

**POLK COUNTY BOARD**  
**SPECIAL MEETING**

**MEETING LOCATION:**

**GOVERNMENT CENTER, 612 N. BROADWAY, CROOKSTON, MN**  
**COUNTY BOARD ROOM #234A**  
**AGENDA**

**SEPTEMBER 21, 2022**

- 8:00 A.M.**                    **MEETING OPEN/CONVENE**  
**CALL TO ORDER**  
**PLEDGE ALLEGIANCE TO FLAG**  
**REVIEWAL & APPROVAL OF THE AGENDA**
- 2023 DEPARTMENT BUDGET REVIEWS**
- 8:15**                            **GREG WIDSETH – COUNTY ATTORNEY**  
1. Review of 2023 County Attorney Budget
- 8:30**                            **SARAH REESE – DIRECTOR OF PUBLIC HEALTH**  
1. Review of 2023 Public Health Department Budgets
- 9:15**                            **ANDREW LARSON – DIRECTOR OF TCCC**  
1. Review of 2023 Tri-County Community Corrections Department Budget
- 10:00**                         **SAM MELBYE – TAXPAYER SERVICE CENTER**  
1. Review of 2023 TPSC Department Budgets
- 10:45**                         **ALECIA HELMS – HUMAN RESOURCES DIRECTOR**  
1. Review of 2023 Human Resources Department Budget
- 11:00**                         **RON DENISON – FINANCE DIRECTOR**  
1. Review of 2023 Finance Department Budget
- 11:30**                         **LUNCH BREAK**
- 1:00 P.M.**                    **JIM TADMAN – SHERIFF**  
Review of 2023 Sheriff’s Department Budget
- 2:00**                            **CHUCK WHITING – COUNTY ADMINISTRATOR**  
1. Budget Summary and Review  
2. Draft Resolution (2022-XX) Setting the Preliminary 2023 Preliminary Property Tax Levy
- 3:30**                            **ADJOURN**

If you need any type of accommodation to participate in the Polk County Board meeting, please contact Chuck Whiting at (218) 281-5408 by noon Thursday. This board agenda is subject to change without notice.



## Board of Commissioners

Polk County Government Center  
612 N Broadway – Room 211  
Crookston, MN 56716-1452

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TO: POLK COUNTY BOARD OF COMMISSIONERS

FROM: CHUCK WHITING, POLK COUNTY ADMINISTRATOR

MEETING DATE: September 20, 2022

AGENDA ITEM: Draft Resolution (2022-XX) Setting the Preliminary 2023

### Property Tax Levy

SUMMARY: At the end of the two days of department budget reviews, the Board should discuss where it would like the 2022 preliminary levy set for its September 27 Board meeting.

1. My recommendation at this point is to set the preliminary levy around a 5.0% increase over 2022, with the understanding that the final levy objective should be closer to a 3.0% increase. Option 3 therefore is my recommendation for the preliminary levy..

ACTION REQUESTED: No action required, discussion only.

**“DRAFT”**  
POLK COUNTY  
BOARD OF COMMISSIONERS

**RESOLUTION (2022-XX)**

**Setting Preliminary 2023 Property Tax Levy**

The following resolution (2022-XX) was offered by Commissioner:

WHEREAS, The Minnesota State Legislature passed and the Governor of the State of Minnesota signed into law, Minnesota Laws 2001, Special Session Chapter 5, and;

WHEREAS, M.S. 275.065, sub. 1 requires local taxing authorities in the State of Minnesota to establish a proposed levy on or before September 30, 2022, for taxes payable in 2023 and;

NOW THEREFORE BE IT RESOLVED, By the Board of County Commissioners of Polk County that the proposed statement of expenses and anticipated receipts on file in the office of the County Administrator, for the year 2022, be and they hereby are preliminarily accepted by this Board as a proposed budget for Polk County for the year 2023 dated September 27, 2022 and that the proposed levy on the taxable property for Polk County for Year 2022 payable in 2023 be ***preliminarily*** set as follows:

**[2022 levy is \$25,875,000]**

Net Levy	Option 1	\$26,875,000 (+3.865%) (an increase of \$1,000,000)
	Option 2	\$27,000,000 (+4.348%) (an increase of \$1,125,000)
	Option 3	\$27,250,000 (+5.31400%) (an increase of \$1,375,000)
	Option 4	\$27,500,000 (+6.280%) (an increase of \$1,625,000)

BE IT FURTHER RESOLVED, By the Board of County Commissioners of Polk County that the time set for the 2023 Budget Public Hearing is December 13, 2022, at 6:00 p.m. in the County Board Room of the Government Center at 612 No. Broadway, Crookston.

Commissioner seconded the foregoing resolution and it was declared adopted upon the following vote: YEAS: NAYS:

STATE OF MINNESOTA    )  
  ) ss.  
COUNTY OF POLK         )

I, Charles S. Whiting, County Administrator to and Clerk of the Polk County Board of Commissioners do hereby certify that I have compared the foregoing resolution with the original resolution filed in my office on the \_\_\_ and that the same is a true and correct copy of the whole thereof.

WITNESS my hand and Official Seal of Polk County at Crookston, Minnesota this \_\_\_ day of September 2022.

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Charles S. Whiting  
County Administrator  
Clerk of the Board