POLK COUNTY BOARD
MEETING LOCATION: GOVERNMENT CENTER, CROOKSTON, MN

COMMISSIONERS ROOM

AGENDA

JANUARY 21, 2020

9:30 A.M. **MEETING OPEN/CONVENE**

CALL TO ORDER

REVIEWAL & APPROVAL OF THE AGENDA

CONSENT AGENDA

1. Approve Commissioner Warrants and Sign Audit List.
2. Approve the December 17, 2019 Board minutes.
3. Approve payment to Stein's Inc., Moorhead, MN in the amount of $254.00 for custodial supplies for the Facilities Department.
4. Approve payment to U.S. Bank in the amount of $111.37 for custodial supplies for Facilities Department and supplies for Finance Department.

COUNTY BOARD MEMBERS ISSUE FORUM

1. Re-appoint Jerry Erickson (East Polk County) to the Board of Directors of the Red River Valley Development Association

10:00 **KAREN WARMACK**

1. Contract with NWMHC to Provide Mental Health Services to Adults and Children
2. Contract with NWMHC to Provide CSP, Crisis Services & Adult Mental Health Initiative Services
3. Regional Crisis Grant Amendment
4. Eligibility Worker Replacement
5. Accounting Technician Replacement

10:05 **GREG WIDSETH – COUNTY ATTORNEY**

1. Assistant County Attorney Vacancy

10:10 **RON DENISON - FINANCE**

1. Resolution (2020-08) Auditor Warrant Updated Listing

10:15 **JIM TADMAN-SHERIFF**

1. Resolution (2020-09) Accepting Financial Donations From Bailey Throne Post 596 American Legion On Behalf Of Polk County Sheriff's Office
2. Resolution (2020-10) Accepting Financial Donations From McDonough K-9 on Behalf Of Polk County Sheriff's Office
3. Resolution (2020-11) Accepting Financial Donations From Polk County Sheriff's Office Staff and Dispatchers on Behalf Of Polk County Sheriff's Office
4. Hire one Full Time Deputy Sheriff to Replace Vacant Position

10:40 **SARAH REESE – PUBLIC HEALTH DIRECTOR**

1. Appoint Youth Advisory Board Members
2. Federal Tobacco 21 Legislation

11:00 **MICHELLE COTE – DIRECTOR OF PROPERTY**

1. Compliance Fund Expenditure

ADJOURN

If you need any type of accommodation to participate in the Polk County Board meeting, please contact Chuck Whiting at (218) 281-5408 at least 1 working day before the meeting. This board agenda is subject to change without notice.

DECEMBER 17, 2019
BOARD MINUTES

Pursuant to motion of adjournment the Polk County Board of Commissioners met in regular session at 9:30 o'clock a.m., December 17, 2019 in the Commissioners Room, Government Center, Crookston, MN. Members present: Commissioner Warren Strandell, Commissioner Gerald Jacobson, Commissioner Gary Willhite, Commissioner Joan Lee and Commissioner Don Diedrich and Charles S. Whiting, County Administrator, Clerk of the Board. Others present: Michelle Cote, Deputy Clerk of the Board.

REVISED AGENDA

A motion was made by Commissioner Lee seconded by Commissioner Jacobson and adopted by unanimous vote of the Board to approve the agenda for December 17, 2019 adding No. 6 under Richard Sanders, Highway Engineer.

CONSENT AGENDA

A motion was made by Commissioner Jacobson seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to approve the Consent Agenda for December 17, 2019:

1. Approve Commissioner Warrants: General Revenue Fund, $62,692.87; Public Works Fund, $64,281.03; Public Safety Fund, $35,321.27; Public Health Fund, $28,688.87; Forfeited Tax Sale Fund, $74.00; CAP Grant Project, $1,850.30; Special Assessments (Ditch) Fund, $14,980.68; Environmental Services Fund, $17,322.13; Resource Recovery Fund, $65,755.92; Landfill Fund, $16,373.30. Per Diems, $750.00; Meal Reimbursements (without overnight lodging), $37.02 and Sign Audit List.
2. Approve the December 3, 2019 Board minutes.
3. Approve payment to Card Member Services, St. Louis, MO in the amount of $13,837.04 for credit card purchases.
4. Approve and Sign the FY 2020 & 20201 State of MN Board of Water & Soil Resources Natural Resources Block Grant Agreement.
5. Approve payment to Hewlett Packard, Inc., Boston, MA in the amount of $762.88 for a PC for the MIS Department.
6. Approve payment to King of the Road Trailers, Bemidji, MN in the amount of $3,824.00 for a trailer for the Sheriff's Office.
7. Approve payment to US Bank Corporate Payment Systems, St. Louis, MO in the amount of $32.75.
8. Approve payment to Minnesota State Auditor, St. Paul, MN in the amount of $160.00 for Finance Training.
9. Approve payment to Kiesler's Police Supply Inc., Jeffersonville, IN in the amount of $1,097.49 for pepperball/nitrogen carts for the Sheriff's Office.

Commissioner Strandell entered the meeting at 9:56 a.m.

COUNTY BOARD MEMBER ISSUE FORUM

1. Commissioner Committee Assignments and Committee Appointments
2. Nominate Rae French, Crookston, MN to serve on the Extension Committee:

A motion was made by Commissioner Strandell seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to nominate Rae French, Crookston, MN to serve on the Extension Committee for a 3 year term to expire December 31, 2022.

3. Re-appoint Rodger Stordahl to the Marshall & Polk Rural Water System Board of Directors:
   A motion was made by Commissioner Diedrich seconded by Commissioner Jacobson and adopted by unanimous vote of the Board to re-appoint Rodger Stordahl to the Marshall & Polk rural Water System Board of Directors for a 4 year term to expire December 31, 2023.
4. Commissioner Jacobson brought forth that he attended the AMC Annual Conference in St. Cloud, MN. He also attended the Northwestern Mental Health Center meeting where the focus was on the lack of Polk County funding.
5. Commissioner Strandell brought forth that he attended the Tri-County Community Corrections meeting where the discussion was focused on creating a uniform wage grid.
6. Commissioner Diedrich brought forth that he attended the AMC Annual Conference. Discussion was brought forth regarding the regulation of tiling pumps and to the authority and consequences of shutting the pump down. He also attended a Tri-Valley Opportunity Council meeting. Information was brought forth regarding a meeting he had with DNR representative Emily Hutchins and a potential DNR purchase.
7. Commissioner Lee brought forth that she participated in the Extension Committee meeting where upon the conclusion of the meeting evaluations were performed for Extension staff. She also attended the AMC Annual Conference in St. Cloud, MN. During the conference she also attended a meeting with Enbridge regarding their continued tax court case. In addition she also participated in a SCHSAC - State Community Health Services Advisory Committee meeting.
8. Commissioner Willhite brought forth that he attended the Extension meeting. He also attended the AMC Annual Conference in St. Cloud, MN.

SHERIFF

Jim Tadman, Polk County Sheriff came before the Board with matters pertaining to his department:

1. **Resolution (2019-76) Accepting Financial Donation On Behalf of Polk County Sheriff's Office From Teamsters Local Union No. 320**

Resolution Accepting Financial Donations On Behalf Of Polk County Sheriff's Office From Teamsters Local Union No. 320
RESOLUTION (2019-76)

The following resolution (2019-76) was offered by Commissioner Diedrich:

WHEREAS, Teamsters Local Union No. 320 made a financial donation of $1,000.00 to support a K-9 program in Polk County; and

WHEREAS, Polk County Sheriff's Office, wishes to have the County Board formally accept these financial donations on behalf of Polk County Sheriff's Office and put towards a K-9 program.

NOW THEREFORE BE IT RESOLVED, By the County Board of Polk County, Minnesota as follows:

The financial donations from Teamsters Local No. 320 which is listed above, hereby are accepted by the Polk County Board of Commissioners on behalf of the Polk County Sheriff's Office and used for a K-9 program. This money would be for the purchase of equipment and dog.

Commissioner Jacobson seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Lee, Diedrich, Strandell, Willhite and Jacobson. NAYS: None.

2. **Resolution (2019-77) Accepting Financial Donation On Behalf of Polk County Sheriff's Office From Pine To Prairie Task Force**

Resolution Accepting Financial Donations On Behalf Of Polk County Sheriff's Office From Pine To Prairie Task Force
RESOLUTION (2019-77)

The following resolution (2019-77) was offered by Commissioner Lee:

WHEREAS, Pine To Prairie Task Force made a financial donation of $2,500.00 to support a K-9 program in Polk County; and

WHEREAS, Polk County Sheriff's Office, wishes to have the County Board formally accept these financial donations on behalf of Polk County Sheriff's Office and put towards a K-9 program.

NOW THEREFORE BE IT RESOLVED, By the County Board of Polk County, Minnesota as follows:

The financial donations from Pine To Prairie which is listed above, hereby are accepted by the Polk County Board of Commissioners on behalf of the Polk County Sheriff's Office and used for a K-9 program. This money would be for the purchase of equipment and dog.

Commissioner Willhite seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Lee, Diedrich, Strandell, Willhite and Jacobson. NAYS: None.

3. **Resolution (2019-78) Accepting Financial Donation On Behalf of Polk County Sheriff's Office From Walmart Foundation**

Resolution Accepting Financial Donations On Behalf Of Polk County Sheriff's Office From Teamsters Local Union No. 320
RESOLUTION (2019-78)

The following resolution (2019-78) was offered by Commissioner Jacobson:

WHEREAS, The Walmart Foundation made a financial donation of $2,500.00 for Shop with a First Responder.

WHEREAS, Polk County Sheriff's Office, wishes to have the County Board formally accept these financial donations on behalf of Polk County Sheriff's Office to be used for Shop with a First Responder.

NOW THEREFORE BE IT RESOLVED, By the County Board of Polk County, Minnesota as follows:

The financial donations from the Walmart Foundation which is listed above, hereby are accepted by the Polk County Board of Commissioners on behalf of the Polk County Sheriff's Office and used for a K-9 program. This money would be for the Shop with a First Responder.

Commissioner Diedrich seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Lee, Diedrich, Strandell, Willhite and Jacobson. NAYS: None.

4. **Monthly Sheriff Reports/November**
   The November monthly Sheriff Reports were discussed and presented to the Board. (Reports on file in the Administrator's Office)

TAX PAYER SERVICE CENTER/FINANCE

Sam Melbye, Tax Payer Service Center Supervisor and Ron Denison, Finance Director came before the Board with matters pertaining to their departments:

1. **Distribution of Bond Fund Surplus to Red Lake Watershed District & Sand Hill River Watershed District**
   Discussion along with handouts were presented to the Board regarding payment to Red Lake Watershed of surplus bond funds for Project #134 and #135 (2000) and to Sand Hill River Watershed of surplus bond funds for Project #12 (1997 & 1998).
   A motion was made by Commissioner Diedrich seconded by Commissioner Willhite and adopted by unanimous vote of the Board to approve the distribution of surplus bond funds to Red Lake Watershed District and Sand Hill River Watershed as presented. (Handouts on file in the Administrator's Office)

PLANNING AND ZONING

Jacob Snyder, Environmental Specialist/Planning and Zoning Administrator came before the Board with matters pertaining to Planning and Zoning:

1. **Resolution (2019-80) Conditional Use Permit For Andrew & Leanne Beavis To Hook A New Septic System To A New Accessory Structure**
   Resolution (2019-80) was offered by Commissioner Jacobson seconded by Commissioner Lee and adopted upon the following vote: YEAS: Lee, Diedrich, Strandell, Willhite and Jacobson. NAYS: None. (See Resolution (2019-80) on file in the Administrator's Office.)

2. **Tax Forfeit Demolition Project No. 82.01248.00**
   Discussion regarding the demolition bid and the payment of the project (removal of a 1 ½ story home with a basement located at 705 Ash Street South, Crookston, MN – Project No. 82.01248.00) to Lyle Wilkens, Inc., Crookston, MN who was the low bidder at the cost of $7,974.00 - $1,674.54 penalty fee (1% per day for 21 days) and holding of 20% of the remainder until final grading is completed in the spring of 2020.

PUBLIC HEARING – 2020 FIVE YEAR CAPITAL IMPROVEMENTS PLAN

Chuck Whiting, Polk County Administrator came before the Board with matters pertaining to the Capital Improvements Plan:

1. **Review of CIP**
   The 2020 Five Year Capital Improvements Plan was discussed and presented to the Board. (Plan on file in the Administrator's Office)
2. **Open Public Hearing**
   A motion was made by Commissioner Willhite seconded by Commissioner Jacobson and adopted by unanimous vote of the Board to open the public hearing at 11:00 a.m. No comments were given by members of the public.
3. **Close the Public Hearing**
   The Chair extended and held open the Public Hearing until January 7, 2020 Board meeting due to Public Hearing publication not meeting minimum 14 day requirement.

MINNESOTA DEPARTMENT OF NATURAL RESOURCES

Emily Hutchins, Certified Wildlife Biologist-Area Wildlife Manager and Matt Morin, DNR along with landowner Jeffrey Steer, Warren, MN came before the Board with matters pertaining to MN DNR:

1. **Landowner Inquiry to Sell Land to the State**
   Discussion along with handouts were presented to the Board regarding Jeffrey Steer selling land to the State located in Section 12 of Brandt Township. (Handouts on file in the Administrator's Office). Further discussion is to be held at the January 7, 2020 meeting.

SOCIAL SERVICES

Karen Warmack, Social Services Director came before the Board with matters pertaining to her department:

1. **Agreement with Altru Health Systems**
   The Polk County Social Services Purchase of Services Agreement between Polk County Social Services and Altru Health System, Grand Forks, ND for a period of January 1, 2020 to December 31, 2021 was discussed and presented the Board. A motion was made by Commissioner Diedrich seconded by Commissioner Jacobson and adopted by unanimous vote of the Board to approve the Purchase of Services Agreement with Altru Health Systems as presented. (Agreement on file in the Administrator's Office)
2. **Child Support Cooperative Agreement for 2020 – 2021**
   The State of Minnesota – County Child Support Program Interagency Cooperative Agreement for CY 2020-2021 between Minnesota Department of Human Services, Child Support Division and Polk County for a period of January 1, 2020 through

December 31, 2021was discussed and presented to the Board. A motion was made by Commissioner Willhite seconded by Commissioner Jacobson and adopted by unanimous vote of the Board to approve the 2020-2021 Child Support Cooperative Agreement as presented. (Agreement on file in the Administrator's Office)

3. **Contact with Northwest Mental Health Center**
   The Purchase of Services Agreement between the Northwestern Mental Health Center, Inc., and Polk County Social Services for a period from January 1, 2020 through December 31, 2020 was discussed and presented to the Board. No action was taken.
4. **Contract for Personal Money Management**
   The Polk County Social Services Agency Purchase of Service and Host County Contract between Polk County Social Services and Personal Money Management, Crookston for a period of January 1, 2020 through December 31, 2020 was discussed and presented to the Board. A motion was made by Commissioner Jacobson seconded by Commissioner Lee and adopted by unanimous vote of the Board to approve the Purchase of Service and Host County Contract as presented to the Board. (Contract on file in the Administrator's Office)

HIGHWAY

Richard Sanders, Polk County Highway Engineer came before the Board with matters pertaining to his department:

1. **One 2020 Forklift**
   A motion was made by Commissioner Willhite seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to award the quote to Forklifts of North Dakota, Fargo ND in the amount of $25,275.00 for one 2020 Clark Forklift.
2. **One 15' Shulte Model FX1800 Flex Wing Rotary Mower**
   A motion was made by Commissioner Jacobson seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to award the quote to Ironhide Equipment, Grand Forks, ND in the amount of $20,800.00 for one 15' Shulte Model FX1800 Flex Wing Rotary Mower.
3. **Polk County Facilities Snow Removal – Crookston**
   A motion was made by Commissioner Willhite seconded by Commissioner Lee and adopted by unanimous vote of the Board to award the Polk County Facilities Snow Removal in Crookston (November 1, 2019 – December 31, 2022) quote to Total Lawn Care, Crookston, MN in the amount of $445.00 per event.
4. **2020 Diesel Fuel Quotes**
   A motion was made by Commissioner Diedrich seconded by Commissioner Willhite and adopted by unanimous vote of the Board to award the 2020 Diesel Fuel quote to Farstad Oil, West Fargo, ND.
5. **Out of State Travel**
   A motion was made by Commissioner Willhite seconded by Commissioner Lee and adopted by unanimous vote of the Board to allow Richard Sanders, Polk County Highway Engineer to travel out of state in 2020 as per the list presented to the Board. (List on file in the Administrator's Office)
6. **East Grand Forks Human Service Center Snow Removal.**
   A motion was made by Commissioner Diedrich seconded by Commissioner Jacobson and adopted by unanimous vote of the Board to award the East Grand Forks Human

Services Building in East Grand Forks (November 1, 2019 – December 31, 2022) quote to A+ Yard & Snow LLC, Grand Forks, ND in the amount of $190.00 maximum per event.

ENVIRONMENTAL SERVICES

Jon Steiner, Environmental Services Director came before the Board with matters pertaining to his department:

1. **Crookston Transfer Station – Change Order**
   A motion was made by Commissioner Jacobson seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to approve Change Order PCCO #36 to Nor-Son Inc., Baxter, MN in the amount of $11,102.11 for the credits for grading, asphalt patch and utilities.
2. **Crookston Transfer Station – Settlement Agreement**
   A motion was made by Commissioner Willhite seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to approve the Settlement Agreement between Polk County and Nor-Son and authorize the Chair of the Board to sign said Settlement Agreement as presented. (Agreement on file in the Administrator's Office)
3. **Crookston Transfer Station – Release of Retainage**
   A motion was made by Commissioner Diedrich seconded by Commissioner Jacobson and adopted by unanimous vote of the Board to approve the release of the revised retainage amount of $54,097.18 to Nor-Son Inc., Baxter, MN to serve as payment in full for the Crookston Transfer Station Project.
4. **2020 Polk County Haulers License**
   A motion was made by Commissioner Diedrich seconded by Commissioner Willhite and adopted by unanimous vote of the Board to approve the 2020 Polk County Haulers License applications for the following: (1) Alternative Sanitation, (2) Al's Disposal, (3) Beltrami County (4) Countrywide Sanitation, (5) City of Crookston, (6) City of Fosston, (7) Fuch's Sanitation, (8) Hagen Trucking, (9) Hubbard County, (10) Lene's Sand & Gravel, (11) Les's Sanitation, (12) Listrom's Disposal, (13) Regional Sanitation, (14) Spicer Trucking, (15) Stuhaug Sanitation, (16) TC Lighting, (17) Tipton Grease, and (18) Waste Mgmt Inc (ND).
   A motion was made by Commissioner Jacobson seconded by Commissioner Lee and adopted by unanimous vote of the Board to do a conditional approval of the 2020 Polk County Haulers License applications – pending receipt of applications and/or missing items – for the following: (1) Anderson's Disposal, (2) Dukek Logging, (3) TK Outdoors, (4) Waste Mgmt Inc. (MN), (5) Visser Excavation and (6) White Earth Sanitation.
5. **Solid Waste Program Updates**
   A general update was given to the Board regarding the projects and permits for the Transfer Station, Landfill and the Resource Recovery Facility.

ASSESSOR

Mark Landsverk, Polk County Assessor came before the Board with matters pertaining to his department:

1. **Statutory Board Notification Of Changes**

Discussion along with handouts were presented to the Board regarding Clerical Changes and Notification of Changes to the 2019 Assessment to fulfill statutory requirements. A motion was made by Commissioner Lee seconded by Commissioner Willhite and adopted by unanimous vote of the Board to acknowledge receipt of the Clerical Changes and Notification of Changes to the 2019 Assessment. (Handouts on file in the Administrator's Office)

2. **Abatement Requests**
   A motion was made by Commissioner Willhite seconded by Commissioner Jacobson and adopted by unanimous vote of the Board to approve the following abatements:

Name/Address	Parcel #/Legal Description	Amount of Tax Reduction	Reason
MICHAEL & CAROL BEDNEY 720 2ND AVE NE EAST GRAND FORKS MN 56721	83.00255.00 Traills Add Lots 6 & 8 Blk 10 EGF City	$2,048.00	Veteran's Exclusion Not received, had Not applied

MIS DEPARTMENT

Evan Bruggeman, Polk County Network Administrator came before the Board with matters pertaining to the MIS Department:

1. **Approval of Cisco Core Network Chassis Upgrade for Mission Critical Network Infrastructure Replacement**
   A motion was made by Commissioner Jacobson seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to approve the quote from Morris Electronics, Morris, MN in the amount of $71,308.31 for the replacement of the Cisco Core 9410 Chassis to be purchased in 2019 for the MIS Department. (Including all hardware along with maintenance and support for one year).

PROPERTY RECORDS

Michelle Cote, Property Records Director came before the Board with matters pertaining to her department:

1. **Lease for Extension – McIntosh**
   A motion was made by Commissioner Willhite seconded by Commissioner Lee and adopted by unanimous vote of the Board to authorize signing the Bjella Building Space Lease between Polk County University of Minnesota Extension Services (Tenant) and the City of McIntosh (Lessor) beginning on January 1, 2020 and ending on December 31, 2020 by the Polk County Chair of the County Board and the Polk County Administrator. (Lease on file in the Administrator's Office)
2. **Resolution (2019-79) Supporting The Crookston Driftbusters And The Sandhill Snowcruisers Snowmobile Clubs**

Resolution Sponsoring The Crookston Driftbusters And The Sandhill Snowcruisers Snowmobile Clubs
RESOLUTION (2019-79)

The following resolution (2019-79) was offered by Commissioner Jacobson:

BE IT RESOLVED, That the County of Polk agrees to act as the legal sponsor for funding to the State of Minnesota Department of Natural Resources for the Crookston Driftbusters and the Sandhill Snowcruisers Snowmobile Clubs and Trails.

BE IT FURTHER RESOLVED, That upon approval of its application by the state, the County of Polk may enter into an agreement with the State of Minnesota and will comply with all applicable federal and state laws and regulations and conditions as stated in the agreement.

BE IT FURTHER RESOLVED, That the County of Polk hereby agrees to serve as the fiscal agent for the Crookston Driftbusters and Sandhill Snowcruisers Snowmobile Clubs and Trails and authorized the assignee to sign all related documents on behalf of Polk County.

This resolution carries forward for three years unless rescinded by this Board covering the years 2020-2022.
Commissioner Lee seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Lee, Diedrich, Strandell, Willhite and Jacobson. NAYS: None.

3. **Tobacco License**
A motion was made by Commissioner Diedrich seconded by Commissioner Jacobson and adopted by unanimous vote of the Board to approve the following Tobacco Licenses for the period of January 1, 2020 to December 31, 2020 as presented to the Board of which the renewal applications and payments have been received.

(See next page)

CITY OR TWP	TOBACCO VENDOR	OWNER/CONTACT	APPLICATION & PAID FOR 2020	
Climax City	The Corner Bar & Café 101 W. Broadway P.O. BOX 146 Climax, MN 56523-0146 218-857-3525	Jennifer Nesvig, Owner	Application: Payment:	yes yes
	Stortroen Convenience LLC P.O. BOX 7 102 E. Broadway Climax, Mn 56523-0007 218-857-2365	Shanna Stortroen, Owner	Application: Payment:	yes yes
Fisher City	Farmers Coop Fuel Fisher C Store P.O. BOX 154 /305 N. 4th ST Fisher, MN 56723 218-891-2345	Andrea J. Marschall, General Manager	Application: Payment:	yes yes
Garfield Township	Dollar General Corporation 11040 430th St Sw Fertile, MN 56540	Katie Durham, Licensing Specialist 100 Mission Ridge, Goodlettsville, TN 37072 615-855-4000	Application: Payment:	yes yes
Knute Township	Dean's Bulk Service Win-E-Mac Travel Center 22848 347th ST SE Erskine, MN 56535 218-687-3887 ext. 3	Ryan Tonsfeldt, CEO 19217 HWY 34 Barnesville, MN 56514	Application: Payment:	yes yes
Lengby City	The Clinic of Lengby Inc 102 East 2nd Street Lengby, MN 56651 218-668-2688	The Clinic of Lengby, Inc Jennifer Godtland,Pres 414 East Lillo St Lengby, MN 56651	Application: Payment:	yes yes
Mentor City	Mentor Municipal Liquor Stor P.O. BOX 177 201 Garfield Avenue North Mentor, MN 56736 218-637-2911	City of Mentor Lisa Schaumberg, Clerk-Treasurer	Application: Payment:	yes yes
	Mentor C Store 32 County 12 North Mentor, Mn 56736 218-637-0300	Amy Motteberg P.O. Box 27 Fertile, MN 56540	Application: Payment:	yes yes

ADMINISTRATION

Chuck Whiting, Polk County Administrator came before the Board with matters pertaining to his department:

1. **Adoption of 2020 through 2024 Five Year Capital Improvement Plan for Capital Improvement Financing Purposes**
   Discussion was held with the Board regarding the 2020 through 2024 Five Year Capital Improvement Plan. No action was taken pending the completion of the public hearing at the January 7, 2020 Board meeting.
2. **2020 Budget Approval**
   a. **Resolution (2019-81) Setting the 2020 Net Levy**

Setting the 2020 Net Levy
RESOLUTION (2019-81)

The following resolution (2019-81) was offered by Commissioner Jacobson:

BE IT RESOLVED, By the Board of County Commissioners of Polk County that the statement of expenses and anticipated receipts on file in the office of the County Administrator, for year 2020, be and they hereby are approved and accepted by this Board as the budget for Polk County for the year 2020 and that the following dollar amount be and the same is hereby levied on the taxable property in Polk County for year 2019, payable 2020:

FUND	NET LEVY
General Revenue	$22,453,251
Library	$ 274,020
Bond Redemption	$ 1,572,700
TOTAL	$24,299,971

Commissioner Diedrich seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Lee, Diedrich, Strandell, Willhite and Jacobson. NAYS: None.

b. **Resolution (2019-82) Adopting the 2020 Budget**

Adopting the 2020 Budget
RESOLUTION (2019-82)

The following resolution (2019-82) was offered by Commissioner Willhite:

BE IT RESOLVED, By the Board of County Commissioners of Polk County that the proposed statement of expenses and anticipated receipts on file in the office of the County Administrator for 2020 be and they hereby are accepted by this Board as the budget for Polk County for the year 2020. The budget dated 12-17-19 on file in the office of the Polk

County Administrator's Office, signed by the Polk County Chairman of the Board, shall be the official budget of Polk County for 2020 and is adopted at the fund level.

Commissioner Diedrich seconded the foregoing resolution and it was declared adopted upon the following vote: YEAS: Lee, Diedrich, Strandell, Willhite and Jacobson. NAYS: None.

c. Resolution (2019-83) Setting 2020 Commissioner Salary/Per Diem/Meeting List

Setting 2020 Commissioner Salary/Per Diem/Meeting List
RESOLUTION (2019-83)

The following resolution (2019-83) was offered by Commissioner Jacobson:

WHEREAS, It is the duty of the County Board of Commissioners to set their salaries and per diem for committee work pursuant to M.S. Chapter 375.055.

NOW THEREFORE BE IT RESOLVED, That the salary of each County Commissioner for 2020 be and hereby is set at $32,209.06, and each shall be afforded the standard full time equivalent employee cafeteria plan for benefits.

BE IT FURTHER RESOLVED, That the per diem for Commissioners be set for 2020 at $75.00, the same as 2019, per meeting for the following committees and/or meetings:

i. Board Assignment: Board assignments as approved at the annual Board business meeting (first meeting of the year)

ii. District Representations: Commissioner district meetings that may involve a county interest for representation by a commissioner

iii. Board/Commissioner Discretion: Meetings at which a commissioner represents him/herself as a County Commissioner, attends or participates as a County Commissioner at the commissioner's discretion

A list of meetings that fall under these three per diem eligible meetings is attached as "Attachment A". Attendance at a meeting not on this list but falling under one of the three eligible types of per diem meetings will be eligible for a per diem.

ATTACHEMENT A

BOARD ASSIGNMENTS

Extension Committee
Forfeited Land Tax Sale, Appraisals & other forfeited property issues
Planning and Zoning Commission meetings/Land use
County Board of Health
Law Library meetings

Solid Waste Committees
Negotiations/Salary/Personnel Interview Committees
Building Committees
Retired Senior Volunteer Program Committee
MN Rural Counties Caucus (MRCC)
Metropolitan Planning Organization (MPO)
Lake Agassiz Regional Library Meetings (LARL)
Red Lake River Corridor
Municipal Contract Police Advisory Board
Park Committee meetings
Public Safety Committee meetings
City of Fosston Law Enforcement Committee Agreement
Drug Task Force
Housing and Redevelopment Authority (HRA)
Household Hazardous Waste (HHW)
NW Emergency Communications Board
AAA Dancing Sky Meetings
Tri-Valley Meetings
Polk-Norman-Mahnomen/CHB (Health Meetings)
Public Works Committee
Inter-County Community Council Meetings
Solid Waste Advisory Committee meetings
Polk, Norman, Clay Agassiz Trail Advisory Committee meetings
One Watershed, One Plan Committee meetings
Finance and Budget Committee meeting
Radio Board Meetings
Emergency Management Meetings
Public Health Meetings
AIS Meetings

DISTRICT REPRESENTATIONS

Water Study & Planning Committee/Joint Powers Comprehensive Local Water Planning
Drainage/Watersheds and County Ditch Meetings & Hearings
Joint ND/MN Six County Red River Study Group
Soil and Water Conservation District Managers meetings
Flood/Water Management Committees
County-Township Officer Meetings
Wetland Mitigation Meetings
Tilden/Vesledahl/Nature Conservancy/Glacial Ridge National Wildlife Refuge
Citizen Advisory Committee/Watershed Districts
Municipal Airport Commissions
Bridge Meetings

BOARD/COMMISSIONER DISCRETION

State Community Health Services Advisory Committee
Polk County Community Health Services Advisory Committee
Community action program meetings
AMC Committees
Minnesota Social Services Administration (MSSA)
Local City Council, Township and School Board Meetings
Intergovernmental Meetings
Polk County Family Service Children's Mental Health Collaborative
Board Testimony at Legislature
Transportation Advisory Committee
Polk County Social Service Provider Meeting
Development Achievement Center
Annexing Meetings
Union Lake Sarah Meetings
Maple Lake Improvement District
Polk County Senior Providers Meeting
Minnesota USA Snowmobile
Fire Department Meetings
Commissioner Training Meetings
Buffer Meetings
Department of Natural Resources (DNR) Meetings
Brain Gain – Rural Narrative Meetings
Legislative Conferences & Legislative Staff Meetings
Water Resource Advisory Committee Meetings
Enbridge & Line 3 & Pipeline Meetings
Farm Forum Meetings
Town Hall Meetings
Dispatcher Meetings
River Tours Meetings
Opioid Meetings
Rotary Speakers Meetings
Leadership Summit/Leadership Meetings
Polk County Fair Meetings/Livestock Meetings
MN CAP Meetings

Commissioner Diedrich seconded the foregoing resolution and it was declared adopted upon the following vote: YEAS: Lee, Diedrich, Strandell, Willhite and Jacobson. NAYS: None.

d. Resolution (2019-84) Setting 2020 Wage Grid for the County Administrator, Department Heads, and other Non-Union Personnel, and Approving New Positions and Position Changes Effective in the 2020 Budget

Setting 2020 Wage Grid for the County Administrator, Department Heads, Non-Union and Social Services Personnel, and Approving New Positions and Position Changes Effective in the 2020 Budget

RESOLUTION (2019-84)

The following resolution (2019-84) was offered by Commissioner Lee:

WHEREAS, The Polk County Board of Commissioners has approved the 2020 budget and commits to collective bargaining agreements for 2020 represented employees' compensation; and

WHEREAS, The Board is responsible for setting wages and benefits for non-represented positions.

THEREFORE BE IT RESOLVED, That Polk County Board of Commissioners sets annual wages for the County Administrator, Department Heads, and other non-represented positions effective January 1, 2020 according to the following hourly rate wage grid and administered by the County Administrator. The County Attorney and County Sheriff wages are not set by this grid:

	Step								
Grade	1	2	3	4	5	6	7	8	9
1	12.31	12.69	13.08	13.48	13.90	14.32	14.75	15.19	15.64
2	13.04	13.45	13.86	14.29	14.73	15.18	15.63	16.10	16.58
3	13.83	14.25	14.70	15.15	15.62	16.09	16.57	17.07	17.58
4	14.66	15.11	15.58	16.06	16.56	17.05	17.56	18.09	18.63
5	15.54	16.02	16.51	17.02	17.55	18.07	18.62	19.18	19.75
6	16.47	16.98	17.50	18.04	18.60	19.16	19.73	20.33	20.94
7	17.46	18.00	18.55	19.13	19.72	20.31	20.92	21.55	22.19
8	18.50	19.08	19.67	20.27	20.90	21.53	22.17	22.84	23.52
9	19.61	20.22	20.85	21.49	22.15	22.82	23.50	24.21	24.94
10	20.79	21.43	22.10	22.78	23.48	24.19	24.91	25.66	26.43
11	22.04	22.72	23.42	24.15	24.89	25.64	26.41	27.20	28.02
12	23.36	24.08	24.83	25.59	26.39	27.18	27.99	28.83	29.70
13	24.76	25.53	26.32	27.13	27.97	28.81	29.67	30.56	31.48
14	26.25	27.06	27.90	28.76	29.65	30.54	31.45	32.40	33.37
15	27.82	28.68	29.57	30.48	31.43	32.37	33.34	34.34	35.37
16	29.49	30.40	31.34	32.31	33.31	34.31	35.34	36.40	37.49
17	31.26	32.23	33.22	34.25	35.31	36.37	37.46	38.59	39.74
18	33.14	34.16	35.22	36.31	37.43	38.55	39.71	40.90	42.13
19	35.12	36.21	37.33	38.49	39.68	40.87	42.09	43.35	44.65
20	37.23	38.38	39.57	40.79	42.06	43.32	44.62	45.96	47.33
21	39.47	40.69	41.94	43.24	44.58	45.92	47.29	48.71	50.17
22	41.83	43.13	44.46	45.84	47.25	48.67	50.13	51.64	53.18
23	44.34	45.72	47.13	48.59	50.09	51.59	53.14	54.73	56.38
24	47.00	48.46	49.96	51.50	53.09	54.69	56.33	58.02	59.76
25	49.82	51.37	52.95	54.59	56.28	57.97	59.71	61.50	63.34
26	52.81	54.45	56.13	57.87	59.66	61.45	63.29	65.19	67.14

BE IT FURTHER RESOLVED, That the following positions are new, added or changed in the 2020 budget, effective as of date noted and when the position is filled:

Department	New Position or Revised Position Title	Grade	New/Added/Replaces/Grade Change	Effective Date	Exempt/Nonexempt	Union
Taxpayer Service Center	Clerical Scanner	5	4 positions, upgraded from temp to part time	1/1/2020	Nonexempt	AFSCME
Public Health	Wellness Coordinator	6	Additional position, grant fund for 3 years	1/1/2020	Nonexempt	AFSCME
Facilities	Custodian	5	Added 1 position	1/1/2020	Nonexempt	AFSCME

BE IT FURTHER RESOLVED, That the grades for non-represented positions are assigned as below and administered by the County Administrator:

Grade	Position Title
4	Jury Attendant
5	Office Support Specialist
6	Evidence & Property Technician
7	Support Enforcement Aide
9	Accounting Technician (SS), Case Aide, Eligibility Worker, Family Based Service Provider
10	Child Support Officer, Victim Assitance Specialist
11	Lead Eligibility Worker, Office Manager - (CAO), Office & Support Services Manager (SO)
12	Assistant Facilities Manager
13	Assistant Facility Operations Manager (SW), HR Generalist, Social Worker, TPSC Supervisor/Tax Systems Administrator
14	Child Support Supervisor I, Financial Assistance Supervisor I, Landfill Supervisor, Maintenance Supervisor (SW), Planning & Zoning Administrator/Evironmental Specialist Social Worker (CPS), Support Services Supervisor, Veteran Services Office
15	Financial Assistance Supervisor II, Highway Maintenance Superintendent, Fiscal Supervisor I
16	Emergency Manager/Ditch/Ag. Inspector, Office & Support Services Supervisor
17	County Assessor, Facilities Management Director Facilites Operations Manager (SW), Social Services Supervisor, Systems Administrator (MIS)
18	Human Resources Director
19	Management Information Systems Director
20	Assistant County Attorney, Chief Deputy, Construction Engineer, Finance Director, Public Health Director
22	Director of Property Tax Records, Environmental Services Director, First Assistant County Attorney
23	Social Services Director
24	County Engineer
26	County Administrator

BE IT FURTHER RESOLVED, That the Board sets the compensation of the County Administrator at Step 9, Grade 26 of the 2020 Wage Grid, equivalent to $140,725.44 annually; and

BE IT FURTHER RESOLVED, That the Board sets the compensation of the County Attorney at $132,760.64, equivalent to Step 9, Grade 25 of the 2020 Wage Grid; and

BE IT FURTHER RESOLVED, That the Board sets the compensation of the County Sheriff at $114,714.08, equivalent to Step 8, Grade 23 of the 2020 Wage Grid; and

BE IT FURTHER RESOLVED, That the Board sets the County's 2020 non-represented employee cafeteria plan contribution at $1,100 per month.

Commissioner Jacobson seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Lee, Diedrich, Strandell, Willhite and Jacobson. NAYS: None.

3. **Authorization to Seek Bids for East Grand Forks Human Services Building Remodeling**

   Discussion along with handouts and the floor plan for the East Grand Forks Human

Services Building in East Grand Forks was presented to the Board. A motion was made by Commissioner Willhite seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to authorize going out for bids for the remodeling of the Human Services Building in East Grand Forks, MN.

4. **Designation of Depositories**
   Minnesota law requires the governing body of each government entity to designate one or more financial institutions as a depository for its public funds (M.S. 118A.02). A motion was made by Commissioner Diedrich seconded by Commissioner Lee and adopted by unanimous vote of the Board to approve the following list of designated depositories for Polk County: Bremer Bank, Northern Sky Bank (former Crookston National), Ultima Bank Minnesota, Red River State Bank of Fertile (former First State), Northern State Bank of Gonvick, Security State Bank of Oklee, American State Bank of Erskine, First National Bank of Fosston/Bagley, First National Bank of McIntosh, Frandsen Bank & Trust of East Grand Forks, Unity Bank North of Mentor/Red Lake Falls, and The Minnesota Association of Governments Investing For Counties (MAGIC).
5. **Electronic Funds Transfer Authorization**
   Minnesota law allows the governing body of each local government to designate one or more individuals that will be allowed to initiate electronic funds transfer (EFTs) with County funds. (M.S. 471.38 subd. 3A) A motion was made by Commissioner Willhite seconded by Commissioner Jacobson and adopted by unanimous vote of the Board to approve Ron Denison, Finance Director and Arla Meyer, Accounting Officer as designated EFT initiators for Polk County.
6. **Approval of 2020 Board Meeting Dates**
   The 2020 Board meeting dates schedule was presented and discussed with the Board. A motion was made by Commissioner Lee seconded by Commissioner Willhite and adopted by unanimous vote of the Board to approve the 2020 Board meeting dates as presented with the addition of adding a special meeting on September 16, 2020 at 8:00 a.m. (Handout on file in the Administrator's Office).

COMMISSIONER WARRANTS

A motion was made by Commissioner Jacobson seconded by Commissioner Diedrich and adopted by unanimous vote of the Board that the following Commissioner Warrants were approved:

COMMISSIONER WARRANTS
DATED 12/20/2019
APPROVED 12/17/2019

(See next page)

Vendor Name	Amount
A & S Llc	21,055.00
Ameripride Linen & Apparel Service	2,123.78
Bertils Gravel & Excavation Llc	2,880.25
Brink Lawyers	13,064.55
Church & Dwight Co Inc	9,317.64
Climate Makers	6,596.97
Crookston Fuel Company	4,765.84
Crookston Times	3,054.43
Everbridge Inc	12,464.00
Ferguson Enterprise Inc 3093	2,438.19
GP Excavating LLC	7,475.00
Higher Ground	2,295.00
HN Ouality Plumbing Inc	3,092.33
Johnson Controls Fire Protection LP	2,170.27
Johnson/Travis	8,300.00
Lenes Sand & Gravel Inc	30,710.27
LUFF INDUSTRIES LTD	6,869.27
M R Sign Company	2,485.33
MCCC MI 33	10,820.00
MEBulbs	2,000.04
Northdale Oil Inc	2,109.00
Pemberton Law PLLP	9,544.09
Polk County Highway Department	7,171.02
Pro West & Associates Inc	3,783.14
Streicher's	3,184.25
TheraCom LLC	5,496.45
Todd's Tire Service Inc	2,226.39
Urt Llc	7,139.20
US Bank Voyager Fleet Sys	4,710.97
Widseth Smith Nolting & Assoc	2,600.00
265 Payments less than 2000	105,397.70
Final Total:	307,340.37

With no further business the Board adjourned to reconvene at 8:00 o'clock a.m., January 7, 2020.

