

Pursuant to motion of adjournment the Polk County Board of Commissioners met in regular session at 8:00 o'clock a.m., August 7, 2012 in the Commissioners Room, Government Center, Crookston, MN. Members present: Commissioner William Montague, Commissioner Craig Bunes, Commissioner Warren Strandell, Commissioner Warren Affeldt, Commissioner Don Diedrich and John P. Schmalenberg, County Administrator, Clerk of the Board. Others present: Judith H. Luettjohann, Deputy Clerk of the Board and Linsey Stadstad HR.

A motion was made by Commissioner Strandell seconded by Commissioner Bunes and adopted by unanimous vote of the Board to approve the agenda and consent agenda for August 7, 2012:

1. Approve Auditor Warrants.
2. Approve the July 24, 2012 board minutes.
3. Approve payment to Cole Papers, Inc., Fargo, ND in the amount of \$63.48
4. Approve payment to Envirotech Services in the amount of 38,071.88 for Magnesium chloride for the Highway Department.
5. Approve payment to Cone Construction, Bovey, MN in the amount of \$15,751 for sidewalk, curb & gutter in Erskine. (\$13,969.20 was approved on June 5, 2012 – increase in cost of \$1,781.80 = \$15,751).
6. Approve payment to Tri-City Paving Inc., Little Falls, MN in the amount of \$97,601.63 for Calcium Chloride for the Highway Department.
7. Approve payment to Fertile Oil, Fertile, MN in the amount of \$25,878.45 for a transport of fuel for the Highway Department.
8. Approve payment to RJ Zavoral & Sons Inc., EGF, MN for \$123,276.00 for lime spauls placed on CSAH 64 & CSAH 67 for the Highway Department.
9. Approve payment to Richard Rude, Architectural, Bemidji, MN in the amount of \$28,334.75 for LEC Remodel Project.
10. Approve payment to Crookston Daily Times, Crookston, MN for a one year subscription for the Fosston Incinerator.
11. Approve payment to MN Continuing Legal Education, St. Paul, MN in the amount of \$495.00 for Registration Fees for the 2012 Criminal Justice Institute the County Attorney's Office.

Sarah Reese, Polk County Public Health Director came before the Board with matters pertaining to her department. A motion was made by Commissioner Diedrich seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the Community Transformation Grant (CTG) (Regional Project) Contract and authorized the Chairman of the Board to sign said Contract. A motion was made by Commissioner Bunes seconded by Commissioner Diedrich to authorize the replacement of a Clerk Typist Cashier II position at the 12 to 14 pay schedule due to a retirement. Ayes: Bunes, Strandell, Diedrich, Nays: Affeldt. Updates on the TZD Grant and the P-N-M CHB and Staff Retreat were given to the Board.

Jim Abeld came before the Board to discuss lands within County Ditch No. 2 and County Ditch No. 126 benefited area.

Richard Sanders, Polk County Highway/Ditch Engineer came before the Board with matters pertaining to his department. A motion was made by Commissioner Bunes seconded by Commissioner Affeldt and adopted by unanimous vote of the Board to accept the ditch petitions on CD #83, Section 22 Rosebud Town, JD 64 Lateral E, Section 8, 17 Grove Park Township, and SD #61, Section 13, 14, 15, and 16 Gully Township and appoint the County Highway/Ditch Engineer as Engineer and authorize the work to be done. A motion was made by Commissioner Strandell seconded by Commissioner Bunes and adopted by unanimous vote of the Board to approve the quote of Biermaier Striping, LLC for striping of College Street in City of Crookston. Discussion was held on quotes for new radios. A motion was made by Commissioner Diedrich, seconded by Commissioner Affeldt and adopted by unanimous vote of the Board to accept the quote of Stans Communications, Corporation in the amount of \$9,505.00 for narrow banding units in Polk County.

Josh Johnston, Planning and Zoning Administrator came before the Board with matters pertaining to Planning and Zoning. Upon motion Resolution (2012-8-38a) was approved for Operation of a Farm Winery on Parcel #40.00122.02. (Complete copy of resolution on file in the Office of the County Administrator).

