

1. 9:30 A.M. Agenda And Meeting Materials

Documents:

[APRIL 21 PACKET.PDF](#)

***Revised**
POLK COUNTY BOARD
AGENDA

MEETING LOCATION: WEBEX BOARD MEETING
To participate in this meeting, Public Call in Info:

Dial in #1-408-418-9388
Meeting number (access code): 621 494 636

Passwords If Needed: (Computer Access Password) iiJ83XeKuA3
(Phone Password) 44583935

Please see below how to address the Board during the meeting.

APRIL 21, 2020

- 9:30 A.M.** **MEETING OPEN/CONVENE**
CALL TO ORDER
REVIEWAL & APPROVAL OF THE AGENDA
CONSENT AGENDA
1. Approve Commissioner Warrants and Sign Audit List.
 2. Approve the April 7 and April 15 (special meeting), 2020 Board minutes.
 3. Approve payment to US Bank, St. Louis, MO in the amount of \$40,505.21 for procurement card purchases.
 4. Approve payment to Kayla Schumacher, Tax Payer Service Center in the amount of \$168.65 for mileage, printer and supplies.
 5. Approve payment to the Grand Forks Herald in the amount of \$275.08 for a 52 week subscription for the Incinerator.
- COUNTY BOARD MEMBERS ISSUE FORUM**
- 10:00** **KAREN WARMACK – SOCIAL SERVICES**
1. Office Support Specialist Replacement Request
 2. Contract with Department of Employment & Economic Development (DEED)
- 10:05** **SARAH REESE – PUBLIC HEALTH**
1. COVID-19 Update
- 10:25** **MICHELLE COTE – PROPERTY RECORDS**
1. Forfeit Mowing Quotes
 2. Lease of Flood Buyout Property 09.00288.00
 3. Important Election Dates
 4. Designation of Absentee Voting Location
 5. 2020 Primary and General Election Canvassing Dates
 6. Appointment of Election Judges
 7. Resolution (2020-38) Establishing An Absentee/Mail Ballot Board For The 2020 Primary And General Elections
- 10:55** **CHUCK WHITING - ADMINISTRATION**
1. 2021 Budget Calendar
 2. Legislative Review
 3. *Review of Courtroom Improvements Proposal

ADJOURN

Public participation instructions: Upon entering the meeting, please refrain from generating any noise that may interfere with the meeting proceedings. For each item on the agenda, the Board Chair will open discussion with the Department Head reviewing the agenda item. The Chair will ask each Commissioner for comments and questions. When Commissioner and staff discussion nears conclusion, the Chair will ask for any questions or comments from the public. Please state your name and address to address the Chair and your question or comment. When the Board moves a motion, the Commissioner will identify themselves, and each vote will be a roll call vote.

If you need any type of accommodation to participate in the Polk County Board meeting, please contact Chuck Whiting at (218) 281-5408 at least 1 working day before the meeting. This board agenda is subject to change without notice.

APRIL 7, 2020
WEBEX PHONE CONFERENCE
BOARD MINUTES

Pursuant to motion of adjournment, the Polk County Board of Commissioners met in regular session via Webex phone conference at 8:00 o'clock a.m., April 7, 2020, Crookston, MN. Members present via Webex phone conference: Commissioner Gerald Jacobson, Commissioner Warren Strandell, Commissioner Gary Willhite, Commissioner Joan Lee and Commissioner Don Diedrich and Charles S. Whiting, County Administrator, Clerk of the Board. Others present: Michelle Cote, Deputy Clerk of the Board.

REVIEW OF MEETING PROCEDURES

Administrator Whiting reviewed the procedures noted in the packet memo for the Board to conduct this Webex meeting.

REVISED AGENDA

A motion was made by Commissioner Lee seconded by Commissioner Jacobson and adopted by unanimous vote of the Board to approve the April 7, 2020 agenda adding Michelle Cote, Property Records.

CONSENT AGENDA

A motion was made by Commissioner Strandell seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to approve the April 7, 2020 consent agenda:

1. Approve Auditor Warrants.
2. Approve the March 24, 2020 Board minutes.
3. Approve payment to Card Member Services, St. Louis, MO in the amount of \$12,297.52 for credit card purchases.
4. Approve payment to Thyssenkrupp Elevator Corporation, Atlanta, GA in the amount of \$46,937.50 for a down payment for the Government Center elevator project.

COUNTY BOARD MEMBERS ISSUE FORUM

1. Commissioner Jacobson brought forth that he participated in an MRC and RCC meeting where much of the focus was property tax payment alternatives.
2. Commissioner Strandell brought forth that he participated in the Pine to Prairie Drug Task Force meeting.
3. Commissioner Willhite brought forth that he participated in an Emergency Preparedness and Department Head meeting.
4. Commissioner Lee brought forth that she participated in the Pine to Prairie Drug Task Force meeting. She also participated in the AMC COVID-19 Webinar. In addition, she participated in an US Department of Homeland Security and the FEMA Department electronic meetings focusing on unemployment and business loans.
5. Commissioner Diedrich brought forth that he had no meetings since the prior Board meeting.

PROPERTY RECORDS

Michelle Cote, Property Records Director came before the Board with matters pertaining to her department:

1. Liquor License Fees

The COVID-19 Virus has created a significant impact the way these entities can do business if at all. Discussion was held with the Board regarding the 2020-2021 liquor license fees for these entities. A motion was made by Commissioner Diedrich seconded by Commissioner Strandell and adopted by unanimous vote of the Board to change the current On Sale liquor license fee from \$1,200.00 to \$600.00 for 2020-2021. ** All other liquor license fees to remain unchanged.

ADMINISTRATION

Chuck Whiting, Polk County Administrator and Karen Warmack, Director of Social Services came before the Board with matters pertaining to her department:

1. Social Worker – CPS Replacement Request – Social Services

A motion was made by Commissioner Lee seconded by Commissioner Jacobson and adopted by unanimous vote of the Board to refill a Social Worker-Child Protection Specialist position, and any internal subsequent position vacancies occurring because of this action.

HIGHWAY

Richard Sanders, Polk County Highway Engineer came before the Board with matters pertaining to his department:

1. Replace Maintenance Man II Position – Highway Department

Due to a resignation, a motion was made by Commissioner Lee seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to allow the Polk County Highway Department to fill the Maintenance Man II position and authorize Human Resources to advertise for this position.

2. New or Low Hour Used Motor Grader

A motion was made by Commissioner Diedrich seconded by Commissioner Willhite and adopted by unanimous vote of the Board to award the quote to RDO Equipment, Grand Forks, ND in the amount of \$240,590.00 for a new Motor Grader.

3. SP 060-601-061 CSAH 1 from CSAH 10 to TH 59 SP 060-616-010 CSAH 16 from TH 75 to CSAH 9

A motion was made by Commissioner Jacobson seconded by Commissioner Lee and adopted by unanimous vote of the Board to award SP 060-601-061 CSAH 1 from CSAH 10 to TH 59 and SP 060-616-010 CSAH 16 from TH 75 to CSAH 9 to Knife River Materials, Bemidji, MN in the amount of \$1,881,907.80 and have the Polk County Chair and the Polk County Administrator sign the contracts.

4. SP 060-621-014 CSAH 21 from TH 220 to TH 75

A motion was made by Commissioner Diedrich seconded by Commissioner Strandell and adopted by unanimous vote of the Board to award SP 060-621-014 from TH 220 to TH 75 to Knife River Materials of Bemidji, MN in the amount of \$2,475,221.00 and have the Polk County Chair and the Polk County Administrator sign the contracts.

5. 060 SAP 060-623-019 – CSAH 23 from TH 220 to 1 mi. East of Tabor, MN – Widen/overlay

A motion was made by Commissioner Diedrich seconded by Commissioner Jacobson and adopted by unanimous vote of the Board to award SAP 060-623-019 to Knife River Materials, Bemidji, MN in the amount of \$2,925,259.20 and have the Polk County Chair and the Polk County Administrator sign the contracts.

- 6. SAP 060-601-065 - CSAH 1 in Beltrami, MN**
SAP 060-112-001 - CSAH 112 in Beltrami, MN
SAP 060-601-067 - CSAH 1 in Neilsville, MN
SAP -109-001 - CSAH 109 in Neilsville, MN

A motion was made by Commissioner Jacobson seconded by Commissioner Lee and adopted by unanimous vote of the Board to award SAP 060-601-065 - CSAH 1 in Beltrami, MN SAP 060-112-001 - CSAH 112 in Beltrami, MN, SAP 060-601-067 - CSAH 1 in Neilsville, MN, SAP -109-001 - CSAH 109 in Neilsville, MN to Anderson Brothers Construction, Brainerd MN in the amount of \$198,000.00 and have the Polk County Chair and the Polk County Administrator sign the contracts.

FACILITIES

Mark Diez, Facilities Management Director came before the Board with matters pertaining to his department:

- 1. Change Order 001**

A motion was made by Commissioner Strandell seconded by Commissioner Jacobson and adopted by unanimous vote of the Board to accept Change Order No. 001 and all its parts for the Net Change of (\$5,956.00).

- 2. Update on the East Grand Forks Human Service Center Building**

An update was provided on the damage and staff impact due to two significant leaking events.

PUBLIC HEALTH

Sarah Reese, Public Health Director came before the Board with matters pertaining to her department:

- 1. COVID-19 Status Report**

An update was given to the Board regarding the COVID-19 virus.

EMERGENCY MANAGEMENT

Jody Beauchane, Emergency Management came before the Board with matters pertaining to Emergency Management:

- 1. Emergency Management Update – Virus and Flood Support**

An update was given to the Board regarding the COVID-19 virus and the 2020 flood.

POLK COUNTY DEPARTMENTS

- 1. Department Work Responses To COVID-19 Situation**

Mark Dietz, Facilities Manager Sarah Reese, Public Health Director, Evan Bruggeman, Information Systems Director, Andy Larson, Executive Director of Tri-County Community Corrections, Greg Widseth, Polk County Attorney, Alecia Helms, Human Resource Director, Jon Steiner, Environmental Services Director, Karen Warmack, Social Services Director, Richard Sanders, County Engineer, Ron Denison, Finance Director, Kurt Ellefson, Veteran's Service Director, Michelle Cote, Property Records Director and Chuck Whiting, Administrator came before the Board

AUDITOR WARRANTS 03/17/2020

<u>Vendor Name</u>	<u>Amount</u>
Becker County Human Services	67,179.66
BELTRAMI COUNTY SOLID WASTE	3,583.33
Cardmember Service	12,365.42
Clay County Public Health	20,772.94
ENTERPRISE FM TRUST	6,807.82
Fischer Rust, Stock & Rust, PLLC	2,720.00
Fosston Municipal Utilities	52,933.19
Garden Valley Technologies	2,733.81
GreatAmerica Financial Services	9,825.32
HP INC	5,271.82
Kronos SaaShr Inc	3,541.71
Lakeland Mental Health Center Inc	3,996.00
Lenes Sand & Gravel Inc	31,807.85
Lepier Oil Company Inc	4,116.79
Mn State Treasury	5,892.50
Norman County Public Health	43,421.93
Ottertail Power Co	16,814.64
Ottertail Public Health	46,501.22
Polk County Public Health	85,012.35
Reynolds Harbott Knutson & Larson PLLC	4,621.55
Standard And Poor's	13,500.00
Verizon Wireless	4,220.10
31 Payments less than 2000	14,858.70
Final Total:	462,498.65

AUDITOR WARRANTS 03/24/2020

<u>Vendor Name</u>	<u>Amount</u>
Crookston Water Department	3,013.75
Davidson Construction	126,933.30
ENTERPRISE FM TRUST	10,460.60
Great Plains Natural Gas Co	2,261.64
Norman County Public Health	3,319.35
Northwestern Mental Health Center	7,063.00
Ottertail Power Co	2,272.09
Polk County Administrator	139,791.33
Polk County Public Health	3,924.57
Thomson Reuters - West	2,823.22
14 Payments less than 2000	8,250.70
Final Total:	310,113.55

AUDITOR WARRANTS 03/31/2020

<u>Vendor Name</u>	<u>Amount</u>
Altru Health System	2,653.00
BELTRAMI COUNTY SOLID WASTE	2,747.71
Dorsey & Whitney	17,500.00
Marshall County Coop	3,980.00
Marshall Polk Rural Water Sys	2,347.80
MCIT	42,908.00
Norman County Public Health	55,892.16
Polk County	49,581.40
Polk County Public Health	140,467.90
Public Financial Management	30,500.00
Sandhill Snowcruisers	39,702.88
18 Payments less than 2000	11,538.33
Final Total:	399,819.18

MANUAL WARRANTS 03/02/2020

<u>Vendor Name</u>	<u>Amount</u>
FURTHER	4,475.49
Final Total:	4,475.49

MANUAL WARRANTS 03/03/2020

<u>Vendor Name</u>	<u>Amount</u>
East Polk Soil & Water	4,206.50
ENTERPRISE FM TRUST	5,477.31
Fertile Oil Company	33,769.89
Fischer Rust, Stock & Rust, PLLC	2,803.75
GHA Technologies Inc	2,792.01
Norman County Public Health	8,692.15
Polk County Public Health	16,275.45
Reynolds Harbott Knutson & Larson PLLC	4,352.85
SHI International Corp	12,316.00
Total Lawn Care & Landscaping	6,220.00
Towmaster	225,606.00
West Polk Soil & Water	4,206.50
19 Payments less than 2000	10,389.22
Final Total:	337,107.63

MANUAL WARRANTS 03/06/2020

<u>Vendor Name</u>	<u>Amount</u>
Internal Revenue Service	162,112.24
Minnesota Revenue	27,508.05
Final Total:	189,620.29

MANUAL WARRANTS 03/09/2020

<u>Vendor Name</u>	<u>Amount</u>
FURTHER	2,985.96
Final Total:	2,985.96

MANUAL WARRANTS 03/10/2020

<u>Vendor Name</u>	<u>Amount</u>
FURTHER	4,999.43
Final Total:	4,999.43
MANUAL WARRANTS 03/20/2020	
<u>Vendor Name</u>	<u>Amount</u>
U.S. Bank Corporate Payment Systems	140,307.64
Final Total:	140,307.64
MANUAL WARRANTS 03/20/2020	
<u>Vendor Name</u>	<u>Amount</u>
U.S. Bank Corporate Payment Systems	118.38
Final Total:	118.38
MANUAL WARRANTS 03/20/2020	
<u>Vendor Name</u>	<u>Amount</u>
Mn Dept Of Revenue	318.00
Final Total:	318.00
MANUAL WARRANTS 03/20/2020	
<u>Vendor Name</u>	<u>Amount</u>
Minnesota Revenue	388.17
Minnesota Revenue	3,404.00
Mn Dept Of Rev Tax Division	31,101.77
Mn Dept Of Revenue	34.00
Mn Dept Of Revenue	125.00
Final Total:	35,052.94
MANUAL WARRANTS 03/20/2020	
<u>Vendor Name</u>	<u>Amount</u>
Northwest Service Cooperative	259,454.50
Final Total:	259,454.50
MANUAL WARRANTS 03/20/2020	
<u>Vendor Name</u>	<u>Amount</u>
Internal Revenue Service	159,726.90
Minnesota Revenue	26,959.60
Final Total:	186,686.50
MANUAL WARRANTS 03/23/2020	
<u>Vendor Name</u>	<u>Amount</u>
FURTHER	7,090.43
Final Total:	7,090.43
MANUAL WARRANTS 03/30/2020	
<u>Vendor Name</u>	<u>Amount</u>
FURTHER	1,904.11
Final Total:	1,904.11
MANUAL WARRANTS 03/30/2020	

<u>Vendor Name</u>	<u>Amount</u>
U S Bank	1,762,706.25
Final Total:	1,762,706.25

With no further business, the Board adjourned to reconvene at 9:30 a.m., April 21, 2020.

Gary Willhite, Chair

Charles S. Whiting, Polk County Administrator
Clerk of the Board

**SPECIAL MEETING
APRIL 15, 2020
WEBEX PHONE CONFERENCE
BOARD MINUTES**

Pursuant to motion of adjournment, the Polk County Board of Commissioners met in special session via Webex phone conference at 9:00 o'clock a.m., April 15, 2020, Crookston, MN. Members present via Webex phone conference: Commissioner Warren Strandell, Commissioner Gary Willhite, Commissioner Jacobson, Commissioner Joan Lee and Commissioner Don Diedrich and Charles S. Whiting, County Administrator, Clerk of the Board. Others present: Michelle Cote, Deputy Clerk of the Board.

AGENDA

A motion was made by Commissioner Strandell seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to approve the agenda for April 15, 2020.

ADMINISTRATION

Chuck Whiting, Polk County Administrator came before the Board with matters pertaining to Resolution (2020-37):

1. Resolution (2020-37) Declaring A State of Emergency Re: Spring Flooding

Resolution Declaring a State of Emergency Re: Spring Flooding
RESOLUTION (2020-37)

The following resolution (2020-37) was offered by Commissioner Lee:

WHEREAS, 2020 spring flooding has impacted the population of Polk County and its cities, and

WHEREAS, A winter storm, on or about April 1-3, 2020, also has impacted the populations of Polk County and its cities, and;

WHEREAS, The spring flooding and April storm events of 2020 have caused a significant amount of public property damage within Polk County, and;

WHEREAS, The Polk County Department of Emergency Management requests the Polk County Board of Commissioners to declare Polk County in a STATE OF EMERGENCY for the flooding and April storm events of 2020, and;

WHEREAS, On April 15, 2020, pursuant to Minn. Stat. § 12.29, subd. 1, the Chair of the Polk County Board of Commissioners declared a local STATE OF EMERGENCY for the flooding and April storm events of 2020, and;

WHEREAS, The entire Polk County Board of Commissioners desires to affirm and continue the declaration of a STATE OF EMERGENCY related to the flooding and April storm events of 2020.

NOW THEREFORE BE IT RESOLVED, That the Polk County Board of Commissioners affirms and declares Polk County in a STATE OF EMERGENCY for conditions resulting from the flooding and April storm events of 2020.

Commissioner Diedrich seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Lee, Diedrich, Willhite, Jacobson and Strandell. NAYS: None.

With no further business, the Board adjourned to reconvene at 9:30 a.m., April 21, 2020.

Gary Willhite, Chair

ATTEST:

Charles S. Whiting, Polk County Administrator
Clerk of the Board



POLK COUNTY SOCIAL SERVICES

612 North Broadway, Room 302, Crookston, MN 56716-1452

Phone (218) 281-3127 * Fax (218) 281-3926

Toll Free (877) 281-3127

www.co.polk.mn.us

DATE: April 21, 2020

TO: Polk County Board of Commissioners

FROM: Karen Warmack, Director

AGENDA ITEM: Office Support Specialist Replacement Request

SUMMARY: Replacement of an Office Support Specialist based in the Crookston Office.

ACTION REQUESTED: (MOTION)

Board approval to refill an Office Support Specialist, and any internal subsequent position vacancies occurring because of this action.



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TO: Polk County Board of Commissioners

FROM: Karen Warmack, Director

MEETING DATE: April 21, 2020

AGENDA ITEM: Contract with Department of Employment and Economic Development
(DEED)

SUMMARY:

DEED has received an additional allocation for the SNAP program in the amount of \$20,849. The funds will be provided to implement the SNAP Employment and Training Program services.

ACTION REQUESTED: (INFORMATION ONLY/MOTION/RESOLUTION)

1. Approval of the contract with Department of Employment and Economic Development in the amount not to exceed \$20,849 for the SNAP program. The contract period is from April 10, 2020 through September 30, 2020.

PURCHASE OF SERVICE CONTRACT

THIS AGREEMENT, by and between Polk County Social Services, 612 N Broadway, Crookston, MN 56716, hereinafter referred to as “Agency” and the State of Minnesota acting through its Commissioner of the Department of Employment and Economic Development (DEED) as delivered by Job Services, at the CareerForce location in Thief River Falls, 1301 Hwy 1 E, Thief River Falls, MN 56701, hereinafter referred to as the “Provider”.

WITNESSETH:

WHEREAS, the State of Minnesota is empowered to enter into this agreement under Minnesota Statute § 471.59, subdivision 10; and

WHEREAS, funds have been made available to the Agency for the purpose of providing SNAP Employment and Training Program services; and

WHEREAS, Provider meets the state and/or federal standards for providing FSET services to persons; data reporting services; and

WHEREAS, the Polk County Human Services Committee of the County Board wishes to purchase SNAP Employment and Training services from the Provider; and

NOW, THEREFORE, in consideration of the mutual understandings and agreements set forth, Polk County Health and Human Services and the Provider agree as follows:

1. Provider’s Duties

Provider agrees to furnish the following services outlined below:

- | | |
|------------------------------|------------------|
| SNAP E&T Program: | Referral |
| | Assessment |
| | Orientation |
| | Individual Plan |
| | Job Readiness |
| | Support Services |
| | Job Placement |

Provider will be flexible in scheduling meetings with employed program participants so that work schedules are respected.

Provider will be responsible for Workforce One reporting of SNAP E&T services as required.

Services will be provided at:
MN Department of Employment & Economic Development
2015 Sahlstrom Dr, Suite 5
Crookston, MN 56716

MN Department of Employment & Economic Development
1424 Central Ave NE
East Grand Forks, MN 56721

Or at other locations as agreed to by both parties.

2. Term of Agreement

- A. Effective date: April 10, 2020, or the date the Agency and State obtain all required signatures under Minnesota Statutes Section 16C.05, subdivision 2, whichever is later.
- B. Expiration date: September 30, 2020, or until all obligations have satisfactorily fulfilled, whichever occurs first.

3. Payments and Delivery of Services

- A. Agency will pay Provider for services required under the SNAP E&T Programs. All payments for services will not exceed **\$20,849**. No more than 7.5% of billed services will be for Administrative expenses. Payment for supportive services shall not exceed \$913.00.
- B. Provider will submit monthly invoices to the County identifying the individual registrants stating the services provided to that individual.
- C. Provider will notify the Agency immediately of SNAP referrals who fail to attend orientation.
- D. Provider will notify the Agency of SNAP participants who fail to comply with SNAP requirements.
- E. Agency and the Provider agree to monitor utilization and expenditures on a monthly basis. If expenditures are substantially above or below projection, Agency and Provider may consider modifications to the terms of this agreement Agency agrees to approach the Department of Health Services (DHS) for additional funds should the Provider's services exceeds the original funding available.

4. Authorized Representative

The Provider's authorized representative is Lorrie Janatopoulos, CareerForce Director, CareerForce Systems, 332 Minnesota Avenue, Suite E200, St. Paul, MN 55101 – 651/259-7572, or her successor.

The Agency's authorized representative is Karen Warmack, Director, Polk County Social Services, 612 North Broadway, Room 302, Crookston, MN 56716 – 218/399-8522, or her successor.

5. Eligibility for Services

- A. Determination of eligibility shall be completed in accordance with procedures in DHS Combined Manual.
- B. Any change in eligibility will initiate a notice by either Agency or the Provider within 14 days to the other party.

6. Payment Process

- A. Agency's obligation to make payment hereunder is subject to review by the Polk County Board of Commissioners to ensure that payment is for a referred individual and has not previously been made and is subject to audit by the Agency or their duly authorized

designee. Nothing herein shall limit the right of either party to collect from the other any sums improperly paid or improperly withheld.

- B. Payment for services provided shall be made according to procedures outlined in *Item 3 Payment and Delivery*.
- C. Provider will promptly reimburse Agency any payments received in excess of required payments hereunder.
- D. Agency shall not be obligated to honor claims, nor shall Provider claim for any services furnished or costs incurred by Provider, which are not specifically provided for hereunder or requested by Agency in writing during the term of this Agreement.

7. Audits and Record Disclosure

- A. Agency shall provide Provider with the reports and comply with the audit and record requirements. Provider is an agency of the State of Minnesota and is subject to the same audit and record disclosure requirements as is the Agency.
- B. Under Minn.Stat.16C.05 subd. 5, the Agency's books, records, documents and accounting procedures and practices relevant to this contract are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a total of six years.

8. Debarment, Suspension, and Responsibility Certification

Federal Regulation 45 CFR 92.35 prohibits the State from purchasing goods or services with federal money from vendors who have been suspended or debarred by the federal government. Similarly, Minnesota Statutes, Section 16C.03, subd. 2 provides the Commissioner of Administration with the authority to debar and suspend vendors who seek to contract with the State/Department. Vendors may be suspended or debarred when it is determined, through a duly authorized hearing process, that they have abused the public trust in a serious manner.

By signing this Contract, the Vendor certifies that it and its ¹Principals and Employees:

- A. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from transacting business by or with any federal, state or local governmental department or agency; and
- B. Have not within a three-year period preceding this contract: 1) been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (federal, state or local) transaction or contract; 2) violated any federal or state antitrust statutes; or 3) committed embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property; and
- C. Are not presently indicted or otherwise criminally or civilly charged by a governmental entity for: 1) commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (federal, state or local) transaction; 2) violating any federal or state antitrust statutes; or 3) committing embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property; and

¹ "Principals" for the purposes of this certification means officers; directors; owners; partners; and persons having primary management or supervisory responsibilities within a business entity (e.g. general manager; plant manager; head of a subsidiary, division, or business segment and similar positions).

- D. Are not aware of any information and possess no knowledge that any subcontractor(s) that will perform work pursuant to this contract are in violation of any of the certifications set forth above.
 - E. Shall immediately give written notice to the Contracting Officer should Vendor come under investigation for allegations of fraud or a criminal offense in connection with obtaining, or performing: a public (federal, state or local government) transaction; violating any federal or state antitrust statutes; or committing embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property.
9. Safeguard of Client Information
- A. The use or disclosure by any party of any private information concerning a client, in a violation of any rule of confidentiality or for any purpose not directly connected with the administration of Agency or the Provider's responsibility with respect to the Purchased Services, is prohibited without the written consent of the client or responsible parent or guardian.
 - B. Provider agrees to comply in all respects with the Minnesota Government Data Practices Act, Minn. Stat. Section 13.01 - 13.48, and Provider further agrees to comply with any requests of Board, which are necessitated by Agency obligations under said Act. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data referred to in this clause by either the Agency or the Provider.
 - C. Provider agrees to abide by the applicable provisions of the Minnesota Government Data Practices Act, Minn. Stat., Chapter 13, Health Insurance Portability and Accountability Act (HIPAA) requirements, and all other applicable state or federal laws, rules, regulations, or orders pertaining to privacy or confidentiality. Provider understands that all of the data created, collected, received, stored, used, maintained or disseminated by Provider in performing those functions that the Agency would perform as a government entity, is subject to the requirements of Chapter 13, and Provider must comply with those requirements as if it were a government entity. HIPAA Protocol - The Provider assures the Agency that it will comply with Health Information Portability and Accountability Act (HIPAA) requirements necessary to protect individual identifying health information (IIHI). Use and disclosure will require that all IIHI be: appropriately safeguarded; any misuse of IIHI will be reported to the County; secure satisfactory assurances from any subcontractor; grant individuals access and ability to amend their IIHI; make available an accounting of disclosures; release applicable records to the Agency or Department of Human Services if requested; and upon termination, return or destroy all IIHI in accordance with conventional record destruction practices.
10. Fair Hearing Appeal
Any determination, action, or inaction on the part of Agency relating to an individual's participation in the program is subject to the notice and hearing procedures in Minn. Stat. 256.045 and 256.86.
11. Equal Employment Opportunity and Civil Rights and Nondiscrimination Clause
Provider agrees to comply with the Civil Rights Act of 1964, Executive Order No. 11246 as amended, the Minnesota Human Rights Act, and all applicable federal and state laws, rules, regulations, and orders prohibiting discrimination in employment, facilities and services.