Warren Strandell, Chair

ATTEST:

Charles S. Whiting, Polk County Administrator
Clerk of the Board

Minnesota Red River Valley Development Association

Milan Drewlow, Secretary
1948 280th Street
Breckenridge, MN

Phone: 218-643-2813
e-mail: mdrewlow@rrt.net

January 2020

TO: Charles Whiting, Administrator
Polk County Government Center
612 N. Broadway – Room 211
Crookston, MN 56716

FROM: Milan Drewlow, RRVDA Secretary

The term of **Jerry Erickson,** Director from **East Polk County**, as a representative on the Board of Directors of the Red River Valley Development Association expires at the annual meeting in March, 2020.

The RRVDA welcomes his participation on the Board for another three-year term. We would appreciate receiving confirmation of the candidates acceptance as soon as possible so that a slate of directors can be prepared for the annual meeting in March, 2020.

You may email me the confirmation at the address above.

Thank you for your support of the Red River Valley Development Association.

POLK COUNTY SOCIAL SERVICES

612 North Broadway, Room 302, Crookston, MN 56716-1452
Phone (218) 281-3127 * Fax (218) 281-3926
Toll Free (877) 281-3127
www.co.polk.mn.us

TO: Polk County Board of Commissioners

FROM: Karen Warmack, Director

MEETING DATE: January 21, 2020

AGENDA ITEM: Contract with NWMHC

SUMMARY:

Contract with NWMHC to provide adult and children mental health services.

ACTION REQUESTED: (INFORMATION ONLY/MOTION/RESOLUTION)

1. Approval of 2020 contract with NWMHC to provide mental health services to adult and children.

Purchase of Services Agreement
between
Northwestern Mental Health Center, Inc.
and
Polk County Social Services

The following agreement is between Polk County Social Services, 612 N. Broadway Room 302, Crookston, MN 56716, (hereafter referred to as the "Agency"), and Northwestern Mental Health Center, 603 Bruce Street, Crookston, MN 56716, (hereafter referred to as the "Provider").

ARTICLE I. CONTRACT AUTHORITY

WHEREAS, the Provider is an organization licensed, certified or held responsible under Minnesota Department of Human Services Rule 28, 29, 47, 79, 245D, 245G or an approved vendor according to published county criteria or certified by Polk County Social Services to provide mental health services to persons;

WHEREAS, the Agency wishes to purchase such program services from the Provider as outlined in Exhibit A-(Children's Mental Health Services and possible Outpatient Services and TCM Clinical Supervision)

WHEREAS, the Provider represents that it is duly qualified and willing to perform such services;

WHEREAS, the Agency and Provider agree to review and renegotiate the terms of this Agreement if there is a revision of Federal and/or State regulations causing this Agreement to become invalid or non-executable;

NOW THEREFORE, in consideration of the mutual understanding and agreements set forth, the Agency and Provider agree as follows:

ARTICLE II. TERM OF AGREEMENT

The term of the agreement will be from January 1, 2020 and continue through December 31, 2020.

ARTICLE III. TERMINATION OF AGREEMENT

Either party may terminate this contract with or without cause by providing the other party with at least sixty (60) day prior written notice, delivered by mail or in person. Before the termination date of this Agreement, Agency and Provider shall develop a transition plan for continuity of care of individuals served, transfer and/or keeping of clinical records in accordance with statute 245.466 Subd.3a. Agency may evaluate the performance of the Provider in regard to terms of this contract to determine whether such performance merits renewal of this contract.

ARTICLE IV. RECIPIENT RIGHTS

The Provider agrees to provide for a fair hearing and grievance procedure in conformance with and in conjunction with the Fair Hearing and Grievance Procedures established by administrative rules of the State Department of Human Services.

ARTICLE V. CONFIDENTIALITY, HIPAA, and ACCESS TO RECORDS

A. Safeguard of Client Information: The use or disclosure by any party of information concerning an eligible client in violation of any rules or confidentiality provided for in Laws of Minnesota and the Code of Federal Regulations, or for any purpose not directly connected with the Agency's or Provider's responsibility with respect to the Purchased Services hereunder is prohibited except on written consent of such eligible client, the client's attorney or the client's responsible parent or guardian, in conformance with the Minnesota Data Privacy Act. The Provider's Chief Operations Officer serving as the Compliance and Privacy Officer is designated as responsible for compliance for applicable state and federal rules and regulations.

B. HIPAA and HITECH Act Compliance: The Provider acknowledges that it is a covered entity as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and the Health Information Technology for Economic and Clinical Health Act (HITECH) enacted as part of the American Recovery and Reinvestment Act of 2009. Provider assures that it is in compliance with HIPAA/HITECH requirements currently in effect. Provider must limit the use or disclosure of consumers' protected health information to purposes directly connected with the provision of services under this contract.

C. Access to Records: Provider agrees to the fullest extent as permitted by state and federal law, access to all information, including Protected Health Information (PHI), requested to facilitate continuity of service or to monitor the terms of this contract. All PHI shall be documented in accordance as to its use and disclosure; it will be appropriately safeguarded; and breach or misuse of PHI will be reported in accordance with applicable rules and regulations. Individuals shall have access to and the ability to amend their PHI and an accounting of disclosures. Provider shall release applicable records to the Agency or Department of Human Services, if requested; and upon termination, return or destroy all PHI in accordance with conventional record practices. It is understood that both parties are Covered Entities.

ARTICLE VI. SCOPE, RELATIONSHIP AND DELIVERY OF SERVICES

A. Scope of Services: The Agency agrees to purchase and the Provider agrees to furnish Adult and Children services within either or both an outpatient or community setting as defined in the most current Minnesota Department of Human Services Budgeting, Reporting and Accounting for Social Services Manual of Services and Definitions (BRASS Code Manual). The Provider shall deliver any and/or all of the services outlined in Exhibit A, of this agreement.

The Provider shall, in writing within thirty (30) days, notify the Agency whenever it is unable to, or going to be unable to, provide the required quality or quantity of Purchased Services. Upon notification, the Agency shall determine whether such inability will require modification or cancellation of said agreement.

Within the scope of clinical licensure, certifications, clinical disciplines and services provided, the Provider shall retain full discretion of the method and manner of performing the services set forth herein, in accordance with the terms hereof. Provider agrees that nothing herein contained is intended or should be construed in any manner as established or creating the relationship of co-partners and/or co-employer between the Agency and Provider, or as constituting Provider as the agent, representative or employee of Agency for any purpose or in any manner whatsoever.

B. Contract Relationship with County Social Services: The Provider through this agreement with the Agency shall provide services through the State of Minnesota's Medicaid Program, Prepaid Medical

Assistance Plan, Commercial Health Plans and other funding sources. The Agency agrees that the Provider shall submit to the MN Department of Human Services a copy of County Social Services contracts in order to bill for and receive payment for all eligible Medical Assistance services provided.

C. Delivery of Services: Purchased services will be provided at the client residences, within the community, a location requested by the client, other Provider location via face to face, phone, e-mail, text, Secure and HIPAA compliant video-conference and tele-health delivery methods with appropriate consent that is consistent with client needs. The Provider is delivering or subcontracting out services at the following locations:

1) Crookston: 603 Bruce Street, Crookston, MN 56716
2) Crookston: Northwestern Apartments, 100 Gretchen Lane, Crookston, MN 56716
3) Crookston: Novel Cup, 101 West Robert St, Crookston, MN 56716
4) Crookston: Red River Valley Juvenile Center 600 Bruce Street, Crookston MN 56716
5) Crookston: North West Regional Corrections Center, HWY 75, Crookston MN 56716
6) Warren: North Valley Health Center, 109 S. Minnesota St, Warren, MN 56762
7) East Grand Forks: 1422 Central Ave NE, East Grand Forks, MN 56721
8) Fosston: First Care Medical Services dba Essentia Health Fosston, 900 Hilligoss Blvd SE, Fosston, MN 56542
9) Hallock: Kittson Memorial Healthcare, 1010 South Birch Ave., Hallock, MN 56728
10) Ada: Bridges Medical Center, dba Essentia Health Ada, 201 9th Street West, Ada, 56510
11) Ada: Norman County Social Services, 15 2nd Ave E, Ada, MN 56510
12) School Districts in Kittson, Polk, Marshall, Norman, Pennington, Polk, Red Lake and Roseau Counties

D. Care Coordination: The Agency and Provider agree to engage in care coordination for mutual clients served or those who could benefit from integrating behavioral, primary health care and/or social services. The Agency and Provider will work with clients in obtaining appropriate bi-directional releases if authorized by the Provider. Upon obtained release, the Agency and Provider engages in care coordination with each other based on the patient choice and aligned with the client's preferences. This may include up to but not limited to referral for services, the sharing of verbal, written and/or secure digital means of communicating with each other, obtaining and confirming appointments are kept with each other. The Agency and Provider may participate in care coordination meetings to better deliver medically necessary care and treatment. Care coordination may include communication for the purpose of responding to emergencies, routine care, treatment planning, diagnosis, treatment recommendations, transitional care between levels of care such as inpatient psychiatric/medical hospitalization or long term care facilities, medication management and reconciliation, withdrawal management and mental health crisis services. The Agency and Provider will each make its own clinical decisions regarding their patients care.

ARTICLE VII. PROVIDER CERTIFICATION, LICENSING and OVERSIGHT

The Provider agrees to keep current and up-to-date on applicable facility and/or programmatic certifications, licensures, rules and regulations governing the delivery of services. The Provider shall ensure all applicable employees retain and maintain appropriate credentials for licensure and billing.

The Agency in accordance with applicable Minnesota statues, rules and regulations (Minn. Stat.16B.97-Grants Management implemented through Office of Grant Management Policy Number: 08-10; MN Statute 9535.1740 Payment to county Boards) shall ensure the Provider upon request by the Agency or the MN Department of Human Services submits or makes available within a reasonable timeframe the following:

1) Cost reports related to services provided
2) Service Utilization of contracted services
3) Workforce and FTE's related to contracted services
4) Accessibility of contracted services

ARTICLE VIII. INDEPENDENT CONTRACTOR

Provider guarantees that it has full legal rights to render the services provided in this Contract and agrees that its status under this contract is that of an independent contractor. Provider is to be and shall remain an independent contractor with respect to all services performed under this Contract. Provider represents that it has, or will secure at its expense, all personnel required in performing services under this Contract. Any and all personnel of Provider or other person, while engaged in the performance of any work or services required by Provider under this Contract, shall have no contractual relationships with the Agency and shall not be considered employees of Agency and any and all claims that may or might arise under the Workers' Compensation Act of any State on behalf of any such person or personnel arising out of employment against Provider shall in no way be the responsibility of Agency. Provider does hereby hold Agency harmless and agrees to defend Agency from any and all such claims by persons associated with or engaged by Provider. Such personnel and/or other persons shall not require nor be entitled to any Compensation, Unemployment Compensation, severance pay or PERA from Agency by reason of Provider's operations under this Contract or the use of any process, equipment, machinery, or material in furnishing of the same.

ARTICLE IX. SUB-CONTRACTING

The Provider may enter into subcontracts for any of the work contemplated under this contract without written approval of the Agency. All subcontracts shall be subject to the requirements of this contract. The Provider shall be responsible for the performance of any subcontractor.

ARTICLE X. COMPENSATION and CLAIMS SUBMISSION

The Agency agrees to purchase and reimburse for the services delivered as outline in Exhibits B-E.

Authorized Agency purchased services and not to exceed amounts are outlined in Exhibit B-E. Provider shall ensure that payor of last resort funding mechanisms are utilized prior to billing the Agency. All available and applicable funding sources for services shall be coordinated and utilized appropriately, and billed using the Providers usual and customary rates as outlined in Exhibit A.

Provider Claims and Agency Payments shall be made as outlined in Exhibit B-E of the agreement following rates outlined in Exhibit A. All Provider invoices shall be submitted within 30 business days after the close of the previous month for services provided within 120 days of service delivery. The Agency shall make payment within thirty (30) days upon receipt of invoice.

No claim for services furnished by the Provider, not specifically outlined in the contract, will be allowed by the Agency, nor shall the Provider do any work or furnish any material not covered by the agreement, unless this is approved in writing by the Agency. Such approval shall be considered to be a modification of the contract.

Where end of the year services provided by the Provider cannot be billed within the current contract period, those services will be billed in the subsequent funding period.

ARTICLE XI. ELIGIBILITY and TERMINATION OF SERVICES

A. Eligibility: The parties understand and agree that the Agency shall determine preliminary and final eligibility of the client to receive the Purchased Services. Determination dependent on funding source is in accordance with eligibility criteria established by current relevant Minnesota Statutes and current relevant Minnesota Rules. Provider shall be responsible for determining when a service qualifies as medically necessary under another funding source such as but not limited to private insurance or for Minnesota Medical Assistance.

It is understood and agreed by both parties that eligible clients and/or responsible parent or guardian, when applicable, shall have fees charged and collected in accordance with the policies and procedures adopted by the Commissioner of Human Services in accordance with the provisions of current relevant Minnesota Statutes.

B. Termination of Services: The Provider shall notify the Agency within thirty (30) days of the proposed date to discharge or terminate a service to a client. The Provider shall not discharge or terminate a service to a client prior to the proposed date unless delay would seriously endanger the health, safety, or well-being of other clients or Provider. The Provider shall establish written procedures for discontinuing services to a client in accordance with current relevant Minnesota Rules.

ARTICLE XII. INDIVIDUAL SERVICE PLAN (ISP)

The parties understand and agree that all services provided to eligible recipients under the terms of this contract shall be in accordance with the ISP, developed with, for and on behalf of the individual client. The Agency may delegate the development of ISPs to the Provider to facilitate coordination, reduce duplication and to be used by both parties when applicable.

ARTICLE XIII. PROVIDER REPORTING

The provider shall participate in providing written or verbal aggregate or clinical reports as applicable with state and federal rules and regulations to the Agency at a mutually agreeable schedule or timeframe that may include but not limited to the following:

1) Financial
2) Performance
3) Service Utilization
4) Clinical documentation such as: Comprehensive Evaluations/Diagnostic Assessments, Individual Treatment Plans, Progress Notes, Admission and Discharge Summaries
5) Clinical Outcomes

The Provider shall cooperate with monitoring procedures and allow personnel of the Minnesota Department of Human Services, the Agency, and any other relevant agency/department access to the Provider's facility and records at reasonable hours to exercise their responsibility to monitor purchased services. Provider shall retain complete records per the governing records and retention policies.

ARTICLE XIV. BONDING, INDEMNITY, AND AUDIT CLAUSE

A. Indemnity: The Provider agrees that it will at all times indemnify and hold harmless the Agency from any and all claims, liability, loss, damages, costs or expenses which may be claimed against the Agency or

Provider by reason of personal injury, death or property damage to a service client arising out of or resulting from services provided by Provider on premises owned by or leased to Provider under a written lease agreement or when such personal injury, death or property damage results from or arises out of the Provider's negligence in performing services under this agreement, including negligence in transporting service clients vehicles owned or operated by the Provider.

B. Insurance: The Provider further agrees, in order to protect itself and the Agency under the indemnity provisions set forth above, to at all times during the term of this contract, have and keep in force a liability insurance policy in the amount of $1,000,000 for bodily injury or property damage to any one person and $3,000,000 for total injuries or damages arising from any one incident. The Provider has in force a separate insurance policy with Employee Dishonesty/Theft coverage in the amount of $500,000 which is intended to cover the activity of all of its personnel.

C. Audit: Unless otherwise agreed to by the Agency, the Provider agrees that within 120 days of the close of its fiscal year an audit will be conducted by a Certified Public Accounting Firm which will meet the requirements of the Single Audit Act of 1984, P.L. 98-502 and the Office of Management and Budget Circular No. A-128. In any case, after completion of the audit, a copy of the audit report must be made available to the Agency upon request.

ARTICLE XV. EQUAL EMPLOYMENT OPPORTUNITY AND CIVIL RIGHTS AND NONDISCRIMINATION

This Provider agrees to comply with the Civil Rights Act of 1964, Title VII (42 USC 2000e); including Executive Order No. 11246, and Title VI (42 USC 2000d); and the Rehabilitation Act of 1973, as amended by Section 504.

ARTICLE XVI. PROVIDER DEBARMENT AND SUSPENSION

Current regulation may prohibit the State or County Social Service Departments from purchasing goods or services with federal money from vendors who have been suspended or debarred by the federal government. Similarly, Minnesota Statutes may provide the Commissioner of the Department of Administration with the authority to debar and suspend vendors who seek to contract with the State or County Social Services. Vendors may be suspended or debarred when it is determined, through a duly authorized hearing process, that they have abused the public trust in a serious manner.

Provider certifies that it and its principals* and employees upon delivering local/state/federal funded services:

a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from transacting business by or with any federal, state or local governmental department or agency; and

b) Have not within a three-year period preceding this contract: 1) been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (federal, state or local) transaction or contract; 2) violated any federal or state antitrust statutes; or 3) committed embezzlement, theft, forgery, bribery, falsification or destruction or records, making false statements or receiving stolen property; and

c) Are not presently indicted or otherwise criminally or civilly charged by a governmental entity for: 1) commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (federal, state or local) transaction; 2) violating any federal or state antitrust statutes; or 3) committing embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property; and

d) Are not aware of any information or possesses any knowledge that any subcontractor(s) that will perform work pursuant to this contract are in violation of any of the certifications set forth above.

e) Shall immediately give written notice to the Agency should Provider come under investigation for allegations of fraud or a criminal offense in connection with obtaining, or performing: a public (federal, state or local government) transaction; violating any federal or state antitrust statutes; or committing embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property.

*"Principals" for the purposes of this certification means officers, directors, owners, partners, and persons having primary management or supervisory responsibilities within a business entity (e.g. general manager, plant manager, head of a subsidiary, division, or business segment, and similar positions).

ARTICLE XVII. MISCELLANEOUS PROVISIONS

A. Amendment: Except as otherwise stated in this Agreement, any alterations, variations, modifications, or waivers of provisions of this contract shall be valid only when they have been reduced to writing, duly signed, and attached to the original of this contract.

B. Extent of Contract: This contract and additional and supplementary documents incorporated herein by specific reference contain all the terms and conditions agreed upon by the parties hereto and no other contracts, oral or otherwise, regarding the subject matter of this contract or any part thereof shall have any validity or bind either of the parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed by their duly authorized representatives and have affixed their respective hands effective as of the day and year first mentioned above.

By: Karen Warmack 1-14-20

Polk County Social Service Director
"Agency"
Date

By: _____ _____

Polk County Social Service Board Chairperson
"Agency"
Date

By: _____ _____

Polk County Attorney
"Agency"
Date

By: _____ _____

Northwestern Mental Health Center, CEO — Date
"Provider"

By: _____ _____

Northwestern Mental Health Center, Board Chairperson — Date
"Provider"

EXHIBIT A

SCOPE OF SERVICES and RATES

The Agency shall purchase statutorily required and ancillary services from the provider and the provider shall deliver services as mutually agreed upon. Depending on the service requested will determine the funding source billed. While coordination of care is primary, depending on the service provided and the funder will determine whether clinical information may be shared with the Agency. Services provided shall whenever possible align with the most current Brass Code Manual or the Minnesota Healthcare Program Manual. The services provided may be funded through and clinical information accessible to the Agency in the following ways:

- **Payer:** As requested by the Agency
  - **Accessed:** released upon Agency request to the Provider
- **Payer:** Through agreements with Minnesota Medicaid (MA)
  - **Accessed:** released upon Agency request to the Provider with valid Release of Information
- **Payer:** Through agreements with Prepaid Medical Assistance Programs (PMAP)
  - **Accessed:** released upon Agency request to the Provider with valid Release of Information
- **Payer:** Through agreements with Health Plans
  - **Accessed:** released upon Agency request to the Provider with valid Release of Information
- **Payer:** Through agreements with Commercial Insurance plans
  - **Accessed:** released upon Agency request to the Provider with valid Release of Information

The following are the services, description/definition of services, criteria and rates outlined for Adult, Children, Outpatient, Substance Use Disorder and Supervision services that may be provided for and purchased by the Agency and/or Medicaid/PMAP and other third party billing sources.

CLINICAL SUPERVISION: Adult and/or Children Rule 79-Targeted Case Management

The Agency may request and Provider may deliver supervision to Agency employees who are in need of clinical supervision in order for the Agency to meet the targeted case management service staffing requirements. The Agency and Provider shall follow the MHCP manual requirements for supervision and the Agency shall reimburse the Provider for its time in providing supervision. At the request of the Agency, Provider will provide clinical supervision to Agency's social workers during the contract term. If a Provider clinician is unable to keep a prescheduled clinical supervision it is Provider's responsibility to inform Agency of the cancellation and plans to reschedule. Supervision may be provided either in person or via video conference. The following are the criteria to utilize by the Agency and the Provider when supervision is provided.

Agency shall:

- Notify the Provider's Care Team Supervisor within the Agency's area of any employee in need of supervision.
- Notify Provider of the amount and frequency of supervision needed by employee.
- Make employee's schedule consistently available to meet with the supervisor.
- Be responsible for maintaining the supervision record of each employee supervised.
- Notify provider when supervision quantity and frequency require adjustment due to changes in criteria.
- Ensure that employees attending supervision are prepared and expected to actively participate, accept feedback and clinical direction.
- Notify Provider a minimum of twenty-four (24) hours in advance of a prescheduled supervision session it wishes to cancel.

Provider shall:

- Provide or arrange for supervision of Agency employees.
- Work with Agency employee to develop a schedule and supervision plan.
- Schedule regular individual and/or group supervision with Agency employee.
- Review as needed the effectiveness of supervision.
- Review and sign case plans and functional assessments as required by MHCP policy for children's and adult targeted case management (MS 256B.0625 § 62, MS 245.462 § 4 a).

ALL PATIENTS - MENTAL HEALTH SERVICES

- The following services may be provided to any patient meeting medical necessity for an eligible insurance or referred by the county.
- Mobile Crisis Services (that are not covered by a third party payer) are funded through a DHS grant, and contracted through the Fiscal Host, shall be billed to the Fiscal Host for reimbursement to the Provider.

DHS Brass Manual Service Name	BRASS Code	Rate
Information and Referral	401	$256/hr MD/CNS/NP $162/hr Doctoral $147/hr MH Professional
Community Education and Prevention	402	$256/hr MD/CNS/NP $162/hr Doctoral $147/hr MH Professional

DHS Brass Manual Service Name	BRASS Code	Rate
Early Identification and Intervention	407	$162/hr Doctoral $147/hr MH Professional
Pre-Petition Screening/Hearing	409	$256/hr MD/CNS/NP $162/hr Doctoral $147/hr MH Professional
Transportation	416	60 cents per minute, all levels
Client Flex Funds	418	**County-Funded** Reimbursed at actual cost to Provider
Peer Support Services (Family or Individual)	420	Individual: $120/hr Group: $66/hr
Emergency Response Services	451	$256/hr MD/CNS/NP $190/hr Doctoral $175/hr MH Professional $120/hr Consult Prof
Interpreter Services	615 (Adult) 115 (Child)	**County-Funded** $147/session all levels (rate represents estimated actual cost to Provider)
Mobile Crisis Services	431 (Adult) 432 (Child)	$200/hr Assessment $200/hr Intervention $200/hr Stabilization Travel 60 cents per minute, all levels $200/hr Screening/Consult Phone or F2F $420/day Stabilization bed
Outpatient Comprehensive Evaluation/Diagnostic Assessment, Psychological and Neuropsychological Testing/Explanation of Findings	408 (Adult) 405 (Child)	Comprehensive Evaluation/ Diagnostic Assessment: $337/session MD/CNS/NP

DHS Brass Manual Service Name	BRASS Code	Rate
		$228/session Doctoral and MH Professional <u>Extended Comprehensive Evaluation:</u> $533 all levels <u>Initial Eval:</u> $182 all levels <u>Psych/Neuropsych Testing:</u> $162/hr Doctoral <u>Interactive Complexity Add-on:</u> $20/session all levels
Outpatient Psychotherapy	452 (Adult) 453 (Child)	Individual: 16-37 Minutes $143/session MD/CNS/NP $125/session Doctoral $117/session MH Prof. 38-52 Minutes $192/session MD/CNS/NP $147.50/session Doctoral $140/session MH Prof. 53+ Minutes $256/session MD/CNS/NP $215/session Doctoral $200/session MH Prof.

DHS Brass Manual Service Name	BRASS Code	Rate
		Family: $256/hr MD/CNS/NP $221/session Doctoral $206/session MH Prof. Group: $66/session all levels
Outpatient Medication Management	454 (Adult) 455 (Child)	New Patient: 99201 $63 99202 $126 99203 $189 99204 $295 99205 $379 Established Patient: 99211 $20 99212 $76 99213 $116 99214 $179 99215 $253
Functional Assessment	N/A	$182/hr. MH Professional
Clinical Supervision	N/A	$256/hr MD/CNS/NP $145/hr Doctoral $130/hr MH Professional
ITV site origination	N/A	**Insurance and County-Funded** $36 per event - all levels

ADULT - MENTAL HEALTH SERVICES

- Community Support Program Services of: Client Outreach, Community-based services, and Basic Living/social skills community intervention.

- Northwestern Apartments
    - Transitional Housing
    - Support Services
- The Provider shall deliver Mental Health Targeted Case Management (MH-TCM) and be compensated directly by DHS. DHS will bill each county for the non-federal share if the Provider's Certified Community Behavioral Health Clinic status changes. The Agency will establish a procedure to access the Rule 78 funding identified above to pay for the non-federal share of the MH-TCM services provided by this Provider. This is upon request by the Agency to the Provider to deliver this service.
- Assertive Community Treatment (BRASS Code 438) may be provided to eligible individuals upon Providers certification and reimbursed based on the Cost Based Reimbursement rate established by DHS.
- NW8 Adult Mental Health Initiative Services shall be delivered through a separate contract.

DHS Brass Manual Service Name	BRASS Code	Rate
Client Outreach	403	**County-Funded** $120/hr all levels
Supported Employment and Individualized Placement and Support Service	437	**County-Funded** All levels: $120/hr
Basic Living/Social Skills and Community Intervention	446	$120/hr all levels
Adult Rule 79 (Minnesota Rules, parts 9520.0900 to 9520.0926) Case Management	491	$492/month (TCM) all levels
Peace Officer Evaluation	N/A	$400/flat rate all levels
Northwestern Apartments	N/A	$190/day

CHILDREN'S MENTAL HEALTH SERVICES

- Agency requested Children Mental Health and ancillary services will be provided on a fee for service basis for:
    - Client Outreach
    - Community-based services
    - Family Group Decision Making

- Treatment Planning
- Functional Assessments
- County Paperwork

- The Provider shall deliver Mental Health Targeted Case Management (MH-TCM) and be compensated directly by DHS. DHS will bill each county for the non-federal share if the Provider's Certified Community Behavioral Health status changes. The Agency will establish a procedure to access the Rule 78 funding identified above to pay for the non-federal share of the MH-TCM services provided by this Provider. This is upon request by the Agency to the Provider to deliver this service.

DHS Brass Manual Service Name	BRASS Code	Rate
Family Group Decision Making	166	**County-Funded** $120/hr MH Professional
Client Outreach (Family Community Support Services)	404	$120/hr all levels
Child Level of Care Determination	410	$256/hr MD/CNS/NP $162/hr Doctoral $147/hr MH Professional
Other Family Community Support Services (FCSS)	430	**County-Funded** Individual/Family: $120/hr all levels Group: $66/session MH Professional
Child Respite Care	489	**County-Funded** Reimbursed at actual cost to Provider upon approval from County

DHS Brass Manual Service Name	BRASS Code	Rate
Child Rule 79 (Minnesota Rules, parts 9520.0900 to 9520.0926) Case Management	490	$604/month (TCM) All levels
Mental Health Clinical Service Plan Development	496x	**County-Funded** $120/hr MH Professional
Requested Paperwork	N/A	**County-Funded** $120/hr MH Professional
CTSS Psychotherapy	N/A	**Individual:** 16-37 Minutes $143/session MD/CNS/NP $125/session Doctoral $117/session MH Prof 38-52 Minutes $192/session MD/CNS/NP $147.50/session Doctoral $140/session MH Prof. 53+ Minutes $256/session MD/CNS/NP $215/session Doctoral $200/session MH Prof. Family: $256/hr MD/CNS/NP $221/session Doctoral $206/session MH Prof.

DHS Brass Manual Service Name	BRASS Code	Rate
CTSS Skills	N/A	$125/hr all levels
CTSS Group	N/A	$66/session all levels
CTSS Travel	N/A	60 cents per minute

(Remainder of this page intentionally left blank)

COUNTY FUNDED COMPENSATION AND CLAIMS

A. Authorized Services:

If Provider believes a patient would significantly benefit from services, and that the patient would not seek services unless those services were subsidized, Provider may contact Agency for authorization and negotiate terms of payment.

Behavioral Health Services Not Billable to Third Party Insurance

1.1 In order to provide county residents with access to necessary behavioral health services that are not covered by state or commercial insurance plans, the Agency agrees to cover the cost of services on a case-by-case basis to residents Agency deems eligible. (Example: A child is in an out of home placement and the parent(s) need coaching as to how to respond when the child returns to their care.)

1.2 Agency is not liable to pay an invoice for a client whose services it had not specifically approved, or for intensity of treatment exceeding the frequency agreed to at the time the client was approved for services. Each client's continued participation under this section is at the discretion of Agency.

1.3 Agency agrees to pay for face-to-face therapy, skill building, coaching, attending meetings regarding the authorized resident, writing of reports or communications requested of the agency, case consultation, pre-petition screenings, service plan development, functional assessments, client outreach travel, missed appointments and phone conversations with clients at the rates outlined in Exhibit A. Face-to-face therapy, skills, coaching, functional assessments or service plan development should occupy the majority of charges billed.

1.4 Agency shall notify Provider, within 15 business days, via a termination of services letter if it intends to discontinue coverage of services for a client. Following this notification, Agency will not be financially responsible for future client visits after the 15 business day notice unless a new approval is issued.

1.5 Provider's responsibility:

1.5.1 Provider shall not bill any sessions that could have compliantly been billed to third-party insurance under this section.

1.5.2 Provider is responsible for ensuring documents necessary to complete billing (diagnostic assessment/comprehensive evaluation, case plan etc.) are completed. Provider will not bill for sessions under this section that would be billable if appropriate documents were completed.

1.5.3 Provider will notify Agency of client missed appointments in writing via e-mail or text. Failure to make notification may result in non-payment of service.

1.5.4 Provider will assume responsibility for charting and other administrative-clinical tasks, and records will be the property of Provider.

Transitional Care/Stabilization with Housing

(1) Provider agrees that it is equipped to provide the following services in the two bed unit adjacent to the Northwest Apartments: 24 hour per day recipient supervision and direction, crisis relapse recovery

and prevention planning services, illness management and recovery services, recipient supervision and direction, (duplicated) individualized crisis assessment and stabilization, treatment and discharge planning, supportive and short-term problem-solving counseling, medication monitoring, skills training, collaboration and coordination with other agencies, providers, family members and significant others in the community, and referral and linkage services to other needed continuing services.

(2) Provider agrees that services offered in this unit are appropriate for use in cases including, but not limited to the following:

(a) Client in need of 24 hour monitoring while the client's mental health crisis is being stabilized.

(b) Client in need of 24 hour monitoring while placement in a more acute care setting is being sought by Provider or Agency.

(c) Short term housing for a client that is stepping down from a more acute level of care, but waiting for a bed to become available in an appropriate facility.

(3) Provider agrees to submit a monthly invoice for Services provided the prior month no later than the 10th of the following month to ensure timely board approval of payment.

(a) Charges for services bill to Agency will depend on a guest's presence at the facility at midnight on a given day, and whether the client is clinically deemed to be suffering a mental health crisis.

(i) Guests NOT experiencing a clinical mental health crisis, present at the facility as of midnight: Provider will bill Agency the standard full day rate of $420/day.

(ii) Guests experiencing a clinical mental health crisis, present at the facility as of midnight: Provider shall bill appropriate third party insurance for costs of the stay. Agency is not financially liable.

B. Services Not To Exceed:

The Provider shall deliver services in each of the areas listed below utilizing the rates found in Exhibit A and shall not bill for services that exceed the contract ceiling amounts.

Program Services	Contract Ceiling
Children's Mental Health Services	$50,000
Outpatient Services	$15,000
Mental Health Targeted Case Management Clinical Supervision	5,000
Flexible Funds to assist with basic needs for children and families	12,000
	$82,000

C. Claims Submission/Invoicing:

1) Invoicing: The Provider within thirty business days following the last day of each calendar month shall submit a standard invoice for services provided. The Invoice shall include:

a) total program and administrative expenditures for the month; and

b) an itemized account of each social services eligible individual served

   i. name (or initials)
   ii. service dates
   iii. identifying service(s) provided
   iv. number of units and cost per unit
   v. services shall be billed in 15 minute increments unless otherwise outlined in Exhibit A.

c) Mental Health Targeted Case Management Clinical Supervision billing shall include:

   i. Date of the encounter
   ii. Employee supervised
   iii. Total hours of supervision occurring on that date

   *In the event that a county employee fails to attend, and did not cancel a prescheduled clinical supervision session with reasonable advance notice, Agency will be billed as if the session occurred.

2) Response to Invoice: Within 30 days of receipt of the invoice the Agency is expected to respond with payment for the entire invoice provided, or a partial payment for the invoice with reasons for all remaining services that were not paid so both parties have timely transparency to any billing concerns.

3) Children's Mental Health Services: The Provider shall obtain prior authorization from the Agency in order to utilize funding for the Providers North Star Summer Program services. Provider may invoice Agency for referred client's time lost due to client missed appointment if unable to fill missed appointment time. Provider may invoice for travel time of said missed appointment when already driven to appointment. Provider will notify Agency of client missed appointments in writing via e-mail or text.

4) Targeted Case Management: The Provider will bill the State of Minnesota for Mental Health Targeted Case Management (MH-TCM) for adults or children at the rates listed in Exhibit A and be compensated directly by DHS. While the Provider retains CCHBC status, the Agency shall not be billed the non-federal match share. Should the Provider's CCBHC status change, DHS will bill each county for the non-federal share. The Agency will establish a procedure to access the Rule 78 funding to pay for the non-federal share of the MH-TCM services provided by this Provider.

5) The Provider will not charge any program or service fee to eligible clients that are covered under public, and/or private insurance/health plans. The agency accepts responsibility for co-pays and/or deductibles for dually eligible clients.

6) The Provider may bill Agency for services provided to clients who have not initiated or completed an application to the County when the presenting problem prohibits or otherwise

precludes the completion of an application prior to service delivery. Services provided under this provision shall be limited to:

a) 90 days from the initiation of services, following which a prior authorization is required for continuation of services; and
b) Not to exceed 10 hours of services for a client prior to the completion of an application, after which a prior authorization is required.

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POLK COUNTY SOCIAL SERVICES

612 North Broadway, Room 302, Crookston, MN 56716-1452
Phone (218) 281-3127 * Fax (218) 281-3926
Toll Free (877) 281-3127
www.co.polk.mn.us

TO: Polk County Board of Commissioners

FROM: Karen Warmack, Director

MEETING DATE: January 21, 2020

AGENDA ITEM: Contract with NWMHC

SUMMARY:

Polk County Social Services is the fiscal host for Department of Human Services Community Support grant (CSP) in the amount of $431,080.00, Crisis grant in the amount of $497,727.00 and Adult Mental Health Initiative grant in the amount of $874,278.00 for participating Northwest Minnesota counties including: Kittson, Mahnomen, Pennington, Norman, Polk, and Red Lake.

ACTION REQUESTED: (INFORMATION ONLY/MOTION/RESOLUTION)

1. Approval of 2020 contract with NWMHC to provide CSP, Crisis Services and Adult Mental Health Initiative Services.

Purchase of Services Agreement
between
Northwestern Mental Health Center, Inc.
and
Polk County Social Services

The following agreement is between Polk County Social Services, 612 N. Broadway Room 302, Crookston, MN 56716, (hereafter referred to as the "Agency"), and Northwestern Mental Health Center, 603 Bruce Street, Crookston, MN 56716, (hereafter referred to as the "Provider").

ARTICLE I. CONTRACT AUTHORITY

WHEREAS, the Provider is an organization licensed, certified or held responsible under Minnesota Department of Human Services Rule 28, 29, 47, 79, 245D, 245G or an approved vendor according to published county criteria or certified by Polk County Social Services to provide mental health services to persons;

WHEREAS, the Minnesota Department of Human Services has authorized funds for services and the participating northwest Minnesota counties including: Kittson, Mahnomen, Marshall, Norman, Polk and Red Lake, have agreed to assign Polk County to act as fiscal agent on their collective behalf for the Community Support Program "CSP"; and

WHEREAS, the Minnesota Department of Human Services has authorized funds for services and the participating northwest Minnesota counties including: Kittson, Mahnomen, Marshall, Norman, Pennington, Polk and Red Lake, and Roseau hereafter referred to as the NW8 Adult Mental Health Initiative counties have agreed to assign Polk County to act as fiscal agent on their collective behalf for Adult Mental Health Initiative and Crisis Grants; and

WHEREAS, the Provider represents that it is duly qualified and willing to perform such services;

WHEREAS, the Agency and Provider agree to review and renegotiate the terms of this Agreement if there is a revision of Federal and/or State regulations causing this Agreement to become invalid or non-executable;

NOW THEREFORE, in consideration of the mutual understanding and agreements set forth, the Agency and Provider agree as follows:

ARTICLE II. TERM OF AGREEMENT

The term of the agreement will be from January 1, 2020 and continue through December 31, 2020.

ARTICLE III. TERMINATION OF AGREEMENT

Either party may terminate this contract with or without cause by providing the other party with at least sixty (60) day prior written notice, delivered by mail or in person. Before the termination date of this Agreement, Agency and Provider shall develop a transition plan for continuity of care of individuals served, transfer and/or keeping of clinical records in accordance with statute 245.466 Subd.3a. Agency may

evaluate the performance of the Provider in regard to terms of this contract to determine whether such performance merits renewal of this contract.

ARTICLE IV. RECIPIENT RIGHTS

The Provider agrees to provide for a fair hearing and grievance procedure in conformance with and in conjunction with the Fair Hearing and Grievance Procedures established by administrative rules of the State Department of Human Services.

ARTICLE V. CONFIDENTIALITY, HIPAA, and ACCESS TO RECORDS

A. Safeguard of Client Information: The use or disclosure by any party of information concerning an eligible client in violation of any rules or confidentiality provided for in Laws of Minnesota and the Code of Federal Regulations, or for any purpose not directly connected with the Agency's or Provider's responsibility with respect to the Purchased Services hereunder is prohibited except on written consent of such eligible client, the client's attorney or the client's responsible parent or guardian, in conformance with the Minnesota Data Privacy Act. The Provider's Chief Operations Officer serving as the Compliance and Privacy Officer is designated as responsible for compliance for applicable state and federal rules and regulations.

B. HIPAA and HITECH Act Compliance: The Provider acknowledges that it is a covered entity as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and the Health Information Technology for Economic and Clinical Health Act (HITECH) enacted as part of the American Recovery and Reinvestment Act of 2009. Provider assures that it is in compliance with HIPAA/HITECH requirements currently in effect. Provider must limit the use or disclosure of consumers' protected health information to purposes directly connected with the provision of services under this contract.

C. Access to Records: Provider agrees to the fullest extent as permitted by state and federal law, access to all information, including Protected Health Information (PHI), requested to facilitate continuity of service or to monitor the terms of this contract. All PHI shall be documented in accordance as to its use and disclosure; it will be appropriately safeguarded; and breach or misuse of PHI will be reported in accordance with applicable rules and regulations. Individuals shall have access to and the ability to amend their PHI and an accounting of disclosures. Provider shall release applicable records to the Agency or Department of Human Services, if requested; and upon termination, return or destroy all PHI in accordance with conventional record practices. It is understood that both parties are Covered Entities.

ARTICLE VI. SCOPE, RELATIONSHIP AND DELIVERY OF SERVICES

A. Scope of Services: The Agency agrees to purchase and the Provider agrees to furnish Adult and Children services within either or both an outpatient or community setting as defined in the most current Minnesota Department of Human Services Budgeting, Reporting and Accounting for Social Services Manual of Services and Definitions (BRASS Code Manual). The Provider shall deliver any and/or all of the services outlined in Exhibit A, of this agreement.

The Provider shall, in writing within thirty (30) days, notify the Agency whenever it is unable to, or going to be unable to, provide the required quality or quantity of Purchased Services. Upon notification, the Agency shall determine whether such inability will require modification or cancellation of said agreement.

Within the scope of clinical licensure, certifications, clinical disciplines and services provided, the Provider shall retain full discretion of the method and manner of performing the services set forth herein, in accordance with the terms hereof. Provider agrees that nothing herein contained is intended or should be construed in any manner as established or creating the relationship of co-partners and/or co-employer between the Agency and Provider, or as constituting Provider as the agent, representative or employee of Agency for any purpose or in any manner whatsoever.

B. Contract Relationship with County Social Services: The Provider through this agreement with the Agency shall provide services through the State of Minnesota's Medicaid Program, Prepaid Medical Assistance Plan, Commercial Health Plans and other funding sources. The Agency agrees that the Provider shall submit to the MN Department of Human Services a copy of County Social Services contracts in order to bill for and receive payment for all eligible Medical Assistance services provided.

