

MAY 27, 2014
BOARD MINUTES

Pursuant to motion of adjournment the Polk County Board of Commissioners met in regular session at 8:00 o'clock a.m., May 27, 2014 in the Commissioners Room, Government Center, Crookston, MN. Members present: Commissioner Craig Bunes, Commissioner Warren Strandell, Commissioner Nick Nicholas, Commissioner Warren Affeldt, Commissioner Don Diedrich, and Charles Whiting, Polk County Administrator, Clerk of the Board. Others present: Michelle Cote, Deputy Clerk of the Board.

REVISED AGENDA

A motion was made by Commissioner Affeldt seconded by Commissioner Nicholas and adopted by unanimous vote of the Board to approve the Revised May 27, 2014 agenda adding No. 3 under Administration.

CONSENT AGENDA

A motion was made by Commissioner Strandell seconded by Commissioner Bunes and adopted by unanimous vote of the Board to approve the May 27, 2014 consent agenda.

1. Approve the May 20, 2014 board minutes.
2. Approve payment to Crookston Fuel, Crookston, MN in the amount of \$6,372.00 for fuel for the Highway Department.
3. Approve payment to Beta Analytic Inc., Miami, FL in the amount of \$390.00 for CO2 Content Analysis for the Fosston Incinerator.
4. Approve payment to Lunseth Plumbing and Heating, Grand Forks, ND in the amount of \$122.81 for plumbing expenses for Building and Grounds.
5. Approve payment to InvisiMax, Warren, MN in the amount of \$171.74 for Internet Setup Fee for the Fosston Incinerator.

COUNTY BOARD MEMBERS ISSUE FORUM

1. Planning for Joint Meeting with Marshall County. A tentative date is set for July 1, 2014. The focus to be watershed issues, Dispatch/Jail and the Taxpayer Service Center.
2. Commissioner Nicholas brought forth clarification regarding the Crookston City Housing abatements.
3. Commissioner Diedrich brought forth discussion regarding Planning and Zoning. He brought forth a reminder about the AMC District Meeting on June 5, 2014.
4. Commissioner Strandell brought forth attended an MPO meeting. In addition he attended a TZD press conference.
5. Commissioner Affeldt brought forth that he had attended Household Hazardous Waste meeting through ITV.
6. Commissioner Bunes brought forth that he will be viewing forfeited properties 05/28/2014 with Jon Steiner, Rob Wagner and Michelle Cote.
7. Calendar Review.

SHERIFF'S DEPARTMENT

Barb Erdman, Polk County Sheriff came before the Board with matters pertaining to her department:

1. Sheriff Reports

The April Sheriff Reports were presented and discussed with the Board.

2. Drug Task Force

Discussion was brought for regarding grant funding for the Drug Task Force and the need for multi-agency for task force.

PLANNING AND ZONING

Josh Holte, Planning and Zoning came before the Board with matters pertaining to his department:

1. Resolution (2014-024) Conditional Use Permit/Raymond LaBrecque- Lake Sarah/Knute Township.

Resolution (2014-024) was offered by Commissioner Affeldt seconded by Commissioner Nicholas and adopted upon the following vote: YEAS: Strandell, Affeldt, Diedrich, Bunes and Nicholas. NAYS: None. See Resolution (2014-024) on file in the office of the Polk County Administrator.

2. Resolution (2014-025) Conditional Use Permit/Charles Winjum- Maple Lake/Woodside Township.

Resolution (2014-025) was offered by Commissioner Bunes seconded by Commissioner Strandell and adopted upon the following vote: YEAS: Strandell, Affeldt, Diedrich, Bunes and Nicholas. NAYS: None. See Resolution (2014-025) on file in the office of the Polk County Administrator.

3. Resolution (2014-026) Conditional Use Permit/Ronald Osowski Union Lake/Woodside Township.

Resolution (2014-026) was offered by Commissioner Strandell seconded by Commissioner Nicholas and adopted upon the following vote: YEAS: Strandell, Affeldt, Diedrich, Bunes and Nicholas. NAYS: None. See Resolution (2014-026) on file in the office of the Polk County Administrator.

4. Resolution (2014-027) Conditional Use Permit/Mark Johnson Union Lake/Knute Township.

Mark and Lauren Johnson spoke to the Board regarding their request. Lois Proulx, Greg Proulx and Peggy Zavoral spoke to the Board with concerns regarding the proposed Conditional Use Permit. Resolution (2014-027) was tabled in order to complete the wetland delineation to determine if the lot is a buildable site, motion by Commissioner Bunes seconded by Commissioner Affeldt and adopted upon the following vote: YEAS: Strandell, Affeldt, Diedrich, Bunes and Nicholas. NAYS: None. All parties present were in agreement to the time frame of July 30, 2014.

