

AUGUST 26, 2014
BOARD MINUTES

Pursuant to motion of adjournment the Polk County Board of Commissioners met in regular session at 8:00 o'clock a.m., August 26, 2014 in the Commissioners Room, Government Center, Crookston, MN. Members present: Commissioner Craig Bunes, Commissioner Nick Nicholas, Commissioner Warren Affeldt, Commissioner Don Diedrich, and Charles Whiting, Polk County Administrator, Clerk of the Board. Others present: Michelle Cote, Deputy Clerk of the Board. Absent: Commissioner Warren Strandell.

AGENDA

A motion was made by Commissioner Nicholas seconded by Commissioner Bunes and adopted by unanimous vote of the Board to approve the August 26, 2014 agenda.

CONSENT AGENDA

A motion was made by Commissioner Affeldt seconded by Commissioner Bunes and adopted by unanimous vote of the Board to approve the August 26, 2014 consent agenda:

1. Approve the August 5 and August 19, 2014 Board Minutes.
2. Approve payment to In The Line Of Duty, St. Louis, MO for Training Videos for the Sheriff's Office in the amount of \$200.00.

COUNTY BOARD MEMBERS ISSUE FORUM

1. Commissioner Nicholas brought forth that he attended a Polk-Norman-Mahnomen Health Meeting.
2. Commissioner Diedrich brought that he attended a Planning Commission Meeting. Also brought forth that Marvin Hedlund the Middle Snake Tamarac Watershed appointee will continue his appointment through the end of the year.
3. Commissioner Affeldt brought forth that he attended a Household Hazard Waste meeting.
4. Commissioner Bunes brought forth that he attended an ART Trail Meeting. In addition he attended the County Board of Equalization Training. He also attended the LARL meeting where budgets and finance were the focus.

SHERIFF'S DEPARTMENT

Jim Tadman, Polk County Sheriff's Office came before the Board with matters pertaining to the Sheriff's Office:

1. Monthly Sheriff Reports

The July Sheriff Reports were presented and discussed with the Board.

2. Emergency Management 2014 EMPG Grant

A motion was made by Commissioner Nicholas seconded by Commissioner Affeldt and adopted by unanimous vote of the Board to approve for signature the Emergency Management 2014 EMPG Grant.

ASSESSMENT SERVICES

Rob Wagner, Director of Assessment Services came before the Board with matters pertaining to his department:

1. Ratify MCCC Joint Powers and By Laws Changes

A motion was made by Commissioner Bunes seconded by Commissioner Nicholas and adopted by unanimous vote of the Board to approve the Bylaws & Joint Powers Agreement changes as approved by the MCCC Membership on June 4, 2014.

2. Resolution (2014-041) Conveyance of Tax Forfeited Land Parcel No. 81.00001.02

Conveyance of Tax Forfeited Land Parcel No. 81.00001.02
RESOLUTION (2014-041)

The following resolution (2014-041) was offered by Commissioner Affeldt:

WHEREAS, The Polk County Board of Commissioners has the authority to approve the conveyance of tax forfeited lands to local governments for authorized public use, MS 282.01, and

WHEREAS, The City of Climax has requested the conveyance of Parcel 81.0001.02 to the City for relocation of infrastructure relocation as part of the Climax Community Flood Control Levee Project, and

WHEREAS, The Polk County Board of Commissioners at its July 1, 2014 meeting unanimously approved the conveyance by motion.

BE IT RESOLVED, That the Board of Commissioners of the County of Polk hereby approves the conveyance of Parcel 81.0001.02 to the City of Climax for the authorized public use as part of the Climax Community Flood Control Levee Project.

Commissioner Nicholas seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Affeldt, Diedrich, Bunes and Nicholas. NAYS: None.

EXTENSION

Deb, Zak, Polk County Extension came before the Board with matters pertaining to the Extension Office:

1. East Polk County Extension Budget

Discussion was held with the Board regarding the 2015 East Polk County Extension Budget which included 4-H membership current enrollment of 165. It is anticipated that the goal of 174 will be reached by the end of the year. Also discussed was a proposed MOU regarding the transition of the support staff from county employment to University of Minnesota Extension employment beginning in 2015.

ADMINISTRATION

Nate Ellingson, Human Resources Director came before the Board with matters pertaining to the Human Resources Department:

1. Review of NW Cooperative Health Insurance Renewal

Discussion was held with the Board regarding the 2015 health insurance renewal rates. The anticipated increase is to be 1.4%. Discussion was also held regarding an alternate insurance option of PEIP (Public Employees Insurance Pool).

Ron Denison, Finance Director came before the Board with matters pertaining to the Finance Department:

1. July Financial Report

An informational handout was presented to the Board regarding the July Financial Report.

Chuck Whiting, Polk County Administrator came before the Board with matters pertaining to his department:

1. Review of Art Trail Status

Discussion was held with the Board regarding the status of the ART Trail and composition of advisory committee.

2. 2015 Budget Issues

Discussion was held with the Board regarding the 2015 budget. A preliminary list of appropriations and requests were reviewed.

3. Performance Review – Closed Session (Pursuant to MN Statutes 13D.05, Subd. 3(a)) – Evaluate the Performance of Individual Subject to the Board’s Authority, County Administrator Chuck Whiting

A motion was made by Commissioner Nicholas seconded by Commissioner Bunes and adopted by unanimous vote of the Board to go into the closed session of the Board meeting at 11:03 a.m. The Board discussed and evaluated the performance of Polk County Administrator, Charles Whiting.

