

JULY 22, 2014
BOARD MINUTES

Pursuant to motion of adjournment the Polk County Board of Commissioners met in regular session at 8:00 o'clock a.m., July 22, 2014 in the Commissioners Room, Government Center, Crookston, MN. Members present: Commissioner Craig Bunes, Commissioner Warren Strandell, Commissioner Nick Nicholas, Commissioner Warren Affeldt, Commissioner Don Diedrich, and Charles Whiting, Polk County Administrator, Clerk of the Board. Others present: Michelle Cote, Deputy Clerk of the Board.

AGENDA

A motion was made by Commissioner Affeldt seconded by Commissioner Nicholas and adopted by unanimous vote of the Board to approve the July 22, 2014 agenda.

CONSENT AGENDA

A motion was made by Commissioner Strandell seconded by Commissioner and Bunes adopted by unanimous vote of the Board to approve the July 22, 2014 consent agenda:

1. Approve the July 15, 2014 Board Minutes with a typographical correction.
2. Approve payment to the Crookston Times, Crookston, MN in the amount of \$152.00 for a one year subscription for the Fosston Incinerator.

COUNTY BOARD MEMBERS ISSUE FORUM

1. Commissioner Nicholas brought forth he attended the HRA Multi County Housing meeting. New officers were elected. In addition he attended the Polk-Norman-Mahnomen Public Health Meeting.
2. Commissioner Diedrich brought forth he attended a NW Mental Health meeting. No quorum was present. Discussion was also brought forth the Middle Snake River Tamarac Watershed appointments. At this time there was only a single applicant Marvin Hedlund.
3. Commissioner Strandell brought forth discussion regarding the Fall Addition of the Polk County Newsletter.
4. Commissioner Affeldt brought forth discussion regarding a DAC meeting he attended where discussion focused on the hiring of Holly Lenas as the new Executive Director. He also attended a Pine to Prairie Drug Task Force meeting where the focus was on funding.
5. Commissioner Bunes brought forth discussion regarding the Pine to Prairie Drug Task Force to be held July 23, 2014 in Thief River Falls. This meeting will be posted.

SHERIFF'S DEPARTMENT

Barb Erdman, Polk County Sheriff came before the Board with matters pertaining to her department:

1. Monthly Sheriff Reports

The June Sheriff Reports were presented and discussed with the Board.

2. Federal Boat & Water Grant Update

An update was given to the Board regarding the status of the Federal Boat and Water Grant application. Polk County will be receiving \$22,000 in grant funding. The funds will be utilized for the purchase of a new boat.

3. July 22, 2014 Storm Update

An update was provided to the Board regarding the storm where the City of Crookston was primarily affected. Internet went down, phone systems were not functioning properly and dispatch was inundated with calls.

ENVIRONMENTAL SERVICES

Jon Steiner, Polk County Environmental Services came before the Board with matters pertaining to his department:

1. Bacon Dray Lines -Hauler's License Violation Compliance Measures Update

Information was presented to the Board stating that as of July 16, 2014 Bacon Dray is current on the SWMT owned MS DoR from July 1, 2013 to present. A meeting was to occur on this date in which Bacon Dray Lines would present an offer to MN DoR to establish the payment plan required. An update will be provided to the Board at a later date. Bacon Dray compliance and status of their Polk County Waste Haulers License will be determined pending the outcome of that meeting.

2. Crookston Demolition Project Request for Cost-Share (Tip Fee Waiver)

A motion was made by Commissioner Nicholas seconded by Commissioner Bunes and adopted by unanimous vote of the Board to approve waiving tip fees for the City of Crookston at the Polk County Landfill for the materials associated with the demolition of the former Crookston Paint and Glass Building, Parcel No. 82.00618.00 contingent upon ownership to the City of Crookston. The waiver is upon the condition that those materials are separated as required to yield the lowest cost of disposal practical.

RED LAKE WATERSHED DISTRICT

Myron Jesme, Gene Tiedemann, Albert Mandt, Red Lake Watershed District and Jeff Langan, Houston Engineering came before the Board with matters pertaining to the Watershed District:

1. Grand Marais Creek Channel Restoration

An informational handout was presented and discussed with the Board regarding the Grand Marais Creek Channel Restoration.

