

April 2, 2013
BOARD MINUTES

Pursuant to motion of adjournment the Polk County Board of Commissioners met in regular session at 8:00 o'clock a.m., April 2, 2013 in the Commissioners Room, Government Center, Crookston, MN. Members present: Commissioner Craig Bunes, Commissioner Warren Strandell, Commissioner Nick Nicholas, Commissioner Warren Affeldt, Commissioner Don Diedrich, and Charles S. Whiting, County Administrator, Clerk of the Board Others present: Michelle Cote, Deputy Clerk of the Board.

AGENDA

A motion was made by Commissioner Affeldt seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the Agenda for April 2, 2013.

CONSENT AGENDA

A motion was made by Commissioner Affeldt seconded by Commissioner Nicholas and adopted by unanimous vote of the Board to approve the Consent Agenda for April 2, 2013:

1. Approve Auditor Warrants.

COUNTY BOARD MEMBERS ISSUE FORUM

MNDOT STATE AID ENGINEER

Lou Tasa, MnDot State Aid Engineer came before the Board to discuss matters pertaining to MnDot.

1. Mr. Tasa provided a 2013/2014 MnDot Construction Program, NW District HSIP Projects and misalignment study review.

HIGHWAY DEPARTMENT

Richard Sanders, Polk County Highway/Ditch Engineer came before the Board with matters pertaining to his department.

1. A motion was made by Commissioner Affeldt seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to approve the Gravel Lease for the Wangen Property and authorize the Chairman of the Board to sign said lease.
2. A motion was made by Commissioner Strandell seconded by Commissioner Nicholas and adopted by unanimous vote of the Board to approve the Farm Lease for Liberty Pit in the name of Pat Taylor and authorize the Chairman of the Board to sign said lease.
3. A motion was made by Commissioner Diedrich seconded by Commissioner Strandell and adopted by unanimous vote of the Board and adopted by unanimous

- vote of the Board to award the Sign Quote to M&R Sign Co., Inc. from Fergus Falls in the amount of \$11,141.00.
4. CSAH 17 Culvert Request Cost with an estimated cost of \$50,000. No action was taken.
 5. A motion was made by Commissioner Diedrich seconded by Commissioner Affeldt and adopted by unanimous vote of the Board to award the Street Sweeping quote for parking lot maintenance to Vern's Street Cleaning (name changed to Twedts Sweeping Inc.,) in the amount of \$130.00 per hour.
 6. A motion was made by Commissioner Diedrich seconded by Commissioner Affeldt and adopted by unanimous vote of the Board allow Jody Beauchane, Polk County Ditch Inspector to contract for Emergency Flood Ditch work as needed.
 7. Resolution Supporting Adequate Funding of State Transportation System:

**Board of Commissioners Encourages the Minnesota Legislature to Pass
and the Governor to Sign a Bill that Brings Adequate Funding to
Minnesota's Statewide Transportation System
RESOLUTION (2013 -023)**

The following resolution (2013-023) was offered by Commissioner Affeldt:

WHEREAS, Minnesota Counties have had to rely increasingly on the property tax to maintain roads and bridges; and

WHEREAS, the annual funding gap for counties has resulted in deferring basic maintenance, delaying expansion projects with resulting safety concerns, mounting congestion, and missed economic growth for businesses and commuters; and

WHEREAS, the rural road networks in the state should be adequate to bring goods to market; and

WHEREAS, transportation-related jobs put over \$2.8 billion in the pockets of Minnesotans and generated almost \$195 million in income tax revenue in 2011; and

WHEREAS, according to the Federal Highway Administration, (FHWA) every \$1 billion invested in highway construction would support approximately 27,800 jobs; and

WHEREAS, the overall transportation and transit needs for Minnesota exceed \$2.5 billion dollars per year for the next twenty years; and

WHEREAS, transportation funding comes primarily from user fees and are constitutionally dedicated to transportation purposes; and

WHEREAS, the wheelage fee and local option sales tax for transportation should be options for all county boards to implement to meet their specific county needs; and

WHEREAS, a comprehensive transportation solution should include funding for roads, bridges and transit, and address the varying needs in different parts of the state;

NOW THEREFORE BE IT RESOLVED, that the Polk County Board of Commissioners encourages the Minnesota Legislature to pass and the Governor to sign a bill that brings adequate funding to Minnesota's statewide transportation system.

Commissioner Nicholas seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Nicholas, Diedrich, Affeldt and Strandell NAYS: None.

PUBLIC HEALTH

Sarah Reese, Polk County Public Health Director came before the Board with matters pertaining to her department.

1. A motion was made by Commissioner Strandell seconded by Commissioner Nicholas and adopted by unanimous vote of the Board to approve the SHIP Dietitian Contractual Agreement and authorize the Chairman of the Board to sign said agreement.
2. Ms. Reese provided information regarding National Public Health Week.

ADMINISTRATION

1. A motion was made by Commissioner Nicholas seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to Close session for Labor Negotiations MS § 13D.03 regarding County Administrator compensation at 10:22 A.M.
2. A motion was made by Commissioner Affeldt seconded by Commissioner Nicholas and adopted by unanimous vote of the Board to Reconvene into Open Session at 10:30A.M.
3. A motion was made by Commissioner Strandell seconded by Commissioner Affeldt and adopted by unanimous vote of the Board regarding County Administrator Compensation to move Mr. Whiting to the 72 month level salary of \$110,614.20 until the end of 2013.
4. Discussion was held regarding the Professional Building status and property options.
5. Discussion was held regarding the Clay County and American Crystal prior tax court litigation costs.