4. Reconvene Into Open Session

A motion was made by Commissioner Bunes seconded by Commissioner Nicholas and adopted by unanimous vote of the Board to open and reconvene the Board meeting at 11:19a.m. The Board reported the Administrator’s Evaluation was executed in the closed session. The evaluation was considered positive.

PLANNING AND ZONING

Josh Holte, Planning and Zoning came before the Board with matters pertaining to Planning and Zoning:

1. Resolution (2014-042) Conditional Use Permit – Peter & Michelle Buchholz – Septic Hooked to an Accessory Structure

Resolution (2014-042) was offered by Commissioner Bunes seconded by Commissioner Nicholas and adopted upon the following vote: YEAS: Affeldt, Diedrich, Bunes and Nicholas. NAYS: None. See Resolution (2014-042) on file in the office of the Polk County Administrator

2. Resolution (2014-043) Conditional Use Permit – Oak Cove Resort – 30’ x 105’ Boat Storage Addition

Resolution (2014-043) was offered by Commissioner Bunes seconded by Commissioner Affeldt and adopted upon the following vote: YEAS Affeldt, Diedrich, Bunes and Nicholas. NAYS: None. See Resolution (2014-043) on file in the office of the Polk County Administrator.

3. Preliminary Plat – Beaver Bay Second Addition – Maple Lake

A motion was made by Commissioner Affeldt seconded by Commissioner Bunes and adopted by unanimous vote of the Board to approve the Preliminary Plat on Parcel No. 74.00153.00 and Parcel No.74.00069.00 on Beaver Bay Second Addition conditional upon finding alternative solutions for the screen vegetative provision.

4. Preliminary Plat – Paradise Point Estates – Union Lake

A motion was made by Commissioner Bunes seconded by Commissioner Nicholas and adopted by unanimous vote of the Board to approve the Preliminary Plat on Parcel No. 74.00281.00 and Parcel No. 74.00282.00 on Paradise Point Estates.

5. Preliminary Plat Continued – Hideaway Cove First Addition – Union Lake

A motion was made by Commissioner Bunes seconded by Commissioner Affeldt and adopted by unanimous vote of the Board to approve the Preliminary Plat on Parcel No. 45.00228.00 and Parcel No. 45.00229.00 and Parcel No. 45.00215.00 on Hideaway Cove First Addition.

6. Final Plat Review – Eickhof Estates – Union Lake

Discussion regarding the Final Plat on Parcel No. 74.00220.00 and Parcel No. 74.00220.05 on Eickhof Estates was held with the Board.

7. Reschedule Public Hearing for Boundary Commission #1

A motion was made by Commissioner Affeldt seconded by Commissioner Nicholas and adopted by unanimous vote of the Board to reschedule the Public Hearing for Boundary Commission #1 from September 2, 2014 to September 16, 2014 at 1:20 p.m., Level 3 ITV Meeting Room #332 at the Polk County Government Center due to publication issues.

REVISED AGENDA

A motion was made by Commissioner Bunes seconded by Commissioner Nicholas and adopted by unanimous vote of the Board to add No. 5 and No. 6 to the Agenda under Environmental Services

ENVIRONMENTAL SERVICES

Jon Steiner, Polk County Environmental Services came before the Board with matters pertaining to his department:

1. Bacon Dray Lines Update

An update was given to the Board and Bacon Dray lines shall retain their 2014 Polk County Haulers License so long as they remain compliant with the terms of the payment plan and the Solid Waste Ordinances.

2. Asbestos Haulers License

A motion was made by Commissioner Affeldt seconded by Commissioner Nicholas and adopted by unanimous vote of the Board to award the Asbestos Haulers License to Lenex Sand & Gravel, Fosston, MN and Bertils Excavation, Crookston, MN contingent upon compliance of requirements.

3. Tip Floor Expansion

An update was given to the Board regarding the current numbers and estimates for the tip floor expansion at the Resource Recovery Facility (Incinerator) in Fosston, MN.

4. 2015 Solid Waste Contract Updates

An update was given to the Board regarding the 2015 Solid Waste Contracts.

5. Asbestos Haulers License (City of Frazee)

A motion was made by Commissioner Nicholas seconded by Commissioner Bunes and adopted by unanimous vote of the Board to award the Asbestos Haulers License to MAAC, Frazee, MN contingent upon compliance of requirements

6. Tipping Fees/Contaminated Soil

7. A motion was made by Commissioner Bunes seconded by Commissioner Nicholas and adopted by unanimous vote of the Board to set the 2014 tip fee for asbestos contaminated soil at \$75 per ton.

PHIL GREER – TRI-COUNTY COMMUNITY CORRECTIONS (Level 3, ITV Room #332)

1. Departmental Status Report

TCCC Executive Director Phil Greer and Finance Director Paul Bissonette reviewed a presentation on TCCC activities, budgets and future initiatives.

With no further business the Board adjourned to reconvene at 8:00 o'clock a.m., September 2, 2014.

Don Diedrich, Chairman

ATTEST:

Charles S. Whiting, County Administrator
Clerk of the Board