSHIP TREASURER	3,958.71
LENGBY CITY	368.31
LESSOR TOWNSHIP TREASURER	1,544.46
LIBERTY TOWNSHIP TREASURER	1,058.78
LOWELL TOWNSHIP TREASURER	470.46
MAPLE LAKE IMPRVMNT DISTRICT	1,427.07
MARSHALL POLK RURAL WATER SYS	1,802.33
MCINTOSH CITY	1,956.22
MENTOR CITY	1,053.42
MIDDLE-SNAKE-TAMARAC RIVERS WT	7,523.35
NIELSVILLE CITY	3,631.51
NORTHLAND TOWNSHIP TREASURER	1,099.74
NW MN MULTI COUNTY HRA	2,575.97
NW REGIONAL DEVELOPMENT COMM	1,780.66
ONSTAD TOWNSHIP TREASURER	531.25
QUEEN TOWNSHIP TREASURER	2,140.65
RED LAKE WATERSHED DISTRICT	28,893.75
RHINEHART TOWNSHIP TREASURER	360.15
ROOME TOWNSHIP TREASURER	2,212.87
ROSEBUD TOWNSHIP TREASURER	571.18
SAND HILL RIVER W S DISTRICT	9,840.94
SANDSVILLE TOWNSHIP TREASURER	453.57
SCANDIA TOWNSHIP TREASURER	448.45
SCHOOL DISTRICT 2176 TREAS	9,234.69
SCHOOL DISTRICT 2311 TREAS	2,156.78
SCHOOL DISTRICT 2609 TREAS	36,502.89

SCHOOL DISTRICT 592 TREAS	9,159.27
SCHOOL DISTRICT 593 TREAS	31,137.69
SCHOOL DISTRICT 599 TREAS	26,541.61
SCHOOL DISTRICT 600 TREAS	16,480.79
SCHOOL DISTRICT 601 TREAS	17,930.60
SCHOOL DISTRICT 627 TREAS	781.75
SLETTEN TOWNSHIP TREASURER	1,208.11
SULLIVAN TOWNSHIP TREASURER	1,576.16
TABOR TOWNSHIP TREASURER	431.71
TYNSID TOWNSHIP TREASURER	1,186.69
VINELAND TOWNSHIP TREASURER	3,030.28
WINGER CITY CLERK TREASURER	733.76
WINGER TOWNSHIP TREASURER	2,754.06
WOODSIDE TOWNSHIP TREASURER	7,882.08
17 PAYMENTS LESS THAN \$300	2,334.15
FINAL TOTAL.....	\$574,649.52

AUDITOR WARRANTS 1/27/2012

VENDOR NAME	AMOUNT
COLUMBIA TOWNSHIP TREASURER	440.11
CROOKSTON CITY	4,373.10
EAST GRAND FORKS CITY	1,312.62
ERSKINE CITY CLERK-TREASURER	325.88
MIDDLE-SNAKE-TAMARAC RIVERS WT	317.79
NIELSVILLE CITY	425.02
SCHOOL DISTRICT 2176 TREAS	623.69
SCHOOL DISTRICT 2609 TREAS	530.13
SCHOOL DISTRICT 593 TREAS	782.83
SCHOOL DISTRICT 595 TREAS	658.16
SCHOOL DISTRICT 599 TREAS	304.33
SCHOOL DISTRICT 601 TREAS	560.90
26 PAYMENTS LESS THAN \$300	1,884.82
FINAL TOTAL.....	\$12,539.38

AUDITOR WARRANT 1/31/2012

VENDOR NAME	AMOUNT
ADVANCED BUSINESS METHODS	339.53
ANDERSON BROTHERS	62,007.47
BNA	1,468.10
CARDMEMBER SERVICE	1,904.64
COMMISSIONER OF TRANSPORTATION	300.00
FIDLAR TECHNOLOGIES INC	1,558.46
GREAT PLAINS NATURAL GAS CO	1,350.81
HAGEN CONSTRUCTION	5,341.38
ISTATE TRUCK CENTER	68,861.15
LAKE AGASSIZ REGIONAL LIBRARY	50,546.50
LENES SAND & GRAVEL INC	2,452.88
MN LAWYER SUB SERVICES	649.00
MN UI FUND	2,171.31
MOTOR VEHICLE	4,550.22
NET TRANSCRIPTS INC	2,072.70
OCCUPATIONAL DEVELOPMENT CTR	14,201.50
OTTERTAIL POWER CO	966.37

POLK COUNTY	61,065.65
TOURS & TRAVEL	734.70
WALMART COMMUNITY	316.98
WEST PAYMENT CENTER	3,478.63
9 PAYMENTS LESS THAN \$300	895.58
FINAL TOTAL.....	\$287,233.56

AUDITOR WARRANT 1/31/2012	
VENDOR NAME	AMOUNT
BLUE CROSS & BLUE SHIELD OF MN	134,835.00
0 PAYMENTS LESS THAN \$300	.00
FINAL TOTAL.....	\$134,835.00

With no further business the Board adjourned to reconvene at 10:30 o'clock a.m.,
February 21, 2012.

William Montague, Chairman

ATTEST:

John P. Schmalenberg, County Administrator
Clerk of the Board