

**POLK COUNTY BOARD**  
**MEETING LOCATION: GOVERNMENT CENTER, CROOKSTON, MN**

**COMMISSIONERS ROOM**

**AGENDA**

**SEPTEMBER 6, 2016**

**8:00 A.M.**

**MEETING OPEN/CONVENE**

**CALL TO ORDER**

**PLEDGE ALLEGIANCE TO FLAG**

**REVIEWAL & APPROVAL OF THE AGENDA**

**CONSENT AGENDA**

1. Approve Auditor Warrants.
2. Approve the August 23, 2016 Board minutes.
3. Approve payment to Card Member Services, St. Louis, MO in the amount of \$11,559.51 for credit card purchases.
4. Approve payment to HP Inc., Chicago, IL in the amount of \$1,230.24 for a computer for the Polk County Administrator.
5. Approve payment to MCIT, St. Paul, MN in the amount of \$60.00 for Managing Cyber Security and Liability Workshop for the IT Department in September 2016.
6. Approve payment to the MN Deputy Registrar's Association in the amount of \$30.00 for the 2016 MDRA Annual Meeting Registration for Mary Kaye Erickson/License Center.
7. Approve payment to Chiller Systems, Fargo, ND in the amount of \$1,854.86 for parts/labor/furnish/installation/service supplies and freight for the Facilities Management Department.

**COUNTY BOARD MEMBERS ISSUE FORUM**

1. Kip Fontaine – Candidate for State Senate – 8:30 a.m.

**8:45**

**BARB ERDMAN – SHERIFF & JIM TADMAN – CHIEF DEPUTY**

1. Firearms Range Quote

**8:55**

**JOSH HOLTE – PLANNING AND ZONING**

1. Resolution (2016-47) Conditional Use Permit – Randy & Marjorie Scheving
2. Resolution (2016-48) Conditional Use Permit – Anthony Sorum
3. Resolution (2016-49) Conditional Use Permit – Nancy Gunderson, Tracy & Chris Sorvig

**9:30**

**KENT JOHNSON – SOCIAL SERVICES**

1. 2016 Supplemental Nutrition Assistance Program (SNAP) - Acceptance of Revised Award Allocation and Contract Amendments
2. Donated Funds Received for Children's School Supplies
3. Social Worker – Child Protection Specialist (CPS) Resignation and Replacement Request

**9:50**

**BEN KLEINWACHTER, ROBERT KOVAR & BRENT SILVIS MIDDLE-SNAKE-TAMARAC RIVERS WATERSHED DISTRICT**

1. MSTRWD Project Updates

- 10:10**            **BREAK**
- 10:20**            **CLAYTON LIEND – VICE-PRESIDENT & TORI PETERSON – DIVISION  
COORDINATOR – OCCUPATIONAL DEVELOPMENT CENTER (ODC)**  
1. ODC 2017 Budget Discussion
- 10:30**            **DAVID BERTILS - CHAIRMAN – COMMITTEE ON AGING**  
1. Committee on Aging 2017 Budget Discussion
- 10:40**            **DARIN CARLSTROM & JODY BEAUCHANE – HIGHWAY DEPARTMENT**  
1. County Ditch No. 109 Branch B  
2. Bituminous Patching
- 11:00**            **MARK FINSTAD & BOARD MEMBER - HRA**  
1. Housing and Redevelopment Authority (HRA) 2016 Levy & Program Review
- 11:20**            **DEB ZAK – UNIVERSITY OF MN EXTENSION - MCINTOSH**  
1. 2017 Extension Budget
- LUNCH**
- 1:20 P.M.**        **MICHELLE COTE – PROPERTY RECORDS**  
1. Taxpayer Service Center Fees  
2. License Center Fees
- 1:40**            **CHUCK WHITING - ADMINISTRATOR**  
1. 2017 Budget  
    a. Preliminary Levy Options  
    b. Employee Health Insurance Renewal  
    c. Appropriations  
    d. Department Budgets Development

**ADJOURN**

If you need any type of accommodation to participate in the Polk County Board meeting, please contact Chuck Whiting at (218) 281-5408 at least 1 working day before the meeting. This Board agenda is subject to change without notice.