Provider shall not discriminate in employment, facilities, and in the rendering of purchased services hereunder on the basis of race, color, religion, age, sex, disability, marital status, public assistance status, creed, or national origin.

12. Rehabilitation Act Clause

Agency agrees to comply with Section 504 of the Rehabilitation Act of 1973, as amended (29 USC 794) and all requirements imposed by the applicable HHS regulation (45 CFR Part 84). And all guidelines and interpretations issued pursuant thereto.

13. Liability and Worker's Compensation

Each party agrees that it will be responsible for its own acts and the results thereof to the extent authorized by law and shall not be responsible for the acts of the other party and the results thereof. The Provider's liability shall be governed by the provisions of the Minnesota Tort Claims Act, Minn. Stat. § 3.736 and other applicable law. Pursuant to Minnesota law, Provider is self-insured for Worker's Compensation Insurance.

14. Right to Rescind

Agency reserves the right to rescind any contract not in compliance with these requirements and retains all right thereafter to pursue any legal remedies against Provider.

15. Certification that Federal Funds do not Supplant or Replace Local or State Funds

Provider hereby certifies that the federal funds to be used under this Agreement do not replace or supplant in any way state or local funds. The Provider certifies that the amount to be expended in this Agreement results in increased expenditures by the Provider for services of the type being purchased to individuals of the type included under the Agreement.

16. Conditions of the Parties' Obligations

- A. It is understood and agreed that in the event the reimbursement by Agency from state and federal sources is not obtained and continued at an aggregate level sufficient to allow for the continued purchase of services, the obligations of each party hereunder shall thereupon be terminated.
- B. Agency may at any time evaluate the performance of the Provider in regard to the terms of this Agreement to determine whether such performance merits continuation of this Agreement.
- C. Any alterations, variations, modifications or waivers of provisions of this Agreement shall be valid only when they have been reduced to writing, duly signed, and attached to the original of this Agreement.
- D. In the event of a revision in federal regulations which might make this Agreement ineligible for federal financial participation, all parties will review this Agreement. Changes shall be valid only when they have been reduced to writing, duly signed, and attached to the original of this Agreement.
- E. Provider agrees to cooperate fully with Agency and its designated representatives in the development and implementation of Provider's services. Evaluated data collected will be used by Agency in its funding decisions and will be shared with the Provider and community.
- F. Provider agrees that in any reports, news releases, and public service announcements or publications regarding the Provider's program, Agency will be identified as a funding source.

G. Either party may terminate this agreement at any time, with or without cause, upon 30 days written notice to the other party.

17. Subcontracting and Assignment

Provider may enter into subcontracts for the performance of any of the responsibilities under this Agreement, subject to the approval of Agency.

18. Governing Law, Jurisdiction, and Venue

Minnesota law, without regard to its choice-of-law provisions, govern this agreement. Venue for all legal proceedings arising out of this agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

IN WITNESS WHEREOF, Agency and Provider have signed this Agreement on the dates written below:
1. POLK COUNTY

Chair, Polk County Board

Date

Clerk of Board

Date

Director, Polk County Social Services

Date

County Attorney, Polk County

Date

2. STATE AGENCY

By: _____
(With Delegated Authority)

Name & Title: Lorrie Janatopolous, CareerForce Director

Date: _____

3. COMMISSIONER OF ADMINISTRATION
(As Delegated to the Office of Procurement)

By: _____

Date: _____



Board of Commissioners

Polk County Government Center
612 N Broadway – Room 211
Crookston, MN 56716-1452

TO: POLK COUNTY BOARD OF COMMISSIONERS

CHUCK WHITING, POLK COUNTY ADMINISTRATOR

FROM: MICHELLE M. COTE, DIRECTOR OF PROPERTY RECORDS

MEETING DATE: April 21, 2020

AGENDA ITEM: FORFEIT MOWING QUOTE

SUMMARY:

Bob Prudhomme of Bob's Lawn Care has provided us with a quote for the lawn care of our forfeited properties.

ACTION REQUESTED: (INFORMATION ONLY/MOTION/RESOLUTION)

A motion was made by Commissioner _____ seconded by Commissioner _____ and adopted by unanimous vote of the Board to approve the quote for the mowing of forfeited properties by Bob's Lawn Care, Crookston, MN in the amount of \$25.00 flat rate for 1 - 2,500 square feet, \$.273 per square foot for square footage in excess of 2,500, and an hourly rate of \$30.00 plus mileage for miscellaneous lawn maintenance activities including snow removal.



Board of Commissioners

Polk County Government Center
612 N Broadway – Room 211
Crookston, MN 56716-1452

TO: POLK COUNTY BOARD OF COMMISSIONERS

CHUCK WHITING, POLK COUNTY ADMINISTRATOR

FROM: Michelle M. Cote, Director of Property Records

MEETING DATE: April 21, 2020

AGENDA ITEM: Lease of Flood Buyout Property 09.00288.00

SUMMARY:

- A request has been made to transfer the lessee interest of Parcel 09.00288.00 from Jon Wurden to Steve Flaata. The lease has been reviewed and approved by the County Attorney.

ACTION REQUESTED: (INFORMATION ONLY/MOTION/RESOLUTION)

A motion was made by Commissioner _____ seconded by Commissioner _____ and adopted by unanimous vote of the Board to approve lease of parcel 09.00288.00 to Steve Flaata, Fisher, MN

FLOOD ACQUISITION PROPERTY LEASE

FORMER RICHARD BENSON PROPERTY
Parcel 09.00288.00

PROPERTY LEASE

COUNTY ACQUIRED FLOOD LANDS

THIS AGREEMENT is made by and between the county of Polk (“County” or “Lessor”) and Steve Flaot of 23821 HWY 220 SW Fisher, MN (“Tenant” or “Lessee”) and is effective upon execution by each of the parties.

IN CONSIDERATION of the mutual promises contained herein, County and Tenant agree as follows:

1. Leased Premises

County shall rent to Tenant that real property with the following legal description:

The East One Hundred Sixty-five (165) feet of the West Half of the Southwest Quarter of the Northwest Quarter (~~W~~~~SW~~~~NW~~) of Section Twenty-eight (28), Township One Hundred Fifty (150) North of Range Forty-nine (49) West of the Fifth Principal Meridian, containing 5 acres, more or less, according to the United States Government Survey thereof.

2. Terms of Lease

The term of this lease shall be for a period of one (1) year, commencing on January 1, 2020 and ending on December 31, 2020. This lease shall be automatically renewable at the end of each year unless written notice to terminate lease is given by either party.

3. Use of Premises

Tenant shall, during the term of this lease, use and occupy the premises for the following purposes, and uses normally incident thereto, and for no other:

Open space compatible uses (growing crops, feeding livestock, temporary crop storage, etc.) as allowed in Section 9.

4. Rent

Tenant shall pay the county rent for the use and possession of the premises, a fee in the sum of \$25.00 per year. Fee to be payable annually in advance of the First day of January of each year.

5. Expense to Tenant

During the term of this lease, Tenant shall, among other things, at his own cost and expense:

- a. Furnish all labor and equipment necessary to utilize the premises in the manner which the Tenant has selected.

6. Expenses of County

During the term of this lease, County shall bear the following costs:

- a. Real Estate Taxes, Special Assessments, Ditch Taxes, etc. for the land only, due and payable. The County shall bear no other costs in connection with this lease.

7. Best Course of Husbandry

In utilizing the premises and in performing any activity on the premises required, or permitted by this lease, the Tenant shall act in accordance with the best course of husbandry practiced in the geographic vicinity of the premises.

Should Tenant fail to conduct any operation on the leased premises in accordance with the best course of husbandry practiced in the geographic vicinity of the premises, the county may, after serving ten (10) days written notice of such failure of Tenant on the Tenant in the manner provided for service of notices in this lease, enter the premises and take such action as the county deems necessary to protect its interests under his lease. Tenant agrees to reimburse County on demand for actual cost of labor, material, equipment and related costs of any action taken by County pursuant to the provision of this section.

8. Waste or Nuisance

Tenant shall not commit, or permit the commission by others of, any waste on the premises; Tenant shall not maintain, commit, or permit the maintenance or commission of any nuisance as defined by Minnesota Statutes on the premises; Tenant shall not use, or permit the use of, the premises for any unlawful purpose.

Tenant shall not interfere with County's use of the balance of its premises contiguous to the demised premises, or prevent or otherwise interfere with other activities by County on the balance of the county's premises.

9. Special Restrictions and Easements

Tenant must abide by, and comply with, all development restrictions and Open Space Easements placed upon the property. The property is located within the 100 year flood plain, and was acquired by the county with Federal Emergency Management Agency and Department of Natural Resources grant monies. This property was eligible for acquisition with these grants because the structures previously erected upon the property were found to have sustained substantial damage due to flooding.

The development restrictions and Open Space Easement are as follows:

- A. The land shall be used only for the purposes with the open space, recreational, or wetlands management practices, which shall include agricultural purposes; this restriction includes a prohibition against the use of the land for residential purposes;
- B. No new structures or improvements shall be erected on the premises other than the following.
 1. a restroom
 2. a public facility that is open on all sides and functionally related to open space use, or
 3. simple agricultural structures used exclusively for agricultural purposes in connection with the production, harvesting, storage, drying or raising of agricultural commodities, including livestock, and limited to the following:
 - i. open structures used for the purpose of temporary feeding of livestock;
 - ii. steel grain bins, steel frame corn cribs or similar crop storage structures.

Provided that a) the structure is the subject of approval by the County in accordance with the provisions of all applicable County ordinances, including but not limited to, County Zoning and Flood plain ordinances, as they now read and as they may be amended in the future; and b) NFIP requirements for wet-flood proofing (or dry-flood proofing or elevation, where practicable) are met, pursuant to 44 C.F.R. 60.3;

- C. The County shall have the right to enter upon the land, at reasonable times and with reasonable notice to Tenant, for the purpose of inspecting the property to ensure compliance with the terms of the Open Space Easement

In consideration of the Grant Agreement and the federal funds provided in accordance with the terms of the Stafford Act, the Grantor, County and Tenant acknowledge that they will not be considered for any future federal assistance pertaining to structures relating to the subject land, and agree not to seek such assistance.

The Tenant accepts the Open Space Easement, acknowledges its obligations and agrees to abide and follow those restrictions by accepting this lease. Should the Tenant encumber, assign, or otherwise transfer this lease, any right or interest in this lease, or any right or interest in the premises in conformance with this lease, the Open Space Easement shall be binding upon that party. The Open Space Easement shall run with the land, be perpetual and binding. This Open Space Easement shall be deemed to be a conservation easement under Chapter 84C of Minnesota Statutes.

10. Insurance and Hold Harmless

Tenant may purchase such crop or animal insurance and general liability insurance as he shall deem necessary, at his sole discretion. Tenant shall indemnify and hold harmless the County from or on account of any activities of Tenant including any claim, liability, loss or damage arising on or in connection with the premises or the condition of the premises or the condition of the premises as a result of Tenant's activities thereon, including any claim, liability, loss or damage arising by reason of injury or death of any person or persons or by reason of damage to any property caused by the condition of the premises, the condition of any improvements or personal property in or on the premises, or the acts of omissions of Tenant or any person in or on the premises with the express or implied consent of Tenant.

11. Entry by County

Tenant shall permit County or County's agents, representative, or employees, and the County hereby expressly retains the right, to enter the premises at any and all reasonable times for the purpose of inspecting the premises to determine whether the Tenant is complying with the terms of this lease and for the purpose of doing any other lawful acts on the premises that County may be authorized to do under this lease or that may be necessary to protect County's interest in the premises or under this lease.

12. No Partnership

Nothing contained in this lease shall create or be construed as creating a partnership, joint venture, or employment relationship between County and Tenant. Neither County nor Tenant shall be liable, except as otherwise expressly provided in this lease, for any obligations or liabilities incurred by the other. Tenant expressly agrees to indemnify and hold County and the property of the County demised hereunder, free and harmless from any and all obligations and liabilities incurred by Tenant in conducting Tenant's farming or other operations, whether conducted pursuant to this lease or otherwise, on the premises.

13. Subleasing and Assigning

Tenant shall not encumber, assign, or otherwise transfer this lease, any right or interest in this lease, or any right or interest in the premises or any of the improvements that may now or hereafter be constructed, installed or planted on the premises, without the express prior written consent of the County. Consent by the county to one assignment, subletting, occupation, or use by another person shall not be deemed to be a consent to any subsequent assignment, subletting, occupation, or use by another person. Any encumbrance, assignment, transfer, or subletting without the prior written consent of the County, whether it be voluntary or involuntary, by operation of law, or otherwise, is void and shall, at the option of the County, terminate this lease. The consent of the County to any such assignment of the Tenant's interest in this lease or the subletting by Tenant of the premises shall not be unreasonable withheld.

14. Default by Tenant

All covenants and agreements contained in this lease are declared to be conditions of this lease. Should the Tenant default in the performance of any covenant, condition, or agreement contained in this lease, the County may terminate this lease and re-enter and regain possession of the premises in the manner then provided by the laws of the State of Minnesota for unlawful detainer, or to exercise those remedies provided herein.

Failure of the Tenant to properly maintain the demised premises in accordance with this contract shall be a breach of the conditions of this lease and shall entitle the County to all remedies provided by this lease or by law.

15. Notices

Except as otherwise expressly provided by law, any and all notices or other communications required or permitted by this lease or by law to be served on or delivered or given to either party hereto by the other party to this lease shall be in writing and shall be deemed duly served, given or delivered when personally delivered to the party to who it is directed, or in lieu of such personal service when deposited in the United States Mail, first class postage prepaid, addressed to the Tenant at his address in Fisher, Minnesota or to the County as addressed to:

Michelle M Cote, Director of Property Records
Polk County Auditor – Treasurer
Polk County Government Center
612 N. Broadway – Suite 207
Crookston, MN 56716

16. Binding Effect

This lease shall be binding on and shall insure to the benefit of this heirs, executors, administrator, successors and assigns of the parties hereto, but nothing in this section shall be construed as consent by County to any assignment of this lease or any interest therein by Tenant except as provided by this lease. Time is expressly declared to be of the essence in this lease.

17. Waiver

Waiver by the County of any breach of any of the provisions of this lease shall not constitute a continuing waiver or a waiver of any subsequent breach by the Tenant either of the same or of another provision of this lease.

18. Severability

If any Court shall declare any provision of this lease to be void or unenforceable for any reason, that provision shall be severed from this lease agreement and shall not affect the validity of any other provision contained in this agreement.

19. Integration Clause

This instrument contains the entire agreement between the two parties hereto, and no prior or contemporaneous agreement, whether oral or written, shall be effective unless made in writing and approved and signed by both parties.

IN WITNESS WHEREOF, the parties have set their hands this _____ day of _____, 2020.

LESSEE:	_____	_____
	Tenant	Date

LESSOR:	_____	_____
	Chairman, Polk County Board	Date

ATTEST:	_____	_____
	Polk County Administrator	Date

Approved as to form and execution:

_____	_____
Polk County Attorney	Date



Board of Commissioners

Polk County Government Center
612 N Broadway – Room 211
Crookston, MN 56716-1452

TO: POLK COUNTY BOARD OF COMMISSIONERS

CHUCK WHITING, POLK COUNTY ADMINISTRATOR

FROM: Michelle M. Cote, Director of Property Records.

MEETING DATE: April 21, 2020

AGENDA ITEM: Important Election Dates

SUMMARY:

Dates of Importance for the upcoming Primary and General Elections.

May 19, 2020-June 2, 2020	Candidate Filing
June 4, 2020	Last Day for a candidate to withdraw
June 26, 2020	Primary Election Absentee Voting Begins
August 10, 2020	Last day to request Absentee Ballot
August 11, 2020	Primary Election
August 13, 2020 1pm	Primary Election Canvassing
September 18, 2020	General Election Absentee Voting Begins
November 2, 2020	Last day to request Absentee Ballot
November 3, 2020	General Election
November 10, 2020 1pm	General Election Canvassing

ACTION REQUESTED: (INFORMATION ONLY/MOTION/RESOLUTION)

Information only



Board of Commissioners

Polk County Government Center
612 N Broadway – Room 211
Crookston, MN 56716-1452

TO: POLK COUNTY BOARD OF COMMISSIONERS

CHUCK WHITING, POLK COUNTY ADMINISTRATOR

FROM: MICHELLE M. COTE, DIRECTOR OF PROPERTY RECORDS

MEETING DATE: April 21, 2020

AGENDA ITEM: DESIGNATION OF ABSENTEE VOTING LOCATION

SUMMARY:

In order to better service the residents of Polk County pursuant to Minnesota Statutes 203B.05 and additional Absentee voting location will be designated in the City of East Grand Forks, MN. Voters from East Grand Forks Wards 1-5 will be served from this location for the 2020 Primary and General Elections.

ACTION REQUESTED: (INFORMATION ONLY/MOTION/RESOLUTION)

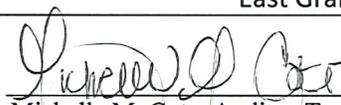
Information only.

DESIGNATION OF ABSENTEE VOTING LOCATIONS 2020 PRIMARY AND GENERAL ELECTIONS August 11, 2020 and November 3, 2020

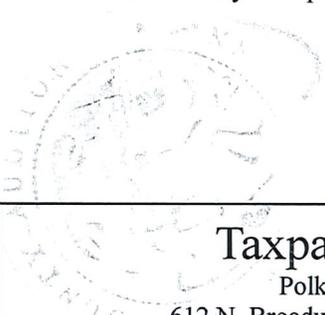
Pursuant to Minnesota Statutes 203B.05, in addition to the offices of the Auditor-Treasurer in the Taxpayer Service Center at the Polk County Government Center in Crookston, Minnesota, I hereby designate the City of East Grand Forks and the following location where absentee voting will be conducted on behalf of the Polk County Auditor-Treasurer for the August 11, 2020 Primary Election and the November 2, 2020 General Election.

Absentee Ballot Location	Official & Address	Precincts Served
Polk County Government Center Taxpayer Service Center	Michelle M. Cote , Election Administrator 612 N. Broadway, Ste 207 Crookston, MN 56716	All Polk County Precincts.
Absentee Ballot Location	Official & Address	Precincts Served
East Grand Forks City Hall	Megan Nelson, Election Administrator 600 DeMers Ave. East Grand Forks, MN 56721	East Grand Forks W-1 East Grand Forks W-2 East Grand Forks W-3 East Grand Forks W-4 East Grand Forks W-5

Witness my hand and seal this 10th day of April 2020



 Michelle M. Cote, Auditor-Treasurer



Taxpayer Service Center
 Polk County Government Center
 612 N. Broadway – Suite 213 Crookston, MN 56716
 Phone (218) 281-2554 * Fax (218) 281-3801
www.co.polk.mn.us



Board of Commissioners

Polk County Government Center
612 N Broadway – Room 211
Crookston, MN 56716-1452

TO: POLK COUNTY BOARD OF COMMISSIONERS

CHUCK WHITING, POLK COUNTY ADMINISTRATOR

FROM: MICHELLE M. COTE, DIRECTOR OF PROPERTY RECORDS

MEETING DATE: April 21, 2020

AGENDA ITEM: 2020 PRIMARY AND GENERAL ELECTION CANVASSING DATES

SUMMARY:

Dates for Canvassing of ballots following the 2020 Primary and General Elections.

** Note Canvassing Board members are the County Auditor, Court Administrator, Mayor of the largest city and 2 Commissioners neither of whom are on the ballot.

ACTION REQUESTED: (INFORMATION ONLY/MOTION/RESOLUTION)

A motion was made by Commissioner seconded by Commissioner and adopted by unanimous vote of the Board to set the dates to canvass the ballots for the 2020 Primary Election on Thursday August 13, 2020 at 1:00pm and for the 2020 General Election on Tuesday November 10, 2020 at 1:00pm in the Polk County Board room.



Board of Commissioners

Polk County Government Center
612 N Broadway – Room 211
Crookston, MN 56716-1452

TO: POLK COUNTY BOARD OF COMMISSIONERS

CHUCK WHITING, POLK COUNTY ADMINISTRATOR

FROM: MICHELLE M. COTE, DIRECTOR OF PROPERTY RECORDS

MEETING DATE: APRIL 21, 2020

AGENDA ITEM: APPOINTMENT OF ELECTION JUDGES

SUMMARY:

I am recommending in accordance with MS 204B.19 the attached list of persons be appointed as Election judges for Polk County to be utilized in the Testing, Validating, Tabulation and Technical support for the 2020 Election(s).

ACTION REQUESTED: (INFORMATION ONLY/MOTION/**RESOLUTION**)

A motion was made by Commissioner seconded by Commissioner and adopted by unanimous vote of the Board to appoint the list of persons as presented as Election Judges for the 2020 Election(s) to be utilized in Testing, Validating, Tabulation and Technical support. (Complete list is on file in the Administrator's Office)

CJ Wilde-Olson

Cindy Johnson

Diana Amiot

Kayla Schumacher

Doris Murray

Jennifer Perreault

Breanna Wavra

Nicole Brown

Patty Frydenlund

Michelle Erdmann

Beverly Johnson

Wendi Dalrymple

Janet Mattison

Arla Meyer

Darcy Bjorgo

Annalee Jones

Amber Swenson-Hill

Melanie Oakes

Samuel Melby



Board of Commissioners

Polk County Government Center
612 N Broadway – Room 211
Crookston, MN 56716-1452

TO: POLK COUNTY BOARD OF COMMISSIONERS

CHUCK WHITING, POLK COUNTY ADMINISTRATOR

FROM: MICHELLE M. COTE, DIRECTOR OF PROPERTY RECORDS

MEETING DATE: April 21, 2020

AGENDA ITEM: ESTABLISH ABSENTEE BALLOT BOARD

SUMMARY:

In accordance with MS 204B.121 to 204B.22 the County Board must establish an Absentee Ballot Board for the 2020 Primary and General Elections

ACTION REQUESTED: (INFORMATION ONLY/MOTION/**RESOLUTION**)

See attached resolution.

RESOLUTION OF THE POLK COUNTY
BOARD OF COMMISSIONERS

**Establishing An Absentee/Mail Ballot Board
For The 2020 Primary And General Elections**

RESOLUTION (2020-38)

The following resolution (2020-38) was offered by Commissioner:

WHEREAS, Polk County Board of Commissioners is required by Minnesota Statutes 203B.121, Subd 1 to establish an Absentee Ballot Board effective June 26, 2020 for the Primary Election to be held August 11, 2020 and the September 18, 2020 for the General Election November 3, 2020; and

WHEREAS, This board will bring uniformity in the processing of accepting or rejecting returned absentee, mail and uocava ballots in Polk County; and

WHEREAS, The Absentee Ballot Board would consist of a sufficient number of election judges as provided in sections 204B.19 to 204B.22 or deputy county auditors trained in the processing and counting of absentee, mail and uocava ballots;

WHEREAS, The following person are appointed for the purpose of the Absentee Ballot Board Polk County: Michelle Cote, Casey “CJ” Wilde-Olson, Kayla Schumacher, Connie Desrosier, Wendi Dalrymple, Cynthia Johnson, Breanna Wavra, Beverly Johnson, Janet Mattison, Sam Melbye, Annalee Jones, Diana Amiot, Jennifer Perreault City of East Grand Forks: Megan Nelson, David Murphy, Karla Anderson.

BE IT RESOLVED, That the Board of County Commissioners of the County of Polk hereby establishes an Absentee Ballot Board that would consist of a sufficient number of election judges as provided in sections 204B.19 to 204B.22 or deputy auditors to perform the task.

Commissioner seconded the foregoing resolution and it was declared adopted upon the following vote: YEAS: NAYS:

STATE OF MINNESOTA)
) ss
COUNTY OF POLK)

I, Charles S. Whiting, County Administrator to and Clerk of the Polk County Board of Commissioners do hereby certify that I have compared the foregoing resolution with the original resolution filed in my office on the 21st day of April 2020, and that the same is a true and correct copy of the whole thereof.

WITNESS my hand and Official Seal of Polk County at Crookston, Minnesota this 21st day of April, 2020.

Charles S. Whiting
County Administrator
Clerk of the Board



Board of Commissioners

Polk County Government Center
612 N Broadway – Room 211
Crookston, MN 56716-1452

TO: POLK COUNTY BOARD OF COMMISSIONERS

FROM: CHUCK WHITING, POLK COUNTY ADMINISTRATOR

MEETING DATE: April 21, 2020

AGENDA ITEM: 2021 Budget Calendar

SUMMARY: The budget calendar allows the Board and staff to set benchmarks in the calendar for the progress of next year's budget. Certain dates are noted to allow commissioners and staff to schedule their attendance accordingly.

1. It is possible the 2021 budget cycle will be challenging and one demanding changes considering the issues that may develop with the COVID-19 pandemic. It may behoove the Board to discuss an overall approach to developing the budget and the risks various revenue sources may face in this environment.
2. Contracted wages and benefits are set for 2021 personnel with the exception of the Social Services AFSCME group. 2021 however will be a negotiating year for 2022 and beyond. The inability to see clearly even that far out into the future right now will require attention, purpose and a strategy.
3. The County Administrator directs staff as the budget process rolls out, but is also to communicate Board interests, goals and objectives to incorporate into the budget. Primarily this consists of targeting a levy, but also gives time to reflect on issues, changes and needs facing the organization. The Administrator works with department heads to identify these issues and to relay to staff Board priorities as the progress moves through the year.
4. Key dates in the schedule are highlighted including Board action setting the preliminary levy, Board sessions reviewing department budgets, accepting the County Administrator's proposed budget, the budget hearing and final budget adoption. Please note the dates of September 15 and 16 for the Board to meet directly with department heads on their budgets. Commissioners should expect these two days to be daylong affairs.
5. Other meeting dates provide plenty of opportunities for the Board and staff to review and refine budget objectives during the process. In addition to the individual department budgets, the Administrator, Finance Director and Board spend considerable time in the last couple of months of the budget reviewing overall fiscal policies and fund balances affected by the developing budget, funding sources and levy target.

ACTION REQUESTED: Consider action modifying or approving the budget schedule.