C. Delivery of Services: Purchased services will be provided at the client residences, within the community, a location requested by the client, other Provider location via face to face, phone, e-mail, text, Secure and HIPAA compliant video-conference and tele-health delivery methods with appropriate consent that is consistent with client needs. The Provider is delivering or subcontracting out services at the following locations:

1) Crookston: 603 Bruce Street, Crookston, MN 56716
2) Crookston: Northwestern Apartments, 100 Gretchen Lane, Crookston, MN 56716
3) Crookston: Novel Cup, 101 West Robert St, Crookston, MN 56716
4) Crookston: Red River Valley Juvenile Center 600 Bruce Street, Crookston MN 56716
5) Crookston: North West Regional Corrections Center, HWY 75, Crookston MN 56716
6) Warren: North Valley Health Center, 109 S. Minnesota St, Warren, MN 56762
7) East Grand Forks: 1422 Central Ave NE, East Grand Forks, MN 56721
8) Fosston: First Care Medical Services dba Essentia Health Fosston, 900 Hilligoss Blvd SE, Fosston, MN 56542
9) Hallock: Kittson Memorial Healthcare, 1010 South Birch Ave., Hallock, MN 56728
10) Ada: Bridges Medical Center, dba Essentia Health Ada, 201 9th Street West, Ada, 56510
11) Ada: Norman County Social Services, 15 2nd Ave E, Ada, MN 56510
12) School Districts in Kittson, Polk, Marshall, Norman, Pennington, Polk, Red Lake and Roseau Counties

D. Care Coordination: The Agency and Provider agree to engage in care coordination for mutual clients served or those who could benefit from integrating behavioral, primary health care and/or social services. The Agency and Provider will work with clients in obtaining appropriate bi-directional releases if authorized by the Provider. Upon obtained release, the Agency and Provider engages in care coordination with each other based on the patient choice and aligned with the client's preferences. This may include up to but not limited to referral for services, the sharing of verbal, written and/or secure digital means of communicating with each other, obtaining and confirming appointments are kept with each other. The Agency and Provider may participate in care coordination meetings to better deliver medically necessary care and treatment. Care coordination may include communication for the purpose of responding to emergencies, routine care, treatment planning, diagnosis, treatment recommendations, transitional care between levels of care such as inpatient psychiatric/medical hospitalization or long term care facilities, medication management and reconciliation, withdrawal management and mental health crisis services. The Agency and Provider will each make its own clinical decisions regarding their patients care.

ARTICLE VII. PROVIDER CERTIFICATION, LICENSING and OVERSIGHT

The Provider agrees to keep current and up-to-date on applicable facility and/or programmatic certifications, licensures, rules and regulations governing the delivery of services. The Provider shall ensure all applicable employees retain and maintain appropriate credentials for licensure and billing.

The Agency in accordance with applicable Minnesota statues, rules and regulations (Minn. Stat.16B.97-Grants Management implemented through Office of Grant Management Policy Number: 08-10; MN Statute 9535.1740 Payment to county Boards) shall ensure the Provider upon request by the Agency or the MN Department of Human Services submits or makes available within a reasonable timeframe the following:

1) Cost reports related to services provided
2) Service Utilization of contracted services
3) Workforce and FTE's related to contracted services
4) Accessibility of contracted services

ARTICLE VIII. INDEPENDENT CONTRACTOR

Provider guarantees that it has full legal rights to render the services provided in this Contract and agrees that its status under this contract is that of an independent contractor. Provider is to be and shall remain an independent contractor with respect to all services performed under this Contract. Provider represents that it has, or will secure at its expense, all personnel required in performing services under this Contract. Any and all personnel of Provider or other person, while engaged in the performance of any work or services required by Provider under this Contract, shall have no contractual relationships with the Agency and shall not be considered employees of Agency and any and all claims that may or might arise under the Workers' Compensation Act of any State on behalf of any such person or personnel arising out of employment against Provider shall in no way be the responsibility of Agency. Provider does hereby hold Agency harmless and agrees to defend Agency from any and all such claims by persons associated with or engaged by Provider. Such personnel and/or other persons shall not require nor be entitled to any Compensation, Unemployment Compensation, severance pay or PERA from Agency by reason of Provider's operations under this Contract or the use of any process, equipment, machinery, or material in furnishing of the same.

ARTICLE IX. SUB-CONTRACTING

The Provider may enter into subcontracts for any of the work contemplated under this contract without written approval of the Agency. All subcontracts shall be subject to the requirements of this contract. The Provider shall be responsible for the performance of any subcontractor.

ARTICLE X. COMPENSATION and CLAIMS SUBMISSION

The Agency agrees to purchase and reimburse for the services delivered as outline in Exhibits B-E.

Authorized Agency purchased services and not to exceed amounts are outlined in Exhibit B-E. Provider shall ensure that payor of last resort funding mechanisms are utilized prior to billing the Agency. All available and applicable funding sources for services shall be coordinated and utilized appropriately, and billed using the Providers usual and customary rates as outlined in Exhibit A.

Provider Claims and Agency Payments shall be made as outlined in Exhibit B-E of the agreement following rates outlined in Exhibit A. All Provider invoices shall be submitted within 30 business days after the close of the previous month for services provided within 120 days of service delivery. The Agency shall make payment within thirty (30) days upon receipt of invoice.

No claim for services furnished by the Provider, not specifically outlined in the contract, will be allowed by the Agency, nor shall the Provider do any work or furnish any material not covered by the agreement, unless this is approved in writing by the Agency. Such approval shall be considered to be a modification of the contract.

Where end of the year services provided by the Provider cannot be billed within the current contract period, those services will be billed in the subsequent funding period.

ARTICLE XI. ELIGIBILITY and TERMINATION OF SERVICES

A. Eligibility: The parties understand and agree that the Agency shall determine preliminary and final eligibility of the client to receive the Purchased Services. Determination dependent on funding source is in accordance with eligibility criteria established by current relevant Minnesota Statutes and current relevant Minnesota Rules. Provider shall be responsible for determining when a service qualifies as medically necessary under another funding source such as but not limited to private insurance or for Minnesota Medical Assistance.

It is understood and agreed by both parties that eligible clients and/or responsible parent or guardian, when applicable, shall have fees charged and collected in accordance with the policies and procedures adopted by the Commissioner of Human Services in accordance with the provisions of current relevant Minnesota Statutes.

B. Termination of Services: The Provider shall notify the Agency within thirty (30) days of the proposed date to discharge or terminate a service to a client. The Provider shall not discharge or terminate a service to a client prior to the proposed date unless delay would seriously endanger the health, safety, or well-being of other clients or Provider. The Provider shall establish written procedures for discontinuing services to a client in accordance with current relevant Minnesota Rules.

ARTICLE XII. INDIVIDUAL SERVICE PLAN (ISP)

The parties understand and agree that all services provided to eligible recipients under the terms of this contract shall be in accordance with the ISP, developed with, for and on behalf of the individual client. The Agency may delegate the development of ISPs to the Provider to facilitate coordination, reduce duplication and to be used by both parties when applicable.

ARTICLE XIII. PROVIDER REPORTING

The provider shall participate in providing written or verbal aggregate or clinical reports as applicable with state and federal rules and regulations to the Agency at a mutually agreeable schedule or timeframe that may include but not limited to the following:

1) Financial
2) Performance
3) Service Utilization

4) Clinical documentation such as: Comprehensive Evaluations/Diagnostic Assessments, Individual Treatment Plans, Progress Notes, Admission and Discharge Summaries
5) Clinical Outcomes

The Provider shall cooperate with monitoring procedures and allow personnel of the Minnesota Department of Human Services, the Agency, and any other relevant agency/department access to the Provider's facility and records at reasonable hours to exercise their responsibility to monitor purchased services. Provider shall retain complete records per the governing records and retention policies.

ARTICLE XIV. BONDING, INDEMNITY, AND AUDIT CLAUSE

A. Indemnity: The Provider agrees that it will at all times indemnify and hold harmless the Agency from any and all claims, liability, loss, damages, costs or expenses which may be claimed against the Agency or Provider by reason of personal injury, death or property damage to a service client arising out of or resulting from services provided by Provider on premises owned by or leased to Provider under a written lease agreement or when such personal injury, death or property damage results from or arises out of the Provider's negligence in performing services under this agreement, including negligence in transporting service clients vehicles owned or operated by the Provider.

B. Insurance: The Provider further agrees, in order to protect itself and the Agency under the indemnity provisions set forth above, to at all times during the term of this contract, have and keep in force a liability insurance policy in the amount of $1,000,000 for bodily injury or property damage to any one person and $3,000,000 for total injuries or damages arising from any one incident. The Provider has in force a separate insurance policy with Employee Dishonesty/Theft coverage in the amount of $500,000 which is intended to cover the activity of all of its personnel.

C. Audit: Unless otherwise agreed to by the Agency, the Provider agrees that within 120 days of the close of its fiscal year an audit will be conducted by a Certified Public Accounting Firm which will meet the requirements of the Single Audit Act of 1984, P.L. 98-502 and the Office of Management and Budget Circular No. A-128. In any case, after completion of the audit, a copy of the audit report must be made available to the Agency upon request.

ARTICLE XV. EQUAL EMPLOYMENT OPPORTUNITY AND CIVIL RIGHTS AND NONDISCRIMINATION

This Provider agrees to comply with the Civil Rights Act of 1964, Title VII (42 USC 2000e); including Executive Order No. 11246, and Title VI (42 USC 2000d); and the Rehabilitation Act of 1973, as amended by Section 504.

ARTICLE XVI. PROVIDER DEBARMENT AND SUSPENSION

Current regulation may prohibit the State or County Social Service Departments from purchasing goods or services with federal money from vendors who have been suspended or debarred by the federal government. Similarly, Minnesota Statutes may provide the Commissioner of the Department of Administration with the authority to debar and suspend vendors who seek to contract with the State or County Social Services. Vendors may be suspended or debarred when it is determined, through a duly authorized hearing process, that they have abused the public trust in a serious manner.

Provider certifies that it and its principals* and employees upon delivering local/state/federal funded services:

a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from transacting business by or with any federal, state or local governmental department or agency; and

b) Have not within a three-year period preceding this contract: 1) been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (federal, state or local) transaction or contract; 2) violated any federal or state antitrust statutes; or 3) committed embezzlement, theft, forgery, bribery, falsification or destruction or records, making false statements or receiving stolen property; and

c) Are not presently indicted or otherwise criminally or civilly charged by a governmental entity for: 1) commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (federal, state or local) transaction; 2) violating any federal or state antitrust statutes; or 3) committing embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property; and

d) Are not aware of any information or possesses any knowledge that any subcontractor(s) that will perform work pursuant to this contract are in violation of any of the certifications set forth above.

e) Shall immediately give written notice to the Agency should Provider come under investigation for allegations of fraud or a criminal offense in connection with obtaining, or performing: a public (federal, state or local government) transaction; violating any federal or state antitrust statutes; or committing embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property.

*"Principals" for the purposes of this certification means officers, directors, owners, partners, and persons having primary management or supervisory responsibilities within a business entity (e.g. general manager, plant manager, head of a subsidiary, division, or business segment, and similar positions).

ARTICLE XVII. MISCELLANEOUS PROVISIONS

A. Amendment: Except as otherwise stated in this Agreement, any alterations, variations, modifications, or waivers of provisions of this contract shall be valid only when they have been reduced to writing, duly signed, and attached to the original of this contract.

B. Extent of Contract: This contract and additional and supplementary documents incorporated herein by specific reference contain all the terms and conditions agreed upon by the parties hereto and no other contracts, oral or otherwise, regarding the subject matter of this contract or any part thereof shall have any validity or bind either of the parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed by their duly authorized representatives and have affixed their respective hands effective as of the day and year first mentioned above.

By: Karen Warmack 1-14-20

Polk County Social Service Director
"Agency"

Date

By: _____ _____

Polk County Social Service Board Chairperson
"Agency"

Date

By: _____ _____

Polk County Attorney
"Agency"

Date

By: _____ _____

Northwestern Mental Health Center, CEO
"Provider"

Date

By: _____ _____

Northwestern Mental Health Center, Board Chairperson
"Provider"

Date

EXHIBIT A

SCOPE OF SERVICES and RATES

The Agency shall purchase statutorily required and ancillary services from the provider and the provider shall deliver services as mutually agreed upon. Depending on the service requested will determine the funding source billed. While coordination of care is primary, depending on the service provided and the funder will determine whether clinical information may be shared with the Agency. Services provided shall whenever possible align with the most current Brass Code Manual or the Minnesota Healthcare Program Manual. The services provided may be funded through and clinical information accessible to the Agency in the following ways:

- **Payer**: As requested by the Agency
  - **Accessed**: released upon Agency request to the Provider
- **Payer**: Through agreements with Minnesota Medicaid (MA)
  - **Accessed**: released upon Agency request to the Provider with valid Release of Information
- **Payer**: Through agreements with Prepaid Medical Assistance Programs (PMAP)
  - **Accessed**: released upon Agency request to the Provider with valid Release of Information
- **Payer**: Through agreements with Health Plans
  - **Accessed**: released upon Agency request to the Provider with valid Release of Information
- **Payer**: Through agreements with Commercial Insurance plans
  - **Accessed**: released upon Agency request to the Provider with valid Release of Information

The following are the services, description/definition of services, criteria and rates outlined for Adult, Children, Outpatient, Substance Use Disorder and Supervision services that may be provided for and purchased by the Agency and/or Medicaid/PMAP and other third party billing sources.

CLINICAL SUPERVISION: Adult and/or Children Rule 79-Targeted Case Management

The Agency may request and Provider may deliver supervision to Agency employees who are in need of clinical supervision in order for the Agency to meet the targeted case management service staffing requirements. The Agency and Provider shall follow the MHCP manual requirements for supervision and the Agency shall reimburse the Provider for its time in providing supervision. At the request of the Agency, Provider will provide clinical supervision to Agency's social workers during the contract term. If a Provider clinician is unable to keep a prescheduled clinical supervision it is Provider's responsibility to inform Agency of the cancellation and plans to reschedule. Supervision may be provided either in person or via video conference. The following are the criteria to utilize by the Agency and the Provider when supervision is provided.

Agency shall:

- Notify the Provider's Care Team Supervisor within the Agency's area of any employee in need of supervision.
- Notify Provider of the amount and frequency of supervision needed by employee.
- Make employee's schedule consistently available to meet with the supervisor.
- Be responsible for maintaining the supervision record of each employee supervised.
- Notify provider when supervision quantity and frequency require adjustment due to changes in criteria.
- Ensure that employees attending supervision are prepared and expected to actively participate, accept feedback and clinical direction.
- Notify Provider a minimum of twenty-four (24) hours in advance of a prescheduled supervision session it wishes to cancel.

Provider shall:

- Provide or arrange for supervision of Agency employees.
- Work with Agency employee to develop a schedule and supervision plan.
- Schedule regular individual and/or group supervision with Agency employee.
- Review as needed the effectiveness of supervision.
- Review and sign case plans and functional assessments as required by MHCP policy for children's and adult targeted case management (MS 256B.0625 § 62, MS 245.462 § 4 a).

ALL PATIENTS - MENTAL HEALTH SERVICES

- The following services may be provided to any patient meeting medical necessity for an eligible insurance or referred by the county.
- Mobile Crisis Services (that are not covered by a third party payer) are funded through a DHS grant, and contracted through the Fiscal Host, shall be billed to the Fiscal Host for reimbursement to the Provider.

DHS Brass Manual Service Name	BRASS Code	Rate
Information and Referral	401	$256/hr MD/CNS/NP $162/hr Doctoral $147/hr MH Professional
Community Education and Prevention	402	$256/hr MD/CNS/NP $162/hr Doctoral $147/hr MH Professional

DHS Brass Manual Service Name	BRASS Code	Rate
Early Identification and Intervention	407	$162/hr Doctoral $147/hr MH Professional
Pre-Petition Screening/Hearing	409	$256/hr MD/CNS/NP $162/hr Doctoral $147/hr MH Professional
Transportation	416	60 cents per minute, all levels
Client Flex Funds	418	**County-Funded** Reimbursed at actual cost to Provider
Peer Support Services (Family or Individual)	420	Individual: $120/hr Group: $66/hr
Emergency Response Services	451	$256/hr MD/CNS/NP $190/hr Doctoral $175/hr MH Professional $120/hr Consult Prof
Interpreter Services	615 (Adult) 115 (Child)	**County-Funded** $147/session all levels (rate represents estimated actual cost to Provider)
Mobile Crisis Services	431 (Adult) 432 (Child)	$200/hr Assessment $200/hr Intervention $200/hr Stabilization Travel 60 cents per minute, all levels $200/hr Screening/Consult Phone or F2F $420/day Stabilization bed
Outpatient Comprehensive Evaluation/Diagnostic Assessment, Psychological and Neuropsychological Testing/Explanation of Findings	408 (Adult) 405 (Child)	Comprehensive Evaluation/ Diagnostic Assessment: $337/session MD/CNS/NP

DHS Brass Manual Service Name	BRASS Code	Rate
		$228/session Doctoral and MH Professional <u>Extended Comprehensive Evaluation:</u> $533 all levels <u>Initial Eval:</u> $182 all levels <u>Psych/Neuropsych Testing:</u> $162/hr Doctoral <u>Interactive Complexity Add-on:</u> $20/session all levels
Outpatient Psychotherapy	452 (Adult) 453 (Child)	Individual: 16-37 Minutes $143/session MD/CNS/NP $125/session Doctoral $117/session MH Prof. 38-52 Minutes $192/session MD/CNS/NP $147.50/session Doctoral $140/session MH Prof. 53+ Minutes $256/session MD/CNS/NP $215/session Doctoral $200/session MH Prof.

DHS Brass Manual Service Name	BRASS Code	Rate
		Family: $256/hr MD/CNS/NP $221/session Doctoral $206/session MH Prof. Group: $66/session all levels
Outpatient Medication Management	454 (Adult) 455 (Child)	New Patient: 99201 $63 99202 $126 99203 $189 99204 $295 99205 $379 Established Patient: 99211 $20 99212 $76 99213 $116 99214 $179 99215 $253
Functional Assessment	N/A	$182/hr. MH Professional
Clinical Supervision	N/A	$256/hr MD/CNS/NP $145/hr Doctoral $130/hr MH Professional
ITV site origination	N/A	**Insurance and County-Funded** $36 per event - all levels

ADULT - MENTAL HEALTH SERVICES

- Community Support Program Services of: Client Outreach, Community-based services, and Basic Living/social skills community intervention.

- Northwestern Apartments
    - Transitional Housing
    - Support Services
- The Provider shall deliver Mental Health Targeted Case Management (MH-TCM) and be compensated directly by DHS. DHS will bill each county for the non-federal share if the Provider's Certified Community Behavioral Health Clinic status changes. The Agency will establish a procedure to access the Rule 78 funding identified above to pay for the non-federal share of the MH-TCM services provided by this Provider. This is upon request by the Agency to the Provider to deliver this service.
- Assertive Community Treatment (BRASS Code 438) may be provided to eligible individuals upon Providers certification and reimbursed based on the Cost Based Reimbursement rate established by DHS.
- NW8 Adult Mental Health Initiative Services shall be delivered through a separate contract.

DHS Brass Manual Service Name	BRASS Code	Rate
Client Outreach	403	**County-Funded** $120/hr all levels
Supported Employment and Individualized Placement and Support Service	437	**County-Funded** All levels: $120/hr
Basic Living/Social Skills and Community Intervention	446	$120/hr all levels
Adult Rule 79 (Minnesota Rules, parts 9520.0900 to 9520.0926) Case Management	491	$492/month (TCM) all levels
Peace Officer Evaluation	N/A	$400/flat rate all levels
Northwestern Apartments	N/A	$190/day

CHILDREN'S MENTAL HEALTH SERVICES

- Agency requested Children Mental Health and ancillary services will be provided on a fee for service basis for:
    - Client Outreach
    - Community-based services
    - Family Group Decision Making

- Treatment Planning
- Functional Assessments
- County Paperwork

- The Provider shall deliver Mental Health Targeted Case Management (MH-TCM) and be compensated directly by DHS. DHS will bill each county for the non-federal share if the Provider's Certified Community Behavioral Health status changes. The Agency will establish a procedure to access the Rule 78 funding identified above to pay for the non-federal share of the MH-TCM services provided by this Provider. This is upon request by the Agency to the Provider to deliver this service.

DHS Brass Manual Service Name	BRASS Code	Rate
Family Group Decision Making	166	**County-Funded** $120/hr MH Professional
Client Outreach (Family Community Support Services)	404	$120/hr all levels
Child Level of Care Determination	410	$256/hr MD/CNS/NP $162/hr Doctoral $147/hr MH Professional
Other Family Community Support Services (FCSS)	430	**County-Funded** Individual/Family: $120/hr all levels Group: $66/session MH Professional
Child Respite Care	489	**County-Funded** Reimbursed at actual cost to Provider upon approval from County

DHS Brass Manual Service Name	BRASS Code	Rate
Child Rule 79 (Minnesota Rules, parts 9520.0900 to 9520.0926) Case Management	490	$604/month (TCM) All levels
Mental Health Clinical Service Plan Development	496x	**County-Funded** $120/hr MH Professional
Requested Paperwork	N/A	**County-Funded** $120/hr MH Professional
CTSS Psychotherapy	N/A	**Individual:** 16-37 Minutes $143/session MD/CNS/NP $125/session Doctoral $117/session MH Prof 38-52 Minutes $192/session MD/CNS/NP $147.50/session Doctoral $140/session MH Prof. 53+ Minutes $256/session MD/CNS/NP $215/session Doctoral $200/session MH Prof. Family: $256/hr MD/CNS/NP $221/session Doctoral $206/session MH Prof.

DHS Brass Manual Service Name	BRASS Code	Rate
CTSS Skills	N/A	$125/hr all levels
CTSS Group	N/A	$66/session all levels
CTSS Travel	N/A	60 cents per minute

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EXHIBIT B

CSP COMPENSATION AND CLAIMS

A. Authorized Services

The provider shall deliver the services applicable in Exhibit A that support DHS's County Community Support Program as outlined in the plan submitted to DHS based on the submitted budget.

B. Services Not To Exceed:

The Provider shall deliver services in each of the areas listed below utilizing the rates found in Exhibit A and shall not bill for services that exceed the contract ceiling amounts. The following are the awarded amounts from the MN DHS for the 2020 calendar year for County Community Support Program Services.

Brass Code	Item Description	Contract Ceiling
4030	Outreach Activities	$ 37,316
4930	Adult General Case Management	102,214
4540	Adult Outpatient Medication Management	10,528
4160	Client Transportation	146,336
4460	Basic Living/Social Skills	134,686
Total		**$ 431,080**

C. Claims Submission: The Provider shall bill the Agency within thirty (30) business days following the last day of each calendar month for services provided to all participating counties. The Invoice shall include total amount of CSP services provided and attach a client detail report with the invoice.

D. Claims Payment: Within 30 days of receipt of the invoice the Agency is expected to respond with payment for the entire invoice provided, or a partial payment for the invoice with reasons for all remaining services that were not paid so both parties have timely transparency to any billing concerns.

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POLK COUNTY SOCIAL SERVICES

612 North Broadway, Room 302, Crookston, MN 56716-1452
Phone (218) 281-3127 * Fax (218) 281-3926
Toll Free (877) 281-3127
www.co.polk.mn.us

TO: Polk County Board of Commissioners

FROM: Karen Warmack, Director

MEETING DATE: January 21, 2020

AGENDA ITEM: Regional crisis grant amendment

SUMMARY:

DHS allocated additional funds for staff training to deliver crisis mental health services to individuals in Polk, Norman, Mahnomen, Red Lake, Pennington, Marshall, Kittson and Roseau counties. Northwestern Mental Health Center will receive an additional $22,727.00 and Sanford Health will receive an additional $22,727.00.

ACTION REQUESTED: (INFORMATION ONLY/MOTION/RESOLUTION)

1. Approval to amend the crisis grant to accept $45,454 additional funds for staff training to deliver mental health crisis services.

AMENDMENT FOR GRANT CONTRACTS

Amendment Number: [2] to GRK% [133770]

Grant Contract Start Date: January 1, 2018

Original Grant Contract Expiration Date: December 31, 2018

Current Grant Contract Expiration Date: December 31, 2020

Requested Grant Contract Expiration Date: N/A

Original Grant Contract Amount: $ 914,448

Total Grant Contract Amount:$ 2,759,902

Previous Amendment(s) Total: $ 1,800,000

Amendment Amount: $ 45,454

This amendment is by and between the State of Minnesota, through its Commissioner of the Minnesota Department of Human Services, Mental Health Division ("STATE") and Polk County ("COUNTY"), identified as Grant No. 133770 to deliver mental health crisis services to Minnesotans present Polk, Norman, Mahnomen, Red Lake, Pennington, Marshall, Kittson, and Roseau; ~~and~~

Recitals

WHEREAS, COUNTY and the STATE have agreed that additional funds for staff training are necessary to further the purpose of this grant contract;

Therefore, the parties agree that:

Contract Amendment

In this Amendment, changes to pre-existing Grant Contract language will use ~~strike through~~ for deletions and <u>underlining</u> for insertions.

Therefore, the parties agree that:

REVISION 1: Clause 1. **"COUNTY'S RESPONSIBILITIES,"** subclause 1.1 is amended as follows:

1. COUNTY'S RESPONSIBILITIES. COUNTY shall:

1.1 Work to provide Mental Health Mobile Crisis Response Services (from here-on known as Crisis Services) by performing the tasks and duties described in Revised Attachment A and ~~Revised Attachment B~~ Revised Attachment B-1: Amended Budget, which are attached and hereby incorporated and the following services:

a) Promote the safety and emotional stability of children and adults with emotional disturbances or mental health crises;

b) Minimize further deterioration of the child or adult with emotional disturbance or mental health crisis;

c) Help each child or adult with an emotional disturbance or mental health crisis to obtain ongoing care and treatment;

d) Prevent placement in settings that are more intensive, costly, or restrictive than necessary or inappropriate to meet the child's or adult's needs.

e) Provide services that are:

i. Person centered: the person or family defines the crisis.

ii. Recovery and Resiliency Oriented

iii. Provided in the least restrictive setting possible based upon an individual and/or family's needs

iv. Promoting community stability or a quick return to community

v. Culturally responsive and respectful of individual and family beliefs, values, and traditions

vi. Timely: The response results in a face-to-face contact within one hour or as quickly as call volume, traffic and road conditions allow.

vii. Community-based: response location is based on location of client and their needs.

viii. Triage appropriately: those individuals who are at high risk due to situation, location and level of support.

f) Educate the community and potential users of service on what a mental health crisis involves, when to call for assistance and what to expect from a response team.

REVISION 2: Clause 2. **"CONSIDERATION AND TERMS OF PAYMENT",** subclauses 2.1(a) and 2.1(c.) are amended as follows:

2.1 Consideration. Consideration for all services performed and goods or materials supplied by COUNTY pursuant to this grant contract shall be paid by the STATE as follows:

(a.) Compensation. COUNTY will be paid in accordance with ~~Revised Attachment B~~ Revised Attachment B-1, which is attached and hereby incorporated into this contract. STATE will not compensate COUNTY for any expenses in excess of the total annual budget amounts. The ~~Revised Attachment B~~ Revised Attachment B-1 budget covers two full fiscal calendar years. The total budget

amount indicated in ~~Revised Attachment B~~ Revised Attachment B-1 is to be dispersed over two years. In fiscal calendar year 2019, GRANTEE shall not invoice the STATE, and STATE shall not pay GRANTEE, for more than half the total budget amount indicated in ~~Revised Attachment B~~ Revised Attachment B-1. COUNTY's expenses are determined on a cash basis which recognizes the expense when it is paid by the COUNTY.

All expenditures must be for services, or items necessary for the delivery of those services. "Capital" purchases are prohibited; however exceptions to the prohibition of capital purchases may be granted on a case-by-case basis. The exception request must be submitted in writing.

Capital purchases are defined as something which has a useful life of more than one year and a per-unit acquisition cost which exceeds $10,000 and is 1) land, buildings (facilities), equipment, and intellectual property (including software) whether acquired by purchase, construction, manufacture, lease-purchase, exchange, or through capital leases; or 2) additions, improvements, modifications, replacements, rearrangements, reinstallations, renovations or alterations of the items listed above that materially increase their value or useful life (not ordinary repairs and maintenance).

The COUNTY must seek permission from the STATE, for a significant budget change. The change must be requested using a Budget Revision Form. A significant change is defined as a 10% deviation from the Budget in ~~Revised Attachment B~~ Revised Attachment B-1.

(c.) Total obligation. The total obligation of the STATE for all compensation and reimbursements to COUNTY shall not exceed ~~two million seven hundred fourteen thousand four hundred forty eight ($2,714,448)~~ **two million seven hundred fifty nine thousand nine hundred two dollars ($ 2,759,902).**

The Total Obligation will be allocated as follows:

Northwest Mental Health Center~~: $514,448.00: + $1,000,000: Total:~~ $1,514,448 + 22,727: total $1,537,175

Sanford Health: ~~$ 400,000.00 + $800,000: Total~~ $1,200,000 + $22,727: total $1,222,727

EXCEPT AS AMENDED HEREIN, THE TERMS AND CONDITIONS OF THE ORIGINAL GRANT CONTRACT AND ALL PREVIOUS AMENDMENTS REMAIN IN FULL FORCE AND EFFECT.

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Signature Page Follows

IN WITNESS WHEREOF, the parties have caused this grant contract to be duly executed intending to be bound thereby.

APPROVED:

1. STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes, chapter 16A and section 16C.05.

By:_____

Date:__12/19/2019_____

Grant No:_133770_____

2. GRANTEE

Signatory is authorized by applicable articles, by-laws, resolutions, or ordinances to sign on behalf of the Grantee.

By:_____

Title: Chair of the Board

Date: 1-21-20

I certify that the signatories for the Grantee have lawful authority, by virtue of the corporate by-laws or a corporate resolution, to bind the Grantee to the terms of this grant contract.

(Attorney for Grantee)

By:_____

Title:_____

Date:_____

3. STATE AGENCY

Individual certifies the applicable provisions of Minnesota Statutes, section 16B.97, subdivision 1 and Minnesota Statutes, section 16B.98 are reaffirmed.

By (with delegated authority):_____

Title:_____

Date:_____

Revised Attachment B-1 Part 6(b): Budget Expenditures (Sanford)

Instructions:

FTEs and $	Budget Narratives
Complete each red cell below for 2 year grant period, 2019-2020. If you do not have any expenses for the area, leave the cell blank or enter 0. Please round to nearest dollar. You may not enter N/A or other text answers for FTE or $. Do not enter or change information in grey or white cells, these cells will autocomplete based upon your red cell answers. If you enter an expense, you must complete the budget narrative for that line item.	BUDGET NARRATIVES ARE DUE FOR EACH LINE ITEM. In each red cell below, please explain how you arrived at the amount you will spend. *If cell in column C is left blank (no expenses), please leave the narrative cell blank.* Please identify what your estimates are based upon. For instance: "$25 per hour x number of staff x number of hours = amount." The character limit for each cell is 250 (about 50 words).

Crisis Response Services	Total FTE	Total Amount	Crisis Response Service Narratives
MH Professional(s)	0.22	$29,740.00	The crisis program employs a portion of an FTE of professional time to oversee outpatient crisis stabilization services.
MH Practitioner(s)	2.39	$291,799.00	Salary for 1 FTE of outpatient crisis stabilization worker and the salaries paid to night, evening, and weekend crisis workers when called in. This covers the called in cost for 2.5 24/7 teams.
MH Rehab Worker(s) (Adult Stabilization only)			
Rapid Access Psychiatrist Slots			
Certified Peer Specialist (Adults Only)			
Staff Benefits and Payroll Taxes		$67,551.00	Benefits for practitioner level staff working in crisis. Cacutated as 23.15% of salaries.
On-Call Staff (if used)	**Total FTE**	**Total Amount**	**On-Call Staff Narratives**
MH Professionals		$50,713.00	The crisis program utilizes the professional staff in our outpatient treatment unit for crisis consults. This value is the agreed upon amount necessary to compensate that unit for the use of its providers.
MH Practitioners		$120,252.00	Salaries paid to night, evening, and weekend crisis workers when on call, but not called in. This amount covers costs of a total of three responders on call at all times, and is necessary to effectively respond across our large service area.
Mental Health Rehabilitation Workers			
Certified Peer Specialist (Adults Only)			
Staff Benefits and Payroll Taxes			
Total Mobile and On-call Program FTEs & costs	2.61	$560,055.00	
Phone Triage and Dispatch	**Total FTE**	**Total Amount**	**Phone Triage and Dispatch Staff Narratives**
MH Professional(s)			
MH Practitioner(s)			
MH Rehab Worker(s)			
Certified Peer Specialist			
Other Trained staff			
Staff Benefits and Payroll Taxes			
Total Triage and Dispatch FTE & costs	0.00	$0.00	
A) Total Program Staff Wages →		$560,055.00	
Administrative/Support Staff	**Total FTE**	**Total Amount**	**Administrative/Support Staff Narratives**
Data Collection/ Administrative Support	0.10	$19,750.00	This program consumes a total of .2 FTEs of data collection/administrative support/fiscal support staff time. @ approximately $29.64/hr
Fiscal support staff	0.10	$4,938.00	This program consumes a total of .2 FTEs of data collection/administrative support/fiscal support staff time. @ approximately $29.64/hr
Grant management/monitoring			
Staff Benefits and Payroll Taxes		$5,715.00	Benefits for staff mentioned in the adminstrative/support staff section. Calculated at 23.15% of wages
Other (Specify below)			
Portion of program manager and director's salary	0.70	$108,487.00	.5 FTE of program manager and .2 FTE of program director.
B) Total Admin Staff Wages →	0.90	$138,890.00	
* FTE = Full Time Equivalent based upon 40 hours per week			
Total Staff Wages -Total Program & Admin/Support Staff Wages from above (A+B):	3.51	$698,945.00	
Other Administrative Costs		*Total Amount*	**Other Administrative Cost Narratives**
Staff Orientation/Training*		$68,099.00	864 total hours of staff training. 4 hours per month for 18 people for 12 months. (3 on call teams) Community outreach and education events and staff training and education.
Staff Travel		$23,409.00	Reimbursement for staff travel to mobile locations at the current federal mileage rate.
Transportation to hospital, appointments etc.		$60,000.00	Funds for counties to spend on client mental health transportation.
Occupancy (rent, mortgage, facility improvements)			
Utilities (heat, electric, phone)			
Equipment			
Supplies		$480.00	Office supplies, etc.
Insurance/Liability			
Other (Please specify below)			
		$209,294.00	Health system administrative costs for coding, HIM, HR, registration, patient financial services, utilities, insurance, compliance, contracting, legal, IT support, quality assurance etc and allowance for effective management.
		$140,000.00	Reimbursement for billings for uninsured patient charges, copays, and deductibles.
C) Total Other Administrative Costs →		$501,282.00	
Public Outreach/Education			**Other Administrative Cost Narratives**
Type of Public Education/Outreach		**Total Amount**	
Purchased advertising costs			
Flyers, leaflets, magnets, pens, etc.		$1,500.00	Various small items distributed at health fairs to social service agencies and to clients to raise awareness of the availability of the service.
Other (specify)		$13,000.00	Traveling to various organizations throughout the region to raise awareness of the crisis service. Organizations include law enforcement, schools, and county social service organizations.
D) Total Public Outreach/Education Costs →		$14,500.00	
Residential Costs (Adults Only)			**Residential Costs (Adults Only) Narratives**
Residential Crisis Stabilization Per Diem (Adult only)		$0.00	Used to cover programming and room and board costs for residential crisis stabilization guests that are uninsured.
E). Total Residential Costs →		$0.00	
Total Expenditures (Sum of A, B, C, D, and E) →		$1,214,727.00	
Projected Revenue from Billing		$392,000.00	
Other Revenue		$0.00	
Grant Request Amount→		$822,727.00	

*Staff Orientation and Training should include cost of one to two staff people attending a one

Revised Attachment B-1 Part 6(b): Budget Expenditures (NWMHC)

Instructions:

FTEs and $	Budget Narratives
Complete each red cell below for 2 year grant period, 2019-2020. If you do not have any expenses for the area, leave the cell blank or enter 0. Please round to nearest dollar. You may not enter N/A or other text answers for FTE or $. Do not enter or change information in grey or white cells, these cells will autocomplete based upon your red cell answers. If you enter an expense, you must complete the budget narrative for that line item.	BUDGET NARRATIVES ARE DUE FOR EACH LINE ITEM. In each red cell below, please explain how you arrived at the amount you will spend. *If cell in column C is left blank (no expenses), please leave the narrative cell blank.* Please identify what your estimates are based upon. For instance: "$25 per hour x number of staff x number of hours = amount." The character limit for each cell is 250 (about 50 words).

Crisis Response Services	Total FTE	Total Amount	Crisis Response Service Narratives
MH Professional(s)	0.35	$42,630.00	Cost of staff salary for time providing direct crisis services in crisis situations (Average FTE is $60,000). $21,000 is expected in 2019 and $21,630 is expected in 2020 due to 3% expected COLA increase. FTE figure is per year.
MH Practitioner(s)	4.50	$401,940.00	Cost of staff salary for time providing direct crisis services in crisis situations (Average FTE is $44,000). $198,000 is expected in 2019 and $203,940 is expected in 2020 due to 3% expected COLA increase. FTE figure is per year.
MH Rehab Worker(s) (Adult Stabilization only)	2.00	$146,160.00	Cost of staff salary for time providing direct crisis services in crisis situations (Average FTE is $36,000). $72,000 is expected in 2019 and $74,160 is expected in 2020 due to 3% expected COLA increase. FTE figure is per year.
Rapid Access Psychiatrist Slots	0.10	$25,800.00	Time allocated specifically for Psychiatric services to be made available for individuals in a crisis situation. $12,900 is expected each year. FTE figure is per year.
Certified Peer Specialist (Adults Only)	0.15	$12,058.00	Cost of staff salary for time providing direct crisis services in crisis situations (Average FTE is $39,600). FTE figure is per year.
Staff Benefits and Payroll Taxes		$176,005.00	28%
On-Call Staff (If used)	**Total FTE**	**Total Amount**	**On-Call Staff Narratives**
MH Professionals	1.00	$121,800.00	Average FTE of $60,000 of practitioners. $60,000 is expected in 2019 and $61,800 is expected in 2020 due to 3% expected COLA increase. FTE figure is per year.
MH Practitioners	2.50	$88,700.00	On-Call stipends and hourly rate payment for call out. $44,066 is expected in 2019 and $44,634 is expected in 2020 due to 3% expected COLA increase. FTE figure is per year.
Mental Health Rehabilitation Workers			
Certified Peer Specialist (Adults Only)			
Staff Benefits and Payroll Taxes		$58,940.00	28%
Total Mobile and On-call Program FTEs & costs	10.60	$1,074,033.00	
Phone Triage and Dispatch	**Total FTE**	**Total Amount**	**Phone Triage and Dispatch Staff Narratives**
MH Professional(s)			
MH Practitioner(s)			
MH Rehab Worker(s)	2.00	$146,160.00	24/7 phone and triage coverage for 8 counties (average FTE of $36,000). $72,000 is expected in 2019 and $74,160 is expected in 2020 due to 3% expected COLA increase. FTE figure is per year.
Certified Peer Specialist			
Other Trained staff			
Staff Benefits and Payroll Taxes		$40,925.00	28%
Total Triage and Dispatch FTE & costs	2.00	$187,085.00	
A) Total Program Staff Wages →		$1,261,118.00	
Administrative/Support Staff	**Total FTE**	**Total Amount**	**Administrative/Support Staff Narratives**
Data Collection/ Administrative Support	0.25	$34,049.00	Combination of Clinical Director and Data Analyst positions. $16,773 is expected in 2019 and $17,276 is expected in 2020 due to expected 3% COLA increase. FTE figure is per year.
Fiscal support staff	0.10	$7,389.00	Support for billing, a/p, a/r, and reporting related to grant and insurance billing/reconciliation. $3,640 is expected in 2019 and $3,749 is expected in 2020 due to expected 3% COLA increase. FTE figure is per year.
Grant management/monitoring	0.10	$10,556.00	Support of grant reporting timelines, monitoring against budget, and requirements of the grant. $5,200 is expected in 2019 and $5,356 is expected in 2020 due to expected 3% COLA increase. FTE figure is per year.
Staff Benefits and Payroll Taxes		$14,658.00	28%
Other (Specify below)			
B) Total Admin Staff Wages →	0.45	$66,552.00	
* FTE = Full Time Equivalent based upon 40 hours per week			
Total Staff Wages -Total Program & Admin/Support Staff Wages from above (A+B)	13.05	$1,327,670.00	
Other Administrative Costs		***Total Amount***	**Other Administrative Cost Narratives**
Staff Orientation/Training*		$38,527.00	State sanctioned meetings for two staff to three meetings. Also- 852 hours of total staff
Staff Travel		$11,400.00	Existing travel expenses.
Transportation to hospital, appointments etc.		$82,330.00	.25 FTE of Practitioner time transporting to hospital setting. $11,000 is expected in 2019 and $11,330 is expected in 2020 due to 3% COLA increase. $30k per year will be given to county system for law enforcement and ambulance services.
Occupancy (rent, mortgage, facility improvements)			
Utilities (heat, electric, phone)			
Equipment		$3,000.00	Two tablets or computers and wifi card to complete concurrent documentation and look up historical records.
Supplies			
Insurance/Liability			
Other (Please specify below)			
C) Total Other Administrative Costs →		$135,257.00	
Public Outreach/Education			**Other Administrative Cost Narratives**
Type of Public Education/Outreach		**Total Amount**	
Purchased advertising costs		$10,000.00	Yearly movie theater adertising in upwards of 3 theatres in the region. Based on existing costs and $5,000 is expected per year.
Flyers, leaflets, magnets, pens, etc.		$10,000.00	Based on existing costs. $5,000 is expected per year.
Other (specify)		$15,800.00	law enforcement training ($7,900/training x 1 training/year)
D) Total Public Outreach/Education Costs →		$35,800.00	
Residential Costs (Adults Only)			**Residential Costs (Adults Only) Narratives**
Residential Crisis Stabilization Per Diem (Adult only)			
E). Total Residential Costs →		$0.00	
Total Expenditures (Sum of A, B, C, D, and E) →		$1,498,727.00	
Projected Revenue from Billing		$476,000.00	
Other Revenue		$0.00	
Grant Request Amount→		$1,022,727.00	

*Staff Orientation and Training should include cost of one to two staff people attending a one

Click here to Return to Top.

