1. 9:30 A.M. Agenda And Meeting Materials

   Documents:

   02-18-2020.PDF

POLK COUNTY BOARD

MEETING LOCATION: GOVERNMENT CENTER, CROOKSTON, MN

COMMISSIONERS ROOM

AGENDA

FEBRUARY 18, 2020

9:30 A.M. MEETING OPEN/CONVENE

CALL TO ORDER

REVIEWAL & APPROVAL OF THE AGENDA

CONSENT AGENDA

1. Approve Commissioner Warrants and Sign Audit List.
2. Approve payment to Card Member Services, St. Louis, MO in the amount of $14,763.76 for credit card purchases.
3. Approve payment to US Bank, St. Louis, MO in the amount of $52,329.41 for p-card purchases.
4. Approve payment to Lyle Wilkens, Inc., Crookston, MN in the amount of $24,671.00 for the Polk County Transfer Station-Landfill – Gas Vent Trench Construction Project.

COUNTY BOARD MEMBERS ISSUE FORUM

10:00 SARAH REESE- PUBLIC HEALTH

1. Memorandum of Agreement Between Public Health & HMO MN d/b/a Blue Plus
2. Out of State Travel Request – Sarah Reese
3. Resolution (2020-22) Accepting Financial Donations and Distribution to Polk County Public Health from the Crookston Noon Day Lions, Sisters in Spirit, Widseth, Smith & Nolting & the NW MN Foundation
4. Resolution (2020-23) Accepting Financial Donation on Behalf of Polk County Public Health from the MN Breastfeeding Coalition

10:15 KAREN WARMACK – SOCIAL SERVICES

1. Approval of 2020 Social Service Board Meeting Dates
2. Social Worker Replacement Request
3. Social Worker (CPS) Replacement Request
4. Memorandum of Understanding with NWMCH
5. Contract for Adult Mental Health Initiative with Sanford Behavioral Health Center
6. Crisis Mental Health Service Grant with Sanford Behavioral Health Center

10:25 RICHARD SANDERS - HIGHWAY

1. Out of State Travel Revised
2. 2020 Tandem Axle Diesel Truck
3. Tandem Axle Diesel Truck Equipment
4. 2020 Road Restriction Map
5. Approve Agreement 1036400 between Polk County & the State of MN for State Project No. 060-601-061
6. Approve Resolution (2020-24) MN Department of Transportation Agency Agreement No. 1036400

10:35 SAM MELBYE – TPSC & RON DENISON - FINANCE

1. County Ditch Levy Request for 2020

10:45 MICHELLE COTE – PROPERTY RECORDS

1. Resolution (2020-21) North Country Horsemen Gambling Permit(s)

BREAK

10:55 **CHUCK WHITING – COUNTY ADMINISTRATOR**

1. **Approval to Fill Position Vacancy – Network Administrator in the MIS Department**

11:00 **CHUCK UPCRAFT, PFM CAPITAL IMPROVEMENT BONDS, WATERSHED BONDS SALE**

1. **Consideration of Resolution (2020-19) Authorizing Issuance, Awarding Sale, Prescribing the Form and Details and Providing for the Payment of $2,935,000 General Obligation Capital Improvement Plan Bonds, Series 2020A**
2. **Consideration of Resolution (2020-20) Authorizing Issuance, Awarding Sale, Prescribing the Form and Details and Providing for the Payment of $1,625,000 General Obligation Watershed District Refunding Bonds, Series 2020B**

ADJOURN

If you need any type of accommodation to participate in the Polk County Board meeting, please contact Chuck Whiting at (218) 281-5408 at least 1 working day before the meeting. This board agenda is subject to change without notice.

Board of Commissioners

Polk County Government Center
612 N Broadway – Room 211
Crookston, MN 56716-1452

TO: POLK COUNTY BOARD OF COMMISSIONERS

CC: CHUCK WHITING, POLK COUNTY ADMINISTRATOR

FROM: SARAH REESE, PUBLIC HEALTH DIRECTOR

MEETING DATE: February 18, 2020

AGENDA ITEM: Memorandum of Agreement

SUMMARY:

Memorandum of Agreement (MOA) between Polk County Public Health and HMO Minnesota d/b/a Blue Plus through December 31, 2022.

Desire to improve and expand access to dental services in the following counties: Polk, Norman, Mahnomen, Red Lake, Pennington and Marshall. MOA to support PCPH in hiring an individual to serve as a Dental Innovations Coordinator to serve the 6 counties. The total sum payable to PCPH for the responsibilities under the MOA shall be $96,000 annually. Agreement reviewed annually.

ACTION REQUESTED: *Approval to accept the Memorandum of Agreement between HMO Minnesota d/b/a Blue Plus and Polk County Public Health.*

Memorandum of Agreement

This Memorandum of Agreement ("MOA") and amendments thereto, is between Polk County Public Health ("PCPH"), 816 Marin Ave, Suite 125, Crookston, MN 56716, and HMO Minnesota d/b/a Blue Plus ("Blue Plus"), 3535 Blue Cross Road, Eagan MN 55122.

WHEREAS, Polk-Norman-Mahnomen Community Health Board is responsible by Minnesota Statute 145A, for promoting the health of Polk, Norman and Mahnomen County residents;

WHEREAS, Blue Plus is a licensed Minnesota non-profit Health Maintenance Organization that contracts with the Minnesota Department of Human Services as a managed care organization to provide certain services to enrollees in Minnesota Health Care Programs;

WHEREAS, PCPH and Blue Plus desire to improve and expand access to dental services for individuals covered by Minnesota Health Care Programs in the following counties: Polk, Norman, Mahnomen, Red Lake, Pennington and Marshall (collectively referred to herein as the "Region"); and

WHEREAS, PCPH and Blue Plus desire to enter into this MOA to support PCPH in hiring an individual, or assigning current staff, to serve as a Dental Innovations Coordinator for the Region.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledge, it is mutually understood and agreed by and between the parties that:

I. PURPOSE & SCOPE

The purpose of this MOA is to clearly identify the roles and responsibilities of each party as they relate to funding support for the Dental Innovations Coordinator position. The Dental Innovations Coordinator position will provide services in support of improving and expanding access to dental services across the Region.

II. PCPH'S RESPONSIBILITIES UNDER THIS MOA INCLUDE (collectively, "PCPH Responsibilities"):

1. PCPH shall hire and employ, or assign current staff as, a Wellness Coordinator – Dental Innovations Coordinator ("Dental Innovations Coordinator").
2. PCPH shall ensure that activities of the Dental Innovations Coordinator within the Region include: (i) education and innovative community engagement, (ii) bringing additional dental resources to the community, (iii) developing strategies and programming to expand the utilization of dental varnish application, and (iv) the performance of dental ombudsman responsibilities (e.g., referral and "connect to" services).
3. PCPH shall ensure that the Dental Innovations Coordinator works directly with public health, social services, clinic systems, dentists, schools, and dental providers to innovate, plan and manage solutions to improve and expand access to dental services in the Region.

4. PCPH shall prepare and timely submit required documentation. The parties shall mutually agree upon required documentation and timelines.
5. PCPH shall not sub-contract any of the PCPH Responsibilities described in this MOA without Blue Plus' prior written consent.

III. TERM OF MOA

This MOA shall be effective on January 1, 2020 (the "Effective Date") and shall remain in effect until December 31, 2020. In October of 2020, Blue Plus and PCPH will collaborate to evaluate the effectiveness of the PCPH Responsibilities in achieving the Target Outcomes and shall develop a recommendation for Blue Plus leadership with respect to continuation of (or cessation of) funding for the Dental Innovations Coordinator position beyond December 31, 2020. Notwithstanding the foregoing, the decision whether to continue funding beyond December 31, 2020 shall be made at Blue Plus' sole discretion. At Blue Plus' sole discretion, upon consulting with PCPH, the Dental Innovations Coordinator position may be extended for up to two (2) additional years, through December 31, 2022.

IV. COMPENSATION

Blue Plus has determined that it is in the best interest of itself and its members to provide PCPH with funding support for performing the PCPH Responsibilities described in Section II of this MOA. The total sum payable to PCPH for the PCPH Responsibilities under this MOA shall be $96,000 annually, which shall be paid to PCPH by January 31, 2020 or within 30 days following Blue Plus' receipt of a properly submitted invoice from PCPH, whichever is later.

V. INTENTIONALLY OMITTED

VI. RELATIONSHIP OF THE PARTIES

This MOA is not intended to create, nor shall it be deemed or construed to create, any joint venture, partnership or any relationship among or between Blue Plus and PCPH other than that of independent entities contracting with each other solely for the purpose of carrying out the provisions of this MOA. Blue Plus is not responsible for withholding, and shall not withhold, FICA or any other employment-related taxes of any kind from any payments made to PCPH. Neither PCPH, its employees, nor any subcontracted personnel will be entitled to receive any benefits which employees of Blue Plus or its affiliates are entitled to receive, nor will PCPH, its employees or subcontracted personnel be entitled to receive from or through Blue Plus or its affiliates, workers' compensation, unemployment compensation, medical insurance, life insurance, or other benefits of employment on account of any payments made under this MOA.

This MOA is solely for the benefit of the parties and their respective successors and permitted assigns, an no other person or entity has any right, benefit, priority or interest

under, or because of the existence of, this MOA, except that Blue Plus affiliates will be deemed third party beneficiaries.

VII. STATEMENT OF NON-DISCRIMINATION

PCPH acknowledges, by execution of this MOA, that PCPH, in performing the PCPH Responsibilities contemplated under the terms of this MOA, will not discriminate against any person(s) on the basis of age, race, creed, color, national origin, ancestry, sex, physical or mental handicap, marital status, sexual orientation, military status, or status as a public assistance recipient.

VIII. INDEMNIFICATION AND GENERAL LIABILITY INSURANCE

Each party agrees that it will be responsible for its own acts and the results thereof to the extent authorized by law and shall not be responsible for the acts of the other party and the results thereof.

It is the responsibility of PCPH to maintain such insurance that protects PCPH from claims which may arise out of or result from operations of PCPH under the terms of this MOA.

IX. GOVERNING LAW

This MOA shall be governed in all respects, whether as to validity, construction, capacity, performance, or otherwise, by the laws of the State of Minnesota.

X. CANCELLATION

This MOA can be terminated or canceled if any of the following occur:

PCPH agrees to treat all information acquired as confidential in nature. PCPH agrees to follow all applicable statutes, rules and policies relating to confidentiality and data privacy. Failure to comply with this will result in immediate termination of PCPH duties and possible prosecution according to penalties defined by law.

If PCPH fails to comply with the provisions of this MOA, Blue Plus may terminate this MOA without prejudice. The termination shall be effective three (3) business days after Blue Plus mails, by certified mail, return receipt requested, written notice of termination.

Blue Plus may cancel this MOA at any time in the event funding is lost or becomes unavailable for any reason upon written notice to PCPH. PCPH may cancel this MOA if Blue Plus fails to provide PCPH with funding support as described in Section IV, except in the case of breach by PCPH.

XI. AMENDMENTS

This MOA may be altered, extended, changed or amended in writing by mutual agreement of the parties hereto when dated and attached hereto without altering the other terms of this MOA.

XII. NOTICE

Any notice to be given hereunder by either party to the other shall be in writing and may be effectuated by delivery of U.S. certified mail, return receipt requested. Notice hereunder shall be sufficient if properly addressed and made to:

Polk County Public Health
Attn: Sarah Reese, Public Health Director
816 Marin Ave.
Crookston, MN 56716

HMO Minnesota d/b/a Blue Plus
Attn: Beth Nelson, Medicaid Director
3535 Blue Cross Road
Eagan, MN 55122

XIII. EFFECTIVE DATE AND SIGNATURE

This MOA shall be effective as of February 18, 2020.

In Witness whereof, the parties have executed this MOA on the date(s) indicated below.

Blue Plus	**PCPH**
Beth Nelson,	Sarah Reese,
Medicaid Director	Public Health Director
By	By
Signature	Signature
Date	Date

Board of Commissioners

Polk County Government Center
612 N Broadway – Room 211
Crookston, MN 56716-1452

TO: POLK COUNTY BOARD OF COMMISSIONERS

CC: CHUCK WHITING, POLK COUNTY ADMINISTRATOR

FROM: SARAH REESE, PUBLIC HEALTH DIRECTOR

MEETING DATE: February 18, 2020

AGENDA ITEM: Out of State Travel Request Reese

SUMMARY:

Essentia Health -West Region was chosen as a grantee for the Bureau of Justice Rural Response to the Opioid Epidemic Grant for a $650,000 award. This grant will build on and compliment work being done and planned thanks to the Upper Midwest Rural Opioid Response Implementation Project, the HOPE Project, the Impact Coalition, and Polk's Opioid Taskforce as many pieces are already in motion. Funding for local projects/programs in the Becker, Hubbard, Mahnomen, Polk, and Norman County and White Earth Reservation service area that will be directed by the Executive Team and the larger coalition.

I was asked to participate on the Executive Team which includes mandatory travel to the Washington DC area for specialized training and planning approximately three times during the next two years. The first face-to-face meeting is being held in conjunction with the Bureau of Justice Assistance- Comprehensive Opioid Abuse Program National Forum. It will be held in Arlington, Virginia, on March 10-12, 2020, and must be attended by the Executive Team members. *All expenses paid by grant funds.*

ACTION REQUESTED: *Approval for out of state travel for Sarah Reese to attend up to three Executive Team meetings in Washington, DC within the next 24 months, including the Rural Responses to the Opioid Epidemic Meeting and United We Stand: Bureau of Justice Assistance Supports Responding to America's Opioid Crisis forum. These meetings will be held in Arlington, Virginia, March 10-12, 2020.*

Board of Commissioners

Polk County Government Center
612 N Broadway – Room 211
Crookston, MN 56716-1452

TO: POLK COUNTY BOARD OF COMMISSIONERS

CC: CHUCK WHITING, POLK COUNTY ADMINISTRATOR

FROM: SARAH REESE, PUBLIC HEALTH DIRECTOR

MEETING DATE: February 18, 2020

AGENDA ITEM: Resolution Accepting Financial Donations and Distribution to Polk County Public Health

SUMMARY:

Request to accept donations from Sisters in Spirit, Northwest Minnesota Foundation, Crookston Lions and Widseth, Smith and Nolting to be used in support of the services and programming provided by Polk County Public Health.

ACTION REQUESTED: Resolution Accepting Financial Donations and Distribution to Polk County Public Health

RESOLUTION OF THE POLK COUNTY
BOARD OF COMMISSIONERS

Resolution Accepting Financial Donations and Distribution to Polk County Public Health from the Crookston Noon Day Lions, Sisters in Spirit, Widseth, Smith & Nolting & the NW MN Foundation

RESOLUTION (2020-22)

The following resolution (2020-22) was offered by Commissioner:

WHEREAS, Crookston Noon Day Lions, located in Crookston, Minnesota, has made a financial donation of $100.00 to support the services and programming of PCPH's Fitness Fever; and

WHEREAS, Sisters in Spirit, located in Crookston, Minnesota, has made a financial donation of $50.00 to support the services and programming of PCPH's Fitness Fever; and

WHEREAS, Widseth, Smith and Nolting, located in Crookston, Minnesota, has made a financial donation of $150.00 to support the services and programming of PCPH's Fitness Fever; and

WHEREAS, Northwest Minnesota Foundation, located in Bemidji, Minnesota, has made a financial distribution of $2,500.00 from the Crookston Area Community Fund, a component fund of the Northwest Minnesota Foundation, to support PCPH's Bike Crookston; and

WHEREAS, Polk County Public Health wishes to have the County Board formally accept these financial donations and distribution.

