

**2012 ANNUAL SHORELAND ORDINANCE
ADMINISTRATIVE ACTIVITIES REPORT**

2012 Shoreland Block Grant Amount: \$__3,457__

Directions: Please answer the following questions for your county's 2012 activities within the shoreland area (1000 feet from lakes & 300 feet from rivers or the extent of the floodplain, whichever is greater).

Variances

1. List the number of shoreland variances you issued in 2012:

Variance Type	# Approved with Conditions	# Approved without Conditions	# Denied
OHWL setback	0	0	1
Bluff setback	0	0	0
Expansion of nonconforming structure	0	1	0
Impervious surface	0	0	0
Development of nonconforming contiguous lots in same ownership	0	0	0
Subdivision of land not meeting lot area/width standards	0	0	0
Building height	1	1	0
Mooring spaces	0	0	0
Other (please specify) Septic to property lines (2) Larger Accessory structure than allowed (1) Reduce setback off ROW (1)	0	4	0

2. For approximately what percent of variance inquiries in 2012 were alternative solutions found (thus reducing the actual number of variance applications)? __10__%

Land Subdivisions

3. List the number of lots created in 2012:

Type of subdivision or conversion:	Total # of Lots Created	How many of these lots were part of Conservation Subdivisions?	How many of these lots were in Resort Conversions?
PUD Plats	0		
Non-PUD Plats	9	0	0
Lot Splits (administrative subdivision)	unknown		

Permits

4. How many building permits did you issue in shoreland areas in 2012?
- New construction on previously undeveloped lots: __25__ (total # of permits)
 - Redevelopment (e.g., expansion of structures, substantial improvements, new structures added to developed lots): __55__ (total # of permits)
5. Do you require a permit for grading, excavation, filling, or soil disturbance within the shore impact zone? __Yes, Land Alteration Permits__ (yes or no)
- If yes:
- What is the threshold for the permit? __Cubic area__ (area or volume of soil disturbance)
 - Do you inspect the work? __Yes do final inspection upon completion__ (yes or no)

Planning and Enforcement

6. Does your county have a comprehensive plan? ___Yes_____ (yes or no)
a. If yes, when are you planning to update it? ___Unknown_____ (year or unknown)
b. If no, are you planning to adopt one? _____ (yes or no)
• If yes, when ___1997___ (year)
7. When did your county last update or amend its shoreland ordinance? ___2012___ (year)
8. Does your county notify the DNR at least 10 days prior to public hearings for variances, CUPs, and ordinance amendments, and within 10 days after final decisions on these same applications?
___Yes_____ (yes or no)
If yes:
a. Who do you notify? ___Stephanie Klamm___ (name of DNR staff person)
b. How do you notify them? ___email_____ (mail, e-mail, other)
c. What information do you provide? (notice, application, site plans, etc.)
___Notice, Application, site plan/drawings_____
9. Do you enforce the 50- foot agriculture buffer requirement? ___No_ (yes or no)
If yes, describe 2012 activities in the space below:
10. Do you enforce vegetation management standards for non-agriculture properties? ___No_ (yes or no)
If yes, describe 2012 activities in the space below:

Other

What special measures or initiatives has your county pursued to protect shorelands (e.g., vegetation restoration, advanced stormwater management practices, etc.)? Please describe in the space below:

Polk County enforces Vegetation Alteration Standards; sec 18.2310 of our ordinance does not allow "intensive" vegetation clearing within the Shore-impact-zone of our riparian lake lots. Intensive is defined as complete removal of trees or shrubs in a contiguous patch, strip, row, or block. Also, located in sec 18.2312 of the ordinance states; Vegetation alterations shall in no case exceed 50% of the brush and 25% of the trees within the shore and bluff impact zones or on steep side slopes. For the purpose of this section trees less than four inches in diameter as measured at the height of four feet from the ground shall be considered brush. Polk County has an impervious surface coverage of no more than 25 % of a lot can be impervious surface.

Contact Information

County: _____ Polk County _____
Contact Person: ___Jacob J. Snyder_____ Title: ___Interm Zoning Administrator _____
E-Mail Address: ___jacob.snyder@co.polk.mn.us _____
Phone Number: ___218-281-5700 or 800-482-6804 _____

To receive a shoreland grant in 2013, this form must be completed by February 1, 2013.

Any questions, please contact: Kathleen Metzker, DNR Land Use Hydrologist, 500 Lafayette Road, St. Paul, MN 55155-4032. Tel. 651-259-5694. Please e-mail the completed form to Kathleen.metzker@state.mn.us. Alternatively, you may fax it to 651-296-1811 or mail it to the above address. E-mail is preferred.