

MARCH 15, 2016
BOARD MINUTES

Pursuant to motion of adjournment the Polk County Board of Commissioners met in regular session at 10:00 o'clock a.m., March 15, 2016 in the Commissioners Room, Government Center, Crookston, MN. Members present: Commissioner Craig Bunes, Commissioner Warren Strandell, Commissioner Nick Nicholas, Commissioner Don Diedrich, Commissioner Joan Lee, and Charles S. Whiting, County Administrator Clerk of the Board. Others present: Michelle Cote, Deputy Clerk of the Board.

AGENDA

A motion was made by Commissioner Lee seconded by Commissioner Nicholas and adopted by unanimous vote of the Board to approve the March 15, 2016 Agenda.

CONSENT AGENDA

A motion was made by Commissioner Strandell seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to approve the Consent Agenda for March 15, 2016:

1. Approve Commissioner Warrants: General Revenue Fund, \$116,694.32; Public Works Fund, \$58,943.95; Public Safety Fund, \$34,302.01; Public Health Fund, \$18,158.02; Forfeited Tax Sale Fund, \$243.00; Environmental Services Fund, \$42,879.07; Resource Recovery Fund, \$45,238.96; Landfill Fund, \$15,879.03; Agency Fund, \$879.00; Per Diems, \$1,800.00; Meal Reimbursements (without overnight lodging), \$63.71 and Sign Audit List.
2. Approve payment to Northdale Oil, East Grand Forks, MN in the amount of \$647.99 for #2 Dyed Diesel Heating for the Facilities Department.

COUNTY BOARD MEMBER ISSUE FORUM

1. Commissioner Strandell brought forth that he participated in a Transportation Advisory Committee meeting where automated cars and MNDOT finances were discussed. Also attended was a Tri-County Community Corrections meeting where the jail census, female population and finances were discussed. He also brought forth that East Grand Forks passed the sales tax question brought to the voters. Discussion was brought forth regarding the Law Enforcement Center meeting room that is used for election purposes. He would like the election equipment moved after the elections to another location.
2. Commissioner Lee brought forth that she met with Ross Hier and Emily Hutchins as DNR is looking at doing a project on the Hovland Marsh area. They will be on a future agenda. She also attended a Solid Waste meeting. In addition she also attended an Environment and Natural Resources meeting where the buffer legislation was the focus.
3. Commissioner Nicholas brought forth that he attended the Tri-Valley audit exit interview where there were no dramatic findings. He also attended the Tri-Valley meeting where the changes of insurance carriers were discussed. He also brought forth discussion about the AMC and MRCC collaboration. He also attended Tri-County Community Corrections meeting.

4. Commissioner Bunes brought forth that he participated in an AMC ITV meeting. He also participated in the MRCC meeting. He also participated in a meeting with the Governor's Chief of Staff regarding the pipeline which included multiple counties. Discussion was brought forth regarding the ATV/Golf Cart ordinance. Discussion was also brought forth regarding the Polk County quote process.
5. Commissioner Diedrich brought forth discussion regarding data privacy and Driver's License security. He also brought forth additional discussion about MCIT and their lobbyist. Discussion was also brought forth regarding the BTAG (Oslo Bridge Coalition).

CROOKSTON HOUSING & ECONOMIC DEVELOPMENT AUTHORITY

Craig Hoiseth, CHEDA Executive Director came before the Board with matters pertaining to CHEDA:

1. Review of Proposed Tax Abatement Project – City of Crookston

A review of the Proposed 5 year Tax Abatement Project in the City of Crookston was given to the Board for a 41 apartment unit development to be located behind Drafts Sports Bar.

ASSESSMENT SERVICES

Rob Wagner, Assessment Services Director came before the Board with matters pertaining to his department:

1. Discussion of County Participation for Crookston Economic Development Abatement

Discussion was held with the Board regarding the county participation for Crookston Economic Abatement.

2. Forfeits Bordering Water

A motion was made by Commissioner Diedrich seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the below list of forfeit parcels as Non-Conservation.

A motion was made by Commissioner Lee seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to approve viewing and setting of basic sale prices on the below list of forfeit parcels.

