

SEPTEMBER 21, 2021
BOARD MINUTES

Pursuant to motion of adjournment, the Polk County Board of Commissioners met in regular session at 9:30 o'clock a.m., September 21, 2021. Members present: Commissioner Warren Strandell, Commissioner Joan Lee, Commissioner Willhite, Commissioner Holy and Charles S. Whiting, County Administrator, Clerk of the Board. Others present Michelle Cote, Deputy Clerk of the Board. Commissioner Gerald Jacobson was absent

AGENDA

A motion was made by Commissioner Willhite seconded by Commissioner Strandell and adopted by unanimous vote of the Board to approve the September 21, 2021, agenda.

CONSENT ITEMS

A motion was made by Commissioner Holy seconded by Commissioner Willhite and adopted by unanimous vote of the Board to approve the September 21, 2021, consent items:

1. Approve Commissioner Warrants: General Revenue Fund, \$90,685.72; Public Works Fund, \$129,787.21; Public Safety Fund, \$52,760.91; Public Health Fund, \$15,722.34; Forfeited Tax Sale Fund, \$881.37; Special Assessments (Ditch) Fund, \$12,138.63; Environmental Services Fund, \$5,274.33; Resource Recovery Fund, \$109,387.52; Landfill Fund, \$34,279.71; Agency Fund, \$1,111.00; Per Diems, \$1,125.00; Meal Reimbursements (without overnight lodging), \$0.00 and Sign Audit List.
2. Approve payment to US Bank, St. Louis, MO in the amount of \$41,692.67 for procurement card purchases.
3. Approve for payment Lost Warrant No. 48438 dated November 20, 2020, issued to Camron Herriman in the amount of \$30.00.
4. Resolution (2021-74) Accepting Donation on Behalf of Polk County Social Services from Kiwanis Club, Crookston, MN

(RESOLUTION 2021-74)

Accepting Donation On Behalf Of

Polk County Social Services From Kiwanis Club, Crookston, MN

The following resolution (2021-74) was offered by Commissioner Holy:

WHEREAS, Kiwanis Club In Crookston Minnesota, has made a contribution of bags filled with supplies for foster children.

WHEREAS, Polk County Social Services wishes to have the Polk County Board formally accept this donation.

WHEREAS, Kiwanis Club in Crookston Minnesota, has contributed bags filled with supplies to support children in foster care; and

NOW THEREFORE BE IT RESOLVED, By the County Board of Polk County, Minnesota as follows:

The contribution from Kiwanis Club in Crookston Minnesota hereby is accepted by the Polk County Board of Commissioners on behalf of Polk County Social Services for the purpose of supporting needs of school aged children.

Commissioner Willhite seconded the foregoing resolution, and it was declared adopted upon the following vote. YEAS: Holy, Lee, Willhite, Strandell NAYS: None

5. Resolution (2021-75) Accepting Financial Donation on Behalf of Polk County Social Services from Hope Lutheran Church

RESOLUTION (2021-75)
Accepting Financial Donation On Behalf Of
Polk County Social Services From Hope Lutheran Church

The following resolution (2021-75) was offered by Commissioner Holy:

WHEREAS, Hope Lutheran Church In Fosston Minnesota, has made a financial contribution of \$100.00 for the purpose of helping needs of school age children.

WHEREAS, Polk County Social Services wishes to have the Polk County Board formally accept this financial donation.

WHEREAS, Hope Lutheran Church, Fosston, Minnesota, has made a financial contribution of \$100.00 to support needs of school aged children; and

NOW THEREFORE BE IT RESOLVED, By the County Board of Polk County, Minnesota as follows:

The financial contribution from Hope Lutheran Church, Fosston Mn hereby is accepted by the Polk County Board of Commissioners on behalf of Polk County Social Services for the purpose of supporting needs of school aged children.

Commissioner Willhite seconded the foregoing resolution, and it was declared adopted upon the following vote. YEAS: Holy, Lee, Willhite, Strandell NAYS: None.

