

**APRIL 19, 2016**  
**BOARD MINUTES**

Pursuant to motion of adjournment the Polk County Board of Commissioners met in regular session at 10:00 o'clock a.m., April 19, 2016 in the Commissioners Room, Government Center, Crookston, MN. Members present: Commissioner Warren Strandell, Commissioner Nick Nicholas, Commissioner Don Diedrich, Commissioner Joan Lee, and Charles S. Whiting, County Administrator Clerk of the Board. Others present: Michelle Cote, Deputy Clerk of the Board. Commissioner Bunes was absent.

**REVISED AGENDA**

A motion was made by Commissioner Strandell seconded by Commissioner Lee and adopted by unanimous vote of the Board to approve the Revised April 19, 2016 Agenda adding James Tadman, Sheriff's Office.

**CONSENT AGENDA**

A motion was made by Commissioner Strandell seconded by Commissioner Lee and adopted by unanimous vote of the Board to approve the Consent Agenda with corrections to the April 5, 2016 minutes as noted on April 19, 2016:

1. Approve Commissioner Warrants: General Revenue Fund, \$137,256.10; Public Works Fund, \$222,339.33; Public Safety Fund, \$30,368.43; Public Health Fund, \$27,365.57; Environmental Services Fund, \$26,095.47; Resource Recovery Fund, \$75,204.13; Landfill Fund, \$18,654.19; Agency Fund, \$879.00; Per Diems, \$2,100.00; Meal Reimbursements (w/o overnight lodging) \$185.40 and Sign Audit List.
2. Approve Board minutes dated March 22, 2016 and April 5, 2016.
3. Approve for payment lost Warrant No. 209209 in the name of Nan Widseth payment dated August 21, 2015 in the amount of \$138.74.
4. Approve for payment lost Warrant No. 193766 in the name of Scott & Denise Hoefft payment dated December 24, 2013 in the amount of \$324.30.
5. Approve payment to Wex Bank, Carol Stream, IL for fuel costs for a county owned vehicle in the amount of \$111.43.
6. Approve payment to Smiths Detection Inc., Edgewood, MD for Train the Trainer on use of scanning machine at Justice Center in the amount of \$11,549.00.

**COUNTY BOARD MEMBER ISSUE FORUM**

1. Taxpayer Richard Luckow, Dave Radi, and Jason Reitmeier brought forth concerns regarding the tillable acre values of Fanny and Nesbit Townships. Mark Landsverk, Chief Deputy Assessor addressed the concerns.
2. Commissioner Lee brought forth that she corresponded by email with Ross Hier regarding the public informational meeting regarding the Hovland Project. In addition she received a call from Al Bauer, Knute Township Chairman regarding a township road that was a prior county road.
3. Commissioner Nicholas brought forth information regarding the upcoming Pipeline meeting. In addition he brought forth that he attended the Tri-County Community Corrections meeting where finances and population were the focus. Probation has a current caseload of 1,363. He also attended a Pine to Prairie Drug Task Force meeting where budgets were the focus. He also attended the Polk, Norman,

- Mahnomen Public Health Meeting where information was brought forth regrading three new grants which have been approved.
4. Commissioner Diedrich brought forth that he attended a Law Library meeting. There is approximately \$200,000 in the Law Library fund. He also attended the Tri-Valley Opportunity Council meeting where the executive committee performed a CEO evaluation. Also brought forth was that he received a call from Mr. Giese regarding the white line is not interrupted for his driveway.
  5. Commissioner Bunes was absent.

\*\* Warren Strandell left the meeting at 10:30 to attend the Traill County Board meeting prior to his forum opportunity.

### **SHERIFF'S OFFICE**

James Tadman, Chief Deputy Sheriff came before the Board with matters pertaining to the Sheriff's Office:

#### **1. Purchase of 2016 Snowmobile**

A motion was made by Commissioner Diedrich seconded by Commissioner Lee and adopted by unanimous vote of the Board to approve the purchase of a used 2016 Ski-Doo Renegade snowmobile in the amount of \$8,648.00 (grant funds in the amount of \$2,300.00 will be applied to this purchase with the remaining dollars to be paid out of dedicated fund account balances through the Sheriff's Office).

### **PROPERTY RECORDS**

Michelle Cote, Property Records Director came before the Board with matters pertaining to her department:

#### **1. Temporary Liquor License**

A motion was made by Commissioner Diedrich seconded by Commissioner Lee and adopted by unanimous vote of the Board to approve the Application and Permit for a Temporary Liquor License for Knights of Columbus #5341, May 29, 2016 – Johnny Holm Concert (Maple Lake Pavilion) and June 11, 2016 – Tabor Czech Days (Tabor Township).

### **ADMINISTRATION**

Chuck Whiting, Polk County Administrator came before the Board with matters pertaining to his department:

#### **1. Mowing Quote – Government Center Lot & Transfer Station**

A motion was made by Commissioner Lee seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to award Total Lawn Care – Morgan Terpstra, Crookston, MN the mowing quote for the Government Center and Environmental Services location in the amount of \$160.00 per each time mowed for both locations.

#### **2. Public Health Parking Lot Bid/Justice Center**

A motion was made by Commissioner Lee seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to concur with the City of Crookston's award of the contract to Spruce Valley Corporation, Middle River, MN in the amount of \$46,897.71 for the Public Health Parking Lot/Justice Center reconstruction and allow the Polk County Highway Department to make payments to the City of Crookston for said project.

