

*****REVISED
POLK COUNTY BOARD**

MEETING LOCATION: GOVERNMENT CENTER, CROOKSTON, MN

COMMISSIONERS ROOM

AGENDA

DECEMBER 20, 2016

10:00 A.M. MEETING OPEN/CONVENE

CALL TO ORDER

PLEDGE ALLEGIANCE TO FLAG

REVIEWAL AND APPROVAL OF THE AGENDA

CONSENT AGENDA

1. Approve Commissioner Warrants and Sign Audit List.
2. Approve Auditor Warrants.
3. Approve payment to Kurtis Ellefson, Veterans Service Officer in the amount of \$239.76 for mileage expenses for the month of November 2016.
4. Approve payment to Card Member Services, St. Louis MO in the amount of \$7,822.99 for credit card purchases.
5. Approve payment to Skinner Roofing, Grand Forks, ND in the amount of \$2,875.00 for labor charges at the Government Center.
6. Approve payment to Morris Electronics, Morris, MN in the amount of \$3,031.10 for Fobs for the MIS Department.
7. Approve payment to StormWind Studios, Dallas TX for Ultimate Access Training for the MIS Department.
8. Approve payment to the Polk County Solid Waste Department for Garden Valley network connection charges in the amount of \$78.88.
9. * Approve payment to Fleetmatics, Waltham, MA in the amount of \$38.00 for auto vehicle locator charges for the MIS Department.
10. Approve payment to Commissioner Warren Strandell for mileage, insurance and per diem expenses in the amount of \$432.00.
11. Approve payment to WEX Bank, Carol Stream, IL in the amount of \$102.37 for gas charges on the Polk County vehicle for Polk County Public Health.
12. Approve payment to Morris Electronics, Morris, MN in the amount of \$2,860.38 for additional Replacement Phones for the MIS Department.
13. Approve payment to Morris Electronics, Morris, MN in the amount of \$7,493.11 for server replacement fees for the MIS Department.
14. Approve payment to Morris Electronics, Morris, MN in the amount of \$3,655.00 for the hardware service agreement for the MIS Department.
15. Approve payment to Fulfillment Center, Somerset, NJ in the amount of \$4,887.59 for a video camera for the MIS Department.
16. Approve payment to Advance Tire and Auto Service, Crookston, MN in the amount of \$748.40 for the Sheriff's Office.
17. Approve payment to the Polk County Highway Department, Crookston, MN in the amount of \$30.47 for fuel charges for the MIS Department.
18. **Approve payment to Northern Door & Supply Company in the amount of \$1,280.00 for repair to an overhead door at the Landfill.

COUNTY BOARD MEMBERS ISSUE FORUM

1. Enbridge EIS Statement
2. Polk-Norman-Mahnomen Outgoing Board Member Recognition

10:35

SEBASTIAN SULLIVAN – MIS DIRECTOR

1. Renewal of American Communications Inc., Contract
2. Approval to Purchase Replacement Network Switches

10:40

ROB WAGNER – ASSESSMENT SERVICES

1. Resolution (2016-68) Resolution Sponsoring the Crookston Drift Busters & the Fertile Beltrami Sandhill Snow Cruisers Snowmobile Clubs
2. Review Abatement Request

11:00

JOSH HOLTE – PLANNING AND ZONING

1. Resolution (2016-67) Conditional Use Permit for Melissa Fitchett, Therapeutic Prepper Inc. for a Campground Consisting of 4 Sites in the Agricultural Zoning District
2. 2017 Waste Haulers License Application
3. Planning Commission/Board of Adjustment Term Renewals

11:20

BARB ERDMAN - SHERIFF

1. 2017 City of Fosston Law Enforcement Contract
2. Fill Vacated Clerk Typist Cashier III Position
3. UND Medical Examiner Contract Renewal
4. Monthly Sheriff Report

11:45

KENT JOHNSON – SOCIAL SERVICES

1. Eligibility Worker Resignation – Replacement Request
2. CY 2017 State of Minnesota Department of Human Services Crisis Grant Contract
3. CY 2017 State/County Child Support Program Interagency Cooperative Agreement

12:00 P.M.

LUNCH

1:15

RICHARD SANDERS – HIGHWAY

1. ESRI User Conference – Rick Thompson & Nate Smith
2. Out-of-State Travel – Richard Sanders
3. County Ditch Maintenance Request (County Ditch #94)
4. County Ditch Maintenance Request (County Ditch #81)
5. SAP 060-634-011
6. Clear Path Weather

1:30

MICHELLE COTE – DIRECTOR OF PROPERTY RECORDS

1. PILT Update
2. Scan Project Update
3. Election Equipment
4. Polk County Extension Lease – McIntosh
5. 2017 Tobacco Licenses
6. License Center Update
7. University of Minnesota Extension - Addendum to Memorandum Agreement

2:00

CHUCK WHITING – ADMINISTRATOR

1. Resolution (2016-69) Resolution Approving State of Minnesota Joint Powers Agreements with the County of Polk on Behalf of its County Attorney and Sheriff
2. 2017 Budget Approval
 - a. Resolution (2016-63) Setting the 2017 Net Levy
 - b. Resolution (2016-64) Adopting the 2017 Budget
 - c. Resolution (2016-65) 2017 Commissioners Salary/Per Diem/Meeting List Approval
 - d. Resolution (2016-66) Adopting 2017 Salaries for County Administrator, Department Heads, Non-Union and Social Services Personnel, and Approving New Positions and Position Changes Effective January 1, 2017

2:30

*** **Cancelled** (End of Term Recognition and Social for Commissioners Bunes & Nicholas

ADJOURN

If you need any type of accommodation to participate in the Polk County Board meeting, please contact Chuck Whiting at (218) 281-5408 at least 1 working day before the meeting. This board agenda is subject to change without notice.