

**OCTOBER 28, 2014**  
**BOARD MINUTES**

Pursuant to motion of adjournment the Polk County Board of Commissioners met in regular session at 8:00 o'clock a.m., October 28, 2014 in the Commissioners Room, Government Center, Crookston, MN. Members present: Commissioner Craig Bunes, Commissioner Warren Strandell, Commissioner Nick Nicholas, Commissioner Warren Affeldt, Commissioner Don Diedrich, and Charles Whiting, Polk County Administrator, Clerk of the Board. Others present: Michelle Cote, Deputy Clerk of the Board.

**REVISED AGENDA**

A motion was made by Commissioner Affeldt seconded by Commissioner Nicholas and adopted by unanimous vote of the Board to approve the Revised October 28, 2014 agenda adding a Staff Relocation item under Jon Steiner.

**CONSENT AGENDA**

A motion was made by Commissioner Strandell seconded by Commissioner Bunes and adopted by unanimous vote of the Board to approve the Consent Agenda.

1. Approve the October 7, 2014 and October 21, 2014 Board minutes.
2. Approve payment to McGlynn Fence, Mentor, MN in the amount of \$6,977.00 for a new fence and gate at the Landfill entrance.

**COUNTY BOARD MEMBERS ISSUE FORUM**

1. Commissioner Nicholas brought forth that he attended the Meet the Candidate forum.
2. Commissioner Diedrich brought forth that he attended a Planning Commission meeting.
3. Commissioner Affeldt brought forth discussion regarding an Area Transportation Committee and the possibility of passing lanes on Highway 59. He attended the MRCC meeting which now has 30 members. No action was taken on a request for a compensation increase for Dan Larson, Executive Director. In addition the bylaws of the group was discussed that reference county size and membership.
4. Commissioner Strandell brought forth that he attended an MPO meeting where maintenance projects and organization funding were discussed. Discussion was also brought forth about a joint letter of support regarding the Enbridge Pipeline project. Also brought forth was discussion regarding a potential program that would allow citizens to turn in overload violators anonymously.
5. Commissioner Bunes brought forth that he attended the Meet the Candidate forum.

**SHERIFF'S DEPARTMENT**

Barb Erdman, Polk County Sheriff came before the Board with matters pertaining to her department:

**1. Monthly Sheriff Reports**

The September Sheriff Reports were presented and discussed with the Board.

**2. Drug Task Force: Agreement for the Joint Exercise of Peace Office Duties Addendum to the Agreement for the Joint Exercise of Peace Office Duties**

A motion was made by Commissioner Strandell seconded by Commissioner Bunes and adopted by unanimous vote of the Board to sign the Agreement for the Joint Exercise of Peace Office Duties and the Addendum to the Agreement as presented to the Board.

### **FACILITIES MANAGEMENT**

Mark Dietz, Facilities Management Director came before the Board with matters pertaining to his department

#### **1. Change Order No. 1 Highway Building Roofing Project – Mark Dietz, Facilities Manager**

A motion was made by Commissioner Nicholas seconded by Commissioner Bunes and adopted by unanimous vote of the Board to accept Change Order No. 1 not to exceed \$3,000.00 for wall repair at the Polk County Highway Department.

### **FINANCE**

Ron Denison, Finance Director came before the Board with matters pertaining to his department:

#### **1. September Financial Reports**

Informational handouts were presented to the Board regarding the September 2014 Financial Reports.

### **PLANNING AND ZONING**

Josh Holte, Planning and Zoning came before the Board to discuss matters pertaining to Planning and Zoning:

#### **1. Resolution (2014-056) Conditional Use Permit (Kristen & Rebecca Svaleson)**

Resolution (2014-056) was offered by Commissioner Bunes seconded by Commissioner Nicholas and adopted upon the following vote: YEAS: Strandell, Affeldt, Diedrich, Bunes and Nicholas NAYS: None. See complete Resolution (2014-056) on file in the office of the Polk County Administrator.