Proposed 2021 Budget Calendar- County Board April 21, 2020

- June 2: **County Board meeting**
Board preliminary goals and objectives are determined
- June 9 **Department Head meeting**
Budget calendar and preliminary Board goals and objectives reviewed by County Administrator

County Administrator distributes Capital Outlay Planning (COP) format to Department Heads – due back completed to Administration July 19
- June 16 **County Board meeting**
- June 23 County Administration notifies Department Heads of 2021 budget forms for data input; department requests for new, modified or elimination of positions initiated – due back completed to Administration July 17
- June 25 **County Board meeting**
- July 2 **County Board meeting**
- July 7 **Department Head meeting**
Administrator reviews Board fund balance goals and objectives
- July 21 **County Board meeting**
- July 24 Department initial budgets, personnel requests and Capital Outlay Plans due to Administration
- July 28 **County Board meeting**
- July 29 Administrator meets with Department Heads on each department budget
- July 30 Administrator meets with Department Heads on each department budget
- August 4 **County Board meeting**
- August 11 **Department Head meeting**
Administrator reviews budget status and preliminary Capital Outlay Plan (COP)

- August 18 [County Board meeting](#)
Administrator reviews status of budget development with Board
County Administrator reviews fund balances with County Board, sets fund balance goals and objectives for each
- August 25 [County Board meeting](#)
Board reviews budget status and preliminary Capital Outlay Plan (COP)
Board reviews personnel requests
Board approves schedule for department budget reviews in September
- September 1 [County Board meeting](#)
County Administrator presents preliminary budget
- September 8 [Department Head meeting](#)
Administrator reviews budget, further budget alterations and preparation for Board department reviews
- September 15 [County Board meeting](#)
Board reviews department budgets with Department Heads
- September 16 [County Board special meeting \(Wednesday\)](#)
Board reviews department budgets with Department Heads
- September 22 [County Board meeting](#)
Board and Administrator review budget issues
Board sets **preliminary levy**, sets **budget hearing** time and date for December 15
- October 6 [County Board meeting](#)
Board and Administrator review budget issues
- October 13 [Department Head meeting](#)
Administrator reviews final budget preparation, no further Department Head changes to department budgets

- October 20 [County Board meeting](#)
Board and Administrator review budget issues
- October 27 [County Board meeting](#)
Board accepts Administrator proposed budget, makes any changes before approving final budget for December 15 public hearing and levy notice
- November 3 [County Board meeting](#)
- November 9 [Department Head meeting](#)
- November 17 [County Board meeting](#)
- November 24 [County Board meeting](#)
- December 1 [County Board meeting](#)
- December 6-9 [AMC Annual Conference](#)
- December 15 Board conducts budget public hearing
- December 22 [County Board meeting](#)
Board approves budget and levy

9TH JUDICIAL COURTS - POLK COUNTY COURTROOM 1

SCOPE

- A. ITV Upgrade
 - 1. Cisco SX 80 w/2 cameras and extenders/touch 10
 - 2. Two Monitors (80" or larger at witness, Judge viewing location TBD – Size 75")

- B. Video Upgrades
 - 1. Presentation Sources
 - Click-Share CS200+ for annotation and computer presentation
 - Hard Wired Location at end of Clerk Station (HDMI) Currently 2 gang cut out
 - Switcher will be needed to select source
 - Quote needed on document camera to be shared between courtrooms
 - 2. Video Outputs (cabling to be put in place if locations put on hold)
 - Judge
 - Witness
 - Attorneys
 - ITV Monitors
 - Jury (x8)
 - Output in floor box for Projector or TV cart
 - Content for ITV
 - 3. Basic Functionality
 - The monitors should get a direct feed from either the ITV or either Presentation Source. Content is allowed to the ITV but that should not be the way presentation mode is brought up in the courtroom when ITV not in use.
 - The Judge needs the ability to mute the video if they don't like what they are seeing. This would be all 'public visible' feeds. Typically it has been the Jury/large Monitors only (Judge/Witness/Attny have typically been allowed on)
 - It would be nice if the Jury monitors were not on or not receiving signal unless enabled (if they decide to go for them).

- C. Audio Upgrades
 - One additional mic per attorney table. The wire is in place (Shure MX412 D/C qty2)
 - New Wireless Mics (one lapel and one combo lapel/handheld) qty2 receivers
 - Addition of VOIP
 - Presentation Audio
 - Judge Speaker/headphone station installation needed (RDL-D SP1A, RDL DC-2W, RDL D-HPA3, RDL-D-SP1A, Cover plate).
 - Recorder station wire pull for future headphone and playback (22-2cqty2, 18-2)
 - Will need additional cards for Server I/O (1 SIC4, 1 SVC2)
 - POE injector for Replacement (Pakedge PI-05)
 - SideBar Mic/Boundary mic moveable (Shure MX393/O)

- D. Control Upgrade Installation (one processor and one TP purchased)
 - Additional TP needed at attorney bench. I would pull a network to each table. POE injector as needed/switch
 - Control of TV/Cisco/Biamp off of 232 is fine if Crestron isn't the video distribution system.

- E. Various
 - Power conditioning added
 - Ventilation added

- F. Current purchased equipment:

- Biamp AMP –A460H (qty2), Biamp Server I/O, Biamp Tesira EX-UBT, Cisco SG350X-24P (will not work in courtroom), Crestron CP3N, Crestron TSW 1060 NC, Crestron TSW-1060-TTK, Pakedge PI-05

AUDIO

QTY	DESCRIPTION	MSRP	PRICE	PRICE EXT
5	Shure MX412D/C Cardioid-12" Desktop Gooseneck Condenser Microphone, Attached 10V, XLR Cable, Logic Functions, Programmable Switch and LED Indicator, Attached Desktop Base	\$374.00	\$233.33	\$1,166.65
1	Shure SLX124/85/SM58-G5 Includes SLX4 Diversity Receiver, SLX1 Bodypack Transmitter, MicroflexWL185 Cardioid Lavalier Microphone, SLX2/SM58 Handheld Transmitter with SM58 Microphone	\$1,111.00	\$702.22	\$702.22
1	Shure SLX14/85-G5 Includes SLX1 and WL185 Microflex® Cardioid Lavalier Microphone	\$824.00	\$641.21	\$641.21
1	Shure MX393/O Omnidirectional - Condenser Boundary Microphone, Built-in Preamp, 12' 3-pin Mini Connector (TA3F) to XLR Cable, Programmable Switch and LED Indicator	\$315.00	\$196.67	\$196.67
1	RDL D-SP1A 2 Watt Decora-Style 8 Ohm Loudspeaker - White	\$109.29	\$75.04	\$75.04
1	RDL DC-2W Double Desktop or Wall Mounted Chassis for Decora® Remote Controls and Panels - white	\$95.41	\$65.51	\$65.51
1	RDL D-HPA3 3.5 Watt Audio Power and Headphone Amplifier	\$260.97	\$179.20	\$179.20
1	Biamp Systems Tesira SIC-4 4 channel mic/line input card	\$364.00	\$238.89	\$238.89
1	Biamp Systems Tesira SVC-2 2-line VoIP telephone interface card	\$638.00	\$422.22	\$422.22

VIDEO

QTY	DESCRIPTION	MSRP	PRICE	PRICE EXT
1	Chief CMS0507 ADJ. PIPE 60" TO 84"	\$185.00	\$143.89	\$143.89
1	Chief CMA110 8" (203 mm) Ceiling Plate	\$68.00	\$52.89	\$52.89
1	Chief LCM1U SINGLE CEILING MOUNT, LARGE, BLACK	\$373.00	\$290.11	\$290.11
1	Chief XTM1U Micro-Adjust Tilt Wall Mount, X-Large	\$373.00	\$290.11	\$290.11



QTY	DESCRIPTION	MSRP	PRICE	PRICE EXT
2	Chief FHBU UNIVERSAL HARDWARE KIT	\$10.90	\$8.48	\$16.96
1	Cisco CS-KITPRO-P60-K9 Webex Room Kit Pro - Includes Codec Pro, Precision 60 Camera, and Touch 10	\$28,354.00	\$18,903.32	\$18,903.32
1	Cisco CON-ECDN-CSKITP0K ESS WITH 8X5XNBD Room Kit Pro wCodec Pro	\$2,511.30	\$2,204.37	\$2,204.37
1	Cisco CTS-CAM-P60+ Cisco Precision 60 Camera	\$8,900.00	\$5,933.33	\$5,933.33
1	Barco R9861521NA CSE-200+ set	\$2,250.00	\$2,000.00	\$2,000.00
1	Samsung QE82R 82IN Commercial 4K UHD LED LCD Display - 350 NITS Wi-Fi Bluetooth	\$3,923.00	\$2,691.87	\$2,691.87
1	Samsung QB75R 75-inch Commercial 4K UHD LED LCD Display 350 NIT	\$2,769.00	\$1,947.31	\$1,947.31
2	Liberty AV Solutions DL-HFC-100F 100' DigitalLinX Plenum rated Hybrid Copper / Fiber Optic HDMI with detachable heads	\$614.00	\$341.11	\$682.22
1	Visionary Solutions PacketAV Duet Encoder A/V Encoder, 4K UHD over IP cinema quality ultra-low latency visually lossless switch matrix routable, with built-in video wall functionality; POE; AES67/Dante	\$1,193.00	\$883.33	\$883.33
2	Visionary Solutions PacketAV Duet Decoder A/V Decoder, 4K UHD over IP cinema quality ultra-low latency visually lossless switch matrix routable, with built-in video wall functionality; POE; AES67/Dante	\$1,193.00	\$883.33	\$1,766.66
2	Liberty AV Solutions HDPMM24F 24' Liberty Premium High Speed HDMI Cables with Ethernet - 18 Gig 4K@60Hz	\$76.64	\$43.90	\$87.80
2	Vaddio 535-2000-251 THIN PROFILE WALL MNT PR60/HD EAGLE EYE	\$178.00	\$132.22	\$264.44
1	Crestron HD-RX-4K-410-C-E 4K Multiformat 4x1 AV Switch and Receiver	\$2,950.00	\$1,638.89	\$1,638.89
1	Crestron HD-DA4-4KZ-E 1:4 HDMI® Distribution Amplifier w/4K60 4:4:4 & HDR Support	\$550.00	\$305.56	\$305.56
5	Liberty AV Solutions M2-HDSEM-M-06F 6' Liberty Reduced Profile HDMI Patching Cables with High Retention	\$16.22	\$9.01	\$45.05

RACK



QTY	DESCRIPTION	MSRP	PRICE	PRICE EXT
1	Middle Atlantic QFP-2 QUIET FAN PNL ANOD FOR 2	\$203.00	\$112.78	\$112.78
2	Juice Goose RP100-20A 19" rackmount PDU with digital power meter (volts or amps) and two USB power ports. 10 outlets, rotated and spaced for wall warts. 15A capacity. Reinforced Tour Class chassis. Includes 12 foot power cord. Spike and AC noise suppression.	\$419.00	\$302.22	\$604.44
1	Juice Goose KIN-2200RM UPS battery back up. 2200VA. 1320 Watts. 18.3 Amps. Line-interactive with voltage regulation. Rack mountable. Replaceable batteries. 3 min run time under full load. Two year warranty on electronics and one year warranty on batteries.	\$599.00	\$487.78	\$487.78

CONTROL

QTY	DESCRIPTION	MSRP	PRICE	PRICE EXT
1	Araknis Networks AN-310-SW-F-16-POE 310-series 16-port L2 Managed Gigabit Switch with Full PoE+ and Front Ports	\$999.95	\$618.30	\$618.30
1	Crestron TSW-560-NC-B-S 5 in. Touch Screen without Camera, Microphone, or PinPoint Beacon, Black Smooth	\$1,000.00	\$555.56	\$555.56
1	Crestron TSW-560-TTK-B-S Tabletop Kit for TSW-560, Black Smooth	\$150.00	\$83.33	\$83.33

TRAVEL

QTY	DESCRIPTION	MSRP	PRICE	PRICE EXT
1	Travel Expenses Project Travel Expense		\$3,990.00	\$3,990.00

EQUIPMENT TOTAL			\$50,287.91
LABOR TOTAL			\$16,070.00
PARTS			\$964.20
9TH JUDICIAL COURTS - POLK COUNTY COURTROOM 1 TOTAL			\$66,357.91

9TH JUDICIAL COURTS - POLK COUNTY COURTROOM 2

SCOPE

Scope of work provided by client:

- A. ITV Upgrade
 - 1. Cisco SX 80 w/2 cameras and extenders/touch 10
 - 2. Two Monitors (80" or larger at witness, Judge viewing location TBD – Size 75")
- B. Video Upgrades
 - 1. Presentation sources
 - Click Share (standard CS200) plugged into a hard wired HDMI plate (location T.B.D)
 - 2. Outputs
 - Field Monitors
 - Judge to receive local cable feed via DA?
- C. Audio Upgrades
 - 2 additional attorney mics (Shure MX412 D/C)
 - Addition of VOIP
 - Judge Speaker/headphone station installation needed (RDL-D SP1A, RDL DC-2W, RDL D-HPA3, RDL-D-SP1A, Cover plate).
 - Recorder station wire pull for future headphone and playback (22-2cqty2, 18-2)
 - POE injector for Replacement (Pakedge PI-05)
- D. Control Upgrade Installation (one Processor and one TP purchased)
 - Control of TV/Cisco/Biamp off of 232 is fine if Crestron isn't the video distribution system.
- E. Various
 - Power conditioning added
 - Ventilation added
- F. Current purchased equipment:
 - Biamp AMP –A460H (qty2), Biamp Server I/O, Biamp Tesira EX-UBT, Cisco SG350X-24P (will not work in courtroom), Crestron CP3N, Crestron TSW 1060 NC, Crestron TSW-1060-TTK, Pakedge PI-05

AUDIO

QTY	DESCRIPTION	MSRP	PRICE	PRICE EXT
2	Shure MX412D/C Cardioid-12" Desktop Gooseneck Condenser Microphone, Attached 10VÉ,Äö/Ç-¥ XLR Cable, Logic Functions, Programmable Switch and LED Indicator, Attached Desktop Base	\$374.00	\$233.33	\$466.66
1	RDL TX-J2 Unbalanced Input Transformer	\$86.97	\$61.00	\$61.00



QTY	DESCRIPTION	MSRP	PRICE	PRICE EXT
1	RDL TX-A2 Audio Converter – Balanced to Unbalanced - Terminals, dual-RCA	\$130.85	\$89.84	\$89.84

VIDEO

QTY	DESCRIPTION	MSRP	PRICE	PRICE EXT
1	Barco R9861520NA CSE-200 set	\$1,750.00	\$1,443.33	\$1,443.33
1	Chief CMS0507 ADJ. PIPE 60" TO 84"	\$185.00	\$143.89	\$143.89
1	Chief CMA110 8" (203 mm) Ceiling Plate	\$68.00	\$52.89	\$52.89
1	Chief LCM1U SINGLE CEILING MOUNT, LARGE, BLACK	\$373.00	\$290.11	\$290.11
1	Samsung QB75R 75-inch Commercial 4K UHD LED LCD Display 350 NIT	\$2,769.00	\$1,947.31	\$1,947.31
1	Samsung QE82R 82IN Commercial 4K UHD LED LCD Display - 350 NITS Wi-Fi Bluetooth	\$3,923.00	\$2,692.22	\$2,692.22
1	Chief XTM1U Micro-Adjust Tilt Wall Mount, X-Large	\$373.00	\$290.11	\$290.11
1	Cisco CON-ECDN-CSKITP0K ESS WITH 8X5XNBD Room Kit Pro wCodec Pro	\$2,511.30	\$2,204.37	\$2,204.37
1	Cisco CS-KITPRO-P60-K9 Webex Room Kit Pro - Includes Codec Pro, Precision 60 Camera, and Touch 10	\$28,354.00	\$18,903.32	\$18,903.32
1	Cisco CTS-CAM-P60+ Cisco Precision 60 Camera	\$8,900.00	\$5,933.33	\$5,933.33
1	Crestron HD-RX-4K-410-C-E 4K Multiformat 4x1 AV Switch and Receiver	\$2,950.00	\$1,638.89	\$1,638.89
2	Crestron HD-TX-101-C-1G-E-B-T DM Lite – HDMI over CATx Transmitter, Wall Plate, Black Textured	\$380.00	\$211.11	\$422.22
2	Crestron HD-RX-101-C-E DM Lite – HDMI over CATx Receiver, Surface Mount [Just Released (International orders may require up to 30 days)]	\$330.00	\$183.33	\$366.66
5	Liberty AV Solutions M2-HDSEM-M-06F 6' Liberty Reduced Profile HDMI Patching Cables with High Retention	\$16.22	\$9.01	\$45.05
1	Crestron HD-TX-101-C-1G-E-B-T DM Lite – HDMI over CATx Transmitter, Wall Plate, Black Textured	\$380.00	\$211.11	\$211.11



QTY	DESCRIPTION	MSRP	PRICE	PRICE EXT
1	Liberty AV Solutions HDPMM24F 24' Liberty Premium High Speed HDMI Cables with Ethernet - 18 Gig 4K@60Hz	\$76.64	\$43.90	\$43.90
2	Liberty AV Solutions M2-HDSEM-M-03F 3' Liberty Reduced Profile HDMI Patching Cables with High Retention	\$10.84	\$7.61	\$15.22
2	Chief FHBU UNIVERSAL HARDWARE KIT	\$10.90	\$8.48	\$16.96
2	Vaddio 535-2000-251 THIN PROFILE WALL MNT PR60/HD EAGLE EYE	\$178.00	\$132.22	\$264.44

RACK

QTY	DESCRIPTION	MSRP	PRICE	PRICE EXT
1	Middle Atlantic QFP-2 QUIET FAN PNL ANOD FOR 2	\$203.00	\$112.78	\$112.78
2	Juice Goose RP100-20A 19" rackmount PDU with digital power meter (volts or amps) and two USB power ports. 10 outlets, rotated and spaced for wall warts. 15A capacity. Reinforced Tour Class chassis. Includes 12 foot power cord. Spike and AC noise suppression.	\$419.00	\$302.22	\$604.44
1	Juice Goose KIN-2200RM UPS battery back up. 2200VA. 1320 Watts. 18.3 Amps. Line-interactive with voltage regulation. Rack mountable. Replaceable batteries. 3 min run time under full load. Two year warranty on electronics and one year warranty on batteries.	\$599.00	\$487.78	\$487.78

CONTROL

QTY	DESCRIPTION	MSRP	PRICE	PRICE EXT
1	Crestron TSW-560-NC-B-S 5 in. Touch Screen without Camera, Microphone, or PinPoint Beacon, Black Smooth	\$1,000.00	\$555.56	\$555.56
1	Crestron TSW-560-TTK-B-S Tabletop Kit for TSW-560, Black Smooth	\$150.00	\$83.33	\$83.33
1	Liberty AV Solutions NGSE8H-AV Niveo 8-port Gigabit high power PoE+ Rear Facing Switch		\$388.89	\$388.89

TRAVEL

QTY	DESCRIPTION	MSRP	PRICE	PRICE EXT
1	Travel Expenses Project Travel Expense		\$3,990.00	\$3,990.00



EQUIPMENT TOTAL	\$43,765.61
LABOR TOTAL	\$14,320.00
PARTS	\$859.20
9TH JUDICIAL COURTS - POLK COUNTY COURTROOM 2 TOTAL	\$58,085.61

9TH JUDICIAL COURTS - POLK COUNTY COURTROOM 3

SCOPE

- A. ITV Upgrade
 - 1. Cisco SX 80 w/2 cameras and extenders/touch 10
 - 2. Two Monitors (80" or larger at witness, Judge viewing location TBD – Size 75")

- B. Video Upgrades
 - 1. Presentation Sources
 - Click-Share CS200+ for annotation and computer presentation
 - Hard Wired Location at end of Clerk Station (HDMI) Currently 2 gang cut out
 - Switcher will be needed to select source
 - Quote needed on document camera to be shared between courtrooms
 - 2. Video Outputs (cabling to be put in place if locations put on hold)
 - Judge
 - Witness
 - Attorneys
 - ITV Monitors
 - Jury (x8)
 - Output in floor box for Projector or TV cart
 - Content for ITV
 - 3. Basic Functionality
 - The monitors should get a direct feed from either the ITV or either Presentation Source. Content is allowed to the ITV but that should not be the way presentation mode is brought up in the courtroom when ITV not in use.
 - The Judge needs the ability to mute the video if they don't like what they are seeing. This would be all 'public visible' feeds. Typically it has been the Jury/large Monitors only (Judge/Witness/Attny have typically been allowed on)
 - It would be nice if the Jury monitors were not on or not receiving signal unless enabled (if they decide to go for them).

- C. Audio Upgrades
 - Attorney microphones stations include four tables. All four tables to have two microphones (Shure MX412 D/C qty 5)
 - New Wireless Mics (one lapel and one combo lapel/handheld) qty2 receivers
 - Addition of VOIP
 - Presentation Audio
 - Judge Speaker/headphone station installation needed (RDL-D SP1A, RDL DC-2W, RDL D-HPA3, RDL-D-SP1A, Cover plate).
 - Recorder station wire pull for future headphone and playback (22-2cqty2, 18-2)
 - Server I/O needs additional cards (1 SIC4, 2 SEC4, 1 SVC2)
 - POE injector for Replacement (Pakedge PI-05)
 - SideBar Mic/Boundary mic moveable (Shure MX393/O)

- D. Control Upgrade Installation (one processor and one TP purchased)
 - Additional TP needed at attorney bench. I would pull a network to each table. POE injector as needed/switch
 - Control of TV/Cisco/Biamp off of 232 is fine if Crestron isn't the video distribution system.

- E. Various
 - Power conditioning added
 - Ventilation added

- F. Current purchased equipment:



- Biamp AMP -A460H (qty2), Biamp Server I/O, Biamp Tesira EX-UBT, Cisco SG350X-24P (will not work in courtroom), Crestron CP3N, Crestron TSW 1060 NC, Crestron TSW-1060-TTK, Pakedge PI-05

AUDIO

QTY	DESCRIPTION	MSRP	PRICE	PRICE EXT
2	Shure MX412D/C Cardioid-12" Desktop Gooseneck Condenser Microphone, Attached 10' XLR Cable, Logic Functions, Programmable Switch and LED Indicator, Attached Desktop Base	\$374.00	\$233.33	\$466.66
1	Shure SLX124/85/SM58-G5 Includes SLX4 Diversity Receiver, SLX1 Bodypack Transmitter, MicroflexWL185 Cardioid Lavalier Microphone, SLX2/SM58 Handheld Transmitter with SM58 Microphone	\$1,111.00	\$702.22	\$702.22
1	Shure SLX14/85-G5 Includes SLX1 and WL185 Microflex® Cardioid Lavalier Microphone	\$824.00	\$641.21	\$641.21
1	Shure MX393/O Omnidirectional - Condenser Boundary Microphone, Built-in Preamp, 12' 3-pin Mini Connector (TA3F) to XLR Cable, Programmable Switch and LED Indicator	\$315.00	\$196.67	\$196.67
1	RDL D-SP1A 2 Watt Decora-Style 8 Ohm Loudspeaker - White	\$109.29	\$75.04	\$75.04
1	RDL DC-2W Double Desktop or Wall Mounted Chassis for Decora® Remote Controls and Panels - white	\$95.41	\$65.51	\$65.51
1	RDL D-HPA3 3.5 Watt Audio Power and Headphone Amplifier	\$260.97	\$179.20	\$179.20
1	Biamp Systems Tesira SIC-4 4 channel mic/line input card	\$364.00	\$238.89	\$238.89
1	Biamp Systems Tesira SVC-2 2-line VoIP telephone interface card	\$638.00	\$422.22	\$422.22
2	Biamp Systems Tesira SEC-4 4 channel mic/line input card with AEC	\$742.00	\$972.22	\$1,944.44

VIDEO

QTY	DESCRIPTION	MSRP	PRICE	PRICE EXT
1	Chief CMS0507 ADJ. PIPE 60" TO 84"	\$185.00	\$143.89	\$143.89
1	Chief CMA110 8" (203 mm) Ceiling Plate	\$68.00	\$52.89	\$52.89
1	Chief LCM1U SINGLE CEILING MOUNT, LARGE, BLACK	\$373.00	\$290.11	\$290.11



QTY	DESCRIPTION	MSRP	PRICE	PRICE EXT
1	Chief XTM1U Micro-Adjust Tilt Wall Mount, X-Large	\$373.00	\$290.11	\$290.11
2	Chief FHBU UNIVERSAL HARDWARE KIT	\$10.90	\$8.48	\$16.96
1	Cisco CS-KITPRO-P60-K9 Webex Room Kit Pro - Includes Codec Pro, Precision 60 Camera, and Touch 10	\$28,354.00	\$18,903.32	\$18,903.32
1	Cisco CTS-CAM-P60+ Cisco Precision 60 Camera	\$8,900.00	\$5,933.33	\$5,933.33
1	Cisco CON-ECDN-CSKITP0K ESS WITH 8X5XNBD Room Kit Pro wCodec Pro	\$2,511.30	\$2,204.37	\$2,204.37
1	Barco R9861521NA CSE-200+ set	\$2,250.00	\$2,000.00	\$2,000.00
1	Samsung QE82R 82IN Commercial 4K UHD LED LCD Display - 350 NITS Wi-Fi Bluetooth	\$3,923.00	\$2,691.87	\$2,691.87
1	Samsung QB75R 75-inch Commercial 4K UHD LED LCD Display 350 NIT	\$2,769.00	\$1,947.31	\$1,947.31
2	Liberty AV Solutions DL-HFC-100F 100' DigitalInx Plenum rated Hybrid Copper / Fiber Optic HDMI with detachable heads	\$614.00	\$341.11	\$682.22
1	Visionary Solutions PacketAV Duet Encoder A/V Encoder, 4K UHD over IP cinema quality ultra-low latency visually lossless switch matrix routable, with built-in video wall functionality; POE; AES67/Dante	\$1,193.00	\$883.33	\$883.33
2	Visionary Solutions PacketAV Duet Decoder A/V Decoder, 4K UHD over IP cinema quality ultra-low latency visually lossless switch matrix routable, with built-in video wall functionality; POE; AES67/Dante	\$1,193.00	\$883.33	\$1,766.66
2	Liberty AV Solutions HDPMM24F 24' Liberty Premium High Speed HDMI Cables with Ethernet - 18 Gig 4K@60Hz	\$76.64	\$43.90	\$87.80
2	Vaddio 535-2000-251 THIN PROFILE WALL MNT PR60/HD EAGLE EYE	\$178.00	\$132.22	\$264.44
1	Crestron HD-RX-4K-410-C-E 4K Multiformat 4x1 AV Switch and Receiver	\$2,950.00	\$1,638.89	\$1,638.89
1	Crestron HD-DA4-4KZ-E 1:4 HDMI® Distribution Amplifier w/4K60 4:4:4 & HDR Support	\$550.00	\$305.56	\$305.56
5	Liberty AV Solutions M2-HDSEM-M-06F 6' Liberty Reduced Profile HDMI Patching Cables with High Retention	\$16.22	\$9.01	\$45.05



