

MAY 26, 2015
BOARD MINUTES

Pursuant to motion of adjournment the Polk County Board of Commissioners met in regular session at 8:00 o'clock a.m., May 26, 2015 in the Commissioners Room, Government Center, Crookston, MN. Members present: Commissioner Craig Bunes, Commissioner Warren Strandell, Commissioner Nick Nicholas, Commissioner Joan Lee, Commissioner Don Diedrich and Charles S. Whiting, Polk County Administrator. Others present: Valerie Bjerk, Deputy Clerk of the Board.

AGENDA

A motion was made by Commissioner Bunes seconded by Commissioner Nicholas and adopted by unanimous vote of the Board to approve the May 26, 2015 agenda.

CONSENT AGENDA

A motion was made by Commissioner Lee seconded by Commissioner Bunes and adopted by unanimous vote of the Board to approve the Consent Agenda:

1. Approve payment to Beta Analytic Inc., Miami, FL in the amount of \$390.00 for CO2 Content Analysis for the Fosston Incinerator.
2. Approve payment to Minnesota Association of County Auditors, Treasurers, and Finance Officers, Deerwood, Minnesota in the amount of \$25.00 for registration fees for the 2015 Summer Conference for Michelle Cote, Director of Property Records.

COUNTY BOARD MEMBERS ISSUE FORUM

1. Commissioner Strandell brought forth that he attended an MPO meeting. He will also be attending the Planning and Zoning meeting on Friday. Also brought forth was the purchase of St. Michael's campground. He also received an e-mail from Andy Larson, Tri-County Community Corrections.
2. Commissioner Lee brought forth that she had attended a Household Hazard Waste meeting. She also attended a DAC meeting. She received a call from Ryan Frohling, Fish and Wildlife regarding an upcoming meeting. She also mentioned that the State is still working with Paint Care.
3. Commissioner Nicholas brought forth he received a call regarding the Tri-Valley meeting. He will also be attending the upcoming Public Safety meeting.
4. Commissioner Bunes brought forth he attended the LARL meeting last Thursday and they will meet again in June regarding the budget. He also traveled to Polk County Park to view the campground.
5. Commissioner Diedrich brought forth he attended a NW Mental Health Center meeting. He also attended a One Watershed One Plan meeting.

REVISED AGENDA

A motion was made by Commissioner Bunes seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to approve the revised May 26, 2015 agenda adding Kent Johnson, Social Services.

***SOCIAL SERVICES**

Kent Johnson, Social Services Director came before the Board with matters pertaining to his department:

1. Office Support Specialist (OSS) Worker Resignation Replacement Request

A motion was made by Commissioner Diedrich seconded by Commissioner Nicholas and adopted by unanimous vote of the Board to approve re-filling the Office Support Specialist position and any internal subsequent position vacancies occurring as a result of this action.

SHERIFF'S DEPARTMENT

Barb Erdman, Polk County Sheriff came before the Board with matters pertaining to her department:

1. Monthly Sheriff Reports

The April Sheriff Reports were presented and discussed with the Board.

FINANCE

Ron Denison, Finance Director came before the Board with matters pertaining to his department:

1. April 2015 Cash Balance Reports and Budget Report

Informational handouts were presented and discussed with the Board regarding the 2015 April Cash Balance Reports and Budget Report.

PLANNING AND ZONING

Josh Holte, Planning and Zoning Administrator came before the Board with matters pertaining to Planning and Zoning:

1. Aquatic Invasive Species Program Update

An update was given to the Board regarding the Aquatic Invasive Species Program and whether the County Board would want a member on the Aquatic Invasive Species Taskforce. After discussion Commissioner Joan Lee agreed to be a member on the Aquatic Invasive Species Taskforce.

2. Resolution (2015-18) Conditional Use Permit for Lawrence Olderbak – Exceed Allowed Square Footage for Accessory Structures in Agricultural District

Resolution (2015-18) was offered by Commissioner Diedrich seconded by Commissioner Bunes and adopted upon the following vote: YEAS: Lee, Diedrich, Strandell, Bunes and Nicholas. NAYS: None. See Resolution (2015-18) on file in the office of the Polk County Administrator.

3. Resolution (2015-19) Conditional Use Permit for Kurt Larson – 195 x 60 Storage Building with 26 Self-Storage Units in the Agricultural District

Resolution (2015-19) was offered by Commissioner Diedrich seconded by Commissioner Lee and adopted upon the following vote: YEAS: Lee, Diedrich, Strandell, Bunes and Nicholas. NAYS: None. See Resolution (2015-19) on file in the office of the Polk County Administrator.

4. Resolution (2015-20) Conditional Use for Pat Gerszewski – Construct & Operate a 38 Unit Campground on 11.6 Acres in the Shore Land District

Resolution (2015-20) was offered by Commissioner Bunes seconded by Commissioner Lee and adopted upon the following vote: YEAS: Lee, Diedrich,

Strandell, Bunes and Nicholas. NAYS: None. See Resolution (2015-20) on file in the office of the Polk County Administrator.

PUBLIC HEALTH

Sarah Reese, Public Health Director came before the Board with matters pertaining to her department:

1. Resolution (2015-21) Towards Zero Deaths Safe Roads Program Authorizing Execution of Agreement

The following resolution (2015-21) was offered by Commissioner Diedrich:

WHEREAS, local agencies formed a Toward Zero Death (TZD) coalition by partnering with others to address issues in Polk County communities through a multifaceted approach; and

WHEREAS, the Minnesota Department of Public Safety, Office of Traffic Safety reviewed and accepted the Polk County TZD Safe Roads grant application for Polk County Public Health to improve its community health programming by increasing local involvement in traffic safety issues in Polk County communities; and

WHEREAS, by entering into a partnership with the Minnesota Department of Public Safety, Office of Traffic Safety; Polk County Public Health, the Highway Department and Sheriff's Office will benefit from the 2105 TZD Safe Roads programming; and

WHEREAS, the Polk County Board of Commissioners supports this programming initiative.

NOW THEREFORE BE IT RESOLVED that the Polk County Board of Commissioners approves Polk County Public Health to enter into a grant agreement with the Minnesota Department of Public Safety, Office of Traffic Safety for the project entitled 2015 Toward Zero Deaths (TZD) Safe Roads during the period from October 1, 2015 through September 30, 2016. The Polk County Public Health Director is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of the Polk County Public Health department and to be the fiscal agent and administer the grant.

Commissioner Nicholas seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: YEAS: Lee, Diedrich, Strandell, Bunes and Nicholas. NAYS: None.

2. Avera Agreement

Informational handouts were presented to the Board regarding the Avera Agreement. A motion was made by Commissioner Diedrich seconded by Commissioner Bunes and adopted by unanimous vote of the Board to enter into a Purchasing Agreement with Avera/Premier in order to purchase medical or other public health supplies at a lower cost.

Sarah Reese, Public Health Director also introduced Shannon Kaiser, UND Student to the Board. She will be fulfilling her summer internship at Polk County Public Health.

ADMINISTRATION

Sebastian Sullivan, MIS Director came before the Board with matters pertaining to his department:

1. Status of Telephone System

Discussion was held with the Board regarding the status of the new upcoming telephone system to be installed within Polk County.

With no further business the Board adjourned to reconvene at 8:00 o'clock a.m., June 2, 2015.

Warren Strandell, Chairman

ATTEST:

Charles S. Whiting, Polk County Administrator
Clerk of the Board