NOW THEREFORE BE IT RESOLVED, By the County Board of Polk County, Minnesota as follows:

1. The financial donations from the Crookston Noon Day Lions, Sisters in Spirit and Widseth, Smith and Nolting and distribution from the Northwest Minnesota Foundation, which are listed above, hereby are accepted by the Polk County Board of Commissioners on behalf of Polk County Public Health to be used in support of the services and programming provided by Polk County Public Health.

Commissioner seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: NAYS:

STATE OF MINNESOTA)
) ss.
COUNTY OF POLK)

I, Charles S. Whiting, County Administrator to and Clerk of the Polk County Board of Commissioners do hereby certify that I have compared the foregoing resolution with the original resolution filed in my office on the 18th day of February 2020 and that the same is a true and correct copy of the whole thereof.

WITNESS my hand and Official Seal of Polk County at Crookston, Minnesota this 18th day of February, 2020.

_____

Charles S. Whiting
Polk County Administrator
Clerk of the Board

Board of Commissioners

Polk County Government Center
612 N Broadway – Room 211
Crookston, MN 56716-1452

TO: POLK COUNTY BOARD OF COMMISSIONERS

CC: CHUCK WHITING, POLK COUNTY ADMINISTRATOR

FROM: SARAH REESE, PUBLIC HEALTH DIRECTOR

MEETING DATE: February 18, 2020

AGENDA ITEM: Resolution 2 Accepting Financial Donation on Behalf of Polk County Public Health

SUMMARY:

The Minnesota Breastfeeding Coalition seed money project aims to improve health and eliminate disparities by reducing barriers to breastfeeding through building strong local coalitions and promoting breastfeeding friendly environments across Minnesota.

Request to accept $1,196.50 financial donation from the Minnesota Breastfeeding Coalition to be used in support of the services and programming provided by Polk County Public Health.

ACTION REQUESTED: Resolution Accepting Financial Donation on Behalf of Polk County Public Health.

RESOLUTION OF THE POLK COUNTY
BOARD OF COMMISSIONERS

Resolution Accepting Financial Donations to Polk County Public Health from the Minnesota Breastfeeding Coalition

RESOLUTION (2020-23)

The following resolution (2020-23) was offered by Commissioner:

WHEREAS, The Minnesota Breastfeeding Coalition has made a financial donation of $1,196.50 in support of the Breastfeeding *Anytime, Anywhere Initiative* and the Crookston Area Childcare Association training supplies as part of PCPH's Polk County Breastfeeding Coalition; and

WHEREAS, Polk County Public Health wishes to have the County Board formally accept these financial donations.

NOW THEREFORE BE IT RESOLVED, By the County Board of Polk County, Minnesota as follows:

1. The financial donation from the Minnesota Breastfeeding Coalition, which are listed above, hereby are accepted by the Polk County Board of Commissioners on behalf of Polk County Public Health to be used in support of PCPH's Polk County Breastfeeding Coalition.

Commissioner seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: NAYS:

STATE OF MINNESOTA)
) ss.
COUNTY OF POLK)

I, Charles S. Whiting, County Administrator to and Clerk of the Polk County Board of Commissioners do hereby certify that I have compared the foregoing resolution with the original resolution filed in my office on the 18th day of February 2020 and that the same is a true and correct copy of the whole thereof.

WITNESS my hand and Official Seal of Polk County at Crookston, Minnesota this 18th day of February, 2020.

_____
Charles S. Whiting
Polk County Administrator
Clerk of the Board

POLK COUNTY SOCIAL SERVICES

612 North Broadway, Room 302, Crookston, MN 56716-1452
Phone (218) 281-3127 * Fax (218) 281-3926
Toll Free (877) 281-3127
www.co.polk.mn.us

TO: Polk County Board of Commissioners

FROM: Karen Warmack, Director

MEETING DATE: February 18, 2020

AGENDA ITEM: 2020 Social Service Board Meeting Dates

SUMMARY:

Social Service Board meetings will be held in the Polk County Board Room scheduled the third Tuesday monthly at 8:00 AM with the exception of June 16 scheduled at 1:00 PM and December 15 scheduled at 1:30 PM.

ACTION REQUESTED: (INFORMATION ONLY/MOTION/RESOLUTION)

1. Approval of 2020 Social Service Board meeting dates.

2020

SOCIAL SERVICE BOARD MEETINGS

JANUARY 21		8:00 am
FEBRUARY 18		8:00 am
MARCH 17		8:00 am
APRIL 21		8:00 am
MAY 19		8:00 am
JUNE 16		1:00 pm
JULY 21	ELECTION OF OFFICERS	8:00 am
AUGUST 18		8:00 am
SEPTEMBER 15		8:00 am
OCTOBER 20		8:00 am
NOVEMBER 17		8:00 am
DECEMBER 15		1:30 pm

POLK COUNTY SOCIAL SERVICES

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Phone (218) 281-3127 * Fax (218) 281-3926
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www.co.polk.mn.us

DATE: February 18, 2020

TO: POLK COUNTY BOARD OF COMMISSIONERS

FROM: Karen Warmack, Polk County Social Services Director

AGENDA ITEM: Social Worker Replacement Request

SUMMARY: Replacement of a Social Worker to work in Adult Services as a result of a resignation. Current open caseload size for long term care Social Workers is approximately 60 cases. Long Term Care Social Workers help elderly and disabled individuals make decisions about long term care services in the home or community settings.

ACTION REQUESTED: (MOTION)
Board approval to refill Social Worker, and any internal subsequent position vacancies occurring because of this action.

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Toll Free (877) 281-3127
www.co.polk.mn.us

DATE: February 18, 2020

TO: POLK COUNTY BOARD OF COMMISSIONERS

FROM: Karen Warmack, Polk County Social Services Director

AGENDA ITEM: Social Worker (CPS) Replacement Request

SUMMARY: Replacement of a Social Worker (CPS) to work in Children's Services as a result of a resignation. Primary responsibilities include case management for Children's Mental Health/Child Welfare caseload.

ACTION REQUESTED: (MOTION)
Board approval to refill Social Worker (CPS), and any internal subsequent position vacancies occurring because of this action.

POLK COUNTY SOCIAL SERVICES

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Phone (218) 281-3127 * Fax (218) 281-3926
Toll Free (877) 281-3127
www.co.polk.mn.us

TO: Polk County Board of Commissioners

FROM: Karen Warmack, Director

MEETING DATE: February 18, 2020

AGENDA ITEM: Memorandum of Understanding with NWMHC

SUMMARY:
Memorandum of Understanding with NWMHC in order to accommodate the temporary co-location of Polk County Staff in the NWMHC EGF office beginning February 1, 2020 until the conclusion of the renovations.

ACTION REQUESTED: (INFORMATION ONLY/MOTION/RESOLUTION)

Requesting Board Approval of Memorandum of Understanding with NWMHC

MEMORANDUM OF UNDERSTANDING (MOU)

The purpose of this understanding is to declare the intent and clarify expectations and level of support that the Northwestern Mental Health Center "NWMHC" and Polk County Social Services will provide to each other in order to accommodate the temporary co-location of Polk County staff in the NWMHC EGF space at 1422 Central Avenue NE, East Grand Forks, MN 56721. This temporary co-location is intended to take place during the period beginning February 1, 2020 until the conclusion of the renovations of the Polk County Social Service Center in East Grand Forks, MN.

Agreement:

The goal of this arrangement is to ensure NWMHC clients and NWMHC business remains confidential while Polk County staff co-locate office space at the NWMHC EGF clinic location. The following shall occur while co-locating:

- Polk County staff, shall remain in designated co-located spaces to maintain confidentiality unless assistance is needed from NWMHC staff. Only the staff who are assigned to co-locate in the NWMHC space shall have access to the space during hours of operation.
- Polk County may schedule the us of the board room meeting space if not already scheduled or occupied. The NWMHC Access Team will assist is scheduling.
- Any contact with NWMHC clients shall be for the purpose of scheduled appointments coordinated with NWMHC staff.
- Any clients seen while utilizing co-located space, information or interactions heard, seen or read, shall remain confidential and are applicable to HIPAA, 42CFR Part 2 and the MN Data Privacy Act.
- NWMHC shall provide up to two cubicle spaces to seat up to four Polk County staff to perform work.
- NWMHC shall provide two jacks at each workstation to be configured by Polk County's IT staff to run through their server during this temporary co-location. At the conclusion of the co-location

Polk County's IT staff will disconnect this configuration so it is available for NWMHC's network use.

- NWMHC shall provide guest internet Wi-Fi and have access to the building through the Polk County badge system.
- NWMHC shall not provide access to NWMHC computer network.
- The NWMHC Access staff will be Polk County's point person for assistance if needed.

This memorandum may be terminated by either party giving the other party 60-day notice in writing.

Nothing in this MOU shall be deemed to be a commitment or obligation of funds from either party.

This MOU is at-will and may be modified with the mutual consent of the authorized individuals of both parties.

By: _____ 2-4-2020
Polk County Social Service Director — Date
"Agency"

By: _____ _____
Polk County Board Chairperson — Date
"Agency"

By: _____ _____
Polk County Attorney — Date
"Agency"

By: _____ _____
Northwestern Mental Health Center, CEO — Date
"Provider"

By: _____ _____
Northwestern Mental Health Center, Board Chairperson — Date
"Provider"

QUALIFIED SERVICE ORGANIZATION/BUSINESS ASSOCIATE AGREEMENT
(QSO/BA AGREEMENT)

The Northwestern Mental Health Center (hereinafter referred to as "NWMHC") and Polk County Social Services hereby enter into an agreement whereby the NWMHC agrees to provide 2 temporary co-located spaces for up to 4 employees until the construction of the Polk County Social Service center is completed.

Because of this agreement, Polk County Social Service co-located staff members may indirectly come into contact with protected health data which may or may not include substance use information.

This Agreement shall remain in place until terminated by either party.

Furthermore, Polk County Social Services:

1. Acknowledges that in receiving, transmitting, transporting, storing, processing or otherwise dealing with any information received from NWMHC identifying or otherwise relating to the patients receiving services from NWMHC ('protected information'), it is fully bound by the provision of the federal regulations governing the Confidentiality of Alcohol and Drug Abuse Patient Records, 42 C.F.R. Part 2; and the Health Insurance Portability and Accountability Act (HIPAA), 45 C.F.R. Parts 142, 160, 162 and 164;

2. Agrees to resist any efforts in judicial proceedings to obtain access to the protected information except as expressly provided for in the regulations governing the Confidentiality of Alcohol and Drug Abuse Patient Records, 42 C.F.R. Part 2, as amended;

3. Agrees that it will not use or disclose protected information except as permitted or required by the Agreement or by law;

4. Agrees that, when the Polk County Social Services uses, discloses, or requests protected information it will limit the use, disclosure, or request to the minimum necessary;

5. Agrees that if the Polk County Social Services enters into a contract with any agent, including a subcontractor, the agent will agree to comply with 42 C.F.R. Part 2 and HIPAA, and, if the Polk County Social Services learns of a pattern or practice by the agency that is a material breach of the contract with the Polk County Social Services, to take reasonable steps to cure the breach or terminate the contract, if feasible;

6. Agrees to comply with HIPAA's security provisions with regard to electronic protected health information, and to use appropriate safeguards to prevent the unauthorized use or disclosure of the protected information;

7. Agrees to report breaches of protecting information to NWMHC;

8. Agrees to report to NWMHC any use or disclosure of the protected information not provided for in this Agreement of which it becomes aware.
    Terms:
    a. Polk County Social Services shall provide notification to NWMHC within one (1) business day.
    b. Notification shall be transmitted to NWMHC verbally, in person, via telephone or via interactive telecommunications to the Privacy Officer (or any other Officer of NWMHC in his/her absence) and followed up in writing via secure e-mail or standard mail;

9. Agrees to ensure that any agency, including a subcontractor, to whom the Polk County Social Services provides protected information received from NWMHC, or creates or receives on behalf of NWMHC, agrees to the same restrictions and conditions that apply through this Agreement to the Polk County Social Services with respect to such information;

10. Agrees to provide access, as appropriate to the terms of the service description, to the protected information at the request of NWMHC, or to an individual as directed by NWMHC, in order to meet the requirements of 45 C.F.R. § 164.524 which provides patients with the right to access and copy their own protected information.
    Terms:
    a. Polk County Social Services shall provide this information to NWMHC within five (5) business days to allow Northwestern Mental Health Center the ability to comply with its internal policies and procedures guiding access to records by its patients;

11. Agrees to make any amendments to the protected information as directed or agreed to by NWMHC pursuant to 45 C.F.R. § 164.524.
    Terms:
    a. Polk County Social Services agrees to make amendments referenced in this paragraph within five (5) business days from the date of request;

12. Agrees to make available its internal practices, books, and records including policies and procedures, relating to the use and disclosure of protected information received from NWMHC, or created or received by the Polk County Social Services on behalf of NWMHC, to NWMHC or to the Secretary of the Department of Health and Human Services for purposes of the Secretary determining NWMHC's compliance with HIPAA
    Terms:
    a. Polk County Social Services agrees to make records referenced in this paragraph available within five (5) business days from the date of request;

13. Agrees to document disclosures of protected information, and information related to such disclosures, as would be required for NWMHC to respond to a request by an individual for an accounting of disclosures in accordance with 45 C.F.R. § 164.528
    Terms:
    a. Polk County Social Services agrees to make records referenced in this paragraph available within five (5) business days from the date of request;

14. Agrees to provide NWMHC or an individual in accordance with paragraph (10) of this agreement to permit NWMHC to respond to a request by an individual for an accounting of disclosures in accordance with 45 C.F.R. § 164.528

    Terms:

    a. Polk County Social Services agrees to make records referenced in this paragraph available within five (5) business days from the date of request;

Termination

1. NWMHC may terminate this agreement immediately if it determines that the Polk County Social Services has violated any material term.

    Terms:

    a. NWMHC shall notify Polk County Social Services of termination of this Agreement for cause via verbal notification to the signatory of this Agreement or his/her designee/replacement with follow up in writing.

2. Either party may choose to terminate this Agreement by notifying the other party, in writing, with a thirty-day (30) notice.

3. Upon termination of this Agreement for any reason, Polk County Social Services shall return or destroy all protected information received from NWMHC, or created or received by the Polk County Social Services on behalf of NWMHC. This provision shall apply to protected information that is in the possession of subcontractors or agency of Polk County Social Services. The Polk County Social Services shall retain no copies of the protected information.

4. In the event that the Polk County Social Services determines that returning or destroying the protected information is infeasible, the Polk County Social Services shall notify NWMHC of the conditions that make return or destruction infeasible

    Terms:

    a. The Polk County Social Services shall notify NWMHC in writing, within five (5) business days of its determination that return or destruction of protected information to NWMHC is infeasible.
    b. NWMHC may choose to accept this determination or to request further information regarding the infeasibility of return or destruction of records.

5. Upon notification that the return or destruction of the protected information is infeasible, the Polk County Social Services shall extend the protections of this Agreement to such protected information and limit further uses and disclosures of the information to those purposes that make the return or destruction infeasible, as long as, the Polk County Social Services maintains the information.

    a. In the event of the sale, merger or other transfer of ownership/responsibility for Polk County Social Services, the Polk County Social Services shall notify NWMHC of this change. Successors of the Polk County Social Services are responsible for the terms and conditions of this agreement.
    b. In the event of the closure/dissolution of Polk County Social Services, protected information shall be returned or destroyed.

Execution of this Agreement occurs on the date signed by all parties.