POLK COUNTY SOCIAL SERVICES

612 North Broadway, Room 302, Crookston, MN 56716-1452
Phone (218) 281-3127 * Fax (218) 281-3926
Toll Free (877) 281-3127
www.co.polk.mn.us

DATE: January 21, 2020

TO: Polk County Board of Commissioners

FROM: Karen Warmack, Director

AGENDA ITEM: Eligibility Worker Replacement Request

SUMMARY: Replacement of Eligibility Worker based in the Crookston Office working with the (Minnesota Eligibility Technology System) METS program. METS is the technology system used to determine health care eligibility.

ACTION REQUESTED: (MOTION)

Board approval to refill Eligibility Worker, and any internal subsequent position vacancies occurring because of this action.

Board of Commissioners

Polk County Government Center
612 N Broadway – Room 211
Crookston, MN 56716-1452

TO:	Polk County Board of Commissioners
FROM:	Greg Widseth
MEETING DATE:	January 21, 2020
AGENDA ITEM:	Assistant County Attorney Vacancy
SUMMARY:	Seeking approval to fill Assistant County Attorney vacancy created by the resignation of Charles Curtis

---

ACTION REQUESTED: (INFORMATION ONLY/MOTION/RESOLUTION)

1. I am requesting that the Board pass a motion authorizing me to begin the process of hiring a new Assistant County Attorney to fill the opening created by the resignation of Charles Curtis, who is leaving effective at the end of February 2020. This would keep staffing in my office at five assistant county attorneys.

RESOLUTION OF THE POLK COUNTY
BOARD OF COMMISSIONERS

RESOLUTION (2020-08)
Auditor Warrant Updated Listing

The following resolution (2020-08) was offered by Commissioner:

BE IT RESOLVED, That pursuant to Minnesota Statutes 375.18, Subd. 1b. that the Polk County Board of Commissioners and Polk County Administrator will allow the following claims be paid as an Auditor Warrant upon internal accounting processing:

Utilities (Gas, Lights, Garbage, Telephone, Postage, P.O. Box Fees)
Contracts
Specific Items Pre-Approved by the Board
Court Orders
Grants
Lease Agreements
Maintenance Agreements
Billing Being Paid with Drug Forfeiture Funds
County Attorney Contingency Fund Payments
County Attorney Fines & Fees Fund Payments
Polk County Attorney/Victim Services (Medical Services for Victims)
Court Administration (Court Appointed Attorney Fees/Medical Evaluations)
Polk County Public Health (Walmart Purchases)
Cole Papers, Inc., Fargo, ND
Fertile Oil, Fertile, MN
Crookston Fuel, Crookston, MN
Late/Past Due Claims for Various Vendors
WEX Bank & Other Fuel Purchases
In-State Registration Fees for Staff Education/Trainings
Stein's Inc.

Commissioner seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: NAYS:

STATE OF MINNESOTA)
) ss
COUNTY OF POLK)

I, Charles S. Whiting, County Administrator to and Clerk of the Polk County Board of Commissioners do hereby certify that I have compared the foregoing resolution with the original resolution filed in my office on the 21st day of January, 2020 and that the same is a true and correct copy of the whole thereof.

WITNESS my hand and Official Seal of Polk County at Crookston, Minnesota this 21st day of January 2020.

_____
Charles S. Whiting, Polk County Administrator, Clerk of the Board

Board of Commissioners

Polk County Government Center
612 N Broadway – Room 211
Crookston, MN 56716-1452

TO: POLK COUNTY BOARD OF COMMISSIONERS
CHUCK WHITING, POLK COUNTY ADMINISTRATOR

FROM: Ron Denison Finance Director

MEETING DATE: January 21, 2020

AGENDA ITEM: Update of warrant pre-approval list.

SUMMARY: The vendor list used by Finance for approval to pay bills in the approved weekly batch has had one new entity added to it.

ACTION REQUESTED: Please approve resolution (2020-08) which gives the updated pre-approved vendor payment list.

RESOLUTION OF THE POLK COUNTY
BOARD OF COMMISSIONERS

RESOLUTION (2020-08)
Auditor Warrant Updated Listing

The following resolution (2020-08) was offered by Commissioner:

BE IT RESOLVED, That pursuant to Minnesota Statutes 375.18, Subd. 1b. that the Polk County Board of Commissioners and Polk County Administrator will allow the following claims be paid as an Auditor Warrant upon internal accounting processing:

Utilities (Gas, Lights, Garbage, Telephone, Postage, P.O. Box Fees)
Contracts
Specific Items Pre-Approved by the Board
Court Orders
Grants
Lease Agreements
Maintenance Agreements
Billing Being Paid with Drug Forfeiture Funds
County Attorney Contingency Fund Payments
County Attorney Fines & Fees Fund Payments
Polk County Attorney/Victim Services (Medical Services for Victims)
Court Administration (Court Appointed Attorney Fees/Medical Evaluations)
Polk County Public Health (Walmart Purchases)
Cole Papers, Inc., Fargo, ND
Fertile Oil, Fertile, MN
Crookston Fuel, Crookston, MN
Late/Past Due Claims for Various Vendors
WEX Bank & Other Fuel Purchases
In-State Registration Fees for Staff Education/Trainings
Stein's Inc.

Commissioner seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: NAYS:

STATE OF MINNESOTA)
) ss
COUNTY OF POLK)

I, Charles S. Whiting, County Administrator to and Clerk of the Polk County Board of Commissioners do hereby certify that I have compared the foregoing resolution with the original resolution filed in my office on the 21st day of January, 2020 and that the same is a true and correct copy of the whole thereof.

WITNESS my hand and Official Seal of Polk County at Crookston, Minnesota this 21st day of January 2020.

_____
Charles S. Whiting, Polk County Administrator, Clerk of the Board

Board of Commissioners

Polk County Government Center
612 N Broadway – Room 211
Crookston, MN 56716-1452

TO: POLK COUNTY BOARD OF COMMISSIONERS

FROM: Sheriff James Tadman

MEETING DATE: January 21, 2020

AGENDA ITEM:

1. Donation of $1000.00 from Bailey Throne POST 596 American Legion

SUMMARY:

1. Polk County Sheriff's Office received a $1000.00 donation from Bailey Throne POST 596 to be used for K9 Program

ACTION REQUESTED:

1. Approve and Accept $1000.00 donation from Bailey throne POST 596 for K9 Program

RESOLUTION OF THE POLK COUNTY
BOARD OF COMMISSIONERS

Resolution Accepting Financial Donations On Behalf Of Polk County Sheriff's Office

RESOLUTION (2020-09)

The following resolution (2020-09) was offered by Commissioner:

WHEREAS, Bailey Throne POST 596 American Legion made a financial donation of $1000.00 to support a K-9 program in Polk County; and

WHEREAS, Polk County Sheriff's Office, wishes to have the County Board formally accept these financial donations on behalf of Polk County Sheriff's Office and put towards a K-9 program.

NOW THEREFORE BE IT RESOLVED, By the County Board of Polk County, Minnesota as follows:

1. The financial donations from Bailey Throne POST 596 American Legion which is listed above, hereby are accepted by the Polk County Board of Commissioners on behalf of the Polk County Sheriff's Office and used for a K-9 program. This money would be for the purchase of equipment and dog.

Commissioner seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: NAYS:

STATE OF MINNESOTA)
) ss
COUNTY OF POLK)

I, Charles S. Whiting, County Administrator to and Clerk of the Polk County Board of Commissioners do hereby certify that I have compared the foregoing resolution with the original resolution filed in my office on the 21st day of January, 2020, and that the same is a true and correct copy of the whole thereof.

WITNESS my hand and Official Seal of Polk County at Crookston, Minnesota this 21st day of January, 2020.

_____
Charles S. Whiting, County Administrator
Clerk of the Board

Board of Commissioners

Polk County Government Center
612 N Broadway – Room 211
Crookston, MN 56716-1452

TO: POLK COUNTY BOARD OF COMMISSIONERS

FROM: Sheriff James Tadman

MEETING DATE: January 21, 2020

AGENDA ITEM:

1. Donation of Police K-9 and Training

SUMMARY:

1. Polk County Sheriff's Office received a Police K-9 and Training donation from McDonough K-9 for K9 Program

ACTION REQUESTED:

1. Approve and Accept donation from McDonough K-9 for K9 program

RESOLUTION OF THE POLK COUNTY
BOARD OF COMMISSIONERS

Resolution Accepting Financial Donations On Behalf Of Polk County Sheriff's Office

RESOLUTION (2020-10)

The following resolution (2020-10) was offered by Commissioner:

WHEREAS, McDonough K-9 made a donation of a K-9 and Training valued at $17,500.00 to support a K-9 program in Polk County; and

WHEREAS, Polk County Sheriff's Office, wishes to have the County Board formally accept the donation on behalf of Polk County Sheriff's Office for the K-9 program.

NOW THEREFORE BE IT RESOLVED, By the County Board of Polk County, Minnesota as follows:

1. The donation from McDonough K-9, which is listed above, is hereby accepted by the Polk County Board of Commissioners on behalf of the Polk County Sheriff's Office and used for the K-9 program.

Commissioner seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: NAYS:

STATE OF MINNESOTA)
) ss
COUNTY OF POLK)

I, Charles S. Whiting, County Administrator to and Clerk of the Polk County Board of Commissioners do hereby certify that I have compared the foregoing resolution with the original resolution filed in my office on the 21st day of January, 2020, and that the same is a true and correct copy of the whole thereof.

WITNESS my hand and Official Seal of Polk County at Crookston, Minnesota this 21st day of January, 2020.

_____
Charles S. Whiting, County Administrator
Clerk of the Board

Board of Commissioners

Polk County Government Center
612 N Broadway – Room 211
Crookston, MN 56716-1452

TO: POLK COUNTY BOARD OF COMMISSIONERS

FROM: Sheriff James Tadman

MEETING DATE: January 21, 2020

AGENDA ITEM:

1. Donation of $178.36 to Polk County Sheriff's Office for K9 Program

SUMMARY:

1. Polk County Sheriff's Office received a $178.36 donation from Polk County Sheriff's Office Records Staff and Dispatchers to be used for K9 Program

ACTION REQUESTED:

1. Approve and Accept $178.36 donation from Polk County Sheriff's Office Records Staff and Dispatchers for K9 Program

RESOLUTION OF THE POLK COUNTY
BOARD OF COMMISSIONERS

Resolution Accepting Financial Donations On Behalf Of Polk County Sheriff's Office

RESOLUTION (2020-11)

The following resolution (2020-11) was offered by Commissioner:

WHEREAS, Polk County Sheriff's Office Records Staff and Dispatchers made a financial donation of $178.36 to support a K-9 program in Polk County; and

WHEREAS, Polk County Sheriff's Office, wishes to have the County Board formally accept these financial donations on behalf of Polk County Sheriff's Office and put towards a K-9 program.

NOW THEREFORE BE IT RESOLVED, By the County Board of Polk County, Minnesota as follows:

1. The financial donations from Polk County Sheriff's Office Records Staff and Dispatchers, which is listed above, hereby are accepted by the Polk County Board of Commissioners on behalf of the Polk County Sheriff's Office and used for a K-9 program. This money would be for the purchase of equipment and dog.

Commissioner seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: NAYS:

STATE OF MINNESOTA)
) ss
COUNTY OF POLK)

I, Charles S. Whiting, County Administrator to and Clerk of the Polk County Board of Commissioners do hereby certify that I have compared the foregoing resolution with the original resolution filed in my office on the 21st day of January, 2020, and that the same is a true and correct copy of the whole thereof.

WITNESS my hand and Official Seal of Polk County at Crookston, Minnesota this 21st day of January, 2020.

_____
Charles S. Whiting, County Administrator
Clerk of the Board

Board of Commissioners

Polk County Government Center
612 N Broadway – Room 211
Crookston, MN 56716-1452

TO: POLK COUNTY BOARD OF COMMISSIONERS

FROM: Sheriff James Tadman

MEETING DATE: January 21, 2020

AGENDA ITEM:

1. Hire one Full Time Deputy Sheriff to replace vacant position.

SUMMARY:

1. Received a resignation letter from Patrol Deputy on 1/16/2019. Request to hire and fill the vacant position.

ACTION REQUESTED:

1. Approve hiring one full time Deputy Sheriff

Board of Commissioners

Polk County Government Center
612 N Broadway – Room 211
Crookston, MN 56716-1452

TO: POLK COUNTY BOARD OF COMMISSIONERS

CC: CHUCK WHITING, POLK COUNTY ADMINISTRATOR

FROM: SARAH REESE, PUBLIC HEALTH DIRECTOR

MEETING DATE: January 21, 2020

AGENDA ITEM: Appoint Youth Advisory Board Members

In December 2018, the Polk County Board approved the formation of a Youth Advisory Board (YAB) under Polk County Public Health.

The YAB provides a vehicle for young people in Polk County to become involved in governmental public health services, merging civic engagement and leadership development for high school students. On page 2, current Youth Advisory Board members share their "why".

On behalf of Polk County Public Health, I recommend the following students to you for consideration and appointment as a Polk County Public Health Youth Advisory Board Member, serving a two-year term, January 1, 2020 through December 31, 2021.

School	Student	Grade
Fertile	Aubree Swenby	10
WEM	Kallie Hand	9
Fosston	Jaime Carlin	11
Crookston	Ella Weber	11
East Grand Forks	Kasumi Lee	11
East Grand Forks	Dawson McDonald	10

Action Requested: Appoint Aubree Swenby, Kallie Hand, Jaime Carlin, Ella Weber, Kasumi Lee and Dawson McDonald as Polk County Public Health Youth Advisory Board Members from January 1, 2020 through December 31, 2021.

Polk County PUBLIC HEALTH
WE PUT HEALTHY IDEAS TO WORK

YOUTH ADVISORY BOARD

"WHY"

YOUTH INPUT into health related discussions in our county.

To help MAKE A DIFFERENCE in the county that will be effective and put into play.

The POWER to make a change.

It OPENED MY EYES to the big tasks of Polk County Public Health & gave me an opportunity to create a positive change in my own home and community.

A great way to EXPAND OUR VIEW and outcomes.

I have taken away some very eye opening resources that PCPH offers & that THEY CARE ABOUT OUR OPINIONS.

The YAB gives a voice to the youth. You may not be able to vote, but this allows you to be A PART OF THE DISCUSSION & CREATE CHANGE.

COLLABORATE with other schools to FIND SOLUTIONS in our communities & schools.

To give input & HAVE A VOICE about public health in my community; to learn about all that is available to my community.

Board of Commissioners

Polk County Government Center
612 N Broadway – Room 211
Crookston, MN 56716-1452

TO: POLK COUNTY BOARD OF COMMISSIONERS

CC: CHUCK WHITING, POLK COUNTY ADMINISTRATOR

FROM: SARAH REESE, PUBLIC HEALTH DIRECTOR

MEETING DATE: January 21, 2020

AGENDA ITEM: Federal Tobacco 21 Legislation

On December 20, 2019, the President signed legislation to amend the Federal Food, Drug, and Cosmetic Act, and raise the federal minimum age of sale of tobacco products from 18 to 21 years nationwide. This policy is often called Tobacco 21. It is now illegal for a retailer to sell any tobacco product – including cigarettes, cigars and e-cigarettes – to anyone under 21. The FDA will provide additional details on this issue as they become available.

Action Requested: *Information Only*

Board of Commissioners

Polk County Government Center
612 N Broadway – Room 211
Crookston, MN 56716-1452

TO: POLK COUNTY BOARD OF COMMISSIONERS

CHUCK WHITING, POLK COUNTY ADMINISTRATOR

FROM: Michelle M. Cote, Director of Property

MEETING DATE: January 21, 2020

AGENDA ITEM: Compliance Fund Expenditure

SUMMARY:

- In a prior request approval was granted for a quote for materials from Northern Lumber, Inc., Crookston, MN in the amount of $3,577.00 for the repair of the counter in the Taxpayer Service Center. It was presented as if the maintenance staff would complete the work. Ata present time with staffing difficulties the maintenance staff is unable to complete the project. Attached are two quotes for the labor for the project in addition to an updated materials quote.
- I am requested approval for the updated quote from Northern Lumber, Inc Crookston, MN in the amount of $3,093.30 in addition to awarding the labor portion to Ryan Trudeau Construction LLC in the amount of $1,850.00 as he presented the lowest quote.
- The balance of the Recorder Compliance Fund as of 11/30/2019 was $77,088.14

ACTION REQUESTED: (INFORMATION ONLY/MOTION/RESOLUTION)

- A motion was made by Commissioner, seconded by Commissioner and adopted by unanimous vote of the Board to accept the updated quote for materials from Northern Lumber, Inc., Crookston, MN 56716 in the amount of $3,093.30 to repair the counter within the Taxpayer Service Center
- A motion was made by Commissioner, seconded by Commissioner and adopted by unanimous vote of the Board to accept the quote for labor from Ryan Trudeau Construction LLC, Crookston, MN 56716 in the amount of $1,850.00 to repair the counter within the Taxpayer Service Center

NORTHERN LUMBER,INC
311 N. BROADWAY

CROOKSTON, MN 56716
PHONE: (218) 281-5618

5408 GOV'T CTR COUNTER TOPS DUE 10TH BW 1/ 2/20 2:35

PC GOVERNMENT CTR-NEED A BADGE
****NO CHARGE UNLESS A BADGE**
612 N BROADWAY
CROOKSTON MN 56716

EXP. DATE: 9/18/20
TERM#551
SLSPR: 02 BRAD WANGEN
TAX : NT NON-TAXABLE

DOC# 302639
****
* ESTIMATE *
****
EST. 302639

LNN	SHIPPED	ORDERED	UM	SKU	DESCRIPTION	UNITS	PRICE/PER	EXTENSION
1		1	EA	SOBPI	SET (5) COUNTER TOPS	1		
2					COLOR = 4921K-52			
3					41 1/2 113 11/16 ENDS RAW			
4					32" X 115 1/2 ENDS RAW			
5					32" X 115 1/2 ENDS RAW			
6					32" X 115 1/2 ENDS RAW			
7					49 1/4 X 48 ENDS RAW			
8		3	EA	SOBB	1 X 4 X 12' S4S OAK BOARDS	3		
9		1	EA	SOBB	5/4 X 8 X 8' S4S OAK BOARDS	1		
10		1	EA	99	MISC SEAM FILL	1		

** ESTIMATE ** ESTIMATE ** ESTIMATE ** ESTIMATE **

TAXABLE	0.00
NON-TAXABLE	3093.30
SUBTOTAL	3093.30
TAX AMOUNT	0.00
TOTAL AMOUNT	3093.30

Custom Carpentry & Architectural Drywall

BARSTAD CONSTRUCTION

MN #20311652
ND #37182

Warren Barstad Construction
201 W. Loring • Crookston, MN 56716
218.230.9083

Bid Submitted To: Rick L		Phone	Date: 12/10/19
Street		Job Name: Counter top replacement	
City, State, Zip		Job Location: govt. Center	
Architect	Date of Plans		Job Phone

@ Replace countertops at the govt. center - * Labor only * Counter tops provided by Norther Lumber.

$ 2,180.00

price includes disposal fee.

thank you!
Warren

BRANDNER PRINTING

Page # _____ of _____ pages

Proposal

Ryan Trudeau Construction, LLC

118 South Minnesota Street
Crookston, MN 56716
218-289-1596
ryantrudeau@yahoo.com
License #BC756130

ryantrudeauconst@yahoo.com

PROPOSAL SUBMITTED TO: Government Center	JOB NAME: Counter tops	JOB #:
ADDRESS: North Broadway	JOB LOCATION:	
	DATE: 12/2/19	DATE OF PLANS:
PHONE #:	FAX #:	ARCHITECT:

We hereby submit specifications and estimates for: to install new countertops in tax office and oak moulding in between seams Counters to be installed on top of old ones

We propose hereby to furnish material and labor – complete in accordance with the above specifications for the sum of:

$ 1,850 Dollars

with payments to be made as follows: in full upon completion

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully submitted Ryan Trudeau

Note — this proposal may be withdrawn by us if not accepted within 60 days.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature _____

Date of Acceptance _____

Signature _____

Recap by Fund

Fund	AMOUNT	Name
1	187,520.71	General Revenue Fund
3	139,416.02	Public Works Fund
11	174,454.67	Social Services Fund
16	134,064.61	Public Safety Fund
18	29,207.90	Public Health Fund
25	175.00	Forfeited Tax Sale Fund
38	2,696.00	CAP Grant Project
40	4,452.80	Spec Assmnts (Ditch) Fund
48	24,437.97	Environmntal Services Fund
64	61,041.86	Resource Recovery Fund
65	40,814.84	Landfill Fund
All Funds	798,282.38	Total

Approved by, ...

.....

.....

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BOARD OF COMMISSIONERS

January 24 , 2020

PER DIEMS

Don Diedrich	GENERAL REVENUE - COMMISSIONER (1-001)	$ 300.00	
	Total		$ 300.00
Gerald Jacobson	GENERAL REVENUE - COMMISSIONER (1-001)	$ 375.00	
	Total		$ 375.00
Joan Lee	GENERAL REVENUE - COMMISSIONER (1-001)	$ 450.00	
	Total		$ 450.00
Warren Strandell	GENERAL REVENUE - COMMISSIONER (1-001)	$ 600.00	
	Total		$ 600.00
Gary Willhite	GENERAL REVENUE - COMMISSIONER (1-001)	$ -	
	Total		$ -
	GRAND TOTAL PER DIEMS		$ 1,725.00

MEAL REIMBURSMENTS

(w/o overnight lodging)

Jon Steiner	Environmental Services	$ 117.72
James Tadman	Sheriff Department	$ 31.70
Randy Sondrol	Sheriff Department	$ 45.48
Phillip Juve	Sheriff Department	$ 39.04
Michael Norland	Sheriff Department	$ 37.09
Michelle Strezishar	Sheriff Department	$ 57.78
Holly Blilie	Public Health	$ 6.41
Pam Olson	Public Health	$ 13.00
Brittney Osen	Public Health	$ 17.61
	GRAND TOTAL MEALS	$ 365.83

*** Polk County ***

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Print List in Order By: 4

1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas N

Paid on Behalf Of Name on Audit List?: N

Type of Audit List: D

D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

*** Polk County ***

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name / Account/Formula	Accr	Rpt	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
1676	**4Imprint Inc**							
	18- 482- 000- 0000- 6204	AP	P	10.54	freight- 39	8031745	Freight Charges	N
	18- 482- 000- 0000- 6403	AP	P	259.40	GALA Supplies/ 12oz cups- 39	8031745	Misc. Supplies	N
1676	**4Imprint Inc**			269.94	**2 Transactions**			
40265	**A- 1 Services of Fargo- Moorhead, Inc**							
	11- 430- 760- 6440- 6078	AP		1,129.00	Move from Crookston to Erskine 12/05/2019 12/05/2019		Comm Alt For Disabled Individuals	N
40265	**A- 1 Services of Fargo- Moorhead, Inc**			1,129.00	**1 Transactions**			
40257	**Accurate Home Care LLC**							
	11- 430- 710- 1350- 6084	AP		450.00	Family Support Grant- Nursing a 11/13/2019 11/13/2019		Fam Support Program	N
40257	**Accurate Home Care LLC**			450.00	**1 Transactions**			
40219	**Adensam/Jane**							
	11- 430- 720- 2140- 6051	AP		300.00	Other Child Care 12/02/2019 12/30/2019		Title Xx/Vcaa/Cty	Y
40219	**Adensam/Jane**			300.00	**1 Transactions**			
4500	**Advanced Products**							
	16- 200- 000- 0000- 6204	AP	P	8.95	Freight		Freight Charges	N
	16- 200- 000- 0000- 6454	AP	P	263.94	Fogger Pepper	20042077	Law Enforcement Supplies	N
4500	**Advanced Products**			272.89	**2 Transactions**			
847	**Advanced Tire & Auto Service**							
	65- 392- 000- 0000- 6563	AP	P	112.00	Repairs to Grn Pickup	41043	Tires, Tubes, Batteries & M.V. Parts	N
	65- 392- 000- 0000- 6859	AP	P	0.61	Tax	41043	Sales Tax	N
847	**Advanced Tire & Auto Service**			112.61	**2 Transactions**			
7997	**Al's Electric Inc**							
	64- 390- 000- 0000- 6303	AP	P	4,542.35	Outside & Welder Outlets/VFD	11568	Other Repair, Maintenance & Operatior	N
	64- 390- 000- 0000- 6859	AP	P	80.20	Sales Tax	11568	Sales Tax	N
7997	**Al's Electric Inc**			4,622.55	**2 Transactions**			
6178	**ALLDATA**							
	03- 330- 000- 0000- 6265			1,500.00	Repair Service Software	A#100680478	Data Processing (Software)	N

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*** Polk County ***

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name / Account/Formula	Rpt Accr		Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
					02/24/2020 02/22/2021			
6178	**ALLDATA**			1,500.00	**1 Transactions**			
40263	**Alshaban/Kamal**							
	11- 430- 710- 1350- 6084	AP		43.47	Family Support Grant- medical		Fam Support Program	N
					12/31/2019 12/31/2019			
	11- 430- 710- 1350- 6084	AP		479.78	Family Support Grant- meals for		Fam Support Program	N
					11/24/2019 12/17/2019			
	11- 430- 710- 1350- 6084	AP		294.80	Family Support Grant- mileage f		Fam Support Program	N
					11/23/2019 12/04/2019			
40263	**Alshaban/Kamal**			818.05	**3 Transactions**			
6979	**Alternative Sanitation**							
	01- 111- 198- 0000- 6254	AP	P	1,331.10	Garbage Collection 6 months	15717	Other Utilities	Y
	01- 111- 198- 0000- 6859	AP	P P	226.50	MN SW Tax	15717	Sales/Use Tax	Y
6979	**Alternative Sanitation**			1,557.60	**2 Transactions**			
212	**Altru Health System**							
	16- 200- 000- 0000- 6266	AP	P	52.00	Blood Draw ICR 19001792	23338985	Medical Evaluation	Y
212	**Altru Health System**			52.00	**1 Transactions**			
3324	**Altru Health System**							
	18- 481- 000- 0000- 6285	AP	P	420.00	ConsultDrDorman/Jan2020- 91		Consulting	Y
	18- 483- 464- 0000- 6272	AP	P	840.00	DecContractSvs/CClauson- 17	5145	Services	Y
3324	**Altru Health System**			1,260.00	**2 Transactions**			
559	**AMC/MACA**							
	01- 031- 000- 0000- 6243			878.00	2020 AMC/MACA Membership	C Whiting	Membership Dues	N
559	**AMC/MACA**			878.00	**1 Transactions**			
5360	**AMC/MCHRMA**							
	01- 061- 000- 0000- 6243			125.00	MCHRMA 2020 Dues	10763	Membership Dues	N
5360	**AMC/MCHRMA**			125.00	**1 Transactions**			
14	**American Solutions For Business**							
	01- 041- 000- 0000- 6203	AP	P	970.13	Postage Truth in Taxation	INV04521319	Postage & Box Rent	N
	01- 041- 000- 0000- 6272	AP	P	6,412.07	Truth in Taxation Notices	INV04521319	Services	N

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Vendor No.	Name / Account/Formula	Rpt Accr		Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
14	**American Solutions For Business**			7,382.20	**2 Transactions**			
10319	**Americinn Of Crookston**							
	16- 200- 000- 0000- 6333			175.98	Storm Day Lodging Dispatch		Lodging	N
	16- 200- 000- 0000- 6859			17.82	Sales Tax		Sales Tax	N
10319	**Americinn Of Crookston**			193.80	**2 Transactions**			
22	**Ameripride Linen**							
	48- 395- 000- 0000- 6412	AP	P	300.75	- Mats/Mops/Towels	160439100	Custodial Supplies	N
	48- 398- 000- 0000- 6412	AP	P	355.68	- Uniforms	160439100	Custodial Supplies	N
22	**Ameripride Linen**			656.43	**2 Transactions**			
10146	**Ameripride Linen & Apparel Serv**							
	03- 330- 000- 0000- 6303	AP	P	562.04	Service	C#161684011	Other Repair, Maintenance & Operatior	N
	65- 392- 000- 0000- 6412	AP	P	274.80	Custodial Supplies	561200	Custodial Supplies	N
	65- 392- 000- 0000- 6425	AP	P	268.20	Uniforms	561200	Clothing	N
	65- 392- 000- 0000- 6859	AP	P	39.07	Sales Tax	561200	Sales Tax	N
10146	**Ameripride Linen & Apparel Serv**			1,144.11	**4 Transactions**			
6050	**Ameripride Linen & Apparel Service**							
	48- 396- 000- 0000- 6412	AP	P	253.56	- Uniforms/Mats/Mops	350269559	Custodial Supplies	N
	48- 396- 000- 0000- 6859	AP	P	18.04	Tax	350269559	Sales Tax	N
	64- 390- 000- 0000- 6412	AP	P	397.42	Mops,Mats,Rags, etc	0442600	Custodial Supplies	N
	64- 390- 000- 0000- 6425	AP	P	842.88	Uniforms	0442600	Clothing	N
	64- 390- 000- 0000- 6859	AP	P	88.40	Sales Tax	0442600	Sales Tax	N
	64- 391- 000- 0000- 6412	AP	P	112.32	Mops/Mats/Rags	0442601	Custodial Supplies	N
	64- 391- 000- 0000- 6425	AP	P	590.72	Uniforms	0442601	Clothing	N
	64- 391- 000- 0000- 6859	AP	P	50.10	Sales Tax	0442601	Sales Tax	N
6050	**Ameripride Linen & Apparel Service**			2,353.44	**8 Transactions**			
6504	**Anders Valley Publishing, LLC**							
	01- 061- 000- 0000- 6241			50.60	Personnel Ads	6255	Publishing - Advertising	N
	01- 061- 000- 0000- 6241			50.60	Personnel Ads	6307	Publishing - Advertising	N
	01- 061- 000- 0000- 6241			41.40	Personnel Ads	6308	Publishing - Advertising	N
	01- 061- 000- 0000- 6241			41.40	Personnel Ads	6474	Publishing - Advertising	N
	01- 061- 000- 0000- 6241			46.00	Personnel Ads	6553	Publishing - Advertising	N
	18- 481- 000- 0000- 6242	AP	P	35.00	Annual Subscription 2020- 91	4182	Subscriptions	N

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Vendor No.	Name / Account/Formula	Accr	Rpt	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
6504	**Anders Valley Publishing, LLC**			265.00	**6 Transactions**			
3164	**Assoc Of Mn Counties**							
	01- 001- 000- 0000- 6243			16,298.00	AMC 2020 Annual Dues	55314	Membership Dues	N
	01- 041- 000- 0000- 6244	AP	P	375.00	Annual Cont Registration	55404	Registration Fees	N
	18- 481- 000- 0000- 6243	AP	P	1,513.00	LPHA 2020 Annual Dues	55569	Membership Dues	N
3164	**Assoc Of Mn Counties**			18,186.00	**3 Transactions**			
6986	**At- Scene LLC**							
	16- 200- 000- 0000- 6341			3,000.00	iCrime Fighter 2020	1050	Lease Agreements	N
6986	**At- Scene LLC**			3,000.00	**1 Transactions**			
3744	**Atlas Business Solutions**							
	16- 200- 000- 0000- 6265			960.00	Schedule Anywhere Subsc 2020	INV306364	Data Processing (Software)	N
3744	**Atlas Business Solutions**			960.00	**1 Transactions**			
2765	**Auto Value - Crookston**							
	01- 111- 191- 0000- 6565	AP	P	27.98	Stikit/supplies	76155809	other repair & maintenance County	N
	03- 330- 000- 0000- 6303	AP	P	352.00	Supplies	C#7642600	Other Repair, Maintenance & Operatior	N
	03- 330- 000- 0000- 6564	AP	P	229.09	Parts	C#7642600	Machinery Parts	N
	16- 200- 000- 0000- 6608			31.69	Wiper Blades	76156148	Vehicles Purchased	N
	48- 396- 000- 0000- 6301	AP	P	7.99	- Paint - Organics Bins	76155866	Machinery & Equipment	N
	48- 397- 000- 0000- 6417	AP	P	189.42	- Floor Dri	76155866	Safety Equipment & Supplies	N
	48- 398- 000- 0000- 6301	AP	P	28.75	- T405/406 Filter/Wipers	76154804	Machinery & Equipment	N
	48- 398- 000- 0000- 6565	AP	P	3.49	- Parts Cleaner	76155015	Other Repair & Maintenance Supplies	N
	48- 398- 000- 0000- 6302	AP	P	198.19	- T899 WO Furn Filters	76155383	Grounds	N
	48- 398- 000- 0000- 6417	AP	P	189.41	- Floor Dri	76155841	Safety Equipment & Supplies	N
	48- 398- 000- 0000- 6419	AP	P	154.40	- 12V Charger/Drill Bit Set	76155841	Operational Equipment	N
2765	**Auto Value - Crookston**			1,412.41	**11 Transactions**			
4590	**Auto Value Fosston**							
	03- 330- 000- 0000- 6505	AP	P	26.50	Supplies	C#13002585	Aggregates,Sand,Patching Material	N
	03- 330- 000- 0000- 6564	AP	P	43.20	Parts	C#13002585	Machinery Parts	N
	64- 390- 000- 0000- 6301	AP	P	74.05	Parts for Equipment	2587	Machinery & Equip. Repairs	N
	64- 390- 000- 0000- 6305	AP	P	144.62	Non- Taxable Parts/Supplies	2587	Equipment Repair Supplies\ Nontaxabl	N
	64- 390- 000- 0000- 6564	AP	P	62.53	Parts for Recycle Ctr	2587	Machinery Parts	N
	65- 392- 000- 0000- 6566	AP	P T	8.99	Tools	2587	Small Tools	N

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Vendor No.	Name / Account/Formula	Accr	Rpt	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
4590	**Auto Value Fosston**			359.89	**6 Transactions**			
6460	**AXON ENTERPRISE INC**							
	16- 200- 000- 0000- 6454	AP	P	1,986.00	6 - Taser Assurance	1632528	Law Enforcement Supplies	N
6460	**AXON ENTERPRISE INC**			1,986.00	**1 Transactions**			
11030	**BELTRAMI COUNTY TREASURER**							
	11- 430- 710- 1850- 6051	AP		6,882.00	Correctional Facilities 12/01/2019 12/31/2019	23629	Title Xx/Vcaa/Cty	N
11030	**BELTRAMI COUNTY TREASURER**			6,882.00	**1 Transactions**			
4313	**Bemidji Welders Supply**							
	64- 390- 000- 0000- 6565	AP	P	778.81	Welding Supplies	57200	Other Repair & Maintenance Supplies	N
	64- 390- 000- 0000- 6859	AP	P	55.49	Sales Tax	57200	Sales Tax	N
4313	**Bemidji Welders Supply**			834.30	**2 Transactions**			
10952	**Benco Equipment**							
	48- 398- 000- 0000- 6302	AP	P	183.78	- T899 WO Furn Flue Assmly/etc	cust 40806445	Grounds	N
10952	**Benco Equipment**			183.78	**1 Transactions**			
5555	**Berg/Kevin**							
	16- 200- 000- 0000- 6207	AP	P	27.42	Meal Reimb for Transport		Prisoner Conveyance - Meals	N
5555	**Berg/Kevin**			27.42	**1 Transactions**			
234	**Bergstrom Electric Inc**							
	03- 310- 000- 0000- 6272	AP	P	390.50	Prof Services	8- 1411138	Services	N
234	**Bergstrom Electric Inc**			390.50	**1 Transactions**			
4066	**Berhow/Mark**							
	03- 310- 000- 0000- 6417	AP	P	100.00	Safety Clothing Allowance		Safety Equipment & Supplies	N
4066	**Berhow/Mark**			100.00	**1 Transactions**			
7940	**Bert's Truck Equip Of Moorhead**							
	03- 330- 000- 0000- 6564	AP	P	3,087.85	Parts	85288/85554	Machinery Parts	N
7940	**Bert's Truck Equip Of Moorhead**			3,087.85	**1 Transactions**			
5603	**Bibow/Emily**							

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Vendor No.	Name / Account/Formula	Accr	Rpt	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
	18- 482- 000- 0000- 6331	AP	P	91.06			Mileage	N
	18- 493- 000- 0000- 6367	AP	P	120.00	Nursing License Renewal - 33		Misc. License's & Permits	N
5603	**Bibow/Emily**			211.06	**2 Transactions**			
9723	**Bixby/Scott**							
	16- 200- 000- 0000- 6332	AP	P	10.22	Meal Reimb for Training		Reimbursed Meals	N
9723	**Bixby/Scott**			10.22	**1 Transactions**			
7777	**Bjorgo/John**							
	03- 310- 000- 0000- 6417			65.39	Safety/tool allowance		Safety Equipment & Supplies	N
	03- 310- 000- 0000- 6417	AP	P	30.94	Safety Clothing Allowance		Safety Equipment & Supplies	N
7777	**Bjorgo/John**			96.33	**2 Transactions**			
5851	**Blilie/Holly**							
	18- 482- 000- 0000- 6331	AP	P	12.18	Correction Ctr Mileage- 53		Mileage	N
	18- 482- 000- 0000- 6331	AP	P	2.32	TB Mileage- 23		Mileage	N
	18- 482- 000- 0000- 6332	AP	P	28.71	SCHSAC Mtg Meals - 51		Reimbursed Meals	N
	18- 493- 000- 0000- 6331	AP	P	18.56	Waiver Mileage- 33		Mileage	N
5851	**Blilie/Holly**			61.77	**4 Transactions**			
3076	**Bob's Lawn Care**							
	25- 830- 000- 0000- 6304			100.00	Snow Removal 82.02011.00	9253 DN	Labor Charges	Y
	25- 830- 000- 0000- 6304			75.00	Snow Removal 82.001248.00	9254 SN	Labor Charges	Y
3076	**Bob's Lawn Care**			175.00	**2 Transactions**			
11667	**Border States Electric Supply**							
	01- 111- 000- 0000- 6414			118.80	AA Batteries/Maint Supplies	919160444	Maintenance Supplies	N
11667	**Border States Electric Supply**			118.80	**1 Transactions**			
11564	**Bower/Valerie**							
	11- 430- 710- 1670- 6051			77.56	laundry, hygiene household ite 12/30/2019 12/30/2019		Title Xx/Vcaa/Cty	N
11564	**Bower/Valerie**			77.56	**1 Transactions**			
6984	**Bowzer/Hanah**							
	18- 483- 466- 0000- 6272	AP	P	138.25	Interpreter Service- 15		Services	N

