

FEBRUARY 23, 2016
BOARD MINUTES

Pursuant to motion of adjournment the Polk County Board of Commissioners met in regular session at 8:00 o'clock a.m., February 23, 2016 in the Commissioners Room, Government Center, Crookston, MN. Members present: Commissioner Craig Buness, Commissioner Warren Strandell, Commissioner Nick Nicholas, Commissioner Joan Lee and Charles S. Whiting, Polk County Administrator. Members absent: Commissioner Don Diedrich. Others present: Michelle Cote, Deputy Clerk of the Board.

AGENDA

A motion was made by Commissioner Nicholas seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the February 23, 2016 agenda.

CONSENT AGENDA

A motion was made by Commissioner Lee seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the Consent Agenda:

1. Approve the February 2 and February 16, 2016 Board Minutes with corrections as noted.
2. Approve payment to Honeywell International Inc., Chicago, IL in the amount of \$1,548.55 for Labor and Parts for the Facilities Management Department.
3. Approve payment to Minnesota Counties Intergovernmental Trust, St. Paul MN in the amount of \$799.00 for Becky Kofoed, HR Coordinator to attend six sessions/Human Resource Management Certificate Program in April, May & June, 2016.
4. Approve payment to Help Systems, Eden Prairie, MN in the amount of \$325.00 for 2016 Sequel Data Access Maintenance for the Finance Department.

COUNTY BOARD MEMBERS ISSUE FORUM

1. Commissioner Buness brought forth that he attended a Parks Meeting at the Highway Department where camping rates were discussed in addition to a review of the prior year. He also participated in the negotiation sessions with various bargaining units. Also attended was a LARL Executive Board Meeting where the employee contract was approved.
2. Commissioner Strandell brought forth that he attended a Probation Committee meeting the discussion focused on probation violators.
3. Commissioner Nicholas brought forth that he attended a Parks Meeting at the Highway Department. Also attended was a Probation Committee meeting.
4. Commissioner Lee brought forth that she attended the Household Hazardous Waste Meeting where she was elected Vice Chair. She also attended a Farm Forum in Fosston. In addition she brought forth discussion regarding concern from a tax payer regarding property tax.
5. Commissioner Diedrich was absent.

SHERIFF'S DEPARTMENT

James Tadman, Chief Deputy Sheriff came before the Board with matters pertaining the Sheriff's Office:

1. Monthly Sheriff Reports

The January 2016 Sheriff Report was presented and discussed with the Board.

2. Special Operations Group Joint Powers Agreement Between Polk County and the Other Participating Agencies

A motion was made by Commissioner Lee seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the Special Operations Group Joint Powers Agreement between Polk County and the other participating agencies as presented to the Board. (Agreement on file in the Administrator's Office).

SOCIAL SERVICES

Kent Johnson, Social Services Director came before the Board with matters pertaining to his department:

1. Social Worker – Child Protection Specialist (CPS) Resignation and Replacement Request

A motion was made by Commissioner Nicholas seconded by Commissioner Lee and adopted by unanimous vote of the Board to approve refilling the Social Worker – Child Protection Specialist (CPS) position and any internal subsequent position vacancies occurring as a result of this action due to a resignation within the Social Services Department.

FACILITIES MANAGEMENT

Mark Dietz, Facilities Management Director came before the Board with matters pertaining to his department:

1. Used Vehicle Purchase – 2

A motion was made by Commissioner Strandell seconded by Commissioner Nicholas and adopted by unanimous vote of the Board to approve the Facilities Management Department to purchase a one half ton Chevrolet Pickup/VIN# 1GCEK19T54Z294242 and a one half ton GMC Pickup Vin # 1GTEK19Z56Z268618 for a sum equal to the allowed trade-in value from the Highway Department.

ADMINISTRATION

Chuck Whiting, Polk County Administrator came before the Board with matters pertaining to his department:

1. Approval of 2016-2018 Collective Bargaining Agreement – 49ers Highway Department Engineers Unit

A motion was made by Commissioner Nicholas seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the 2016-2018 Collective Bargaining Agreement – 49ers Highway Department Engineers Unit as presented to the Board.

2. Approval of 2016-2018 Collective Bargaining Agreement – 49ers Highway Department Maintenance Division Unit

A motion was made by Commissioner Lee seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the 2016-2018 Collective Bargaining Agreement – 49ers Highway Department Maintenance Division Unit as presented to the Board.

3. Approval of 2016-2018 Collective Bargaining Agreement – 49ers Solid Waste Management Unit

A motion was made by Commissioner Strandell seconded by Commissioner Nicholas and adopted by unanimous vote of the Board to approve the 2016-2018 Collective Bargaining Agreement – 49ers Solid Waste Management Unit as presented to the Board.

4. Approval of 2016-2018 Collective Bargaining Agreement – Teamsters Sheriff's Department Essential Supervisors (Sergeants) Unit

A motion was made by Commissioner Nicholas seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the 2016-2018 Collective Bargaining Agreement – Teamsters Sheriff's Department Essential Supervisors (Sergeants) Unit as presented to the Board.

With no further business the Board adjourned to reconvene at 8:00 o'clock a.m., March 1, 2016.

Craig Bunes, Chairman

ATTEST:

Charles S. Whiting, Polk County Administrator
Clerk of the Board