

Pursuant to motion of adjournment the Polk County Board of Commissioners met in regular session at 1:00 o'clock p.m., December 6, 2012 in the Commissioners Room, Government Center, Crookston, MN. Members present: Commissioner William Montague, Commissioner Craig Bunes, Commissioner Warren Strandell, Commissioner Warren Affeldt, Commissioner Don Diedrich and Charles Whiting, County Administrator, Clerk of the Board. Others present: Jack Schmalenberg, County Administrator, Michelle Cote, Deputy Clerk of the Board.

A motion was made by Commissioner Strandell seconded by Commissioner Affeldt and adopted by unanimous vote of the Board to approve the agenda and consent agenda for December 6, 2012:

1. Approve Auditor Warrants.
2. Approve the November 20 and November 27, 2012 board minutes.
3. Approve Satisfaction of Mortgage for Carl Coulter & Beverly Coulter.
4. Approve the 2013 (January 1-December 31) Lease between the City of McIntosh & Polk County U of MN Extension Service at 250 Cleveland Ave SW, McIntosh, MN

Richard Sanders, Polk County Highway/Ditch Engineer came before the Board to discuss matters pertaining to his department. A motion was made by Commissioner Diedrich, seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the quote of Titan Machinery for a 12 foot Snow Pusher in the amount of \$9,725.63 (low quote). A motion was made by Commissioner Bunes, seconded by Affeldt and adopted by unanimous vote of the Board to approve the quote of RDO State Contract for (2) Roller Packers in the amount of \$51,329.93. A motion was made by Commissioner Affeldt, seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to approve the quote of Berts Truck Equipment Moorhead, MN for (2) Tandem Axle Truck Equipment purchases in the amount of \$162,280.00. A motion was made by Commissioner Bunes, seconded by Strandell and adopted by unanimous vote of the Board to approve the Safety Compliance Services Agreement for 2013 in the amount of \$12,000.00. A motion was made by Commissioner Strandell seconded by Commissioner Bunes for approval of the Polk County Highway Engineer to attend the Transportation Research Conference in Washington DC on the dates of January 12-17, 2013.

Jon Steiner, Environmental Services Officer came before the Board with matters pertaining to his department. A motion was made by Commissioner Affeldt, seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the following Waste Haulers Licenses: Al's Disposal, Anderson Disposal, Bacon's, City of Crookston, City of Fosston, Fuchs Sanitation, Listrom's Disposal, Waste Management of Bemidji, Hagen Trucking, Metro Disposal, Regional Sanitation, Stuhaug Sanitation, Waste Management of North Dakota and White Earth. A motion was made by Commissioner Affeldt, seconded by Commissioner Diedrich for approval of the Landfill Retainage Agreement and adopted by unanimous vote of the Board. A motion was made by Commissioner Diedrich, seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the proposal for the Solid Waste Plan update in the amount not to exceed \$19,000.00. A motion was made by Commissioner Strandell, seconded by Commissioner Bunes to approve the advertisement and filling of the Planning and Zoning Administrator position.

Barb Erdman, Polk County Sheriff and Shawn Larson, Morris Electronics came before the Board with matters pertaining to Morris Electronics. Discussion was held on the 911 upgrade, the Audio-Logger and the AVL Project costs for the 2013 budget.

Charles Whiting, Polk County Administrator came before the Board with matters pertaining to the County Administrators Department. A motion was made by Commissioner Strandell, seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to re-appoint Mike Kasowski for a four-year term to the Marshall & Polk Rural Water System Board of Directors to expire December 31, 2016. A motion was made by Commissioner Affeldt, seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to approve that all County public offices will close at noon on December 24, 2012. Non-essential employees will receive four hours of holiday compensation and the half day off. Working essential employees will remain as scheduled for that day but will receive the holiday compensation as you would for any other holiday. Administration will give public notice to the change in business hours for December 24th and Department Heads are asked to make any necessary adjustments in office scheduling to accommodate this change for employees and the public. A motion was made by Commissioner Diedrich, seconded by Commissioner Bunes and adopted by a unanimous vote of the Board to send a letter to Donarski's and Richard Rock regarding the closeout of the Rock/Z Place and the Board's appreciation. A motion was made by Commissioner Affeldt seconded by Commissioner Bunes and adopted by unanimous vote of the Board to approve the appropriation request from the MN Red River Valley Development Association in the amount of \$1,600.00, this request will be added and noted to the appropriation list that was approved at the November 27, 2012 board meeting. A motion was made by Commissioner Strandell, seconded Commissioner Affeldt and adopted by unanimous vote of the Board to ratify the AFSCME Union Contract for 2013, 2014 and 2015 as presented. A motion was made by Commissioner Diedrich, seconded by Commissioner Bunes and adopted by unanimous vote of the board to advertise and fill a RN position due to an early retirement.