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Vendor No.	Name / Account/Formula	Accr	Rpt	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
6984	**Bowzer/Hanah**			138.25	**1 Transactions**			
4745	**Brad's Electric**							
	01- 111- 197- 0000- 6303			1.50	Materials- change ballast	134	other repair & maintenance non- count	Y
	01- 111- 197- 0000- 6304			75.00	Labor Change ballast in jail	134	Labor Charges	Y
	01- 111- 197- 0000- 6303			43.25	Materiials- Kitchen repairs	135.	other repair & maintenance non- count	Y
	01- 111- 197- 0000- 6304			375.00	Labor - Kitchen repairs	135.	Labor Charges	Y
	01- 111- 190- 0000- 6304			75.00	Disconnect Feed for Siren	136	Labor Charges	Y
4745	**Brad's Electric**			569.75	**5 Transactions**			
11171	**Brandner Printing**							
	01- 043- 000- 0000- 6402			188.00	Envelopes	3644	Stationery & Forms	N
	01- 101- 000- 0000- 6402			79.98	Parchment Paper - 2	24230	Stationery & Forms	N
	03- 330- 000- 0000- 6303			39.24	Misc Supplies	3631	Other Repair, Maintenance & Operatior	N
	16- 200- 000- 0000- 6403			66.92	cards?envelopes	3702 47784	Misc. Supplies	N
11171	**Brandner Printing**			374.14	**4 Transactions**			
143	**Brost Chevrolet Inc**							
	01- 111- 000- 0000- 6303	AP	P	6.30	2008 GMC shop supplies	51902	other repair & maintenance non- count	N
	01- 111- 000- 0000- 6304	AP	P	63.00	2008 GMC Labor	51902	Labor Charges	N
	01- 111- 000- 0000- 6303			31.98	2003 Chev Silverado - Parts	52008	other repair & maintenance non- count	N
	01- 111- 000- 0000- 6304			15.00	2003 Chev Silverado - Labor	52008	Labor Charges	N
	16- 200- 000- 0000- 6303	AP	P	99.90	Vehicle Maintenance	51892 ,51797	Other Repair & Maintenance	N
143	**Brost Chevrolet Inc**			216.18	**5 Transactions**			
2388	**Buhler/Scott A**							
	01- 091- 000- 0000- 6332	AP	P	243.71	Meal Expense NDAA Course		Reimbursed Meals	N
	01- 091- 000- 0000- 6333	AP	P	580.36	Lodging NDAA course		Lodging	N
	01- 091- 000- 0000- 6335	AP	P	124.00	Parking & CAb NDAA Course		Other Travel Expenses	N
	01- 091- 000- 0000- 6331	AP	P	81.20	MIleage NDAA Forensic course	Dec 8- 13	Mileage	N
	01- 091- 000- 0000- 6334	AP	P	601.64	Airfare NDAA Forensic course	Dec 8- 13	Air Fare	N
2388	**Buhler/Scott A**			1,630.91	**5 Transactions**			
131	**Burggrafs Ace Hardware**							
	03- 330- 000- 0000- 6303	AP	P	43.96	Supplies	C#42933	Other Repair, Maintenance & Operatior	N
	64- 390- 000- 0000- 6301	AP	P	1.60	Mach/Equip Repairs	42974	Machinery & Equip. Repairs	N
	64- 390- 000- 0000- 6305	AP	P	39.92	Non- Taxable parts	42974	Equipment Repair Supplies\ Nontaxabl	N
	64- 390- 000- 0000- 6412	AP	P	43.83	Custodial Supplies	42974	Custodial Supplies	N

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Vendor No.	Name / Account/Formula	Accr	Rpt	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
	64- 390- 000- 0000- 6414	AP	P	118.36	Maintenance Supplies	42974	Maintenance Supplies	N
	64- 390- 000- 0000- 6561	AP	P	41.99	Kerosene Tank Supplies	42974	Fuels	N
	64- 390- 000- 0000- 6564	AP	P	15.54	Parts/Supplies for Recycle Ctr	42974	Machinery Parts	N
	64- 390- 000- 0000- 6565	AP	P	5.57	Shop Supplies	42974	Other Repair & Maintenance Supplies	N
	64- 390- 000- 0000- 6859	AP	P	16.05	Sales Tax	42974	Sales Tax	N
	64- 391- 000- 0000- 6301	AP	P	92.23	Equipment	42974	Machinery & Equipment	N
	64- 391- 000- 0000- 6303	AP	P	157.93	Building Supplies/Repairs	42974	Other Repair,Maintenance & Operation	N
	64- 391- 000- 0000- 6305	AP	P	111.51	Nontaxable parts and supplies	42974	Equipment Repair Supplies\ Nontaxabl	N
	64- 391- 000- 0000- 6409	AP	P	59.99	Radio Chargers	42974	Office Furniture & Equipment	N
	64- 391- 000- 0000- 6414	AP	P	137.78	Maintenance Supplies	42974	Maintenance Supplies	N
	64- 391- 000- 0000- 6417	AP	P	47.97	Safety Supplies	42974	Safety Equipment & Supplies	N
	64- 391- 000- 0000- 6566	AP	P	4.59	Small Tools	42974	Small Tools	N
	64- 391- 000- 0000- 6859	AP	P	25.66	Sales Tax	42974	Sales Tax	N
131	**Burggrafs Ace Hardware**			964.48	**17 Transactions**			
11991	**Burns/Michael or Rebecca**							
	11- 430- 710- 1640- 6051	AP		19.11	Video Chat with Kami 12/25, 12 12/25/2019 12/30/2019		Title Xx/Vcaa/Cty	N
	11- 430- 710- 1640- 6051	AP		12.74	Video Chat with Teia 12/25 & 2 12/25/2019 12/26/2019		Title Xx/Vcaa/Cty	N
	11- 430- 710- 1810- 6051	AP		684.79	Foster Care 12/01/2019 12/31/2019		Title Xx/Vcaa/Cty	N
	11- 430- 710- 1810- 6051	AP		684.79	Foster Care 12/01/2019 12/31/2019		Title Xx/Vcaa/Cty	N
	11- 430- 710- 1810- 6051	AP		900.86	Foster Care 12/01/2019 12/31/2019		Title Xx/Vcaa/Cty	N
	11- 430- 710- 1810- 6051	AP		21.95	Clothing Allowance for both Br 12/19/2019 12/19/2019		Title Xx/Vcaa/Cty	N
	11- 430- 710- 1810- 6051	AP		19.39	Clothing Allowance 12/19/2019 12/19/2019		Title Xx/Vcaa/Cty	N
11991	**Burns/Michael or Rebecca**			2,343.63	**7 Transactions**			
672	**Cardinal Health**							
	18- 483- 464- 5122- 6456	AP	P	22.05	FP/CeftiaxonLidocaineNaprox- 17	3112339	Miscellaneous Operating Supplies	N
	18- 483- 464- 5122- 6456	AP	P	22.24	FP/Metronidazole- 17	3136798	Miscellaneous Operating Supplies	N
672	**Cardinal Health**			44.29	**2 Transactions**			
12797	**Carlson/Brandon**							

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	11- 430- 750- 5350- 6084	AP		479.88	Family Support Grant- equipment 01/19/2019 12/19/2019		Family Support Program	N
	11- 430- 750- 5350- 6084	AP		128.88	Family Support Grant- equipment 12/12/2019 12/12/2019		Family Support Program	N
12797	**Carlson/Brandon**			608.76	**2 Transactions**			
4273	**Carslay/Ryan**							
	64- 390- 000- 0000- 6815	AP	P	45.00	License Reimbursement	12.17.19	License/Permit Fees	N
4273	**Carslay/Ryan**			45.00	**1 Transactions**			
12846	**Central MN Financial Management Inc**							
	11- 430- 740- 4430- 6053	AP		41.00	CMFM AMHI Flex 12/01/2019 12/31/2019		Adult Mh Initiative	N
12846	**Central MN Financial Management Inc**			41.00	**1 Transactions**			
420	**Central States Wire Products Inc**							
	64- 391- 000- 0000- 6833	AP	P	1,611.89	Bale Wire	42099	Supplies	N
420	**Central States Wire Products Inc**			1,611.89	**1 Transactions**			
6128	**Cheryl's Cleaning Service**							
	48- 396- 000- 0000- 6345	AP	P	700.00	Dec Cleaning	084284	Cleaning Agreement	Y
	64- 390- 000- 0000- 6345	AP	P	910.00	Cleaning Services	84283	Cleaning Agreement	Y
	64- 391- 000- 0000- 6345	AP	P	490.00	Cleaning Services	84283	Cleaning Agreement	Y
6128	**Cheryl's Cleaning Service**			2,100.00	**3 Transactions**			
5181	**Christian Brothers Ford Inc**							
	01- 111- 000- 0000- 6303	AP	P	253.14	2017 Ford - Parts	37053	other repair & maintenance non- count	N
	01- 111- 000- 0000- 6303	AP	P	18.90	2017 Ford Shop supplies	37053	other repair & maintenance non- count	N
	01- 111- 000- 0000- 6303	AP	P	37.97 -	2017 Ford Parts discount	37053	other repair & maintenance non- count	N
	01- 111- 000- 0000- 6304	AP	P	189.00	2008 Ford - Labor	37053	Labor Charges	N
	16- 200- 000- 0000- 6303	AP	P	849.08	Many Units Serviced		Other Repair & Maintenance	N
	16- 200- 000- 0000- 6303	AP	P	208.91	Various Units serviced		Other Repair & Maintenance	N
5181	**Christian Brothers Ford Inc**			1,481.06	**6 Transactions**			
3627	**Christian Motors Inc**							
	16- 200- 000- 0000- 6303			406.39	Vehicle Maintenance		Other Repair & Maintenance	N
	16- 211- 000- 0000- 6303			102.92	Vehicle Maintenance Unit 224	20954	Other Repair, Maintenance & Operatior	N

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*** Polk County ***

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name / Account/Formula	Accr	Rpt	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
3627	**Christian Motors Inc**			509.31	**2 Transactions**			
8960	**Church & Dwight Co Inc**							
	64- 390- 000- 0000- 6416	AP	P	18,635.28	Sodium Bicarb	100007424	Boiler Chemicals/Salt	N
8960	**Church & Dwight Co Inc**			18,635.28	**1 Transactions**			
1592	**City Of Nielsville**							
	03- 310- 000- 0000- 6525	DTG	P	300.00	Snow Loading 12/02/2019 12/31/2019		Road Salt,Dust Chem.,Weed Chem.	N
1592	**City Of Nielsville**			300.00	**1 Transactions**			
6773	**CIVICPLUS**							
	01- 065- 000- 0000- 6272			9,849.00	CivicPlus Website Hosting	193366	Professional Services	N
6773	**CIVICPLUS**			9,849.00	**1 Transactions**			
4878	**Code 4 Services Inc**							
	16- 200- 000- 0000- 6608			56,262.26	2020 Light Bars & Warning Equi		Vehicles Purchased	N
4878	**Code 4 Services Inc**			56,262.26	**1 Transactions**			
12816	**Colter/Anna**							
	11- 430- 710- 1160- 6051			10.12	Meal- 01/08/2020 01/08/2020		Title Xx/Vcaa/Cty	N
12816	**Colter/Anna**			10.12	**1 Transactions**			
5858	**Compass Minerals America**							
	03- 310- 000- 0000- 6525	AP	P	5,744.99	Road Salt	552462	Road Salt,Dust Chem.,Weed Chem.	N
5858	**Compass Minerals America**			5,744.99	**1 Transactions**			
1346	**Conn/Tammy**							
	18- 484- 000- 0000- 6331	AP	P	75.40	WIC Mileage- 25		Mileage	N
	18- 484- 000- 0000- 6403	AP	P	25.00	WIC MBC Membership Renewal- 25		Misc. Supplies	N
	18- 484- 491- 0000- 6331	AP	P	1.74	BF PEER Support Mileage- 108		Mileage	N
1346	**Conn/Tammy**			102.14	**3 Transactions**			
12759	**Corona Services**							
	11- 430- 760- 6230- 6078	AP		30.08	Snow removal 12/01/2019 12/01/2019		Cadi Chore Services	Y

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
	11- 430- 760- 6230- 6078	AP	30.08	Snow removal 12/09/2019 12/09/2019		Cadi Chore Services	Y
	11- 430- 760- 6230- 6078	AP	30.08	Snow removal 12/12/2019 12/12/2019		Cadi Chore Services	Y
	11- 430- 760- 6230- 6078	AP	30.08	Snow removal 12/14/2019 12/14/2019		Cadi Chore Services	Y
	11- 430- 760- 6230- 6078	AP	30.08	Snow removal 12/15/2019 12/15/2019		Cadi Chore Services	Y
	11- 430- 760- 6230- 6078	AP	30.08	Snow removal 12/26/2019 12/26/2019		Cadi Chore Services	Y
	11- 430- 760- 6230- 6078	AP	30.08	Snow removal 12/30/2019 12/30/2019		Cadi Chore Services	Y
	11- 430- 760- 6230- 6078	AP	30.08	Snow removal 12/01/2019 12/01/2019		Cadi Chore Services	Y
	11- 430- 760- 6230- 6078	AP	30.08	Snow removal 12/09/2019 12/09/2019		Cadi Chore Services	Y
	11- 430- 760- 6230- 6078	AP	30.08	Snow removal 12/12/2019 12/12/2019		Cadi Chore Services	Y
	11- 430- 760- 6230- 6078	AP	30.08	Snow removal 12/14/2019 12/14/2019		Cadi Chore Services	Y
	11- 430- 760- 6230- 6078	AP	30.08	Snow removal 12/15/2019 12/15/2019		Cadi Chore Services	Y
	11- 430- 760- 6230- 6078	AP	30.08	Snow removal 12/26/2019 12/26/2019		Cadi Chore Services	Y
	11- 430- 760- 6230- 6078	AP	30.08	Snow removal 12/30/2019 12/30/2019		Cadi Chore Services	Y
	11- 430- 760- 6230- 6078	AP	30.08	Snow Removal 12/01/2019 12/01/2019		Cadi Chore Services	Y
	11- 430- 760- 6230- 6078	AP	30.08	Snow Removal 12/09/2019 12/09/2019		Cadi Chore Services	Y
	11- 430- 760- 6230- 6078	AP	30.08	Snow Removal 12/12/2019 12/12/2019		Cadi Chore Services	Y
	11- 430- 760- 6230- 6078	AP	30.08	Snow Removal 12/14/2019 12/14/2019		Cadi Chore Services	Y
	11- 430- 760- 6230- 6078	AP	30.08	Snow Removal 12/15/2019 12/15/2019		Cadi Chore Services	Y
	11- 430- 760- 6230- 6078	AP	30.08	Snow Removal 12/26/2019 12/26/2019		Cadi Chore Services	Y
	11- 430- 760- 6230- 6078	AP	30.08	Snow Removal		Cadi Chore Services	Y

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates		Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
				12/30/2019	12/30/2019			
	11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Removal			Elderly Waiver (Ew)	Y
				12/01/2019	12/01/2019			
	11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Removal			Elderly Waiver (Ew)	Y
				12/09/2019	12/09/2019			
	11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Removal			Elderly Waiver (Ew)	Y
				12/12/2019	12/12/2019			
	11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Removal			Elderly Waiver (Ew)	Y
				12/14/2019	12/14/2019			
	11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Removal			Elderly Waiver (Ew)	Y
				12/15/2019	12/15/2019			
	11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Removal			Elderly Waiver (Ew)	Y
				12/26/2019	12/26/2019			
	11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Removal			Elderly Waiver (Ew)	Y
				12/30/2019	12/30/2019			
	11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Removal			Elderly Waiver (Ew)	Y
				12/01/2019	12/01/2019			
	11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Removal			Elderly Waiver (Ew)	Y
				12/09/2019	12/09/2019			
	11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Removal			Elderly Waiver (Ew)	Y
				12/12/2019	12/12/2019			
	11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Removal			Elderly Waiver (Ew)	Y
				12/14/2019	12/14/2019			
	11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Removal			Elderly Waiver (Ew)	Y
				12/15/2019	12/15/2019			
	11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Removal			Elderly Waiver (Ew)	Y
				12/26/2019	12/26/2019			
	11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Removal			Elderly Waiver (Ew)	Y
				12/30/2019	12/30/2019			
	11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Removal			Elderly Waiver (Ew)	Y
				12/10/2019	12/10/2019			
	11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Removal			Elderly Waiver (Ew)	Y
				12/12/2019	12/12/2019			
	11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Removal			Elderly Waiver (Ew)	Y
				12/14/2019	12/14/2019			
	11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Removal			Elderly Waiver (Ew)	Y
				12/15/2019	12/15/2019			
	11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Removal			Elderly Waiver (Ew)	Y
				12/26/2019	12/26/2019			

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Vendor No.	Name / Account/Formula	Rpt Accr		Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
	11- 430- 760- 6230- 6087	AP		30.08	2019 Fall Snow Removal 12/30/2019 12/30/2019		Elderly Waiver (Ew)	Y
12759	**Corona Services**			1,233.28	**41 Transactions**			
6770	**Cote/Michelle**							
	01- 041- 000- 0000- 6331	AP	P	291.16	December TPSC Mileage		Mileage	N
	01- 041- 000- 0000- 6332	AP	P	22.00	December 2019 Meals		Reimbursed Meals	N
6770	**Cote/Michelle**			313.16	**2 Transactions**			
12605	**Crookston Building Center**							
	03- 310- 000- 0000- 6505	AP	P	617.44	Supplies	A#2049	Aggregates,Sand,Patching Material	N
12605	**Crookston Building Center**			617.44	**1 Transactions**			
9749	**Crookston Fuel Company**							
	48- 398- 000- 0000- 6561	AP	P	245.82	T603/604 Fuel	Acct 3259	Fuels	N
	65- 392- 000- 0000- 6561	AP	P	2,826.45	Fuel	3157	Fuels	N
	65- 393- 000- 0000- 6561	AP	P	2,826.45	Fuel	3157	Fuels	N
9749	**Crookston Fuel Company**			5,898.72	**3 Transactions**			
12047	**Crookston Times**							
	01- 041- 000- 0000- 6241	AP	P	207.08	Tax Ad 2019 2nd Half - Ag	133485- 01	Publishing - Advertising	N
	01- 043- 000- 0000- 6241	AP	P	98.00	Homestead Notice		Advertising	N
	01- 061- 000- 0000- 6241	AP	P	592.36	Personnel Ads	Acct 923	Publishing - Advertising	N
	01- 091- 000- 0000- 6261	AP	P	301.20	Publication of Orders Hear	Order# 170,175	Service & Filing Fees	N
	03- 300- 000- 0000- 6241	AP	P	100.40	Advertising	183	Publishing - Advertising	N
12047	**Crookston Times**			1,299.04	**5 Transactions**			
4258	**Custom Stripes Inc**							
	16- 200- 000- 0000- 6608			118.00	Unit 222 Front Fender Graphics	521	Vehicles Purchased	N
4258	**Custom Stripes Inc**			118.00	**1 Transactions**			
4242	**Dakota Supply Group**							
	01- 111- 197- 0000- 6565			200.16	600V Class J Fuse/Materials	F066306	other repair/mntc County	N
4242	**Dakota Supply Group**			200.16	**1 Transactions**			
2216	**Dakota Wholesale Tire**							
	16- 200- 000- 0000- 6303			23.97	Tire For Squad	464699	Other Repair & Maintenance	N

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Vendor No.	Name / Account/Formula	Accr	Rpt	Amount	Warrant Description / Service Dates		Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
2216	**Dakota Wholesale Tire**			23.97	**1 Transactions**				
6768	**Dalrymple/Wendi**								
	01- 101- 000- 0000- 6331	AP	P	29.26	Bank & mail Sep - Dec 2019			Mileage	N
6768	**Dalrymple/Wendi**			29.26	**1 Transactions**				
41150	**Davis/John**								
	11- 430- 760- 6230- 6078	AP		30.08	Snow removal			Cadi Chore Services	Y
					11/09/2019	11/09/2019			
	11- 430- 760- 6230- 6078	AP		30.08	Snow removal			Cadi Chore Services	Y
					12/04/2019	12/04/2019			
	11- 430- 760- 6230- 6078	AP		30.08	Snow removal			Cadi Chore Services	Y
					12/08/2019	12/08/2019			
	11- 430- 760- 6230- 6078	AP		30.08	Snow removal			Cadi Chore Services	Y
					12/12/2019	12/12/2019			
	11- 430- 760- 6230- 6078	AP		30.08	Snow removal			Cadi Chore Services	Y
					12/18/2019	12/18/2019			
	11- 430- 760- 6230- 6078	AP		30.08	Snow removal			Cadi Chore Services	Y
					12/22/2019	12/22/2019			
	11- 430- 760- 6230- 6078	AP		30.08	Snow removal			Cadi Chore Services	Y
					12/26/2019	12/26/2019			
	11- 430- 760- 6230- 6078	AP		30.08	Snow removal			Cadi Chore Services	Y
					12/28/2019	12/28/2019			
	11- 430- 760- 6230- 6078	AP		30.08	Snow removal			Cadi Chore Services	Y
					12/30/2019	12/30/2019			
41150	**Davis/John**			270.72	**9 Transactions**				
6974	**Delgado/Victor**								
	18- 493- 000- 0000- 6272	AP	P	210.56	Dec Snow Removal / Alcozer			Services	Y
6974	**Delgado/Victor**			210.56	**1 Transactions**				
13190	**DESROSIER/DON**								
	11- 430- 760- 6230- 6075	AP		30.08	2019 Fall Snow removal			Pas/Acg Waiver (Ac)	Y
					12/02/2019	12/02/2019			
	11- 430- 760- 6230- 6075	AP		30.08	2019 Fall Snow Removal			Pas/Acg Waiver (Ac)	Y
					12/01/2019	12/01/2019			
	11- 430- 760- 6230- 6078	AP		30.08	Snow removal			Cadi Chore Services	Y
					12/02/2019	12/02/2019			

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates		Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
	11- 430- 760- 6230- 6078	AP	30.08	Snow removal	12/01/2019	12/01/2019		Cadi Chore Services	Y
	11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Removal	12/02/2019	12/02/2019		Elderly Waiver (Ew)	Y
	11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Removal	12/01/2019	12/01/2019		Elderly Waiver (Ew)	Y
	11- 430- 760- 6230- 6094	AP	30.08	Snow removal	12/01/2019	12/01/2019		Chore Service Mr/Rc	Y
13190	**DESROSIER/DON**		210.56	**7 Transactions**					
6752	**Dessellier/Andrew**								
	01- 043- 000- 0000- 6331	AP P	68.44	December Mileage 2019				Mileage	N
6752	**Dessellier/Andrew**		68.44	**1 Transactions**					
41000	**Diedrich/Don**								
	01- 001- 000- 0000- 6331	AP P	226.20	December Mileage 2019				Mileage	N
	01- 001- 000- 0000- 6333	AP P	204.98	Medical Reimbursement				Lodging	N
	01- 001- 000- 0000- 6351	AP P	761.20	Medical Reimbursement			December 2019	Insurance	N
41000	**Diedrich/Don**		1,192.38	**3 Transactions**					
5504	**Dietz/Mark**								
	01- 111- 000- 0000- 6331	AP P	372.34	Mileage Nov 2019	11/05/2019	11/27/2019		Mileage	N
5504	**Dietz/Mark**		372.34	**1 Transactions**					
25478	**Dimich/Erin**								
	11- 430- 710- 1460- 6063		80.00	bus ticket	01/02/2020	01/02/2020		Self Allocation	N
25478	**Dimich/Erin**		80.00	**1 Transactions**					
1722	**Docu Shred Inc**								
	01- 091- 000- 0000- 6360	AP P	40.00	Document Destruction			56412	Miscellaneous Charges	N
	01- 111- 197- 0907- 6304	AP P	20.00	PCPH Document Shredding			54473	Labor Charges	N
	01- 111- 176- 0000- 6304	AP P	10.00	PCSS Document Shredding			55808	Labor Charges	N
	01- 111- 195- 0000- 6304	AP P	10.00	PCPH McIntosh Shredding			55808	Labor Charges	N
	01- 111- 187- 0000- 6304	AP P	160.00	PC SS Document shredding			56399	Labor Charges	N
	01- 111- 188- 0907- 6304	AP P	40.00	PCPH Document Destruction			56400	Labor Charges	N
	01- 111- 176- 0000- 6304	AP P	10.00	PCSS McIntosh shredding			56431	Labor Charges	N

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Vendor No.	Name / Account/Formula	Rpt Accr		Amount	Warrant Description / Service Dates		Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
	01- 111- 195- 0000- 6304	AP	P	10.00	PCPH McIntosh Shredding		56431	Labor Charges	N
	01- 111- 188- 0000- 6304			30.00	PCSS EGF Shredding		56901	Labor Charges	N
	01- 111- 188- 0000- 6304			30.00	PCPH EGF Shredding		56901	Labor Charges	N
	16- 200- 000- 0000- 6272	AP	P	40.00	Document Shredding		56406	Services	N
	18- 481- 000- 0000- 6272	AP	P	20.00	Crookston Shredding - 91			Services	N
1722	**Docu Shred Inc**			420.00	**12 Transactions**				
6692	**Domson BG Service**								
	03- 330- 000- 0000- 6303	AP	P	1,617.80	Supplies		C#10820	Other Repair, Maintenance & Operatior	N
6692	**Domson BG Service**			1,617.80	**1 Transactions**				
6313	**Doyea/Danny**								
	03- 310- 000- 0000- 6417	AP	P	139.99	Safety Equip			Safety Equipment & Supplies	N
6313	**Doyea/Danny**			139.99	**1 Transactions**				
41161	**DSHS Vital Statistics**								
	11- 430- 710- 1040- 6051			22.00	Birth Certificate 01/10/2020	01/10/2020		Title Xx/Vcaa/Cty	N
41161	**DSHS Vital Statistics**			22.00	**1 Transactions**				
41155	**Dupey/Jeremy or Jolene**								
	11- 430- 710- 1810- 6051	AP		33.17	Day out 12/13/2019	12/13/2019		Title Xx/Vcaa/Cty	N
	11- 430- 710- 1810- 6051	AP		41.39	Day out 12/13/2019	12/13/2019		Title Xx/Vcaa/Cty	N
	11- 430- 710- 1810- 6051	AP		62.30	Day out 12/13/2019	12/13/2019		Title Xx/Vcaa/Cty	N
	11- 430- 710- 1810- 6051	AP		41.39	Day out 12/13/2019	12/13/2019		Title Xx/Vcaa/Cty	N
	11- 430- 710- 1810- 6077	AP		496.68	Child Family Foster Care 12/01/2019	12/12/2019		Title Iv- E	N
	11- 430- 710- 1810- 6077	AP		747.60	Child Family Foster Care 12/01/2019	12/12/2019		Title Iv- E	N
	11- 430- 710- 1810- 6077	AP		496.68	Child Family Foster Care 12/01/2019	12/12/2019		Title Iv- E	N
	11- 430- 710- 1810- 6077	AP		398.04	Child Family Foster Care 12/01/2019	12/12/2019		Title Iv- E	N

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Vendor No.	Name / Account/Formula	Accr	Rpt	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
41155	**Dupey/Jeremy or Jolene**			2,317.25	**8 Transactions**			
9355	**Eagle Electric Inc**							
	03- 330- 000- 0000- 6303	AP	P	120.96	Service	19563	Other Repair, Maintenance & Operatior	N
9355	**Eagle Electric Inc**			120.96	**1 Transactions**			
6347	**Ellefson/Kurtis**							
	01- 121- 000- 0000- 6331			191.40	Mileage December 2019		Mileage	N
6347	**Ellefson/Kurtis**			191.40	**1 Transactions**			
6757	**Erdmann/Amy**							
	18- 481- 000- 0000- 6331	AP	P	27.84	Staff Admin Mileage- 91		Mileage	N
6757	**Erdmann/Amy**			27.84	**1 Transactions**			
14164	**Erskine Echo**							
	01- 041- 000- 0000- 6241	AP	P	39.00	RE Taxes due 2nd Half Oct	3343	Publishing - Advertising	N
	01- 041- 000- 0000- 6241	AP	P	39.00	RE Taxes due 2nd Half Nov	3343	Publishing - Advertising	N
	01- 043- 000- 0000- 6241	AP	P	81.90	Homestead Notice Nov 2019	3342	Advertising	N
	01- 061- 000- 0000- 6241	AP	P	1,431.30	Personnel Ads	3341	Publishing - Advertising	N
	03- 300- 000- 0000- 6241	AP	P	93.60	Advertising	3344	Publishing - Advertising	N
14164	**Erskine Echo**			1,684.80	**5 Transactions**			
2950	**ESRI**							
	01- 102- 000- 0000- 6265			35,000.00	License Agreement 02/01/2020 01/31/2021	93759915	Data Processing	N
2950	**ESRI**			35,000.00	**1 Transactions**			
5060	**Evenaire Systems Inc**							
	64- 391- 000- 0000- 6607	AP	P	6,300.00	Rake Conveyor M61	12455	Equipment	N
5060	**Evenaire Systems Inc**			6,300.00	**1 Transactions**			
3412	**Fagerlund/Kirsten**							
	18- 482- 475- 0000- 6331	AP	P	22.04	SHIP Mileage- 74		Mileage	N
3412	**Fagerlund/Kirsten**			22.04	**1 Transactions**			
6588	**Fairchild Equipment Inc**							
	64- 390- 000- 0000- 6301	AP	P	377.67	Forklift Parts	K44264	Machinery & Equip. Repairs	N

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Vendor No.	Name / Account/Formula	Accr	Rpt	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
6588	**Fairchild Equipment Inc**			377.67	**1 Transactions**			
5205	**Farmers Publishing**							
	64- 391- 000- 0000- 6241	AP	P	113.76	Advertisment- Sortline Operator	54304- 54339	Publishing - Advertising	N
5205	**Farmers Publishing**			113.76	**1 Transactions**			
2302	**Ferguson Enterprise Inc 3093**							
	64- 390- 000- 0000- 6305	AP	P	286.70	non- taxable parts/supplies	1972	Equipment Repair Supplies\ Nontaxabl	N
2302	**Ferguson Enterprise Inc 3093**			286.70	**1 Transactions**			
15306	**Fertile Building Center Ltd**							
	01- 520- 000- 0000- 6303	AP	P	613.20	Supplies	61990/61903/63	Other Repair, Maintenance & Operatior	N
15306	**Fertile Building Center Ltd**			613.20	**1 Transactions**			
2188	**Fertile Hardware Hank**							
	03- 330- 000- 0000- 6303	AP	P	38.17	Supplies		Other Repair, Maintenance & Operatior	N
2188	**Fertile Hardware Hank**			38.17	**1 Transactions**			
6500	**Flaa/Patricia**							
	01- 043- 000- 0000- 6244	AP	P	20.00	Region 8 December		Registration Fees	N
	01- 043- 000- 0000- 6331	AP	P	51.62	December 2019 Mileage		Mileage	N
6500	**Flaa/Patricia**			71.62	**2 Transactions**			
589	**Fleet Supply**							
	01- 111- 191- 0000- 6565			2.48	Eye bolt/key stock/supplies	65679	other repair & maintenance County	N
	03- 330- 000- 0000- 6303	AP	P	118.90	Misc Supplies	A#3952	Other Repair, Maintenance & Operatior	N
	48- 396- 000- 0000- 6301	AP	P	58.22	- Chain/Eye Hooks Organics Bins	65362	Machinery & Equipment	N
	65- 392- 000- 0000- 6301	AP	P	4.09	Switch- parts	5419	Machinery & Equipment	N
	65- 392- 000- 0000- 6859	AP	P	0.29	tax	5419	Sales Tax	N
589	**Fleet Supply**			183.98	**5 Transactions**			
2591	**Forney LP**							
	03- 320- 000- 0000- 6500	AP	P	76.81	Engineering Supplies		Engineering & Surveying Supplies	N
2591	**Forney LP**			76.81	**1 Transactions**			
5723	**Forum Communications Company**							
	01- 043- 000- 0000- 6241	AP	P	43.45	Homestead Ad		Advertising	N

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Vendor No.	Name / Account/Formula	Accr	Rpt	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
5723	**Forum Communications Company**			43.45	**1 Transactions**			
591	**Fosston Municipal Utilities**							
	64- 391- 000- 0000- 6251			2,446.55	Electricity Usage	20- 01	Electricity	N
591	**Fosston Municipal Utilities**			2,446.55	**1 Transactions**			
6479	**FSSolutions**							
	01- 061- 000- 0000- 6272			105.79	Drug Screening	FL00342812	Professional Services	N
6479	**FSSolutions**			105.79	**1 Transactions**			
2947	**Galls LLC**							
	16- 200- 000- 0000- 6454	AP	P	241.68	Uniforms	014377815/818	Law Enforcement Supplies	N
2947	**Galls LLC**			241.68	**1 Transactions**			
16020	**Garden Valley Technoligies**							
	16- 200- 000- 0000- 6306			1,632.18	Lengby Tower Site Rental	14403	Radio System Mntc	N
16020	**Garden Valley Technoligies**			1,632.18	**1 Transactions**			
2971	**GCR Tires & Service**							
	16- 200- 000- 0000- 6303	AP	P	1,343.33	Tires 244,248,245		Other Repair & Maintenance	N
2971	**GCR Tires & Service**			1,343.33	**1 Transactions**			
2865	**Girdler/Kathy**							
	18- 483- 466- 0000- 6331	AP	P	60.32	Erly Chldhd 0- 2 Mileage- 15		Mileage	N
	18- 483- 466- 0000- 6331	AP	P	29.00	Fam Hlth Mileage- 11		Mileage	N
	18- 483- 466- 0000- 6331	AP	P	1.74	Staff Admin Mileage- 91		Mileage	N
2865	**Girdler/Kathy**			91.06	**3 Transactions**			
2436	**Global Protection Corp**							
	18- 483- 464- 0000- 6403	AP	P	177.69	Trustex Condoms- 17	213061	Misc. Supplies	N
2436	**Global Protection Corp**			177.69	**1 Transactions**			
4627	**Gopher State One Call**							
	03- 300- 000- 0000- 6272	AP	P	5.40	Prof Services	9121301	Services	N
4627	**Gopher State One Call**			5.40	**1 Transactions**			
16786	**Goroski/Heather or Michael**							

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Vendor No.	Name / Account/Formula	Rpt Accr		Amount	Warrant Description / Service Dates		Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
	11- 430- 710- 1160- 6051	AP		111.36	Transportation 12/07/2019	12/14/2019		Title Xx/Vcaa/Cty	N
	11- 430- 710- 1810- 6077	AP		920.08	Child Family Foster Care 12/01/2019	12/31/2019		Title Iv- E	N
16786	**Goroski/Heather or Michael**			1,031.44	**2 Transactions**				
2032	**Grainger**								
	03- 330- 000- 0000- 6303			439.70	Supplies		A#824296818	Other Repair, Maintenance & Operatior	N
	64- 391- 000- 0000- 6303	AP	P T	52.52	Building Supplies		280829311547	Other Repair,Maintenance & Operation	N
2032	**Grainger**			492.22	**2 Transactions**				
4027	**Grainger**								
	01- 111- 000- 0000- 6414			302.88	Air Filters/maint supplies		9381778803	Maintenance Supplies	N
4027	**Grainger**			302.88	**1 Transactions**				
4217	**Greystone Construction Co**								
	03- 330- 000- 0000- 6342	AP	P	850.00	Maintenance Agreement		27829	Maintenance Agreements	N
4217	**Greystone Construction Co**			850.00	**1 Transactions**				
7555	**Grove Mechanical Inc**								
	03- 330- 000- 0000- 6303	AP	P	3,096.27	Service		34897- 10	Other Repair, Maintenance & Operatior	N
	48- 396- 000- 0000- 6302	AP	P	6.94	- T899 WO Furn Elbow/Screws		206899	Grounds	N
7555	**Grove Mechanical Inc**			3,103.21	**2 Transactions**				
6650	**Gudvangen/Karen**								
	03- 310- 000- 0000- 6367	AP	P	17.00	License Plate for Trailer			Misc. License's & Permits	N
6650	**Gudvangen/Karen**			17.00	**1 Transactions**				
5356	**Gunderson/Mark**								
	64- 391- 000- 0000- 6425	AP	P	112.50	Boot Allowance		12.16.19	Clothing	N
5356	**Gunderson/Mark**			112.50	**1 Transactions**				
6990	**gWorks**								
	03- 330- 000- 0000- 6303			420.00	Sign Software 01/01/2020	12/31/2020	2019- 10315	Other Repair, Maintenance & Operatior	N
6990	**gWorks**			420.00	**1 Transactions**				

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name / Account/Formula	Accr	Rpt		Amount	Warrant Description	Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
17339	**Halvorson/Rebecca**									
	01- 046- 000- 0000- 6331	AP	P		26.10	Bank Mileage 2019			Mileage	N
					26.10	**1 Transactions**				
17339	**Halvorson/Rebecca**									
5498	**Handyman's Inc**									
	64- 390- 000- 0000- 6412	AP	P	T	61.98	Brooms/Scrapers		484	Custodial Supplies	N
	64- 390- 000- 7140- 6301	AP	P		820.07	#1 Boiler Parts		484	Machinery & Equip. Repairs	N
	64- 390- 000- 7240- 6301	AP	P		820.07	#2 Boiler Parts		484	Machinery & Equip. Repairs	N
5498	**Handyman's Inc**				1,702.12	**3 Transactions**				
6802	**Hansen/April**									
	16- 200- 000- 0000- 6207	AP	P		24.47	Meal Reimbursement Transport			Prisoner Conveyance - Meals	N
6802	**Hansen/April**				24.47	**1 Transactions**				
17395	**Hapka/Robert**									
	11- 430- 760- 6230- 6078	AP			30.08	Snow Removal 12/01/2019	12/01/2019		Cadi Chore Services	Y
	11- 430- 760- 6230- 6078	AP			30.08	Snow Removal 12/09/2019	12/09/2019		Cadi Chore Services	Y
	11- 430- 760- 6230- 6078	AP			30.08	Snow Removal 12/26/2019	12/26/2019		Cadi Chore Services	Y
	11- 430- 760- 6230- 6078	AP			30.08	Snow Removal 12/29/2019	12/29/2019		Cadi Chore Services	Y
17395	**Hapka/Robert**				120.32	**4 Transactions**				
5619	**Hardware Hank Crookston**									
	01- 111- 000- 0000- 6414	AP	P		27.96	60 lb sand bags/maint supplies		47412/2	Maintenance Supplies	N
	01- 111- 000- 0000- 6414				9.48	paint tray/lacquer thinner		47795/2	Maintenance Supplies	N
	01- 111- 187- 0000- 6414				14.98	Wheels/Maint Supplies		48085/2	Maintenance Supplies	N
	03- 330- 000- 0000- 6303	AP	P		138.96	Supplies		C#7751	Other Repair, Maintenance & Operatior	N
	03- 330- 000- 0000- 6564	AP	P		59.98	Parts		C#7751	Machinery Parts	N
	16- 200- 000- 0000- 6303				47.93	Mater Key & Padlock		47730	Other Repair & Maintenance	N
	48- 395- 000- 0000- 6403	AP	P		60.46	- Planters			Misc. Supplies	N
	65- 392- 000- 0000- 6414	AP	P		58.45	Maintenance Supplies		7752	Maintenance Supplies	N
	65- 392- 000- 0000- 6859	AP	P		20.56	Sales Tax		7752	Sales Tax	N
5619	**Hardware Hank Crookston**				438.76	**9 Transactions**				
4731	**Hardware Hank EGF**									

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Vendor No.	Name / Account/Formula	Accr	Rpt	Amount	Warrant Description / Service Dates		Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
	03- 330- 000- 0000- 6303	AP	P	140.75	Supplies		A#1626	Other Repair, Maintenance & Operatior	N
4731	**Hardware Hank EGF**			140.75	**1 Transactions**				
17596	**Hatten/Vickie**								
	11- 430- 710- 1810- 6077	AP		920.08	Child Family Foster Care			Title Iv- E	N
					12/01/2019	12/31/2019			
	11- 430- 710- 1810- 6077	AP		1,028.27	Child Family Foster Care			Title Iv- E	N
					12/01/2019	12/31/2019			
	11- 430- 710- 1810- 6077	AP		1,067.02	Child Family Foster Care			Title Iv- E	N
					12/01/2019	12/31/2019			
	11- 430- 710- 1810- 6077	AP		1,067.02	Child Family Foster Care			Title Iv- E	N
					12/01/2019	12/31/2019			
17596	**Hatten/Vickie**			4,082.39	**4 Transactions**				
17600	**Hedden/Melody or James**								
	11- 430- 710- 1810- 6077	AP		900.86	Child Family Foster Care			Title Iv- E	N
					12/01/2019	12/31/2019			
	11- 430- 710- 1810- 6077	AP		1,008.74	Child Family Foster Care			Title Iv- E	N
					12/01/2019	12/31/2019			
	11- 430- 720- 2140- 6051	AP		44.00	Other Child Care			Title Xx/Vcaa/Cty	N
					11/01/2019	11/29/2019			
17600	**Hedden/Melody or James**			1,953.60	**3 Transactions**				
5199	**Hegre/Thomas**								
	64- 390- 000- 0000- 6425	AP	P	190.00	Boot Allowance		12.14.19	Clothing	N
5199	**Hegre/Thomas**			190.00	**1 Transactions**				
6454	**Hennen Equipment Inc**								
	65- 392- 000- 0000- 6301	AP	P	6,151.14	Sickle Teeth on Grinder		20112	Machinery & Equipment	N
6454	**Hennen Equipment Inc**			6,151.14	**1 Transactions**				
32008	**Hills Youth and Family Services/The**								
	11- 430- 710- 1850- 6051	AP		8,773.00	Correctional Facility - OHP			Title Xx/Vcaa/Cty	N
					12/01/2019	12/31/2019	33194		
32008	**Hills Youth and Family Services/The**			8,773.00	**1 Transactions**				
2828	**HN Quality Plumbing Inc**								
	01- 111- 198- 0000- 6565			21.00	6 wax rings		008543	other repair/mntc County	N