By: _____ 2-4-20
Polk County Social Service Director — Date
"Agency"

By: _____
Polk County Board Chairperson — Date
"Agency"

By: _____
Polk County Attorney — Date
"Agency"

By: _____
Northwestern Mental Health Center, CEO — Date
"Provider"

By: _____
Northwestern Mental Health Center, Board Chairperson — Date
"Provider"

POLK COUNTY SOCIAL SERVICES

612 North Broadway, Room 302, Crookston, MN 56716-1452
Phone (218) 281-3127 * Fax (218) 281-3926
Toll Free (877) 281-3127
www.co.polk.mn.us

DATE: February 18, 2020

TO: POLK COUNTY BOARD OF COMMISSIONERS

FROM: Karen Warmack, Polk County Social Services Director

AGENDA ITEM: Contract for Adult Mental Health Initiative with Sanford Behavioral Health Center.

SUMMARY: Sanford will provide adult mental health services as part of the Adult Mental Health Initiative to Counties in the Northwest 8 which includes Polk, Norman, Mahnomen, Red Lake, Kittson, Marshall, Roseau and Pennington.

ACTION REQUESTED: (MOTION)
Board approval to accept the contract with Sanford Behavioral Health Center to provide adult mental health services as part of the Adult Mental Health Initiative in the amount of $358,520.

PURCHASE OF SERVICES AGREEMENT

THIS AGREEMENT is made for the period January 1, 2020, through December 31, 2020, between Sanford Network North dba Sanford Behavioral Health Center ("Provider") and Polk County ("Agency").

WHEREAS, Provider provides, inter alia, certain behavioral health crisis services, collectively "the Services"; and

WHEREAS, the Agency wishes to purchase the Services from Provider; and

WHEREAS, Provider represents that it is duly qualified and willing to perform such Services; and

WHEREAS, the northwest Minnesota counties participating under this Agreement are: Kittson, Mahnomen, Marshall, Norman, Pennington, Polk, Red Lake, and Roseau, hereafter referred to as the Northwest 8. The Northwest 8 counties have agreed to assign Polk County to act as fiscal agent on their collective behalf, and will abide by any host county provisions agreed to herein.

NOW THEREFORE, in consideration of the covenants herein contained, the parties hereto have entered into this Agreement under the terms and conditions set forth below:

1 Crisis Services (Northwest 8)

1.1 Crisis Response (Adult - MS 256B.0624, Child – MS 256B.0944)

1.1.1 Provider hereby agrees to assist Agency in meeting the Agency's obligation to provide its residents with crisis mental health services for adults and children as identified by the above statutes.

1.1.2 Provider and Agency agree that the below definitions of mental health crisis/emergency are appropriate for a response by Provider's crisis team. Provider may respond to situations that do not specifically align with either of the below definitions. Each such situation will be evaluated for appropriateness of response.

1.1.2.1 Mental health crisis - a situation in which an individual is exhibiting extreme emotional disturbance or behavioral distress, considering harm to self or others, disoriented or out of touch with reality, has a compromised ability to function (behavior is in serious deviation of baseline level of functioning), or is otherwise agitated and unable to be calmed (e.g. crying uncontrollably for an extended period of time), and whose current condition is not related to the influence of intoxicating or illicit substances.

1.1.2.2 Mental health emergency - a life threatening situation in which an individual is imminently threatening harm to self or others, severely

disorientated or out of touch with reality, has a severe inability to function, or is otherwise distraught and out of control, and whose current condition is not related to the influence of intoxicating or illicit substances.

1.1.3 Time of day – Provider agrees to employ sufficient staff to provide face to face crisis response services 24 hours per day, 7 days per week. Response times will vary depending on the location of the response, and the number of responses being handled at that time.

1.1.4 Location of response – It is expected that in the vast majority of crisis responses that the Provider team would respond to either a health care facility, law enforcement center, or school, although Provider crisis response teams can respond to other locations. Response to other locations is at the sole discretion of Provider and is dependent upon the crisis worker's assessment of the safety/security of the environment. Responses occurring after dark and/or to non-public locations are more likely to require law enforcement presence as a safety precaution.

1.1.5 Safety/Security

1.1.5.1 Hospital or Law Enforcement Center - If a client has been transported to a hospital or law enforcement center by a member of law enforcement, law enforcement presence will remain until the Provider's crisis team member assesses that the situation is safe for both the client and crisis team member. At that point the crisis team member will release the law enforcement member.

1.1.5.2 Other Location - If a crisis worker is requested at a site that is not a hospital or law enforcement center, and the crisis team member has a concern for his/her safety, the crisis team member will request law enforcement presence. Law enforcement must arrive prior to the arrival of the crisis worker, and not leave until after the Provider crisis team member feels that the situation will be safe for both he/she and the client without law enforcement present.

1.1.5.3 If after the Provider crisis team member has released the member of law enforcement, and the client's condition worsens and the crisis team member deems law enforcement's presence necessary, the crisis team member will recall law enforcement, and a member of law enforcement will return.

1.1.6 Referral to inpatient/residential – In the event that the Provider crisis team member in its sole discretion, after professional consultation as necessary, concludes that the client would benefit from a higher level of treatment (i.e. inpatient or residential), Provider agrees to make an initial attempt to find placement for a client requiring the higher level of care. Should the need arise, Agency agrees to work with the appropriate local organizations/staff (e.g., county case manager, law enforcement) to assist Provider in coordinating difficult placements.

1.1.7 Clients under the influence of intoxicating or illicit substances and detox placements – Provider crisis team members are trained to intervene, assess and stabilize a variety of mental health conditions. Such conditions cannot be effectively evaluated while a client is inebriated or under the influence of other substances. In such cases, the Provider crisis team member will not respond to the site of the crisis until the client's laboratory tests fall into a range indicating the client could understand and benefit from the treatment offered by the crisis response team. Provider crisis response team members are not responsible for assisting in finding placement in detoxification facilities.

1.1.8 Medication administration – Provider crisis team does not administer medication or arrange administration of such medication. If the crisis occurs in a medical center/hospital setting, it is the responsibility of the medical center/hospital to arrange necessary medication administration.

1.1.9 Level of credential - Responses will, whenever possible, be handled entirely at the mental health practitioner level, in consultation with a professional.

1.1.10 Inclement weather – If the weather conditions deteriorate to an extent the county sheriff or Minnesota Department of Transportation advises no travel in the crisis team member's county or the county in which the crisis is occurring, crisis response teams will not be dispatched.

1.1.11 Direct service rates – Whenever possible Provider will bill third party insurance for crisis response services. In the event that a client is not covered by third party insurance or the client's insurance does not cover crisis services, Provider will bill Agency in accordance with the following medical assistance billing methodology: crisis response services will be billed under Medicaid guidelines, in which one crisis hour is defined as 31 minutes or greater (e.g. a 90 minute crisis would be billed as 1 hour, and a 91 minute crisis would be billed as 2 hours). Direct service will be billed at Provider's reasonable and customary rates per crisis hour depending on the level of credential of the individual responding to the crisis. Rates as of the first day of the contract period are as follows.

1.1.11.1 Practitioner: $175

1.1.11.2 Professional: $205

1.1.12 Eligibility for services - Crisis line staff will make the preliminary determination of a client's eligibility for Services, and contact the crisis responder on call. The crisis response staff on call will make the final determination as to whether a crisis dispatch is warranted.

1.2 Invoicing – Fee-for-Service - Crisis Response/Stabilization

1.2.1 Provider shall send Agency monthly invoices for direct service charges not paid by the crisis client's third party insurance. If a client does not have insurance, or the client's insurance does not cover the service, the county will be billed for 100% of the charges. If a client's insurance remittance indicates

a patient responsible portion (e.g. copay, deductible, spend down, etc.) those charges will be invoiced to Agency.

1.2.2 In the event that at some point during the year direct service billings exceed the dollars available to Agency to reimburse direct services, Provider will continue to bill for those Services, but will write-off 100% of the remaining charges.

1.2.3 In the event that an uninsured or underinsured person uses crisis response services provided within the Northwest 8's territory and that uninsured or underinsured person is not a resident of the Northwest 8's territory, Agency agrees to act as guarantor for that crisis response claim.

1.2.4 In the event that following a patient's visit the patient receives third party insurance coverage that is retroactive to a date on or before the patient's visit, and Agency notifies Provider of the change at least five business days prior to the third party payor's timely filing deadline, Provider will refund to Agency an amount equivalent to the amount previously paid by Agency minus the patient responsible balance reported by the third party insurance carrier for that visit. Coverage notifications occurring after this time will result in charges on those dates of service remaining the responsibility of Agency.

1.3 Invoicing –Non-Fee-for-Service

1.3.1 Provider will send an invoice to Agency during April, July, October, and December in the amounts listed below.

1.3.1.1 (See Exhibit A for annual maximums)

1.3.1.2 If additional monies should become available to Agency during the term of this agreement, they may be made available to Provider to provide additional services subject to the terms of this agreement. Funds may be moved among budgeted BRASS codes within percentage guidelines allowed by state law.

1.3.1.3 It is the expectation of Agency that all funds allocated to Provider under this agreement will be used to serve the mental health needs of residents of Agency counties. If allocated monies happen to exceed the costs of the program in a given year, Agency expects the excess will be invested completely into projects benefiting the behavioral health of Agency county residents.

1.4 Statistical Tracking

1.4.1 Provider will track the number of crisis response/stabilization visits, broken out by county, for all Northwest 8 counties, and submit the statistics to the Northwest 8 coordinator on a quarterly basis.

1.4.2 County placement notification – In the interest of continuity of care, Provider will notify the relevant county intake worker of all placements whenever possible. According to Minnesota Statutes 256B.0944 § 6f (child), 256B.0624 § 4c-10 (adult), if the client receiving Services is under county case

management, Provider will ask the client if he or she is receiving case management and if the client responds affirmatively and discloses the case manager's name, Provider will contact the case manager notify/coordinate any ongoing services. If the client receiving Services is not under county case management, Provider will inform the client of possible services offered by the county, request that client sign a release of information document and, if signed, contact the county intake worker to inform the county of a possible need for additional services. Provider will document whether or not the client signed the release of information in its medical record system.

1.4.3 Provider will regularly (approximately weekly) send emails to Northwest 8 directors, or designee, who have requested such communication, indicating the dates, locations, and dispositions of crises that occurred during the previous period within the region.

1.4.4 Per HIPAA regulations, no patient identifying information for patients whose direct service funding originated from a non-Agency source will be released to Agency or its designee.

1.5 Grievance procedure – Agency and Provider agree that timely reporting of disputes is critical to the success of the relationship set forth under this agreement. Therefore, Agency will report incident(s) relating to Provider's breach of the terms of this contract to Provider at the earliest possible time to allow the claim to be researched and adjustments to be made, if necessary.

2 Miscellaneous

2.1 Additional Provider commitments – Provider shall:

2.1.1 Inform Agency of any developments which may have a significant bearing on Provider's ability to deliver any of the Services covered by this Agreement.

2.1.2 Charge fees for Services which do not unreasonably exceed the actual cost of providing such Services.

2.1.3 Provide Services in a manner consistent with sound business/medical practice and in compliance with Provider's policies and procedures, including any compliance programs and business conduct codes.

2.1.4 Reasonably cooperate with Agency in attempting to maximize the Agency's opportunity to make use of non-Agency sources of funding.

2.1.5 Not do any work nor furnish any material not covered by this Agreement on behalf of Agency unless it is approved in writing by the Agency.

2.2 Additional Agency commitments – Agency shall:

2.2.1 Where Services provided by Provider cannot be billed within the current Agreement period, Provider will bill the Agency and the Agency agrees to remit funding for those Services from the following Agreement period's funds.

2.3 General liability insurance - Provider will at all times during the term of this Agreement have and keep in force a general liability insurance policy in the amount of one million dollars ($1,000,000) for bodily injury or property damage to any one person and three million dollars ($3,000,000) for total injuries or damages arising from any one occurrence.

2.4 Professional liability insurance - Provider must also maintain professional liability insurance with a minimum aggregate amount of one million dollars ($1,000,000).

2.5 Indemnity – Provider and Agency agree to indemnify and hold each other harmless against any and all cost, damage, expense, claim, liability, civil fine and penalty, including (but not limited to) court costs and reasonable attorneys' fees incurred by the other party arising out of or in connection with that party's negligence or failure to comply with all such laws, ordinances, rules and regulations. The indemnity provisions set forth in this section shall survive the expiration or early termination of this Agreement, and shall include but not be limited to any claims arising:

2.5.1 By reason of any Service client's suffering personal injury, death, or property loss or damages either while participating in or receiving from Provider the Services to be furnished by Provider under this Agreement, or while on premises owned, leased or operated by Provider, or while being transported to or from said premises in any vehicle owned, operated, chartered, or otherwise contracted for by Provider when the cause of such injury or loss is due to Provider's negligent or intentional acts; or

2.5.2 By reason of any Service client's causing injury to, or damage to, the property of another person during any time when Provider or its assign, or employee thereof has undertaken or is furnishing the care and Service called for under this Agreement when the cause of such injury or loss is due to Provider's negligent or intentional acts.

2.6 Bonding – Provider shall obtain and maintain at all times during the term of this Agreement, a fidelity bond covering the activity of its personnel authorized to receive or distribute monies. Such bond shall be in the amount of not less than $100,000.

2.7 Confidential information – Both Provider and Agency agree that all information with respect to the operations and business of the other party gained during the negotiations leading up to this Agreement, and from the performance of the Agreement, will be held in confidence and will not be divulged to any unauthorized person without prior written consent of the other, except for access required by law regulation, and third party reimbursement agreements.

2.8 HIPAA and HITECH - Provider agrees that it is a "covered entity" as defined in the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and Health Information Technology for Economic and Clinical Health Act (HITECH) of 2009, and is in compliance with privacy regulations, 45 C.F.R. § 165.500, et seq. ("Privacy Regulations") and all requirements with respect to individual identifying health information (IIHI) as defined in HIPAA. Use and disclosure of IIHI will require that all IIHI be: appropriately safeguarded; misuse appropriately reported; satisfactory assurances from any subcontractor(s) secured; individuals granted access and ability to

amend their IIHI; accounting of disclosure made available; and applicable records released to the Agency or Department of Human Services. The provisions of this paragraph shall survive the termination of this Agreement.

2.9 Equal employment opportunity, civil rights, and nondiscrimination - (When applicable) Provider agrees to comply with the Civil Rights Act of 1964, Title VII (423 USC 2000e), including Executive Order No. 11246, and Title VI (42 USC 200d); and the Rehabilitation Act of 1973, as amended by Section 504; (When applicable) Provider certifies that it has received a certificate of compliance from the Commissioner of Human Rights pursuant to Minnesota Statutes, section 363.073 (1982).

2.10 Fair hearing and grievance procedures – Agency agrees to provide for a fair hearing and grievance procedure in conformance with Minnesota Statues, section 256.045, and in conjunction with the fair Hearing and Grievance Procedures established by administrative rules of the State Department of Human Services.

2.11 Distinction of entities – This Agreement shall not be construed in any manner to make Provider personnel employees of Agency. Agency shall not be responsible for withholding of any taxes related to the contracting with Provider, including, but not limited to, State and Federal income tax and FICA taxes. Agency shall not be responsible for worker's compensation benefits, unemployment compensation premiums, or any other benefits or obligations either required by law or provided by Agency to its own employees. Provider is an independent contractor with respect to Agency.

2.12 Staff selection and management - Provider agrees to furnish Agency with personnel who have the academic preparation, personal qualities, skills, licensure and experience necessary to meet relevant requirements and provide high quality Services to eligible residents in Agency's jurisdiction. Selection of staff that will complete each Service covered under this Agreement is under Provider's discretion and may change throughout the Agreement term as needs dictate. Provider will provide administrative and clinical supervision as necessary for personnel providing Services under this Agreement and assumes full responsibility for their conduct. Clinical supervision will be provided by a mental health professional.

2.13 Subcontracting – Provider may enter into subcontracts for any of the Services covered by this Agreement upon providing written notice to Agency. All subcontracts shall be subject to the requirements of this Agreement.