Rob Wagner, Director of Assessment Services came before the Board with matters pertaining to his department. A motion was made by Commissioner Strandell seconded by Commissioner Bunes and adopted by unanimous vote of the Board to approve the following applications for abatement:

Name/Address	Parcel #/Legal Description	Amount of Tax Reduction	Reason
NIKITA K KUTSEV & FEOTESTA MOLODYH 37820 216TH AVE SE ERSKINE MN 56535	Parcel #45.00521.00 Northern Lights Addn Lot 4 Blk 4 Knote Township	\$344.00	Homestead Application Reductionfor Taxes Payable 2012
STEPHEN D & FRIEDA A LARSON 521 CEDAR LN CROOKSTON MN 56716	Parcel #82.03786.00 Evergreen Estates Lot 2 Blk 2 City of Crookston	\$376.00	Homestead Application Reductionfor Taxes Payable 2012

A motion was made by Commissioner Affeldt seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve base values of County Fee Owned Property Parcel #82.00311.00 at \$2,000.00 and Parcel #82.00593.00 at \$2,900.00 as recommended for the base value for sale. A motion was made by Commissioner Affeldt seconded by Commissioner Diedrich and adopted by unanimous vote of the Board that the current tax abatement for parcels #10.10003.00, #10.10004.00, #16.10005.00 and #16.10006.00 would cause undue hardship to the schools and townships involved that the Board authorizes the use of county funds to pay the settlements for the schools and townships until such time as the schools and townships can levy back the tax dollars.

Kent Johnson, Social Services Director and LeAnn Holte, Financial Supervisor came before the Board to discuss Unit Restructuring.

John Schmalenberg, County Administrator came before the Board to discuss matters pertaining to his department. A motion was made by Commissioner Strandell seconded by Commissioner Bunes and adopted by unanimous vote of the Board to authorize the Chairman of the Board to sign the MN BCA eCharging Adapter Software Development Agreement for the Sheriff's Office. A discussion was held on Front Security. A motion was made by Commissioner Strandell seconded by Commissioner Diedrich and adopted by unanimous vote of the Board that the License Center be closed on September 18, 2012 for training. A motion was made by Commissioner Bunes seconded by Commissioner Affeldt and adopted by unanimous vote of the Board to approve the asbestos hauling license for Regional Sanitation and Bagley Public Utilities. A motion was made by Commissioner Affeldt seconded by Commissioner Bunes and adopted by unanimous vote of the Board to set the County Board meeting for December 6, 2012 at 1:30 p.m.

The following resolution (2012-8-39a) was offered by Commissioner Affeldt:

BE IT RESOLVED, That pursuant to Minnesota Statutes 375.18, Subd. 1b. that the Polk County Board of Commissioners and the Polk County Administrator will allow the following claims be paid as an Auditor Warrant upon internal accounting processing:

Utilities (Gas, Lights, Garbage, Telephone, Postage, P.O. Box Fees)
Contracts
Items Pre-Approved by the Board
Court Orders
Grants
Lease Agreements
Maintenance Agreements
Billing Being Paid with Drug Forfeiture Funds
County Attorney Contingency Fund Payments
County Attorney Fines & Fees Fund Payments
Polk County Attorney/Victim Services (Medical Services for Victims)
Court Administration (Court Appointed Attorney Fees/Medical Evaluations)
Polk County Public Health (Walmart Purchases)
Cole Papers, Inc., Fargo, ND
Fertile Oil, Fertile, MN
Late/Past Due Claims for Various Vendors

Commissioner Bunes seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Bunes, Strandell, Affeldt, Diedrich. NAYS: None

Upon motion the Board adjourned for lunch.

Linsey Stadstad, HR came before the Board to discuss a new United Health Care Dental Proposal with the Board.

Mr. Lee Meier, from the NWMNMC HRA and Mark Finstad came before the Board to discuss the annual HRA review.