COUNTY BOARD MEMBER ISSUE FORUM

1. Commissioner Strandell brought forth that he attended Tri-County Community Corrections meeting, which focused on the Juvenile Center repairs. He also attended the Pine to Prairie Drug Task Force.
2. Commissioner Lee brought forth that she attended the Fosston Law Enforcement meeting. In addition, she attended the Solid Waste Advisory meeting which focused on robotics. She also attended the AMC Legislative Conference and an AMC Futures

- meeting. She also participated in the Polk County Personnel Committee which was engaged in negotiations. She also provided her weekly Radio Program.
3. Commissioner Willhite brought forth that he attended the Tri-Valley Opportunity Council meeting, which focused on budgets. He also attended the AMC Legislative Conference. In addition, he attended the Polk County Extension meeting and the Crookston City Council meeting.
 4. Commissioner Holy brought forth that he attended the AMC Legislative Conference. Discussion was brought forth regarding the Buffer Law compliance and the relationship and process between the West Polk County Soil and Water Conservation District and Polk County. He received seven calls of concern from affected landowners. He is requesting a meeting with himself, another Polk County Commissioner, Polk County Administrator, Polk County Attorney, and the Polk County Zoning Administrator in addition to affected landowners to discuss and clarify buffer compliance.

COUNTY ATTORNEY

Greg Widseth, Polk County Attorney came before the Board with matters pertaining to his department and the Second Amendment. John Ross, Polk County Resident spoke on behalf of Polk County Republicans and the persons whom signed the petition asking for the resolution supporting the second amendment. Lori Wagner, Polk County Resident addressed the Board asking for support. A motion was made by Commissioner Strandell seconded by Commissioner Willhite and adopted by unanimous vote of the Board to table the below resolution supporting the Second Amendment until the October 5, 2021, meeting.

1. Resolution (2021-76) Supporting Second Amendment

RESOLUTION (2021-76)
Resolution Supporting Second Amendment

~~—The following resolution (2021-76) was offered by Commissioner:~~

~~WHEREAS, The Second Amendment to the United States Constitution reads, “A well-regulated Militia being necessary to the security of a free state, the right of the people to keep and bears Arms, shall not be infringed;” and~~

~~WHEREAS, The citizens of Polk County, Minnesota derive economic benefit from safe and legal forms of firearms recreation, hunting, and shooting conducted within Polk County; and~~

~~WHEREAS, The Polk County Board of Commissioners wishes to express its commitment to the right of all citizens of Polk County to lawfully keep and bear arms; and~~

~~WHEREAS, The Polk County Board of Commissioners wishes to express its opposition to any law that would unconstitutionally restrict the rights of the citizens of Polk County to keep and bear arms; and~~

~~WHEREAS, The Polk County Board of Commissioners wishes to express its desire to stand as a county dedicated to Second Amendment rights and to oppose, within the limits of the Constitution of the United States and the State of Minnesota, efforts to unconstitutionally restrict such rights.~~

~~NOW THEREFORE BE IT RESOLVED,~~

- ~~1. The Polk County Board of Commissioners declares Polk County, Minnesota, as a Second Amendment dedicated county.~~
- ~~2. The Polk County Board of Commissioners expresses its intent to uphold the Second Amendment rights of the citizens of Polk County.~~
- ~~3. The Polk County Board of Commissioners expresses its intent to oppose any infringement on the right of law-abiding citizens to keep and bear arms pursuant to the Second Amendment of the United States Constitution.~~

~~Commissioner seconded the foregoing resolution, and it was declared adopted upon the following vote. YEAS: NAYS:~~

- 2. Resolution (2021-73) Authorizing Execution of Agreement – Office of Justice Programs in the MN Department of Public Safety**

RESOLUTION (2021-73)
Authorizing Execution Of Agreement
Office of Justice Programs in the MN Department of Public Safety

The following resolution (2021-73) was offered by Commissioner Holy:

BE IT RESOLVED, That Polk County has entered into a Cooperative Agreement with the Office of Justice Programs in the Minnesota Department of Public Safety.

NOW THEREFORE BE IT RESOLVED, That the Polk County Attorney, Greg Widseth, continue to be authorized to execute such agreements and amendments, as are necessary to implement the project on behalf of Polk County.

Commissioner Willhite seconded the foregoing resolution, and it was declared adopted upon the following vote. YEAS: Holy, Lee, Willhite, Strandell NAYS: None

2022 DEPARTMENT BUDGET REVIEWS

Chuck Whiting, Polk County Administrator came before the Board with matters pertaining to the 2022 Departmental Budgets:

- 1. General Overview of Budget Issues**

Discussion was held with the Board regarding the 2022 budget.

COUNTY ATTORNEY

Greg Widseth, Polk County Attorney came before the Board with matters pertaining to his department:

1. Review of 2022 County Attorney Budget

Discussion was held with the Board regarding the 2022 County Attorney Budget.

HIGHWAY

Richard Sanders, Polk County Highway Engineer came before the Board with matters pertaining to his department:

1. Review of 2022 Highway Budgets

Discussion was held with the Board regarding the 2022 Highway Department budgets.