RACK

QTY	DESCRIPTION	MSRP	PRICE	PRICE EXT
1	Middle Atlantic QFP-2 QUIET FAN PNL ANOD FOR 2	\$203.00	\$112.78	\$112.78
2	Juice Goose RP100-20A 19" rackmount PDU with digital power meter (volts or amps) and two USB power ports. 10 outlets, rotated and spaced for wall warts. 15A capacity. Reinforced Tour Class chassis. Includes 12 foot power cord. Spike and AC noise suppression.	\$419.00	\$302.22	\$604.44
1	Juice Goose KIN-2200RM UPS battery back up. 2200VA. 1320 Watts. 18.3 Amps. Line-interactive with voltage regulation. Rack mountable. Replaceable batteries. 3 min run time under full load. Two year warranty on electronics and one year warranty on batteries.	\$599.00	\$487.78	\$487.78

CONTROL

QTY	DESCRIPTION	MSRP	PRICE	PRICE EXT
1	Araknis Networks AN-310-SW-F-16-POE 310-series 16-port L2 Managed Gigabit Switch with Full PoE+ and Front Ports	\$999.95	\$618.30	\$618.30
1	Crestron TSW-560-NC-B-S 5 in. Touch Screen without Camera, Microphone, or PinPoint Beacon, Black Smooth	\$1,000.00	\$555.56	\$555.56
1	Crestron TSW-560-TTK-B-S Tabletop Kit for TSW-560, Black Smooth	\$150.00	\$83.33	\$83.33

TRAVEL

QTY	DESCRIPTION	MSRP	PRICE	PRICE EXT
1	Travel Expenses Project Travel Expense		\$3,990.00	\$3,990.00

EQUIPMENT TOTAL	\$51,532.36
LABOR TOTAL	\$16,070.00
PARTS	\$964.20
9TH JUDICIAL COURTS - POLK COUNTY COURTROOM 3 TOTAL	\$67,602.36

9TH JUDICIAL COURTS - POLK COUNTY COURTROOM 4

SCOPE

- A. ITV (No changes needed)
- B. Video System upgrade
 - 1. Presentation Sources
 - Click Share (standard CS200) plugged into pass through HDMI near Clerk/Bench (differs from other courtrooms – only 1 Input so if ClickShare fails it can be disconnected and hardwired HDMI can be utilized)
 - 2. Video Outputs
 - Larger Monitors for ITV (70-80"? witness) Monitor in Current location and moved up or into courtroom. 65-70"?
- C. Audio Upgrades
 - Audio system upgrade (purchased)
 - 2 additional attorney mics (Shure MX412 D/C)
 - Addition of VOIP
 - Judge Speaker/headphone station installation needed (RDL-D SP1A, RDL DC-2W, RDL D-HPA3, RDL-D-SP1A, Cover plate).
 - Recorder station wire pull for future headphone and playback (22-2c qty2, 18-2)
- D. Control System Upgrade Installation
 - Installation and Programming of new Processor and Touch Panel at Judge bench
- E. Purchased Equipment to be used:
 - Biamp AMP A 460H (qty2), Biamp Tesira Forte AVB VT, Icron USB 2.0 extender, Crestron CP3N, Crestron TSW 1060 NC, Crestron TSW 1060 TTK

AUDIO

QTY	DESCRIPTION	MSRP	PRICE	PRICE EXT
2	Shure MX412D/C Cardioid-12" Desktop Gooseneck Condenser Microphone, Attached 10V, XLR Cable, Logic Functions, Programmable Switch and LED Indicator, Attached Desktop Base	\$374.00	\$233.33	\$466.66
1	RDL D-SP1A 2 Watt Decora-Style 8 Ohm Loudspeaker - White	\$109.29	\$75.04	\$75.04
1	RDL DC-2W Double Desktop or Wall Mounted Chassis for Decora® Remote Controls and Panels - white	\$95.41	\$65.51	\$65.51
1	RDL D-HPA3 3.5 Watt Audio Power and Headphone Amplifier	\$260.97	\$179.20	\$179.20

VIDEO



QTY	DESCRIPTION	MSRP	PRICE	PRICE EXT
1	Barco R9861520NA CSE-200 set	\$1,750.00	\$1,443.33	\$1,443.33
1	Chief CMS0507 ADJ. PIPE 60" TO 84"	\$185.00	\$143.89	\$143.89
1	Chief CMA110 8" (203 mm) Ceiling Plate	\$68.00	\$52.89	\$52.89
1	Chief LCM1U SINGLE CEILING MOUNT, LARGE, BLACK	\$373.00	\$290.11	\$290.11
1	Samsung QB75R 75-inch Commercial 4K UHD LED LCD Display 350 NIT	\$2,769.00	\$1,947.31	\$1,947.31
1	Samsung QB65R 65-inch Commercial 4K UHD LED LCD Display 350 NIT		\$1,030.93	\$1,030.93
1	Chief XTM1U Micro-Adjust Tilt Wall Mount, X-Large	\$373.00	\$290.11	\$290.11
2	Chief FHBU UNIVERSAL HARDWARE KIT	\$10.90	\$8.48	\$16.96

RACK

QTY	DESCRIPTION	MSRP	PRICE	PRICE EXT
1	Middle Atlantic QFP-2 QUIET FAN PNL ANOD FOR 2	\$203.00	\$112.78	\$112.78
2	Juice Goose RP100-20A 19" rackmount PDU with digital power meter (volts or amps) and two USB power ports. 10 outlets, rotated and spaced for wall warts. 15A capacity. Reinforced Tour Class chassis. Includes 12 foot power cord. Spike and AC noise suppression.	\$419.00	\$302.22	\$604.44
1	Juice Goose KIN-2200RM UPS battery back up. 2200VA. 1320 Watts. 18.3 Amps. Line-interactive with voltage regulation. Rack mountable. Replaceable batteries. 3 min run time under full load. Two year warranty on electronics and one year warranty on batteries.	\$599.00	\$487.78	\$487.78

CONTROL

QTY	DESCRIPTION	MSRP	PRICE	PRICE EXT
1	Araknis Networks AN-310-SW-F-16-POE 310-series 16-port L2 Managed Gigabit Switch with Full PoE+ and Front Ports	\$999.95	\$618.30	\$618.30
1	Crestron TSW-560-NC-B-S 5 in. Touch Screen without Camera, Microphone, or PinPoint Beacon, Black Smooth	\$1,000.00	\$555.56	\$555.56
1	Crestron TSW-560-TTK-B-S Tabletop Kit for TSW-560, Black Smooth	\$150.00	\$83.33	\$83.33



TRAVEL

QTY	DESCRIPTION	MSRP	PRICE	PRICE EXT
1	Travel Expenses Project Travel Expense		\$2,970.00	\$2,970.00

EQUIPMENT TOTAL	\$11,434.13
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LABOR TOTAL	\$12,634.45
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PARTS	\$758.07
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9TH JUDICIAL COURTS - POLK COUNTY COURTROOM 4 TOTAL	\$24,068.58
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ACCEPTANCE

FINANCIAL

PAYMENT SCHEDULE	EQUIPMENT TOTAL	\$157,020.01
NET 35	SHIPPING TOTAL	\$4,697.92
	LABOR TOTAL	\$59,094.45
	PARTS	\$3,545.67
	SUBTOTAL	\$224,358.05
	TOTAL SALES TAX	\$0.00
	PROJECT TOTAL	\$224,358.05

TERMS

Advanced Systems Integration, LLC uses progress billing, and invoices for equipment allocated to the Project when it is received by ASI. Unless otherwise specified, all items quoted (equipment and services) as well as applicable out of pocket expenses (permits, licenses, shipping, etc.) are invoiced in detail (including applicable sales taxes due for invoiced item(s) on a monthly basis with payment in full required within 30 days of the date of the invoice. Customer is to make payments to the address on invoice.

Full payment is due before any support coverage begins. Failure to pay balance within the terms of this contract does NOT delay the start of the warranty period. Overdue balances are subject to a finance charge of 1.5% per month, or interest at the highest rate permitted by applicable law. In the event ASI must pursue collection of unpaid invoices, Customer agrees to pay all of ASI's cost of collection, including the attorney's fees and costs.

Taxes and Delivery

Unless stated otherwise, ASI will add and include all applicable taxes, permit fees, license fees, and delivery charges to the amount of each invoice. Taxes will be calculated according to the state law(s) in which the product(s) and/or service(s) are provided. Customer must provide a valid tax exemption certificate for any tax exemption(s) claimed, otherwise ASI will invoice for and collect all applicable taxes in accordance with state laws.

Agreement of Proposal and Contract Formation

Customer hereby accepts the above quote from ASI for equipment and/or services for the Project as specified. Once the proposal is signed by both parties, this forms a binding Agreement between Customer and ASI. Should ASI at any time prior to commencing work on the project, disapprove of the terms of the Agreement, ASI reserves the right to terminate the Agreement without cause and without penalty to ASI.

Terms and Conditions for Project Agreement

The following Terms and Conditions of Sale (the "T&Cs") in combination with a signed proposal constitute a binding contract (the "Agreement") between Advanced Systems Integration, LLC ("ASI") and the entity identified on page one of the proposal ("the Customer"). Any terms and conditions set forth in any correspondence, purchase order, or internet based form from Customer to ASI which purport to constitute terms and conditions which are in addition to those set forth in this Agreement or which attempt to establish conflicting terms and conditions to those set forth in this agreement are expressly rejected by ASI unless the same has been manually countersigned in wet ink by an officer of ASI.

Changes in Scope of Work - Where a Scope of Work is included with this Agreement, costs resulting from changes in the scope of the Project by Customer, including any additional requirements or restrictions placed on ASI by Customer or its representatives, will be added to the contract price. When ASI becomes aware of the nature and impact of the change, a Change Order will be submitted for review and approval by Customer before work continues. Where applicable, changes in the configuration of the Equipment described herein shall be made in writing by submission of a Change Order document.

Installation Hours - The proposal provided is based on working hours of 6:00am until 5:00pm. If work needs to be completed after these hours, the hourly rate will be 1.5 times the standard hourly rate.



Mobilization Fees - In the event the jobsite isn't ready or rooms are not available on the scheduled installation day, a \$250.00 fee will be added to the final bill. If the project is located out of Minnesota, this fee will be added each day work is not completed.

Faulty or Damaged Equipment Fees - Any equipment that is purchased through ASI that is received in damaged or defective will be replaced at no additional cost to the client. Equipment that is supplied by the client or another vendor that is received in damaged or defective will result in an additional fee of \$250.00 per occurrence if an additional trip is needed for installation.

Ownership and Use of Documents and Electronic Data - Where applicable, drawings, specifications, other documents, and electronic data furnished by ASI for the Project under this Agreement are instruments of the services provided. ASI shall retain all common law, statutory and other reserved rights, including any copyright in these instruments. These instruments of service are furnished for use solely with respect to the Project under this Agreement. The Customer shall be permitted to retain copies of any drawings, specifications, other documents, and electronic data furnished by ASI but only for information and reference in connection with the Project and for no other purpose.

Proprietary Protection of Programs - Where applicable this Agreement does not cause any transfer of title, or intellectual rights, in control systems programs, or any materials produced in connection therewith, including any source code. Any applications or programs supplied by ASI are provided and are authorized for installation, execution, and use only in machine-readable object code form. This Agreement is expressly limited to the use of the programs by Customer for the equipment in connection with this Project. Customer agrees that it will not seek to reverse-engineer any program to obtain source code, and that it will not disclose the programs source code or configuration files to any third party, without the written consent of ASI. The program source code and configuration files, together with ASI know-how and integration and configuration techniques furnished hereunder are proprietary to ASI, and were developed at its private expense. If Customer is a branch of the United States Government, for purposes of this Agreement any software furnished by ASI hereunder shall be deemed "restricted computer software", and any data, including installation and systems configuration information, shall be deemed "limited rights data", as those terms are defined in FAR 52.227- 14 of the Code of Federal regulations.

Shipping and Taxes - The prices shown are F.O.B. manufacturer's plant. Customer, in accordance with ASI's current shipping and billing practices, will pay all destination charges. In addition to the prices on this Agreement, Customer agrees to pay amounts equal to any sales tax invoiced by ASI, or (where applicable) any use or personal property taxes resulting from this Agreement or any activities hereunder. Customer will defend and indemnify ASI for any claims for all unpaid taxes or for any sales tax exemption claimed by Customer.

Title - Where applicable, title to the Equipment passes to Customer on the earlier of: (a) the date of shipment from ASI to Customer, or (b) the date on which ASI transmits its invoice to Customer.

Security Interest - In addition to any mechanic's lien rights, Customer, for value received, hereby grants to ASI a security interest under the Minnesota Uniform Commercial Code together with a security interest under the law(s) of the state(s) in which work is performed or equipment is delivered. This security interest shall extend to all Equipment, plus any additions and replacements of such Equipment, and to all accessories, parts, and connecting Equipment now and hereafter affixed thereto. This security interest will be satisfied by payments in full unless otherwise provided for in an installation payment agreement. The security interest shall be security for all sums owed by Customer under this Agreement. A copy of this Agreement may be filed as a financing statement with the appropriate authority at any time after signature by Customer. Such filing does not constitute acceptance of this Agreement by ASI.

Risk of Loss or Damage - Notwithstanding Customer's payment of the purchase price for Equipment, all risk of loss or damage shall transfer from ASI to Customer upon transfer of Title to Customer. Customer shall be responsible for securing insurance on Equipment from this point forward.

Receiving / Integration - Unless the Agreement expressly includes integration services by ASI, Customer agrees to furnish all services required for receiving, unpacking, and placing Equipment in the desired location along with integration. Packaging materials shall be the property of Customer.

Equipment Warranties - To the extent ASI receives any warranties from a manufacturer on Equipment, it will pass them through to Customer to the full extent permitted by the terms of each warranty. Factory warranties vary by manufacturer, and no additional warranties are expressed or implied.

General Warranties - Each party represents and warrants to the other that: (1) it has full right, power and authority to enter into and fully perform its obligations under this Agreement, including without limitation the right to bind any party it purports to bind this Agreement, (ii) the execution, delivery and performance of this Agreement by that Party does not conflict with any other agreement to which it is a Party or by which it is bound, and (iii) it will comply with all the applicable laws in its discharge of its obligations under this Agreement. ASI warrants, for a period of 90 days from substantial completion the systems integration to be free from defects in material and workmanship. CUSTOMER WARRANTS THAT IT HAS NOT RELIED ON ANY INFORMATION OR REPRESENTATION PROVIDED BY OR ON BEHALF OF ASI WHICH IS NOT EXPRESSLY INCLUDED IN THESE TERMS AND CONDITIONS OR THE PROJECT AGREEMENT. EXCEPT AS EXPRESSLY SET FORTH HEREIN, ASI DISCLAIMS ANY EXPRESS OR IMPLIED WARRANTIES WITH REGARD TO THE MATERIALS AND SERVICES PROVIDED BY ASI, INCLUDING WITHOUT LIMITATION MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, NON-INFRINGEMENT AND TITLE.

Indemnification - Customer shall defend, indemnify and hold harmless ASI against all damages, claims, liabilities, losses and other expenses, including without limitation reasonable attorneys' fees and costs, whether or not a lawsuit or other proceeding is filed, that arise out of (a) any negligent act or omission of Customer, its agents, or subcontractors, (b) Customer's failure to full conform to all laws, ordinances, rules and regulations which affect the

Agreement, or (c) Customer breach of this Agreement. If Customer fails to promptly indemnify and defend such claims and/or pay ASI's expenses, as provided above, ASI shall have the right to defend itself, and in that case, Customer shall reimburse ASI for all of its reasonable attorneys' fees and costs, and damages incurred to settling or defending such claims within thirty (30) days of each of ASI's written requests. ASI shall indemnify and hold harmless Customer against all damages, claims, liabilities, losses and other expenses, including without limitation reasonable attorneys' fees and costs, whether or not a lawsuit or other proceeding is filed, to the extent that the same is finally determined to be the result of (a) any grossly negligent act or omission of ASI, its agents, or subcontractors, (b) ASI's failure to fully conform to any material law, ordinance, rule or regulation which affects the Agreement, or (c) ASI's material breach of this Agreement.

Remedies - Upon default as provided herein, ASI shall have all the rights and remedies of a secured party under the Minnesota Uniform Commercial Code and under any other applicable laws. Any requirements of reasonable notice by ASI to Customer shall be met. If such notice is mailed, postage prepaid, to the address of the party to be notified shown on the first page of this Agreement (or to such other mailing address as that party later furnishes in writing to ASI) at least ten (10) calendar days before the time of the event or contemplated action by ASI set forth in said notice. The rights and remedies herein conferred upon ASI, shall be cumulative and not alternative and shall be in addition to and not in substitution of or in derogation of rights and remedies conferred by the Minnesota Uniform Commercial Code and other applicable laws.

Limitation of Remedies for Equipment - ASI's entire liability and Customer's exclusive remedy shall be as follows: in all situations involving performance or nonperformance of Equipment furnished under this Agreement, Customer's remedy is the adjustment or repair of the Equipment or replacement of its parts by ASI, or, at ASI's option, replacement of the Equipment.

Limitation on Liability - The total liability of ASI under this Agreement for any cause shall not exceed (either for any single loss or all losses in the aggregate) the net amount actually paid by Customer to ASI under this Agreement during the twelve (12) month period prior to the date on which ASI's liability for the first loss first arose.

No Consequential Damages - ASI SHALL NOT HAVE ANY LIABILITY TO CUSTOMER OR TO ANY OTHER PERSON OR ORGANIZATION FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, EXEMPLARY, PUNITIVE OR SPECIAL DAMAGES OF ANY DESCRIPTION (INCLUDING WITHOUT LIMITATION LOST PROFITS OR LOSS OF INTERRUPTION OF BUSINESS), WHETHER BASED ON CONTRACT, NEGLIGENCE, TORT, OR ANY OTHER LEGAL THEORY, REGARDLESS OF WHETHER ADVISED OF THE POSSIBILITY OF SUCH DAMAGES AND IRRESPECTIVE OF THE NUMBER OR NATURE OF CLAIMS.

Acceleration of Obligations and Default - Payment in full for all "Equipment," which is defined as all goods identified in the Agreement, as well for any and all amounts due to ASI for integration services identified in the section of the Agreement shall be due within the terms of the Agreement. Upon the occurrence of any event of default by Customer, ASI may, at its option, with or without notice, declare the whole unpaid balance of any obligation secured by this Agreement immediately due and payable and may declare Customer to be in default under this Agreement.

Choice of Law and Venue - This Agreement shall be governed by the laws of the State of Minnesota in the United States of America without reference to or use of any conflicts of law provisions therein. For the purpose of resolving conflicts related to or arising out of this Agreement, the Parties expressly agree that the venue shall be in the State of Minnesota in the United States of America only, and, in addition, the Parties hereby consent to the exclusive jurisdiction of the Federal and State Courts located in Hennepin County, Minnesota in the United States of America. The Parties specifically disclaim application (i) of the United Nations Convention on the International Sales of Goods, the 1980, and (ii) of Article 2 of the Uniform Commercial Code as codified. In the event ASI must take action to enforce its rights under this Agreement, the court shall award ASI the attorney's fees if incurred to enforce its rights under the Agreement.

General - Headings are for reference purposes only and shall not affect the meaning or interpretation of this Agreement. The Parties acknowledge and agree that this Agreement has been negotiated by the Parties and that each had the opportunity to consult with its respective counsel, and shall be interpreted fairly in accordance with its terms and without any strict construction in favor of or against either Party based on draftmanship of the Agreement. This Agreement is not assignable by Customer without the prior written consent of ASI. Any attempt to assign any of the rights, duties, or obligations of this Agreement without such consent is void. ASI reserves the right to assign this Agreement to other parties in order to fulfill all warranties and obligations expressed herein, or upon the sale of all or substantially all of ASI's assets or business. This Agreement can only be modified by a written agreement duly signed by persons authorized to sign agreements on behalf of Customer and of ASI and variance from the terms and conditions of the Agreement in any order or other written notification from Customer will be of no effect. If any provision or provisions of this Agreement shall be held to be invalid, illegal, or unenforceable, the validity, legality or enforceability of the remaining provision or provisions of this Agreement shall not in any way be affected or impaired thereby. ASI is not responsible for any delay in, or failure to, fulfill its obligations under this Agreement due to causes such as natural disaster, war, emergency conditions, labor strikes, acts of terrorism, the substantial inoperability of the Internet, the inability to obtain supplies, or any other reason or any other cause or condition beyond ASI's reasonable control. Except as agreed herein, ASI is not obliged to provide any services hereunder for Equipment located outside the United States or Puerto Rico. Scheduled completion dates are subject to change based on material shortages caused by shortages in cable and materials that are industry wide.

EXCLUSIONS: The following work is **not included** in our Scope of Work:

- All conduits, high voltage, wiring panels, breakers, relays, boxes, receptacles, etc.
- Concrete saw cutting and/or core drilling

- Fire wall, ceiling, roof and floor penetration
- Necessary gypsum board replacement and/or repair
- Necessary ceiling tile or T-bar modifications, replacements and/or repair
- Structural support of equipment *ASI will not be responsible for building related vibrations
- Installation of ceiling mounted projection screen
- All millwork (moldings, trim, cut outs, etc.)
- Patching and Painting
- Permits (unless specifically provided for and identified within the contract)
- Unless specifically noted lifts and scaffolding are not included

CONSTRUCTION CONSIDERATIONS:

In order to accomplish the outlined goals of this project, the Customer will be responsible for contracting with an outside entity to make the necessary modifications to the space as directed by Advanced Systems Integration, LLC. The costs associated with these modifications are not included in this proposal.

ASI INTEGRATION SERVICES RESPONSIBILITIES

Advanced Systems Integration, LLC will provide services/work for the project as described above in the Scope of Work or per the attached separate Scope of Work document detailing the scope of work to be performed.

- Provide equipment, materials and service items per the contract products and services detail.
- Provide systems equipment integration and supervisory responsibility of the equipment integration.
- Provide systems configuration, checkout and testing.
- Provide project timeline schedules.
- Provide necessary information, as requested, to the owner or other parties involved with this project to insure that proper AC electrical power and cableways and/or conduits are provided to properly integrate the equipment within the facilities.
- Provide manufacturer supplied equipment documentation.
- Provide final documentation and “as built” system drawings (CAD) - if purchased.
- Provide system training following integration to the designated project leader or team.

CUSTOMER INTEGRATION SERVICES RESPONSIBILITIES

- Provide for the construction or modification of the facilities for soundproofing, lighting, electrical, HVAC, structural support of equipment, and decorating as appropriate. Includes installation of ceiling mounted projection screen.
- Provide for the ordering, provisioning, installation, wiring and verification of any Data Network (LAN, WAN, T1, ISDN, etc.) and Telephone Line (Analog or Digital) equipment and services prior to on-site integration.
- Provide all necessary cableways and/or conduits required to facilitate AV systems wiring.
- Provide all necessary conduit, wiring and devices for technical power to the AV systems equipment.
- Provide reasonable accesses of Advanced Systems Integration, LLC personnel to the facilities during periods of integration, testing and training, including off hours and weekends.
- Provide a secure area to house all integration materials and equipment.
- Provide a project leader who will be available for consultation and meetings.

NOTICE: THIS SCOPE OF WORK IS DELIVERED ON THE BASIS OF THE FOLLOWING ASSUMPTIONS:

- The room(s) match(es) the drawings provided
- Site preparation by the Customer and their contractors includes electrical and data placement per Advanced Systems Integration, LLC specification.
- Site preparation will be verified by Advanced Systems Integration, LLC project manager or representative before scheduling of the installation. All work areas should be clean and dust free prior to the beginning of on-site integration of electronic equipment.
- Customer communication of readiness will be considered accurate and executable by Advanced Systems Integration, LLC project manager.
- There is ready access to the building / facility and the room(s) for equipment and materials.
- There is secure storage for equipment during a multi-day integration.
- If Customer furnished equipment and existing cabling is to be used, Advanced Systems Integration, LLC assumes that these items are in good working condition at this time and will integrate into the designed solution. Any repair, replacement and/or configuration of these items that may be necessary will be made at an additional cost.
- All Network configurations including IP addresses are to be provided, operational and functional before Advanced Systems Integration, LLC integration begins. Advanced Systems Integration, LLC will not be responsible for testing the LAN connections.
- Cable or Satellite drops must be in place with converter boxes operational before the completion of integration. Any delay resulting in extra work caused by late arrival of these items will result in a change order for time and materials.
- Document review / feedback on drawings / correspondence will be completed by the Customer within two business days (unless otherwise noted).
- The documented Change Control process will be used to the maximum extent possible – the Customer will have an assigned person with the authority to communicate/approve project Field Directed Change Orders and Contract Change Orders.



In developing a comprehensive proposal for equipment and integration services Advanced Systems Integration Sales Representatives and Engineering teams must make some assumptions regarding the physical construction of your facility, the availability of technical infrastructure and site conditions for installation. If any of the conditions we have indicated in the site survey form are incorrect or have changed for your particular project or project site, please let your Sales representative know as soon as possible. Conditions of the site found during integration effort which are different from those documented may have an effect on the price of the system solution, integration or services. To ensure that you have an accurate proposal based on your facility and specific to the conditions of your project, please review all project documentation carefully.

ACCEPTANCE

9TH JUDICIAL COURTS

SIGNED

DATE

PRINT NAME

TITLE

ADVANCED SYSTEMS INTEGRATION, LLC

A handwritten signature in black ink, appearing to read 'Br Carleton', is written over a horizontal line.

January 8, 2020

SIGNED

DATE

Brandon Carleton

Chief Operating Officer

PRINT NAME

TITLE



RDL[®]
Radio Design Labs

SPECIALISTS IN PRACTICAL PRECISION ENGINEERING™

TX™ SERIES Model TX-J2 Unbalanced Input Transformer

- Mix two unbalanced audio signals to mono balanced
- Combine stereo into mono with balanced output
- Unbalanced to balanced conversion without gain
- Hum cancellation on unbalanced line inputs
- Passive Converter with Input Jacks

The TX-J2 is part of the group of versatile TX series products from Radio Design Labs. The TX series feature the advanced circuitry for which RDL products are known, combined with durable, quality connectors. The ultra-compact TX series can be mounted in limited space using the adhesive methods popularized by RDL's STICK-ON® Series. The TX-J2 may be mounted directly to a backboard or chassis using a variety of mounting options available from Radio Design Labs.



APPLICATION: The TX-J2 is the ideal choice in installations requiring the passive mixing of two unbalanced line-level audio sources to feed a balanced (or unbalanced) audio output.

The TX-J2 is a complete unbalanced line-level audio input module. The front panel features two gold plated phono jacks, intended for mono or stereo consumer level sources. Inputs **1** and **2** are combined and balanced through audio transformers configured to reject induced hum. The line-level output is provided on the front-panel detachable terminal block for connection to 10 kΩ or higher input impedance line-level module or equipment inputs.