The 2013 Budget Work Session was held. Discussion was held regarding the Final Proposed 2013 Budget, Personnel, Capitol Items, and Levy and Revenue.

Discussion was held regarding the providing of the county board meeting minutes being added to the job description of Michelle Cote, Director of Property Records. Commissioner Bunes would like the minutes to reflect his concerns regarding of this addition to her job description and the time effect on her staff.

The Board adjourned to reconvene at 6:00 o'clock p.m. for a Public Budget/Levy Meeting.

The Board and County staff introduced themselves to those in attendance.

Mr. Cliff Nelson appeared before the Board with concerns regarding the taxes on parcels 18.00111.00, 18.00110.00 and 18.00017.01. The parcels classification in 2012 was Agricultural Homestead and in 2013 was Agricultural Non Homestead.

Mr. James Panzer appeared before the Board with concerns regarding the taxes on parcels 20.00027.02 and 20.00050.04. The county portions had decreased with the school district portion increasing. Mr. Panzer had question regarding his classification

Sharon Lenz appeared before the Board with concerns regarding the taxes on parcel 58.00010.00.

Gary Letnes appeared before the Board with concerns regarding on the budgets.

A motion was made by Commissioner Warren Strandell, seconded by Commissioner Warren Affeldt and adopted by unanimous vote of the Board to approve the November Auditor Warrants for payment:

AUDITOR WARRANTS 11/06/2012

VENDOR NAME	AMOUNT
EGF WATER & LIGHT DEPT	1,363.80
FERTILE OIL COMPANY	50,380.55
FOSSTON MUNICIPAL UTILITIES	419.39
GREATAMERICA LEASING CORP	384.27
NORTH COUNTRY SECURITY INC	8,369.43
ODLAND FITZGERALD,REYNOLDS	1,073.25
UNIVERSITY OF NORTH DAKOTA	5,266.66
US POSTAL SERVICE (CMRS FP)	5,000.00
VERIZON WIRELESS	468.89
WILD RICE ELEC CO-OP INC	1,829.45
LYLE WILKENS INC	114,320.62
14 PAYMENTS LESS THAN \$300	1,466.57
FINAL TOTAL.....	\$190,342.00

AUDITOR WARRANTS 11/13/2012

VENDOR NAME	AMOUNT
ALTRU HEALTH SYSTEM	2,653.00
CITY OF FOSSTON	450.23
CLEARWATER VET SERVICE LTD	2,168.72
CROOKSTON WATER DEPARTMENT	478.46
EAST GRAND FORKS CITY	1,828.25
FOSSTON MUNICIPAL UTILITIES	43,382.63
GREAT PLAINS NATURAL GAS CO	980.83
LIBERTY BUSINESS SYSTEMS INC	5,581.50
MIDCONTINENT COMMUNICATIONS	901.75
MORRIS ELECTRONICS INC	4,644.18
NORTHLAND COMM & TECH COLLEGE	2,700.00
VERNON ORASKOVICH	1,728.22
OTTERTAIL POWER CO	7,331.10
GLENN RAFFERTY	1,400.00
JAMES SACKETT	1,027.74
SAFETY COMPLIANCE SERVICES	975.00
U S BANK	1,500.00

VOGT'S DIRT SERVICE	50,445.00
WARREN VOLUNTEER AMBULANCE SER	416.67
10 PAYMENTS LESS THAN \$300	1,383.79
FINAL TOTAL.....	\$131,977.07