A motion was made by Commissioner Strandell seconded by Commissioner Bunes and adopted by unanimous vote of the Board to approve the following July Commissioner Warrants:

AUDITOR WARRANTS 6/27/2012

VENDOR NAME	AMOUNT
2 PAYMENTS LESS THAN \$300	30.00
FINAL TOTAL.....	\$30.00

AUDITOR WARRANTS 6/27/2012

VENDOR NAME	AMOUNT
POLK COUNTY ADMINISTRATOR	303.75
0 PAYMENTS LESS THAN \$300	.00
FINAL TOTAL.....	\$303.75

AUDITOR WARRANTS 7/03/2012

VENDOR NAME	AMOUNT
EIDE BAILLY	710.00
FERTILE OIL COMPANY	24,792.00
GARDEN VALLEY TELEPHONE CO	305.04
GREATAMERICA LEASING CORP	384.27
GLENN HALVORSON	1,000.00
MN DEPT OF HEALTH	340.00
MN OFFICE OF ENTERPRISE TECH	1,672.68
NET TRANSCRIPTS INC	2,503.20
NORTH COUNTRY SECURITY INC	4,002.77
SWINGEN CONSTRUCTION CO	152,876.42
TDS METROCOM - MN	415.96
UNIVERSITY OF NORTH DAKOTA	5,266.66
US POSTAL SERVICE (CMRS FP)	5,000.00
VERIZON WIRELESS	609.23
LYLE WILKENS INC	32,032.10
9 PAYMENTS LESS THAN \$300	999.56
FINAL TOTAL.....	\$232,909.89

AUDITOR WARRANTS 7/10/2012

VENDOR NAME	AMOUNT
ALLEN DRAGSETH	544.00
EGF WATER & LIGHT DEPT	1,373.20
FAMILY ADVOCACY CENTER	954.55
HALSTAD TELEPHONE CO	9,987.64
MARK HALY	2,194.08
STANLEY JOHNSTON	2,554.00
LENES SAND & GRAVEL INC	10,058.76
NORTH COUNTRY SECURITY INC	3,638.88
OTTERTAIL POWER CO	3,750.01
POLK COUNTY ADMINISTRATOR	1,010.00
RICOH PRODUCTION	454.98
SAFETY COMPLIANCE SERVICES	975.00

SANFORD CLINIC FARGO REGION	4,758.00
STERLING SOLUTIONS INC	700.00
TRI COUNTY COMMUNITY CORR	1,040,546.66
US POSTAL SERVICE (CMRS FP)	1,000.00
WEST PAYMENT CENTER	1,538.85
WILD RICE ELEC CO-OP INC	2,456.30
12 PAYMENTS LESS THAN \$300	1,491.78
FINAL TOTAL.....	\$1,089,986.69

AUDITOR WARRANTS 7/13/2012

VENDOR NAME	AMOUNT
BLUE CROSS & BLUE SHIELD OF MN	136,083.00
0 PAYMENTS LESS THAN \$300	.00
FINAL TOTAL.....	\$136,083.00

AUDITOR WARRANTS 7/17/2012

VENDOR NAME	AMOUNT
ALTRU HEALTH SYSTEM	2,653.00
BRADY MARTZ & ASSOC PC	24,000.00
CENTURY LINK	1,349.66
CROOKSTON WATER DEPARTMENT	535.93
DAKOTA SUPPLY GROUP	1,522.23
DORSEY & WHITNEY	7,000.00
EAST GRAND FORKS CITY	1,828.25
FOSSTON MUNICIPAL UTILITIES	36,265.50
FREE SPIRIT PUBLISHING	329.11
GARDEN VALLEY TELEPHONE CO	7,054.96
GREAT PLAINS NATURAL GAS CO	392.09
KINETIC LEASING	411.86
LIBERTY BUSINESS SYSTEMS INC	9,256.88
MARTIN MECHANICAL DESIGN INC	924.00
MIDCONTINENT COMMUNICATIONS	395.70
MN STATE TREASURY	8,923.00
MN UI FUND	1,758.05
OTTERTAIL POWER CO	6,162.30
POLK COUNTY ADMINISTRATOR	3,270.00
PUBLIC FINANCIAL MANAGEMENT	19,097.70
GLENN RAFFERTY	1,400.00
STANDARD AND POOR'S	5,775.00
STANLEY CONVERGENT	1,070.60
US POSTAL SERVICE (CMRS FP)	5,000.00
VERIZON WIRELESS	1,439.31
WARREN VOLUNTEER AMBULANCE SER	416.67
14 PAYMENTS LESS THAN \$300	2,005.47
FINAL TOTAL.....	\$150,237.27