2.14 Audit and record disclosures – Provider shall:

2.14.1 Allow the personnel of Agency, the Minnesota Department of Human Services, and the Department of Health and Human Services, or their designee, access to Provider's facility and records related to the Services provided under this Agreement at reasonable hours and upon reasonable notice to exercise their responsibility to monitor purchased Services.

2.14.2 Maintain all records pertaining to this Agreement (program and fiscal) for four years for audit purposes.

2.14.3 Comply with policies of the Minnesota Department of Human Services regarding social services recording and monitoring procedures, as defined in the Department of Human Services Social Services Manual, and the administrative rules of the State agency.

2.14.4 Make the results of any audits conducted by Provider, insofar as they pertain to Services covered by this Agreement, available to the Agency at the latter's request.

2.15 Conditions for termination

2.15.1 Medicare and Medicaid eligibility – Provider certifies as of the execution of this Agreement and continuing through the term of this Agreement, that neither it, its member, nor employed physicians providing Services under this Agreement, have been excluded from participation in any federal or state Medicare, Medicaid, or other third party payor program, nor is any such action pending. Provider shall notify Agency as soon as reasonably possible if such action is threatened or proposed. If at any time Provider, its member or employed physicians have been excluded, as described above, then Agency may immediately terminate this Agreement.

2.15.2 Statutory changes - It is agreed that the terms and conditions of this Agreement will be changed to reflect any change in and status of any state or federal law, rule, regulation, guideline or safe harbor regulation that has any material impact on either of the parties and of the parties' ability to legally carry out the spirit of the Agreement and their good faith intentions. If such amendments materially change the rights and obligations of the parties hereto, either party may then terminate this Agreement upon written notice of termination which shall be effective on the effective date of the state or federal law, rule, regulation, guideline or safe harbor regulation that necessitated the amendment or the expiration date of the then current term, whichever date is earlier.

2.15.3 Funding changes - The Agency agrees to inform Provider of any developments which may have a significant bearing on the Agency's ability to provide funds in accord with the amounts and principles contained in this Agreement. Should the Agency be unable to fulfill its financial obligations to Provider due to specific reductions in federal or state funds, the obligation of both parties shall cease following a 60-day advance notice.

2.15.4 Disbarment and Suspension – Current regulation may prohibit Agency from purchasing goods or services with federal money from vendors who have been suspended or debarred by the federal government. Similarly, Minnesota statutes may provide the Commissioner of the Department of Administration with the authority to debar and suspend vendors who seek to contract with Agency. Vendors may be suspended or debarred when it is determined, through a duly authorized hearing process, that they have abused the public trust in a serious manner. Provider certifies that it and its principals (officers, directors, owners, partners, and persons having primary management or supervisory responsibilities within a business entity (e.g. general managers,

plant manager, head of a subsidiary, division, or business segment, and similar positions)) and employees upon delivering local/state/federal funded services:

2.15.4.1 Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from transacting business by or with any federal, state, or local governmental department or agency.

2.15.4.2 Have not within a three-year period preceding this contract:

2.15.4.2.1 Been convicted of or had a civil judgement rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (federal, state, or local) transaction or contract.

2.15.4.2.2 Violated any federal or state antitrust statutes.

2.15.4.2.3 Committed embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property.

2.15.4.3 Are not presently indicted or otherwise criminally or civilly charged by a governmental entity for:

2.15.4.3.1 Commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (federal, state, or local) transaction

2.15.4.3.2 Violating any federal or state antitrust statutes.

2.15.4.3.3 Committing embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property.

2.15.4.4 Are not aware of any information or possesses any knowledge that any subcontractor(s) that will perform work pursuant to this contract are in violation of any of the certifications set forth above.

2.15.4.5 Shall immediately give written notice to the Agency should Provider come under investigation for allegations of fraud or a criminal offense in connection with obtaining, or performing: a public (federal, state or local government) transaction; violating any federal or state antitrust statutes; or committing embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property.

2.15.5 Other – Unless otherwise specified above, either party may terminate this Agreement with or without cause upon sixty (60) days prior written notice to the other party.

2.16 Conditions for modification

2.16.1 Any alterations, variation, modifications, or waivers of provisions of this Agreement will be valid only when they have been reduced to writing, and duly signed.

2.16.2 Unless otherwise specified above, if Provider is unable to or going to be unable to provide the required quality or quantity of Services it must notify Agency thirty (30) days before the service line is discontinued.

2.17 General terms

2.17.1 No waiver by either party or any term or provision of this Agreement shall be deemed to be a waiver of any other term or provision.

2.17.2 If any term or provision of this Agreement is now or hereafter determined to be invalid or unenforceable, such determination shall not impair the validity of the remainder of this Agreement.

2.17.3 The terms and provisions hereof shall be binding on and inure to the benefit of the successors and permitted assigns of the parties hereto.

2.17.4 This Agreement shall be construed in accordance with the laws of the State of Minnesota.

2.17.5 The Agreement is not assignable by either party without the prior written consent of the other party.

2.17.6 It is understood and agreed that the entire agreement of the parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof, as well as any previous agreements presently in effect relating to the subject matter hereof.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed by their duly authorized representatives and have affixed their respective hands effective as of the day and year first mentioned above.

By: _____ Date: _____

Chair, Region 1 Adult Mental Health Initiative

By: _____ Date: _____

Director, Polk County Social Services

By: _____ Date: _____

Chairperson, Polk County Board

By: _____ Date: _____

Polk County Attorney

By: _____ Date: _____

Executive Director, Sanford Medical Center Thief River Falls

EXHIBIT A
SANFORD CONTRACT
ADULT MENTAL HEALTH INITIATIVE GRANT
2020

REVENUES

ADULT MH INITIATIVE		$	358,520
ADULT MH INITIATIVE SPECIAL GRANT		$	-
TOTAL		**$**	**358,520**

EXPENSES

BRASS CODE	ITEM DESCRIPTION		BUDGET
4340	Project Support, Coordination, Revenue enhancement		$ 5,433
4540	Psychiatry Days - Outpatient Medication Management		$ -
4340	Housing Support/CSP NW Apartments, (non ARMHS) plus COLA		$ -
4740	Intensive Residential Treatment Services (IRTS)		$ 103,733
4030	Outreach Activities	$ 9,738	
4160	Client Transportation	$ 2,500	
4200	Peer Support	$ -	
4340	Other CSP	$ 118,558	$ 249,354
4460	Basic Living/Social Skills and Community (intensive ARMHS)	$ 118,558	
4680	Adult Day Treatment	$ -	
4340	AMHI Coordinator		$ -
4430	Additional Housing Subsidy		$ -
TOTAL			**$ 358,520**

The total contract amount is net of Flex Fund Distribution $102,349

The total contract amount is net of Flex Fund County Housing Subsidy $53,847

The total contract amount is net of PCSS Admin Fee $10,000

The total contract amount is net of NWMHC Contract $859,278

The total contract amount is net of LAC/Outreach Projects $24,567

POLK COUNTY SOCIAL SERVICES

612 North Broadway, Room 302, Crookston, MN 56716-1452
Phone (218) 281-3127 * Fax (218) 281-3926
Toll Free (877) 281-3127
www.co.polk.mn.us

DATE: February 18, 2020

TO: POLK COUNTY BOARD OF COMMISSIONERS

FROM: Karen Warmack, Polk County Social Services Director

AGENDA ITEM: Crisis Mental Health Service Grant with Sanford Behavioral Health Center

SUMMARY: Sanford will provide adult and children crisis services to Counties in the Northwest 8 which includes Polk, Norman, Mahnomen, Red Lake, Kittson, Marshall, Roseau and Pennington.

ACTION REQUESTED: (MOTION)
Board approval to accept the contract with Sanford Behavioral Health Center to provide crisis services to the Northwest 8 counties in the amount of $370,000 for the period of January 1, 2020 through December 31, 2020.

PURCHASE OF SERVICES AGREEMENT

THIS AGREEMENT is made for the period January 1, 2020, through December 31, 2020, between Sanford Network North dba Sanford Behavioral Health Center ("Provider") and Polk County ("Agency").

WHEREAS, Provider provides, inter alia, certain behavioral health crisis services, collectively "the Services"; and

WHEREAS, the Agency wishes to purchase the Services from Provider; and

WHEREAS, Provider represents that it is duly qualified and willing to perform such Services; and

WHEREAS, the northwest Minnesota counties participating under this Agreement are: Kittson, Mahnomen, Marshall, Norman, Pennington, Polk, Red Lake, and Roseau, hereafter referred to as the Northwest 8. The Northwest 8 counties have agreed to assign Polk County to act as fiscal agent on their collective behalf, and will abide by any host county provisions agreed to herein.

NOW THEREFORE, in consideration of the covenants herein contained, the parties hereto have entered into this Agreement under the terms and conditions set forth below:

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1.1 Crisis Response (Adult - MS 256B.0624, Child – MS 256B.0944)

1.1.1 Provider hereby agrees to assist Agency in meeting the Agency's obligation to provide its residents with crisis mental health services for adults and children as identified by the above statutes.

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1.1.8 Medication administration – Provider crisis team does not administer medication or arrange administration of such medication. If the crisis occurs in a medical center/hospital setting, it is the responsibility of the medical center/hospital to arrange necessary medication administration.

1.1.9 Level of credential - Responses will, whenever possible, be handled entirely at the mental health practitioner level, in consultation with a professional.

1.1.10 Inclement weather – If the weather conditions deteriorate to an extent the county sheriff or Minnesota Department of Transportation advises no travel in the crisis team member's county or the county in which the crisis is occurring, crisis response teams will not be dispatched.

1.1.11 Direct service rates – Whenever possible Provider will bill third party insurance for crisis response services. In the event that a client is not covered by third party insurance or the client's insurance does not cover crisis services, Provider will bill Agency in accordance with the following medical assistance billing methodology: crisis response services will be billed under Medicaid guidelines, in which one crisis hour is defined as 31 minutes or greater (e.g. a 90 minute crisis would be billed as 1 hour, and a 91 minute crisis would be billed as 2 hours). Direct service will be billed at Provider's reasonable and customary rates per crisis hour depending on the level of credential of the individual responding to the crisis. Rates as of the first day of the contract period are as follows.

1.1.11.1 Practitioner: $175

1.1.11.2 Professional: $205

1.1.12 Eligibility for services - Crisis line staff will make the preliminary determination of a client's eligibility for Services, and contact the crisis responder on call. The crisis response staff on call will make the final determination as to whether a crisis dispatch is warranted.

1.2 Invoicing – Fee-for-Service - Crisis Response/Stabilization

1.2.1 Provider shall send Agency monthly invoices for direct service charges not paid by the crisis client's third party insurance. If a client does not have insurance, or the client's insurance does not cover the service, the county will be billed for 100% of the charges. If a client's insurance remittance indicates

a patient responsible portion (e.g. copay, deductible, spend down, etc.) those charges will be invoiced to Agency.

1.2.2 In the event that at some point during the year direct service billings exceed the dollars available to Agency to reimburse direct services, Provider will continue to bill for those Services, but will write-off 100% of the remaining charges.

1.2.3 In the event that an uninsured or underinsured person uses crisis response services provided within the Northwest 8's territory and that uninsured or underinsured person is not a resident of the Northwest 8's territory, Agency agrees to act as guarantor for that crisis response claim.

1.2.4 In the event that following a patient's visit the patient receives third party insurance coverage that is retroactive to a date on or before the patient's visit, and Agency notifies Provider of the change at least five business days prior to the third party payor's timely filing deadline, Provider will refund to Agency an amount equivalent to the amount previously paid by Agency minus the patient responsible balance reported by the third party insurance carrier for that visit. Coverage notifications occurring after this time will result in charges on those dates of service remaining the responsibility of Agency.

1.3 Invoicing –Non-Fee-for-Service

1.3.1 Provider will send an invoice to Agency during April, July, October, and December in the amounts listed below.

1.3.1.1 $75,000.00 (See Exhibit A for annual maximums)

1.3.1.2 If additional monies should become available to Agency during the term of this agreement, they may be made available to Provider to provide additional services subject to the terms of this agreement. Funds may be moved among budgeted BRASS codes within percentage guidelines allowed by state law.

1.3.1.3 It is the expectation of Agency that all funds allocated to Provider under this agreement will be used to serve the mental health needs of residents of Agency counties. If allocated monies happen to exceed the costs of the program in a given year, Agency expects the excess will be invested completely into projects benefiting the behavioral health of Agency county residents.

1.4 Statistical Tracking

1.4.1 Provider will track the number of crisis response/stabilization visits, broken out by county, for all Northwest 8 counties, and submit the statistics to the Northwest 8 coordinator on a quarterly basis.

1.4.2 County placement notification – In the interest of continuity of care, Provider will notify the relevant county intake worker of all placements whenever possible. According to Minnesota Statutes 256B.0944 § 6f (child), 256B.0624 § 4c-10 (adult), if the client receiving Services is under county case

management, Provider will ask the client if he or she is receiving case management and if the client responds affirmatively and discloses the case manager's name, Provider will contact the case manager notify/coordinate any ongoing services. If the client receiving Services is not under county case management, Provider will inform the client of possible services offered by the county, request that client sign a release of information document and, if signed, contact the county intake worker to inform the county of a possible need for additional services. Provider will document whether or not the client signed the release of information in its medical record system.

1.4.3 Provider will regularly (approximately weekly) send emails to Northwest 8 directors, or designee, who have requested such communication, indicating the dates, locations, and dispositions of crises that occurred during the previous period within the region.

1.4.4 Per HIPAA regulations, no patient identifying information for patients whose direct service funding originated from a non-Agency source will be released to Agency or its designee.

1.5 Grievance procedure – Agency and Provider agree that timely reporting of disputes is critical to the success of the relationship set forth under this agreement. Therefore, Agency will report incident(s) relating to Provider's breach of the terms of this contract to Provider at the earliest possible time to allow the claim to be researched and adjustments to be made, if necessary.

2 Miscellaneous

2.1 Additional Provider commitments – Provider shall:

2.1.1 Inform Agency of any developments which may have a significant bearing on Provider's ability to deliver any of the Services covered by this Agreement.

2.1.2 Charge fees for Services which do not unreasonably exceed the actual cost of providing such Services.

2.1.3 Provide Services in a manner consistent with sound business/medical practice and in compliance with Provider's policies and procedures, including any compliance programs and business conduct codes.

2.1.4 Reasonably cooperate with Agency in attempting to maximize the Agency's opportunity to make use of non-Agency sources of funding.

2.1.5 Not do any work nor furnish any material not covered by this Agreement on behalf of Agency unless it is approved in writing by the Agency.

2.2 Additional Agency commitments – Agency shall:

2.2.1 Where Services provided by Provider cannot be billed within the current Agreement period, Provider will bill the Agency and the Agency agrees to remit funding for those Services from the following Agreement period's funds.

2.3 General liability insurance - Provider will at all times during the term of this Agreement have and keep in force a general liability insurance policy in the amount of one million dollars ($1,000,000) for bodily injury or property damage to any one person and three million dollars ($3,000,000) for total injuries or damages arising from any one occurrence.

2.4 Professional liability insurance - Provider must also maintain professional liability insurance with a minimum aggregate amount of one million dollars ($1,000,000).

