

**SEPTEMBER 16, 2015**  
**SPECIAL BOARD MINUTES**

Pursuant to motion of adjournment the Polk County Board of Commissioners met in special session at 8:00 o'clock a.m., September 16, 2015 in the Commissioners Room, Government Center, Crookston, MN. Members present: Commissioner Craig Bunes, Commissioner Warren Strandell, Commissioner Nick Nicholas, Commissioner Joan Lee, Commissioner Don Diedrich, and Charles Whiting, Polk County Administrator, Clerk of the Board. Others present: Valerie Bjerck, Deputy Clerk of the Board.

**AGENDA**

A motion was made by Commissioner Diedrich seconded by Commissioner Nicholas and adopted by unanimous vote of the Board to approve the September 16, 2015 agenda.

**2016 DEPARTMENT BUDGET REVIEWS**

**ATTORNEY**

Greg Widseth, Polk County Attorney along with Ron Dension, Finance Director came before the Board with matters pertaining to his department:

**1. Review of 2016 County Attorney Budget/s**

2016 budget handouts were presented and discussed with the Board. (On file in the office of the Polk County Administrator)

**TAX PAYER SERVICE CENTER**

Rob Wagner, Assessment Services Director along with Ron Denison, Finance Director came before the Board with matters pertaining to the Tax Payer Service Center:

**1. Review of 2016 Assessor & Recorder (TPSC) Department Budget/s**

2016 budget handouts were presented and discussed with the Board. (On file in the office of the Polk County Administrator)

**PUBLIC HEALTH**

Sarah Reese, Public Health Director along with Lori Nystad, Public Health came before the Board with matters pertaining to Public Health:

**1. Review of 2016 Public Health Department Budget/s**

2016 budget handouts were presented and discussed with the Board. (On file in the office of the Polk County Administrator)

**ADMINISTRATION**

Chuck Whiting, Polk County Administrator along with Ron Denison, Finance Director came before the Board with matters pertaining to his department:

**1. Review of 2016 Administration Department Budget/s and Appropriations**

2016 budget handouts were presented and discussed with the Board. (On file in the office of the Polk County Administrator)

Ron Denison, Finance Director came before the Board with matters pertaining to Finance:

**1. Review of 2016 Finance Department Budget/s**

2016 budget handouts were presented and discussed with the Board. (On file in the office of the Polk County Administrator)

Sebastian Sullivan, MIS Director along with Chuck Whiting, Polk County Administrator and Ron Denison, Finance Director came before the Board with matters pertaining to MIS:

**1. Review of 2016 MIS Department Budget/s**

2016 budget handouts were presented and discussed with the Board. (On file in the office of the Polk County Administrator)

Becky Kofoed, Human Resources Coordinator along with Chuck Whiting, Administrator, and Ron Denison, Finance Director came before the Board with matters pertaining to Human Resources:

**1. Review of 2016 Human Resources Department Budget/s**

2016 budget handouts were presented and discussed with the Board. (On file in the office of the Polk County Administrator)

Mark Dietz, Facilities Management Director along with Ron Denison, Finance Director came before the Board with matters pertaining to Facilities:

**1. Review of 2016 Facilities Department Budget/s**

2016 budget handouts were presented and discussed with the Board. (On file in the office of the Polk County Administrator)

Chuck Whiting, Polk County Administrator came before the Board on behalf of Les Goodwin, Polk County Veterans Service Officer along with Ron Denison, Finance Director and discussed matters pertaining to the Veteran's Department:

**1. Review of 2016 Veteran's Department Budget/s**

2016 budget handouts were presented and discussed with the Board. (On file in the office of the Polk County Administrator)

With no further business the Board adjourned to reconvene at 8:00 o'clock a.m., September 22, 2015.

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Warren Strandell, Chairman

ATTEST:

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Charles S. Whiting, County Administrator  
Clerk of the Board