Upon motion the Board recessed for lunch.

HOUSTON ENGINEERING

1. Wade Opsahl, Houston Engineering and Eddie Bernhardson, Ditch Viewer provided information pertaining to six ditches being re-determined: County Ditch No's 93, 45, 90, 46, 52, and 73. Mr. Bernhardson read a statement regarding the viewing of the ditches. A redetermination was presented. A motion was made by Commissioner Strandell seconded by Commissioner Affeldt and adopted by unanimous vote of the Board to accept the viewer's report as presented for County Ditches No's 93, 45, 90, 46, 52 and 73. A tentative final hearing date of June 17, 2013 at 1:00PM was set.

AUDITOR WARRANTS

A motion was made by Commissioner Affeldt seconded by Commissioner Nicholas and adopted by unanimous vote of the Board to approve the March 2013 Auditor Warrants for payment:

MANUAL WARRANTS 3/07/2013

Vendor Name/Amount

1	Payments less than 2000	77.82
	Final Total:	77.82

MANUAL WARRANTS 3/20/2013

Vendor Name/Amount

Amount

	Mn Dept Of Rev Tax Division	44,404.45
	Mn Revenue	5,150.16
1	Payments less than 2000	1,146.00
	Final Total:	50,700.61

MANUAL WARRANTS 3/20/2013

Vendor Name/Amount

1	Payments less than 2000	218.00
	Final Total:	218.00

Auditor Warrant 02/27/2013

Vendor Name

Amount

Bremer Bank NA	1,121,816.25
Final Total:	1,121,816.25

Auditor Warrant 02/27/2013

Vendor Name

Amount

1 payment less than 2000	1,000.00
Final Total:	1,000.00

Auditor Warrant 03/04/2013

Vendor Name

Amount

Bremer Bank NA	9,969.71
Final Total:	9,969.71

Auditor Warrant 03/04/2013

<u>Vendor Name</u>	<u>Amount</u>
Cole Papers Inc	3,977.76
Eaton Corporation	3,783.38
Fertile Oil Company	27,675.46
Geocomm Inc	15,729.00
Net Transcripts Inc	2,608.20
North Country Security Inc	3,864.70
Polk County Environmental Services	3,522.40
Powerplan OIB	4,809.38
Rdo Equipment Company	51,329.93
SHI	32,703.75
Tri Steel Manufacturing	45,229.50
University Of North Dakota	5,242.67
West Payment Center	7,008.84
Ziegler Inc	54,850.00
27 Payments less than 2000	13,781.49
Final Total:	276,116.46

Auditor Warrant 03/11/2013

<u>Vendor Name</u>	<u>Amount</u>
2 payment less than 2000	30.00
Final Total:	30.00

Auditor Warrant 03/11/2013

<u>Vendor Name</u>	<u>Amount</u>
Bremer Bank NA	7,864.77
Final Total:	7,864.77

Auditor Warrant 03/12/2013

<u>Vendor Name</u>	<u>Amount</u>
C L Linfoot Co	14,451.87
Fosston Municipal Utilities	42,339.73
Great Plains Natural Gas Co	3,864.80
Kue Contractors Inc	413,602.00
Liberty Business Systems Inc	5,753.84
Mn State Treasury	7,535.00
North Country Security Inc	3,457.75
Ottertail Power Co	8,261.24
Rust Stock Rasmusson	4,065.00
23 Payments less than 2000	8,069.48
Final Total:	511,400.71

Auditor Warrant 03/19/2013

<u>Vendor Name</u>	<u>Amount</u>
Bremer Bank NA	3,597.92
Final Total:	3,597.92

Auditor Warrant 03/19/2013

<u>Vendor Name</u>	<u>Amount</u>
Altru Health System	2,653.00
Garden Valley Telephone Co	7,339.85
Lenes Sand & Gravel Inc	14,195.96
Liberty Business Systems Inc	5,726.05

Us Postal Service (CMRS FP)	5,000.00
Verizon Wireless	2,485.95
24 Payments less than 2000	15,445.97
Final Total:	52,846.78

Auditor Warrant 03/21/2013

<u>Vendor Name</u>	<u>Amount</u>
Blue Cross & Blue Shield of MN	116,187.50
Final Total:	116,187.50

Auditor Warrant 03/25/2013

<u>Vendor Name</u>	<u>Amount</u>
Bremer Bank NA	5,334.73
Final Total:	5,334.73

Auditor Warrant 03/26/2013

<u>Vendor Name</u>	<u>Amount</u>
Bremer Bank Na	812,200.00
Cardmember Service	6,761.99
Fertile Oil Company	27,680.00
Fischer Law Office Plc	4,462.50
Hagen Construction	4,566.77
Lenes Sand & Gravel Inc	5,655.28
Ottetail Power Co	2,785.92
Polk County	50,124.40
Polk County Administrator	144,550.42
Polk County Environmental Services	3,187.50
Powerplan OIB	4,809.38
Regents Of The Univ Of Mn	24,810.99
22 Payments less than 2000	10,698.79
Final Total:	1,102,293.94

With no further business the Board adjourned to reconvene at 10:00 o'clock a.m. on April 16, 2013.

Craig Bunes, Chairman

ATTEST:

Charles S. Whiting, County Administrator
Clerk of the Board