

Pursuant to motion of adjournment the Polk County Board of Commissioners met in regular session at 8:00 o'clock a.m., April 3, 2012 in the Commissioners Room, Government Center, Crookston, MN. Members present: Commissioner William Montague, Commissioner Craig Bunes, Commissioner Warren Strandell, Commissioner Warren Affeldt, Commissioner Don Diedrich and John P. Schmalenberg, County Administrator, Clerk of the Board. Others present: Judith H. Luettjohann, Deputy Clerk of the Board.

A motion was made by Commissioner Strandell seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to approve the agenda and consent agenda for April 3, 2012:

1. Approve Auditor Warrants.
2. Approve the March 27, 2012 board minutes.
3. Approve payment to Quill Corporation, Philadelphia, PA in the amount of \$111.13 for envelopes and \$85.45 for wireless mice for the Polk County Attorney's Office.
4. Approve payment to Wal-Mart Community, Atlanta, GA in the amount of \$120.65 for miscellaneous supplies for Public Health.

Deb Sletten, Lost Control Specialist from Minnesota Counties Intergovernmental Trust (MCIT) came before the Board with the Annual MCIT report for Polk County.

Kent Johnson, Polk County Social Services Director and Molly Paulsrud, Social Services Supervisor came before the Board with matters pertaining to his department. A motion was made by Commissioner Diedrich seconded by Commissioner Strandell and adopted by unanimous vote of the Board to authorize advertising for the Adult Mental Health Case Management Social Worker position.

Nick Drees, Manager of the Middle-Snake –Tamarac Watershed District along with several members of the Watershed Board came before the Board with an update on the Watershed activities and the Brandt/Angus Flood Control Project.

Lynn Sebek, Realty Specialist of the US Fish and Wildlife Services and Ryan Frohling, Deputy Manager came before the Board to request certification of three easements located in Columbia Township. A motion was made by Commissioner Affeldt seconded by Commissioner Diedrich to approve the Kraig Kubiak Wetland Easement in Section 11, T.147 N., R. 39 W., 5th P.M. of Columbia Township, Luke Nelson Wetland Easement in Section 3, T. 147 N., R. 39 W., 5th P.M. of Columbia Township and Ted Tollefson Westland Easement in Section 29 and 30, T.147 N., R. 39 W., 5th P.M. of Columbia Township. Ayes: Strandell, Affeldt, Diedrich. Nays: Bunes, Montague, motion carried.

Jon Steiner, Environmental Services Director came before the Board with matters pertaining to his department. A motion was made by Commissioner Diedrich seconded by Commissioner Bunes and adopted by unanimous vote of the Board to authorize a Feasibility & Economic Evaluation of the Waste to Energy Facility and Landfill. A motion was made by Commissioner Affeldt seconded by Commissioner Bunes and adopted by unanimous vote of the Board to

approve the compactor quotes of Marathon/Ram Jet in the amount of \$15,000 from J-Mech, Sani-Tech in the amount of \$25,399.00, from American SVS Corp and Compactor Containers in the amount of \$6,500 from Waste Quip.

Upon motion the Board adjourned for lunch.

John Schmalenberg, County Administrator came before the Board with matters pertaining to his department. A motion was made by Commissioner Strandell seconded by Commissioner Bunes and adopted by unanimous vote of the Board to authorize the hiring of a clerk typist cashier III position in the Sheriff's Department. A motion was made by Commissioner Affeldt seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the quote of Doug Reiersen Building Systems Corporation in the amount of \$68,650.00 for asbestos abatement of the Professional Building.

The following resolution (2012-4-17) was offered by Commissioner Diedrich:

WHEREAS, The Polk County Board of Commissioners entered into the HHS/SAMHSA for the period of January 1, 2010 through December 31, 2010 and an audit performed by BRADY, MARTZ AND ASSOCIATES, P.C. (identification number 186307) met Federal audit requirements.

NOW THEREFORE BE IT RESOLVED, That the Polk County Board of Commissioners will accept the findings and recommendations summarized in Attachment A and identified by Federal department responsible for resolution and will have an independent auditor prepare the annual financial during an annual audit with management approval before submission.

Commissioner Bunes seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Bunes, Montague, Strandell. Diedrich. NAYS: None

Sarah Reese, Polk County Public Health Director, Jamie Hennen, Public Health Director of Norman-Mahnomen and Wendy Kvale, NW MN Nursing Consultant came before the Board to discuss a proposal for the Polk, Norman and Mahnomen Community Health Board. A motion was made by Commissioner Diedrich seconded by Commissioner Bunes and adopted by unanimous vote of the Board to approve the agreement with Tri-County for Head Start nutrition.