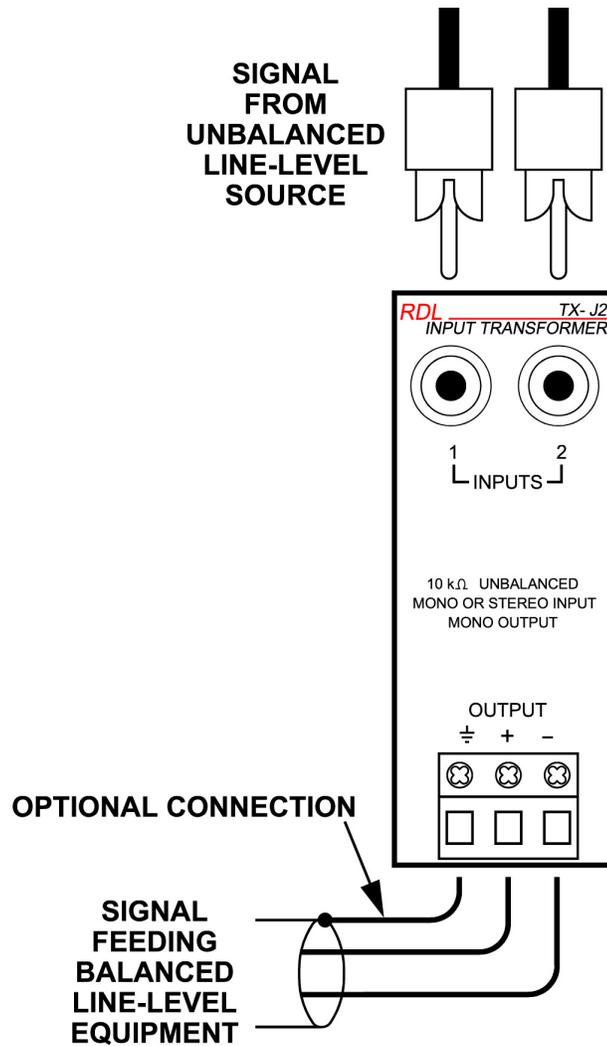
Note: The TX-J2 is a passive module that does not add gain to the consumer level input. Therefore the balanced output level from the module is not a standard +4 dBu. For installations where a +4 dBu balanced line-level is required, or if the input level is particularly low, RDL's TX-LC2 is recommended.

Wherever consumer format audio signals need to be converted to a balanced line without gain, the TX-J2 is the ideal choice. Use it individually or in conjunction with other RDL products as part of a complete audio/video system.

TX™ SERIES
Model TX-J2
Unbalanced Input Transformer

Installation/Operation

CE EN55103-1 E1-E5; EN55103-2 E1-E4
Typical Performance reflects product at publication time
exclusive of EMC data, if any, supplied with product.
Specifications are subject to change without notice.



TYPICAL PERFORMANCE

Input connectors (2):
Output connector:
Output connections:
Frequency response (line level):
Dimensions:

Phono jacks with gold contacts
Detachable terminal block
+, -, Ground
30 Hz to 20 kHz (±1 dB)
Height: 3.0 in. 7.6 cm
Width: 1.2 in. 3.0 cm
Depth (case): 1.5 in. 3.8 cm
Depth (with connectors): 1.8 in. 4.6 cm

HD-RX-101-C-E

DM Lite – HDMI® over CATx Receiver, Surface Mount

- > Pairs with a DM Lite transmitter to provide a simple point-to-point signal extender
- > Enables extension of HDMI® video and audio signals
- > Links to the transmitter via a single CAT5e (or better) twisted pair cable^[1]
- > Supports 4K and UHD at up to 130 ft (40 m)
- > Supports HD 1080p, WUXGA, and 2K at up to 230 ft (70 m)
- > Handles 4K video resolutions up to 4K60 4:2:0 and 4K30 4:4:4
- > Handles 3D video and Deep Color
- > Supports Dolby® TrueHD, Dolby Atmos®, DTS HD®, DTS:X®, and uncompressed 7.1 linear PCM audio
- > Compatible with HDMI and DVI display devices^[3]
- > HDCP 2.2 compliant
- > Passes CEC and EDID signals
- > Low-profile surface mount design
- > Universal 100-240V power pack included^[2]

The HD-RX-101-C-E is a surface-mountable DM Lite receiver designed to pair with a DM Lite transmitter to form a point-to-point signal extender for HDMI® signals. The DM Lite family of products offers a very simple and versatile solution for extending HD, UHD, 2K, and 4K video signals, with stereo or surround sound audio, over a single CAT5e (or better) cable. A cable length of up to 230 ft (70 m) is supported for HD 1080p, WUXGA, and 2K signals, or up to 130 ft (40 m) for UHD and 4K.^[1]

For applications requiring a wall plate version, refer to the HD-RX-101-C-1G-E-B-T.

For applications that require IR or RS-232 signal extension, refer to the HD-RXC-101-C-E.

The HD-RX-101-C-E is designed to mount on a wall behind a flat-panel display, on the ceiling above a projector, or on any other flat surface. It can also be attached to a single rack rail in the back of an equipment cabinet. When powered using the provided wall mount power pack, the HD-RX-101-C-E also supplies power to the connected transmitter over the link cable. Alternately, a power pack may be connected to the transmitter, which in turn supplies power to the HD-RX-101-C-E over the link cable.^[2]

Important: This product is not addressable from a control system and offers no programmable functionality. AV and CEC signals are simply passed through between a single transmitter and receiver pair. The RJ45 link port on this product is exclusively intended for linking with a single DM Lite transmitter. It should not be used to connect to any other equipment or network. DM Lite is not compatible with PoE, PoDM, DigitalMedia 8G+® (DM 8G+®), or HDBaseT®.



SPECIFICATIONS

Video

Output Signal Type: HDMI w/Deep Color, 3D, & 4K (DVI compatible)^[3]
Copy Protection: HDCP 2.2

Maximum Resolutions:

Scan Type	Resolution	Frame Rate	Color Sampling	Color Depth
Progressive	4096x2160 DCI 4K & 3840x2160 4K UHD	24 Hz	4:4:4	30 bit
		30 Hz	4:4:4	24 bit
		30 Hz	4:2:2	36 bit
		60 Hz	4:2:0	24 bit
	2560x1600 WQXGA	60 Hz	4:4:4	36 bit
	1920x1080 HD1080p	60 Hz	4:4:4	36 bit
Interlaced	1920x1080 HD1080i	30 Hz	4:4:4	36 bit

NOTE: Common resolutions are shown; other custom resolutions are supported at pixel clock rates up to 300 MHz

Audio

Output Signal Type: HDMI

Formats: Dolby Digital®, Dolby Digital EX, Dolby Digital Plus, Dolby TrueHD, Dolby Atmos, DTS®, DTS ES, DTS 96/24, DTS HD High Res, DTS HD Master Audio, DTS:X, LPCM up to 8 channels

Communications

HDMI: HDCP 2.2, EDID, CEC pass-through

DM Lite Link: Proprietary link for connection between one DM Lite TX & RX only

HD-RX-101-C-E DM Lite – HDMI® over CATx Receiver

Connectors

24VDC 1.25A: (1) 2.1 x 5.5 mm DC power connector;
 24 Volt DC power input;
PW-2412WU power pack included;
Note: This connection powers both the receiver and transmitter^[2]

FROM TX: (1) 8-pin RJ45 connector, female, shielded;
 Link port for connection to a DM Lite transmitter^[1]

HDMI OUT: (1) HDMI Type A connector, female;
 HDMI digital video/audio output (DVI compatible^[3])

Indicators

PWR: (1) Green LED, indicates operating power is supplied from the power pack via the 24VDC input or from the TX via the DM Lite link
HDMI OUT: (1) Green LED, indicates HDMI output signal presence
LINK: (1) Green LED, indicates the DM Lite link status
FROM TX: (2) LEDs (on RJ45 connector), green LED indicates link status, amber LED indicates a valid video signal

Power

Power Pack (included): Input: 100-240 Volts AC, 50/60 Hz;
 Output: 1.25 Amps @ 24 Volts DC;
 Model: **PW-2412WU**

Note: The receiver and transmitter are powered together using a single power pack connected at either the receiver or transmitter (not both).^[2]

Environmental

Temperature: 32° to 104° F (0° to 40° C)
Humidity: 20% to 90% RH (non-condensing)

Construction

Chassis: Metal, black finish, with (2) integral mounting flanges, vented sides
Mounting: Freestanding, surface mount, or attach to a single rack rail

Dimensions

Height: 1.26 in (32 mm)
Width: 4.21 in (107 mm)
Depth: 4.05 in (103 mm)

Weight

9.92 oz (281 g)

Compliance

UL Listed for US & Canada, CE, IC, FCC Part 15 Class B digital device

Maximum DM Lite Link Cable Lengths

Cable Type:	CAT5e (or better), DM-CBL-ULTRA DM® Ultra Cable, or DM-CBL-8G DM 8G® Cable ^[1]
Resolution:	
1920x1080 FHD 1080p	230 ft (70 m)
1920x1200 WUXGA	
1600x1200 UXGA	
2048x1080 DCI 2K	
2048x1152 QWXGA	
2560x1080 UWFHD	130 ft (40 m)
2560x1440 WQHD	
2560x1600 WQXGA	
3840x2160 4K UHD	
4096x2160 DCI 4K	



HD-RX-101-C-E DM Lite – HDMI® over CATx Receiver

MODELS & ACCESSORIES

Available Models

HD-RX-101-C-E: DM Lite – HDMI® over CATx Receiver, Surface Mount

Included Accessories

PW-2412WU: Wall Mount Power Pack, 24VDC, 1.25A, 2.1mm, Universal (Qty. 1 included)

Available Accessories

HD-TX-101-C-1G-E-B-T: DM Lite – HDMI® over CATx Transmitter, Wall Plate, Black Textured

HD-TX-101-C-1G-E-W-T: DM Lite – HDMI® over CATx Transmitter, Wall Plate, White Textured

HD-TX-101-C-E: DM Lite – HDMI® over CATx Transmitter, Surface Mount

HD-TX-201-C-2G-E-B-T: DM Lite – HDMI® over CATx Transmitter & 2x1 Auto-Switcher w/VGA & Analog Audio, Wall Plate, Black Textured

HD-TX-201-C-2G-E-W-T: DM Lite – HDMI® over CATx Transmitter & 2x1 Auto-Switcher w/VGA & Analog Audio, Wall Plate, White Textured

HD-TX-301-C-E: DM Lite – HDMI® over CATx Transmitter & 3x1 Auto-Switcher w/2x HDMI plus VGA & Analog Audio, Surface Mount

HDI-TX-301-C-2G-E-B-T: DM Lite – HDMI® over CATx Transmitter & 3x1 Auto-Switcher w/2 HDMI plus VGA & Analog Audio, UK/European Wall Plate, Black Textured

HDI-TX-301-C-2G-E-W-T: DM Lite – HDMI® over CATx Transmitter & 3x1 Auto-Switcher w/2 HDMI plus VGA & Analog Audio, UK/European Wall Plate, White Textured

DM-CBL-ULTRA-PC Series: DigitalMedia™ Ultra Patch Cables

DM-CONN-ULTRA-RECP Series: DigitalMedia™ Ultra Keystone RJ45 Jacks

DM-RPP-K24: DigitalMedia™ 24-Port Keystone Patch Panel

DM-CBL-8G-NP Series: DigitalMedia 8G™ Cable, non-plenum

DM-CBL-8G-P Series: DigitalMedia 8G™ Cable, plenum

DM-8G-CONN-WG: Connector with Wire Guide for DM-CBL-8G

DM-8G-CRIMP-WG: Crimping Tool for DM-8G-CONN-WG

DM-CBL-ULTRA-NP Series: DigitalMedia™ Ultra Cable, Non-Plenum Type CMR

DM-CBL-ULTRA-P Series: DigitalMedia™ Ultra Cable, Plenum Type CMP

DM-CBL-ULTRA-LSZH Series: DigitalMedia™ Ultra Cable, Low Smoke Zero Halogen (Available only in Europe)

DM-CONN-20: Connectors for DM-CBL-ULTRA DigitalMedia Ultra Cable

CBL Series: Crestron® Certified Interface Cables

Notes:

- For the DM Lite link cable, use Crestron **DM-CBL-8G** DigitalMedia 8G™ cable, Crestron **DM-CBL-ULTRA** DigitalMedia™ Ultra cable, or third-party CAT5e (or better). The maximum cable length is 230 ft (70 m) for resolutions up to 2K or 130 ft (40 m) for higher resolution signals up to 4K. Refer to the "Maximum DM Lite Link Cable Lengths" table for a more detailed overview. Shielded cable and connectors are required when bundling multiple cables in a wire run, and are recommended for all applications to safeguard against unpredictable environmental electrical noise which may impact performance at resolutions above 1080p. All wire and cables are sold separately. DM Lite devices are not compatible with DigitalMedia 8G+ (DM 8G+), HDBaseT, PoE, PoDM, or any other CATx based interface or network.
- The power pack may be connected to either the receiver or transmitter. Only one power pack is required. Do not connect more than one power pack. DM Lite devices are not compatible with PoE or PoDM.

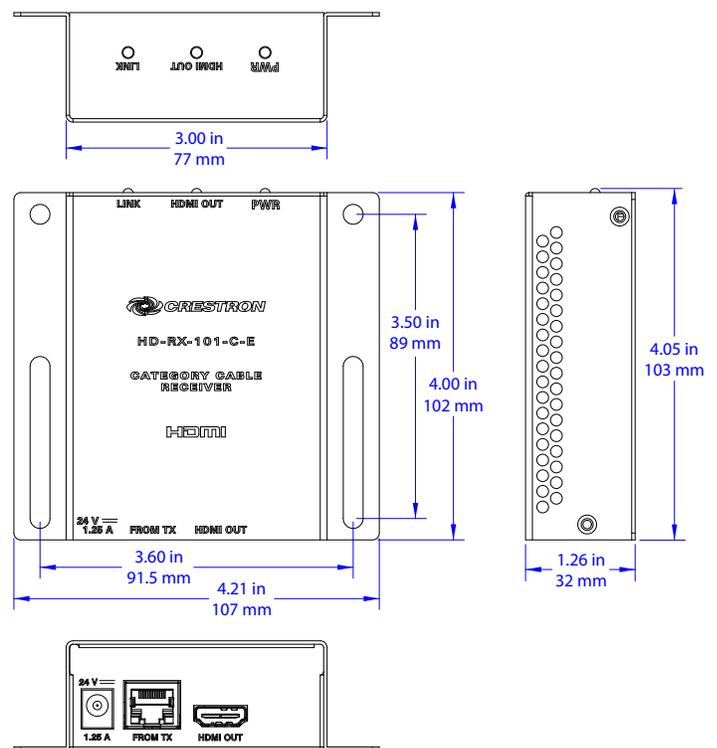
- The HDMI output requires an appropriate adapter or interface cable to accommodate a DVI signal. **CBL-HD-DVI** interface cables are available separately.

This product may be purchased from an authorized Crestron dealer. To find a dealer, please contact the Crestron sales representative for your area. A list of sales representatives is available online at <https://www.crestron.com/How-To-Buy/Find-a-Representative> or by calling 855-263-8754.

The specific patents that cover this and other Crestron products are listed online at <https://www.crestron.com/legal/patents>.

Certain Crestron products contain open source software. For specific information, please visit <https://www.crestron.com/opensource>.

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Niveo NR-Series Switches

Niveo Professional

NRS5FP, NRS8FP, NRS5GP, NRS8GP, NRS16G,
NRS24G, NRS16GP

*Rock Solid, Great Value Switches, designed for
AV Installations*



NR-Series Switches: Rock Solid, Great Value Switches

Introduction

The Niveo Professional introduces the brand new NR-Series switches, designed for residential and small commercial setups that have a need for **extremely stable** (PoE) switches, but do not have the demand for Enterprise grade network management or design redundancy.

The NR-series is the installers' ultimate Go-To-switch series for great value switches. The switches have been designed to offer full duplexing on all ports, getting the **best performance** out of the network **at minimal cost**.

Power over Ethernet

The new switch series offers PoE or PoE+ in 5 unmanaged configurations:

NRS5FP	5 Fast Ethernet ports
NRS8FP	8 Fast Ethernet ports
NRS5GP	5 Gigabit ports
NRS8GP	8 Gigabit ports
NRS16GP	16 Gigabit ports

Designed with the application in mind

The NR-switches are of the used in areas where noise can be a big issue. The fanless design allows the installer to deploy the switches even in Boardroom and living quarter setups. The small design of the switches avoids having to dedicate Rackspace to the switches.

Specification

Model	Ports	Port Speed	Switching Capacity	PoE/PoE+	Power budget	Compliance/Certification
NRS5FP	5	FE	1 Gbps	PoE	60W	CE, FCC, ROHS
NRS8FP	8	FE	1.6 Gbps	PoE	120W	CE, FCC, ROHS
NRS5GP	5	Gigabit	10 Gbps	PoE/PoE+	60W	CE, FCC, ROHS
NRS8GP	8	Gigabit	16 Gbps	PoE/PoE+	120W	CE, FCC, ROHS
NRS16G	16	Gigabit	32 Gbps			CE, FCC, ROHS
NRS24G	24	Gigabit	48 Gbps			CE, FCC, ROHS
NRS16GP	16	Gigabit	32 Gbps	PoE/PoE+	240W	CE, FCC, ROHS



<u>Vendor No.</u>	<u>Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
4307	Acme Tools - Grand Forks 03-330-000-0000-6303		1,754.98	Supplies	A#16512	Other Repair, Maintenance & Operati	N
4307	Acme Tools - Grand Forks		1,754.98	1 Transactions			
10389	Acom Solutions Inc 01-046-000-0000-6265		1,954.00	EZ Pay Mngr/400 Annual mntc	0203439-IN	Data Processing (Software)	N
10389	Acom Solutions Inc		1,954.00	1 Transactions			
847	Advanced Tire & Auto Service 16-200-000-0000-6364		170.34	Winch Out Unit 249	20-01782	Towing Charges (County Cars)	N
847	Advanced Tire & Auto Service		170.34	1 Transactions			
6153	Airgas USA, LLC 03-330-000-0000-6303		501.81	Supplies	A#1139780	Other Repair, Maintenance & Operati	N
	64-390-000-3041-6301		264.28	Cylinder Gas	3517563	Machinery & Equip. Repairs	N
6153	Airgas USA, LLC		766.09	2 Transactions			
9735	ALPHA Training & Tactics LLC & Sales 16-200-000-0000-6816		1,300.00	Professional Trng LE 5029,5023	2020-091	Training	N
9735	ALPHA Training & Tactics LLC & Sales		1,300.00	1 Transactions			
6979	Alternative Sanitation 03-330-000-0000-6303		93.60	Services	2276	Other Repair, Maintenance & Operati	Y
6979	Alternative Sanitation		93.60	1 Transactions			
3324	Altru Health System 18-481-000-0000-6285		420.00	consult DrDorman/Apr2020-91	800000865	Consulting	Y
	18-483-464-0000-6272		280.00	MarchContrSvcs/EAndrews-17	5145	Services	Y
3324	Altru Health System		700.00	2 Transactions			
4332	American Public Works Assoc 03-300-000-0000-6243		875.00	Membership Dues		Membership Dues	N
4332	American Public Works Assoc		875.00	1 Transactions			
22	Ameripride Linen 48-395-000-0000-6412		381.64	-Mats/Mops/Towels	160439100	Custodial Supplies	N
	48-398-000-0000-6412		339.41	-Uniforms	160439100	Custodial Supplies	N

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22 Ameripride Linen		721.05	2 Transactions		
10146 Ameripride Linen & Apparel Serv					
03-330-000-0000-6303		554.47	Services	C#161684011	Other Repair, Maintenance & Operator N
65-393-000-0000-6412		324.98	Custodial Supplies	1601991987	Custodial Supplies N
65-393-000-0000-6425		269.20	Uniforms	1601991987	Clothing N
65-393-000-0000-6859		42.36	Sales Tax	1601991987	Sales Tax N
10146 Ameripride Linen & Apparel Serv		1,191.01	4 Transactions		
6050 Ameripride Linen & Apparel Service					
48-396-000-0000-6412		273.56	-Uniforms/Mats/Mops	350269553	Custodial Supplies N
48-396-000-0000-6859		19.44	Tax	350269553	Sales Tax N
64-390-000-0000-6412		417.42	Custodial Supplies	350442600	Custodial Supplies N
64-390-000-0000-6425		909.93	Uniforms	350442600	Clothing N
64-390-000-0000-6859		94.59	Sales Tax	350442600	Sales Tax N
64-391-000-0000-6412		132.32	Custodial Supplies	350442601	Custodial Supplies N
64-391-000-0000-6425		595.72	Uniforms	350442601	Clothing N
64-391-000-0000-6859		51.88	Sales tax	350442601	Sales Tax N
6050 Ameripride Linen & Apparel Service		2,494.86	8 Transactions		
6504 Anders Valley Publishing, LLC					
01-043-000-0000-6241		34.50	Appeals Statement - COVID	7298	Advertising N
01-061-000-0000-6241		248.40	Personnel Ads	Stmt 4592	Publishing - Advertising N
6504 Anders Valley Publishing, LLC		282.90	2 Transactions		
1067 Anoka County Sheriff					
01-091-000-0000-6261		210.00	Service Fees St v C Kuenzli	20000933	Service & Filing Fees N
1067 Anoka County Sheriff		210.00	1 Transactions		
5363 Architectural Resources Inc					
01-111-188-1211-6605		5,081.25	HSC Roof Proj Design Exp	Y16133-23	Building Improvements N
			03/01/2020 03/30/2020		
5363 Architectural Resources Inc		5,081.25	1 Transactions		
2765 Auto Value - Crookston					
03-330-000-0000-6303		247.93	Supplies	C#7642600	Other Repair, Maintenance & Operator N
03-330-000-0000-6564		870.37	Parts	C#7642600	Machinery Parts N

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03-340-000-0000-6303		280.03	Parts -Bill other Dept	C#7642600	Other Repair, Maintenance & Operatio	N
48-398-000-0000-6301		620.41	-T407/408 Floor Mats/Hitch/Etc	76158614	Machinery & Equipment	N
48-398-000-0000-6301		155.60	-T603/604 Filters	76159800	Machinery & Equipment	N
48-398-000-0000-6562		79.80	T603/604 Grease	76159800	Lubricants	N
48-398-000-0000-6565		18.99	-Hex Set	76159800	Other Repair & Maintenance Supplies	N
2765 Auto Value - Crookston		2,273.13	7 Transactions			
4590 Auto Value Fosston						
03-330-000-0000-6505		147.77	Supplies	C#13002585	Aggregates,Sand,Patching Material	N
03-330-000-0000-6564		48.12	Parts	C#13002585	Machinery Parts	N
64-390-000-0000-6301		134.06	Parts for Equipment	2587	Machinery & Equip. Repairs	N
64-390-000-0000-6305		22.14	NonTaxable Parts/supplies	2587	Equipment Repair Supplies\ Nontaxabl	N
64-390-000-0000-6564		72.16	Materials/Parts for Recycle Ctr	2587	Machinery Parts	N
64-390-000-0000-6566	T	55.93	Small Tools	2587	Small Tools	N
64-391-000-0000-6301		118.70	Repairs/Supplies Forklift	2587	Machinery & Equipment	N
4590 Auto Value Fosston		598.88	7 Transactions			
6495 AWS						
48-398-000-0000-6404		2,460.00	-Annual Support - InterAct	2020006	Data Processing Supplies	N
64-390-000-0000-6265		1,132.50	Annual Software Support Plan	20200293	Data Processing (Software)	N
64-391-000-0000-6265		1,132.50	Annual Software Support Plan	20200293	Data Processing (Software)	N
6495 AWS		4,725.00	3 Transactions			
6460 AXON ENTERPRISE INC						
16-200-000-0000-6454		420.00	2 Tech Assurance	1650058	Law Enforcement Supplies	N
6460 AXON ENTERPRISE INC		420.00	1 Transactions			
6167 Becker SWCD						
48-524-000-0000-6241		650.00	Linders'Angling Buzz Ads	AIS20-12	Publishing - Advertising	N
6167 Becker SWCD		650.00	1 Transactions			
4313 Bemidji Welders Supply						
64-391-000-0000-6565		530.94	Welding Supplies	57200	Other Repair & Maintenance Supplies	N
64-391-000-0000-6859		37.83	Tax	57200	Sales Tax	N
4313 Bemidji Welders Supply		568.77	2 Transactions			
5555 Berg/Kevin						



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	<u>Amount</u>				
5555 Berg/Kevin		Meal Reimbursment Transports 1 Transactions		Prisoner Conveyance - Meals	N
11587 Bert's Truck Equipment					
01-111-197-0000-6303	6.43	Ford 350Plow Truck Parts	J004993	other repair & maintenance non-count	N
01-111-197-0000-6303	8.33	Shop Supplies	J004993	other repair & maintenance non-count	N
01-111-197-0000-6304	115.00	Labor	J004993	Labor Charges	N
11587 Bert's Truck Equipment	129.76	3 Transactions			
5162 Big Jim's E-Side Tire Inc					
03-330-000-0000-6563	56.95	Tire Repair	146966	Tires, Tubes, Batteries & M.V. Parts	N
5162 Big Jim's E-Side Tire Inc	56.95	1 Transactions			
5851 Blilie/Holly					
18-481-447-5110-6331	4.60	PHEP Mileage- 71		Mileage	N
18-482-000-0000-6331	14.95	Correction Center Mileage- 53		Mileage	N
18-482-000-0000-6331	14.95	H/P Mileage- 51		Mileage	N
18-493-000-0000-6331	5.75	Care Coordination Mileage- 33		Mileage	N
5851 Blilie/Holly	40.25	4 Transactions			
3076 Bob's Lawn Care					
25-830-000-0000-6304	50.00	Snow Removal 82.001248.00 03/01/2020 03/31/2020	9423 SN	Labor Charges	Y
25-830-000-0000-6304	50.00	Snow Removal 82.02011.00 03/01/2020 03/31/2020	9424SN	Labor Charges	Y
3076 Bob's Lawn Care	100.00	2 Transactions			
4745 Brad's Electric					
01-111-191-0000-6303	27.40	Ballast/Wire nuts/Exh fan	147	other repair/maintenance non-county	Y
01-111-191-0000-6304	75.00	Labor	147	Labor Charges	Y
4745 Brad's Electric	102.40	2 Transactions			
11171 Brandner Printing					
01-043-000-0000-6402	326.00	No 10 Envelopes	3863	Stationery & Forms	N
01-063-000-0000-6402	4.76	Index Dividers	48343	Office Supplies	N
18-481-000-0000-6403	299.00	Office Supplies/envelopes-91	3846	Misc. Supplies	N
18-482-000-0000-6403	35.98	GALA Supplies/envelopes-39	48194	Misc. Supplies	N