2. 2013 Annual Report

The 2013 Red Lake Watershed District Annual Report was presented and discussed with the Board

PLANNING AND ZONING

Josh Holte, Planning and Zoning came before the Board with matters pertaining to Planning and Zoning:

1. Award Septic Loans

A motion was made by Commissioner Bunes seconded by Commissioner Affeldt and adopted by unanimous vote of the Board to award a Low Income Septic Fix-Up Loan (as presented to the Board) to Raymond and Eileen Kaster to upgrade their failing septic system and to award the bid to Olson and Sons Excavating, who was the

low bidder (\$4,990.00) and will be installing the septic system. A motion was made by Commissioner Nicholas seconded by Commissioner Strandell and adopted by unanimous vote of the Board to award a Low Income Septic Fix-Up Loan (as presented to the Board) to Terrence Gross to upgrade his failing septic system and to award the bid to Olson and Sons Excavating, who was the low bidder (\$7,200.00) and will be installing the septic system.

2. Zavoral Site Update

Mr. Holte provided an update on the Zavoral site in Huntsville Township.

ADMINISTRATION

Mark Dietz, Facilities Management Director came before the Board with matters pertaining to his department:

1. Justice Center Boiler System Repair

A motion was made by Commissioner Strandell seconded by Commissioner Bunes and adopted by unanimous vote of the Board to accept the quote offered by Lunseth Plumbing and Heating in the amount of \$40,602.90 to complete the needed repairs to Polk County's Justice Center heating system.

Sebastian Sullivan, MIS Director came before the Board with matters pertaining to his department:

1. LEC Office Furniture Approval

Quotes were presented to the Board from Gaffaney's and North Country Business Products regarding furniture at the Law Enforcement Center. A motion was made by Commissioner Bunes seconded by Commissioner Affeldt and adopted by unanimous vote of the Board to accept the quote from North Country in the amount of \$70,927.60.

Ron Denison, Finance Director came before the Board with matters pertaining to his department:

1. June Cash & Budget Reports

Informational handouts were presented to the Board regarding the June Cash and Budget Report.

RETIRED SENIOR VOLUNTEER PROGRAM (RSVP)

Tammy Sykes and Heidi Whiting of RSVP came before the Board with matters pertaining to the RSVP Program, there are 320 volunteers currently participating in RSVP.

1. Appropriation Request

An appropriation request for RSVP was discussed with the Board for 2015. Their request will be considered along with the other 2015 appropriations in the upcoming months. No action was taken at this time.

At 12:10 p.m., the Board recessed for lunch and reconvened at 1:30 p.m., in the ITV Room.

KENT JOHNSON – SOCIAL SERVICES DIRECTOR

1. Department Status Report

Kent Johnson, Social Services Director introduced his staff and gave an overall review of Social Services functions. His staff then reviewed each department's programs and responsibilities. Social Services Supervisors Victoria Ramirez, Jeannette Knott, Molly Paulsrud and Karen Warmack, Support Services Supervisor Betty Solie, Income Maintenance Supervisors LeAnn Holte and Jon Street, Fiscal Supervisor Doug Axtell and Child Support Supervisor Sylvia Nelson made presentations and answered questions on their departments.

ADDITION TO AGENDA

A motion was made by Commissioner Nicholas, second by Commissioner Bunes and adopted by unanimous vote of the Board to add to the agenda the Consideration of Declaration of Structure for Condemnation.

CONSIDERATION OF DECLARATION OF STRUCTURE FOR CONDEMNATION

Charles Whiting, Polk County Administrator brought forth this item seeking Board approval for declaring tax forfeited property at 219 Gorgas Avenue, Crookston, MN structurally damaged and to be condemned. This property was heavily damaged in the wind storm from the previous evening. A motion was made by Commissioner Bunes, seconded by Commissioner Strandell and adopted by unanimous vote of the Board to declare the structure at 219 Gorgas Avenue, Crookston, MN structurally damaged and to be condemned.

With no further business the Board adjourned at 3:36 p.m. to reconvene at 8:00 o'clock a.m., August 5, 2014.

Don Diedrich, Chairman

ATTEST:

Charles S. Whiting, County Administrator
Clerk of the Board