A motion was made by Commissioner Strandell, seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to approve the March Auditor Warrants for payment:

AUDITOR WARRANTS 2/28/2012	
VENDOR NAME	AMOUNT
BROST CHEVROLET INC	86,299.50
0 PAYMENTS LESS THAN \$300	.00
FINAL TOTAL.....	\$86,299.50

AUDITOR WARRANTS 3/06/2012

VENDOR NAME	AMOUNT
ADVANCED BUSINESS METHODS	379.41
COLE PAPERS INC	3,860.79
EGF WATER & LIGHT DEPT	1,298.99
EXPEDITE! DIRECT MAIL	17,500.00
FOSSTON MUNICIPAL UTILITIES	48,413.10
GREATAMERICA LEASING CORP	396.51
MORRIS ELECTRONICS INC	16,408.31
NET TRANSCRIPTS INC	1,312.50
NORTH COUNTRY SECURITY INC	3,289.96
NORTHLAND BUSINESS SYSTEMS	3,329.00
OTTERTAIL POWER CO	522.41
POLK COUNTY ADMINISTRATOR	842.76
RDO EQUIPMENT COMPANY	24,180.47
SAFETY COMPLIANCE SERVICES	975.00
VERIZON WIRELESS	469.10
WILD RICE ELEC CO-OP INC	1,448.18
19 PAYMENTS LESS THAN \$300	2,008.33
FINAL TOTAL.....	\$126,634.82

AUDITOR WARRANTS 3/13/2012

VENDOR NAME	AMOUNT
ALTRU HEALTH SYSTEM	2,653.00
CENTURY LINK	316.92
CROOKSTON DRIFTBUSTERS	5,372.85
CROOKSTON WATER DEPARTMENT	487.82
EAST GRAND FORKS CITY	1,828.25
FOSSTON MUNICIPAL UTILITIES	1,290.25
GARDEN VALLEY TELEPHONE CO	5,394.04
GREAT PLAINS NATURAL GAS CO	1,725.37
KINETIC LEASING	747.24
LENES SAND & GRAVEL INC	13,860.96
MCINTOSH CITY	1,741.50
MORGAN PRINTING INC	625.97
OTTERTAIL POWER CO	3,075.39
VERIZON WIRELESS	520.04
WARREN VOLUNTEER AMBULANCE SER	416.67
7 PAYMENTS LESS THAN \$300	867.20
FINAL TOTAL.....	\$40,923.47

AUDITOR WARRANTS 3/20/2012

VENDOR NAME	AMOUNT
CENTURY LINK	1,456.51
GARDEN VALLEY TELEPHONE CO	1,195.02
GREAT PLAINS NATURAL GAS CO	2,930.02
MIDCONTINENT COMMUNICATIONS	1,193.28
MN COUNTIES INFORMATION SYS	1,070.75
MN POLLUTION CONTROL AGENCY	4,218.07
MN STATE BAR ASSOC	678.66
MN STATE TREASURY	7,177.00
OTTERTAIL POWER CO	8,895.80
GLENN RAFFERTY	1,400.00

RJ ZAVORAL & SONS INC	950.00
STANLEY CONVERGENT	1,010.00
TDS METROCOM - MN	434.51
VERIZON WIRELESS	846.50
ROBERT WAGNER	426.26
3 PAYMENTS LESS THAN \$300	494.80
FINAL TOTAL.....	\$34,377.18

AUDITOR WARRANTS 3/27/2012

VENDOR NAME	AMOUNT
BREMER BANK NA	824,200.00
CARDMEMBER SERVICE	5,287.39
COLE PAPERS INC	1,766.11
GARDEN VALLEY TELEPHONE CO	317.91
GREAT PLAINS NATURAL GAS CO	1,215.96
HAGEN CONSTRUCTION	4,699.77
HALSTAD TELEPHONE CO	9,987.64
HAMPTON INN & SUITES BEMIDJI	314.47
HEWLETT PACKARD COMPANY	1,051.04
JOHNSON CONTROLS INC	13,990.00
KNUTE TOWNSHIP TREASURER	35,683.56
LENES SAND & GRAVEL INC	4,298.63
MARSHALL POLK RURAL WATER SYS	2,196.05
MARTIN MECHANICAL DESIGN INC	4,147.50
MIDDLE-SNAKE-TAMARAC RIVERS WT	10,877.10
MN OFFICE OF ENTERPRISE TECH	818.46
NET TRANSCRIPTS INC	627.90
NORTH COUNTRY SECURITY INC	4,031.50
OCCUPATIONAL DEVELOPMENT CTR	9,000.00
OTTERTAIL POWER CO	891.02
PITNEY BOWES GLOBAL	352.69
POLK COUNTY	68,932.48
POLK COUNTY ADMINISTRATOR	110,722.34
RED LAKE ELECTRIC CO-OPERATIVE	1,318.89
RICHARD RUDE ARCHITECTURAL INC	23,797.20
TDS METROCOM - MN	431.12
US POSTAL SERVICE (CMRS FP)	5,000.00
VERIZON WIRELESS	588.98
XCEL ENERGY	696.36
13 PAYMENTS LESS THAN \$300	1,585.89
FINAL TOTAL.....	\$1,148,827.96

With no further business the Board adjourned to reconvene at 10:00 o'clock a.m. on April 17, 2012.

William R. Montague Chairman

ATTEST:

John P. Schmalenberg, County Administrator
Clerk of the Board