5. Possible action to amend Conditional Use Permit/Jack's Salvage Gully Township

A letter from the neighbors directly to the south was received with concerns over the height of the 14' fence condition on the Salvage Yard permit. Discussion was brought forth regarding the possible action to amend the Conditional Use Permit for Jack's Salvage in reference to the 14 foot fence height. No action was taken as Commissioner Affeldt recommended not changing the conditions of the permit.

ASSESSMENT SERVICES

Rob Wagner, Director of Assessment Services and Chuck Whiting came before the Board with matters pertaining to his department:

1. Offer to Purchase Professional Building Site

An offer has been received to purchase the Professional Building site (Parcel 82.00772.00 and 82.00371.00). A motion was made by Commissioner Strandell seconded by Commissioner Affeldt and adopted by the following vote of the Board YEAS: Strandell, Affeldt, Diedrich. NAYS: Bunes and Nicholas to reset the minimum bid to \$40,000 and restart the sale process.

2. Board of Equalization Training.

The Board of Equalization Training dates and locations were presented to the Board.

ADMINISTRATION

Chuck Whiting, Polk County Administrator came before the Board on behalf of Sarah Reese, Public Health Director and Richard Sanders Highway Department:

1. Medical Consultant Contract

A motion was made by Commissioner Nicholas seconded by Commissioner Affeldt and adopted by unanimous vote of the Board to approve the Medical Consultant Contract with Altru Clinic's Dr. Ronald Dorman to serve as the new Medical Consultant to begin on June 1, 2014 with a rate increase to begin January 1, 2015.

2. Full-Time RNII Replacement and Advertisement

A motion was made by Commissioner Affeldt seconded by Commissioner Bunes and adopted by unanimous vote of the Board to authorize replacing and advertising for a full-time RNII position for Public Health

3. Review and Approve the EPA 'Waters of the US' Rules

Direction was given to the Administrator to redraft and support the EPA 'Waters of the US' Rules letter presented to the Board.

ENVIRONMENTAL SERVICES

Josh Holte on behalf of Jon Steiner, Polk County Environmental Services Director came before the Board with matters pertaining to his department:

1. Horizontal Grinder Purchase – Landfill Compost Facility

A motion was made by Commissioner Bunes seconded by Commissioner Affeldt and adopted by unanimous vote of the Board to approve the purchase of and payment for a used 2003 Smoracy Bandit 2680 horizontal grinder from Grants Pass, OR (via GovDeals) in the amount of \$31,108.35.

PROPERTY RECORDS

Michelle Cote, Director of Property Records came before the Board with matters pertaining to her department:

1. Boundary Commission #2 Informational Meeting

A motion was made by Commissioner Bunes seconded by Commissioner Nicholas and adopted by unanimous vote of the Board to set the date of the Boundary Commission #2 Informational Meeting on June 30, 2014 at 9:00 a.m., to be held at the Polk County Government Center, Level 3, ITV Room, Crookston, MN.

2. Resolution (2014-028) Absentee Ballot/Mail Ballot/UOCAVA Ballot Board

ESTABLISHING AN ABSENTEE BALLOT BOARD
RESOLUTION (2014-028)

The following resolution (2014-028) was offered by Commissioner Affeldt:

WHEREAS, Polk County Board of Commissioners is required by Minnesota Statutes 203B.121, Subd 1 to establish an Absentee Ballot Board effective June 25, 2014; and

WHEREAS, This Board will bring uniformity in the processing of accepting or rejecting returned absentee ballots in Polk County; and

WHEREAS, The Absentee Ballot Board would consist of a sufficient number of election judges as provided in sections 204B.19 to 204B.22 or deputy county auditors trained in the processing and counting of absentee ballots;

BE IT RESOLVED, That the Board of County Commissioners of the County of Polk hereby establishes an Absentee Ballot Board that would consist of a sufficient number of election judges as provided in sections 204B.19 to 204B.22 or deputy auditors to perform the task.

Commissioner Strandell seconded the foregoing resolution and it was declared adopted upon the following vote: YEAS: Strandell, Affeldt, Diedrich, Bunes and Nicholas
NAYS: None.

3. Canvassing Board Dates

A motion was made by Commissioner Bunes seconded by Commissioner Nicholas and adopted by unanimous vote of the Board to set the dates to canvass the ballots on August 15, 2014 at 10:00 a.m., from the 2014 Primary Election and November 10, 2014 at 10:00 a.m., from the 2014 General Election.

With no further business the Board adjourned to reconvene at 8:00 o'clock a.m., June 3, 2014.

Don Diedrich, Chairman

ATTEST:

Charles S. Whiting, County Administrator
Clerk of the Board