AUDITOR WARRANT 11/14/2012

VENDOR NAME	AMOUNT
BLUE CROSS & BLUE SHIELD OF MN	141,204.00
0 PAYMENTS LESS THAN \$300	.00
FINAL TOTAL.....	\$141,204.00

AUDITOR WARRANTS 11/20/2012

VENDOR NAME	AMOUNT
BRANDT LAW OFFICE PA	360.00
CENTURY LINK	744.29
FISCHER LAW OFFICE PLLC	1,781.25
GARDEN VALLEY TELEPHONE CO	1,540.60
KINETIC LEASING	335.27
MIDCONTINENT COMMUNICATIONS	469.52
MN STATE TREASURY	8,490.00
OTTERTAIL POWER CO	1,530.57
POLK COUNTY ADMINISTRATOR	8,271.00
PURCHASE POWER	1,000.00
RUST STOCK RASMUSSEN	4,779.90
VERIZON WIRELESS	1,960.32
WEST PAYMENT CENTER	598.29
XCEL ENERGY	370.77
6 PAYMENTS LESS THAN \$300	783.16
FINAL TOTAL.....	\$33,014.94

AUDITOR WARRANTS 11/26/2012

VENDOR NAME	AMOUNT
BADGER TOWNSHIP	7,610.03
BELGIUM TOWNSHIP TREASURER	2,533.64
BRANDSVOLD TOWNSHIP TREASURER	1,070.84
BRANDT TOWNSHIP TREASURER	1,492.23
COLUMBIA TOWNSHIP TREASURER	940.96
FERTILE CITY	1,655.20
FISHER CITY	1,346.14
FOSSTON CITY	1,877.87
GARDEN TOWNSHIP TREASURER	1,463.01
GENTILLY TOWNSHIP TREASURER	617.64
GODFREY TOWNSHIP TREASURER	5,345.01
GROVE PARK TILDEN TOWNSHIP	8,086.26
HILL RIVER TOWNSHIP TREASURER	1,119.24
JOHNSON TOWNSHIP	3,086.27
KERTSONVILLE TOWNSHIP TREAS	2,738.36
KNUTE TOWNSHIP TREASURER	456.84
LESSOR TOWNSHIP TREASURER	2,842.85
LIBERTY TOWNSHIP TREASURER	6,027.67

ONSTAD TOWNSHIP TREASURER	20,226.15
QUEEN TOWNSHIP TREASURER	590.25
ROSEBUD TOWNSHIP TREASURER	1,688.48
SAND HILL RIVER W S DISTRICT	2,518.96
SANDSVILLE TOWNSHIP TREASURER	414.62
SCHOOL DISTRICT 2176 TREAS	524.01
SCHOOL DISTRICT 2311 TREAS	1,281.09
SCHOOL DISTRICT 2609 TREAS	31,612.29
SCHOOL DISTRICT 593 TREAS	9,327.87
SCHOOL DISTRICT 599 TREAS	12,214.06
SCHOOL DISTRICT 601 TREAS	5,933.00
SLETTEN TOWNSHIP TREASURER	537.37
WINGER TOWNSHIP TREASURER	3,907.90
WOODSIDE TOWNSHIP TREASURER	884.43
10 PAYMENTS LESS THAN \$300	1,686.59
FINAL TOTAL.....	\$143,657.13

AUDITOR WARRANT 11/27/2012

VENDOR NAME	AMOUNT
ANDERSON BROTHERS	37,084.54
CARDMEMBER SERVICE	5,439.56
GREAT PLAINS NATURAL GAS CO	1,645.49
HAGEN CONSTRUCTION	6,157.98
LENES SAND & GRAVEL INC	5,809.19
MN DEPT OF HEALTH	1,012.00
OCCUPATIONAL DEVELOPMENT CTR	9,000.00
OTTERTAIL POWER CO	638.25
POLK COUNTY	82,772.51
POLK COUNTY ADMINISTRATOR	328.50
UNIVERSITY OF MINNESOTA	300.00
12 PAYMENTS LESS THAN \$300	1,328.36
FINAL TOTAL.....	\$151,516.38

With no further business the Board adjourned to reconvene at 10:00 o'clock a.m., December 18, 2012.

William Montague, Chairman

ATTEST:

Charles S. Whiting, County Administrator
Clerk of the Board