**3. Resolution (2016-25) Supporting Regional Park Or Trail Designation Application  
In Greater Minnesota**  
**Supporting Regional Park Or Trail Designation**  
**Application In Greater Minnesota**  
**RESOLUTION (2016-25)**

The following resolution (2016-25) was offered by Commissioner Nicholas:

Park or Trail Name: Red Lake River Corridor  
Location: Polk, Red Lake and Pennington Counties, Cities of East Grand Forks,  
Fisher, Crookston, Red Lake Falls, Thief River Falls

Check below as identified on application:

- Lead Applicant: Red Lake River Corridor Joint Board
- Joint Applicant/Partner (Polk County)

The Participants in the Red Lake River Corridor Joint Board have in common the power to provide programs and projects that improve the livability of their communities or region by enhancing economic, educational and recreational opportunities for residents. It is determined by the Participants that the protection, restoration and enhancement of the Red Lake River's natural corridor will maintain and improve the quality of life and enhance economic, educational and recreational opportunities within the Red Lake River region.

BE IT RESOLVED, That Red Lake River Corridor Joint Board, as lead applicant, has the authority to act as legal public sponsor for the application described in the Request for Designation as a Regional Park or Trail in Greater Minnesota. As members of the Joint Powers Board, the Polk County Board of Commissioners formally support and authorize the applicant's submission on behalf of the partnership.

BE IT FURTHER RESOLVED, That as lead applicant and joint applicant(s)/partner(s) we are fully aware of the information provided in the application and associated responsibilities, including long-term commitments as defined in the application and related master plan and supporting information as submitted.

BE IT FURTHER RESOLVED, That should Red Lake River Corridor receive formal designation as a Regional park or trail in Greater Minnesota by the Commission, that as joint applicant(s) we have the legal authority to enter into formal designation and funding agreements with the Commission for the referenced park or trail.

BE IT FURTHER RESOLVED, That listed applicant and joint applicant(s)/partner(s) certify they will comply with all applicable laws and regulations associated with regional designation and any future grant funding for their respective portions of any project.

Polk County designates the following members to the Red Lake River Corridor Joint Board:

Representative - Commissioner Lee. Alternate - Commissioner Diedrich.

Commissioner Diedrich seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Lee, Diedrich and Nicholas. NAYS: None.

### **COMMISSIONER WARRANTS**

A motion was made by Commissioner Strandell seconded by Commissioner Lee and adopted by unanimous vote of the Board that the following Commissioner Warrants were approved:

### **COMMISSIONER WARRANTS DATED 04/22/2016 APPROVED 04/19/2016**

<u>Vendor Name</u>	<u>Amount</u>
Architectural Resources Inc	3,457.50
Auto Value - Crookston	2,245.70
Bauer Farms	3,941.00
Beltrami Industrial Services	15,899.16
Bensen/Grant	2,948.00
Bensen/Stuart	3,006.00
Bert's Truck Equip Of Moorhead	2,160.32
Central States Wire Products Inc	3,565.00
Chiller Systems Inc	3,760.77
Christian Brothers Ford Inc	3,283.30
Compass Minerals America	5,721.78
Compass Minerals America	16,308.60
Crookston Daily Times	2,811.65
Crookston Fuel Company	2,413.95
Erickson/Judy	3,067.00
Frontier Precision Inc	3,967.00
Gaffaney's	2,633.61
Garden Valley Telephone Co	7,605.75
Hemmingsen/Delmont Jr	4,197.00
HN Quality Plumbing Inc	2,867.68
HP INC	5,620.61
Ivanov/Andre	4,898.00
Kris Engineering	3,091.96
Lawson Products Inc	2,779.65
Lepier Oil Company Inc	2,183.55
MCCC MI 33	11,094.41
Minn Dak Asphalt Inc	4,228.45
Mn Counties Information Sys	3,640.00
MN Transportation Alliance	3,397.00
Morgan Printing Inc	3,289.00
Morris Electronics Inc	10,058.19
MPCA	3,654.35
Natronx Technologies Llc	8,306.90

Northern Propane	2,207.16
Occupational Development Ctr	3,775.25
Penguin Management Inc	4,176.00
Peterson Blacksmith Shop	6,156.45
Polk County	9,948.24
Polk County Environmental Services	8,922.39
Polk County Highway Department	7,912.22
Potters Industries Inc	52,920.00
Powerphone Inc	2,277.00
Productivity Plus Account	2,730.02
PS Doors	3,240.00
Royal Tire	3,396.75
Service Pro Parts Inc.	3,034.20
Softree Technical Systems Inc	2,200.00
Stennes/Howard	2,261.00
Sterling Carpet One	5,758.10
Team Laboratory Chemical Corp	32,015.00
TheraCom LLC	3,822.36
Todd's Tire Service Inc	2,624.33
U S Water Services	5,877.75
US Bank Voyager Fleet Sys	2,670.52
Valley Electric Of Crookston LLC	7,472.25
Vanguard Appraisals Inc	15,313.00
Voxland/Ray	3,302.00
Wenck Associates Inc	6,448.35
Widseth Smith Nolting & Assoc	32,913.06
Zayo Enterprise Networks	11,186.89
322 Payments 2000	131,499.09
less than	
<b>Final Total:</b>	<b>538,162.22</b>

With no further business the Board adjourned to reconvene at 8:00 o'clock a.m., April 26, 2016.

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Nick Nicholas, Vice-Chairman

ATTEST:

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Charles S. Whiting, County Administrator  
Clerk of the Board