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11171 Brandner Printing		665.74	4 Transactions		
447 Briggs Healthcare					
18-482-000-0000-6204		21.54	freight-53	B284206	Freight Charges N
18-482-000-0000-6403		163.80	PhysicianOrderForms-53	B284206	Misc. Supplies N
447 Briggs Healthcare		185.34	2 Transactions		
143 Brost Chevrolet Inc					
01-111-000-0000-6303		31.78	2008 GMC Sierra - Parts	52657	other repair & maintenance non-count N
01-111-000-0000-6304		15.00	2008 GMC Sierra - Labor	52657	Labor Charges N
03-330-000-0000-6564		58.58	Parts	116137	Machinery Parts N
143 Brost Chevrolet Inc		105.36	3 Transactions		
10538 Bureau Of Criminal Apprehension					
16-200-200-0000-6851		555.00	1st Qtr Gun permits 2020	60-000064	Remittance Of Revenue N
10538 Bureau Of Criminal Apprehension		555.00	1 Transactions		
131 Burggrafs Ace Hardware					
03-330-000-0000-6303		436.21	Supplies	C#42933	Other Repair, Maintenance & Operatio N
16-200-000-0000-6403		84.94	Supplies for SO		Misc. Supplies N
16-200-000-0000-6403		16.06	Supplies SO office	386177	Misc. Supplies N
64-390-000-0000-6303		23.96	Building Repairs	42974	Other Repair, Maintenance & Operatio N
64-390-000-0000-6305		50.92	non-taxable supplies/parts	42974	Equipment Repair Supplies\ Nontaxabl N
64-390-000-0000-6412		85.41	Cleaning Supplies	42974	Custodial Supplies N
64-390-000-0000-6414		98.45	Shop Supplies	42974	Maintenance Supplies N
64-390-000-0000-6561		121.96	Gas/Kerosene Floor Scrubber	42974	Fuels N
64-390-000-0000-6564		187.96	Parts for Recycling Center	42974	Machinery Parts N
64-390-000-0000-6566		5.99	Small Tools	42974	Small Tools N
64-390-000-0000-6859		25.34	Sales tax	42974	Sales Tax N
64-391-000-0000-6301		49.23	Equipment Parts	42974	Machinery & Equipment N
64-391-000-0000-6305		27.90	Non-Taxable Parts/Supplies	42974	Equipment Repair Supplies\ Nontaxabl N
64-391-000-0000-6409		249.98	Two way radio supplies	42974	Office Furniture & Equipment N
64-391-000-0000-6412		129.71	Cleaning Supplies	42974	Custodial Supplies N
64-391-000-0000-6414		18.99	Maintenance Supplies	42974	Maintenance Supplies N
64-391-000-0000-6417		23.06	Safety Supplies	42974	Safety Equipment & Supplies N
64-391-000-0000-6566		197.89	Trommel/Equip Tools	42974	Small Tools N
64-391-000-0000-6859		46.10	Sales Tax	42974	Sales Tax N

<u>Vendor No.</u>	<u>Name</u> <u>Account/Formula</u>	<u>Rpt</u> <u>Accr</u>	<u>Amount</u>	<u>Warrant Description</u> <u>Service Dates</u>	<u>Invoice #</u> <u>Paid On Bhf #</u>	<u>Account/Formula Descripti</u> <u>On Behalf of Name</u>	<u>1099</u>
131	Burggrafs Ace Hardware		1,880.06	19 Transactions			
672	Cardinal Health 18-483-464-5122-6456		10.34	FP Med valacyclovir-17	3380858	Miscellaneous Operating Supplies	N
672	Cardinal Health		10.34	1 Transactions			
5515	Carlstrom/Darin 03-320-000-0000-6331		74.75	Mileage		Mileage	N
5515	Carlstrom/Darin		74.75	1 Transactions			
12599	CDW Government Inc 01-065-000-5555-6607		67.38	PCAT VEC Stereo Conf Microphn	XJW2864	Equipment	N
12599	CDW Government Inc		67.38	1 Transactions			
420	Central States Wire Products Inc 64-391-000-0000-6833		1,553.46	Bale Wire	43671	Supplies	N
420	Central States Wire Products Inc		1,553.46	1 Transactions			
6128	Cheryl's Cleaning Service 48-396-000-0000-6345		600.00	March Cleaning	084290	Cleaning Agreement	Y
	64-390-000-0000-6345		780.00	Cleaning Services	84289	Cleaning Agreement	Y
	64-391-000-0000-6345		420.00	Cleaning Services	84289	Cleaning Agreement	Y
6128	Cheryl's Cleaning Service		1,800.00	3 Transactions			
3627	Christian Motors Inc 03-330-000-0000-6303		121.98	Supplies	C#P16119	Other Repair, Maintenance & Operatio	N
	03-330-000-0000-6564		88.14	Parts	C#P16119	Machinery Parts	N
3627	Christian Motors Inc		210.12	2 Transactions			
8960	Church & Dwight Co Inc 64-390-000-0000-6416		19,045.51	Chemicals-Sodium Bicarb	007424	Boiler Chemicals/Salt	N
8960	Church & Dwight Co Inc		19,045.51	1 Transactions			
10504	CITY OF CROOKSTON 01-064-000-0000-6304		300.00	Reimb Election Jdg Healthcare	202004079461	Labor Charges	Y
	01-064-000-0000-6331		44.28	Reimb Election Jdg Mileage	202004079461	Mileage	Y

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10504 CITY OF CROOKSTON		344.28	2 Transactions		
1592 City Of Nielsville 03-310-000-0000-6525		60.00	Snow Removal		Road Salt,Dust Chem.,Weed Chem. N
1592 City Of Nielsville		60.00	1 Transactions		
2647 Clia Laboratory Program 18-482-000-0000-6272		180.00	CertFee9/1/20-8/31/20-51	24D0651738	Services N
2647 Clia Laboratory Program		180.00	1 Transactions		
4878 Code 4 Services Inc 16-200-000-0000-6608		1,833.00	Initial Admin Unit UpFit 262	5397	Vehicles Purchased N
16-200-000-0000-6608		3,934.00	Initial K(Patrol Up Fit 266	5418	Vehicles Purchased N
16-200-000-0000-6608		1,833.00	Initial Admin Unit Upfit -263	5443	Vehicles Purchased N
4878 Code 4 Services Inc		7,600.00	3 Transactions		
7548 Cole-Parmer Instrument Co 64-390-000-3041-6301		404.72	CEMS Supplies	9119100	Machinery & Equip. Repairs N
7548 Cole-Parmer Instrument Co		404.72	1 Transactions		
1346 Conn/Tammy 18-483-466-0000-6331		1.15	TANF Mileage- 22		Mileage N
18-484-000-0000-6331		97.75	WIC Mileage- 25		Mileage N
18-484-491-0000-6331		231.15	PEER BF Grant Mileage- 108		Mileage N
18-484-491-0000-6332		36.73	PEER BF Grnt MIs (Ovrnt) - 108		Reimbursed Meals N
1346 Conn/Tammy		366.78	4 Transactions		
6770 Cote/Michelle 01-041-000-0000-6331		20.13	March 2020 Mileage		Mileage N
18-482-475-0000-6272		350.00	PolkCoFairBooth2020-2021-74		Professional Services N
6770 Cote/Michelle		370.13	2 Transactions		
4996 Crest Precast Inc 64-391-000-0000-6605		12,400.00	Tee Panels	49129	Building Improvements N
4996 Crest Precast Inc		12,400.00	1 Transactions		
12605 Crookston Building Center					



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12605	Crookston Building Center	39.99	Parts	A#2049	Machinery Parts	N
		39.99	1 Transactions			
9749	Crookston Fuel Company	26.28	Generator Fuel	Acct 3259	Fuels	N
	48-398-000-0000-6561	143.88	T603 Fuel	Acct 3529	Fuels	N
	48-398-000-0000-6561	1,710.48	Fuel	3157	Fuels	N
	65-392-000-0000-6561	1,710.48	Fuel	3157	Fuels	N
	65-393-000-0000-6561	3,591.12	4 Transactions			
9749	Crookston Fuel Company					
12277	Crookston Paint & Glass	34.80	Supplies	54944	Other Repair, Maintenance & Operati	N
	03-330-000-0000-6303	34.80	1 Transactions			
12277	Crookston Paint & Glass					
12047	Crookston Times	85.75	Prop Tax Appeals Notice		Advertising	N
	01-043-000-0000-6241	438.01	Personnel Ads	Acct 923	Publishing - Advertising	N
	01-061-000-0000-6241	777.35	Personnel Ads	Acct 923	Publishing - Advertising	N
	01-061-000-0000-6241	490.00	Publish PNP 2020 Notice Elec		Advertising	N
	01-064-000-0000-6241	127.20	Advertising	105581-01	Publishing - Advertising	N
	03-320-000-0000-6241	1,918.31	5 Transactions			
12047	Crookston Times					
4710	Culinex	516.37	Microwave Oven	Inv 821076	Equipment	N
	01-111-000-0000-6607	10.85	Shipping	INV821172	Freight Charges	N
	01-111-000-0000-6204	41.32	Microwave Oven Latch Kit	INV821172	other repair & maintenance non-count	N
	01-111-000-0000-6303	41.50	Labor	INV821172	Labor Charges	N
	01-111-000-0000-6304	610.04	4 Transactions			
4710	Culinex					
4258	Custom Stripes Inc	1,920.00	264,265 Chev PU,266 Tahoe	962	Vehicles Purchased	N
	16-200-000-0000-6608	1,920.00	1 Transactions			
4258	Custom Stripes Inc					
10676	Dakota Mailing	11.09	Shipping & Handling		Freight Charges	N
	16-200-000-0000-6204	139.90	Ink Cartridges	AR38545	Misc. Supplies	N
	16-200-000-0000-6403					



<u>Vendor No.</u>	<u>Name</u> <u>Account/Formula</u>	<u>Rpt</u> <u>Accr</u>	<u>Amount</u>	<u>Warrant Description</u> <u>Service Dates</u>	<u>Invoice #</u> <u>Paid On Bhf #</u>	<u>Account/Formula Descripti</u> <u>On Behalf of Name</u>	<u>1099</u>
10676	Dakota Mailing		150.99	2 Transactions			
4921	Davidson/David 03-310-000-0000-6417		25.69	Tool allowance		Safety Equipment & Supplies	N
4921	Davidson/David		25.69	1 Transactions			
1875	Deluxe For Business 01-101-000-0000-6204		18.72	Deposit Slip Order shipping	2474104280	Freight Charges	N
	01-101-000-0000-6402		142.98	Deposit Slip Order (600)	2474104280	Stationery & Forms	N
	01-101-000-0000-6859		11.31	Deposit Slip Order tax	2474104280	Sales Tax	N
1875	Deluxe For Business		173.01	3 Transactions			
4863	Dept Of Transportation 16-222-000-0000-6304		3,779.71	2020 ARMER Motorola Argmt		Labor Charges	N
4863	Dept Of Transportation		3,779.71	1 Transactions			
1267	Desrosier/Connie 01-064-000-0000-6331		36.80	Election Day Mllege PNP		Mileage	N
1267	Desrosier/Connie		36.80	1 Transactions			
41000	Diedrich/Don 01-001-000-0000-6331		69.00	March 2020 Mileage		Mileage	N
	01-001-000-0000-6351		807.70	Medical Reimbursment	March 2020	Insurance	N
41000	Diedrich/Don		876.70	2 Transactions			
5504	Dietz/Mark 01-111-000-0000-6331		3,292.84	Mileage 12/02/2019 03/03/2020		Mileage	N
5504	Dietz/Mark		3,292.84	1 Transactions			
1722	Docu Shred Inc 01-091-000-0000-6360		84.96	Document Destruction	58373	Miscellaneous Charges	N
	01-111-187-0000-6304		20.00	PCSS Gov't Center	58360	Labor Charges	N
	01-111-176-0000-6304		10.00	PCSS McIntosh	58402	Labor Charges	N
	01-111-195-0000-6304		10.00	PCPH McIntosh	58402	Labor Charges	N
	01-111-188-0000-6304		30.00	PCSS - EGF	58435	Labor Charges	N
	01-111-188-0907-6304		30.00	PCPH EGF	58435	Labor Charges	N

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>	
01-111-197-0907-6304		20.00	PCPH Document shredding	58950 Labor Charges	N
01-111-197-0907-6331		1.44	Fuel Surcharge	58950 Mileage	N
16-200-000-0000-6272		40.00	Sheriff Office Document Shred	58367 Services	N
1722 Docu Shred Inc		246.40	9 Transactions		
4555 DS Solutions Inc					
01-064-000-0000-6204		12.95	Seals - Shipping	12298 Freight Charges	N
01-064-000-0000-6403		100.00	Seals	12298 Misc. Supplies	N
4555 DS Solutions Inc		112.95	2 Transactions		
9355 Eagle Electric Inc					
01-111-188-1212-6303		199.19	Materials/EGF/Temp Space	19860 other repair & maintenance	N
01-111-188-1212-6304		663.00	Labor	19860 Labor Charges	N
01-111-188-1212-6303		535.17	Materials EGF Temp space	19861 other repair & maintenance	N
01-111-188-1212-6304		1,054.00	Labor	19861 Labor Charges	N
9355 Eagle Electric Inc		2,451.36	4 Transactions		
1086 Ecolab Pest Elimination Division					
01-111-191-0000-6303		150.13	DAC/Cockroach rodent prgm	8781347 other repair/maintenance non-county	N
01-111-189-0000-6303		167.92	HWY/Cockroach rodent prgm	8781348 other repair/maintenance non-county	N
1086 Ecolab Pest Elimination Division		318.05	2 Transactions		
9502 Election Systems & Software Inc					
01-064-000-0000-6204		40.01	Freight - 2020 PNP Ballot	1123938 Freight Charges	N
01-064-000-0000-6272		7,679.05	2020 PNP Ballot Programming	1123938 Services	N
9502 Election Systems & Software Inc		7,719.06	2 Transactions		
6347 Ellefson/Kurtis					
01-121-519-0000-6403		102.57	Protective Eyewear COVID	Misc. Supplies	N
6347 Ellefson/Kurtis		102.57	1 Transactions		
6757 Erdmann/Amy					
18-481-000-0000-6331		32.20	Staff Admin Mileage - 91	Mileage	N
18-481-519-5110-6331		6.90	COVID0-19 Mileage- 122	Mileage	N
18-483-464-0000-6331		3.45	Family Planning Mileage- 17	Mileage	N
6757 Erdmann/Amy		42.55	3 Transactions		



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14164	Erskine Echo 16-200-000-0000-6242		30.00	1 year subscription		Subscriptions	N
14164	Erskine Echo		30.00	1 Transactions			
6639	Estensen Environmental 64-390-000-0000-6272		3,102.50	Air Inventory/Greenhouse Gas	1345	Services	N
6639	Estensen Environmental		3,102.50	1 Transactions			
5060	Evenaire Systems Inc 64-391-000-0000-6607		11,806.00	TrommelTeeth/Conveyor Pans	12561	Equipment	N
5060	Evenaire Systems Inc		11,806.00	1 Transactions			
9366	Exponent Publishing 01-001-000-0000-6241		1,800.00	Spring 2020 Newsletter		Publishing - Advertising	Y
9366	Exponent Publishing		1,800.00	1 Transactions			
6588	Fairchild Equipment Inc 64-391-000-0000-6301		29.75	Forklift Parts	K51443	Machinery & Equipment	N
6588	Fairchild Equipment Inc		29.75	1 Transactions			
6242	Fanfulik/Chad 03-310-000-0000-6417		254.92	Clothing Allowance		Safety Equipment & Supplies	N
6242	Fanfulik/Chad		254.92	1 Transactions			
5857	Fargo Freightliner 03-330-000-0000-6565		113.70	Equipment Supplies	C#11860	Other Repair & Maintenance Supplies	N
5857	Fargo Freightliner		113.70	1 Transactions			
3752	Fastenal 64-390-000-0000-6301		1,021.58	Ash Belt Conveyor Parts	MNROS107381	Machinery & Equip. Repairs	N
3752	Fastenal		1,021.58	1 Transactions			
15040	Fedex 01-063-000-0000-6204		52.54	Shipping Charges	6-968-47620	Freight Charges	N
15040	Fedex		52.54	1 Transactions			
2302	Ferguson Enterprise Inc 3093						

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 4/14/20 3:18PM
 Resource Recovery Fund

*** Polk County ***



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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u> <u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
2302 64-390-000-0000-6301 Ferguson Enterprise Inc 3093		212.21 212.21 Repairs/Parts for Condensate 1 Transactions	1972	Machinery & Equip. Repairs	N
15306 03-330-000-0000-6303 Fertile Building Center Ltd		86.28 86.28 Supplies 1 Transactions	63001	Other Repair, Maintenance & Operator	N
2188 03-330-000-0000-6303 Fertile Hardware Hank		121.61 121.61 Supplies 1 Transactions	53851/57447/&	Other Repair, Maintenance & Operator	N
6500 01-043-000-0000-6331 Flaa/Patricia		12.65 12.65 March 2020 Mileage 1 Transactions		Mileage	N
589 03-330-000-0000-6303 Fleet Supply		115.02 6.90 0.49 122.41 Misc. Supplies Maint Supplies Tax 3 Transactions	A# 3952 5419 5419	Other Repair, Maintenance & Operator Maintenance Supplies Sales Tax	N N N
10866 03-330-000-0000-6303 Forestry Suppliers Inc		110.28 919.99 1,030.27 Supplies Parts 2 Transactions	660584-00 672067-00	Other Repair, Maintenance & Operator Machinery Parts	N N
3739 03-330-000-0000-6564 Fosston Auto		164.79 164.79 Parts 1 Transactions	A#1870	Machinery Parts	N
591 64-391-000-0000-6251 Fosston Municipal Utilities		2,446.55 2,446.55 Electricity Usage 1 Transactions	20-04	Electricity	N
2947 16-200-000-0000-6454 Galls LLC		34.17 43.56 Clutch Backs, Sgt Chevrons Smith Wesson Cuffs	15336850 15336850	Law Enforcement Supplies Law Enforcement Supplies	N N

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2947 Galls LLC		8.23 American Flag Emblem 85.96 3 Transactions	15336850	Law Enforcement Supplies	N
2865 Girdler/Kathy		28.75 Erly Chldhd 0-2 Mileage- 15 28.75 1 Transactions		Mileage	N
2436 Global Protection Corp		108.00 condoms/ supplies-17 149.00 Lubricant-17	217467 219057	Misc. Supplies Misc. Supplies	N N
2436 Global Protection Corp		257.00 2 Transactions			
6067 Golf Cars Plus		139.50 Parts for floor scrubber 5.66 Sales Tax	1264 1264	Machinery & Equip. Repairs Sales Tax	N N
6067 Golf Cars Plus		886.00 Parts for Forklift 1,031.16 3 Transactions	1270-1271	Machinery & Equip. Repairs	N
4627 Gopher State One Call		4.05 Prof Services 4.05 1 Transactions	31301	Services	N
2032 Grainger		127.20 Supplies 74.76 Supplies	A#824296818 A#824296818	Other Repair, Maintenance & Operator Other Repair, Maintenance & Operator	N N
2032 Grainger		1,766.10 Parts-Air Pump in Pit 158.90 non-taxable parts/supplies	280829311547 280829311547	Machinery & Equip. Repairs Equipment Repair Supplies\ Nontaxabl	N N
2032 Grainger		105.51 Safety Labeling on Equip 145.02 Safety Labeling on Equip	280829311547 280829311547	Safety Equipment & Supplies Safety Equipment & Supplies	N N
2032 Grainger		387.60 Tools for Trommel 2,765.09 7 Transactions	280829311547	Small Tools	N
4027 Grainger		193.44 Air Filters./Maint Supplies 193.44 1 Transactions	9484346813	Maintenance Supplies	N
6227 Grainger					

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<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
6227	48-395-000-0000-6302 Grainger		185.16 185.16	-Bldg Air Filters 1 Transactions	9481024983	Grounds	N
6061	16-200-000-0000-6454 Grand Forks Police Department		763.46	LE Supplies - Ammo		Law Enforcement Supplies	N
6061	Grand Forks Police Department		763.46	1 Transactions			
671	03-330-000-0000-6564 Grand Forks Welding		91.68	Parts	236793	Machinery Parts	N
671	Grand Forks Welding		91.68	1 Transactions			
7555	03-330-000-0000-6303 Grove Mechanical Inc		545.00	Service	36428	Other Repair, Maintenance & Operator	N
7555	Grove Mechanical Inc		545.00	1 Transactions			
6802	16-200-000-0000-6207 Hansen/April		33.90	Meal Reimb Transport		Prisoner Conveyance - Meals	N
	16-200-000-0000-6207		72.95	Meal Reimb Transport		Prisoner Conveyance - Meals	N
6802	Hansen/April		106.85	2 Transactions			
5619	01-111-188-1212-6414 Hardware Hank Crookston		199.99	Refridgerator 3.5SCF/S Ctr SS	49535/2	Maintenance Supplies	N
	65-392-000-0000-6414		46.16	Maint Supplies	7752	Maintenance Supplies	N
	65-392-000-0000-6859		3.29	sales tax	7752	Sales Tax	N
5619	Hardware Hank Crookston		249.44	3 Transactions			
4731	01-111-188-0000-6412 Hardware Hank EGF		23.98	Wet Jet Refill pads Custodial	222312/1	Custodial Supplies	N
	01-111-188-1212-6414		29.99	Power Strip/Maint supplies	222312/1	Maintenance Supplies	N
	01-111-188-0000-6412		19.58	Wet jet pads & cleaner	222741/1	Custodial Supplies	N
	01-111-188-1212-6414		14.96	Chain 5ft Maint supplies	222828/1	Maintenance Supplies	N
	01-111-188-1212-6414		204.97	Sump pump hose kit	223221/1	Maintenance Supplies	N
	01-111-188-1212-6414		32.97	Masking Tape	223365/1	Maintenance Supplies	N
	01-111-188-1212-6414		54.99	Receiver tube adapter	223367/1	Maintenance Supplies	N
	01-111-188-1212-6414		54.99	Returned receiver tube adapter	223369/1	Maintenance Supplies	N
	01-111-188-1212-6414		58.74	Hex Bit socket sets	223371/1	Maintenance Supplies	N
	03-330-000-0000-6303		113.29	Supplies	A#1626	Other Repair, Maintenance & Operator	N



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<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
4731 Hardware Hank EGF		498.48	10 Transactions			
6454 Hennen Equipment Inc 64-391-000-0000-6301		2,333.42	Trommel Parts	20215	Machinery & Equipment	N
6454 Hennen Equipment Inc		2,333.42	1 Transactions			
5787 Hibma/Thomas 16-200-000-0000-6332		86.41	Meal Reimbursment Training		Reimbursed Meals	N
5787 Hibma/Thomas		86.41	1 Transactions			
2828 HN Quality Plumbing Inc 01-111-198-0000-6414		7,163.06	Flush valves/plumbing Jail	008667	Maintenance Supplies	N
03-330-000-0000-6303		376.50	Repairs	28672	Other Repair, Maintenance & Operati	N
2828 HN Quality Plumbing Inc		7,539.56	2 Transactions			
17388 Home Of Economy 03-330-000-0000-6565		5.37	Equip Supplies	A#411556	Other Repair & Maintenance Supplies	N
17388 Home Of Economy		5.37	1 Transactions			
3499 HP INC 01-065-000-0000-6607		3,943.32	TCCC Computers 6 Desktops	9010007851	Equipment	N
01-065-000-0000-6607		6,845.76	PCSS Laptops (8) 14"	9010010387	Equipment	N
01-065-000-0000-6607		10,293.12	PCSS Laptops (12) 15"	9010036229	Equipment	N
01-065-000-0000-6607		3,431.04	PCTX Laptops 4 15Inch	9010037284	Equipment	N
01-065-000-0000-6607		148.44	TCCC Computer (6) 4 yr Prot.	9010100269	Equipment	N
01-065-000-0000-6607		811.37	PCSS Laptop 15 "	9010101441	Equipment	N
01-065-000-0000-6607		1,711.44	TCCC Computers 2 laptops	9010101443	Equipment	N
3499 HP INC		27,184.49	7 Transactions			
6256 Hruby/Megan 18-484-491-0000-6272		198.26	March PeerGrpSvcS-108		Professional Services	Y
18-484-491-0000-6403		35.00	MarchPhoneandMileage-108		Misc. Supplies	N
6256 Hruby/Megan		233.26	2 Transactions			
6255 Hudon/Meghan 18-484-491-0000-6272		198.26	MarchPeerGrpSvcS-108		Professional Services	Y
18-484-491-0000-6403		35.00	MarchPhoneandMileage-108		Misc. Supplies	N

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<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
6255 Hudon/Meghan		233.26	2 Transactions		
17049 Hugo's #4					
48-123-000-0000-6403		5.39	-Tissues	04016721	Misc. Supplies N
48-395-000-0000-6403		5.39	-Tissues	04016721	Misc. Supplies N
48-395-000-0000-6412		5.50	-Soap	04016721	Custodial Supplies N
48-395-000-0000-6417		11.54	-First Aid Supplies	04016721	Safety Equipment & Supplies N
48-395-000-0000-6851		27.75	Adv Brd Mtg - bill out	07018443	Remittance Of Revenue N
17049 Hugo's #4		55.57	5 Transactions		
6422 Hwy 2 Car Wash					
16-211-000-0000-6272		15.00	3 car washes	135	Professional Services N
6422 Hwy 2 Car Wash		15.00	1 Transactions		
18080 Idville					
01-111-000-0000-6204		38.33	Shipping & Handling		Freight Charges N
01-111-000-0000-6412		751.50	Lanyard/Badge Reels	3632995	Custodial Supplies N
18080 Idville		789.83	2 Transactions		
9164 Information Systems Corp					
01-101-000-0000-6203		20.65	Shipping (1) Roller Kit	11008	Postage & Box Rent N
01-101-000-0000-6403		206.28	93) Roller Kits DR-C240	11008	Misc. Supplies N
9164 Information Systems Corp		226.93	2 Transactions		
6319 Innovative Office Solutions LLC					
01-063-000-0000-6402		84.58	Office supplies	INV2908626	Office Supplies N
01-063-000-0000-6402		341.39	Office Supplies	INV2922949	Office Supplies N
6319 Innovative Office Solutions LLC		425.97	2 Transactions		
6397 Ironhide Equipment Inc					
48-396-000-0000-6301		76.85	-Bobcat Wiper/Lens	23483B	Machinery & Equipment N
48-396-000-0000-6859		6.04	Tax	23483B	Sales Tax N
6397 Ironhide Equipment Inc		82.89	2 Transactions		
6257 Jager/Tiffany					
18-484-491-0000-6272		72.44	March PeerGrpSvcs-108		Professional Services Y
18-484-491-0000-6403		35.00	March Phoneand Mileage-108		Misc. Supplies N