AUDITOR WARRANTS 7/18/2012

VENDOR NAME	AMOUNT
GRANT THORNTON LLP	2,000.00
0 PAYMENTS LESS THAN \$300	.00
FINAL TOTAL.....	\$2,000.00

AUDITOR WARRANTS 7/24/2012

VENDOR NAME	AMOUNT
AMERICAN FEDERAL BANK	2,762.00
BUREAU OF CRIMINAL APPREHENSIO	870.00
CENTURY LINK	424.49
COLE PAPERS INC	3,093.11
CROOKSTON DRIFTBUSTERS	2,149.14
ENVIROTECH SERVICES	38,071.88
GARDEN VALLEY TELEPHONE CO	789.98
KINETIC LEASING	335.27
LAKE AGASSIZ REGIONAL LIBRARY	50,546.50
LENES SAND & GRAVEL INC	20,974.26
MIDCONTINENT COMMUNICATIONS	957.59
NORTHERN LUMBER	11,033.98
POLK COUNTY ENVIRONMENTAL SERV	4,814.00
RED LAKE COUNTY TREASURER	965,118.14
SANDHILL SNOWCRUISERS	5,540.64
SWINGEN CONSTRUCTION CO	207,193.20
TDS METROCOM - MN	814.80
THYGESON CONSTRUCTION CO	155,334.64
TRI COUNTY COMMUNITY CORR	6,190.77
UNIVERSITY OF NORTH DAKOTA	5,266.66
VERIZON WIRELESS	567.13
LYLE WILKENS INC	5,894.75
10 PAYMENTS LESS THAN \$300	1,165.30
FINAL TOTAL.....	\$1,489,908.23

AUDITOR WARRANTS 7/31/2012

VENDOR NAME	AMOUNT
BREMER BANK NA	402,761.26
CARDMEMBER SERVICE	9,283.71
CITY OF FOSSTON	517.49
CLEARWATER POLK ELECTRIC COOP	715.00
EAST POLK SOIL & WATER	36,661.50
ECOLAB PEST ELIMINATION SERV	547.50
FERTILE OIL COMPANY	25,878.45
FOSSTON MUNICIPAL UTILITIES	445.20
HAGEN CONSTRUCTION	5,215.62
GLENN HALVORSON	1,000.00
LENES SAND & GRAVEL INC	9,523.33
LIBERTY LEASING	316.52
NET TRANSCRIPTS INC	1,745.10
NORTH COUNTRY SECURITY INC	3,296.54
OCCUPATIONAL DEVELOPMENT CTR	9,000.00
OTTERTAIL POWER CO	725.33
POLK COUNTY	80,234.88
MELVIN RUPPERT	419.03
SANDHILL SNOWCRUISERS	782.84
THYGESON CONSTRUCTION CO	125,400.00
WALMART COMMUNITY	343.95
WEST PAYMENT CENTER	2,722.63
WEST POLK SOIL & WATER	36,661.50
13 PAYMENTS LESS THAN \$300	1,023.24
FINAL TOTAL.....	\$755,220.62

With no further business the Board adjourned to reconvene at 10:00 o'clock a.m. on August 21, 2012.

William R. Montague, Chairman

ATTEST:

John P. Schmalenberg, County Administrator
Clerk of the Board