

JANUARY 27, 2015
BOARD MINUTES

Pursuant to motion of adjournment the Polk County Board of Commissioners met in regular session at 8:00 o'clock a.m., January 27, 2015 in the Commissioners Room, Government Center, Crookston, MN. Members present: Commissioner Craig Bunes, Commissioner Warren Strandell, Commissioner Nick Nicholas, Commissioner Joan Lee and Commissioner Don Diedrich. Others present: Michelle Cote, Deputy Clerk of the Board. Charles Whiting, Polk County Administrator, Clerk of the Board was absent.

AGENDA

A motion was made by Commissioner Bunes seconded by Commissioner Nicholas and adopted by unanimous vote of the Board to approve the January 27, 2015 agenda.

CONSENT AGENDA

A motion was made by Commissioner Diedrich seconded by Commissioner Bunes and adopted by unanimous vote of the Board to approve the Consent Agenda:

1. Approve payment to MN Secretary of State – Notary, St. Paul, MN in the amount of \$120.00 for Notary Commission Application/JaNan Erickson at the Sheriff's Office.
2. Approve payment to League of MN Cities/MCMA Workshop, St. Paul, MN in the amount of \$175.00 for workshop fees for the MCMA 2015 Mid-Winter Professional Development Seminar for the County Administrator.

COUNTY BOARD MEMBERS ISSUE FORUM

1. Commissioner Nicholas brought forth that he attended a Drug Task Force meeting. He also brought forth that he attended a Tri-Valley meeting where "Pre K" enrollment numbers were discussed.
2. Commissioner Diedrich brought forth that he attended a One Watershed One Plan meeting.
3. Commissioner Strandell brought forth discussion about the upcoming newsletter assignments.
4. Commissioner Lee brought forth that she received email correspondence from Enbridge regarding her testimony at the prior hearing. She indicated that she had the opportunity to speak with Representative Torkelson regarding the Incinerator Project. She has not been able to find a district representative for the Planning Commission.
5. Commissioner Bunes brought forth discussion regarding Enbridge correspondence he had received. He also attended the Final ART Trail meeting. He also indicated he had received 2 phone calls regarding the Polk County Attorney.

SHERIFF'S DEPARTMENT

Barb Erdman, Polk County Sheriff came before the Board with matters pertaining to her department:

1. Sheriff Reports

The December 2014 Sheriff Report was presented and discussed with the Board.

2. GeoComm Software Upgrade

A motion was made by Commissioner Diedrich seconded by Commissioner Nicholas and adopted by unanimous vote of the Board to approve the purchase of GeoComm-Dispatch Mapping Software Upgrade in the amount of \$21,023.00 to be paid with 911 funding.

REVISED AGENDA

A motion was made by Commissioner Bunes seconded by Commissioner Lee and adopted by unanimous vote of the Board to revise the January 27, 2015 agenda adding No. 3 under the Sheriff's Department.

3. Pyramid Vehicle Repeaters Sale

A motion was made by Commissioner Diedrich seconded by Commissioner Bunes and adopted by unanimous vote of the Board to sell the inventory of Pyramid Vehicle Repeaters for a price at the discretion of the Polk County Sheriff.

ENVIRONMENTAL SERVICES

Mr. Jon Steiner, Environmental Services Director came before the Board with matters pertaining to his department:

1. 2015 Tip Fee – Contaminated Soils Rate

A motion was made by Commissioner Bunes seconded by Commissioner Nicholas and adopted by unanimous vote of the Board to increase the Contaminated Soils tip fee from \$6.00/ton to \$20.00/ton for 2015.

2. Solid Waste Program Updates

General discussion was held with the Board regarding the Solid Waste Program changes from 2014 to 2015 and the status of initiatives going forward.

FACILITIES MANAGEMENT

Mark Dietz, Facilities Management Director came before the Board with matters pertaining to this department:

1. DEED Lease at the Human Service Center Building/EGF

Discussion was brought forth regarding the cost of operations for the designated space and lease rates for the East Grand Forks Human Services Building. No action to be taken until all leases can be reviewed.

ADMINISTRATION

Warren Strandell, Chairman of the Board discussed matters pertaining to Polk County Administration:

1. Special Project Coordinator

A motion was made by Commissioner Diedrich seconded by Commissioner Nicholas and adopted by unanimous vote of the Board to approve assigning Doug Axtell as the Special Project Coordinator. Duties to address payroll function areas for the County with an added compensation of \$320.00 per month to begin on February 1, 2015 and term upon his retirement on December 31, 2015, whichever comes first.

With no further business the Board adjourned to reconvene at 8:00 o'clock a.m.,
February 3, 2015.

Warren Strandell, Chairman

ATTEST:

Michelle Cote, Deputy Clerk of the Board