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>	
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
6257 Jager/Tiffany		107.44	2 Transactions			
3104 Jemco Incorporated 64-390-000-0000-6301		374.15	Repairs to ID Fan	1365	Machinery & Equip. Repairs	N
3104 Jemco Incorporated		374.15	1 Transactions			
19205 Jim's Quality Floor Service 48-123-000-0000-6345		390.79	Mar Floors/Cleaning	788910	Cleaning Agreement	Y
48-395-000-0000-6345		434.21	Mar Floors/Cleaning	788910	Cleaning Agreement Account	Y
19205 Jim's Quality Floor Service		825.00	2 Transactions			
5630 John Deere Financial 03-330-000-0000-6564		25.50	Parts	A#6002442	Machinery Parts	N
5630 John Deere Financial		25.50	1 Transactions			
6087 Jones/Annalee 01-043-000-0000-6331		54.63	March 2020 MIleage		Mileage	N
6087 Jones/Annalee		54.63	1 Transactions			
1096 K & L Inc 64-390-000-0000-6562		1,384.90	Lubricants for Equipment	32067	Lubricants	N
1096 K & L Inc		1,384.90	1 Transactions			
20165 Keith's Security World Inc 01-111-198-0000-6414		75.00	3 cylinders/maint supplies	52522	Maintenance Supplies	N
01-111-190-0000-6414		40.99	Exterior key box/maint supplie	52537	Maintenance Supplies	N
01-111-188-1212-6414		72.00	12 keys /maint supplies	52712	Maintenance Supplies	N
01-111-188-1212-6304		125.00	Labor	52841	Labor Charges	N
01-111-188-1212-6414		1,477.22	Keys/cores/lever maint supply	52841	Maintenance Supplies	N
20165 Keith's Security World Inc		1,790.21	5 Transactions			
6068 KKCQ-FM 48-396-000-0000-6834		300.00	-Environmental Minute	2523	Ed Supplies	N
6068 KKCQ-FM		300.00	1 Transactions			
20421 KKCQ-FM 16-200-000-0000-6241		340.00	Safety & Winter Sports 2574	377430	Publishing - Advertising	N

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<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
20421 KKCQ-FM		340.00	1 Transactions			
6689 KNOWiNK						
01-064-000-0000-6272		780.00	28 Data Plans-2020 PNP Elect	5463	Services	N
6689 KNOWiNK		780.00	1 Transactions			
1357 Korynta/Angel						
18-481-000-0000-6331		156.97	Lead Coord Mileage- 93		Mileage	N
18-481-519-5110-6331		209.30	COVID-19 Mileage- 122		Mileage	N
1357 Korynta/Angel		366.27	2 Transactions			
1036 KROX-AM						
01-061-000-0000-6241		450.00	Personnel Ads Acct 809	08092003115806	Publishing - Advertising	N
01-061-000-0000-6241		180.00	Personnel Ads	Acct 809	Publishing - Advertising	N
18-481-000-0000-6241		136.50	MarchPulicHealthAds-91	06202003115808	Publishing - Advertising	N
48-396-000-0000-6834		200.00	-Environ Minute	235	Ed Supplies	N
48-397-000-0000-6834		231.00	-HHW Ads	235	Ed Supplies	N
1036 KROX-AM		1,197.50	5 Transactions			
4163 Kustom Kollision LLC						
01-124-000-0000-6368		2,600.36	Insurance Repairs	RO#12629	Deductable Payments (Insurance)	Y
16-200-000-0000-6303		1,586.00	Unit 211,212 remove equip,decal	12669,12670	Other Repair & Maintenance	Y
16-200-000-0000-6303		643.30	Unit 234 - Windshield	RO#12636	Other Repair & Maintenance	Y
4163 Kustom Kollision LLC		4,829.66	3 Transactions			
9741 Labine Electric						
01-111-188-1212-6303		788.37	Material total/Repair door	549658	other repair & maintenance	N
9741 Labine Electric		788.37	1 Transactions			
5697 Laminator.com						
18-481-519-5110-6403		214.45	laminating film-122	236229	Misc. Supplies	N
18-481-519-5110-6403		214.45	laminating film-122	237067	Misc. Supplies	N
5697 Laminator.com		428.90	2 Transactions			
3350 Landsverk/Mark						
01-043-000-0000-6244		20.00	Region 8 March 2020		Registration Fees	N
01-043-000-0000-6331		71.88	March 2020 Mlileage		Mileage	N

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
3350 Landsverk/Mark		91.88	2 Transactions		
6766 Larson Parts & Repair Inc 64-390-000-0000-6417		139.35	Safety Masks	114805	Safety Equipment & Supplies N
6766 Larson Parts & Repair Inc		139.35	1 Transactions		
4323 Lawson Products Inc 03-330-000-0000-6303		1,324.30	Supplies	C# 10072717	Other Repair, Maintenance & Operatio N
4323 Lawson Products Inc		1,324.30	1 Transactions		
581 League Of Minnesota Cities 01-031-000-0000-6244		520.00	2020 MCMA Annual Conf	318180	Registration Fees N
581 League Of Minnesota Cities		520.00	1 Transactions		
5770 Lee/Joan 01-001-000-0000-6331		18.40	March 2020 MIleage		Mileage N
5770 Lee/Joan		18.40	1 Transactions		
5285 Lehmann/Codi 18-481-519-5110-6331		28.75	COVID-19 Mileage - 122		Mileage N
18-482-000-0000-6331		2.30	HH Grant Mileage- 105		Mileage N
18-483-464-0000-6331		197.80	Safer Choices Mileage - 14		Mileage N
5285 Lehmann/Codi		228.85	3 Transactions		
1088 Lepier Oil Company Inc 64-391-000-0000-6561		89.00	Gas for Pickup	607	Fuels N
1088 Lepier Oil Company Inc		89.00	1 Transactions		
6831 Lepier Tire & Auto 03-330-000-0000-6563		140.23	Tires	2595	Tires, Tubes, Batteries & M.V. Parts N
16-200-000-0000-6303		159.62	Unit 224 - repairs	2542	Other Repair & Maintenance N
16-200-000-0000-6303		28.00	Unit 222	2692	Other Repair & Maintenance N
6831 Lepier Tire & Auto		327.85	3 Transactions		
5371 Lexipol, LLC 16-200-000-0000-6272		75.00	LE Impl Feb 2020 DTB's Validat	33145	Services N
16-200-000-0000-6272		375.00	LE Impl Support	674	Services N

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<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
5371 Lexipol, LLC		450.00	03/01/2020 03/31/2020 2 Transactions		
6907 Lien/Amanda 18-482-475-0000-6331		143.75	SHIP Mileage- 74	Mileage	N
6907 Lien/Amanda		143.75	1 Transactions		
3518 Little Falls Machine Inc 03-330-000-0000-6564		3,893.88	Parts	357865	Machinery Parts
3518 Little Falls Machine Inc		3,893.88	1 Transactions		N
5315 Mayo Manufacturing Co 64-391-000-0000-6301		1,580.38	Fasteners/Pins for Equipment	78830	Machinery & Equipment
5315 Mayo Manufacturing Co		1,580.38	1 Transactions		N
3320 MCCC BIN#135033 01-046-000-0000-6265		1,220.00	2nd Qtr Paymate support	2004051	Data Processing (Software)
3320 MCCC BIN#135033		1,220.00	1 Transactions		N
22726 MCCC MI 33 18-481-000-0000-6265		6,620.00	2020 2ndQtrPhdocSupApr-June	2004052	Data Processing (Software)
22726 MCCC MI 33		6,620.00	1 Transactions		N
6030 McKesson Medical Surgical 18-481-519-5110-6403		55.74	Hand Antiseptic Avagard-122		Misc. Supplies
18-481-519-5110-6403		236.30	Gloves-122	79073680	Misc. Supplies
18-481-519-5110-6403		66.75	Hand Antiseptic-122	82674616	Misc. Supplies
18-482-000-0000-6403		298.64	adrenalin-51	74441587	Misc. Supplies
18-482-000-0000-6403		396.15	HIV Test-51	78244263	Misc. Supplies
18-483-464-0000-6403		98.51	teststrips pregtest lidocain17	72970770	Misc. Supplies
18-483-464-0000-6403		95.08	Pill Bottles-17	79286061	Misc. Supplies
18-483-464-0000-6403		97.56	Insertion Kit-17	79307838	Misc. Supplies
18-483-464-0000-6403		64.52	TheraTabs Pads OsFinder-17	79500383	Misc. Supplies
18-483-464-0000-6403		25.32	IUD lidocaine forcep-17	87792223	Misc. Supplies
18-483-464-0000-6403		86.10	IUD Insertion, Scapel-17	88269683	Misc. Supplies
18-483-464-0000-6403		97.56	credit memo	93720424	Misc. Supplies



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6030 McKesson Medical Surgical		1,423.11	12 Transactions		
6889 McMaster Carr Supply Co					
64-390-000-0000-6301		57.32	Parts for Equipment	212774300	Machinery & Equip. Repairs N
64-390-000-0000-6417		69.02	Safety Hose	212774300	Safety Equipment & Supplies N
6889 McMaster Carr Supply Co		126.34	2 Transactions		
1805 Mcmillin Rpr/Janelle M					
01-091-000-0000-6264		117.00	Transcripts ST v C Rod--Gomez		Transcripts Y
1805 Mcmillin Rpr/Janelle M		117.00	1 Transactions		
5893 McNeilus Steel Inc					
64-391-000-0000-6301		3,084.52	Conveyor pan repairs	0203309	Machinery & Equipment N
5893 McNeilus Steel Inc		3,084.52	1 Transactions		
7667 Menards-Grand Forks					
03-330-000-0000-6303		592.52	Supplies	A#30410368	Other Repair, Maintenance & Operatio N
7667 Menards-Grand Forks		592.52	1 Transactions		
6858 Mid Valley Electric					
48-395-000-0000-6302		537.00	-Bldg Generator Chrging Brd/Rp	1189 1196	Grounds N
6858 Mid Valley Electric		537.00	1 Transactions		
22599 Miller's Building Center					
03-330-000-0000-6303		78.06	Supplies	326333	Other Repair, Maintenance & Operatio N
22599 Miller's Building Center		78.06	1 Transactions		
4280 Millers Building Center					
64-391-000-0000-6303		62.72	New Locks and Misc.	POL400	Other Repair,Maintenance & Operation N
4280 Millers Building Center		62.72	1 Transactions		
9817 MN Counties Information Sys					
01-101-000-0000-6342		1,451.00	2020 Qtr 2 Support	1878	Maintenance Agreements N
9817 MN Counties Information Sys		1,451.00	1 Transactions		
4429 MN Counties Intergov'I Trust					
01-124-000-0000-6351		375.00	Add Equipment Misc 119	3362	Insurance N



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4429 MN Counties Intergov'l Trust		375.00	1 Transactions		
10706 MN County Engineers Assoc 03-300-000-0000-6243		450.00	2020 Membership Dues		Membership Dues N
10706 MN County Engineers Assoc		450.00	1 Transactions		
6815 Moreno/Michael 16-200-000-0000-6207		15.81	Meal Reimb Transport		Prisoner Conveyance - Meals N
6815 Moreno/Michael		15.81	1 Transactions		
4231 Morgan Printing Inc 01-001-000-0000-6241		4,209.00	Spring 2020 Newsletter	8356	Publishing - Advertising N
4231 Morgan Printing Inc		4,209.00	1 Transactions		
22571 Morris Electronics Inc 01-065-000-0000-6265		225.00	CISCO Anyconnect Plus Lic	20156520	Data Processing (Software) N
01-065-000-0000-6265		5,985.96	6 VmWare Vsphere Renewal	20156523	Data Processing (Software) N
01-065-000-0000-6204		19.65	Quantum Backup Sys Shipping	20156627	Freight Charges N
01-065-000-0000-6403		1,395.25	Backup Tapes/Cleaning Tapes	20156627	Misc. Supplies N
01-065-000-0000-6607		6,021.25	Quantum Back Drive,SAS card	20156627	Equipment N
01-065-000-5555-6265		4,125.00	50 New RSA Authenticator Lic	20156762	Data Processing (Software) N
01-065-000-5555-6265		365.00	50 New RSA Authenticator Mntc	20156762	Data Processing (Software) N
01-065-000-5555-6607		3,026.10	50 RSA Hrdw Authenticators	20156762	Equipment N
22571 Morris Electronics Inc		21,163.21	8 Transactions		
4557 Motorola 16-200-000-0000-6454		400.96	Control Head for Radio	8280934608	Law Enforcement Supplies N
4557 Motorola		400.96	1 Transactions		
7330 MPCA 64-390-000-0000-6815		4,631.24	Annual Air Emissions Fee	10000097921	License/Permit Fees N
7330 MPCA		4,631.24	1 Transactions		
6701 Munter/Joann 18-482-000-0000-6331		72.45	Car Seat Mileage -57		Mileage N
18-483-467-0000-6331		41.40	Staff Admin Mileage- 91		Mileage N



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<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
6701 Munter/Joann		113.85	2 Transactions		
4256 Murray/Doris					
01-044-000-0000-6331		10.35	Bank & Mail March 2020		Mileage N
4256 Murray/Doris		10.35	1 Transactions		
277 Napa Crookston Welding					
01-111-193-0000-6565		6.27	Fan belt/supplies	995114	other repair/mntc County N
03-330-000-0000-6303		10.90	Supplies	A# 4917	Other Repair, Maintenance & Operati N
03-330-000-0000-6564		546.83	Parts	A# 4917	Machinery Parts N
16-200-000-0000-6303		53.99	6 Car Washes	995624	Other Repair & Maintenance N
16-200-000-0000-6303		101.52	Fleet maintenance supplies	996382	Other Repair & Maintenance N
16-200-000-0000-6303		54.98	FLeet maintenance	996865	Other Repair & Maintenance N
48-398-000-0000-6301		28.49	-T603 Sockets	995594	Machinery & Equipment N
65-392-000-0000-6301		158.22	Parts for Equipment	04921	Machinery & Equipment N
65-392-000-0000-6417		145.00	Recharge Fire Extinguishers	04921	Safety Equipment & Supplies N
277 Napa Crookston Welding		1,106.20	9 Transactions		
4937 NBS Calibrations					
03-310-000-0000-6303		474.00	Service	119709	Other Repair, Maintenance & Operati N
4937 NBS Calibrations		474.00	1 Transactions		
2003 Norland/Michael					
16-200-000-0000-6403		17.14	Reimb LE supplies		Misc. Supplies N
2003 Norland/Michael		17.14	1 Transactions		
23393 North Country Lumber Inc					
03-330-000-0000-6303		3,311.60	Supplies - Water Heater	50636/50767	Other Repair, Maintenance & Operati N
23393 North Country Lumber Inc		3,311.60	1 Transactions		
6066 Northdale Oil Inc					
64-390-000-0000-6561		1,484.00	Fuel for Loaders	21214	Fuels N
6066 Northdale Oil Inc		1,484.00	1 Transactions		
23165 Northern Fire Equipment Servic					
01-111-188-0000-6303		42.50	Annual Ext Service	21686	other repair/maintenance non-county N
01-111-190-0000-6303		436.35	Annual Ext Service	21687	other repair/maintenance non-county N

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01-111-193-0000-6303		19.50	Annual Ext Service	21688	other repair & maintenance non-count N
01-111-187-0000-6303		110.50	Annual Ext Service	21689	other repair & maintenance non-count N
01-111-197-0000-6303		1,029.00	Annual Ext Service	21690	other repair & maintenance non-count N
23165 Northern Fire Equipment Servic		1,637.85	5 Transactions		
9743 Northern Garage Door					
65-392-000-0000-6303		651.00	Labor-Adjusting Overhead Doors	1210	Other Repair, Maintenance & Operator N
9743 Northern Garage Door		651.00	1 Transactions		
6150 Northern Kustomz & Audio					
16-200-000-0000-6358		250.00	Tow private Veh ICR20-120	3878	Towing Charges (Private Vehicles) Y
6150 Northern Kustomz & Audio		250.00	1 Transactions		
23293 Northern Lumber					
48-524-000-0000-6403		210.08	-AIS Sign Supplies	227066	Misc. Supplies N
23293 Northern Lumber		210.08	1 Transactions		
6124 Northern Propane					
03-330-000-0000-6562		334.08	Lubricants	47710	Lubricants N
6124 Northern Propane		334.08	1 Transactions		
2972 Northern Safety Co Inc					
64-391-000-0000-6417		271.08	Safety Supplies	7583347	Safety Equipment & Supplies N
64-391-000-0000-6859		19.31	Sales tax	7583347	Sales Tax N
2972 Northern Safety Co Inc		290.39	2 Transactions		
5800 Northern Safety Technology Inc					
03-330-000-0000-6564		1,031.96	Parts	49279	Machinery Parts N
5800 Northern Safety Technology Inc		1,031.96	1 Transactions		
5137 O'Reilly Auto Parts					
03-330-000-0000-6303		7.99	Supplies	C#588072	Other Repair, Maintenance & Operator N
5137 O'Reilly Auto Parts		7.99	1 Transactions		
24224 Oakes/Melanie					
01-043-000-0000-6331		77.05	March 2020 MIleage		Mileage N

<u>Vendor No.</u>	<u>Name</u> <u>Account/Formula</u>	<u>Rpt</u> <u>Accr</u>	<u>Amount</u>	<u>Warrant Description</u> <u>Service Dates</u>	<u>Invoice #</u> <u>Paid On Bhf #</u>	<u>Account/Formula Descripti</u> <u>On Behalf of Name</u>	<u>1099</u>
24224	Oakes/Melanie		77.05	1 Transactions			
6443	OCCUPATIONAL DEVELOPMENT CENTER 03-320-000-0000-6500		3,020.82	Survey Supplies	S102490	Engineering & Surveying Supplies	N
6443	OCCUPATIONAL DEVELOPMENT CENTER		3,020.82	1 Transactions			
1806	Office Depot						
	18-481-000-0000-6403		19.99	office supplies-91	458846573001	Misc. Supplies	N
	18-481-000-0000-6403		43.73	office supplies-91	458847504001	Misc. Supplies	N
	18-481-000-0000-6403		10.79	office supplies-91	458847505001	Misc. Supplies	N
	18-481-000-0000-6403		11.99	office supplies-91	458847506001	Misc. Supplies	N
	18-481-000-0000-6403		64.19	office supplies-91	461424320001	Misc. Supplies	N
	18-481-000-0000-6403		51.96	office supplies-91	46447208001	Misc. Supplies	N
1806	Office Depot		202.65	6 Transactions			
1431	Office Supplies Plus						
	01-551-000-0000-6403		91.09	Office supplies	35392	Misc. Supplies	N
	01-551-000-0000-6403		6.58	Office supplies	35392	Misc. Supplies	N
1431	Office Supplies Plus		97.67	2 Transactions			
1004	Oian/Wesly						
	01-043-000-0000-6244		20.00	March 2020 Region 8 mtg		Registration Fees	N
	01-043-000-0000-6331		158.70	March 2020 Assessing mileage		Mileage	N
1004	Oian/Wesly		178.70	2 Transactions			
5380	OK Tire Stores						
	16-200-000-0000-6303		571.28	Tires	534456	Other Repair & Maintenance	N
	16-200-000-0000-6303		130.62	Trie	536720	Other Repair & Maintenance	N
5380	OK Tire Stores		701.90	2 Transactions			
6320	Olson/Brenna						
	18-482-000-0000-6331		31.62	Car Seat Mileage - 57		Mileage	N
	18-484-000-0000-6331		89.70	WIC Mileage- 28		Mileage	N
6320	Olson/Brenna		121.32	2 Transactions			
6566	Olson/Pamela						
	18-482-000-0000-6331		6.33	Correction Center Mileage -53		Mileage	N



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6566 Olson/Pamela		42.55 48.88	School Health Mileage- 12 2 Transactions	Mileage	N
4724 Olson/Stephanie		93.73 93.73	WIC Mileage- 25 1 Transactions	Mileage	N
6321 Ophus/Judy		8.62 27.60 15.53 4.60 56.35	COVID-19 Mileage - 122 MIECHV Mileage- 94 NFP Exp Mileage - 114 Fam Health Mileage- 11 4 Transactions	Mileage Mileage Mileage Mileage	N N N N
6970 OSEN/BRITTNEY		163.30 163.30	EBHV Grant Mileage- 119 1 Transactions	Mileage	N
1741 Pemberton Law PLLP		76.50 1,112.90 1,189.40	Professional Services Professional Servies 2 Transactions	Stmt #2 Stmt 151	Y Y
5256 Penguin Management Inc		5,616.00 5,616.00	Service Chief Plan 05/01/2020 04/30/2021 1 Transactions	59581 Lease Agreements	N
25537 Perreault/Melissa		262.78 262.78	Regnl Prvnt Rrsc Coord Mil-69 1 Transactions	Mileage	N
5916 Personnel Evaluation Inc		20.00 20.00	JV PEP Billing 1 Transactions	36414 Services	N
9549 Peterson Rpr/Lisa M					

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 4/14/20 3:18PM
 General Revenue Fund

*** Polk County ***



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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
	<u>Amount</u>				
9549 01-091-000-0000-6264 Peterson Rpr/Lisa M	84.00 84.00	Transcript Plea Hrg St v Volpe 1 Transactions	650	Transcripts	Y
1214 64-390-000-0000-6272 Peterson Sheet Metal Inc	414.97	Working on Heating Units	94330	Services	N
64-390-000-0000-6859	29.57	Sales Tax	94330	Sales Tax	N
1214 64-390-000-0000-6859 Peterson Sheet Metal Inc	444.54	2 Transactions			
5070 64-390-000-0000-6303 Pioneer Research Corporation	209.40	Enviro Pro	257809	Other Repair, Maintenance & Operatio	N
5070 64-390-000-0000-6303 Pioneer Research Corporation	209.40	1 Transactions			
7726 25-830-000-0000-6360 Polk County Environmental Services	15,333.53	2019 Tax Forfeit Expenses		Miscellaneous Charges	N
64-390-000-0000-6331	275.42	Mileage Reimburse	Jon	Mileage	N
65-392-000-0000-6331	365.13	Mileage Reimburse	Jon	Mileage	N
65-392-000-0000-6333	572.72	Lodging Reimburse Compost	Jon	Lodging	N
7726 65-392-000-0000-6333 Polk County Environmental Services	16,546.80	4 Transactions			
25517 48-123-000-0000-6834 Polk County Fair Board	125.00	-Fair Booth Rental Space	2020	Ed Supplies	N
48-524-000-0000-6834	125.00	-Fair Booth Rental Space	2020	Ed Supplies	N
25517 48-524-000-0000-6834 Polk County Fair Board	250.00	2 Transactions			
1606 01-091-000-0000-6561 Polk County Highway Department	27.99	Gas Office Car - March 2020		Fuels	N
01-091-000-0000-6563	113.04	Battery for Office Car		Tires, Tubes, Batteries & M.V. Parts	N
01-111-000-0000-6561	232.84	Unit 511 fuel		Fuels	N
		02/01/2020 02/29/2020			
01-111-000-0000-6561	49.88	Unit 102 Fuel		Fuels	N
		02/01/2020 02/29/2020			
01-111-000-0000-6561	102.30	Unit 112 fuel		Fuels	N
		02/01/2020 02/29/2020			
01-111-000-0000-6561	86.28	Unit 478 Fuel		Fuels	N
		02/01/2020 02/29/2020			
01-111-000-0000-6561	27.16	PCPH Fuel		Fuels	N
		02/01/2020 02/29/2020			
01-111-000-0000-6561	81.76	Unit 17 fuel		Fuels	N

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01-111-000-0000-6561		80.55	02/01/2020 02/29/2020 Unit 8 fuel	Fuels	N
01-111-000-0000-6561		86.38	02/01/2020 02/29/2020 Unit 20201 fuel	Fuels	N
01-111-000-0000-6561		58.05	02/01/2020 02/29/2020 Unit 20202 fuel	Fuels	N
01-111-000-0000-6561		83.11	02/01/2020 02/29/2020 Unit 20204 fuel	Fuels	N
01-111-000-0000-6561		37.47	02/01/2020 02/29/2020 Unit 9714 fuel	Fuels	N
01-111-000-0000-6561		73.95	02/01/2020 02/29/2020 Unit 20205 fuel	Fuels	N
01-122-000-0000-6561		110.39	02/01/2020 02/29/2020 MM Fuel	Fuels	N
16-200-000-0000-6205		756.52	Transports Fuel	Prisoner Conveyance - Mileage & Airfa	N
16-200-000-0000-6454		74.76	Safety Glasses	Law Enforcement Supplies	N
16-200-000-0000-6561		3,933.11	SO - Diesel	Fuels	N
16-200-000-0000-6561		205.08	Security	Fuels	N
16-211-000-0000-6561		22.36	Fossont Fuel	Fuels	N
48-398-000-0000-6561		513.95	Feb Fuel	2-9-2020 Fuels	N
1606 Polk County Highway Department		6,756.93	21 Transactions		
6416 Polk County IS Department					
01-111-188-0000-6202		71.96	HSC Fire Panels - phone	IS-20058 Communications Charges	N
6416 Polk County IS Department		71.96	1 Transactions		
25531 Polk County Transfer Station					
01-111-190-0000-6254		1.80	Demolition	14367 Other Utilities	N
01-111-190-0000-6859		0.18	Demo Tax	14367 Sales/Use Tax	N
01-111-187-0000-6254		1.60	Demolitions	14462 Other Utilities	N
01-111-187-0000-6859		0.16	Demo tax	14462 Sales/Use Tax	N
01-111-187-0000-6254		1.00	Fluorescents 4' & under	14464 Other Utilities	N
01-111-187-0000-6254		0.88	Demolitions	14542 Other Utilities	N
01-111-190-0000-6254		20.00	E-Waste <20	14548 Other Utilities	N
01-111-187-0000-6254		1.50	Fluorescents 4' & Under	14811 Other Utilities	N
01-111-190-0000-6254		20.00	E-waste<20	14811 Other Utilities	N
01-111-190-0000-6254		6.50	Fluorescents 4' & Under	14839 Other Utilities	N
16-200-000-0000-6272		7.64	Evidence Disposal	14494 Services	N