2.5 Indemnity – Provider and Agency agree to indemnify and hold each other harmless against any and all cost, damage, expense, claim, liability, civil fine and penalty, including (but not limited to) court costs and reasonable attorneys' fees incurred by the other party arising out of or in connection with that party's negligence or failure to comply with all such laws, ordinances, rules and regulations. The indemnity provisions set forth in this section shall survive the expiration or early termination of this Agreement, and shall include but not be limited to any claims arising:

2.5.1 By reason of any Service client's suffering personal injury, death, or property loss or damages either while participating in or receiving from Provider the Services to be furnished by Provider under this Agreement, or while on premises owned, leased or operated by Provider, or while being transported to or from said premises in any vehicle owned, operated, chartered, or otherwise contracted for by Provider when the cause of such injury or loss is due to Provider's negligent or intentional acts; or

2.5.2 By reason of any Service client's causing injury to, or damage to, the property of another person during any time when Provider or its assign, or employee thereof has undertaken or is furnishing the care and Service called for under this Agreement when the cause of such injury or loss is due to Provider's negligent or intentional acts.

2.6 Bonding – Provider shall obtain and maintain at all times during the term of this Agreement, a fidelity bond covering the activity of its personnel authorized to receive or distribute monies. Such bond shall be in the amount of not less than $100,000.

2.7 Confidential information – Both Provider and Agency agree that all information with respect to the operations and business of the other party gained during the negotiations leading up to this Agreement, and from the performance of the Agreement, will be held in confidence and will not be divulged to any unauthorized person without prior written consent of the other, except for access required by law regulation, and third party reimbursement agreements.

2.8 HIPAA and HITECH - Provider agrees that it is a "covered entity" as defined in the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and Health Information Technology for Economic and Clinical Health Act (HITECH) of 2009, and is in compliance with privacy regulations, 45 C.F.R. § 165.500, et seq. ("Privacy Regulations") and all requirements with respect to individual identifying health information (IIHI) as defined in HIPAA. Use and disclosure of IIHI will require that all IIHI be: appropriately safeguarded; misuse appropriately reported; satisfactory assurances from any subcontractor(s) secured; individuals granted access and ability to

amend their IIHI; accounting of disclosure made available; and applicable records released to the Agency or Department of Human Services. The provisions of this paragraph shall survive the termination of this Agreement.

2.9 Equal employment opportunity, civil rights, and nondiscrimination - (When applicable) Provider agrees to comply with the Civil Rights Act of 1964, Title VII (423 USC 2000e), including Executive Order No. 11246, and Title VI (42 USC 200d); and the Rehabilitation Act of 1973, as amended by Section 504; (When applicable) Provider certifies that it has received a certificate of compliance from the Commissioner of Human Rights pursuant to Minnesota Statutes, section 363.073 (1982).

2.10 Fair hearing and grievance procedures – Agency agrees to provide for a fair hearing and grievance procedure in conformance with Minnesota Statues, section 256.045, and in conjunction with the fair Hearing and Grievance Procedures established by administrative rules of the State Department of Human Services.

2.11 Distinction of entities – This Agreement shall not be construed in any manner to make Provider personnel employees of Agency. Agency shall not be responsible for withholding of any taxes related to the contracting with Provider, including, but not limited to, State and Federal income tax and FICA taxes. Agency shall not be responsible for worker's compensation benefits, unemployment compensation premiums, or any other benefits or obligations either required by law or provided by Agency to its own employees. Provider is an independent contractor with respect to Agency.

2.12 Staff selection and management - Provider agrees to furnish Agency with personnel who have the academic preparation, personal qualities, skills, licensure and experience necessary to meet relevant requirements and provide high quality Services to eligible residents in Agency's jurisdiction. Selection of staff that will complete each Service covered under this Agreement is under Provider's discretion and may change throughout the Agreement term as needs dictate. Provider will provide administrative and clinical supervision as necessary for personnel providing Services under this Agreement and assumes full responsibility for their conduct. Clinical supervision will be provided by a mental health professional.

2.13 Subcontracting – Provider may enter into subcontracts for any of the Services covered by this Agreement upon providing written notice to Agency. All subcontracts shall be subject to the requirements of this Agreement.

2.14 Audit and record disclosures – Provider shall:

2.14.1 Allow the personnel of Agency, the Minnesota Department of Human Services, and the Department of Health and Human Services, or their designee, access to Provider's facility and records related to the Services provided under this Agreement at reasonable hours and upon reasonable notice to exercise their responsibility to monitor purchased Services.

2.14.2 Maintain all records pertaining to this Agreement (program and fiscal) for four years for audit purposes.

2.14.3 Comply with policies of the Minnesota Department of Human Services regarding social services recording and monitoring procedures, as defined in the Department of Human Services Social Services Manual, and the administrative rules of the State agency.

2.14.4 Make the results of any audits conducted by Provider, insofar as they pertain to Services covered by this Agreement, available to the Agency at the latter's request.

2.15 Conditions for termination

2.15.1 Medicare and Medicaid eligibility – Provider certifies as of the execution of this Agreement and continuing through the term of this Agreement, that neither it, its member, nor employed physicians providing Services under this Agreement, have been excluded from participation in any federal or state Medicare, Medicaid, or other third party payor program, nor is any such action pending. Provider shall notify Agency as soon as reasonably possible if such action is threatened or proposed. If at any time Provider, its member or employed physicians have been excluded, as described above, then Agency may immediately terminate this Agreement.

2.15.2 Statutory changes - It is agreed that the terms and conditions of this Agreement will be changed to reflect any change in and status of any state or federal law, rule, regulation, guideline or safe harbor regulation that has any material impact on either of the parties and of the parties' ability to legally carry out the spirit of the Agreement and their good faith intentions. If such amendments materially change the rights and obligations of the parties hereto, either party may then terminate this Agreement upon written notice of termination which shall be effective on the effective date of the state or federal law, rule, regulation, guideline or safe harbor regulation that necessitated the amendment or the expiration date of the then current term, whichever date is earlier.

2.15.3 Funding changes - The Agency agrees to inform Provider of any developments which may have a significant bearing on the Agency's ability to provide funds in accord with the amounts and principles contained in this Agreement. Should the Agency be unable to fulfill its financial obligations to Provider due to specific reductions in federal or state funds, the obligation of both parties shall cease following a 60-day advance notice.

2.15.4 Disbarment and Suspension – Current regulation may prohibit Agency from purchasing goods or services with federal money from vendors who have been suspended or debarred by the federal government. Similarly, Minnesota statutes may provide the Commissioner of the Department of Administration with the authority to debar and suspend vendors who seek to contract with Agency. Vendors may be suspended or debarred when it is determined, through a duly authorized hearing process, that they have abused the public trust in a serious manner. Provider certifies that it and its principals (officers, directors, owners, partners, and persons having primary management or supervisory responsibilities within a business entity (e.g. general managers,

plant manager, head of a subsidiary, division, or business segment, and similar positions)) and employees upon delivering local/state/federal funded services:

2.15.4.1 Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from transacting business by or with any federal, state, or local governmental department or agency.

2.15.4.2 Have not within a three-year period preceding this contract:

2.15.4.2.1 Been convicted of or had a civil judgement rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (federal, state, or local) transaction or contract.

2.15.4.2.2 Violated any federal or state antitrust statutes.

2.15.4.2.3 Committed embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property.

2.15.4.3 Are not presently indicted or otherwise criminally or civilly charged by a governmental entity for:

2.15.4.3.1 Commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (federal, state, or local) transaction

2.15.4.3.2 Violating any federal or state antitrust statutes.

2.15.4.3.3 Committing embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property.

2.15.4.4 Are not aware of any information or possesses any knowledge that any subcontractor(s) that will perform work pursuant to this contract are in violation of any of the certifications set forth above.

2.15.4.5 Shall immediately give written notice to the Agency should Provider come under investigation for allegations of fraud or a criminal offense in connection with obtaining, or performing: a public (federal, state or local government) transaction; violating any federal or state antitrust statutes; or committing embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property.

2.15.5 Other – Unless otherwise specified above, either party may terminate this Agreement with or without cause upon sixty (60) days prior written notice to the other party.

2.16 Conditions for modification

2.16.1 Any alterations, variation, modifications, or waivers of provisions of this Agreement will be valid only when they have been reduced to writing, and duly signed.

2.16.2 Unless otherwise specified above, if Provider is unable to or going to be unable to provide the required quality or quantity of Services it must notify Agency thirty (30) days before the service line is discontinued.

2.17 General terms

2.17.1 No waiver by either party or any term or provision of this Agreement shall be deemed to be a waiver of any other term or provision.

2.17.2 If any term or provision of this Agreement is now or hereafter determined to be invalid or unenforceable, such determination shall not impair the validity of the remainder of this Agreement.

2.17.3 The terms and provisions hereof shall be binding on and inure to the benefit of the successors and permitted assigns of the parties hereto.

2.17.4 This Agreement shall be construed in accordance with the laws of the State of Minnesota.

2.17.5 The Agreement is not assignable by either party without the prior written consent of the other party.

2.17.6 It is understood and agreed that the entire agreement of the parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof, as well as any previous agreements presently in effect relating to the subject matter hereof.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed by their duly authorized representatives and have affixed their respective hands effective as of the day and year first mentioned above.

By: _____ Date: _____

Chair, Region 1 Adult Mental Health Initiative

By: _____ Date: _____

Director, Polk County Social Services

By: _____ Date: _____

Chairperson, Polk County Board

By: _____ Date: _____

Polk County Attorney

By: _____ Date: _____

Executive Director, Sanford Medical Center Thief River Falls

EXHIBIT A
SANFORD CONTRACT
ADULT & CHILDREN CRISIS GRANT
2020

REVENUES

ADULT CRISIS GRANT	$	248,734
CHILDREN CRISIS GRANT	$	128,241
	$	-
TOTAL	$	**376,975**

EXPENSES

BRASS CODE	ITEM DESCRIPTION	BUDGET	
	ADULT		
416, 431, 436	CRISIS RESPONSE SERVICES	$	90,339
431, 436	ON CALL STAFF	$	39,508
436	RESIDENTIAL CRISIS STABILIZATION	$	-
431	PHONE TRIAGE AND DISPATCH	$	-
431	ADMINSITRATIVE/SUPP STAFF/OTH ADMIN COSTS	$	117,983
431	PUBLIC OUTREACH/EDUCATION	$	904
SUB -TOTAL		$	**248,734**
	CHILDREN		
416, 432	CRISIS RESPONSE SERVICES	$	46,616
432	ON CALL STAFF	$	20,381
432	PHONE TRIAGE AND DISPATCH	$	-
432	ADMINSTRATIVE/SUPP STAFF/OTH ADMIN COSTS	$	60,779
432	PUBLIC OUTREACH/EDUCATION	$	465
SUB -TOTAL		$	**128,241**
TOTAL		$	**376,975**

The Adult Crisis Services amount is net of NWMHC Adult Crisis Services $326,548 & Transportation & Direct Services $19,800

The Child Crisis Services amount is net of NWMHC Child Crisis Services $171,179 & Transportation & Direct Services $10,200

The total contract amount is net of NWMHC Crisis Contract $497,727 & Transportation & Direct Services $30,000

This includes $5,129.32 carryover from the Counties Transportation and $1,845.75 on call from 2019

Board of Commissioners

Polk County Government Center
612 N Broadway – Room 211
Crookston, MN 56716-1452

TO: POLK COUNTY BOARD OF COMMISSIONERS

FROM: Richard Sanders, County Engineer

MEETING DATE: ~~12-17-2019~~ 02/18/2020

AGENDA ITEM: Out of State Travel Revised

SUMMARY:

1. Out of state travel request from 1/1/2020 – August 1, 2020 was approved on 12/17/2019
2. List attached showing where, when, and entity paying for travel was provided but I had a wrong date on the MN Transportation Alliance Fly-in
3. New Date is May 19-21, 2020

ACTION REQUESTED: (INFORMATION ONLY/MOTION/RESOLUTION)

1. A motion was made by _____ seconded by _____ to approved revised Out of State Travel Request as shown on attached.

2020 Out of State Travel

2/29/2020 NACo Legislative Conference – Washington DC – NACE/County

3/10/2020 ConExpo – Las Vegas - NACE

4/17/2020 NACE Annual Conference – Orange Beach AL - County

5/19/2020 MN Transportation Alliance Fly In – Washington DC - County

7/17/2020 NACo Annual Conference – Orange County FL - County

7/26/2020 NLTAPA Annual Conference – Seattle – State/County

Board of Commissioners

Polk County Government Center
612 N Broadway – Room 211
Crookston, MN 56716-1452

TO: POLK COUNTY BOARD OF COMMISSIONERS

FROM: Richard Sanders – County Engineer

MEETING DATE: 02-18-2020

AGENDA ITEM: 2020 Tandem Axle Diesel Trucks

SUMMARY:

1. Attached is the abstract of quotes received to furnish a (1) Tandem Axle Diesel Trucks
2. Lowest responsible quote is I State Truck Center Inver Grove Heights, MN at a total price of $116,522.00.

ACTION REQUESTED: (INFORMATION ONLY/MOTION/RESOLUTION)

1. A motion by _____ seconded by _____ to award the quote to I State Truck Center of Inver Grove Heights, MN in the amount of $116,522.00.

ONE (1) TANDEM AXLE DIESEL TRUCKS

ITEM - DESCRIPTION	REQUIRED SPECS	STATE CONTRACT NUSS TRUCK EQUIP.	STATE CONTRACT - I STATE TRUCK CENTER INVER GROVE HEIGHTS, MN
MAKE		2019 MACK	2021 FREIGHTLINER
MODEL		AF GRANITE 64FR	114SD
GROSS BID		$123,859.00	$116,522.00
GROSS VEHICLE WT. (LBS.)	57,000 (MIN)	COMPLY	COMPLY
ENGINE LITERS (DIESEL)	12.8 Liter	12.8 LITER	12.8 LITER
TRANSMISSION (AUTOMATIC)	6 SPEED (MIN)	ALLISON 4500 RDS	ALLISON 4500 RDS
DELIVERY DATE		90 DAYS	90 DAYS
WARRANTY (Additional Costs)		7 year/250,000 miles Engine - $4,625.00 7year/250,000 miles Exhaust Aftertreatment System - $1,008.00	7 year/250,000 miles Full Coverage included
TOAL PRICE WITH WARRANTY		$129,492.00	$116,522.00
SERVICE/PARTS CENTER		RDO Mack, GF	FORKS FREIGHTLINER, GF
RECOMMENDATION			

Considerations
-Warranties
-Delivery Date
-Parts & Service Abilability
-Inventory Costs

Board of Commissioners

Polk County Government Center
612 N Broadway – Room 211
Crookston, MN 56716-1452

TO: POLK COUNTY BOARD OF COMMISSIONERS

FROM: Richard Sanders – County Engineer

MEETING DATE: 02-18-2020

AGENDA ITEM: Tandem Axle Diesel Truck Equipment

SUMMARY:

1. Attached is the abstract of quotes received to furnish snowplow equipment for the Tandem Axle Diesel Truck we purchased today.
2. Lowest responsible quote is ____ at a total cost of $____.