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Vendor No.	Name / Account/Formula	Accr	Rpt	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
	01- 111- 190- 0000- 6414			108.00	Faucet/Maint supplies	008549	Maintenance Supplies	N
	01- 111- 197- 0000- 6303	AP	P	211.92	Materials/ 3/4" vacuum breaker	28196	other repair & maintenance non- count	N
	01- 111- 197- 0000- 6304	AP	P	85.00	Labor	28196	Labor Charges	N
	01- 111- 197- 0000- 6331	AP	P	5.00	Mileage	28196	Mileage	N
	01- 111- 197- 0000- 6303	AP	P	103.70	new pipe/water heater	28246	other repair & maintenance non- count	N
	01- 111- 197- 0000- 6304	AP	P	85.00	Labor	28246	Labor Charges	N
	01- 111- 197- 0000- 6331	AP	P	5.00	Mileage	28246	Mileage	N
	01- 111- 189- 0000- 6303			8.00	Materials	28370	other repair/maintenance non- county	N
	01- 111- 189- 0000- 6304			85.00	Labor	28370	Labor Charges	N
	01- 111- 189- 0000- 6331			5.00	Mileage	28370	Mileage	N
	11- 430- 760- 6410- 6078	AP		391.57	ADA Toilet 12/05/2019 12/05/2019		Comm Alt For Disabled Individuals	N
2828	**HN Quality Plumbing Inc**			1,114.19	**12 Transactions**			
6987	**Holland/Dixie**							
	16- 200- 000- 0000- 6208	AP	P	117.98	Transport to St Cloud	11/11/2019	Prisoner Conveyance - Guard Or Matrc	Y
6987	**Holland/Dixie**			117.98	**1 Transactions**			
17919	**Holtman/Laurie**							
	11- 430- 710- 1810- 6051			98.66	Clothing Allowance 01/05/2020 01/05/2020		Title Xx/Vcaa/Cty	N
	11- 430- 710- 1810- 6051			171.51	Clothing Allowance 01/05/2020 01/05/2020		Title Xx/Vcaa/Cty	N
	11- 430- 710- 1810- 6051			144.27	Clothing Allowance 01/05/2020 01/05/2020		Title Xx/Vcaa/Cty	N
	11- 430- 710- 1810- 6051			163.10	Clothing Allowance 01/05/2020 01/05/2020		Title Xx/Vcaa/Cty	N
17919	**Holtman/Laurie**			577.54	**4 Transactions**			
3499	**HP INC**							
	01- 041- 000- 0000- 6611	AP	P	400.00	24" Monitors (2)	9009713099	Office Machines	N
	01- 065- 000- 0000- 6607	AP	P	242.00	2 HP Monitors	9009701530	Equipment	N
	01- 065- 000- 0000- 6607			17.99	USB to D89 Serial Adaptor	9009705460	Equipment	N
	01- 065- 000- 0000- 6607			17.38	HP USC - C USB 3.0 Adaptor	9009713098	Equipment	N
3499	**HP INC**			677.37	**4 Transactions**			
6256	**Hruby/Megan**							
	18- 484- 491- 0000- 6272	AP	P	209.69	Dec Peer Grp Svcs- 108		Professional Services	Y

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	18- 484- 491- 0000- 6403	AP	P	52.40	Dec. Phone, Mileage- 108			Misc. Supplies	Y
6256	**Hruby/Megan**			262.09	**2 Transactions**				
6255	**Hudon/Meghan**								
	18- 484- 491- 0000- 6272	AP	P	266.88	Dec Peer Grp Svcs- 108			Professional Services	Y
	18- 484- 491- 0000- 6403	AP	P	76.76	Dec. Phone, Mileage- 108			Misc. Supplies	Y
6255	**Hudon/Meghan**			343.64	**2 Transactions**				
4860	**Hugo's #4**								
	01- 091- 091- 0193- 6422			6.99	Victim SVS NW Council Mtg		cookies	Food & Beverage	N
	01- 093- 000- 0000- 6420			37.93	Food for Victims St vs Z Brown		Act 2811554	Program Supplies	N
4860	**Hugo's #4**			44.92	**2 Transactions**				
17023	**HUGO'S #5**								
	11- 430- 710- 1640- 6051			206.30	Formula			Title Xx/Vcaa/Cty	N
					12/03/2019	12/03/2019			
17023	**HUGO'S #5**			206.30	**1 Transactions**				
17269	**Hulst/Chad or Barb**								
	11- 430- 710- 1810- 6051	AP		130.16	Foster Care- Initial Rate			Title Xx/Vcaa/Cty	Y
					11/27/2019	11/30/2019			
	11- 430- 710- 1810- 6051	AP		1,008.74	Foster Care- Initial Rate			Title Xx/Vcaa/Cty	Y
					12/01/2019	12/31/2019			
17269	**Hulst/Chad or Barb**			1,138.90	**2 Transactions**				
5731	**Inmate Services Corporation**								
	16- 200- 000- 0000- 6209			1,566.00	Schweigert Transport		26794	Prisoner Conveyance - Transport Servi	N
5731	**Inmate Services Corporation**			1,566.00	**1 Transactions**				
6319	**Innovative Office Solutions LLC**								
	01- 063- 000- 0000- 6402			151.58	Office supplies		2811333	Office Supplies	N
	01- 063- 000- 0000- 6402			120.86	Office supplies		IN2783985	Office Supplies	N
	01- 063- 000- 0000- 6402			167.95	Office supplies		IN2814137	Office Supplies	N
	01- 063- 000- 0000- 6402			256.58	Office supplies		IN2824869	Office Supplies	N
6319	**Innovative Office Solutions LLC**			696.97	**4 Transactions**				
4129	**Integrated Process Solutions**								

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INTEGRATED FINANCIAL SYSTEMS

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name / Account/Formula	Accr	Rpt	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
	64- 390- 000- 0000- 6272	AP	P	170.00	Change Smoke Stack Light Bulb	PSI000465	Services	N
4129	**Integrated Process Solutions**			170.00	**1 Transactions**			
5924	**Interstate Billing Service**							
	03- 310- 000- 0000- 6344	AP	P	1,966.50	Equip Rental	8243C	Rental Agreements	N
	48- 396- 000- 0000- 6301	AP	P	6,000.61	- 7004 Repairs/Parts	Acct 679240	Machinery & Equipment	N
	48- 396- 000- 0000- 6859	AP	P	96.61	Tax	Acct 679240	Sales Tax	N
5924	**Interstate Billing Service**			8,063.72	**3 Transactions**			
6577	**Iteris Inc**							
	03- 300- 000- 0000- 6265			3,000.00	Service Agreement 01/01/2020 12/31/2020	118739	Data Processing (Software)	N
	03- 340- 000- 0000- 6265			54,000.00	Service Agreement 01/01/2020 12/31/2020	118739	Data Processing (Software)	N
6577	**Iteris Inc**			57,000.00	**2 Transactions**			
6372	**Jacobson/Gerald A**							
	01- 001- 000- 0000- 6331	AP	P	292.32	Dec 2019 Mileage		Mileage	N
	01- 001- 000- 0000- 6332	AP	P	19.99	Meal Reimb Dec 2019		Reimbursed Meals	N
	01- 001- 000- 0000- 6351	AP	P	528.50	Dec 2019 medical Reimbursement		Insurance	N
6372	**Jacobson/Gerald A**			840.81	**3 Transactions**			
6257	**Jager/Tiffany**							
	18- 484- 491- 0000- 6272	AP	P	102.94	Dec Peer Grp Svcs- 108		Professional Services	Y
	18- 484- 491- 0000- 6403	AP	P	35.00	Dec. Phone- 108		Misc. Supplies	Y
6257	**Jager/Tiffany**			137.94	**2 Transactions**			
3104	**Jemco Incorporated**							
	64- 390- 000- 0000- 6301	AP	P	26.60	Repairs to Compressor	1365	Machinery & Equip. Repairs	N
3104	**Jemco Incorporated**			26.60	**1 Transactions**			
19205	**Jim's Quality Floor Service**							
	48- 123- 000- 0000- 6345	AP	P	390.79	Dec Floors/Cleaning	706525	Cleaning Agreement	Y
	48- 395- 000- 0000- 6345	AP	P	434.21	Dec Floors/Cleaning	706525	Cleaning Agreement Account	Y
19205	**Jim's Quality Floor Service**			825.00	**2 Transactions**			
4647	**Jobs HQ**							

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Vendor No.	Name / Account/Formula	Accr	Rpt	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
	01- 061- 000- 0000- 6241			3,100.00	Personnel Ads	Acct 107305	Publishing - Advertising	N
	03- 300- 000- 0000- 6241	AP	P	2,164.00	Advertising	A#107305	Publishing - Advertising	N
4647	**Jobs HQ**			5,264.00	**2 Transactions**			
5630	**John Deere Financial**							
	03- 330- 000- 0000- 6564	AP	P	263.87	Parts	A#6002442	Machinery Parts	N
5630	**John Deere Financial**			263.87	**1 Transactions**			
7801	**Johnson Controls Fire Protection LP**							
	03- 310- 000- 0000- 6303			433.34	Prof Service Fire Alarm Servic 01/01/2018 12/31/2020	21344980	Other Repair, Maintenance & Operatior	N
7801	**Johnson Controls Fire Protection LP**			433.34	**1 Transactions**			
19502	**Johnson/Tim**							
	11- 430- 760- 6230- 6087	AP		30.08	Snow Removal Fall 2019 12/01/2019 12/01/2019		Elderly Waiver (Ew)	Y
	11- 430- 760- 6230- 6087	AP		30.08	Snow Removal Fall 2019 12/09/2019 12/09/2019		Elderly Waiver (Ew)	Y
	11- 430- 760- 6230- 6087	AP		30.08	Snow Removal Fall 2019 12/14/2019 12/14/2019		Elderly Waiver (Ew)	Y
	11- 430- 760- 6230- 6087	AP		30.08	Snow Removal Fall 2019 12/26/2019 12/26/2019		Elderly Waiver (Ew)	Y
	11- 430- 760- 6230- 6087	AP		30.08	Snow Removal Fall 2019 12/30/2019 12/30/2019		Elderly Waiver (Ew)	Y
19502	**Johnson/Tim**			150.40	**5 Transactions**			
6087	**Jones/Annalee**							
	01- 043- 000- 0000- 6331	AP	P	44.66	December 2019 Mileage		Mileage	N
6087	**Jones/Annalee**			44.66	**1 Transactions**			
1096	**K & L Inc**							
	64- 390- 000- 0000- 6562	AP	P	127.00	Equipment Grease	121946	Lubricants	N
1096	**K & L Inc**			127.00	**1 Transactions**			
20165	**Keith's Security World Inc**							
	01- 111- 188- 0000- 6303			21.00	6 Keys - EGF	51817	other repair/maintenance non- county	N

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Vendor No.	Name / Account/Formula	Accr	Rpt	Amount	Warrant Description / Service Dates		Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
20165	**Keith's Security World Inc**			21.00	**1 Transactions**				
4791	**Kennedy Scales**								
	64- 390- 000- 0000- 6404	AP	P	876.59	Scale Cards		135510	Data Processing Supplies	N
4791	**Kennedy Scales**			876.59	**1 Transactions**				
10797	**Kimball Midwest**								
	03- 330- 000- 0000- 6303	AP	P	1,946.86	Supplies		A#222052	Other Repair, Maintenance & Operatior	N
	03- 330- 000- 0000- 6564	AP	P	644.80	Parts		A#222052	Machinery Parts	N
10797	**Kimball Midwest**			2,591.66	**2 Transactions**				
6068	**KKCQ- FM**								
	48- 396- 000- 0000- 6834	AP	P	300.00	- Environmental Minute		2523	Ed Supplies	N
6068	**KKCQ- FM**			300.00	**1 Transactions**				
20421	**KKCQ- FM**								
	01- 041- 000- 0000- 6241	AP	P	150.00	Taxes Due 11/15/2019		Acct 2372	Publishing - Advertising	N
20421	**KKCQ- FM**			150.00	**1 Transactions**				
1357	**Korynta/Angel**								
	18- 481- 000- 0000- 6331	AP	P	116.58	Lead Coord Mileage- 93			Mileage	N
	18- 481- 000- 0000- 6332	AP	P	9.38	CHIP Mls - 9/4/19- 91			Reimbursed Meals	N
	18- 481- 000- 0000- 6332	AP	P	19.26	CHIP Mls - 9/6/19- 91			Reimbursed Meals	N
1357	**Korynta/Angel**			145.22	**3 Transactions**				
1036	**KROX- AM**								
	01- 061- 000- 0000- 6241	AP	P	250.00	Personnel Ads		Acct 809	Publishing - Advertising	N
	18- 481- 000- 0000- 6241	AP	P	136.50	Dec. Public Health Ads- 91		06201912155094	Publishing - Advertising	N
	48- 396- 000- 0000- 6834	AP	P	200.00	- Environ Minute		235	Ed Supplies	N
	48- 397- 000- 0000- 6834	AP	P	231.00	- HHW Ads		235	Ed Supplies	N
1036	**KROX- AM**			817.50	**4 Transactions**				
20385	**Krueger Housing**								
	11- 430- 760- 6230- 6078	AP		30.08	Snow removal			Cadi Chore Services	Y
					11/21/2019	11/21/2019			
	11- 430- 760- 6230- 6078	AP		30.08	Snow removal			Cadi Chore Services	Y
					12/01/2019	12/01/2019			

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Vendor No.	Name / Account/Formula	Rpt Accr		Amount	Warrant Description / Service Dates		Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
	11- 430- 760- 6230- 6078	AP		30.08	Snow removal 12/09/2019	12/09/2019		Cadi Chore Services	Y
	11- 430- 760- 6230- 6078	AP		30.08	Snow removal 12/13/2019	12/13/2019		Cadi Chore Services	Y
	11- 430- 760- 6230- 6078	AP		30.08	Snow removal 12/26/2019	12/26/2019		Cadi Chore Services	Y
	11- 430- 760- 6230- 6078	AP		30.08	Snow removal 12/30/2019	12/30/2019		Cadi Chore Services	Y
	11- 430- 760- 6230- 6078	AP		30.08	Snow removal 12/01/2019	12/01/2019		Cadi Chore Services	Y
	11- 430- 760- 6230- 6078	AP		30.08	Snow removal 12/09/2019	12/09/2019		Cadi Chore Services	Y
	11- 430- 760- 6230- 6078	AP		30.08	Snow removal 12/13/2019	12/13/2019		Cadi Chore Services	Y
	11- 430- 760- 6230- 6078	AP		30.08	Snow removal 12/26/2019	12/26/2019		Cadi Chore Services	Y
	11- 430- 760- 6230- 6078	AP		30.08	Snow removal 12/29/2019	12/29/2019		Cadi Chore Services	Y
	11- 430- 760- 6230- 6078	AP		30.08	Snow Removal 11/21/2019	11/21/2019		Cadi Chore Services	Y
	11- 430- 760- 6230- 6078	AP		30.08	Snow Removal 12/01/2019	12/01/2019		Cadi Chore Services	Y
	11- 430- 760- 6230- 6078	AP		30.08	Snow Removal 12/09/2019	12/09/2019		Cadi Chore Services	Y
	11- 430- 760- 6230- 6078	AP		30.08	Snow Removal 12/13/2019	12/13/2019		Cadi Chore Services	Y
	11- 430- 760- 6230- 6078	AP		30.08	Snow Removal 12/17/2019	12/17/2019		Cadi Chore Services	Y
	11- 430- 760- 6230- 6078	AP		30.08	Snow Removal 12/30/2019	12/30/2019		Cadi Chore Services	Y
20385	**Krueger Housing**			511.36	**17 Transactions**				
4163	**Kustom Kollision LLC**								
	03- 330- 000- 0000- 6564	AP	P	233.02	Parts		12468	Machinery Parts	Y
4163	**Kustom Kollision LLC**			233.02	**1 Transactions**				
3350	**Landsverk/Mark**								
	01- 043- 000- 0000- 6244	AP	P	40.00	Region 8 November Land & Dec			Registration Fees	N

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Vendor No.	Name / Account/Formula	Accr	Rpt	Amount	Warrant Description / Service Dates		Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
	01- 043- 000- 0000- 6331	AP	P	23.20	December Mileage 2019			Mileage	N
3350	**Landsverk/Mark**			63.20	**2 Transactions**				
21619	**LaRochelle/Michael**								
	11- 430- 760- 6230- 6087	AP		30.08	2019 Fall Snow Removal 12/26/2019	12/26/2019		Elderly Waiver (Ew)	Y
	11- 430- 760- 6230- 6087	AP		30.08	2019 Fall Snow Removal 12/30/2019	12/30/2019		Elderly Waiver (Ew)	Y
21619	**LaRochelle/Michael**			60.16	**2 Transactions**				
21532	**Larson/Cynthia**								
	11- 430- 740- 4070- 6052			135.00	early identification and inter 01/02/2020	01/02/2020		Cmh Combined Grant	N
21532	**Larson/Cynthia**			135.00	**1 Transactions**				
4323	**Lawson Products Inc**								
	03- 330- 000- 0000- 6303	AP	P	177.82	Supplies		C#10072717	Other Repair, Maintenance & Operatior	N
4323	**Lawson Products Inc**			177.82	**1 Transactions**				
6452	**LEADS ONLINE**								
	16- 200- 000- 0000- 6338			2,128.00	2020 Investigation system		253263	Investigative Expenses	N
6452	**LEADS ONLINE**			2,128.00	**1 Transactions**				
21425	**Lee/Janet**								
	11- 430- 750- 5350- 6084	AP		303.76	Respite care- 12/01/2019	12/31/2019		Family Support Program	N
21425	**Lee/Janet**			303.76	**1 Transactions**				
5770	**Lee/Joan**								
	01- 001- 000- 0000- 6331	AP	P	346.84	Dec 2019 Mileage			Mileage	N
5770	**Lee/Joan**			346.84	**1 Transactions**				
5285	**Lehmann/Codi**								
	18- 483- 464- 0000- 6331	AP	P	53.36	Safer Choices Mileage- 14			Mileage	N
	18- 483- 467- 0000- 6331	AP	P	5.80	CTC Outreach Mileage- 19			Mileage	N
5285	**Lehmann/Codi**			59.16	**2 Transactions**				

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Vendor No.	Name / Account/Formula	Accr	Rpt	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
1890	**Lehmann/David**							
	03- 310- 000- 0000- 6417	AP	P	214.49	Safety Equp Boots		Safety Equipment & Supplies	N
1890	**Lehmann/David**			214.49	**1 Transactions**			
4187	**Lenes Sand & Gravel Inc**							
	48- 395- 000- 0000- 6810	AP	P	76.50	TF #82- 1248 Pickup/Dump Bin	4167	Clean Up Projects	N
	48- 395- 000- 0000- 6810	AP	P	76.50	TF #90- 78 Picku/Dump Bins	4167	Clean Up Projects	N
	48- 395- 000- 0000- 6810	AP	P	229.50	TF #90- 192 Pickup/Dump Bin	4167	Clean Up Projects	N
	48- 395- 000- 0000- 6810	AP	P	76.50	TF #90- 291 Picku/Dump Bin	4167	Clean Up Projects	N
	48- 395- 000- 0000- 6810	AP	P	340.00	TF #74- 588 Pickup/Dump Bin	4167	Clean Up Projects	N
	48- 395- 000- 0000- 6810	AP	P	5.40-	TF #82- 1248 Fuel Surcharge	Surchg	Clean Up Projects	N
	48- 395- 000- 0000- 6810	AP	P	5.40-	TF #90- 78 Fuel Surcharge	Surchg	Clean Up Projects	N
	48- 395- 000- 0000- 6810	AP	P	16.22-	TF #90- 192 Fuel Surcharge	Surchg	Clean Up Projects	N
	48- 395- 000- 0000- 6810	AP	P	5.40-	TF #90- 291 Fuel Surcharge	Surchg	Clean Up Projects	N
	48- 395- 000- 0000- 6810	AP	P	24.03-	TF #74- 588 Fuel Surcharge	Surchg	Clean Up Projects	N
4187	**Lenes Sand & Gravel Inc**			742.55	**10 Transactions**			
1088	**Lepier Oil Company Inc**							
	64- 391- 000- 0000- 6561	AP	P	73.25	Gas for Pickup	607	Fuels	N
1088	**Lepier Oil Company Inc**			73.25	**1 Transactions**			
6831	**Lepier Tire & Auto**							
	16- 200- 000- 0000- 6303	AP	P	2,215.46	Tires/Oil Change Multiple Unit	2008 1854 1735	Other Repair & Maintenance	N
6831	**Lepier Tire & Auto**			2,215.46	**1 Transactions**			
5371	**Lexipol, LLC**							
	16- 200- 000- 0000- 6272	AP	P	200.00	LE Impl Nov 2019 Validate DTB	32134	Services	N
5371	**Lexipol, LLC**			200.00	**1 Transactions**			
21558	**LexisNexis Risk Solutions**							
	11- 430- 710- 1980- 6064	AP		116.00	Invoice 1600341- 20191231 Acco 12/01/2019 12/31/2019		Child Protection Allocation	N
21558	**LexisNexis Risk Solutions**			116.00	**1 Transactions**			
6907	**Lien/Amanda**							
	18- 482- 475- 0000- 6331	AP	P	35.96	SHIP Mileage- 74		Mileage	N

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Vendor No.	Name / Account/Formula	Accr	Rpt	Amount	Warrant Description / Service Dates		Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
6907	**Lien/Amanda**			35.96	**1 Transactions**				
3518	**Little Falls Machine Inc**								
	03- 330- 000- 0000- 6564	AP	P	618.44	Parts		356790	Machinery Parts	N
3518	**Little Falls Machine Inc**			618.44	**1 Transactions**				
6803	**Lundeen/Cole**								
	16- 200- 000- 0000- 6207	AP	P	25.33	Meal Reimbursement Transport			Prisoner Conveyance - Meals	N
6803	**Lundeen/Cole**			25.33	**1 Transactions**				
21286	**Lutheran Social Services**								
	11- 430- 750- 5340- 6073	AP		133.76	SILS 4 hours per week			Sils	N
					12/11/2019	12/31/2019			
	11- 430- 750- 5340- 6073	AP		485.76	SILS			Sils	N
					08/01/2019	08/31/2019			
	11- 430- 750- 5340- 6073	AP		168.96	SILS			Sils	N
					12/01/2019	12/31/2019			
	11- 430- 750- 5340- 6073	AP		394.24	SILS			Sils	N
					12/01/2019	12/31/2019			
21286	**Lutheran Social Services**			1,182.72	**4 Transactions**				
6354	**MACVSO**								
	01- 121- 000- 0000- 6243			200.00	2020 Association Dues			Membership Dues	N
	01- 121- 000- 0000- 6244			50.00	Registration Fees			Registration Fees	N
6354	**MACVSO**			250.00	**2 Transactions**				
7993	**MAT**								
	01- 031- 000- 0000- 6242			15.00	Subscription		S100590	Subscriptions	N
	01- 041- 000- 0000- 6242			15.00	MAT Subscription 2020		S100589	Subscriptions	N
7993	**MAT**			30.00	**2 Transactions**				
5315	**Mayo Manufacturing Co**								
	64- 390- 000- 0000- 6305	AP	P	1,208.64	non- taxable parts/supplies		78830	Equipment Repair Supplies\ Nontaxabl	N
	64- 391- 000- 0000- 6305	AP	P	1,713.74	non- taxable parts for equipmen		78830	Equipment Repair Supplies\ Nontaxabl	N
5315	**Mayo Manufacturing Co**			2,922.38	**2 Transactions**				
3320	**MCCC BIN#135033**								

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Vendor No.	Name / Account/Formula	Accr	Rpt	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
	01- 046- 000- 0000- 6265			300.00	FGG Enhancement Fund	2001207	Data Processing (Software)	N
	01- 046- 000- 0000- 6265			1,807.00	Treasurer's Financial support	2001207	Data Processing (Software)	N
	01- 046- 000- 0000- 6265			2,549.00	Cash Register Support	2001207	Data Processing (Software)	N
	01- 046- 000- 0000- 6265			1,220.00	1st Qtr Paymate Support	2001207	Data Processing (Software)	N
	01- 046- 000- 0000- 6265			1,700.00	FGG User Group Dues	2001207	Data Processing (Software)	N
	01- 046- 000- 0000- 6265			5,106.00	IFS General Support County	2001207	Data Processing (Software)	N
	01- 046- 000- 0000- 6265			300.00	IFS General Support County	2001207	Data Processing (Software)	N
	01- 062- 000- 0000- 6265			2,000.00	2020 Enhancement Fund	2001207	Data Processing (Software)	N
	01- 062- 000- 0000- 6265			26,267.13	2020 Aumentum Mntc & Support	2001207	Data Processing (Software)	N
	01- 062- 000- 0000- 6265			1,700.00	2020 MCCC Tax User Grp Dues	2001207	Data Processing (Software)	N
	01- 062- 000- 0000- 6265			250.00	2020 Tax Court User Grp enhanc	2001207	Data Processing (Software)	N
	01- 062- 000- 0000- 6265			1,500.00	2020 MCCC Tax Crt Usr Dues	2001207	Data Processing (Software)	N
	01- 062- 000- 0000- 6265			300.00	2020 Info Svs Support Group	2001207	Data Processing (Software)	N
	01- 062- 000- 0000- 6265			1,700.00	2020 MCCC Info Svs Support Due	2001207	Data Processing (Software)	N
	01- 091- 000- 0000- 6342			15,260.00	2020 Cty Atty MCAPS Annual Fee	2001210	Maintenance Agreements	N
3320	**MCCC BIN#135033**			61,959.13	**15 Transactions**			
22726	**MCCC MI 33**							
	18- 481- 000- 0000- 6265	AP	P	6,620.00	20194thQtrPHDOCSoftware- 91	1910050	Data Processing (Software)	N
	18- 481- 000- 0000- 6265	AP	P	119.40	4th Qtr User Grp- 91	1912118	Data Processing (Software)	N
22726	**MCCC MI 33**			6,739.40	**2 Transactions**			
4015	**Mcintosh City**							
	03- 310- 000- 0000- 6303	DTG	P	2,660.00	Snow Loading 11/30/2019 12/31/2019		Other Repair, Maintenance & Operatior	N
4015	**Mcintosh City**			2,660.00	**1 Transactions**			
7332	**MCIT**							
	18- 481- 000- 5131- 6351	AP	P	3,582.00	2020 Renewal Premium- 91	18266R	Insurance	N
7332	**MCIT**			3,582.00	**1 Transactions**			
6030	**McKesson Medical Surgical**							
	18- 482- 000- 0000- 6403	AP	P	120.81	underpads/footcare supplies- 51	54948336	Misc. Supplies	N
	18- 482- 000- 0000- 6403	AP	P	396.15	HIV Test- 51	71939600	Misc. Supplies	N
	18- 482- 000- 0000- 6403	AP	P	440.79	Antibody, HCV Test- 51	72071086	Misc. Supplies	N
	18- 482- 000- 0000- 6403	AP	P	47.00	lancets- 64	72299584	Misc. Supplies	N
	18- 482- 000- 0000- 6403	AP	P	817.00	lead test kit- 64	72444640	Misc. Supplies	N

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Vendor No.	Name / Account/Formula	Accr	Rpt	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
6030	**McKesson Medical Surgical**			1,821.75	**5 Transactions**			
6889	**Mcmaster Carr Supply Co**							
	64- 390- 000- 0000- 6305	AP	P	1,125.50	non- taxable parts/supplies	212774300	Equipment Repair Supplies\ Nontaxabl	N
6889	**Mcmaster Carr Supply Co**			1,125.50	**1 Transactions**			
5893	**McNeilus Steel Inc**							
	64- 390- 000- 0000- 6301	AP	P	1,358.28	Ash Container Repairs	0203309	Machinery & Equip. Repairs	N
5893	**McNeilus Steel Inc**			1,358.28	**1 Transactions**			
4849	**Melbye/Sam**							
	01- 041- 000- 0000- 6331	AP	P	345.68	Dec MCCC Tac Mtg St Paul		Mileage	N
4849	**Melbye/Sam**			345.68	**1 Transactions**			
7667	**Menards- Grand Forks**							
	01- 520- 000- 0000- 6303	AP	P	190.70	Supplies	A#30410368	Other Repair, Maintenance & Operatior	N
7667	**Menards- Grand Forks**			190.70	**1 Transactions**			
6983	**Metropolitan Compounds Inc**							
	01- 111- 000- 0000- 6412			1,849.95	Non Corosive Deicer Salt 12 B	0011893	Custodial Supplies	N
6983	**Metropolitan Compounds Inc**			1,849.95	**1 Transactions**			
4280	**Millers Building Center**							
	48- 396- 000- 0000- 6302	AP	P	156.00	- Divider Boards	325792	Grounds	N
4280	**Millers Building Center**			156.00	**1 Transactions**			
9977	**Mn Dept Of Health**							
	01- 520- 000- 0000- 6367			610.00	License Fees		Misc. License's & Permits	N
	01- 521- 000- 0000- 6367			440.00	Lincense Fees		Misc. License's & Permits	N
9977	**Mn Dept Of Health**			1,050.00	**2 Transactions**			
4351	**Mn Dept Of Natural Resources**							
	03- 320- 000- 0000- 6815	DTG	P	270.00	Permit Fee	230291- 293	License/Permit Fees	N
4351	**Mn Dept Of Natural Resources**			270.00	**1 Transactions**			
2182	**Mn Dept Of Transportation**							
	03- 310- 000- 0000- 6272	DTG	P	4,108.89	Prof Services	P00011097	Services	N

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2182	**Mn Dept Of Transportation**		4,108.89	**1 Transactions**			
5610	**MN Sheriffs' Association**						
	16- 200- 000- 0000- 6243		3,830.00	MSA 2020 Annual Sheriff Dues	20- 0060	Membership Dues	N
	16- 200- 000- 0000- 6341		5,236.87	MSA 2020 Lexipol Policy Mntce	20- 0234,0147	Lease Agreements	N
5610	**MN Sheriffs' Association**		9,066.87	**2 Transactions**			
1231	**MN Transportation Alliance**						
	03- 300- 000- 0000- 6243		3,636.00	Membership dues	P20- 1093	Membership Dues	N
1231	**MN Transportation Alliance**		3,636.00	**1 Transactions**			
3449	**MOCIC**						
	16- 200- 000- 0000- 6243		200.00	2020 membership Sworn 26- 50	42070- 774	Membership Dues	N
3449	**MOCIC**		200.00	**1 Transactions**			
35011	**Mohamed/Salma**						
	11- 430- 710- 1810- 6051	AP	174.36	Foster Care- Initial Rate 12/03/2019 12/08/2019		Title Xx/Vcaa/Cty	N
	11- 430- 710- 1810- 6051	AP	29.06	Foster Care- Initial Rate- - Day 12/09/2019 12/09/2019		Title Xx/Vcaa/Cty	N
	11- 430- 710- 1810- 6051	AP	961.93	Foster Care- Initial Rate 12/03/2019 12/31/2019		Title Xx/Vcaa/Cty	N
	11- 430- 710- 1810- 6051	AP	1,099.39	Foster Care- Initial Rate 12/03/2019 12/31/2019		Title Xx/Vcaa/Cty	N
	11- 430- 710- 1810- 6051	AP	1,099.39	Foster Care- Initial Rate 12/03/2019 12/31/2019		Title Xx/Vcaa/Cty	N
	11- 430- 710- 1810- 6051	AP	961.93	Foster Care- Initial Rate 12/03/2019 12/31/2019		Title Xx/Vcaa/Cty	N
35011	**Mohamed/Salma**		4,326.06	**6 Transactions**			
6701	**Munter/Joann**						
	18- 483- 467- 0000- 6331	AP P	42.92	School Hlth Mileage- 12		Mileage	N
6701	**Munter/Joann**		42.92	**1 Transactions**			
4256	**Murray/Doris**						
	01- 044- 000- 0000- 6331		9.82	Bank & Mail - Murray	Dec2019/Jan 20	Mileage	N

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4256	**Murray/Doris**			9.82	**1 Transactions**				
6951	**NACO**								
	01- 001- 000- 0000- 6243			632.00	2020 NACO Membership		Polk Cty	Membership Dues	N
6951	**NACO**			632.00	**1 Transactions**				
4306	**NACVSO**								
	01- 121- 000- 0000- 6243			50.00	Membership Renewal 2020		M#20140382	Membership Dues	N
4306	**NACVSO**			50.00	**1 Transactions**				
277	**Napa Crookston Welding**								
	01- 111- 198- 0000- 6303	AP	P	31.00	cut off Wheel		979253	other repair & maintenance non- count	N
	01- 111- 198- 0000- 6565	AP	P	0.33	Roll Pin		980268	other repair/mntc County	N
	03- 330- 000- 0000- 6303	AP	P	139.90	Supplies		A#4917	Other Repair, Maintenance & Operatior	N
	03- 330- 000- 0000- 6303			91.46	Supplies		A#4917	Other Repair, Maintenance & Operatior	N
	03- 330- 000- 0000- 6564	AP	P	222.78	Parts		A#4917	Machinery Parts	N
	03- 330- 000- 0000- 6564			104.55	Parts		A#4917	Machinery Parts	N
	48- 398- 000- 0000- 6301	AP	P	12.99	- T604 DEF Fluid		991563	Machinery & Equipment	N
	65- 392- 000- 0000- 6414	AP	P T	5.98	Maintenance		990855	Maintenance Supplies	N
277	**Napa Crookston Welding**			608.99	**8 Transactions**				
4353	**Nardini Fire Equip Co Inc**								
	01- 111- 197- 0000- 6303			374.00	Service Contract System Inspec		IN00123673	other repair & maintenance non- count	N
4353	**Nardini Fire Equip Co Inc**			374.00	**1 Transactions**				
12740	**Neil/Christina**								
	11- 430- 710- 1810- 6051	AP		1,460.41	Child Family Foster Care			Title Xx/Vcaa/Cty	N
					12/01/2019	12/31/2019			
12740	**Neil/Christina**			1,460.41	**1 Transactions**				
5719	**Nelson/Debra**								
	01- 111- 000- 0000- 6331	AP	P	16.24	Mileage			Mileage	N
					11/01/2019	11/05/2019			
	01- 111- 000- 0000- 6331	AP	P	20.88	Mileage			Mileage	N
					11/06/2019	11/08/2019			
	01- 111- 000- 0000- 6331	AP	P	20.88	Mileage			Mileage	N
					11/12/2019	11/14/2019			
	01- 111- 000- 0000- 6331	AP	P	18.56	Mileage			Mileage	N

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	01- 111- 000- 0000- 6331	AP	P	13.92	Mileage 11/15/2019	11/19/2019		Mileage	N
	01- 111- 000- 0000- 6331	AP	P	16.24	Mileage 11/15/2019	11/21/2019		Mileage	N
	01- 111- 000- 0000- 6331	AP	P	20.88	Mileage 11/22/2019	11/26/2019		Mileage	N
	01- 111- 000- 0000- 6331	AP	P	18.56	Mileage 11/27/2019	12/05/2019		Mileage	N
	01- 111- 000- 0000- 6331	AP	P	20.88	Mileage 12/06/2019	12/11/2019		Mileage	N
	01- 111- 000- 0000- 6331	AP	P	44.43	Mileage 12/12/2019	12/16/2019		Mileage	N
	01- 111- 000- 0000- 6331	AP	P	18.56	Mileage 12/17/2019	12/19/2019		Mileage	N
	01- 111- 000- 0000- 6331	AP	P	6.96	Mileage 12/20/2019	12/24/2019		Mileage	N
5719	**Nelson/Debra**			236.99	**12 Transactions** 12/31/2019	12/31/2019			
23583	**Nephew/Heather**								
	11- 430- 710- 1810- 6051	AP		1,224.81	Foster Care 12/01/2019	12/31/2019		Title Xx/Vcaa/Cty	N
	11- 430- 720- 2140- 6051	AP		200.00	Other Child Care 12/02/2019	12/31/2019		Title Xx/Vcaa/Cty	N
23583	**Nephew/Heather**			1,424.81	**2 Transactions**				
2003	**Norland/Michael**								
	16- 200- 000- 0000- 6454			117.95	Reimb for Uniform			Law Enforcement Supplies	N
2003	**Norland/Michael**			117.95	**1 Transactions**				
23153	**North Homes Inc**								
	11- 430- 710- 1800- 6077	AP		1,177.38	Treatment Foster Care/admin 12/01/2019	12/31/2019	23547	Treatment Foster Care/IV- E	N
	11- 430- 710- 1800- 6077	AP		2,000.43	Treatment Foster Care 12/01/2019	12/31/2019	23555	Treatment Foster Care/IV- E	N
	11- 430- 710- 1800- 6077	AP		1,177.38	Treatment Foster Care/admin 12/01/2019	12/31/2019	23547	Treatment Foster Care/IV- E	N
	11- 430- 710- 1800- 6077	AP		2,000.43	Treatment Foster Care			Treatment Foster Care/IV- E	N

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					12/01/2019	12/31/2019	23555		
	11- 430- 710- 1810- 6051	AP		1,177.38	Child Family Foster Care			Title Xx/Vcaa/Cty	N
					12/01/2019	12/31/2019	23547		
	11- 430- 710- 1810- 6051	AP		1,391.28	Child Family Foster Care			Title Xx/Vcaa/Cty	N
					12/01/2019	12/31/2019	23524		
	11- 430- 710- 1830- 6051	AP		9,244.82	Children's Group Residential C			Title Xx/Vcaa/Cty	N
					12/01/2019	12/31/2019	23633		
	11- 430- 740- 4830- 6051	AP		10,179.16	Children's Residential Treatme			Title Xx/Vcaa/Cty	N
					12/01/2019	12/31/2019	23593		
	11- 430- 740- 4830- 6051	AP		4,561.34	North Homes Residental Treatme			Title Xx/Vcaa/Cty	N
					12/01/2019	12/31/2019	23593		
	11- 430- 740- 4830- 6051	AP		4,561.34	Rule 5 Residential Treatment C			Title Xx/Vcaa/Cty	N
					12/01/2019	12/31/2019	23593		
23153	**North Homes Inc**			37,470.94	**10 Transactions**				
6066	**Northdale Oil Inc**								
	64- 390- 000- 0000- 6561			1,028.00	Fuel for Loaders		21214	Fuels	N
	64- 391- 000- 0000- 6561	AP	P	1,943.00	Fuel for Loaders		21214	Fuels	N
6066	**Northdale Oil Inc**			2,971.00	**2 Transactions**				
23165	**Northern Fire Equipment Servic**								
	16- 200- 000- 0000- 6454			113.75	Extinguisher Recharge & Serv		21289	Law Enforcement Supplies	N
23165	**Northern Fire Equipment Servic**			113.75	**1 Transactions**				
23293	**Northern Lumber**								
	01- 111- 191- 0000- 6414			99.54	Laminate top/Maint supplies		225900	Maintenance Supplies	N
	01- 111- 191- 0000- 6414			52.80-	Credit bal Nov State		225900	Maintenance Supplies	N
	03- 310- 000- 0000- 6515	AP	P	42.60	Misc Sign Materials		C#3952	Traffic Signs	N
23293	**Northern Lumber**			89.34	**3 Transactions**				
9922	**Northern Plumbing Supply**								
	03- 330- 000- 0000- 6303	AP	P	697.20	Supplies		S2174468.001	Other Repair, Maintenance & Operatior	N
9922	**Northern Plumbing Supply**			697.20	**1 Transactions**				
2972	**Northern Safety Co Inc**								
	64- 390- 000- 0000- 6414	AP	P	973.13	Safety Supplies		7583347	Maintenance Supplies	N
	64- 390- 000- 0000- 6859	AP	P	69.34	Tax		7583347	Sales Tax	N
	64- 391- 000- 0000- 6417	AP	P	1,026.75	Safety Supplies		7583347	Safety Equipment & Supplies	N

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	64- 391- 000- 0000- 6859	AP	P	73.16	Sales Tax	7583347	Sales Tax	N
2972	**Northern Safety Co Inc**			2,142.38	**4 Transactions**			
6756	**Northern Training Resource**							
	64- 390- 000- 0000- 6272	AP	P	246.80	Forklift Safety Training	01- 000155	Services	N
	64- 391- 000- 0000- 6272	AP	P	246.80	Forklift Safety Training	01- 000155	Services	N
6756	**Northern Training Resource**			493.60	**2 Transactions**			
4215	**Northwest Iron Fireman Inc**							
	01- 111- 197- 0000- 6204	AP	P	5.75	Freight	000035482	Freight Charges	N
	01- 111- 197- 0000- 6303	AP	P	280.50	Materials	000035482	other repair & maintenance non- count	N
4215	**Northwest Iron Fireman Inc**			286.25	**2 Transactions**			
10663	**Northwestern Mental Health Center**							
	16- 200- 000- 0000- 6266			162.00	1 Evaluation / Testing	December	Medical Evaluation	Y
10663	**Northwestern Mental Health Center**			162.00	**1 Transactions**			
23004	**Northwestern Mental Health Center**							
	11- 430- 710- 1620- 6056	AP		45.00	CMH NWMHC Contract 2019 11/01/2019 11/30/2019		County	6
	11- 430- 710- 1620- 6056	AP		45.00	CMH NWMHC Contract 2019 11/01/2019 11/30/2019		County	6
	11- 430- 710- 1620- 6056	AP		22.50	CMH NWMHC Contract 2019 11/01/2019 11/30/2019		County	6
	11- 430- 740- 4300- 6056	AP		22.50	CMH NWMHC Contract 2019 11/01/2019 11/30/2019		County	6
	11- 430- 740- 4300- 6056	AP		22.50	CMH NWMHC Contract 2019 11/01/2019 11/30/2019		County	6
	11- 430- 740- 4300- 6056	AP		135.00	CMH NWMHC Contract 2019 11/01/2019 11/30/2019		County	6
	11- 430- 740- 4300- 6056	AP		90.00	CMH NWMHC Contract 2019 11/01/2019 11/30/2019		County	6
	11- 430- 740- 4300- 6056	AP		405.00	CMH NWMHC Contract 2019 11/01/2019 11/30/2019		County	6
	11- 430- 740- 4300- 6056	AP		90.00	CMH NWMHC Contract 2019 11/01/2019 11/30/2019		County	6
	11- 430- 740- 4300- 6056	AP		315.00	CMH NWMHC Contract 2019 11/01/2019 11/30/2019		County	6

