

Pursuant to motion of adjournment the Polk County Board of Commissioners met in regular session at 10:00 o'clock a.m., August 21, 2012 in the Commissioners Room, Government Center, Crookston, MN. Members present: Commissioner William Montague, Commissioner Craig Bunes, Commissioner Warren Strandell, Commissioner Warren Affeldt, Commissioner Don Diedrich and John P.Schmalenberg, County Administrator, Clerk of the Board. Others present: Charles S Whiting, County Administrator, Linsey Stadstad, HR, and Judith H. Luetjohann, Deputy Clerk of the Board.

A motion was made by Commissioner Bunes seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the agenda and consent agenda for August 21, 2012:

1. Approve Commissioner Warrants: General Revenue Fund, \$74,533.62; Public Works Fund, \$132,547.60; Public Safety Fund, \$29,715.51; Public Health Fund, \$29,241.45; Forfeited Tax Sale Fund, \$670.08; Special Assessments (Ditch) Fund, \$37,796.08; Environmental Services Fund, \$15,715.25; Resource Recovery Fund, \$49,461.01; Landfill Fund, \$37,552.05; Per diems, \$1,425.00; Meal Reimbursements, \$80.00.
2. Approve payment to Cole Papers, Inc., Fargo, ND in the amounts of: \$245.64, \$635.83, \$1,398.02, \$635.55, \$13.05.
3. Approve payment to Culligan Water Conditioning, Fertile, MN in the amount of \$41.00 for Service for the Highway Department.
4. Approve payment to Advanced Business Methods, West Fargo, ND in the amount of \$632.47 for lease agreements and additional copies for the Polk County Attorney's Office.

Sarah Reese, Polk County Public Health Director, came before the Board with matters pertaining to her department. A motion was made by Commissioner Diedrich seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the UMC Internship for this upcoming Fall.

Rob Wagner, Director of Assessment Services came before the Board with the following abatement. A motion was made by Commissioner Strandell seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to approve the following abatement:

Name/Address	Parcel #/Legal Description	Amount of Tax Reduction	Reason
BRYAN SEVERINSON 426 GREENWOOD DR SE EAST GRAND FORKS MN 56723	Parcel #83.01735.00 City of East Grand Forks Morrissettes 3 <sup>rd</sup> Addition Lot 7 Block 1	\$376.00	Homestead Application Reduction for Taxes Payable 2012

John Schmalenberg, County Administrator came before the Board to discuss matters pertaining to his department and Linsey Stadstad, HR came before the Board to discuss the United Health Care Dental Plan. A motion was made by Commissioner Strandell seconded by Commissioner Bunes and adopted by unanimous vote of the Board to approve the United Health Care Dental Plan. Mr. Schmalenberg discussed the LEC bid with the Board. A motion was made

by Commissioner Bunes seconded by Commissioner Montague and adopted by unanimous vote of the Board to approve the Consultation/Project Evaluator Services Agreement between Polk County and the Amherst H. Wilder Foundation and authorize the Chairman of the Board and the County Administrator to sign said agreement. A motion was made by Commissioner Affeldt seconded by Commissioner Bunes and adopted by unanimous vote of the Board to approve a donation of vacation to another employee for extended health reasons.

Upon motion the Board adjourned for lunch.

Richard Sanders, Polk County Highway/Ditch Engineer came before the Board with matters pertaining to his department. A motion was made by Commissioner Strandell, seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to accept the petition on CD # 20, Section 21, Roome Township and appoint Richard Sanders as Ditch Engineer and authorize the work to be done. A motion was made by Commissioner Bunes seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to approve the MN DNR Plank Agreement for an East Shore Maple Lake Ramp and authorize the Chairman of the Board to sign said agreement. A motion was made by Commissioner Strandell seconded by Commissioner Bunes and adopted by unanimous vote of the Board to approve the Certificate of Performance on SP 060-609-021 in the name of Robert R. Schroeder Construction Inc. and authorize the County Engineer and County Administrator to sign said Certificate of Performance. A motion was made by Commissioner Diedrich seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the Certificate of Performance on SAP 060-599-243, 245, 255, 254, 253 in the name of Lyle Wilkens, Inc. in the amount of \$248,664.00 and authorize the County Engineer and County Administrator to sign said Certificate of Performance.

The following resolution (2012-8-40) was offered by Commissioner Strandell:

WHEREAS, Contract No. 1190 has in all things been completed, and the Polk County Board being fully advised in the premises.

NOW THEN BE IT RESOLVED, That we do hereby accept said completed project for and in behalf of the Polk County Highway Department and authorize payment as specified herein.