<u>Vendor No.</u>	<u>Name</u> <u>Account/Formula</u>	<u>Rpt</u> <u>Accr</u>	<u>Amount</u>	<u>Warrant Description</u> <u>Service Dates</u>	<u>Invoice #</u> <u>Paid On Bhf #</u>	<u>Account/Formula Descripti</u> <u>On Behalf of Name</u>	<u>1099</u>
25531	Polk County Transfer Station		61.26	11 Transactions			
3241	Polk County Waste Management						
	16-200-000-0000-6859		5.64	Tax		Sales Tax	N
	16-200-000-0000-6290		42.25	Special Burn	20-3005	Bio-Hazard Cost	N
3241	Polk County Waste Management		47.89	2 Transactions			
9765	Powerplan OIB						
	03-330-000-0000-6564		45.78	Parts	A#3952006	Machinery Parts	N
	64-390-000-7390-6301		1,629.11	Rpairs to JD 544J Loader	8850492420	Machinery & Equip. Repairs	N
9765	Powerplan OIB		1,674.89	2 Transactions			
3990	Praxair Distribution Inc						
	65-392-000-0000-6565		534.66	Shop Supplies	71742172	Other Repair & Maintenance Supplies	N
	65-392-000-0000-6859		38.10	Sales Tax	71742172	Sales Tax	N
3990	Praxair Distribution Inc		572.76	2 Transactions			
5236	PRECISE MRM LLC						
	03-330-000-0000-6265		643.97	Service - GPS Software	200-1025397	Data Processing (Software)	N
5236	PRECISE MRM LLC		643.97	1 Transactions			
5738	Pro West & Associates Inc						
	01-102-000-0000-6265		31.80	Data Processing	4099	Data Processing	N
	03-300-000-0000-6265		90.38	Data Processing	4191	Data Processing (Software)	N
5738	Pro West & Associates Inc		122.18	2 Transactions			
5799	Productivity Plus Account						
	03-330-000-0000-6564		2,018.54	Parts	A#3367094	Machinery Parts	N
5799	Productivity Plus Account		2,018.54	1 Transactions			
4493	Purchase Power						
	03-300-000-0000-6203		26.44	Postage		Postage & Box Rent	N
4493	Purchase Power		26.44	1 Transactions			
6119	Quest Diagnostics						
	18-483-464-0000-6272		117.90	(5) FP testing-17	9186880635	Services	N

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6119 Quest Diagnostics		117.90	1 Transactions		
4993 Quill Corporation					
48-123-000-0000-6403		22.16	-Binder/Pens/Markers/Prongs	5717870	Misc. Supplies N
48-123-000-0000-6404		13.99	-Dymo Labels	5717873	Data Processing Supplies N
48-395-000-0000-6403		22.15	-Binder/Pens/Markers/Prongs	5717870	Misc. Supplies N
48-395-000-0000-6404		14.00	-Dymo Labels	5717873	Data Processing Supplies N
64-390-000-0000-6403		158.70	Misc Office Supplies	3189600	Misc. Supplies N
64-390-000-0000-6404		114.55	Printer Supplies	3189600	Data Processing Supplies N
64-390-000-0000-6412		696.21	TP/Pull Towels/Trash Bags	3189600	Custodial Supplies N
64-390-000-0000-6859		69.07	Sales Tax	3189600	Sales Tax N
65-392-000-0000-6404		119.99	Printer Supplies	3189600	Data Processing Supplies N
65-392-000-0000-6412		29.98	Custodial Supplies	3189600	Custodial Supplies N
65-392-000-0000-6859		10.69	Sales tax	3189600	Sales Tax N
4993 Quill Corporation		1,271.49	11 Transactions		
6171 R & S Northeast LLC					
18-483-464-0000-6456		144.90 -	credit -17		Miscellaneous Operating Supplies N
18-483-464-5122-6456		217.00	FP contraceptive/ella-17	234653	Miscellaneous Operating Supplies N
6171 R & S Northeast LLC		72.10	2 Transactions		
94 Rasch/Nathan					
16-200-000-0000-6332		41.64	Meal Reimb training		Reimbursed Meals Y
94 Rasch/Nathan		41.64	1 Transactions		
3880 RDO Truck Centers					
03-330-000-0000-6564		101.28	Parts	520995G	Machinery Parts N
3880 RDO Truck Centers		101.28	1 Transactions		
7102 Red Lake County Co Op					
65-392-000-0000-6253		175.31	Propane for Heat	105597	Gas N
65-393-000-0000-6253		175.31	Propane for Heat	105597	Natural Gas & Heating Fuel N
7102 Red Lake County Co Op		350.62	2 Transactions		
6567 Red River Flags					
01-111-000-0000-6412		506.30	11 flags	3555	Custodial Supplies N

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6567 Red River Flags		506.30	1 Transactions		
2163 Regents Of The Univ Of Mn					
01-551-000-0000-6360		300.00	2020 Fiar Entry Subscription	300024787	Miscellaneous Charges N
01-551-000-0000-6104		417.57	Temp Support Staff Reimb	300024944	Other Salaries N
2163 Regents Of The Univ Of Mn		717.57	2 Transactions		
27202 Regional Sanitation Service Inc					
48-396-000-0000-6371		280.00	-Mar Rec CHS/HES/WES/Euclid	7001	Hauling Charges N
48-396-000-0000-6371		140.00	-Mar Iron Haul	7001	Hauling Charges N
27202 Regional Sanitation Service Inc		420.00	2 Transactions		
27317 Richards Publishing					
01-001-000-0000-6241		680.00	Legals Jan 7,21,28	00535077	Publishing - Advertising N
01-001-000-0000-6241		660.63	Minutes Feb 4,18,25 Legals	Inv 535825	Publishing - Advertising N
01-001-000-0000-6241		260.00	Minutes March 3 Legal	Inv 536021	Publishing - Advertising N
01-061-000-0000-6241		102.00	Personneal Ads	00534972	Publishing - Advertising N
01-061-000-0000-6241		72.00	Personneal Ads	00535105	Publishing - Advertising N
01-061-000-0000-6241		54.00	Personnel Ads	00535696	Publishing - Advertising N
03-300-000-0000-6241		60.75	Advertising	Cust ID 6332	Publishing - Advertising N
48-123-000-0000-6232		8.75	Knuston Notice	INV-00535452	Publishing N
48-123-000-0000-6232		10.63	O'Neill Notice	INV-00535452	Publishing N
48-123-000-0000-6232		41.88	Zavoral Plat Notice	INV-00535452	Publishing N
27317 Richards Publishing		1,950.64	10 Transactions		
6409 RoyalBag					
18-483-464-0000-6403		132.03	FP supplies/bags-17	1055339	Misc. Supplies N
6409 RoyalBag		132.03	1 Transactions		
3907 RTVision Inc					
03-300-000-0000-6360		1,000.00	Prof Services New Roads Conv.	2020-101049	Miscellaneous Charges N
03-320-000-0000-6303		250.00	Bid Vault 60-623-019	2020-101020	Other Repair, Maintenance & Operatio N
03-320-000-0000-6303		250.00	Bid Vault 60-109-001	2020-101020	Other Repair, Maintenance & Operatio N
3907 RTVision Inc		1,500.00	3 Transactions		
4431 Safety Kleen Corp					
64-391-000-0000-6565		199.88	Shop parts washer	PO18374	Other Repair & Maintenance Supplies N

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 Resource Recovery Fund

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4431 4431	64-391-000-0000-6859 Safety Kleen Corp	14.24 214.12	Sales Tax 2 Transactions	PO18374	Sales Tax	N
5785 5785	Satrom/Bethany 18-481-519-5110-6331 Satrom/Bethany	31.05 31.05	COVID-19 Mileage- 122 1 Transactions		Mileage	N
6316 6316	Scan Air Filters Inc 01-111-187-0000-6414 01-111-197-0000-6414 Scan Air Filters Inc	464.42 1,547.91 2,012.33	Air Return Filters 03/272020 Air Return Filters 03/272020 2 Transactions	148554 148555	Maintenance Supplies Maintenance Supplies	N N
5590 5590	Schenck Process 64-390-000-0000-6301 Schenck Process	531.12 531.12	Sodium Bicarb Parts 1 Transactions	1160378622	Machinery & Equip. Repairs	N
999999900 999999900	Schenkey/Sherry 01-520-000-0000-5517 Schenkey/Sherry	300.00 300.00	Return Deposit 1 Transactions	ML Park # 12	Fees - Park	N
6432 6432	Schmitz/Ashley 18-482-000-0000-6331 Schmitz/Ashley	29.90 29.90	DAC Mileage- 20 1 Transactions		Mileage	N
6290 6290	Seaberg Solar Salt 01-111-197-0000-6204 01-111-197-0000-6254 Seaberg Solar Salt	20.00 1,479.50 1,499.50	Delivery Fee Softener Salt Justice Ctr 2 Transactions	4220 4220	Freight Charges Other Utilities	N N
5647 5647	SeaChange Printing & Marketing 01-064-000-0000-6203 01-064-000-0000-6272 01-064-000-0000-6204 01-064-000-0000-6402 SeaChange Printing & Marketing	153.19 6,236.24 69.57 52.00 6,511.00	2020 PNP MB Svs Freight 2020 PNP Mailballot Services 2020 PNP Voter Receipts 2020 PNP Voter Receipts 4 Transactions	32683 32683 511363 511363	Postage & Box Rent Services Freight Charges Stationery & Forms	N N N N
4413	Sebenaler/Shawn					

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<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>	
4413 4413	Sebenaler/Shawn	160.00 160.00	Boot Allowance 1 Transactions	3.17.20 Clothing	N
4606 4606	Seeger/Julie	90.85 29.90 120.75	H/P Mileage- 51 Care Coordinator Mileage- 33 2 Transactions	Mileage Mileage	N N
28732 28732	Service Pro Parts Inc.	181.31 153.24 79.95 13.54 369.94 797.98	Supplies Parts Repairs 2 Batteries Button Cell 3V Chainsaw,Case,Fuel,Oil 5 Transactions	133453 133790/133453 133811 132145 133788	Other Repair, Maintenance & Operatio Machinery Parts Other Repair & Maintenance Supplies Other Repair & Maintenance Other Repair & Maintenance N N N N
28900 28900	Skillpath Seminars	299.00 299.00	Star12 All Access Subscription 1 Transactions	8107385	Subscriptions N
6046 6046	Sonstelie/Jill	42.55 6.90 108.10 157.55	COVID-19 Mileage- 122 H/P Mileage - 51 Care Coodinator Mileage- 33 3 Transactions	Mileage Mileage Mileage	N N N
28666 28666	Stark/Jeff	30.08 30.08	FebSnowRemoval/Moteberg-33 1 Transactions	Services	Y
1953 1953	Stein's Inc	4.00 224.52 4.00 52.00 284.52	Freight PCJC Custodial Supplies Freight PC Govt Ctr Custodial supplies 4 Transactions	853845 853845 853846 853846	Freight Charges Custodial Supplies Freight Charges Custodial Supplies N N N N

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	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
2306	Steiner/Jon						
	48-395-000-0000-6331		284.05	Mileage	March 2020	Mileage	N
	48-395-000-0000-6851		386.98	Mileage RRF/LF Meetings	March 2020	Remittance Of Revenue	N
	48-395-000-0000-6851		108.10	COVID 190 Mileage bill out	March 2020	Remittance Of Revenue	N
2306	Steiner/Jon		779.13	3 Transactions			
4786	Stericycle Inc						
	01-111-000-0000-6805		77.44	PCPH Facilities Trng Agrmnt	4009195948	Staff Education	N
4786	Stericycle Inc		77.44	1 Transactions			
5860	Stevenson/Brady						
	03-310-000-0000-6417		199.99	Clothing Allowance		Safety Equipment & Supplies	N
5860	Stevenson/Brady		199.99	1 Transactions			
4655	Stone's Mobile Radio Inc						
	03-330-000-0000-6564		367.68	Part	2038561	Machinery Parts	N
4655	Stone's Mobile Radio Inc		367.68	1 Transactions			
6934	Stone's Security Systems Inc						
	16-200-000-0000-6202		25.00	50 MB Data Plan	407806	Telephone & Data	N
6934	Stone's Security Systems Inc		25.00	1 Transactions			
28463	Strandell/Warren						
	01-001-000-0000-6331		115.00	Mileage March 2020		Mileage	N
	01-001-000-0000-6351		336.20	Medical Reimb March 2020	March	Insurance	N
28463	Strandell/Warren		451.20	2 Transactions			
3093	Structural Materials Inc						
	03-330-000-0000-6303		97.51	Supplies	571368	Other Repair, Maintenance & Operati	N
3093	Structural Materials Inc		97.51	1 Transactions			
1923	Stuhaug Sanitation						
	03-330-000-0000-6303		30.42	Services	109757	Other Repair, Maintenance & Operati	N
	16-200-000-0000-6272		32.76	Dumpster Rental	109593,110172	Services	N
1923	Stuhaug Sanitation		63.18	2 Transactions			
4239	Surplus Center Inc						

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4239 03-330-000-0000-6303 Surplus Center Inc		27.42 27.42	Supplies 1 Transactions	154767 Other Repair, Maintenance & Operator	N
6303 03-310-000-0000-6417 Swanson/Branden		422.25 422.25	Clothing Allowance 1 Transactions	Safety Equipment & Supplies	N
5224 18-482-000-0000-6331 Sylvester/Kathy		42.54	H/P Mileage- 51	Mileage	N
18-483-466-0000-6331		292.10	Family Health Mileage- 11	Mileage	N
18-483-466-0000-6331		1.73	TANF Mileage- 22	Mileage	N
18-484-000-0000-6331		29.90	WIC Mileage- 28	Mileage	N
5224 18-484-000-0000-6331 Sylvester/Kathy		366.27	4 Transactions		
4181 48-396-000-0000-6836 T-C Lighting Supplies		366.98	-Flourescent Bulbs Recycled F	7628 Recycling	N
48-396-000-0000-6836		1,028.78	-Flourescent Bulbs Recycled C	7629 Recycling	N
4181 48-396-000-0000-6836 T-C Lighting Supplies		1,395.76	2 Transactions		
4473 16-200-000-0000-6332 Tadman/James		61.14	Meal reimbursement - training	Reimbursed Meals	N
16-200-000-0000-6454		111.26	LE Supplies	Law Enforcement Supplies	N
4473 16-200-000-0000-6454 Tadman/James		172.40	2 Transactions		
6238 16-222-000-0000-6204 TalkPoint Technologies Inc		8.95	Shipping	Freight Charges	N
16-222-000-0000-6859		6.32	Tax	Sales/Use Tax	N
16-222-000-0000-6607		82.95	Headset/Eyeglass clip	15353 Equipment	N
6238 16-222-000-0000-6607 TalkPoint Technologies Inc		98.22	3 Transactions		
14071 01-041-000-0000-6241 The Exponent		2,465.82	Delinq. Tax List 1st printing	2.10452 Publishing - Advertising	N
01-061-000-0000-6241		168.00	Personnel Ad	2.10485 Publishing - Advertising	N
01-061-000-0000-6241		189.00	Personnel Ad	2.10487 Publishing - Advertising	N
01-061-000-0000-6241		126.00	Personnel Ad	2.10489 Publishing - Advertising	N
03-310-000-0000-6241		80.54	Advertising	Publishing - Advertising	N
48-123-000-0000-6232		60.42	Knutson Notice	2.10444 Publishing	N

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	<u>Amount</u>				
14071 48-123-000-0000-6232 The Exponent		Zavoral Plat Notice 7 Transactions	2.10445	Publishing	N
181.26	3,271.04				
29026 01-043-000-0000-6241 The Thirteen Towns		Prop Valuation Appeals Notice	13997	Advertising	N
51.20					
01-061-000-0000-6241	588.80	Personnel Ads	13812	Publishing - Advertising	N
01-064-000-0000-6241	236.80	2020 PNP Notice of Election	13806	Advertising	N
01-064-000-0000-6241	168.00	2020 PNP Sample Ballot Dem	13806	Advertising	N
01-064-000-0000-6241	168.00	2020 PNP Sampe Ballot Rep	13806	Advertising	N
01-064-000-0000-6241	537.60	Personnel Ads	13887	Advertising	N
03-320-000-0000-6241	51.20	Publishing	13996	Publishing - Advertising	N
29026 03-320-000-0000-6241 The Thirteen Towns		7 Transactions			
1,801.60					
5999 18-483-464-5122-6456 TheraCom LLC		FP (4) Nexplanon-17	217520797-301	Miscellaneous Operating Supplies	N
3,731.60		1 Transactions			
5999 18-483-464-5122-6456 TheraCom LLC					
3,731.60					
5716 65-392-000-0000-6607 Titan Machinery	P	2005 Bomag Repairs	1081546	Equipment	N
9,038.88					
65-392-000-0000-6301	P	2006 Bomag Repairs	3367051	Machinery & Equipment	N
1,978.25					
65-392-000-0000-6607		2006 Bomage Repairs	3367051	Equipment	N
11,677.52					
65-393-000-0000-6301		Sennebogen Part	13654409	Machinery & Equipment	N
10.39					
5716 65-393-000-0000-6301 Titan Machinery		4 Transactions			
22,705.04					
10522 03-330-000-0000-6563 Todd's Tire Service Inc		Tires	16555/16579	Tires, Tubes, Batteries & M.V. Parts	N
962.85					
16-200-000-0000-6303		Tire Mount & Bal Disposal/Rep	16558	Other Repair & Maintenance	N
116.00					
16-200-000-0000-6303		Tire Repair Unit 214,231	16967,16977	Other Repair & Maintenance	N
50.00					
10522 16-200-000-0000-6303 Todd's Tire Service Inc		3 Transactions			
1,128.85					
9096 01-111-188-1212-6344 Todd's Trailer Sales & Rental		Trailer rent/EGF Proj 4/8/20	4626	Rentals	N
1,412.50		1 Transactions			
9096 01-111-188-1212-6344 Todd's Trailer Sales & Rental					
1,412.50					
9739 16-200-000-0000-6265 TriTech Software Systems		AVL Interface Cradlepoint	274222	Data Processing (Software)	N
13,500.00					

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9739 TriTech Software Systems		13,500.00	1 Transactions		
12216 True Value Hardware					
01-111-188-0000-6414		9.98	Printer OSS Dept/Maint supply	A183397	Maintenance Supplies N
01-111-187-0000-6565		48.96	Nuts/bolts/screws bookshelf	A183408	other repair/mnct County N
01-111-187-5555-6414		3.49	Installing Lock Boxes /Gov Ctr	A183946	Maintenance Supplies N
48-397-000-0000-6302		6.99	-Sealer for Ceiling	Cust 5020	Grounds N
48-398-000-0000-6301		5.99	-T405 Fob Battery	Cust 5020	Machinery & Equipment N
48-398-000-0000-6301		13.58	-T407/408 Snow Brushes	Cust 5020	Machinery & Equipment N
48-398-000-0000-6565		10.99	-Batteries for Tools	Cust 5020	Other Repair & Maintenance Supplies N
12216 True Value Hardware		99.98	7 Transactions		
2194 U S Water Services					
64-390-000-0000-6416		3,448.65	Boiler Chemicals	10842000	Boiler Chemicals/Salt N
2194 U S Water Services		3,448.65	1 Transactions		
5 Univar Usa Inc					
64-390-000-0000-6416		16,900.00	Activd Carbon	390610	Boiler Chemicals/Salt N
5 Univar Usa Inc		16,900.00	1 Transactions		
60 UPS					
64-390-000-0000-6301		35.45	Shipping Parts	40TT30	Machinery & Equip. Repairs N
64-390-000-0000-6418		20.39	Shipping Testing Sample	40TT30	Testing Equipment N
60 UPS		55.84	2 Transactions		
1577 Urt Lic					
48-396-000-0000-6836		4,191.05	-E-Waste Processing F	ARINV153677	Recycling N
48-396-000-0000-6836		3,917.25	-E-Waste Processing C	ARINV153709	Recycling N
1577 Urt Lic		8,108.30	2 Transactions		
4244 US Bank Voyager Fleet Sys					
16-200-000-0000-6205		491.75	Transport/Security - Fuel		Prisoner Conveyance - Mileage & Airfa N
16-200-000-0000-6561		2,450.61	SO- Fuel	A#86908-8468	Fuels N
16-211-000-0000-6561		554.94	Fosston Fuel		Fuels N
4244 US Bank Voyager Fleet Sys		3,497.30	3 Transactions		
5889 Van Den Einde/Amy					

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>	
18-481-519-5110-6331		25.30	COVID-19 Mileage-122	Mileage	N
18-483-464-0000-6203		3.66	F/P Client Mailing-17	Postage & Box Rent	N
18-483-464-0000-6331		73.03	F/P Mileage- 17	Mileage	N
18-483-464-0000-6367		85.00	Nursing License Renewal	Misc. License's & Permits	N
18-483-464-0000-6403		34.35	FPSP Grnt-Bags & Outrch Bskt	Misc. Supplies	N
18-483-467-0000-6331		136.85	School Health Mileage- 12	Mileage	N
5889 Van Den Einde/Amy		358.19	6 Transactions		
10964 Vanguard Appraisals Inc					
01-043-000-0000-6272		2,250.00	Custom Programing Data Exp	16979 Services	N
10964 Vanguard Appraisals Inc		2,250.00	1 Transactions		
4939 Volker/David					
03-310-000-0000-6417		94.06	Tool Allowance	Safety Equipment & Supplies	N
4939 Volker/David		94.06	1 Transactions		
6112 Wagner/Ryan					
03-320-000-0000-6331		109.25	Mileage	Mileage	N
03-320-000-0000-6332		52.34	Per Diem	Reimbursed Meals	N
6112 Wagner/Ryan		161.59	2 Transactions		
3631 Wallace/Jay					
03-310-000-0000-6417		72.25	Clothing Allowance	Safety Equipment & Supplies	N
3631 Wallace/Jay		72.25	1 Transactions		
345 Warren Sheaf					
03-310-000-0000-6241		81.00	Advertising	3107 Publishing - Advertising	N
345 Warren Sheaf		81.00	1 Transactions		
3722 Wenck Associates Inc					
38-385-381-0000-6851		2,191.68	Hubbard CAP II Grant Mtgs	12001045 Remittance Of Revenue	N
38-385-383-0000-6272		3,899.67	TS-C CAP II Mtgs/Design/Admin	12001045 Professional Services	N
38-385-385-0000-6272		110.00	LF CAP II Compost Pad Design	12001045 Professional Services	N
3722 Wenck Associates Inc		6,201.35	3 Transactions		
5073 Whiting/Chuck					
01-031-000-0000-6331		55.20	Mileage March 2020	Mileage	N

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
5073 Whiting/Chuck		55.20	1 Transactions		
2226 Widseth Smith Nolting & Assoc					
03-320-000-0000-6269		8,762.50	Prof Services CSAH 11	203183	Surveying N
03-320-000-0000-6269		2,557.85	Prof Services CSAH 49	203769	Surveying N
03-320-000-0000-6269		6,529.70	Prof Services CSAH 24	203770	Surveying N
2226 Widseth Smith Nolting & Assoc		17,850.05	3 Transactions		
688 Widseth/Greg					
01-091-000-0000-6202		5.00	Activation Fee Vic Svs Cell ph		Telephone & Data N
01-091-000-0000-6403		18.99	Case for HP Elite Tablet		Office Supplies N
688 Widseth/Greg		23.99	2 Transactions		
5768 Widseth/Nan					
18-481-519-5110-6331		1.73	COVID-19 Mileage - 122		Mileage N
18-482-000-0000-6331		1.73	H/P Mileage- 51		Mileage N
18-482-000-0000-6331		1.61	D P & C Mileage- 52		Mileage N
18-483-467-0000-6331		10.80	School Hlth Mileage- 12		Mileage N
5768 Widseth/Nan		15.87	4 Transactions		
734 Win-E-Mac Travel Center Inc					
16-200-000-0000-6272		50.00	Car Washes	PC Sheriff	Services N
16-200-000-0000-6272		50.00	Car Washes	PC Sheriff	Services N
734 Win-E-Mac Travel Center Inc		100.00	2 Transactions		
9130 Winger City					
03-310-000-0000-6525		1,925.00	Snow Removal		Road Salt,Dust Chem.,Weed Chem. N
9130 Winger City		1,925.00	1 Transactions		
6159 Winter Truck Line Inc					
64-391-000-0000-6371		1,384.40	Hauling Scrap Metal	438970,439080	Hauling Charges N
6159 Winter Truck Line Inc		1,384.40	1 Transactions		
4246 Ye Ole Print Shoppe					
01-044-000-0000-6204		6.25	Name Plate/Ink Shipping	15927	Freight Charges N
01-044-000-0000-6403		28.44	Name Plates/Ink	15927	Misc. Supplies N
16-280-000-0000-6403		40.00	2 Aprons	15962	Misc. Supplies N



<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
	<u>Amount</u>				
18-484-000-0000-6403	413.96	BFMagnetsBL Coal spec funds		Misc. Supplies	N
4246 Ye Ole Print Shoppe	488.65	4 Transactions			
6670 Ystenes/Elizabeth					
16-200-000-0000-6338	35.97	Holmseth Trial Mllege Reimb		Investigative Expenses	N
6670 Ystenes/Elizabeth	35.97	1 Transactions			
7890 Zee Medical Services					
64-390-000-0000-6457	59.87	First Aid Supplies	110-899421	Safety-First Aid Supplies	N
64-390-000-0000-6859	0.35	Sales Tax	110-899421	Sales Tax	N
64-391-000-0000-6457	59.88	First Aid Supplies	110-899421	Safety-First Aid Supplies	N
64-391-000-0000-6859	0.36	Sales Tax	110-899421	Sales Tax	N
7890 Zee Medical Services	120.46	4 Transactions			
2311 Ziegler Inc					
01-111-190-0100-6304	1,365.00	Labor	SW050339366	Labor Charges	N
01-111-190-0100-6403	1,480.70	Misc/Mllege-fuel surcharges	SW050339366	Misc. Supplies	N
64-390-000-0000-6301	1,236.31	Loader Parts	7162300	Machinery & Equip. Repairs	N
65-392-000-0000-6301	619.82	Bomag Parts	7162300	Machinery & Equipment	N
2311 Ziegler Inc	4,701.83	4 Transactions			
Final Total	432,607.93	269 Vendors	624 Transactions		

*** Polk County ***



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
1	131,064.72	General Revenue Fund	
3	52,290.93	Public Works Fund	
16	50,749.89	Public Safety Fund	
18	19,057.44	Public Health Fund	
25	15,433.53	Forfeited Tax Sale Fund	
38	6,201.35	CAP Grant Project	
48	20,304.13	Environmental Services Fund	
64	107,090.63	Resource Recovery Fund	
65	30,415.31	Landfill Fund	
All Funds	432,607.93	Total	Approved by,
		
		

BOARD OF COMMISSIONERS

April 24 , 2020

PER DIEMS

Don Diedrich	GENERAL REVENUE - COMMISSIONER (1-001)	\$ 150.00	
	<i>Total</i>		\$ 150.00
Gerald Jacobson	GENERAL REVENUE - COMMISSIONER (1-001)	\$ -	
	<i>Total</i>		\$ -
Joan Lee	GENERAL REVENUE - COMMISSIONER (1-001)	\$ 300.00	
	<i>Total</i>		\$ 300.00
Warren Strandell	GENERAL REVENUE - COMMISSIONER (1-001)	\$ 525.00	
	<i>Total</i>		\$ 525.00
Gary Willhite	GENERAL REVENUE - COMMISSIONER (1-001)	\$ 750.00	
	<i>Total</i>		\$ 750.00
GRAND TOTAL PER DIEMS			\$ 1,725.00

MEAL REIMBURSMENTS
(w/o overnight lodging)

GRAND TOTAL MEALS		\$ -