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	11- 430- 740- 4300- 6056	AP		90.00	CMH NWMHC Contract 2019 11/01/2019 11/30/2019		County	6
23004	**Northwestern Mental Health Center**			1,282.50	**11 Transactions**			
6985	**Nurse- Family Partnership**							
	18- 483- 466- 0000- 6805	AP	P	4,952.00	NurseHmeVisitEducation(BO)120	20195071	Staff Education	N
	18- 483- 466- 0000- 6805	AP	P	629.00	EducationMaterialsFee(BO)- 120	20195071	Staff Education	N
6985	**Nurse- Family Partnership**			5,581.00	**2 Transactions**			
5137	**O'Reilly Auto Parts**							
	03- 330- 000- 0000- 6565	AP	P	78.70	Equip Supplies	C#588072	Other Repair & Maintenance Supplies	N
5137	**O'Reilly Auto Parts**			78.70	**1 Transactions**			
24224	**Oakes/Melanie**							
	01- 043- 000- 0000- 6331	AP	P	36.54	December Mileage 2019		Mileage	N
24224	**Oakes/Melanie**			36.54	**1 Transactions**			
24004	**Occupational Development Center**							
	11- 430- 750- 5160- 6056	AP		108.00	Transportation 12/01/2019 12/31/2019		County	N
	11- 430- 750- 5380- 6056	AP		82.50	Job Coaching Community Employm 12/01/2019 12/31/2019		County	N
	11- 430- 750- 5380- 6056	AP		137.50	Supported Employment 12/01/2019 12/31/2019		County	N
	11- 430- 750- 5380- 6056	AP		180.00	Community Employment 12/01/2019 12/31/2019		County	N
24004	**Occupational Development Center**			508.00	**4 Transactions**			
1806	**Office Depot**							
	18- 481- 000- 0000- 6403	AP	P	70.23	office supplies- 91	418773284001	Misc. Supplies	N
	18- 481- 000- 0000- 6403	AP	P	4.66	office supplies- 91	418774542001	Misc. Supplies	N
1806	**Office Depot**			74.89	**2 Transactions**			
1004	**Oian/Wesly**							
	01- 043- 000- 0000- 6331	AP	P	141.52	December 2019 Asssessing MIles		Mileage	N
1004	**Oian/Wesly**			141.52	**1 Transactions**			

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5380	**OK Tire Stores**							
	16- 200- 000- 0000- 6303	AP	P	131.87	Tires Unit 212	525129	Other Repair & Maintenance	N
5380	**OK Tire Stores**			131.87	**1 Transactions**			
3336	**Oliver/Terri**							
	18- 481- 000- 0000- 6331	AP	P	40.60	Staff Admin Mileage- 91		Mileage	N
3336	**Oliver/Terri**			40.60	**1 Transactions**			
5839	**Olsen/Ross**							
	64- 390- 000- 0000- 6815	AP	P	25.00	Reimburse License Renewal	12.18.19	License/Permit Fees	N
5839	**Olsen/Ross**			25.00	**1 Transactions**			
6320	**Olson/Brenna**							
	18- 484- 000- 0000- 6331	AP	P	90.48	WIC Mileage- 25		Mileage	N
	18- 485- 000- 0000- 6331	AP	P	1.74	Staff Admin Mileage- 91		Mileage	N
	18- 485- 479- 0000- 6331	AP	P	5.22	Suicide Prvntn Grant Milge- 120		Mileage	N
6320	**Olson/Brenna**			97.44	**3 Transactions**			
6566	**Olson/Pamela**							
	18- 483- 467- 0000- 6331	AP	P	18.56	School Hlth Mileage- 12		Mileage	N
6566	**Olson/Pamela**			18.56	**1 Transactions**			
4724	**Olson/Stephanie**							
	18- 484- 000- 0000- 6331	AP	P	53.36	WIC Mileage- 25		Mileage	N
4724	**Olson/Stephanie**			53.36	**1 Transactions**			
6165	**Omega Laboratories Inc**							
	18- 482- 000- 0000- 6272	AP	P	560.00	(7) hair follicle testing- 51	1806012- 2019	Services	N
6165	**Omega Laboratories Inc**			560.00	**1 Transactions**			
6321	**Ophus/Judy**							
	18- 483- 466- 0000- 6331	AP	P	20.88	MIECHV Grnt Mileage- 94		Mileage	N
	18- 483- 466- 0000- 6331	AP	P	131.08	NFP Exp Grnt Mileage- 114		Mileage	N
	18- 483- 466- 0000- 6331	AP	P	33.06	EBHV Grant Mileage- 119		Mileage	N
6321	**Ophus/Judy**			185.02	**3 Transactions**			
2533	**Oriental Trading Co Inc**							

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	18- 482- 000- 0000- 6403	AP	P	59.98	Supplies/ GALA- 39		700549265- 01	Misc. Supplies	N
2533	**Oriental Trading Co Inc**			59.98	**1 Transactions**				
6970	**OSEN/BRITTNEY**								
	18- 483- 466- 0000- 6331	AP	P	52.20	Fam Hlth Mileage- 11			Mileage	N
	18- 483- 466- 0000- 6331	AP	P	191.40	Staff Training Mileage- 119			Mileage	N
	18- 483- 466- 0000- 6335	AP	P	608.75	EBHV - Denver Flight - 119			Other Travel Expenses	N
6970	**OSEN/BRITTNEY**			852.35	**3 Transactions**				
3357	**Pbbs Equipment Corporation**								
	64- 390- 000- 0000- 6301	AP	P	510.02	Parts for Gas Boiler		209972	Machinery & Equip. Repairs	N
3357	**Pbbs Equipment Corporation**			510.02	**1 Transactions**				
1827	**Pederson/Keith**								
	18- 493- 000- 0000- 6272	AP	P	210.56	Dec Snow Removal / Miller- 33			Services	Y
1827	**Pederson/Keith**			210.56	**1 Transactions**				
25579	**PEDERSON/KEITH**								
	11- 430- 760- 6230- 6075	AP		30.08	2019 Fall Snow Removal			Pas/Acg Waiver (Ac)	Y
					12/01/2019	12/01/2019			
	11- 430- 760- 6230- 6075	AP		30.08	2019 Fall Snow Removal			Pas/Acg Waiver (Ac)	Y
					12/09/2019	12/09/2019			
	11- 430- 760- 6230- 6075	AP		30.08	2019 Fall Snow Removal			Pas/Acg Waiver (Ac)	Y
					12/14/2019	12/14/2019			
	11- 430- 760- 6230- 6075	AP		30.08	2019 Fall Snow Removal			Pas/Acg Waiver (Ac)	Y
					12/16/2019	12/16/2019			
	11- 430- 760- 6230- 6075	AP		30.08	2019 Fall Snow Removal			Pas/Acg Waiver (Ac)	Y
					12/26/2019	12/26/2019			
	11- 430- 760- 6230- 6075	AP		30.08	2019 Fall Snow Removal			Pas/Acg Waiver (Ac)	Y
					12/31/2019	12/31/2019			
	11- 430- 760- 6230- 6087	AP		30.08	2019 Fall Snow Contract			Elderly Waiver (Ew)	Y
					12/01/2019	12/01/2019			
	11- 430- 760- 6230- 6087	AP		30.08	2019 Fall Snow Contract			Elderly Waiver (Ew)	Y
					12/09/2019	12/09/2019			
	11- 430- 760- 6230- 6087	AP		30.08	2019 Fall Snow Contract			Elderly Waiver (Ew)	Y
					12/14/2019	12/14/2019			
	11- 430- 760- 6230- 6087	AP		30.08	2019 Fall Snow Contract			Elderly Waiver (Ew)	Y
					12/16/2019	12/16/2019			

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	11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Contract 12/29/2019 12/29/2019		Elderly Waiver (Ew)	Y
	11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Contract 12/30/2019 12/30/2019		Elderly Waiver (Ew)	Y
	11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Contract 12/26/2019 12/26/2019		Elderly Waiver (Ew)	Y
25579	**PEDERSON/KEITH**		391.04	**13 Transactions**			
1741	**Pemberton Law PLLP**						
	01- 061- 000- 0000- 6272		9,135.35	Professional Services	Stmt #1,16	Professional Services	Y
1741	**Pemberton Law PLLP**		9,135.35	**1 Transactions**			
25537	**Perreault/Melissa**						
	18- 485- 469- 0000- 6331	AP P	377.00	RPC Grant Mileage- 69		Mileage	N
25537	**Perreault/Melissa**		377.00	**1 Transactions**			
25423	**PERSONAL MONEY MANAGEMENT INC**						
	11- 430- 740- 4180- 6053	AP	43.00	Money management 12/01/2019 12/31/2019		Adult Mh Initiative	N
	11- 430- 740- 4180- 6053	AP	18.00	Money Management 12/01/2019 12/31/2019		Adult Mh Initiative	N
	11- 430- 740- 4180- 6053	AP	43.00	money management 12/01/2019 12/31/2019		Adult Mh Initiative	N
	11- 430- 740- 4180- 6053	AP	43.00	money management 12/01/2019 12/31/2019		Adult Mh Initiative	N
	11- 430- 740- 4180- 6053	AP	43.00	Money management 12/01/2019 12/31/2019		Adult Mh Initiative	N
	11- 430- 740- 4180- 6053	AP	43.00	Money management 12/01/2019 12/31/2019		Adult Mh Initiative	N
	11- 430- 740- 4180- 6053	AP	18.00	Money management 12/01/2019 12/31/2019		Adult Mh Initiative	N
	11- 430- 740- 4180- 6053	AP	43.00	Money management 12/01/2019 12/31/2019		Adult Mh Initiative	N
	11- 430- 740- 4180- 6053	AP	43.00	Money management 12/01/2019 12/31/2019		Adult Mh Initiative	N
	11- 430- 740- 4180- 6053	AP	18.00	money management 12/01/2019 12/31/2019		Adult Mh Initiative	N
	11- 430- 740- 4180- 6053	AP	43.00	money management		Adult Mh Initiative	N

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					12/01/2019	12/31/2019			
	11- 430- 740- 4180- 6053	AP		43.00	money management			Adult Mh Initiative	N
					12/01/2019	12/31/2019			
	11- 430- 740- 4180- 6053	AP		18.00	Money management			Adult Mh Initiative	N
					12/01/2019	12/31/2019			
	11- 430- 740- 4180- 6053	AP		43.00	money management			Adult Mh Initiative	N
					12/01/2019	12/31/2019			
	11- 430- 740- 4180- 6053	AP		43.00	Money management			Adult Mh Initiative	N
					12/01/2019	12/31/2019			
	11- 430- 740- 4180- 6053	AP		43.00	Money Management			Adult Mh Initiative	N
					12/01/2019	12/31/2019			
	11- 430- 740- 4180- 6053	AP		43.00	money management			Adult Mh Initiative	N
					12/01/2019	12/31/2019			
	11- 430- 740- 4180- 6053	AP		43.00	Money management			Adult Mh Initiative	N
					12/01/2019	12/31/2019			
	11- 430- 740- 4180- 6053	AP		43.00	Money management			Adult Mh Initiative	N
					12/01/2019	12/31/2019			
	11- 430- 740- 4180- 6053	AP		43.00	Money Management			Adult Mh Initiative	N
					12/01/2019	12/31/2019			
	11- 430- 760- 6480- 6051	AP		18.00	Money management			Title Xx/Vcaa/Cty	N
					12/01/2019	12/31/2019			
	11- 430- 760- 6480- 6051	AP		43.00	Money Management			Title Xx/Vcaa/Cty	N
					12/01/2019	12/31/2019			
25423	**PERSONAL MONEY MANAGEMENT INC**			821.00	**22 Transactions**				
25627	**Peterson/Lisa**								
	16- 200- 000- 0000- 6272			21.00	Transcription		639	Services	N
25627	**Peterson/Lisa**			21.00	**1 Transactions**				
6478	**PetroChoice**								
	65- 392- 000- 0000- 6562	AP	P	866.25	oil for equipment		11181438	Lubricants	N
	65- 392- 000- 0000- 6859	AP	P	61.72	Tax		11181438	Sales Tax	N
	65- 393- 000- 0000- 6562	AP	P	624.80	oil for Equipment		11181452	Lubricants	N
	65- 393- 000- 0000- 6859	AP	P	44.52	Tax		11181452	Sales Tax	N
6478	**PetroChoice**			1,597.29	**4 Transactions**				
25252	**Pfiefer/Debra**								
	11- 430- 750- 5160- 6094	AP		27.84	Transporation			Mr Waiver	N

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				12/01/2019 12/01/2019			
	11- 430- 750- 5160- 6094	AP	27.84	Transporation		Mr Waiver	N
				12/06/2019 12/06/2019			
	11- 430- 750- 5160- 6094	AP	27.84	Transporation		Mr Waiver	N
				12/08/2019 12/08/2019			
	11- 430- 750- 5160- 6094	AP	27.84	Transporation		Mr Waiver	N
				12/13/2019 12/13/2019			
	11- 430- 750- 5160- 6094	AP	27.84	Transporation		Mr Waiver	N
				12/15/2019 12/15/2019			
	11- 430- 750- 5160- 6094	AP	27.84	Transporation		Mr Waiver	N
				12/20/2019 12/20/2019			
	11- 430- 750- 5160- 6094	AP	27.84	Transporation		Mr Waiver	N
				12/22/2019 12/22/2019			
	11- 430- 750- 5160- 6094	AP	27.84	Transporation		Mr Waiver	N
				12/27/2019 12/27/2019			
	11- 430- 750- 5160- 6094	AP	27.84	Transporation		Mr Waiver	N
				12/29/2019 12/29/2019			
25252	**Pfiefer/Debra**		250.56	**9 Transactions**			
6417	**Phonetics Inc**						
	01- 111- 000- 0000- 6202		64.74	Sensaphone/00:07:F9:00:88:8A	33158 1/7/20	Communications, Phone & Data	N
	01- 111- 000- 0000- 6202		64.74	Sensaphone/00:07:F9:00:8A:E2	33158 1/7/20	Communications, Phone & Data	N
	01- 111- 000- 0000- 6202		64.74	Sensaphone/SCD 1200 - 1YETH	33158 12/13/19	Communications, Phone & Data	N
6417	**Phonetics Inc**		194.22	**3 Transactions**			
25022	**PINE MANORS INC**						
	11- 430- 730- 3710- 6051	AP	1,300.00	Detox		Title Xx/Vcaa/Cty	N
				12/27/2019 12/31/2019			
	11- 430- 730- 3710- 6051	AP	650.00	detox		Title Xx/Vcaa/Cty	N
				12/03/2019 12/05/2019			
25022	**PINE MANORS INC**		1,950.00	**2 Transactions**			
9172	**Polk County**						
	48- 396- 000- 0000- 6301	DTF P	397.83	- Loader Parts/Repairs	19- 1201	Machinery & Equipment	N
	48- 396- 000- 0000- 6302	DTF P	87.50	- Class 5 Gravel	19- 1201	Grounds	N
	48- 396- 000- 0000- 6403	DTF P	41.90	- Keys/Tape	19- 1201	Misc. Supplies	N
	48- 396- 000- 0000- 6412	DTF P	121.07	- Garbage Cans/Towels/Soap	19- 1201	Custodial Supplies	N
	48- 396- 000- 0000- 6561	DTF P	695.63	Fuel	19- 1201	Fuels	N

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	48- 396- 000- 0000- 6859	DTF P	11.61	Tax	19- 1201	Sales Tax	N
9172	**Polk County**		1,355.54	**6 Transactions**			
571	**Polk County Administrator**						
	48- 395- 000- 0000- 6203	DTF P	700.88	Postage 8/29/18 - 12/26/19	Dec- 19	Postage & Box Rent	N
571	**Polk County Administrator**		700.88	**1 Transactions**			
1646	**Polk County Administrator**						
	48- 123- 000- 0000- 6203	DTF P	1,447.35	Postage 8/29/18 - 12/26/19	Dec- 19	Postage & Box Rent	N
	48- 123- 000- 0000- 6203	DTF P	400.72	Buffer postage 8/29/18- 12/26/1	Dec- 19	Postage & Box Rent	N
1646	**Polk County Administrator**		1,848.07	**2 Transactions**			
7726	**Polk County Environmental Services**						
	64- 390- 000- 0000- 6331	DTF P	294.64	Mileage Reimburse	Jon	Mileage	N
	65- 392- 000- 0000- 6331	DTF P	294.64	Mileage Reimburse	Jon 2019	Mileage	N
7726	**Polk County Environmental Services**		589.28	**2 Transactions**			
1606	**Polk County Highway Department**						
	01- 091- 000- 0000- 6561	DTF P	92.37	Gas Office Car November 2019		Fuels	N
	01- 091- 091- 0192- 6241	DTF P	137.50	GF Curling Club TZD AD		Publishing - Advertising	N
	01- 102- 000- 0000- 6303	DTF P	542.27	Services	12- 10	Other Repair, Maintenance & Operatior	N
	01- 111- 000- 0000- 6561	DTF P	63.71	02910370 Gas Purch Unit 511	11/09/2019	Fuels	N
	01- 111- 000- 0000- 6561	DTF P	208.92	02910385 Gas Unit 478	11/09/2019	Fuels	N
	01- 111- 000- 0000- 6561	DTF P	46.09	02910805 Gas Unit 107	11/09/2019	Fuels	N
	01- 111- 000- 0000- 6561	DTF P	42.56	02918503 Gas PCPH	11/09/2019	Fuels	N
	01- 111- 000- 0000- 6561	DTF P	159.21	02911475 Gas Unit 17	11/09/2019	Fuels	N
	01- 111- 000- 0000- 6561	DTF P	80.00	02910370 Unit 511 Gas	12/04/2019	Fuels	N
	01- 111- 000- 0000- 6561	DTF P	51.35	02910805 Unit 102 Gas	12/04/2019	Fuels	N
	01- 111- 000- 0000- 6561	DTF P	38.44	02910855 Unit 112 Gas	12/04/2019	Fuels	N
	01- 111- 000- 0000- 6561	DTF P	46.63	02910903 Unit 478 Gas	12/04/2019	Fuels	N
	01- 111- 000- 0000- 6561	DTF P	84.50	02918503 Gas	12/04/2019	Fuels	N
	01- 111- 000- 0000- 6561	DTF P	144.69	02911475 Unit 17 Gas	12/04/2019	Fuels	N
	01- 111- 000- 0000- 6561	DTF P	38.44	02910902 Unit 08 Gas	12/04/2019	Fuels	N
	01- 122- 000- 0000- 6561		110.20	MM Fuel		Fuels	N
	01- 140- 000- 0000- 6303	DTF P	126.69	Fuel	'12- 5	Other Repair, Maintenance & Operatior	N
	01- 520- 000- 0000- 6303	DTF P	39.64	Services	12- 7	Other Repair, Maintenance & Operatior	N
	16- 200- 000- 0000- 6205		771.89	Transports - Fuel		Prisoner Conveyance - Mileage & Airfa	N
	16- 200- 000- 0000- 6561		3,563.53	SO Diesel		Fuels	N

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	16- 200- 000- 0000- 6561			132.00	Security Fuel		Fuels	N
	16- 211- 000- 0000- 6561			50.63	Fosston Fuel		Fuels	N
	48- 398- 000- 0000- 6561	DTF	P	586.15	Nov Fuel	11- 13- 19	Fuels	N
	65- 392- 000- 0000- 6561	DTF	P	140.81	2019 Gasoline	12- 6- 19	Fuels	N
1606	**Polk County Highway Department**			7,298.22	**24 Transactions**			
6416	**Polk County IS Department**							
	01- 111- 188- 0000- 6202			108.31	Fire Panels HSC 1/8/20	IS- 20057	Communications Charges	N
	01- 120- 000- 0000- 6607	DTF	P	188.00	HP Inv 9009063354 Monitor	IS- 2019- 22	Equipment	N
6416	**Polk County IS Department**			296.31	**2 Transactions**			
565	**Polk County Recorder**							
	01- 041- 000- 0000- 6245			20.00	Notary Filing A Jones	146685	Notary	N
	01- 044- 000- 0000- 6245			20.00	Notary Filing D Murray	146678	Notary	N
	01- 044- 000- 0000- 6245			20.00	Notary Filing B Wavra	146680	Notary	N
	01- 101- 000- 0000- 6245			20.00	Notary Filing C Desrosier	146667	Notary	N
	01- 101- 000- 0000- 6245			20.00	Notary Filing Schumacher	146675	Notary	N
565	**Polk County Recorder**			100.00	**5 Transactions**			
3549	**Polk County Recorder**							
	01- 046- 000- 0000- 6245	DTF	P	20.00	Notary Filing L Oian		Notary	N
3549	**Polk County Recorder**			20.00	**1 Transactions**			
25240	**POLK COUNTY RECORDER**							
	11- 430- 710- 1640- 6051			26.00	Reily- Birth Certificate 01/07/2020 01/07/2020		Title Xx/Vcaa/Cty	N
25240	**POLK COUNTY RECORDER**			26.00	**1 Transactions**			
3730	**Polk County Social Services**							
	01- 046- 000- 0000- 6402	DTF	P	531.06	2019 W2 1099 supplies	12/26/2019	office supplies	N
3730	**Polk County Social Services**			531.06	**1 Transactions**			
25337	**Polk County Social Services**							
	18- 481- 000- 0000- 6272	AP	P	1,819.96	EGF 4th Qtr Operations2019- 91		Services	N
25337	**Polk County Social Services**			1,819.96	**1 Transactions**			
3234	**Polk County Solid Waste**							

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	01- 001- 000- 0000- 6360	DTF	P	7,526.75	Cty Landfill Tipping Fees	19- 1131	Miscellaneous Charges	N
	01- 065- 000- 0000- 6272	DTF	P	109.00	Incinerator Data Circuit	100961606	Professional Services	N
3234	**Polk County Solid Waste**			7,635.75	**2 Transactions**			
25531	**Polk County Transfer Station**							
	01- 111- 187- 0000- 6254	DTF	P	4.35	Bypass	12792	Other Utilities	N
	01- 111- 187- 0000- 6859	DTF	P	0.74	tax	12792	Sales/Use Tax	N
	01- 111- 198- 0000- 6254	DTF	P	4.35	Bypass	12913	Other Utilities	N
	01- 111- 198- 0000- 6859	DTF	P	0.74	Tax	12913	Sales/Use Tax	N
	01- 111- 197- 0000- 6254	DTF	P	11.45	bypass	12916	Other Utilities	N
	01- 111- 197- 0000- 6859	DTF	P	0.25	Tax	12916	Sales/Use Tax	N
	01- 111- 190- 0000- 6254	DTF	P	28.13	Bypass	12939	Other Utilities	N
	01- 111- 190- 0000- 6859	DTF	P	3.08	Tax	12939	Sales/Use Tax	N
	01- 111- 198- 0000- 6254	DTF	P	20.00	E- Waste< 20	12989	Other Utilities	N
	01- 111- 190- 0000- 6254	DTF	P	21.45	Bypass	13081	Other Utilities	N
	01- 111- 190- 0000- 6859	DTF	P	0.25	Tax	13081	Sales/Use Tax	N
	01- 111- 190- 0000- 6254			9.20	Demolition	13231	Other Utilities	N
	01- 111- 190- 0000- 6859			0.92	Demo Tax	13231	Sales/Use Tax	N
	01- 111- 187- 0000- 6254			22.00	Fluorescents 4' & Under	13266	Other Utilities	N
	01- 111- 000- 0000- 6254			0.80	Demolition	13270	Other Utilities	N
	01- 111- 000- 0000- 6859			0.08	Demo Tax	13270	Sales Tax	N
	03- 330- 000- 0000- 6303	DTF	P	8.72	Services	12729/12817	Other Repair, Maintenance & Operatior	N
	16- 200- 000- 0000- 6272			18.30	Fluorescents/high intensity	12932	Services	N
25531	**Polk County Transfer Station**			154.81	**18 Transactions**			
6980	**POMPS Tire**							
	03- 330- 000- 0000- 6563	AP	P	1,344.86	Tires	15500000030	Tires, Tubes, Batteries & M.V. Parts	N
6980	**POMPS Tire**			1,344.86	**1 Transactions**			
9765	**Powerplan OIB**							
	03- 330- 000- 0000- 6564	AP	P	836.39	Parts	P14491/P14585	Machinery Parts	N
9765	**Powerplan OIB**			836.39	**1 Transactions**			
3990	**Praxair Distribution Inc**							
	65- 393- 000- 0000- 6565	AP	P	73.29	Shop Supplies	71742172	Other Repair & Maintenance Supplies	N
	65- 393- 000- 0000- 6859	AP	P	5.23	tax	71742172	Sales Tax	N
3990	**Praxair Distribution Inc**			78.52	**2 Transactions**			

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5236	**PRECISE MRM LLC**							
	03- 330- 000- 0000- 6265	AP	P	544.84	Service GPS Software 11/01/2019 11/30/2019	200- 1024124	Data Processing (Software)	N
5236	**PRECISE MRM LLC**			544.84	**1 Transactions**			
5738	**Pro West & Associates Inc**							
	01- 102- 000- 0000- 6265	AP	P	2,499.66	Data Processing 11/01/2019 12/31/2019	3900/3930	Data Processing	N
5738	**Pro West & Associates Inc**			2,499.66	**1 Transactions**			
1626	**Proulx Refrigeration**							
	01- 111- 198- 0000- 6204	AP	P	9.40	Freight	10575	Freight Charges	N
	01- 111- 198- 0000- 6303	AP	P	168.00	Replaced Fan Motor 9231845497	10575	other repair & maintenance non- count	N
	01- 111- 198- 0000- 6304	AP	P	164.50	Labor	10575	Labor Charges	N
1626	**Proulx Refrigeration**			341.90	**3 Transactions**			
6119	**Quest Diagnostics**							
	18- 483- 464- 0000- 6272	AP	P	42.52 -	credit- 17		Services	N
	18- 483- 464- 0000- 6272	AP	P	70.74 -	credit- 17		Services	N
	18- 483- 464- 0000- 6272	AP	P	70.74	FP Tesing Svc- 17	9185084953	Services	N
	18- 483- 464- 0000- 6272	AP	P	235.80	FP Tesing Svc- 17	9185529682	Services	N
6119	**Quest Diagnostics**			193.28	**4 Transactions**			
4993	**Quill Corporation**							
	48- 123- 000- 0000- 6403	AP	P	18.99	- Envelopes/White Out/Sharpies	3539089	Misc. Supplies	N
	48- 123- 000- 0000- 6403	AP	P	17.68	- Envelopes - BUFFER	3539089	Misc. Supplies	N
	48- 123- 000- 0000- 6404	AP	P	30.96	- Keyboard Tray	3539089	Data Processing Supplies	N
	48- 395- 000- 0000- 6403	AP	P	19.00	- Envelopes/White Out/Sharpies	3539089	Misc. Supplies	N
	48- 395- 000- 0000- 6404	AP	P	30.95	- Keyboard Tray	3539089	Data Processing Supplies	N
	48- 395- 000- 0000- 6412	AP	P	35.36	- Towels	3539089	Custodial Supplies	N
	64- 390- 000- 0000- 6403	AP	P	46.98	Misc Office Supplies	3189600	Misc. Supplies	N
	64- 390- 000- 0000- 6412	AP	P	244.93	Pull Towels	3189600	Custodial Supplies	N
	64- 390- 000- 0000- 6859	AP	P	20.79	Tax	3189600	Sales Tax	N
4993	**Quill Corporation**			465.64	**9 Transactions**			
27348	**R & L RIDE SERVICE**							
	11- 430- 760- 6160- 6078	AP		648.00	Transportation to reunion 07/06/2019 07/06/2019		Comm Alt For Disabled Individuals	N

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	11- 430- 760- 6160- 6078			43.12	Transportation to Funeral			Comm Alt For Disabled Individuals	N
					08/13/2018	08/13/2018			
27348	**R & L RIDE SERVICE**			691.12	**2 Transactions**				
6171	**R & S Northeast LLC**								
	18- 483- 464- 5122- 6456	AP	P	144.90	FP/CyredEcontraLube- 17		221234	Miscellaneous Operating Supplies	N
	18- 483- 464- 5122- 6456	AP	P	120.00	FP Contraceptive/Ella- 17		221636	Miscellaneous Operating Supplies	N
6171	**R & S Northeast LLC**			264.90	**2 Transactions**				
27603	**Ramirez/Bobby or Dawn**								
	11- 430- 710- 1810- 6051	AP		1,175.21	Foster Care			Title Xx/Vcaa/Cty	N
					12/01/2019	12/31/2019			
	11- 430- 710- 1810- 6051	AP		1,175.21	Foster Care			Title Xx/Vcaa/Cty	N
					12/01/2019	12/31/2019			
	11- 430- 710- 1810- 6051	AP		1,175.21	Foster Care			Title Xx/Vcaa/Cty	N
					12/01/2019	12/31/2019			
27603	**Ramirez/Bobby or Dawn**			3,525.63	**3 Transactions**				
27375	**RAZMYSLOWSKI/SHEILA K**								
	11- 430- 710- 1160- 6051			6.78	Transportation			Title Xx/Vcaa/Cty	N
					01/06/2020	01/06/2020			
	11- 430- 710- 1640- 6051			5.99	Family Safety Network Meeting			Title Xx/Vcaa/Cty	N
					01/07/2020	01/07/2020			
27375	**RAZMYSLOWSKI/SHEILA K**			12.77	**2 Transactions**				
3880	**RDO Truck Centers**								
	03- 330- 000- 0000- 6564	AP	P	141.57	Parts		A#G112000	Machinery Parts	N
3880	**RDO Truck Centers**			141.57	**1 Transactions**				
5493	**Red Lake County Auditor**								
	03- 310- 000- 0000- 6360	DTG	P	258.30	Gravel Tax 4th Qtr 2019			Miscellaneous Charges	N
5493	**Red Lake County Auditor**			258.30	**1 Transactions**				
7102	**Red Lake County Co Op**								
	64- 391- 000- 0000- 6253	AP	P	1,336.28	Natural Gas- forklift		97876	Natural Gas & Heating Fuel	N
	65- 392- 000- 0000- 6253	AP	P	154.63	Propane for Heat		100227	Gas	N
	65- 393- 000- 0000- 6253	AP	P	154.64	Propane for Heat		100227	Natural Gas & Heating Fuel	N

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7102	**Red Lake County Co Op**			1,645.55	**3 Transactions**			
27439	**REDWOOD TOXICOLOGY LABORATORY**							
	11- 430- 710- 1180- 6064	AP		542.91	UA's 12/01/2019 12/31/2019		Child Protection Allocation	N
27439	**REDWOOD TOXICOLOGY LABORATORY**			542.91	**1 Transactions**			
27202	**Regional Sanitation Service Inc**							
	03- 330- 000- 0000- 6303	AP	P	174.89	Service	A#261	Other Repair, Maintenance & Operatior	N
	48- 396- 000- 0000- 6371	AP	P	140.00	- Nov/Dec Rec Haul CHS/HES	7001	Hauling Charges	N
27202	**Regional Sanitation Service Inc**			314.89	**2 Transactions**			
27091	**Rem North Star Inc**							
	11- 430- 750- 5340- 6073	AP		55.78	Semi- Independent Living Servic 12/01/2019 12/31/2019		Sils	N
	11- 430- 750- 5340- 6073	AP		655.42	Semi- Independent Living Servic 12/01/2019 12/31/2019		Sils	N
	11- 430- 750- 5340- 6073	AP		941.29	Semi- Independent Living Servic 12/01/2019 12/31/2019		Sils	N
	11- 430- 750- 5340- 6073	AP		369.54	Semi- Independent Living Servic 12/01/2019 12/31/2019		Sils	N
	11- 430- 750- 5340- 6073	AP		760.00	Semi- Independent Living Servic 10/01/2019 10/31/2019		Sils	N
	11- 430- 750- 5340- 6073	AP		341.65	Semi- Independent Living Servic 12/01/2019 12/31/2019		Sils	N
	11- 430- 750- 5340- 6073	AP		390.46	Semi- Independent Living Servic 12/01/2019 12/31/2019		Sils	N
	11- 430- 750- 5340- 6073	AP		237.07	Semi- Independent Living Servic 12/01/2019 12/31/2019		Sils	N
	11- 430- 750- 5340- 6073	AP		397.43	6 hours/week 12/01/2019 12/31/2019		Sils	N
	11- 430- 750- 5340- 6073	AP		536.88	SILS 12/01/2019 12/31/2019		Sils	N
	11- 430- 750- 5340- 6073	AP		453.21	SILS 12/01/2019 12/31/2019		Sils	N
	11- 430- 750- 5340- 6073	AP		62.75	Semi- Independent Living Servic 12/01/2019 12/31/2019		Sils	N
	11- 430- 750- 5340- 6073	AP		453.21	Semi- Independent Living Servic		Sils	N

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					12/01/2019 12/31/2019			
	11- 430- 750- 5340- 6073	AP		390.46	Semi- Independent Living Servic		Sils	N
					12/01/2019 12/31/2019			
	11- 430- 750- 5340- 6073	AP		641.47	SILS		Sils	N
					12/01/2019 12/31/2019			
27091	**Rem North Star Inc**			6,686.62	**15 Transactions**			
27602	**Remme/Nathan**							
	11- 430- 760- 6230- 6078	AP		30.08	Snow Removal		Cadi Chore Services	Y
					12/26/2019 12/26/2019			
	11- 430- 760- 6230- 6078	AP		30.08	Snow Removal		Cadi Chore Services	Y
					12/30/2019 12/30/2019			
	11- 430- 760- 6230- 6078	AP		30.08	Snow Removal		Cadi Chore Services	Y
					12/26/2019 12/26/2019			
	11- 430- 760- 6230- 6078	AP		30.08	Snow Removal		Cadi Chore Services	Y
					12/30/2019 12/30/2019			
	11- 430- 760- 6230- 6078	AP		30.08	Snow Removal		Cadi Chore Services	Y
					12/26/2019 12/26/2019			
	11- 430- 760- 6230- 6078	AP		30.08	Snow Removal		Cadi Chore Services	Y
					12/30/2019 12/30/2019			
27602	**Remme/Nathan**			180.48	**6 Transactions**			
4947	**Rf Backflow Llc**							
	64- 390- 000- 0000- 6272	AP	P	349.00	RPZ Testing of Water Lines	2734	Services	N
4947	**Rf Backflow Llc**			349.00	**1 Transactions**			
27317	**Richards Publishing**							
	01- 043- 000- 0000- 6241	AP	P	36.00	Balanced Owed Acct 6133	00532580	Advertising	N
	01- 043- 000- 0000- 6241	AP	P	81.00	Homestead Notice 2019	00533157	Advertising	N
	01- 061- 000- 0000- 6241	AP	9	90.00	Personnel Ads	00533731	Publishing - Advertising	N
	01- 061- 000- 0000- 6241	AP	9	60.00	Personnel Ads	00533806	Publishing - Advertising	N
	03- 310- 000- 0000- 6241	AP	P	121.50	Advertising	C#6332	Publishing - Advertising	N
27317	**Richards Publishing**			388.50	**5 Transactions**			
1084	**Riverview Healthcare Assoc**							
	03- 300- 000- 0000- 6272	AP	P	89.00	Prof Services	G#14056	Services	Y
1084	**Riverview Healthcare Assoc**			89.00	**1 Transactions**			

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27536	**Rock/Karen Or David**								
	11- 430- 710- 1810- 6051	AP		725.40	Child Family Foster Care			Title Xx/Vcaa/Cty	N
					12/01/2019	12/15/2019			
	11- 430- 710- 1810- 6051	AP		48.36	Child Family Foster Care - Day			Title Xx/Vcaa/Cty	N
					12/16/2019	12/16/2019			
27536	**Rock/Karen Or David**			773.76	**2 Transactions**				
1201	**Rockmount Research & Alloys Inc**								
	03- 330- 000- 0000- 6303	AP	P	681.94	Supplies		1250880	Other Repair, Maintenance & Operatior	N
1201	**Rockmount Research & Alloys Inc**			681.94	**1 Transactions**				
27606	**Rowe/Christie**								
	11- 430- 710- 1810- 6077	AP		1,008.74	Child Family Foster Care			Title Iv- E	N
					12/01/2019	12/31/2019			
	11- 430- 710- 1810- 6077	AP		130.16	Child Family Foster Care			Title Iv- E	N
					11/27/2019	11/30/2019			
27606	**Rowe/Christie**			1,138.90	**2 Transactions**				
3803	**Royal Tire**								
	03- 330- 000- 0000- 6563	AP	P	1,205.08	Tires		C#306550	Tires, Tubes, Batteries & M.V. Parts	N
	03- 330- 000- 0000- 6565	AP	P	126.00	Repair		C#306550	Other Repair & Maintenance Supplies	N
3803	**Royal Tire**			1,331.08	**2 Transactions**				
3907	**RTVision Inc**								
	03- 310- 000- 0000- 6272			6,000.00	Epermitting		2019- 100918	Services	N
					12/01/2019	11/30/2020			
	03- 310- 000- 0000- 6272			1,050.00	Timecard Plus		2019- 100918	Services	N
					12/01/2019	11/30/2020			
3907	**RTVision Inc**			7,050.00	**2 Transactions**				
29247	**RURAL TRANSPORTATION**								
	11- 430- 710- 1160- 6051	AP		133.80	Transportation			Title Xx/Vcaa/Cty	N
					09/25/2019	09/25/2019			
	11- 430- 710- 1160- 6051	AP		303.24	Transportation			Title Xx/Vcaa/Cty	N
					10/08/2019	10/17/2019			
	11- 430- 710- 1160- 6051	AP		61.00	Transportation			Title Xx/Vcaa/Cty	N
					10/08/2019	10/08/2019			
	11- 430- 760- 6160- 6051	AP		105.84	No show for Shane Overton, Su			Title Xx/Vcaa/Cty	N

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					08/05/2019	08/29/2019			
29247	**RURAL TRANSPORTATION**			603.88	**4 Transactions**				
27410	**Rustad Heating & Plumbing**								
	16- 200- 000- 0000- 6303	AP	P	3,525.00	Heating for Fosston Garage		15534	Other Repair & Maintenance	N
27410	**Rustad Heating & Plumbing**			3,525.00	**1 Transactions**				
24215	**RYAN/AMY**								
	11- 430- 710- 1670- 6051			8.00	Drinks at respite activity			Title Xx/Vcaa/Cty	N
					01/04/2020	01/04/2020			
	11- 430- 740- 4890- 6052			23.50	Parking & drinks/food			Cmh Combined Grant	N
					01/04/2020	01/04/2020			
	11- 430- 740- 4890- 6052			22.00	Parking & food/drinks			Cmh Combined Grant	N
					01/04/2020	01/04/2020			
24215	**RYAN/AMY**			53.50	**3 Transactions**				
4431	**Safety Kleen Corp**								
	64- 391- 000- 0000- 6565	AP	P	186.80	Shop Parts Cleaner		PO18374	Other Repair & Maintenance Supplies	N
	64- 391- 000- 0000- 6859	AP	P	13.31	Tax		PO18374	Sales Tax	N
4431	**Safety Kleen Corp**			200.11	**2 Transactions**				
1586	**Sampletech**								
	65- 392- 000- 0000- 6272	AP	P	7,737.50	Fall Groundwater Monitoring		B197029	Services	N
	65- 393- 000- 0000- 6272	AP	O	7,737.50	Fall Groundwater Monitoring		B197029	Services	N
1586	**Sampletech**			15,475.00	**2 Transactions**				
50087	**Sanchez/Tim or Belinda**								
	11- 430- 710- 1810- 6051	AP		1,067.02	Foster Care			Title Xx/Vcaa/Cty	N
					12/01/2019	12/31/2019			
50087	**Sanchez/Tim or Belinda**			1,067.02	**1 Transactions**				
23082	**Sanford Health**								
	11- 430- 740- 4180- 6053	AP		6,930.00	AMHI Flex funds			Adult Mh Initiative	N
					12/06/2019	12/12/2019			
23082	**Sanford Health**			6,930.00	**1 Transactions**				
357	**Sannes Jr/Kenneth**								

