

Pursuant to motion of adjournment, the Polk County Board of Commissioners met in regular session at 8:30 o'clock a.m., February 28, 2012 in the Commissioner's Room, Polk County Government Center, Crookston, MN. Members present: Commissioner Don Diedrich, Commissioner Craig Bunes, Commissioner Warren Strandell, Commissioner William Montague and John P. Schmalenberg, County Administrator/Clerk of the Board. Others Present: Tangee Bouvette, Deputy Clerk of the Board.

A motion was made by Commissioner Affeldt seconded by Commissioner Diedrich and adopted by unanimous vote of the board to approve the agenda and consent agenda for February 28, 2011:

1. Approve board minutes dated February 21, 2012.
2. Approve payment to Cole Papers, Inc., Fargo, ND in the amounts of: \$426.75, \$531.86, \$1,683.99, \$466.48.
3. Approve payment to CardMember Services, St. Louis, MO in the amount of \$5,173.33 for credit card purchases.
4. Approve payment to the Hilton Minneapolis in the amount of \$1,013.80 for lodging for the MSSA Conference for Public Health.

Ron Denison, Polk County Finance Officer, came before the Board with information pertaining to the county financials. He distributed the cash trial balance report and reviewed the report with the Board.

John Schmalenberg, County Administrator came before the Board to discuss matters pertaining to his department. A motion was made by Commissioner Diedrich, seconded by Commissioner Bunes and adopted by unanimous vote of the Board to cancel the Dispatch Consolidation Information Session for February 29, 2012 and reschedule for March 28, 2012 at 7:00 p.m. at the East Grand Forks Human Service Center.

Richard Sanders, Polk County Highway Engineer came before the board with matters pertaining to his department. A motion was made by Commissioner Affeldt, seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to build a snowmobile bridge across State Ditch No. 61 near the North Quarter Corner of Section 23, Gully Township. A motion was made by Commissioner Strandell seconded by Commissioner Bunes and adopted by unanimous vote of the Board to approve a purchase for an Air Exchanger for the East Grand Forks Highway Shop from Vilandre, Grand Forks, ND in the amount of \$7,940.00.

The Board initiated a work session to assess the operations of the Taxpayer Service Center. Michelle Cote, Property Tax Records Director, and Rob Wagner, Director of Assessment Services, came before the Board to participate in the discussion.

With no further business the Board adjourned to reconvene at 8:00 a.m., March 6, 2012.

---

William Montague, Chairman

ATTEST:

---

John P. Schmalenberg, Polk County Administrator  
Clerk of the Board