ACTION REQUESTED: (INFORMATION ONLY/MOTION/RESOLUTION)

1. A motion by _____ seconded by _____ to award the quote to ___in the amount of ___.

TANDEM AXLE TRUCK EQUIPMENT

ITEM - DESCRIPTION	REQUIRED SPECS	**BERT'S TRUCK EQUIPMENT - MOORHEAD MN**	**TOWMASTER LITCHFIELD, MN**	
BOX MAKE		CRYSTEEL	TOWMASTER	
MODEL	ELLIPTICAL	ELLIPTICAL	ELLIPTICAL	
HOIST	SCISSORS TYPE	ROLLER COMBO	FRONT VERTICAL	
PLOW EQUIPMENT	FALLS	FALLS	FALLS	
TOTAL PRICE - PER UNIT		$114,728.00	$119,828.00	
price does not include sales tax				
DELIVERY DATE		8 WKS.	8 - 12 WEEKS	
WARRANTY		5 YR. LIMITED WARRANTY	HYD. 2 YR. BOX & LIGHTS 5 YR. HOISTS 3 & 4 YR.	
SERVICE/PARTS CENTER		BERT'S	TOWMASTER	
RECOMMENDATION				
		MN STATE CONTRACT	MN STATE CONTRACT	

Considerations
-Warranties
-Delivery Date
-Parts & Service Availability
-Inventory Costs

RH

Board of Commissioners

Polk County Government Center
612 N Broadway – Room 211
Crookston, MN 56716-1452

TO: POLK COUNTY BOARD OF COMMISSIONERS

FROM: Richard Sanders, County Engineer

MEETING DATE: 02-18-2020

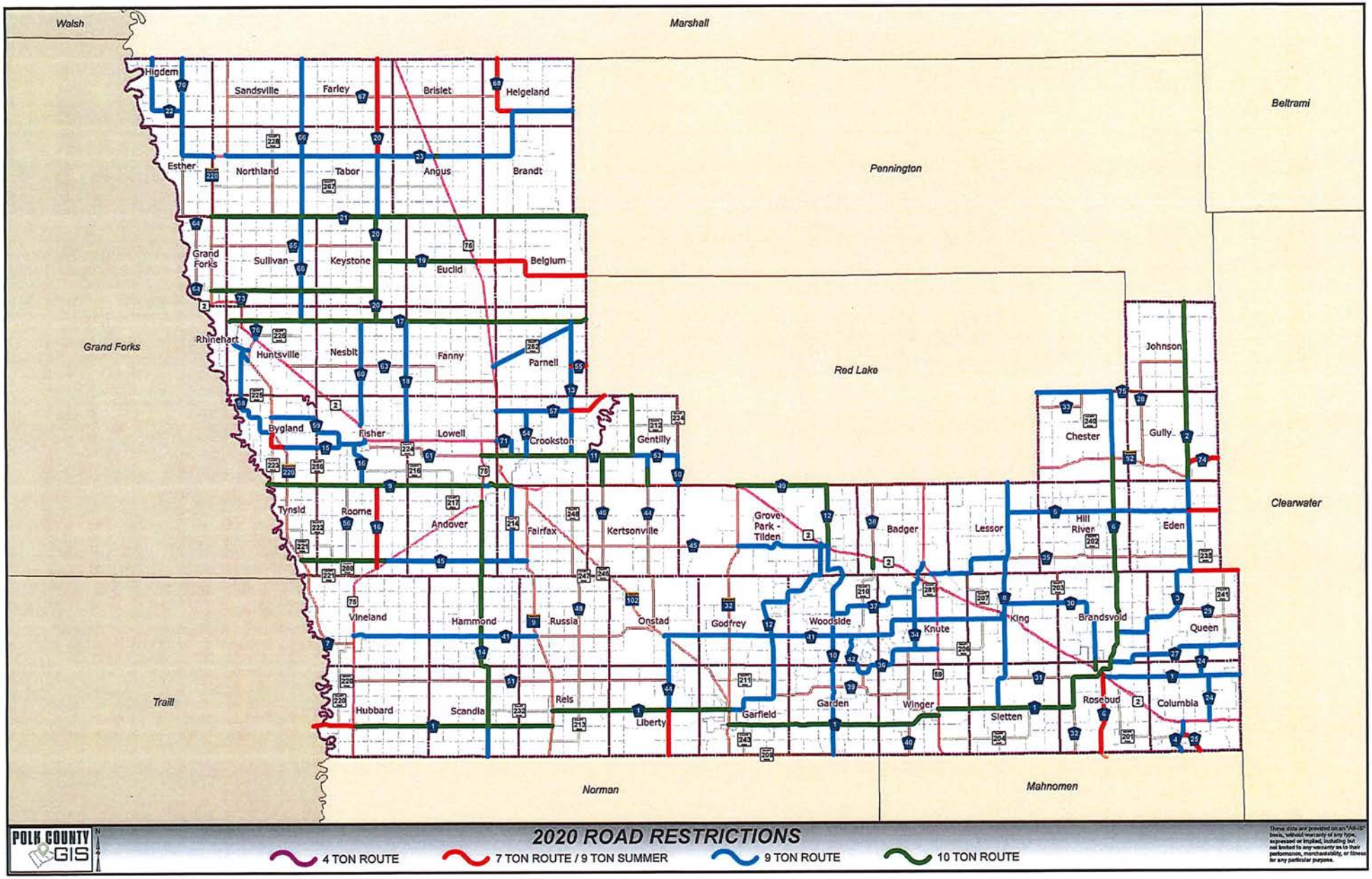
AGENDA ITEM: 2020 Road Restriction Map

SUMMARY:

1. Changes are as follows:
2. CSAH 41 from CSAH 14 to TH 9 – 9 ton

ACTION REQUESTED: (INFORMATION ONLY/MOTION/RESOLUTION)

1. A motion was made by _____ seconded by _____ to approve the 2020 Polk County Road Restriction Map.



POLK COUNTY GIS

2020 ROAD RESTRICTIONS

These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.

Board of Commissioners

Polk County Government Center
612 N Broadway – Room 211
Crookston, MN 56716-1452

TO: POLK COUNTY BOARD OF COMMISSIONERS

FROM: Richard Sanders – County Engineer

MEETING DATE: 2/18/2020

AGENDA ITEM:
1. Approve Agreement 1036400 between Polk County & the State of MN for State Project No. 060-601-061
2. Approve Resolution (2020-24) MN Department of Transportation Agency Agreement No. 1036400

SUMMARY:

Will be overlaying CSAH 1 from CSAH 10 to TH 59 using Federal Funds. These Funds are 2021 funds and will be available in October of 2020

1. Need to approve agreement so we can let this spring and construct this summer
2. Need to approve resolution

ACTION REQUESTED: (INFORMATION ONLY/MOTION/RESOLUTION)

1. A motion by _seconded by __to approve Agreement 1036400 and allow the Administrator and Board Chair to sign the agreement
2. Approve Resolution (2020-24) MN Department of Transportation Agency Agreement No. 1036400

DEPARTMENT OF TRANSPORTATION

STATE OF MINNESOTA

AGENCY AGREEMENT

for

FEDERAL PARTICIPATION IN ADVANCE CONSTRUCTION

State Project Number: 060-601-061

FAIN Number: STPF 6020(171)

This agreement is entered into by and between Polk County("Local Government") and the State of Minnesota acting through its Commissioner of Transportation ("MnDOT").

RECITALS

1. MnDOT Contract Number dcp(1030060) which has been executed between the Local Government and MnDOT, appoints MnDOT as the Local Government's agent to receive and disburse transportation related federal funds, and sets forth duties and responsibilities for letting, payment, and other procedures for a federally funded contract let by the Local Government; and
2. Pursuant to Minnesota Statutes Section 161.36, the Local Government desires MnDOT to act as the Local Government's agent to accept and disburse federal funds for the construction, improvement, or enhancement of transportation financed in whole or in part by federal funds, hereinafter referred to as the "Project"; and
3. The Local Government is proposing a federal aid project to construct bituminous overlay of CSAH 1, hereinafter referred to as the "Project"; and
4. The Project is eligible for the expenditure of federal aid funds and is programmed in the approved federally approved STIP for the fiscal year 2021, and is identified in MnDOT records as State Project 060-601-061, and in Federal Highway Administration ("FHWA") records as Minnesota Project STPF 6020(171); and
5. The Local Government desires to proceed with the construction of the project in advance of the year it is programmed for the federal funds; and
6. It is permissible under Federal Highway Administration procedures to perform advance construction of eligible projects with non-federal funds, with the intent to request federal funding for the federally eligible costs in a subsequent federal fiscal year(s), if sufficient funding and obligation authority are available; and
7. The Local Government desires to temporarily provide Local Government State Aid and/or other local funds in lieu of the federal funds so that the project may proceed prior to the fiscal year(s) designated in the STIP; and
8. MnDOT requires that the terms and conditions of this agency be set forth in an agreement.

AGREEMENT TERMS

1. Term of Agreement

1.1. **Effective Date.** This agreement will be effective upon execution by the Local Government and by appropriate State officials, pursuant to Minnesota Statutes Section 16C.05, and will remain in effect for five (5) years from the effective date or until all obligations set forth in this agreement have been satisfactorily

SAMPLE RESOLUTION FOR AGENCY AGREEMENT

BE IT RESOLVED, that pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of Polk County to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

BE IT FURTHER RESOLVED, the * (*Mayor/Chairman)* and the *(*Clerk/Auditor)* are hereby authorized and directed for and on behalf of Polk County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation MnDOT Contract Number 1036400," a copy of which said agreement was before the County Board and which is made a part hereof by reference.

**Titles of persons authorized to sign on behalf of the* County*

SAMPLE CERTIFICATION

STATE OF MINNESOTA

COUNTY OF POLK

I hereby certify that the foregoing Resolution is a true and correct copy of the Resolution presented to and adopted by local agency name at a duly authorized meeting thereof held on the _____ day of _____, 20___, as shown by the minutes of said meeting in my possession.

_____

Clerk/Auditor

Notary Public

My Commission expires _____

(SEAL)

RESOLUTION OF THE POLK COUNTY
BOARD OF COMMISSIONERS

RESOLUTION (2020-24)

MN Department of Transportation Agency Agreement No. 1036400

The following resolution (2020-24) was offered by Commissioner:

BE IT RESOLVED, That pursuant to Minnesota Statutes Section 161.36, the Commissioner of Transportation be appointed as Agent of the County of Polk to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

BE IT FURTHER RESOLVED, The Polk County Chair and the Polk County Administrator are hereby authorized and directed for and on behalf of the County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation Agency Agreement No. 1036400, a copy of which said agreement was before the Polk County Board and which is made a part hereof by reference.

Titles of persons authorized to sign on behalf of Polk County: Polk County Chair and the Polk County Administrator.

Commissioner seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: NAYS:

STATE OF MINNESOTA)
) ss.
COUNTY OF POLK)

I, Charles S. Whiting, County Administrator to and Clerk of the Polk County Board of Commissioners do hereby certify that I have compared the foregoing resolution with the original resolution filed in my office on the 18th day of February 2020 and that the same is true and correct copy of the whole thereof.

WITNESS my hand and Official Seal of Polk County at Crookston, Minnesota this 18th day of February, 2020.

_____
Charles S. Whiting
Polk County Administrator
Clerk of the Board

Board of Commissioners

Polk County Government Center
612 N Broadway – Room 211
Crookston, MN 56716-1452

TO: POLK COUNTY BOARD OF COMMISSIONERS

CHUCK WHITING, POLK COUNTY ADMINISTRATOR

FROM: Sam Melbye, TPSC Supervisor, Ron Denison Finance Director

MEETING DATE: February 18, 2020

AGENDA ITEM: County Ditch Levy request for 2020

SUMMARY: Review of recommendation for County Ditch Levy Assessments Payable 2020.

ACTION REQUESTED:

Please consider the following motion:

" A motion to approve the ditch levy assessments payable 2020 totaling $ 194,000, as presented."

Attachment: 2020 ditch levy worksheet

Applicable MN Statutes: 103E.735, 103E.351

Polk County Ditch Levy Asessments, Payable 2020

For County Board Approval Tuesday, February 18, 2020

DITCH NUMBER	BENEFITTED ACRES	LENGTH OF DITCH IN MILES	Ideal Balance *	Actual Cash Bal 12/31/2019	2020 New Levy Amount	Est Avg COST Per Acre	Explanation	Area
19	11,413.36	9.00	20,250	(840.89)	1,000.00	$ 0.09	work done 2019, $1,900	Roome, Vineland
48	5,325.22	9.75	21,938	(1,137.04)	2,000.00	$ 0.38	work done, 2018, 2019, $4,800	Rosebud
49	2,277.19	3.20	7,200	(208.72)	500.00	$ 0.22	work done 2018, $1,300	Rosebud, Sletten
55	5,108.97	10.10	22,725	(11,309.61)	12,000.00	$ 2.35	work done, 2018,2019, $12,000	King, Brandsvold, Rosebud
59	8,536.16	11.70	26,325	(593.00)	1,000.00	$ 0.12	work done, 2018, 2019, $2,900	Eden, Hill River
65	5,497.93	7.30	16,425	(277.94)	500.00	$ 0.09	work done, 2018, 2019, $8,500	Godfrey
72	17,787.23	20.00	45,000	(4,358.89)	5,000.00	$ 0.28	work done, 2017, 2018,2019, $18,900	Grove Park, Tilden, Godfrey, Onstad
79	23,777.24	3.30	7,425	(2,505.13)	3,000.00	$ 0.13	work done 2019, $ 6,300	Andover, Farifax, Godfrey, Onstad, Russia
83	1,754.70	4.20	9,450	(179.21)	500.00	$ 0.28	work done, 2017, 2018,2019, $2,200	Rosebud
90	5,002.70	10.70	24,075	(23,026.54)	23,500.00	$ 4.70	Redeterm. exp. 2013, work done 2017, $4,500	Russia, Hammond, Vineland
93	4,449.72	8.50	19,125	(115,318.01)	22,000.00	$ 4.94	Redeterm. exp. 2013, work done 2017, $67,940	Hammond, Vineland
109	13,301.00	22.50	50,625	(5,701.20)	6,000.00	$ 0.45	work done, 2018, 2019, $26,900	Gully, Johnson
121	1,482.52	1.50	3,375	(56.84)	500.00	$ 0.34	work done, 2018, 2019, $300	Bransvold, Hill River
125	1,683.50	1.00	2,250	(7,767.28)	4,000.00	$ 2.38	work done 2019, $ 18,100	Fisher, Lowell
126	27,342.47	15.50	34,875	(17,160.68)	17,500.00	$ 0.64	work done, 2017, 2018,2019, $21,000	Parnell, Fanny, Nesbit, Huntsville (north border)
163	2,080.13	3.50	7,875	(81.90)	500.00	$ 0.24	outlet charges to Red Lake	Bygland, Fisher
State ditch 61	24,903.47	6.50	14,625	(8,514.97)	9,000.00	$ 0.36	work done/prof. svcs. 2018, 2019, $27,000	Chester, Gully, Johnson, Trail City
Joint County Ditch 3	2,458.47	1.40	3,150	(93.41)	500.00	$ 0.20	pmts.to RL & Pennington, work done 2018, $2,100	Johnson
Joint County Ditch 60	21,581.71	20.00	45,000	(27,789.22)	16,000.00	$ 0.74	cost share pmts. To RL & Pennington, work, $ 37,000	Belgium, Parnell, Crookston
Joint County Ditch 66	10,333.23	8.50	19,125	(12,853.34)	13,000.00	$ 1.26	pmt. To RL $13,300, work done 2019, $500	Tilden, Gentilly
Joint Ditch # 72	13,996.00	17.00	38,250	(33,018.58)	34,000.00	$ 2.43	pmts. To RL $15,700, work/svcs 2018 2019, $44,500	Gully, Johnson
176	7,910.98	6.80	15,300	(21,758.02)	22,000.00	$ 2.78	work done, 2018, 2019, $ 32,700	Rosebud, Sletten
		TOTAL LEVY			194,000.00			

Board of Commissioners

Polk County Government Center
612 N Broadway – Room 211
Crookston, MN 56716-1452

TO: POLK COUNTY BOARD OF COMMISSIONERS

CHUCK WHITING, POLK COUNTY ADMINISTRATOR

FROM: Michelle M. Cote, Director of Property Records.

MEETING DATE: February 18, 2020

AGENDA ITEM: Gambling Permit Resolution

SUMMARY:

The North Country Horsemen are seeking permit approval for raffle(s) to be held at The Snow Sled Inn Bar & Grill.