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	03- 310- 000- 0000- 6417	AP	P	99.97	Clothing Allow		Safety Equipment & Supplies	N
357	**Sannes Jr/Kenneth**			99.97	**1 Transactions**			
40081	**Schanz/Heather**							
	11- 430- 740- 4890- 6052	AP		500.00	For nueropsych - 12/27/2019 12/27/2019		Cmh Combined Grant	Y
40081	**Schanz/Heather**			500.00	**1 Transactions**			
50283	**Schear/Ryan**							
	11- 430- 760- 6230- 6087	AP		30.08	Snow Contract Fall 2019 12/14/2019 12/14/2019		Elderly Waiver (Ew)	Y
	11- 430- 760- 6230- 6087	AP		30.08	Snow Contract Fall 2019 12/18/2019 12/18/2019		Elderly Waiver (Ew)	Y
	11- 430- 760- 6230- 6087	AP		30.08	Snow Contract Fall 2019 12/26/2019 12/26/2019		Elderly Waiver (Ew)	Y
	11- 430- 760- 6230- 6087	AP		30.08	Snow Contract Fall 2019 12/30/2019 12/30/2019		Elderly Waiver (Ew)	Y
50283	**Schear/Ryan**			120.32	**4 Transactions**			
6432	**Schmitz/Ashley**							
	18- 493- 000- 0000- 6331	AP	P	30.16	SNBC Mileage- 111		Mileage	N
6432	**Schmitz/Ashley**			30.16	**1 Transactions**			
50222	**Schulz/Tyler**							
	11- 430- 710- 1880- 6051			266.00	allowance to cover personal ex 01/14/2020 01/14/2020		Title Xx/Vcaa/Cty	N
50222	**Schulz/Tyler**			266.00	**1 Transactions**			
10960	**SEDLER/THOMAS OR MARCY**							
	11- 430- 710- 1640- 6051	AP		69.76	Respite 12/31/2019 12/31/2019		Title Xx/Vcaa/Cty	N
	11- 430- 710- 1640- 6051			69.76	Respite 01/01/2020 01/01/2020		Title Xx/Vcaa/Cty	N
10960	**SEDLER/THOMAS OR MARCY**			139.52	**2 Transactions**			
4606	**Seeger/Julie**							
	18- 482- 000- 0000- 6331	AP	P	51.04	H/P Mileage - 51		Mileage	N
	18- 482- 000- 0000- 6403	AP	P	11.75	Footcare Supl- Underpad- 51		Misc. Supplies	N

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	18- 493- 000- 0000- 6331	AP	P	30.16	Waiver Mileage- 33			Mileage	N
4606	**Seeger/Julie**			92.95	**3 Transactions**				
50268	**Seidel/Paul or Jennifer**								
	11- 430- 710- 1810- 6051	AP		41.82	Clothing Allowance			Title Xx/Vcaa/Cty	N
					12/26/2019	12/26/2019			
	11- 430- 710- 1810- 6051	AP		25.82	Clothing Allowance			Title Xx/Vcaa/Cty	N
					12/10/2019	12/10/2019			
	11- 430- 710- 1810- 6051	AP		1,116.93	Child Family Foster Care			Title Xx/Vcaa/Cty	N
					12/01/2019	12/31/2019			
	11- 430- 710- 1810- 6051	AP		1,116.93	Child Family Foster Care			Title Xx/Vcaa/Cty	N
					12/01/2019	12/31/2019			
	11- 430- 720- 2140- 6051	AP		241.58	Other Child Care			Title Xx/Vcaa/Cty	N
					12/02/2019	12/31/2019			
	11- 430- 720- 2140- 6051	AP		241.58	Other Child Care			Title Xx/Vcaa/Cty	N
					12/02/2019	12/31/2019			
50268	**Seidel/Paul or Jennifer**			2,784.66	**6 Transactions**				
50282	**Shepard/Angela or Dave**								
	11- 430- 710- 1810- 6051	AP		684.57	Child Family Foster Care			Title Xx/Vcaa/Cty	N
					12/13/2019	12/31/2019			
	11- 430- 720- 2140- 6051	AP		127.14	Other Child Care			Title Xx/Vcaa/Cty	N
					12/18/2019	12/31/2019			
50282	**Shepard/Angela or Dave**			811.71	**2 Transactions**				
6811	**Sheraton St Paul Woodbury Hotel**								
	16- 200- 000- 0000- 6332	AP	P	139.00	Food/Meals training			Reimbursed Meals	N
	16- 200- 000- 0000- 6333	AP	P	378.00	Lodging- Training 5017,5007			Lodging	N
	16- 200- 000- 0000- 6859	AP	P	35.56	Tax			Sales Tax	N
6811	**Sheraton St Paul Woodbury Hotel**			552.56	**3 Transactions**				
50272	**Shereck/Margaret**								
	11- 430- 710- 1810- 6051	AP		812.20	Foster Care			Title Xx/Vcaa/Cty	N
					12/01/2019	12/31/2019			
50272	**Shereck/Margaret**			812.20	**1 Transactions**				
5985	**Sistad/Julie**								
	65- 392- 000- 0000- 6331	AP	P	52.20	Mileage Mtg in Crx		12.17.19	Mileage	N

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5985	**Sistad/Julie**			52.20	**1 Transactions**			
28891	**Smart/Heidi Or Tom**							
	11- 430- 750- 5350- 6084	AP		737.86	Family Support Program Suppor 12/23/2019 12/23/2019		Family Support Program	N
28891	**Smart/Heidi Or Tom**			737.86	**1 Transactions**			
7561	**Sondrol/Randall**							
	16- 200- 000- 0000- 6332			33.84	Meal Reimb For Training		Reimbursed Meals	N
7561	**Sondrol/Randall**			33.84	**1 Transactions**			
6046	**Sonstelie/Jill**							
	18- 493- 000- 0000- 6331	AP	P	81.78	Waiver Mileage- 33		Mileage	N
6046	**Sonstelie/Jill**			81.78	**1 Transactions**			
50245	**Sorenson/Dale**							
	11- 430- 760- 6230- 6087	AP		30.08	2019 Fall Snow Removal 12/26/2019 12/26/2019		Elderly Waiver (Ew)	Y
	11- 430- 760- 6230- 6087	AP		30.08	2019 Fall Snow Removal 12/28/2019 12/28/2019		Elderly Waiver (Ew)	Y
	11- 430- 760- 6230- 6087	AP		30.08	2019 Fall Snow Removal 12/29/2019 12/29/2019		Elderly Waiver (Ew)	Y
	11- 430- 760- 6230- 6087			30.08	Snow Removal 2020 01/01/2020 01/01/2020		Elderly Waiver (Ew)	Y
	11- 430- 760- 6230- 6087			30.08	Snow Removal 2020 01/02/2020 01/02/2020		Elderly Waiver (Ew)	Y
50245	**Sorenson/Dale**			150.40	**5 Transactions**			
50265	**Stand Strong/Tracy or Angela**							
	11- 430- 710- 1040- 6051	AP		25.48	Video Visits with Parent 11/2 11/02/2019 12/14/2019		Title Xx/Vcaa/Cty	N
50265	**Stand Strong/Tracy or Angela**			25.48	**1 Transactions**			
28666	**Stark/Jeff**							
	18- 493- 000- 0000- 6272	AP	P	60.16	November Snow Removal/Benbo- 33		Services	Y
28666	**Stark/Jeff**			60.16	**1 Transactions**			

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1070	**Steamatic Of Grand Forks**							
	01- 111- 189- 0000- 6303	AP	P	746.81	Clean Carpet Hwy Dept 12/13/19	58736	other repair/maintenance non- county	N
	01- 111- 198- 0000- 6303	AP	P	1,625.00	Clean dryer vents 12/03/2019	58789	other repair & maintenance non- count	N
	03- 300- 000- 0000- 6272	AP	P	2,133.71	Prof Services	5835/58736	Services	N
1070	**Steamatic Of Grand Forks**			4,505.52	**3 Transactions**			
1953	**Stein's Inc**							
	01- 111- 000- 0000- 6204			4.00	Freight	/846195	Freight Charges	N
	01- 111- 000- 0000- 6412			600.00	PCJC Custodial Supplies	/846195	Custodial Supplies	N
	01- 111- 000- 0000- 6204			4.00	Freight	847425	Freight Charges	N
	01- 111- 000- 0000- 6412			250.00	PCJC Custodial Supplies	847425	Custodial Supplies	N
1953	**Stein's Inc**			858.00	**4 Transactions**			
2306	**Steiner/Jon**							
	48- 395- 000- 0000- 6331	AP	P	18.56	Mileage	Dec	Mileage	N
	48- 395- 000- 0000- 6851	AP	P	322.48	MIleage- RRF/LF Meetings	Dec	Remittance Of Revenue	N
	48- 398- 000- 0000- 6331	AP	P	51.04	Mileage	Dec	Mileage	N
2306	**Steiner/Jon**			392.08	**3 Transactions**			
4655	**Stone's Mobile Radio Inc**							
	16- 200- 000- 0000- 6306			13,770.00	2020 Maintenance Fee	2037701	Radio System Mntc	N
4655	**Stone's Mobile Radio Inc**			13,770.00	**1 Transactions**			
6934	**Stone's Security Systems Inc**							
	16- 200- 000- 0000- 6202			25.00	50 MB Data Plan Jan 2020	407464	Telephone & Data	N
	16- 200- 000- 0000- 6202			25.00	50 MB Data Plan Feb 2020	407537	Telephone & Data	N
6934	**Stone's Security Systems Inc**			50.00	**2 Transactions**			
733	**Stoneridge Software**							
	48- 395- 000- 0000- 6404			1,777.60	- 2020 Annual Support	PIV- 00022232	Data Processing Supplies	N
733	**Stoneridge Software**			1,777.60	**1 Transactions**			
28686	**STRANDE/DEBORA**							
	11- 430- 710- 1810- 6051	AP		1,352.22	Child Family Foster Care 12/01/2019 12/31/2019		Title Xx/Vcaa/Cty	N
	11- 430- 710- 1810- 6051	AP		1,352.22	Child Family Foster Care 12/01/2019 12/31/2019		Title Xx/Vcaa/Cty	N

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28686	**STRANDE/DEBORA**			2,704.44	**2 Transactions**			
28463	**Strandell/Warren**							
	01- 001- 000- 0000- 6331	AP	P	416.44	Dec 2019 - Mileage		Mileage	N
	01- 001- 000- 0000- 6332	AP	P	29.13	Dec 2019 - Mileage		Reimbursed Meals	N
	01- 001- 000- 0000- 6351	AP	P	334.30	Dec 2019 - Mileage		Insurance	N
28463	**Strandell/Warren**			779.87	**3 Transactions**			
7987	**Streicher's**							
	16- 200- 000- 0000- 6454	AP	P	149.98	LE Supplies	1401713	Law Enforcement Supplies	N
7987	**Streicher's**			149.98	**1 Transactions**			
6623	**Strutz/Sabrina**							
	16- 200- 000- 0000- 6207			57.73	Meal Reimb for Transport		Prisoner Conveyance - Meals	N
6623	**Strutz/Sabrina**			57.73	**1 Transactions**			
50200	**Stueber/Ileen**							
	11- 430- 750- 5950- 6051	AP		50.00	Guardianship 12/01/2019 12/31/2019		Public Guardianship	Y
	11- 430- 750- 5950- 6051	AP		50.00	Guardianship 12/01/2019 12/31/2019		Public Guardianship	Y
	11- 430- 760- 6950- 6051	AP		13.35	County Paid Portion of Guardia 12/01/2019 12/31/2019		Title Xx/Vcaa/Cty	Y
50200	**Stueber/Ileen**			113.35	**3 Transactions**			
1923	**Stuhaug Sanitation**							
	03- 330- 000- 0000- 6303	AP	P	30.42	Service	108011	Other Repair, Maintenance & Operatior	N
	16- 200- 000- 0000- 6272	AP	P	32.76	Dumpster Rental	107232,107835	Services	N
1923	**Stuhaug Sanitation**			63.18	**2 Transactions**			
50249	**Summit Breckenridge, LLC**							
	11- 430- 710- 1880- 6051			675.00	Supervised Independent Living 01/14/2020 01/14/2020		Title Xx/Vcaa/Cty	N
50249	**Summit Breckenridge, LLC**			675.00	**1 Transactions**			
17482	**Swenson - Hill/Amber**							
	01- 043- 000- 0000- 6244	AP	P	20.00	Region 8 Dec 2019		Registration Fees	N

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	01- 043- 000- 0000- 6331	AP	P	625.82	December 2019 Mileage			Mileage	N
17482	**Swenson - Hill/Amber**			645.82	**2 Transactions**				
50263	**Swenson/Beverly**								
	11- 430- 710- 1160- 6051	AP		372.36	Transportation			Title Xx/Vcaa/Cty	N
					12/01/2019	12/22/2019			
	11- 430- 710- 1810- 6051	AP		550.20	Foster Care			Title Xx/Vcaa/Cty	N
					12/01/2019	12/21/2019			
	11- 430- 710- 1810- 6051	AP		26.20	Foster Care- - Day Out			Title Xx/Vcaa/Cty	N
					12/22/2019	12/22/2019			
	11- 430- 710- 1810- 6051	AP		684.79	Foster Care			Title Xx/Vcaa/Cty	N
					12/01/2019	12/31/2019			
50263	**Swenson/Beverly**			1,633.55	**4 Transactions**				
5224	**Sylvester/Kathy**								
	18- 482- 000- 0000- 6331	AP	P	85.84	H/P Mileage - 51			Mileage	N
	18- 482- 458- 0000- 6331	AP	P	4.64	Hlthy Homes Grant Mileage			Mileage	N
	18- 483- 466- 0000- 6331	AP	P	250.85	Fam Hlth Mileage- 11			Mileage	N
	18- 483- 466- 0000- 6331	AP	P	52.78	TANF Mileage- 22			Mileage	N
5224	**Sylvester/Kathy**			394.11	**4 Transactions**				
3361	**SYNCB AMAZON**								
	16- 200- 000- 0000- 6204			3.32	Freight			Freight Charges	N
	16- 200- 000- 0000- 6454			187.96	Equipment		996387844968	Law Enforcement Supplies	N
3361	**SYNCB AMAZON**			191.28	**2 Transactions**				
4181	**T- C Lighting Supplies**								
	48- 396- 000- 0000- 6836	AP	P	563.02	- Fluorescents Recycled C		7451	Recycling	N
	48- 396- 000- 0000- 6836	AP	P	321.72	- Fluorescents Recycled F		7452	Recycling	N
4181	**T- C Lighting Supplies**			884.74	**2 Transactions**				
4473	**Tadman/James**								
	16- 200- 000- 0000- 6332	AP	P	23.68	Meal Reimb Training			Reimbursed Meals	N
	16- 200- 000- 0000- 6333	AP	P	443.62	Lodging Reimb Training			Lodging	N
	16- 200- 000- 0000- 6454			656.36	Uniform Reimbursement			Law Enforcement Supplies	N
	16- 200- 000- 0000- 6454			30.78	Reimb for LE Supplies			Law Enforcement Supplies	N
4473	**Tadman/James**			1,154.44	**4 Transactions**				

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29196	**Tagliabue/Linda**							
	11- 430- 760- 6810- 6087	AP		1,317.81	Sept- Dec 2019 AFC 12/01/2019 12/31/2019		Elderly Waiver (Ew)	N
29196	**Tagliabue/Linda**			1,317.81	**1 Transactions**			
6238	**TalkPoint Technologies Inc**							
	16- 222- 000- 0000- 6204			8.95	Shipping	15080	Freight Charges	N
	16- 222- 000- 0000- 6607			39.75	Ear Loops	15080	Equipment	N
	16- 222- 000- 0000- 6859			3.35	Tax	15080	Sales/Use Tax	N
6238	**TalkPoint Technologies Inc**			52.05	**3 Transactions**			
14071	**The Exponent**							
	01- 001- 000- 0000- 6241			14.80	Public hearing	2.10213	Publishing - Advertising	N
	01- 001- 000- 0000- 6241			190.92	PC Bd of Comm 11/5	2.10219	Publishing - Advertising	N
	01- 001- 000- 0000- 6241			88.80	PC Bd of Comm 11/19	2.10220	Publishing - Advertising	N
	01- 001- 000- 0000- 6241			88.80	PC Bd of Comm 11/26	2.10223	Publishing - Advertising	N
	01- 001- 000- 0000- 6241	AP	P	115.44	Bd of Comm 12/03/2019	2.10248	Publishing - Advertising	N
	01- 041- 000- 0000- 6241			14.80	Invite to Bid 2020 Del Tax Lis	2.10241	Publishing - Advertising	N
	01- 041- 000- 0000- 6241			11.84	Invite to Bid 2020 Off Pub	2.10242	Publishing - Advertising	N
	01- 061- 000- 0000- 6241	AP	P	29.60	Personnel Ad	2.10221	Publishing - Advertising	N
	01- 061- 000- 0000- 6241	AP	P	23.68	Personnel Ad	2.10228	Publishing - Advertising	N
	03- 310- 000- 0000- 6241	AP	P	23.68	Advertising	2.10240/210239	Publishing - Advertising	N
14071	**The Exponent**			602.36	**10 Transactions**			
29026	**The Thirteen Towns**							
	01- 041- 000- 0000- 6242			35.00	Annual Subscription		Subscriptions	N
	01- 061- 000- 0000- 6241			467.20	Personnel Ads	13530	Publishing - Advertising	N
	03- 300- 000- 0000- 6241	AP	P	76.80	Advertising	13530	Publishing - Advertising	N
29026	**The Thirteen Towns**			579.00	**3 Transactions**			
6540	**Thompson/Dawn**							
	18- 484- 000- 0000- 6331	AP	P	115.42	WIC Mileage- 25		Mileage	N
6540	**Thompson/Dawn**			115.42	**1 Transactions**			
4251	**Thompson/Sue**							
	18- 485- 477- 0000- 6331	AP	P	165.88	DFC- NM Grant MIleage- 107		Mileage	N

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4251	**Thompson/Sue**			165.88	**1 Transactions**				
5716	**Titan Machinery**								
	65- 393- 000- 0000- 6301	AP	P	1,152.17	Bomag Parts/Repairs		3367051	Machinery & Equipment	N
	65- 393- 000- 0000- 6859	AP	P	54.10	Tax		3367051	Sales Tax	N
5716	**Titan Machinery**			1,206.27	**2 Transactions**				
29347	**Todd's Landscaping**								
	11- 430- 760- 6230- 6075	AP		30.08	2019 Fall Snow Removal			Pas/Acg Waiver (Ac)	Y
					12/01/2019	12/01/2019			
	11- 430- 760- 6230- 6075	AP		30.08	2019 Fall Snow Removal			Pas/Acg Waiver (Ac)	Y
					12/09/2019	12/09/2019			
	11- 430- 760- 6230- 6075	AP		30.08	2019 Fall Snow Removal			Pas/Acg Waiver (Ac)	Y
					12/14/2019	12/14/2019			
	11- 430- 760- 6230- 6075	AP		30.08	2019 Fall Snow Removal			Pas/Acg Waiver (Ac)	Y
					12/15/2019	12/15/2019			
	11- 430- 760- 6230- 6075	AP		30.08	2019 Fall Snow Removal			Pas/Acg Waiver (Ac)	Y
					12/29/2019	12/29/2019			
	11- 430- 760- 6230- 6075	AP		30.08	2019 Fall Snow Removal			Pas/Acg Waiver (Ac)	Y
					12/30/2019	12/30/2019			
	11- 430- 760- 6230- 6075	AP		30.08	2019 Fall Snow Removal			Pas/Acg Waiver (Ac)	Y
					12/01/2019	12/01/2019			
	11- 430- 760- 6230- 6075	AP		30.08	2019 Fall Snow Removal			Pas/Acg Waiver (Ac)	Y
					12/09/2019	12/09/2019			
	11- 430- 760- 6230- 6075	AP		30.08	2019 Fall Snow Removal			Pas/Acg Waiver (Ac)	Y
					12/12/2019	12/12/2019			
	11- 430- 760- 6230- 6075	AP		30.08	2019 Fall Snow Removal			Pas/Acg Waiver (Ac)	Y
					12/14/2019	12/14/2019			
	11- 430- 760- 6230- 6075	AP		30.08	2019 Fall Snow Removal			Pas/Acg Waiver (Ac)	Y
					12/15/2019	12/15/2019			
	11- 430- 760- 6230- 6075	AP		30.08	2019 Fall Snow Removal			Pas/Acg Waiver (Ac)	Y
					12/26/2019	12/26/2019			
	11- 430- 760- 6230- 6075	AP		30.08	2019 Fall Snow Removal			Pas/Acg Waiver (Ac)	Y
					12/29/2019	12/29/2019			
	11- 430- 760- 6230- 6075	AP		30.08	2019 Fall Snow Removal			Pas/Acg Waiver (Ac)	Y
					12/30/2019	12/30/2019			
	11- 430- 760- 6230- 6094	AP		30.08	Snow removal			Chore Service Mr/Rc	Y
					12/01/2019	12/01/2019			

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Vendor No.	Name / Account/Formula	Accr	Rpt	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
	11- 430- 760- 6230- 6094	AP		30.08	Snow removal 12/09/2019 12/09/2019		Chore Service Mr/Rc	Y
	11- 430- 760- 6230- 6094	AP		30.08	Snow removal 12/12/2019 12/12/2019		Chore Service Mr/Rc	Y
	11- 430- 760- 6230- 6094	AP		30.08	Snow removal 12/14/2019 12/14/2019		Chore Service Mr/Rc	Y
	11- 430- 760- 6230- 6094	AP		30.08	Snow removal 12/15/2019 12/15/2019		Chore Service Mr/Rc	Y
	11- 430- 760- 6230- 6094	AP		30.08	Snow removal 12/26/2019 12/26/2019		Chore Service Mr/Rc	Y
	11- 430- 760- 6230- 6094	AP		30.08	Snow removal 12/29/2019 12/29/2019		Chore Service Mr/Rc	Y
	11- 430- 760- 6230- 6094	AP		30.08	Snow removal 12/30/2019 12/30/2019		Chore Service Mr/Rc	Y
29347	**Todd's Landscaping**			661.76	**22 Transactions**			
10522	**Todd's Tire Service Inc**							
	03- 330- 000- 0000- 6303	AP	P	17.50	Supplies		Other Repair, Maintenance & Operatior	N
	03- 330- 000- 0000- 6563	AP	P	1,920.04	Tires		Tires, Tubes, Batteries & M.V. Parts	N
	16- 200- 000- 0000- 6303	AP	P	116.00	Tire Mounty Balnace/Disposal	15148	Other Repair & Maintenance	N
	16- 200- 000- 0000- 6303			232.00	Tire Mounty Balnace/Disposal	15171,15351	Other Repair & Maintenance	N
10522	**Todd's Tire Service Inc**			2,285.54	**4 Transactions**			
999999900	**Tofstad/Larry**							
	01- 520- 000- 0000- 6802	AP	P	300.00	Refund Camping Site Deposit		Refunds And Reimbursements	N
999999900	**Tofstad/Larry**			300.00	**1 Transactions**			
5521	**Total Lawn Care & Landscaping**							
	03- 330- 000- 0000- 6303			1,909.00	Services	3162	Other Repair, Maintenance & Operatior	Y
	03- 340- 000- 0000- 6303			150.00	Services	3162	Other Repair, Maintenance & Operatior	Y
5521	**Total Lawn Care & Landscaping**			2,059.00	**2 Transactions**			
29023	**TRI COUNTY COMM CORRECTIONS**							
	11- 430- 710- 1630- 6056	AP		651.00	TCCC Contract 2019 - Transitio 12/01/2019 12/31/2019		County	N
	11- 430- 710- 1630- 6056	AP		651.00	TCCC Contract 2019 - Transitio 12/01/2019 12/31/2019		County	N
	11- 430- 710- 1630- 6056	AP		651.00	TCCC Contract 2019 - Transitio		County	N

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
				12/01/2019 12/31/2019			
	11- 430- 710- 1630- 6056	AP	651.00	TCCC Contract 2019 - Transitio		County	N
				12/01/2019 12/31/2019			
	11- 430- 710- 1630- 6056	AP	651.00	TCCC contract 2019 - Transitio		County	N
				12/01/2019 12/31/2019			
	11- 430- 710- 1630- 6056	AP	651.00	TCCC Contract 2019 - Transitio		County	N
				12/01/2019 12/31/2019			
	11- 430- 710- 1630- 6056	AP	651.00	TCCC Contract 2019 - Transitio		County	N
				12/01/2019 12/31/2019			
	11- 430- 710- 1710- 6051	AP	4,309.00	Child Shelter		Title Xx/Vcaa/Cty	N
				12/01/2019 12/31/2019	27273		
	11- 430- 710- 1850- 6051	AP	3,892.00	Correctional Facilities		Title Xx/Vcaa/Cty	N
				12/04/2019 12/31/2019	27273		
	11- 430- 740- 4070- 6056	AP	189.00	Early Identification and Inter		County	N
				12/01/2019 12/09/2019			
	11- 430- 740- 4070- 6056	AP	651.00	Transitions		County	N
				12/01/2019 12/31/2019			
	11- 430- 740- 4070- 6056	AP	651.00	Early Identification and Inter		County	N
				12/01/2019 12/31/2019			
	11- 430- 740- 4070- 6056	AP	651.00	Early Identification and Inter		County	N
				12/01/2019 12/31/2019			
	11- 430- 740- 4070- 6056	AP	273.00	Early Identification and Inter		County	N
				12/19/2019 12/31/2019			
	11- 430- 740- 4070- 6056	AP	651.00	Early Identification and Inter		County	N
				12/01/2019 12/31/2019			
	11- 430- 740- 4070- 6056	AP	651.00	Early Identification and Inter		County	N
				12/01/2019 12/31/2019			
	11- 430- 740- 4070- 6056	AP	651.00	TCCC Contract 2019 - transitio		County	N
				12/01/2019 12/31/2019			
	11- 430- 740- 4070- 6056	AP	651.00	TCCC Contract 2019 - Transitio		County	N
				12/01/2019 12/31/2019			
	11- 430- 740- 4070- 6056	AP	651.00	TCCC contract 2019 - Transitio		County	N
				12/01/2019 12/31/2019			
	11- 430- 740- 4070- 6056	AP	651.00	TCCC contract 2019 - Transitio		County	N
				12/01/2019 12/31/2019			
	11- 430- 740- 4070- 6056	AP	105.00	TCCC contract 2019 - Transitio		County	N
				12/01/2019 12/05/2019			
	11- 430- 740- 4070- 6056	AP	651.00	TCCC Contract 2019 - Transitio		County	N
				12/01/2019 12/31/2019			

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	11- 430- 740- 4300- 6056	AP		693.00	TCCC Contract 2019 - Transitio 11/29/2019 12/31/2019		County	N
29023	**TRI COUNTY COMM CORRECTIONS**			20,528.00	**23 Transactions**			
3887	**Tri County Community Corr**							
	01- 063- 000- 0000- 6203	DTG	P	79.84	Postage Machine Rental		Postage & Box Rent	N
	01- 063- 000- 0000- 6403	DTG	P	28.14	Postage Machine supplies		Misc. Supplies	N
3887	**Tri County Community Corr**			107.98	**2 Transactions**			
2079	**Tri- County Community Corr**							
	01- 091- 000- 0000- 6203	DTG	P	673.90	Postage Atty,Vic Svs,Child Sup	Dec 2019	Postage	N
2079	**Tri- County Community Corr**			673.90	**1 Transactions**			
29096	**Tri- Valley Heartland Express**							
	11- 430- 750- 5160- 6051	AP		56.00	Transportation 12/01/2019 12/31/2019		Title Xx/Vcaa/Cty	N
29096	**Tri- Valley Heartland Express**			56.00	**1 Transactions**			
29002	**TRI- VALLEY OPP COUNCIL INC**							
	11- 430- 760- 6220- 6051	AP		21.00	Caring Companion Services Prog 12/01/2019 12/31/2019		Title Xx/Vcaa/Cty	N
29002	**TRI- VALLEY OPP COUNCIL INC**			21.00	**1 Transactions**			
4823	**True North Steel**							
	40- 686- 000- 0000- 6357	AP	P	4,452.80	Culvert w/ends	FP00016352	Ditch Services	N
4823	**True North Steel**			4,452.80	**1 Transactions**			
12216	**True Value Hardware**							
	01- 111- 000- 0000- 6414			139.96	4 snow shovels/maint supplies	A181128	Maintenance Supplies	N
	01- 111- 187- 0000- 6414			8.49	Door Kick Stop Maint supplies	A181704	Maintenance Supplies	N
	48- 123- 000- 0000- 6403	AP	P	8.03	- Keys/Supplies	Cust 5020	Misc. Supplies	N
	48- 395- 000- 0000- 6302	AP	P	45.99	- Snow Shovel	Cust 5020	Grounds	N
	48- 395- 000- 0000- 6403	AP	P	8.03	- Keys/Supplies	Cust 5020	Misc. Supplies	N
	48- 395- 000- 0000- 6412	AP	P	29.97	- Simple Green Cleaner	Cust 5020	Custodial Supplies	N
	48- 396- 000- 0000- 6301	AP	P	3.99	- Paint - Organics Bins	Cust 5020	Machinery & Equipment	N
12216	**True Value Hardware**			244.46	**7 Transactions**			

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2194	**U S Water Services**								
	64- 390- 000- 0000- 6416	AP	P	526.29	Boiler Chemicals		10842000	Boiler Chemicals/Salt	N
2194	**U S Water Services**			526.29	**1 Transactions**				
5480	**Uline**								
	48- 398- 000- 0000- 6404	AP	P	119.77	- Scale Anit- Static Mat		115322616	Data Processing Supplies	N
	48- 398- 000- 0000- 6417	AP	P	449.47	- Floor Dri/Shipping		115680569	Safety Equipment & Supplies	N
	48- 398- 000- 0000- 6859	AP	P	16.94	Tax		115820700	Sales Tax	N
5480	**Uline**			586.18	**3 Transactions**				
6702	**Ulman/Melissa**								
	18- 482- 000- 0000- 6331	AP	P	35.96	H/P Mileage - 51			Mileage	N
	18- 493- 000- 0000- 6331	AP	P	102.08	Waiver Mileage- 33			Mileage	N
6702	**Ulman/Melissa**			138.04	**2 Transactions**				
30082	**UPPER MIDWEST AMERICAN INDIAN**								
	11- 430- 710- 1810- 6077	AP		920.08	Child Family Foster Care			Title Iv- E	N
					12/01/2019	12/31/2019	30121		
	11- 430- 710- 1810- 6077	AP		1,209.00	Foster Care Admin Rate			Title Iv- E	N
					12/01/2019	12/31/2019	30083		
	11- 430- 710- 1810- 6077	AP		1,209.00	Foster Care Admin Rate			Title Iv- E	N
					12/01/2019	12/31/2019	30083		
	11- 430- 710- 1810- 6077	AP		1,028.27	Child Family Foster Care			Title Iv- E	N
					12/01/2019	12/31/2019	30121		
30082	**UPPER MIDWEST AMERICAN INDIAN**			4,366.35	**4 Transactions**				
60	**UPS**								
	64- 390- 000- 0000- 6418	AP	P	14.21	Shipping Ash Samples		40TT30	Testing Equipment	N
60	**UPS**			14.21	**1 Transactions**				
1577	**Urt Llc**								
	48- 396- 000- 0000- 6836	AP	P	4,230.65	- E- Waste Processing F load		ARINV149241	Recycling	N
1577	**Urt Llc**			4,230.65	**1 Transactions**				
4244	**US Bank Voyager Fleet Sys**								
	16- 200- 000- 0000- 6205	AP	P	928.59	Transport/Security Fuel		A#86908- 8468	Prisoner Conveyance - Mileage & Airfa	N
	16- 200- 000- 0000- 6561	AP	P	3,212.93	SO - Fuel		A#86908- 8468	Fuels	N
	16- 211- 000- 0000- 6561	AP	P	435.93	Fosston Fuel		A#86908- 8468	Fuels	N

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4244	**US Bank Voyager Fleet Sys**			4,577.45	**3 Transactions**				
3290	**Valley Petroleum Equipment Inc**								
	03- 330- 000- 0000- 6303	AP	P	191.00	Maintenance		118911	Other Repair, Maintenance & Operatior	N
3290	**Valley Petroleum Equipment Inc**			191.00	**1 Transactions**				
5889	**Van Den Einde/Amy**								
	18- 483- 464- 0000- 6331	AP	P	97.44	F/P Mileage- 17			Mileage	N
	18- 483- 467- 0000- 6331	AP	P	88.16	School Hlth Mileage- 12			Mileage	N
5889	**Van Den Einde/Amy**			185.60	**2 Transactions**				
6598	**Verizon Wireless - VSAT**								
	16- 200- 000- 0000- 6338	AP	P	50.00	Investigation ICR 19- 757		55278450	Investigative Expenses	N
6598	**Verizon Wireless - VSAT**			50.00	**1 Transactions**				
31049	**VILLAGE FAMILY SERVICE CENTER**								
	11- 430- 740- 4300- 6056	AP		40.00	CMH Village Contract 2019			County	N
					12/09/2019	12/09/2019			
	11- 430- 740- 4300- 6056	AP		280.00	CMH Village Contract 2019			County	N
					11/04/2019	11/25/2019			
	11- 430- 740- 4300- 6056	AP		1,480.00	Village Contract - PCSS Girls			County	N
					11/04/2019	11/25/2019			
	11- 430- 740- 4300- 6056	AP		80.00	CMH Village Contract 2019			County	N
					11/22/2019	11/27/2019			
	11- 430- 740- 4300- 6056	AP		80.00	CMH Village Contract 2019			County	N
					11/06/2019	11/22/2019			
	11- 430- 740- 4300- 6056	AP		160.00	CMH Village Contract 2019			County	N
					10/31/2019	11/21/2019			
	11- 430- 740- 4300- 6056	AP		120.00	CMH Village Contract 2019			County	N
					11/07/2019	11/26/2019			
31049	**VILLAGE FAMILY SERVICE CENTER**			2,240.00	**7 Transactions**				
4939	**Volker/David**								
	03- 310- 000- 0000- 6417	AP	P	66.93	Safety Clothing Allow			Safety Equipment & Supplies	N
4939	**Volker/David**			66.93	**1 Transactions**				
31214	**Von Rueden/Brent or April**								
	11- 430- 710- 1810- 6051	AP		1,028.27	Child Family Foster Care			Title Xx/Vcaa/Cty	N

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					12/01/2019 12/31/2019			
31214	**Von Rueden/Brent or April**			1,028.27	**1 Transactions**			
1897	**Wallwork Truck Center**							
	03- 330- 000- 0000- 6564	AP	P	965.33	Parts	A#66224	Machinery Parts	N
1897	**Wallwork Truck Center**			965.33	**1 Transactions**			
1089	**Watch Guard Video**							
	16- 200- 000- 0000- 6204			100.00	Freight		Freight Charges	N
	16- 200- 000- 0000- 6608			20,780.00	WiFI Setup New Vehicles	4REINV0010146	Vehicles Purchased	N
1089	**Watch Guard Video**			20,880.00	**2 Transactions**			
6941	**Wavra/Breanna**							
	01- 101- 000- 0000- 6331	AP	P	8.35	Bank & Mail Dec 2019		Mileage	N
6941	**Wavra/Breanna**			8.35	**1 Transactions**			
3722	**Wenck Associates Inc**							
	38- 384- 382- 0000- 6272	AP	P	86.00	TS- F CAP I Mtgs/DesignAdmin	11908491	Professional Services	N
	38- 385- 381- 0000- 6851	AP	P	86.00	Hubbard CAP II Grant Mtgs	11908491	Remittance Of Revenue	N
	38- 385- 383- 0000- 6272	AP	P	602.00	TS- C CAP II Mtgs/Design/Admin	11908491	Professional Services	N
	38- 385- 385- 0000- 6272	AP	P	1,922.00	LF CAP- II Compost Pad Design	11908491	Professional Services	N
	65- 392- 000- 0000- 6272	AP	P	3,385.95	Monitoring/Reporting/Wetland	11908485	Services	N
	65- 393- 000- 0000- 6272	AP	P	3,385.95	Monitoring/Reporting/Wetland	11908485	Services	N
3722	**Wenck Associates Inc**			9,467.90	**6 Transactions**			
33133	**WESSELINK/TAMI**							
	11- 430- 750- 5910- 6094	AP		23.19	Rule 185 case management - wai 11/10/2019 11/10/2019		Mr Waiver	Y
	11- 430- 750- 5910- 6094	AP		92.76	Rule 185 case management - wai 11/11/2019 11/11/2019		Mr Waiver	Y
	11- 430- 750- 5910- 6094	AP		92.76	Rule 185 case management - wai 11/12/2019 11/12/2019		Mr Waiver	Y
	11- 430- 750- 5910- 6094	AP		69.57	Rule 185 case management - wai 11/13/2019 11/13/2019		Mr Waiver	Y
	11- 430- 750- 5930- 6051	AP		904.41	Case management - non- waiver 11/15/2019 12/03/2019		Title Xx/Vcaa/Cty	Y
33133	**WESSELINK/TAMI**			1,182.69	**5 Transactions**			

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5073	**Whiting/Chuck**							
	01- 031- 000- 0000- 6331	AP	P	725.00	Mileage Nov & Dec 2019		Mileage	N
5073	**Whiting/Chuck**			725.00	**1 Transactions**			
2226	**Widseth Smith Nolting & Assoc**							
	03- 320- 000- 0000- 6269	AP	P	19,532.00	Prof Services Fisher Ave Const	202370	Surveying	N
2226	**Widseth Smith Nolting & Assoc**			19,532.00	**1 Transactions**			
5768	**Widseth/Nan**							
	18- 482- 000- 0000- 6331	AP	P	3.48	H/P Mileage - 51		Mileage	N
	18- 482- 000- 0000- 6331	AP	P	42.92	D P & C Mileage		Mileage	N
	18- 483- 467- 0000- 6331	AP	P	17.28	School Hlth Mileage- 12		Mileage	N
5768	**Widseth/Nan**			63.68	**3 Transactions**			
33435	**Willoughby Contracting LLC**							
	11- 430- 760- 6410- 6078			21,932.00	Bathroom Remodel 01/10/2020 01/10/2020		Comm Alt For Disabled Individuals	N
33435	**Willoughby Contracting LLC**			21,932.00	**1 Transactions**			
734	**Win- E- Mac Travel Center Inc**							
	16- 200- 000- 0000- 6272			5.00	Car Washes	PC Sheriff	Services	N
	16- 200- 000- 0000- 6272	AP	P	30.00	Car Washes	PC Sheriff	Services	N
734	**Win- E- Mac Travel Center Inc**			35.00	**2 Transactions**			
6159	**Winter Truck Line Inc**							
	64- 391- 000- 0000- 6371	AP	P	700.00	Hauling Scrap Metal	POLSOL	Hauling Charges	N
6159	**Winter Truck Line Inc**			700.00	**1 Transactions**			
4246	**Ye Ole Print Shoppe**							
	01- 041- 000- 0000- 6204			1.50	Notary Stamp Desrosier/Schumac	15843	Freight Charges	N
	01- 041- 000- 0000- 6403			40.74	Notary Stamp Desrosier/Schumac	15843	Misc. Supplies	N
	01- 043- 000- 0000- 6204			1.00	Notary Stamp A Jones		Freight Charges	N
	01- 043- 000- 0000- 6245			20.37	Notary Stamp A Jones		Notary	N
	01- 044- 000- 0000- 6204			2.00	Notary Stamp Wavra,Murray	15845	Freight Charges	N
	01- 044- 000- 0000- 6403			70.84	Notary Stamp Wavra,Murray	15845	Misc. Supplies	N
	03- 300- 000- 0000- 6303	AP	P	54.50	Supplies	41607	Other Repair & Maint Supplies	N

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4246	**Ye Ole Print Shoppe**			190.95	**7 Transactions**			
33004	**Ye Ole Print Shoppe**							
	01- 046- 000- 0000- 6402			36.42	Notary Stamp L Oian	15840	office supplies	N
	01- 046- 000- 0000- 6402			382.00	5AA Security Envelope	41606	office supplies	N
33004	**Ye Ole Print Shoppe**			418.42	**2 Transactions**			
2311	**Ziegler Inc**							
	03- 330- 000- 0000- 6303	AP	P	1,250.00	Supplies	A#7161700	Other Repair, Maintenance & Operatior	N
	03- 330- 000- 0000- 6564	AP	P	89.00	Parts	A#7161700	Machinery Parts	N
	48- 398- 000- 0000- 6301	AP	P	167.47	- T604 Filters	Acct 7161500	Machinery & Equipment	N
	64- 390- 000- 7380- 6301	AP	P	700.12	Repairs to CAT 906 Loader Rcy	7162300	Machinery & Equip. Repairs	N
	64- 390- 000- 7391- 6301	AP	P	161.55	2008 Cat Loader Repairs	7162300	Machinery & Equip. Repairs	N
	64- 390- 000- 7393- 6301	AP	P	1,610.96	2018 CAT 938M Ldr Repairs	7162300	Machinery & Equip. Repairs	N
	65- 393- 000- 0000- 6301	AP	P	2,291.86	Repairs to Loader	7162300	Machinery & Equipment	N
2311	**Ziegler Inc**			6,270.96	**7 Transactions**			

Final Total ..... 798,282.38 **364 Vendors** **1,054 Transactions**

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