

John Schmalenberg, County Coordinator came before the Board to discuss matters pertaining to his department. A motion was made by Commissioner Diedrich, seconded by Commissioner Bunes and adopted by unanimous vote of the Board to amend the minutes of October 27, 2009 with the correct Sheriff's Office fees:

Civil Process and Other Fees

1. Serving a summons, warrant, writ, subpoena, or any process issued by a court of record, \$35.00 for each defendant served and mileage.
2. For all process, when no charge is made for service, of a return of not found or unsatisfied, \$35.00.
3. Writ of Execution levies, (bank, wages, personal property, real estate property), \$35.00.
4. Collection on execution after levy on personal property and money or collected on the execution without levy:

\$0.00 - \$100,000.00 = six percent (6%)

\$100,001.00 - \$300,000.00 = three percent (3%)

All Amounts over \$300,000.00 = one percent (1%)

5. Posting: \$45.00 (mileage included)
6. Conduct and Certificate of Sale on executions, personal property and/or real estate: \$40.00
Copy requested \$15.00.
7. Selling land on foreclosure of a mortgage, for all services required, including executing a Certificate of Sale, \$40.00, per sale held.
8. Mechanic Lien Certificate of Sale, \$40.00.
9. Writ of Execution returned (not used, no property found, partially satisfied): \$40.00 and mileage.
10. Creditor Redemption / Notices of Intent to Redeem received by the Sheriff (MS 580.24): \$100.00
11. Mortgagor and Creditor Redemptions / Executing a Certificate of Redemption and related service (MS 580.24 & MS 580.25), \$250.00.

Documents received following redemption, \$20.00. (MS 580.25).

12. Securing and safely keeping property in replevin, attachment, or on execution to be computed on the basis of time spent and hourly rate of pay of the Sheriff or Deputy executing the process: Deputy time, mileage and storage.
13. Fee for storage on County property: \$15.00/day – sheltered; \$10.00– unsheltered.
14. Unlawful Detainer/Eviction/Writ of Recovery and Order to Vacate, \$35.00, Deputy Time and Mileage.

15. For services not herein enumerated, \$40.00, if provided by the County Board.
16. Reissue of Affidavit and/or Certificate of Service: \$15.00.
17. Mileage: Current IRS rate, minimum \$10.00. When applicable, mileage will be included on all civil process matters handled by the Sheriff.
18. Writ of execution deposit in advance of service: This is at the discretion of the Sheriff.
19. Handgun Permits: \$100.00
20. Renewal Handgun Permits: \$75.00
21. Purchase Permits: No fee.
22. Film/Tape: (35mm, APS, Polaroid, Cassette, VHS) (Per data practices as outlined by MS 13.03 & 13.04)
23. Digital Information: (Photos, Audio, and Video) (Per data practices as outlined by MS 13.03. & 13.04)
24. Notary Fee: \$5.00
25. Certified Copy Fee: \$5.00
26. False Alarm Response: Deputy Time per Deputy dispatched. This fee structure would apply after the 3rd false alarm in a 45 day period. The alarm holder shall be notified in writing after the 2nd false alarm.
27. Background Checks, \$15.00 for the basic background check. If applicable, other fees related to the preparation and completion of the background check will be added.
28. Civil Process Deputy Time is the current rate of pay plus benefits; may include overtime.
29. Incident/Accident Reports/Other Case File Information (Per data practices as outlined by MS 13.03 & 13.04)
30. Recording fee per document: \$46.00 each
31. Deputy and/or Record staff time will be charged for a minimum of one hour for Sheriff/Mortgage Foreclosure sales that are cancelled or postponed without notification.