Completed application has been submitted

ACTION REQUESTED: (INFORMATION ONLY/MOTION/RESOLUTION)

See attached resolution

MINNESOTA LAWFUL GAMBLING

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than $50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be $1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **$100**; otherwise the fee is **$150.**

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: North Country Horsemen

Previous Gambling Permit Number: X93977

Minnesota Tax ID Number, if any: _____

Federal Employer ID Number (FEIN), if any: 47-4676692

Mailing Address: PO Box 161

City: Middle River State: MN Zip: 56737 County: Marshall

Name of Chief Executive Officer (CEO): Kristi Westlund

CEO Daytime Phone: (218) 686-7440 CEO Email: Kwestlund@gmail.com

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): b.christians@hotmail.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☑ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☑ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

☐ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Snowsled Inn Bar & Grill

Physical Address (do not use P.O. box): 26035 180th Ave SW Crookston, Mn 56716

Check one:

☐ City: _____ Zip: _____ County: _____

☒ Township: Gentilly Zip: 56716 County: Polk

Date(s) of activity (for raffles, indicate the date of the drawing): 8-22-2020

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to ***www.mn.gov/gcb*** and click on ***Distributors*** under the ***List of Licensees*** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: _____

Signature of City Personnel:

_____

Title: _____ Date: _____

The city or county must sign before submitting application to the Gambling Control Board.

COUNTY APPROVAL for a gambling premises located in a township

- ☒ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: Polk

Signature of County Personnel:

_____

Title: _____ Date: _____

TOWNSHIP (if required by the county)
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Kristi Westlund Date: 2/7/2020
(Signature must be CEO's signature; designee may not sign)

Print Name: Kristi Westlund

REQUIREMENTS

Complete a separate application for:
- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

____ a copy of your proof of nonprofit status; and

____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **$100**; otherwise the fee is **$150**. Make check payable to **State of Minnesota.**

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

Office of the Minnesota Secretary of State
Certificate of Good Standing

I, Steve Simon, Secretary of State of Minnesota, do certify that: The business entity listed below was filed pursuant to the Minnesota Chapter listed below with the Office of the Secretary of State on the date listed below and that this business entity is registered to do business and is in good standing at the time this certificate is issued.

Name:	North Country Horsemen
Date Filed:	05/15/1974
File Number:	L-730
Minnesota Statutes, Chapter:	317A
Home Jurisdiction:	Minnesota

This certificate has been issued on: 04/05/2019

Steve Simon
Secretary of State
State of Minnesota

RESOLUTION OF THE POLK COUNTY
BOARD OF COMMISSIONERS

North Country Horsemen Gambling Permit(s)

RESOLUTION (2020-21)

The following resolution (2020-21) was offered by Commissioner:

WHEREAS, The North Country Horsemen, Middle River, MN has presented a Minnesota Lawful Gambling premises permit application to be approved by the Polk County Board of Commissioners for gambling activities at the Snow Sled Inn Bar & Grill, Crookston, MN 56716 in Gentilly Township to sell raffle tickets.

WHEREAS, The Gentilly Team under the North Country Horsemen Trails to Treatment is an active dedicated group raising funds for the mission of assisting those in need of funding during their treatment of cancer.

WHEREAS, The North Country Horsemen have presented a Certificate of Good Standing from the Minnesota Secretary of State

WHEREAS, The dates of the drawing(s) are to be 08/22/2020.

NOW THEREFORE BE IT RESOLVED, That the Board of Commissioners does hereby approve the Minnesota Lawful Gambling permit application(s) for the above dates for the North Country Horsemen of Middle River, Minnesota to conduct gambling activities specifically raffles in the Township of Gentilly at The Snow Sled Inn Bar & Grill 26035 180th AVE SW Crookston, MN 56716.

Commissioner seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: NAYS:

STATE OF MINNESOTA)
) ss.
COUNTY OF POLK)

I, Charles S. Whiting, County Administrator to and Clerk of the Polk County Board of Commissioners do hereby certify that I have compared the foregoing resolution with the original resolution filed in my office on the 18th day of February 2020 and that the same is a true and correct copy of the whole thereof.

WITNESS my hand and Official Seal of Polk County at Crookston, Minnesota this 18th day of February, 2020.

_____
Charles S. Whiting, Polk County Administrator
Clerk of the Board

Board of Commissioners

Polk County Government Center
612 N Broadway – Room 211
Crookston, MN 56716-1452

TO: POLK COUNTY BOARD OF COMMISSIONERS

FROM: CHUCK WHITING, POLK COUNTY ADMINISTRATOR

MEETING DATE: February 18, 2020

AGENDA ITEM: Approval to Fill Position Vacancy – Network Administrator in the MIS Department

SUMMARY: Evan Bruggeman has been promoted to Director of Management Information Systems, thereby creating a vacancy in his existing position to be filled.

1. I am very pleased to have Evan Bruggeman move into the MIS Department Director's position. He is starting February 17. His Network Administrator position is a key department position and should be filled as soon as possible.

ACTION REQUESTED: Motion and action to fill the Network Administrator position in the MIS Department.

Board of Commissioners

Polk County Government Center
612 N Broadway – Room 211
Crookston, MN 56716-1452

TO: POLK COUNTY BOARD OF COMMISSIONERS

FROM: CHUCK WHITING, POLK COUNTY ADMINISTRATOR

MEETING DATE: February 18, 2020

AGENDA ITEM: Consideration of Resolutions Authorizing the Issuance of General Obligation Capital Improvement Plan Bonds, Series 2020A and General Obligation Watershed Refunding Bonds, Series 2020B

SUMMARY: Chuck Upcraft from PFM will be at the Board meeting for the awarding of the two bond sales scheduled, one for the capital improvements bond and the other for refinancing 2012 Sand Hill Watershed bonds.

1. Mr. Upcraft will review the bond sales bids for each and recommend which to award. The background information was presented at the February 4 Board meeting and those materials are still available for your review in that packet on line.

ACTION REQUESTED: Motions and actions to award the two bond sales as presented at the meeting February 18.

CERTIFICATION OF MINUTES RELATING TO $[2,935,000] GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN BONDS SERIES 2020A

Issuer: Polk County, Minnesota

Governing Body: Board of County Commissioners

Kind, date, time and place of meeting: A regular meeting held at 9:30 a.m. on Tuesday, February 18, 2020, in the County Commissioners Room at the Polk County Government Center.

Members present:

Members absent:

Documents Attached:

Minutes of said meeting (including):

RESOLUTION NO. (2020-19)

RESOLUTION AUTHORIZING ISSUANCE, AWARDING SALE, PRESCRIBING THE FORM AND DETAILS AND PROVIDING FOR THE PAYMENT OF $[2,935,000] GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN BONDS, SERIES 2020A

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the bonds referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said bonds; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer on February 18, 2020.

Charles S. Whiting, County Administrator
Clerk of the Board

It was reported that Polk County sealed proposals for the purchase of the Bonds were received prior to 10:00 A.M., Central Time, on Tuesday, February 18, 2020, pursuant to the Official Statement distributed to potential purchasers of the Bonds by PFM Financial Advisors LLC, municipal advisor to the County. The proposals have been publicly opened, read and tabulated and were found to be as follows:

(See Attached)

RESOLUTION OF THE POLK COUNTY
BOARD OF COMMISSIONERS

RESOLUTION NO. (2020-19)

RESOLUTION AUTHORIZING ISSUANCE, AWARDING SALE, PRESCRIBING THE FORM AND DETAILS AND PROVIDING FOR THE PAYMENT OF $[2,935,000] GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN BONDS, SERIES 2020A

The following resolution (2020-19) was offered by Commissioner:

BE IT RESOLVED, By the Board of County Commissioners (the "Board") of Polk County, Minnesota (the "County"), as follows:

SECTION 1. AUTHORIZATION AND SALE.

1.01. Authorization. On December 17, 2019 and continued to January 7, 2020, this Board held a public hearing on the adoption of its Capital Improvement Plan (the "Plan") and the question of issuing General Obligation Capital Improvement Plan Bonds, pursuant to Minnesota Statutes, Section 373.40 in an amount not to exceed $3,400,000 for the purpose of financing costs of the construction of various capital improvements included in the Plan (the "Improvements"), after notice duly published in the official newspaper of the County as set forth in Minnesota Statutes, Section 373.40, subdivision 2. No petition requesting a vote on the question of adopting the Plan or issuing the bonds was filed within 30 days of January 7, 2020. By resolution duly adopted on January 7, 2020, this Board authorized the issuance, and called for the sale on the date hereof, of its General Obligation Capital Improvement Plan Bonds, Series 2020A (the "Bonds"), to finance the Improvements (the "Project"), pursuant to Minnesota Statutes, Section 373.40 and Chapter 475.

The maximum principal and interest to become due in any year on the Bonds and all other bonds issued by the County under Minnesota Statutes, Section 373.40 ($[_____]) is less than 0.12 percent ($6,779,817.72) of the estimated market value of property in the County (approximately $5,649,848,100.00). This Board hereby finds that the Bonds may be issued without an election pursuant to Minnesota Statutes, Section 373.40, subdivision 2.

1.02. Sale. Pursuant to the Official Statement prepared on behalf of the County by PFM Financial Advisors LLC, proposals for the purchase of the Bonds were received at or before the time specified for receipt of proposals. The proposals have been opened, publicly read and considered and the purchase price, interest rates and net interest cost under the terms of each proposal have been determined. The most favorable proposal received is that of [_____] of [_____, _____] (the "Purchaser"). It is hereby determined to issue the Bonds in the principal amount of $[_____] at a price of $[_____] (representing the principal amount of $[2,935,000], [plus/minus] an original issue [premium/discount] of $[_____] less an underwriter's discount of $[_____]), and upon the further terms and conditions set forth herein.

1.03. Award. The sale of the Bonds is hereby awarded to the Purchaser, and the Chairperson and County Administrator are hereby authorized and directed to execute a contract on behalf of the County for the sale of the Bonds in accordance with the Official Statement. The good faith deposit of the Purchaser shall be retained and deposited by the County until the Bonds have been delivered, and shall be deducted from the purchase price paid at settlement.

1.04. Issuance of Bonds. All acts, conditions and things which are required by the Constitution and laws of the State of Minnesota to be done, to exist, to happen and to be performed precedent to and in the valid issuance of the Bonds having been done, now existing, having happened and having been performed, it is now necessary for the Board to establish the form and terms of the Bonds, to provide security therefor and to issue the Bonds forthwith.

SECTION 2. BOND TERMS; REGISTRATION; EXECUTION AND DELIVERY.

2.01. Maturities; Interest Rates; Denominations and Payment. The Bonds shall be originally dated as of March 12, 2020, shall be in the denomination of $5,000 each, or any integral multiple thereof, of single maturities. The Bonds shall mature on February 1 in the years and amounts stated below, and shall bear interest from date of original issue until paid or duly called for redemption at the annual rates set forth opposite such years and amounts, as follows:

Maturity	Principal Amount	Rate	Maturity	Principal Amount	Rate
2021	$	%	2027	$	%
2022			2028		
2023			2029		
2024			2030		
2025			2031		
2026					

[REVISE MATURITY SCHEDULE FOR TERM BONDS]

The Bonds shall be issuable only in fully registered form. The interest thereon and, upon surrender of each Bond, the principal amount thereof shall be payable by check or draft issued by the Registrar described herein, provided that, so long as the Bonds are registered in the name of a securities depository, or a nominee thereof, in accordance with Section 2.07 hereof, principal and interest shall be payable in accordance with the operational arrangements of the securities depository.

2.02. Dates and Interest Payment Dates. Upon initial delivery of the Bonds pursuant to Section 2.06 and upon any subsequent transfer or exchange pursuant to Section 2.05, the date of authentication shall be noted on each Bond so delivered, exchanged or transferred. Interest on the Bonds shall be payable semiannually on February 1 and August 1, commencing August 1, 2020, each such date being referred to herein as an Interest Payment Date, to the person in whose name the Bonds are registered on the Bond Register, as hereinafter defined, at the Registrar's close of

business on the fifteenth day of the calendar month next preceding such Interest Payment Date, whether or not such day is a business day. Interest shall be computed on the basis of a 360-day year composed of twelve 30-day months.

2.03. Redemption. The Bonds are not subject to optional redemption prior to maturity.

[TO BE COMPLETED IF THERE ARE TERM BONDS]

[Bonds maturing on February 1, 20__ and 20__ (the "Term Bonds") shall be subject to mandatory redemption prior to maturity pursuant to the sinking fund requirements of this Section 2.03 at a redemption price equal to the stated principal amount thereof plus interest accrued thereon to the redemption date, without premium. The Registrar shall select for redemption, by lot or other manner deemed fair, on February 1 in each of the following years the following stated principal amounts of such Bonds:

Term Bonds Maturing in 20__		Term Bonds Maturing in 20__	
Sinking Fund Payment Date	Aggregate Principal Amount	Sinking Fund Payment Date	Aggregate Principal Amount
(final maturity)		(final maturity)	

The County Administrator shall cause notice of the call for redemption thereof to be published if and as required by law, and at least twenty (20) and not more than sixty (60) days prior to the designated redemption date, shall cause notice of call for redemption to be mailed, by first class mail, to the Registrar and registered holders of any Bonds to be redeemed at their addresses as they appear on the Bond Register described in Section 2.06 hereof, provided that notice shall be given to any securities depository in accordance with its operational arrangements. No defect in or failure to give such notice of redemption shall affect the validity of proceedings for the redemption of any Bond not affected by such defect or failure. Official notice of redemption having been given as aforesaid, the Bonds or portions of Bonds so to be redeemed shall, on the redemption date, become due and payable at the redemption price therein specified and from and after such date (unless the County shall default in the payment of the redemption price) such Bonds or portions of Bonds shall cease to bear interest. Upon partial redemption of any Bond, a new Bond or Bonds will be delivered to the owner without charge, representing the remaining principal amount outstanding.]

2.04. Appointment of Initial Registrar. The County hereby appoints U.S. Bank National Association, in St. Paul, Minnesota, as the initial registrar, transfer agent and paying agent (the "Registrar"). The Chairperson and County Administrator are authorized to execute and deliver, on behalf of the County, a contract with the Registrar. Upon merger or consolidation of the Registrar with another corporation, if the resulting corporation is a bank or trust company authorized by law to conduct such business, such corporation shall be authorized to act as successor Registrar. The County agrees to pay the reasonable and customary charges of the Registrar for the services performed. The County reserves the right to remove the Registrar, effective upon not less

than thirty (30) days' written notice and upon the appointment of (and acceptance of such appointment by) a successor Registrar, in which event the predecessor Registrar shall deliver all cash and Bonds in its possession to the successor Registrar and shall deliver the bond register to the successor Registrar.

2.05. Registration. The effect of registration and the rights and duties of the County and the Registrar with respect thereto shall be as follows:

(a) Register. The Registrar shall keep at its principal corporate trust office a bond register in which the Registrar shall provide for the registration of ownership of Bonds and the registration of transfers and exchanges of Bonds entitled to be registered, transferred or exchanged.

(b) Transfer of Bonds. Upon surrender for transfer of any Bond duly endorsed by the registered owner thereof or accompanied by a written instrument of transfer, in form satisfactory to the Registrar, duly executed by the registered owner thereof or by an attorney duly authorized by the registered owner in writing, the Registrar shall authenticate and deliver, in the name of the designated transferee or transferees, one or more new Bonds of a like aggregate principal amount and maturity, as requested by the transferor. The Registrar may, however, close the books for registration of any transfer after the fifteenth day of the month preceding each interest payment date and until such interest payment date.

(c) Exchange of Bonds. Whenever any Bonds are surrendered by the registered owner for exchange the Registrar shall authenticate and deliver one or more new Bonds of a like aggregate principal amount and maturity, as requested by the registered owner or the owner's attorney in writing.

