

MAY 24, 2016
BOARD MINUTES

Pursuant to motion of adjournment the Polk County Board of Commissioners met in regular session at 8:00 o'clock a.m., May 24, 2016 in the Commissioners Room, Government Center, Crookston, MN. Members present: Commissioner Craig Bunes, Commissioner Warren Strandell, Commissioner Nick Nicholas, Commissioner Don Diedrich, and Charles S. Whiting, Polk County Administrator. Others present: Michelle Cote, Deputy Clerk of the Board. Commissioner Joan Lee was absent.

REVISED AGENDA

A motion was made by Commissioner Strandell seconded by Commissioner Nicholas and adopted by unanimous vote of the Board to approve the May 24, 2016 revised agenda adding No. 2 under Sheriff and adding Jon Steiner – Environmental Services and Richard Sanders County Engineer with a legislative update.

CONSENT AGENDA

A motion was made by Commissioner Nicholas seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the Consent Agenda:

1. Approve payment to Polk County Social Services in the amount of \$46.36 for fuel charges/WEX billing for Polk County Public Health.
2. Approve the Polk County Chair to sign the Satisfaction of SSTS Loan Repayment Agreement and Lien for Document No. A000697596 so it can be recorded with the property deed.

COUNTY BOARD MEMBERS ISSUE FORUM

1. Commissioner Bunes brought forth that he participated in a LARL meeting where the budget was the focus with a tentative 2% increase. He also participated in an AMC Transportation Committee conference call.
2. Commissioner Strandell brought forth a discussion about area bridges.
3. Commissioner Nicholas brought forth that he participated in the NW Mental Health meeting where the focus was on IT needs, additional location and the 2015 audit.
4. Commissioner Diedrich brought forth that he participated in the viewing of the forfeited properties He also participated in the NW Mental Health meeting.
5. Commissioner Lee was absent.

SHERIFF'S OFFICE

Barb Erdman, Polk County Sheriff and Jim Tadman, Chief Deputy came before the Board with matters pertaining to the department:

1. Monthly Sheriff Reports

The April 2016 Sheriff Report was presented and discussed with the Board. (Report on file in the Administrator's Office).

2. *Extension of Part-Time Dispatch Position

A motion was made by Commissioner Strandell seconded by Commissioner Nicholas and adopted by unanimous vote of the Board to approve extending the part-time Dispatcher position at the Sheriff's Office through December of 2016.

FACILITIES

Mark Dietz, Facilities Management Director came before the Board with matters pertaining to his department:

1. Law Enforcement Center U.P.S. System Shutdown

A motion was made by Commissioner Strandell seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to proceed with having the U.P.S. System Shutdown at the Law Enforcement Center and having full knowledge of the work and risk involved along with the potential expense to do this work safety.

ENVIRONMENTAL SERVICES

Jon Steiner, Environmental Services Director came before the Board with matters pertaining to his department:

1. *Legislative Update – CAP Grant

An update was given to the Board regarding the Legislative CAP Grant.

HIGHWAY DEPARTMENT

Richard Sanders, Highway Engineer came before the Board with matters pertaining to his department.

1. *Legislative Update – Transportation Bill

An update was given to the Board regarding the Legislative Transportation Bill.

With no further business the Board adjourned to reconvene at 8:00 o'clock a.m., June 7, 2016.

Craig Bunes, Chairman

ATTEST:

Charles S. Whiting, Polk County Administrator
Clerk of the Board