

**MARCH 25, 2014**  
**BOARD MINUTES**

Pursuant to motion of adjournment the Polk County Board of Commissioners met in regular session at 1:00 o'clock p.m., March 25, 2014 in the Commissioners Room, Government Center, Crookston, MN. Members present: Commissioner Craig Bunes, Commissioner Warren Strandell, Commissioner Nick Nicholas, Commissioner Warren Affeldt, Commissioner Don Diedrich, and Charles Whiting, Polk County Administrator, Clerk of the Board. Others present: Michelle Cote, Deputy Clerk of the Board.

**REVISED AGENDA**

A motion was made by Commissioner Affeldt seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the Revised March 25, 2014 agenda adding No. 5 on the consent agenda and No. 2 under Administration.

**CONSENT AGENDA**

A motion was made by Commissioner Bunes seconded by Commissioner Nicholas and adopted by unanimous vote of the Board to approve the Consent Agenda:

1. Approve payment to Crookston Fuel, Crookston, MN in the amount of \$2,557.80 for the Angus Shop.
2. Approve payment to Hanson Construction of Thief River Falls, Inc., in the amount of \$2,600.00 for door and door hardware for the License Center.
3. Approve payment to Chase on the Lake, Walker, MN in the amount of \$320.83 for lodging and meals expenses for the Veteran's Office to attend a Veterans Spring Training.
4. Approve payment to Laurie Anderson, Veteran Service Office in the amount of \$185.99 for mileage and meal expenses for the Veterans Spring Training.
5. \*Approve payment to Matt Parnow, Crookston, MN in the amount of \$600.00 for a table for Environmental Services.

**COUNTY BOARD MEMBERS ISSUE FORUM**

1. Commissioner Nicholas had nothing to bring forth.
2. Commissioner Diedrich brought forth discussion regarding the Win-E-Mac girls basketball team that won the Class A State Championship and the East Grand Forks boys hockey team that won the Class A State Championship. Staff was instructed to write a letter on behalf of the board congratulating the teams on their success. In addition he brought forth that he had been contacted by Brent Strickler regarding the roads. He also brought forth discussion about a meeting between himself and Scott Peters, Marshall County Auditor and a potential meeting. A tentative time frame is mid-June.
3. Commissioner Strandell brought forth that he had received his valuation notice for his home in the City of East Grand Forks which had an increase of 8.5%. He also brought forth that DEED has approved a loan to the City of Fosston. In addition he brought forth discussion about the 911 call center.
4. Commissioner Bunes brought forth that he had met with Craig Hoiseth of CHEDA regarding a party being interested in the Professional Building Site. He also brought

forth that he had met with an attorney regarding the ART Trail. In addition he brought forth discussion of the finances of the ART Trail joint board. He also attended a LARL Meeting.

5. Commissioner Affeldt brought forth that he attended an Inter-County Council meeting where heating and food shelf demands were discussed. They also provided assistance to 42 individuals with MNSURE. In addition he brought forth discussion regarding a planning session for the Polk County reserves. He also brought forth discussion that he had received his valuation notices.

### **SHERIFF'S DEPARTMENT**

Barb Erdman, Polk County Sheriff and Jody Beauchane, Emergency Manager came before the Board with matters pertaining to the Sheriff's Office:

- 1. Resolution (2014-013) Authorizing a Joint Powers Agreement Between the State of Minnesota, Office of MN.IT Services and the Polk County Sheriff's Office**

#### RESOLUTION OF THE POLK COUNTY BOARD OF COMMISSIONERS

#### **Resolution Authorizing a Joint Powers Agreement Between The State of Minnesota, Office of MN.IT Services and the Polk County Sheriff's Office RESOLUTION (2014-013)**

The following resolution (2014-013) was offered by Commissioner Strandell:

BE IT RESOLVED, That the Polk County Sheriff's Office is authorized to enter into a Joint Powers Agreement with the Office of MN IT Services.

BE IT FURTHER RESOLVED, That the Polk County Sheriff's Office is hereby authorized to execute this Joint Powers Agreement and any amendments thereto, as are necessary to implement this project on behalf of Polk County.

Commissioner Nicholas seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Strandell, Diedrich, Bunes and Nicholas NAYS: Affeldt.

- 2. Continued Discussion on Court Security/Bailiff/Transport Unit**  
An update was given to the Board regarding the Court Security/Bailiff/Transport Unit.
- 3. 800 Radio Transition for Fire/Ambulance and Other Public Safety Responders**  
An update was given to the Board regarding the county purchasing 800 radios for public safety agencies in Polk County.
- 4. Flood Outlook for 2014 – County Board Position on Sandbags (Sheriff & Emergency Manager)**  
Discussion was held with the Board regarding the flood outlook for 2014.  
A motion was made by Commissioner Strandell seconded by Commissioner Bunes and adopted by unanimous vote of the Board to continue the past practice of logging who receives sandbags in the event they need to be charged.

**5. Approval to Transfer Tait VHF Radios to other Public Safety Agencies in Polk County**

A motion was made by Commissioner Strandell seconded by Commissioner Bunes and adopted by unanimous vote of the Board to approve transferring VHS radios from the Sheriff's Office to East Grand Forks Police Department and other Polk County Public Safety Agencies.

**6. Sheriff Reports**

The February Sheriff Report were presented and discussed with the Board.

**ASSESSMENT SERVICES**

Rob Wagner, Director of Assessment Services came before the Board with matters pertaining to his department:

**1. Authorization to Sign County USDA Documents**

A motion was made by Commissioner Affeldt seconded by Commissioner Strandell and adopted by unanimous vote of the Board to sign the County USDA Documents as presented.

**PROPERTY RECORDS**

**1. Set Hearing Date for Joint Ditch No. 66**

A motion was made by Commissioner Bunes seconded by Commissioner Affeldt and adopted by unanimous vote of the board to set the hearing date of Monday April 21, 2014 at 11:00 a.m., in the County Board Room at the Polk County Government Center, Crookston, MN in regards to the petition filed on March 10, 2014 by the Minnesota Department of Transportation to make minor alterations or changes in the Joint County Ditch No. 66, Branch 9, in Polk County.

**ENVIRONMENTAL SERVICES**

Jon Steiner, Environmental Services Director came before the Board with matters pertaining to his department:

**1. Solid Waste Expansion Project Update and Other Updates**

Information was presented to the Board regarding the status of the funding sources sough regarding the Polk County Solid Waste Expansion Project. Additional information was also given to the Board on the status of the Waste Agreements between Polk County and partner counties.

**ADMINISTRATION**

Charles Whiting came before the Board with matters pertaining to his department:

**1. Memorandum of Understanding (MOU) with Teamsters Supervisory Group**

A motion was made by Commissioner Strandell seconded by Commissioner Bunes and adopted by unanimous vote of the Board to approve the revised Memorandum of Understanding for the Sheriff's Supervisory Group allowing them to contribute a standardized 2% rather than basing their deduction on time with the county (there will be no cost to the county).

2. **Filling Vacancy for Maintenance Department**

A motion was made by Commissioner Bunes seconded by Commissioner Nicholas and adopted by unanimous vote of the Board to advertise and fill the Maintenance Worker position in the Maintenance Department.

With no further business the Board adjourned to reconvene at 8:00 o'clock a.m., April 1, 2014.

\_\_\_\_\_  
Don Diedrich, Chairman

ATTEST:

\_\_\_\_\_  
Charles S. Whiting, County Administrator  
Clerk of the Board