

JULY 28, 2015
BOARD MINUTES

Pursuant to motion of adjournment the Polk County Board of Commissioners met in regular session at 8:00 o'clock a.m., July 28, 2015 in the Commissioners Room, Government Center, Crookston, MN. Members present: Commissioner Craig Bunes, Commissioner Warren Strandell, Commissioner Nick Nicholas, Commissioner Joan Lee, Commissioner Don Diedrich and Charles S. Whiting, Polk County Administrator. Others present: Michelle Cote, Deputy Clerk of the Board.

AGENDA

A motion was made by Commissioner Bunes seconded by Commissioner Nicholas and adopted by unanimous vote of the Board to approve the July 28, 2015 revised agenda adding No. 3 under the Administrator.

CONSENT AGENDA

A motion was made by Commissioner Diedrich seconded by Commissioner Lee and adopted by unanimous vote of the Board to approve the Consent Agenda:

1. Approve payment to Card Member Services, St. Louis, MO in the amount of \$13,440.51 for Credit Card Purchases.
2. Approve for payment Lost Warrant No. 200172 in the name of Anna Corona payment dated September 19, 2014 in the amount of \$135.18.
3. Approve payment to Taser International, Phoenix, AZ in the amount of \$1,110.00 for the Annual Payment X26P for the Taser Assurance Plan CEW for the Sheriff's Office.

COUNTY BOARD MEMBERS ISSUE FORUM

1. Commissioner Strandell brought forth that he attended the Polk County Planning Commission meeting where the main agenda item was a Conditional Use Permit for a property on Lake Sarah.
2. Commissioner Lee brought forth that she attended an Aquatic Invasive Species meeting. Signage at boat landings, advertising, and a grant application were the focus. Also attended was an Inter County Community Council Meeting where the audit firm was the focus in addition to grant fund management and strategic planning. Commissioner. Lee also brought forth that she viewed an area of Leafy Spurge with a taxpayer.
3. Commissioner Nicholas brought forth that he attended a Tri-Valley Opportunity Council meeting where a legislative audit was conducted. He also attended a meeting with the Red Lake Watershed and the County Administrator regarding bonding.
4. Commissioner Bunes brought forth that he attended a NW Regional Communications Board meeting.
5. Commissioner Diedrich brought forth that he attended a Law Library meeting. He brought forth discussion that he had received a letter regarding buffer strips from the Middle Snake Tamarac River Watershed and a meeting

SHERIFF’S DEPARTMENT

Barb Erdman, Polk County Sheriff came before the Board with matters pertaining to her department:

1. Dr. Mary Ann Sens - Medical Examiner’s Report

Dr. Mary Ann Sens came before the Board with matters pertaining to the Medical Examiner’s Report. Discussion was held regarding the potential financial impact to the Medical Examiner budget for 2016.

2. Monthly Sheriff Reports

The June Sheriff Reports were presented and discussed with the Board.

ASSESSMENT SERVICES

Rob Wagner, Assessment Services Director came before the Board with matters pertaining to his department:

1. Property Tax Abatements

A motion was made by Commissioner Bunes seconded by Commissioner Nicholas and adopted by unanimous vote of the Board to approve the following property tax abatements:

Name/Address	Parcel #/Legal Description	Amount of Tax Reduction	Reason
JAMES PAGE 23038 420TH ST SW BELTRAMI MN 56517	58.00032.00 Sec 8 Twp 147 Rg 46 SE4 & SE4 SW4 Reis Twp	\$1,980	Homestead Application Reduction for Taxes Payable 2015
JAMES PAGE 23038 420TH ST SW BELTRAMI MN 56517	58.00064.00 Sec 17 Twp 147 Rg 46 W2 NE4 & NE4 NE4 Reis Twp	\$1,072	Homestead Application Reduction for Taxes Payable 2015
JAMES PAGE 23038 420TH ST SW BELTRAMI MN 56517	80.00004.00 Sec 16, Twp 147 Rg 46 S2 SW4 & NW4 SW4(Ex R/W & Platted Portion & 16.3 A Tr in SW4) Beltrami City	\$506	Homestead Application Reduction for Taxes Payable 2015
JESSEN RAYMOND ALEXANDER 208 2ND AVE N CROOKSTON MN 56716	82.00788.01 Lot 12, Blk 2 Ely 70’ of Lots 11 & Crookston City	\$326	Homestead Application Reduction for Taxes Payable 2015

2. Preliminary List of Forfeits To Be Offered For Sale

A preliminary list of tax forfeited lands in the County of Polk – appraised and to be offered by sale was presented to the Board. A motion was made by Commissioner Lee seconded by Commissioner Nicholas and adopted by unanimous vote of the Board to classify the presented forfeited list of parcels as Non-Conservation. A motion was made by Commissioner Diedrich seconded by Commissioner Nicholas and adopted by unanimous vote of the Board to approve viewing and setting of basic

sale prices on the forfeited list of parcels as presented to the Board. (Complete list on file in the office of the Polk County Administrator)

FINANCE

Ron Denison, Finance Director and Chuck Whiting, Administrator came before the Board with matters pertaining to the Finance department:

1. June 2015 Cash Balance Reports and Budget Report

Informational handouts were presented and discussed with the Board regarding the 2015 June Cash Balance Reports and Budget Report.

ADMINISTRATION

Chuck Whiting, Polk County Administrator came before the Board with matters pertaining to his department:

1. Capital Improvements Plan and Bonding Options

Mark Dietz, Facilities Management Director came before the Board and discussed the Capital Improvements Plan and Bonding Options.

2. Authorization to Fill Dispatcher Vacancy

Due to a recent Dispatcher resignation a motion was made by Commissioner Lee seconded by Commissioner Nicholas and adopted by unanimous vote of the Board to authorize advertising and filling the vacant Dispatcher position.

3. *Eligibility Worker Resignation – Replacement Request

A motion was made by Commissioner Diedrich seconded by Commissioner Nicholas and adopted by unanimous vote of the Board to approve the replacement of an Eligibility Worker due to a resignation and to authorize the refilling of any internal subsequent position vacancies occurring as a result of this action.

With no further business the Board adjourned to reconvene at 8:00 o'clock a.m., August 4, 2015.

Warren Strandell, Chairman

ATTEST:

Charles S. Whiting, Polk County Administrator
Clerk of the Board