#### **2. "Tentative - Set Public Hearing Date for Boundary Commission #2"**

No hearing date was set as the issue with the Minnesota Department of Natural Resources has not been resolved.

### **ENVIRONMENTAL SERVICES**

Jon Steiner, Environmental Services Director came before the Board with matters pertaining to his department:

#### **1. Resolution (2014-057) Set Market Price for 2015 for Polk County Solid Waste Management Tax Rates**

Set Market Price for 2015 for Polk County Solid Waste Management Tax Rates  
RESOLUTION (2014-057)

The following resolution (2014-057) was offered by Commissioner Bunes:

WHEREAS, MS Ch. 297H.02 requires certain political subdivisions to identify by Resolution a Market Price for solid waste management tax purposes if the political

subdivision subsidizes the cost of Municipal Solid Waste (MSW) disposal at a facility, or directly bills for organized collection of MSW on property tax statements; and

WHEREAS, the political subdivision will be liable for any Solid Waste Management Tax (SWMT) based only on the Market Price identified by Resolution; and

WHEREAS, Market Price is defined in State Statute as the “lowest price available in the area”; and

WHEREAS, Polk County has researched and identified the lowest viable Market Price available in the area; and

WHEREAS, The County of Polk declares the Market Price for all MSW generated in Polk County during CY 2015 to be \$39.20 per ton, based upon the lowest price available in the area. Polk County’s identified Market Price includes both the cost per ton-mile for transportation and the cost per ton for disposal, assuming disposal at the Gwinner Landfill. All costs were calculated using current hauling and tip fee rates offered in the region.

Commissioner Nicholas seconded the foregoing Resolution and it was declared adopted upon the following vote: YEAS: Strandell, Affeldt, Diedrich, Bunes and Nicholas. NAYS: None.

**2. Authorize Signature of Cover Letter Setting the 2015 Market Price for Polk County**

A motion was made by Commissioner Affeldt seconded by Commissioner Bunes and adopted by unanimous vote of the Board to authorize Jon Steiner, Polk County Environmental Services Director signature on the cover letter setting the 2015 Market Price for Polk County.

**3. Staff Relocation**

In 2015 there will be increased materials entering the Environmental Services system, this increase in materials received will require re-allocation of labor to operate efficiently. A motion was made by Commissioner Bunes seconded by Commissioner Affeldt and adopted by unanimous vote of the Board to authorize splitting the Mechanical Maintenance/Landfill Supervisor position into a Landfill Supervisor position and Maintenance Supervisor and to authorize filling the Mechanical Maintenance and Landfill Supervisor positions, and any resulting position which would be created from internal movement.

**REVISED AGENDA**

A motion was made by Commissioner Bunes seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the Revised October 28, 2014 agenda adding a Polk County Asbestos License Application under Jon Steiner.

**4. Polk County Asbestos Hauler's License Application.**

A motion was made by Commissioner Affeldt seconded by Commissioner Bunes and adopted by unanimous vote of the Board to approve a 2015 Asbestos License Hauler's License for TC Lighting & Recycling.

**ADMINISTRATION**

Chuck Whiting, Polk County Administrator came before the Board with matters pertaining to his department:

**1. Review of Request to BWSR for Redistribution of Middle-Snake-Tamarac Watershed District Managers**

Discussion was held with the Board regarding redistribution of Managers of the Middle-Snake-Tamarac Watershed District. A motion was made by Commissioner Affeldt seconded by Commissioner Strandell and adopted by unanimous vote of the Board to move forward with the petition process requesting a redistribution of Managers of the Middle-Snake-Tamarac Watershed District.

**2. 2015 Budget – Administrator's Proposed Budget**

Informational handouts were presented to the Board regarding the Administrator's 2015 proposed budget. The Board reviewed and made changes to the proposed Appropriations budget. Capital outlay, use of fund balances, the levy and personnel budgets were reviewed and accepted by consensus.

With no further business the Board adjourned to reconvene at 8:00 o'clock a.m., November 4, 2014.

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Don Diedrich, Chairman

ATTEST:

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Charles S. Whiting, County Administrator  
Clerk of the Board