

OCTOBER 4, 2016
BOARD MINUTES

Pursuant to motion of adjournment the Polk County Board of Commissioners met in regular session at 8:00 o'clock a.m., October 4, 2016 in the Commissioners Room, Government Center, Crookston, MN. Members present: Commissioner Craig Bunes, Commissioner Warren Strandell, Commissioner Nick Nicholas, Commissioner Joan Lee, Commissioner Don Diedrich and Charles S. Whiting, Polk County Administrator. Others present: Michelle Cote, Deputy Clerk of the Board.

AGENDA

A motion was made by Commissioner Lee seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to approve the October 4, 2016 agenda.

CONSENT AGENDA

A motion was made by Commissioner Bunes seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the October 4, 2016 consent agenda:

1. Approve Auditor Warrants.
2. Approve the September 27, 2016 Board minutes.
3. Approve payment to Card Member Services, St. Louis, MO in the amount of \$11,908.94 for credit card purchases.

COUNTY BOARD MEMBERS ISSUE FORUM

1. AMC District Fall Meeting was discussed.
2. Commissioner Strandell brought forth discussion regarding the Polk County Newsletter that has been published and distributed. The Polk County 2016 Assessment Tillable Changes Map within the Newsletter shows inaccurate reductions for Fanny and Euclid Townships a negative 5 is shown and the correct amount should have been negative 15. He also brought forth information regarding a letter received regarding Saddle Days Ranch.
3. Commissioner Lee brought forth that she met with Kristine Davis regarding the Sandpiper and pushing forward with Line 3.
4. Commissioner Nicholas brought forth information regarding NW Mental Health Center and fiscal issues where payment funding is a driving factor. He also attended the Pine to Prairie Drug Task Force meeting.
5. Commissioner Bunes brought forth that he attended no meetings. He also mentioned information pertaining DNR and their denial of a permit affecting the Red River Diversion project around Fargo-Moorhead.
6. Commissioner Diedrich brought forth levy information that appeared in the Thief River Falls Northern Watch for Pennington County, City of Thief River Falls and Thief River Falls School District.
7. Jerry Reitmeier of Crookston Township appeared before the Board with a matter regarding himself and Crookston Township and an investigation. He is requesting the costs of this investigation be provided to him. In addition he indicated that he and other residents have concerns regarding the roads in Crookston Township. He feels the

residents and the Crookston Township Board are at an impasse and was looking for guidance.

SOCIAL SERVICES

Kent Johnson, Social Services Director came before the Board with matters pertaining to his department:

1. Eligibility Worker Resignation – Replacement Request

Due to an Eligibility Worker resignation in Social Services. A motion was made by Commissioner Bunes seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to approve refilling the Eligibility Worker position and any internal subsequent position vacancies occurring as a result of this action.

ADMINISTRATION

Chuck Whiting, Polk County Administrator came before the Board with matters pertaining to his department:

1. Nielsen Bridge Archeological Work

A motion was made by Commissioner Strandell seconded by Commissioner Lee and adopted by unanimous vote of the Board to approve Amendment No. 1 to MNDOT Contract No. 1002983.

2. 2017 Budget

Discussion was held with the Board regarding 2017 budget developments.

AUDITOR WARRANTS

A motion was made by Commissioner Bunes seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the following Auditor Warrants for payment:

AUDITOR WARRANTS 09/01/2016

<u>Vendor Name</u>	<u>Amount</u>
3 Payments 2000 less than	45.00
Final Total:	45.00

AUDITOR WARRANTS 09/06/2016

<u>Vendor Name</u>	<u>Amount</u>
Cardmember Service	10,732.94
EGF Water & Light Dept	2,584.39
Lenes Sand & Gravel Inc	7,549.05
Northdale Oil	9,504.00
RJ Zavoral & Sons Inc	2,200.00
Wilkens Inc/Lyle	8,043.00
15 Payments 2000 less than	6,794.15
Final Total:	47,407.53

AUDITOR WARRANTS 09/13/2016

<u>Vendor Name</u>	<u>Amount</u>
Cole Papers Inc	2,471.48
Fertile Oil Company	15,595.70

Fischer,Rust & Stock, PLLC	2,252.50
Great Plains Natural Gas Co	5,039.10
Halstad Telephone Co	9,408.55
Hardwick P.C./Brian T	10,619.37
Knife River Materials	200,304.74
Lenes Sand & Gravel Inc	14,732.58
Ottertail Power Co	12,578.61
ReitRock Paving LLC	4,875.00
University Of North Dakota	5,944.50
Verizon Wireless	2,829.01
Voyant	10,850.92
Wild Rice Elec Co-Op Inc	2,186.96
22 Payments 2000 less than	9,641.10
Final Total:	309,330.12

AUDITOR WARRANTS 09/15/2016

<u>Vendor Name</u>	<u>Amount</u>
Northwest Minnesota Service Cooperative	126,121.00
Final Total:	126,121.00

AUDITOR WARRANTS 09/20/2016

<u>Vendor Name</u>	<u>Amount</u>
Altru Health System	2,653.00
Crookston City	52,249.36
Crookston Water Department	5,478.58
Fosston Municipal Utilities	42,624.07
Garden Valley Telephone Co	2,696.78
Ottertail Power Co	26,450.93
Sather Law Office Ltd	18,232.30
Thygeson Construction Co	21,850.00
24 Payments 2000 less than	12,096.93
Final Total:	184,331.95

AUDITOR WARRANTS 09/27/2016

<u>Vendor Name</u>	<u>Amount</u>
Building Systems Corporation	8,000.00
D & B Construction & Landscaping	7,100.45
Hagen Construction	7,222.41
Marshall County Coop	2,850.00
Mn State Treasury	8,612.50
Ottertail Power Co	6,163.78
Polk County	77,157.16
Polk County Administrator	21,090.00
Polk County Environmental Services	3,565.87
17 Payments 2000 less than	9,855.25
Final Total:	151,617.42

AUDITOR WARRANTS 09/27/2016

<u>Vendor Name</u>	<u>Amount</u>
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4	Payments less than	2000	60.00
		Final Total:	60.00

MANUAL WARRANTS 09/06/2016

VENDOR NAME	AMOUNT
SelectAccount	2,477.92
FINAL TOTAL	\$2,477.92

MANUAL WARRANTS 09/09/2016

VENDOR NAME	AMOUNT
Internal Revenue Service	153,254.81
MN Revenue	25,521.44
FINAL TOTAL	\$178,776.25

MANUAL WARRANTS 09/12/2016

VENDOR NAME	AMOUNT
SelectAccount	2,009.46
FINAL TOTAL	\$2,009.46

MANUAL WARRANTS 09/19/2016

VENDOR NAME	AMOUNT
SelectAccount	4,714.82
FINAL TOTAL	\$4,714.82

MANUAL WARRANTS 09/20/2016

VENDOR NAME	AMOUNT
Mn Revenue	7,476.99
MN Dept of Revenue	87,571.78
FINAL TOTAL	\$95,048.77

MANUAL WARRANTS 09/23/2016

VENDOR NAME	AMOUNT
Internal Revenue Service	152,735.40
MN Revenue	25,471.14
FINAL TOTAL	\$178,206.54

MANUAL WARRANTS 09/26/2016

VENDOR NAME	AMOUNT
SelectAccount	1,079.26

With no further business the Board adjourned to reconvene at 10:00 o'clock a.m., October 18, 2016.

Nick Nicholas, Chairman

ATTEST:

Charles S. Whiting, County Administrator
Clerk of the Board

October 4, 2016