Commissioner Bunes seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Bunes, Strandell, Affeldt, Diedrich. NAYS: None

The following resolution (2012-8-41) was offered by Commissioner Diedrich:

WHEREAS, Contract No. 1202 has in all things been completed, and the Polk County Board being fully advised in the premises.

NOW THEN BE IT RESOLVED, That we do hereby accept said completed project for and in behalf of the Polk County Highway Department and authorize payment as specified herein.

Commissioner Strandell seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Bunes, Strandell, Affeldt, Diedrich. NAYS: None

Jon Steiner, Environmental Services Officer came before the Board to discuss matters pertaining to his department. A discussion was held on the 2013 Tip Fee and 2013 budget. A motion was made by Commissioner Affeldt, seconded by Commissioner Strandell and adopted by unanimous vote of the Board to authorize advertising to replace an Environmental Technician.

Josh Johnston, Planning and Zoning Administrator came before the Board to discuss matters pertaining to Planning and Zoning. A motion was made by Commissioner Affeldt seconded by Commissioner Bunes and adopted by unanimous vote of the Board to approve the Final Plat for the Ulland Bay Estates on Parcel No. 32.00221.00.

A motion was made by Commissioner Bunes seconded by Commissioner Strandell and adopted by unanimous vote of the Board that the following Commissioner Warrants were approved:

**COMMISSIONER WARRANTS  
DATED 8/24/2012  
APPROVED 8/21/2012**

VENDOR NAME	AMOUNT
AGRIMAX	3,687.21
ALLEN & HEIM LAW OFFICE	487.50
ALTRU CLINIC	880.00
ALTRU HEALTH SYSTEM	434.00
AMERIPRIDE LINEN	755.88
AMERIPRIDE LINEN & APPAREL	1,098.24
ANGUS COOP ELEVATOR ASSN	5,614.85
ASD HEALTHCARE	841.50
ATLAS COPCO	807.99
AUTO VALUE - CROOKSTON	814.66
BEESONS EQUIPMENT SALES	15,725.00
BELTRAMI INDUSTRIAL SERVICES	310.00
BERT'S TRUCK EQUIP OF MOORHEAD	5,418.50
BILL'S PARTS & SALES	893.00
BLUE MAXX RECYCLING	300.00
BOB'S LAWN CARE	632.91
BORDER STATES ELECTRIC SUPPLY	732.96
BRANDNER PRINTING	743.80
BREEZY POINT RESORT	555.00
BROST CHEVROLET-CADILLAC INC	308.21
SCOTT BUHLER	1,219.67
BURGGRAFS ACE HARDWARE	1,176.36
CAR CO TIRE ONE	363.47
CARQUEST AUTO PARTS STORES	320.09
CENTRAL STATES WIRE PRODUCTS I	3,695.00
IRVIN CHRISTIANSON	431.00
CHS AG SERVICES	514.87
CITY OF FERTILE	3,276.95
COLE PAPERS INC	584.99

TAMMY CONN	483.95
CRA PAYMENT CENTER	3,094.72
CROOKSTON BUILDING CENTER	631.18
CROOKSTON DAILY TIMES	998.28
CROOKSTON FUEL COMPANY	1,080.76
CSP DELIVERY	582.12
D & M DISTRIBUTING	1,078.70
DAKOTA MAILING	414.02
DON DIEDRICH	617.35
DS SOLUTIONS INC	2,190.94
EAGLE ELECTRIC INC	1,122.72
EASTSIDE TRAVEL PLAZA	1,369.39
ECOLAB PEST ELIMINATION SERV	1,292.15
EIDE BAILLY	705.00
ELECTION SYSTEMS & SOFTWARE IN	1,091.26
EVENAIRE SYSTEMS INC	4,901.00
FERGUSON ENTERPRISE INC 3093	506.87
FLEET SUPPLY	418.76
BRIAN FOLDEN	749.18
FOSSTON TRI-COOP	1,231.15
FREMONT INDUSTRIES	731.13
GEOCOMM INC	5,243.00
KATHY GIRDLER	301.93
GRAFIX SHOPPE	409.21
GULLY TRI-COOP ASSOC	1,142.66
HALLER OVERHEAD DOOR LLC	415.01
REBECCA HALVORSON	384.06
MARLEY HANSON	303.27
GREGORY HAUGEN	1,057.50
MELISSA HAYES	716.69
HEMMENGEN MASONRY CO	6,001.00
HEWLETT PACKARD COMPANY	1,128.37
HILDI INC	375.00
HN QUALITY PLUMBING INC	2,626.03
HOGLO TRANSPORT	1,727.08
HOMETOWN MANAGEMENT INC	3,952.00
HOUSTON ENGINEERING INC	307.25
HUGO'S #4	389.46
JIM'S QUALITY FLOOR SERVICE	347.34
JT'S STATION	2,446.40
K & L INC	1,230.76
SARAH KELLER REESE	552.23
ANGEL KORYNTA	530.58
KROX	523.50
KYOCERA MITA AMERICA INC	1,293.00
LAWSON PRODUCTS INC	334.21
LENGBY CITY	630.00
LEPIER OIL COMPANY INC	14,800.73
LINDSETH GARBAGE SERVICE	2,516.70
MARSHALL COUNTY PUBLIC HEALTH	2,619.64
MARSHALL POLK RURAL WATER SYS	15,121.05
MARTIN MECHANICAL DESIGN INC	924.00
MCCC MI 33	618.53
SAM MELBYE	389.75