TAX-FORFEITED LANDS IN THE COUNTY OF POLK TO BE APPRAISED AND OFFERED FOR SALE			
	SEC. OR LOT	TWP. OR BLOCK	RANGE
SUBDIVISION			
<u>Bygland Township</u>			
Parcel # 09.00326.00 Petersons Subdivision	2		
<u>Fisher Township</u>			
Parcel # 24.00170.00 North 7.3 acres of East 13.6 acres of Gov't Lot 3	26	150	48
<u>Knute Township</u>			
Parcel # 45.00504.00 Nothem Lights Addition.	5	2	
<u>City of Crookston</u>			
Parcel # 82.00129.00 Part of Gov't Lot 9 com on the East-West qtr line of Sec 36 with Ely side of S. Main St. being 145 ft E of ctr line of, GN R/W, SWLY 355 Ft to pt of beg, being 165.6 Ft Ely and RT angles to ctr line of main line tr, thence S 70 degrees 35 minutes E 256.8' to W bank of Red Lake River; thence SLY and Estrly to a pt where the SELY side of Pine St inters said river, thence SWLY on SELY side of Pine St 385.9' to inters with N side of Crescent Ave. NWLY following a curve of 3 degrees 34 minutes 750' to inters with ELY side of S Main. NELY 322' to pt of beg.	36	150	47
parcel # 82.02352.00 (82.02352.00) Lots 1, 2, 3, 4, 5 & 6 Block 54 (Sub to RY easement) Block 54 Carman	1	54	

ENVIRONMENTAL SERVICES

Josh Holte, Assistant Environmental Services Administrator came before the Board with matters pertaining to Environmental Services:

1. Aquatic Invasive Species Temporary/Seasonal Position

A motion was made by Commissioner Diedrich seconded by Commissioner Lee and adopted by unanimous vote of the Board to approve advertising and hiring a seasonal Aquatic Invasive Species seasonal position to be supervised under the Environment Services Department.

Commissioner Diedrich left the meeting.

PUBLIC HEALTH

Sarah Reese, Public Health Director came before the Board with matters pertaining to her department:

1. Lead and Drinking Water Update

An update was given to the Board regarding lead and drinking water in Minnesota.

2. Mumps Update

An update was given to the Board regarding the slight increase in mump cases in Minnesota.

3. Zika Virus Update

An update was given to the Board regarding the mosquito transmitted Zika Virus.

4. Syphilis Rates

An update was given to the Board regarding the Syphilis rising rates among women in Minnesota.

5. Chronic Conditions in MN

An update was given to the Board and maps were distributed regarding the chronic conditions that exist in Minnesota.

6. Out of State Travel Request – Melissa Hayes, Nurse Practitioner

A motion was made by Commissioner Lee seconded by Commissioner Nicholas and adopted by unanimous vote of the Board to approve out of state travel for Melissa Hayes, Nurse Practitioner to attend the Contraceptive Technology Conference in Boston in April 2016. All expenses to be paid by Family Planning Special Projects MDH grant funds.

SOCIAL SERVICES

Kent Johnson, Social Services Director came before the Board with matters pertaining to his department:

1. Social Worker Resignation and Replacement Request

A motion was made by Commissioner Lee seconded by Commissioner Nicholas and adopted by unanimous vote of the Board to approve refilling a Social Worker position due to a resignation and filling any internal subsequent position vacancies occurring as a result of this action.

COMMISSIONER WARRANTS

A motion was made by Commissioner Strandell seconded by Commissioner Diedrich and adopted by unanimous vote of the Board that the following Commissioner Warrants were approved:

COMMISSIONER WARRANTS

DATED 03/18/2016

APPROVED 03/15/2016

<u>Vendor Name</u>	<u>Amount</u>
3 D Specialties	2,537.47
Architectural Resources Inc	15,038.75
City of McIntosh	2,449.43
Code 4 Services LLC	2,613.74

Compass Minerals America	10,573.53
D & T Ventures, LLC	3,300.00
Falls Electric Inc	2,298.66
HN Quality Plumbing Inc	3,927.16
Hometown Management Inc	4,071.75
HP INC	2,399.87
Johnson Controls Inc	15,435.60
Lepier Oil Company Inc	3,916.43
Liberty Tire - Mn	6,535.65
Lindseth/Nels	2,326.00
Microsoft Corporation	3,446.18
Motorola	15,870.36
Natronx Technologies Llc	16,613.80
Pemberton Sorlie Rufer & Kershner Pllp	32,816.46
Polk County	8,035.68
Polk County Highway Department	11,026.36
Premier Signs	2,495.00
Todd's Tire Service Inc	3,012.46
Uline	4,465.10
Univar Usa Inc	15,469.44
US Bank Voyager Fleet Sys	2,295.95
Valley Electric Of Crookston LLC	3,804.86
Vanguard Appraisals Inc	4,050.00
Wenck Associates Inc	11,178.15
Wenck Associates Inc	13,061.24
283 Payments 2000	108,152.28
less than	
Final Total:	333,217.36

With no further business the Board adjourned to reconvene at 8:00 o'clock a.m., March 22, 2016.

Craig Bunes, Chairman

ATTEST:

Charles S. Whiting, County Administrator
Clerk of the Board