VETERANS SERVICES

Kurtis Ellefson, Veterans Services Officer came before the Board with matters pertaining to his department:

1. Review of 2022 Veterans Services Budget

Discussion was held with the Board regarding the 2022 Veterans Services budget.

ENVIRONMENTAL SERVICES

Jon Steiner, Environmental Services Director came before the Board with matters pertaining to his department:

1. Transfer Station Site Improvement Project – Change Order No. 1

A motion was made by Commissioner Strandell seconded by Commissioner Willhite and adopted by unanimous vote of the Board to approve Change Order No. 1 in amount of \$6,250.00 for replacement of damaged infrastructure for the Crookston Transfer Station Site Improvement Project in favor of RJ Zavoral & Sons, East Grand Forks, MN. The new project cost in total is \$465,601.00.

2. Review of 2022 Environmental Services Budgets

Discussion was held with the Board regarding the 2022 Environmental Services budgets.

FACILITIES

Mark Dietz, Facilities Management Director came before the Board with matters pertaining to his department:

1. Review of 2022 Facilities Budget

Discussion was held with the Board regarding the 2022 Facilities budget.

ADMINISTRATION

Chuck Whiting, Polk County Administrator came before the Board with matters pertaining to his department:

1. Review of 2022 Administration Budgets

Discussion was held with the Board regarding the 2022 Administration budget.

2. Budget Summary and Review

Discussion was held with the Board regarding the 2022 budget.

COMMISSIONER WARRANTS

A motion was made by Commissioner Holy seconded by Commissioner Willhite and adopted by unanimous vote of the Board that the following Commissioner Warrants were approved:

COMMISSIONER WARRANTS

DATED 09/24/2021

APPROVED 09/21/2021

<u>Vendor Name</u>	<u>Amount</u>
Aramark Uniform Services	2,011.68
Baldwin Supply Company	5,651.28
Bergstrom Electric Inc	11,950.00
Bertils Gravel & Excavation Llc	5,975.00
Brad's Electric	3,055.75
Brault Construction LLC	5,892.00
Brost Chevrolet Inc	9,296.00
Central States Wire Products Inc	4,963.09
Church & Dwight Co Inc	10,020.78
Connect Interiors	2,164.44
Crookston City	3,000.00
Crookston Fuel Company	5,992.20
D & T Ventures, LLC	3,150.00
Dale CPA/Gordon	4,350.00
Davidson Construction	2,112.00
Demo Plus Inc	4,970.00
Ferguson Enterprise Inc 3093	2,194.73
Government Mgmt Group Inc	5,000.00
Grainger	4,181.44
HN Quality Plumbing Inc	2,506.65
Innovative Office Solutions LLC	2,232.81
Interstate Billing Service	4,033.86
Johnson Controls Fire Protection LP	3,591.82
Jsb Engineered Solutions	25,088.65
Kustom Kollision LLC	3,031.72
L&M Road Services LLC	8,843.45
LSQ Funding Group LC	2,998.13
Lunseth Plumbing & Heating Co	9,582.50
Marshall County Highway Dept	5,220.00
McNeilus Steel Inc	7,694.96
Morris Electronics Inc	8,881.07
New Americans Integrations Center	3,600.00
NorMinn Industrial LLC	7,226.71
Northdale Oil Inc	3,147.20
Northern Propane	4,301.31
Palmer Masonry & Concrete	2,649.00
Pemberton Law PLLP	7,459.75
Peterson Sheet Metal Inc	10,569.30
Polk County Highway Department	10,861.95
POMPS Tire Service Inc	2,450.00
Productivity Plus Account	2,149.01
Proulx Refrigeration	3,360.35

Red Lake Electric Co- Operative	5,609.11
RJ Zavoral & Sons Inc	16,077.76
Seaberg Solar Salt	2,029.50
Stantec Consulting Services Inc	18,631.11
Stein's Inc	4,137.00
Thygeson Construction Co	16,979.51
Todd's Tire Service Inc	2,653.28
Total Lawn Care & Landscaping	3,012.00
TRS Industries	3,459.29
True North Steel	43,546.45
US Bank Voyager Fleet Sys	5,364.83
Widseth Smith Nolting & Assoc	2,372.50
Wright Line LLC	6,521.77
228 Payments less than 2000	84,224.04
Final Total:	452,028.74

With no further business the Board adjourned to reconvene at 8:00 o'clock a.m., September 22, 2021.

Joan Lee, Vice-Chair

ATTEST:

Charles S. Whiting, County Administrator
Clerk of the Board