MIDWEST HELICOPTERS INC	36,812.00
MINN DAK ASPHALT INC	2,713.29
NAPA CROOKSTON WELDING	1,216.14
NATRONX TECHNOLOGIES LLC	8,292.06
NEW FLYER	424.99
NOMADICS TIPI MAKERS	1,583.00
JEFF NORNES	528.00
NORTH COUNTRY BUSINESS PROD	3,162.87
NORTHERN FACTORY SALES INC	820.85
NORTHERN OVERHEAD DOOR CO	420.00
NORTHERN SAFETY CO INC	549.99
NORTHERN SAFETY TECHNOLOGY	1,118.25
NORTHSIDE EXPRESS	6,798.79
ODLAND FITZGERALD,REYNOLDS	431.25
STEPHANIE OLSON	325.23
PAIGE CO. CONTAINERS INC	1,195.00
PEMBERTON SORLIE RUFER & KERSH	4,863.47
MELISSA PERREAULT	599.66
PERSONAL BEST	500.00
POLK COUNTY ADMINISTRATOR	4,885.63
POLK COUNTY HIGHWAY DEPARTMENT	14,147.67
POWERPLAN OIB	1,630.32
PRAIRIE WIND BG INC	628.43
PRAXAIR DISTRIBUTION INC	1,057.50
PREVENTION TREATMENT	892.71
PRO WEST & ASSOCIATES INC	5,600.00
PROULX REFRIGERATION	1,943.10
PTS OF AMERICA LLC	1,670.40
QUILL CORPORATION	544.33
RDO TRUCK CENTERS	1,696.72
RED LAKE COUNTY CO OP	657.91
REGIONAL SANITATION SERVICE IN	676.52
REGIONAL SEPTIC	492.00
ROGER'S TWO WAY RADIO INC	1,423.58
RUST STOCK RASMUSSEN	6,307.50
SALEM MOTORS INC	4,004.07
SANOFI PASTEUR INC	2,095.75
SATHER LAW OFFICE LTD	879.55
SERVICE PRO PARTS LLC	780.42
SIMPLEXGRINNELL	1,989.09
MICHELLE SNYDER	844.52
SODEXO INC & AFFILIATES	1,224.58
DONALD SOLHEIM	2,241.24
STAN'S COMMUNICATIONS CORP	1,330.85
STEVE'S AUTO PARTS INC	688.98
WARREN STRANDELL	460.25
STRATA CORPORATION	733.70
STREICHER'S	1,265.21
SYNERGY GRAPHICS INC	11,576.21
T-C LIGHTING SUPPLIES	321.76
THE EXPONENT	635.77
THYGESON CONSTRUCTION CO	7,224.88
TODD'S TIRE SERVICE INC	2,609.29
TRI COUNTY COMMUNITY CORR	315.70

TRI-COUNTY COMMUNITY CORR	301.50
U S WATER SERVICES	2,887.10
VILANDRE HTG AIR COND & PLUMBI	339.17
VOGEL PAINT & WAX CO INC	22,740.00
VOYAGER FLEET SYSTEMS	5,343.70
ROBERT WAGNER	594.41
WAGNERS LANDSCAPING INC	566.12
WASTEQUIP	14,298.00
WENCK ASSOCIATES INC	19,046.32
WEST PAYMENT CENTER	377.27
WIDSETH SMITH NOLTING & ASSOC	13,126.35
YE OLE PRINT SHOPPE	474.31
ZIEGLER INC	1,672.31
4IMPRINT INC	617.20
<b>171 PAYMENTS LESS THAN \$300</b>	<b>17,745.73</b>
<b>FINAL TOTAL.....</b>	<b>\$407,232.65</b>

With no further business the Board adjourned to reconvene at 8:00 o'clock a.m. on August 28, 2012.

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William R. Montague, Chairman

ATTEST:

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John P. Schmalenberg, County Administrator  
Clerk of the Board