(d) Cancellation. All Bonds surrendered upon any transfer or exchange shall be promptly canceled by the Registrar and thereafter disposed of as directed by the County.

(e) Improper or Unauthorized Transfer. When any Bond is presented to the Registrar for transfer, the Registrar may refuse to transfer the same until it is satisfied that the endorsement on such Bond or separate instrument of transfer is valid and genuine and that the requested transfer is legally authorized. The Registrar shall incur no liability for the refusal, in good faith, to make transfers which it, in its judgment, deems improper or unauthorized.

(f) Persons Deemed Owners. The County and the Registrar may treat the person in whose name any Bond is at any time registered in the bond register as the absolute owner of the Bond, whether the Bond shall be overdue or not, for the purpose of receiving payment of or on account of, the principal of and interest on the Bond and for all other purposes; and all payments made to any registered owner or upon the owner's order shall be valid and effectual to satisfy and discharge the liability upon Bond to the extent of the sum or sums so paid.

(g) Taxes, Fees and Charges. For every transfer or exchange of Bonds (except for an exchange upon a partial redemption of a Bond), the Registrar may impose a charge upon the owner thereof sufficient to reimburse the Registrar for any tax, fee or other governmental charge required to be paid with respect to such transfer or exchange.

(h) Mutilated, Lost, Stolen or Destroyed Bonds. In case any Bond shall become mutilated or be destroyed, stolen or lost, the Registrar shall deliver a new Bond of like amount, number, maturity date and tenor in exchange and substitution for and upon cancellation of any such mutilated Bond or in lieu of and in substitution for any Bond destroyed, stolen or lost, upon the payment of the reasonable expenses and charges of the Registrar in connection therewith; and, in the case of a Bond destroyed, stolen or lost, upon filing with the Registrar of evidence satisfactory to it that the Bond was destroyed, stolen or lost, and of the ownership thereof, and upon furnishing to the Registrar of an appropriate bond or indemnity in form, substance and amount satisfactory to it, in which both the County and the Registrar shall be named as obligees. All Bonds so surrendered to the Registrar shall be canceled by it and evidence of such cancellation shall be given to the County. If the mutilated, destroyed, stolen or lost Bond has already matured or been called for redemption in accordance with its terms it shall not be necessary to issue a new Bond prior to payment.

(i) Authenticating Agent. The Registrar is hereby designated authenticating agent for the Bonds, within the meaning of Minnesota Statutes, Section 475.55, Subdivision 1, as amended.

(j) Valid Obligations. All Bonds issued upon any transfer or exchange of Bonds shall be the valid obligations of the County, evidencing the same debt, and entitled to the same benefits under this Resolution as the Bonds surrendered upon such transfer or exchange.

2.06. Execution, Authentication and Delivery. The Bonds shall be prepared under the direction of the County Administrator and shall be executed on behalf of the County by the signatures of the Chairperson and County Administrator, provided that the signatures may be printed, engraved or lithographed facsimiles of the originals. In case any officer whose signature or a facsimile of whose signature shall appear on the Bonds shall cease to be such officer before the delivery of any Bond, such signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery. Notwithstanding such execution, no Bond shall be valid or obligatory for any purpose or entitled to any security or benefit under this Resolution unless and until a certificate of authentication on the Bond has been duly executed by the manual signature of an authorized representative of the Registrar. Certificates of authentication on different Bonds need not be signed by the same representative. The executed certificate of authentication on each Bond shall be conclusive evidence that it has been authenticated and delivered under this Resolution. When the Bonds have been prepared, executed and authenticated, the County Administrator shall deliver them to the Purchaser upon payment of the purchase price in accordance with the contract of sale heretofore executed, and the Purchaser shall not be obligated to see to the application of the purchase price.

2.07. Securities Depository. (a) For purposes of this section the following terms shall have the following meanings:

"Beneficial Owner" shall mean, whenever used with respect to a Bond, the person in whose name such Bond is recorded as the beneficial owner of such Bond by a Participant on the records of such Participant, or such person's subrogee.

"Cede & Co." shall mean Cede & Co., the nominee of DTC, and any successor nominee of DTC with respect to the Bonds.

"DTC" shall mean The Depository Trust Company of New York, New York.

"Participant" shall mean any broker-dealer, bank or other financial institution for which DTC holds Bonds as securities depository.

"Representation Letter" shall mean the Representation Letter pursuant to which the sender agrees to comply with DTC's Operational Arrangements.

(b) The Bonds shall be initially issued as separately authenticated fully registered bonds, and one Bond shall be issued in the principal amount of each stated maturity of the Bonds. Upon initial issuance, the ownership of such Bonds shall be registered in the bond register in the name of Cede & Co., as nominee of DTC. The Registrar and the County may treat DTC (or its nominee) as the sole and exclusive owner of the Bonds registered in its name for the purposes of payment of the principal of or interest on the Bonds, selecting the Bonds or portions thereof to be redeemed, if any, giving any notice permitted or required to be given to registered owners of Bonds under this resolution, registering the transfer of Bonds, and for all other purposes whatsoever, and neither the Registrar nor the County shall be affected by any notice to the contrary. Neither the Registrar nor the County shall have any responsibility or obligation to any Participant, any person claiming a beneficial ownership interest in the Bonds under or through DTC or any Participant, or any other person which is not shown on the bond register as being a registered owner of any Bonds, with respect to the accuracy of any records maintained by DTC or any Participant, with respect to the payment by DTC or any Participant of any amount with respect to the principal of or interest on the Bonds, with respect to any notice which is permitted or required to be given to owners of Bonds under this resolution, or with respect to any consent given or other action taken by DTC as registered owner of the Bonds. So long as any Bond is registered in the name of Cede & Co., as nominee of DTC, the Registrar shall pay all principal of and interest on such Bond, and shall give all notices with respect to such Bond, only to Cede & Co. in accordance with DTC's Operational Arrangements, and all such payments shall be valid and effective to fully satisfy and discharge the County's obligations with respect to the principal of and interest on the Bonds to the extent of the sum or sums so paid. No person other than DTC shall receive an authenticated Bond for each separate stated maturity evidencing the obligation of the County to make payments of principal and interest. Upon delivery by DTC to the Registrar of written notice to the effect that DTC has determined to substitute a new nominee in place of Cede & Co., the Bonds will be transferable to such new nominee in accordance with paragraph (e) hereof.

(c) In the event the County determines that it is in the best interest of the Beneficial Owners that they be able to obtain Bonds in the form of bond certificates, the County may notify DTC and the Registrar, whereupon DTC shall notify the Participants of the availability through DTC of Bonds in the form of certificates. In such event, the Bonds will be transferable in accordance with paragraph (e) hereof. DTC may determine to discontinue providing its services with respect to the Bonds at any time by giving notice to the County and the Registrar and discharging its responsibilities with respect thereto under applicable law. In such event the Bonds will be transferable in accordance with paragraph (e) hereof.

(d) The execution and delivery of the Representation Letter to DTC by the Chairperson or County Administrator, if not previously filed, is hereby authorized and directed.

(e) In the event that any transfer or exchange of Bonds is permitted under paragraph (b) or (c) hereof, such transfer or exchange shall be accomplished upon receipt by the Registrar of the Bonds to be transferred or exchanged and appropriate instruments of transfer to the permitted transferee in accordance with the provisions of this resolution. In the event Bonds in the form of certificates are issued to owners other than Cede & Co., its successor as nominee for DTC as owner of all the Bonds, or another securities depository as owner of all the Bonds, the provisions of this resolution shall also apply to all matters relating thereto, including, without limitation, the printing of such Bonds in the form of bond certificates and the method of payment of principal of and interest on such Bonds in the form of bond certificates.

2.08. Form of Bonds. The Bonds shall be prepared in substantially the form attached as Exhibit A hereto.

SECTION 3. GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN BONDS, SERIES 2020A CONSTRUCTION FUND. There is hereby established in the official books and records of the County a separate General Obligation Capital Improvement Plan Bonds, Series 2020A Construction Fund (the "Construction Fund"). The County Administrator shall maintain the Construction Fund until all costs and expenses incurred in connection with the Project have been duly paid or provided for. The County hereby appropriates to the Construction Fund proceeds of the Bonds in the amount of $[_____] (representing the estimated cost of the Project of [$_____] and costs of issuance of the Bonds of [$_____]). After payment of all costs incurred with respect to the Project, the Construction Fund shall be discontinued and any proceeds of the Bonds remaining therein shall be credited to the Bond Fund described in Section 4 hereof.

SECTION 4. GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN BONDS, SERIES 2020A BOND FUND.

The Bonds shall be payable from a separate General Obligation Capital Improvement Plan Bonds, Series 2020A Bond Fund (the "Bond Fund") of the County, which Bond Fund the County agrees to maintain until the Bonds have been paid in full. Into the Bond Fund shall be paid: (a) any funds received from the Purchaser upon delivery of the Bonds in excess of the amount required by Section 3 to be credited to the Construction Fund and amounts for payment of costs of issuance of the Bonds; (b) the amounts specified in Section 3 above, after payment of all costs of the Project;

(c) all taxes levied and collected pursuant to Section 5; and (d) any other funds appropriated by the Board for the payment of the Bonds.

There are hereby established two accounts in the Bond Fund, designated as the "Debt Service Account" and the "Surplus Account." All money appropriated or to be deposited in the Bond Fund shall be deposited as received into the Debt Service Account. On each February 1, the County Auditor-Treasurer shall determine the amount on hand in the Debt Service Account. If such amount is in excess of one-twelfth of the debt service payable from the Bond Fund in the immediately preceding 12 months, the County Administrator shall promptly transfer the amount in excess to the Surplus Account. The County appropriates to the Surplus Account any amounts to be transferred thereto from the Debt Service Account as herein provided and all income derived from the investment of amounts on hand in the Surplus Account. If at any time the amount on hand in the Debt Service Account is insufficient to meet the requirements of the Bond Fund, the County Administrator shall transfer to the Debt Service Account amounts on hand in the Surplus Account to the extent necessary to cure such deficiency.

If the balance in the Bond Fund is at any time insufficient to pay all interest and principal then due on all Bonds payable therefrom, the payment shall be made from any fund of the County which is available for that purpose, subject to reimbursement from the Surplus Account when the balance therein is sufficient, and the County covenants and agrees that it will each year levy a sufficient amount of ad valorem taxes to take care of any accumulated or anticipated deficiency, which levy is not subject to any constitutional or statutory limitation.

Pursuant to the Minnesota Public Facilities Authority (the "Authority") Credit Enhancement Program Agreement (the "Agreement"), the Bonds are also payable by the State of Minnesota, acting through the Authority, subject to Minnesota Statutes, Section 446A.086 (the "Act") and provided that funds are available therefor in the State General Fund. The County has previously, pursuant to the Act, entered into the Agreement with the Authority and the Commissioner of Administration. The County hereby covenants and obligates itself to notify the Authority of a potential default in the payment of principal and interest on the Bonds and to use the provisions of Minnesota Statutes, Section 446A.086, to guarantee payment of the principal and interest on the Bonds when due. The County further covenants to deposit with the Registrar three (3) days prior to the date on which a payment is due an amount sufficient to make that payment or to notify the Authority that it will be unable to make all or a portion of that payment. The Registrar is authorized and directed to notify the Authority if it becomes aware of a potential default in the payment of principal or interest on the Bonds or if, on the day two (2) business days prior to the date a payment is due on the Bonds, there are insufficient funds to make that payment on deposit with the Registrar. The County understands that as a result of its covenant to be bound by the provision of the Act, the provisions of that section shall be binding as long as any Bonds remain outstanding.

SECTION 5. PLEDGE OF TAXING POWERS. For the prompt and full payment of the principal of and interest on the Bonds as such payments respectively become due, the full faith, credit and unlimited taxing powers of the County shall be and are hereby irrevocably pledged. In order to produce aggregate amounts not less than 5% in excess of the amounts needed to meet when due the principal and interest payments on the Bonds, ad valorem taxes are hereby levied on all taxable property in the County, the taxes to be levied and collected in the following years and amounts:

Levy Years	Collection Years	Amount

See attached Schedule I

The taxes shall be irrepealable as long as any of the Bonds are outstanding and unpaid, provided that the County reserves the right and power to reduce the tax levies from other legally available funds, in accordance with the provisions of Minnesota Statutes, Section 475.61.

SECTION 6. BOND FUND BALANCE RESTRICTION. In order to ensure compliance with the Internal Revenue Code of 1986, as amended (the "Code"), and applicable Treasury Regulations thereunder (the "Regulations"), upon allocation of any funds to the Bond Fund, the balance then on hand in the Bond Fund shall be ascertained. If it exceeds the amount of principal and interest on the Bonds to become due and payable through February 1 next following, plus a reasonable carryover equal to 1/12th of the debt service due in the following bond year, the excess shall (unless an opinion is otherwise received from bond counsel) be used to prepay the Bonds, or invested at a yield which does not exceed the yield on the Bonds calculated in accordance with Section 148 of the Code.

SECTION 7. DEFEASANCE. When all of the Bonds have been discharged as provided in this Section, all pledges, covenants and other rights granted by this Resolution to the registered owners of the Bonds shall cease. The County may discharge its obligations with respect to any Bonds which are due on any date by depositing with the Registrar on or before that date a sum sufficient for the payment thereof in full; or, if any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Registrar a sum sufficient for the payment thereof in full with interest accrued from the due date to the date of such deposit. The County may also discharge its obligations with respect to any prepayable Bonds called for redemption on any date when they are prepayable according to their terms by depositing with the Registrar on or before that date an amount equal to the principal, redemption premium, if any, and interest then due, provided that notice of such redemption has been duly given as provided herein. The County may also at any time discharge its obligations with respect to any Bonds, subject to the provisions of law now or hereafter authorizing and regulating such action, by depositing irrevocably in escrow, with a bank or trust company qualified by law as an escrow agent for this purpose, cash or securities which are authorized by law to be so deposited, bearing interest payable at such time and at such rates and maturing or callable at the holder's option on such dates as shall be required to pay all principal and interest to become due thereon to maturity or earlier designated redemption date, provided, however, that if such deposit is made more than ninety days before the maturity date or specified redemption date of the Bonds to be discharged, the County shall have received a written opinion of Bond Counsel to the effect that such deposit does not adversely affect the exemption of interest on any Bonds from federal income taxation and a written report of an accountant or investment banking firm verifying that the deposit is sufficient to pay when due all of the principal and interest on the Bonds to be discharged on and before their maturity dates or, if notice of redemption as herein required has been irrevocably provided for, to such earlier redemption date.

SECTION 8. TAX COVENANTS; ARBITRAGE MATTERS AND CONTINUING DISCLOSURE.

8.01. Covenant. The County covenants and agrees with the owners from time to time of the Bonds, that it will not take, or permit to be taken by any of its officers, employees or agents, any action which would cause the interest on the Bonds to become includable in gross income of the recipient under the Code and applicable Regulations, and covenants to take any and all affirmative actions within its powers to ensure that the interest on the Bonds will not become includable in gross income of the recipient under the Code and applicable Regulations. The County represents and covenants that all improvements financed from the proceeds of the Bonds are and will be owned and operated by the County and available for use by members of the general public on a substantially equal basis. The County has not entered and will not enter into any lease, management contract, operating agreement, use agreement or other contract relating to the use, operation or maintenance of the Project or any part thereof which would cause the Bonds to be considered "private activity bonds" or "private loan bonds" pursuant to Section 141 of the Code.

8.02. Arbitrage Certification. The Chairperson and County Administrator being the officers of the County charged with the responsibility for issuing the Bonds pursuant to this Resolution, are authorized and directed to execute and deliver to the Purchaser a certificate in accordance with the provisions of Section 148 of the Code and applicable Regulations, stating that on the basis of facts, estimates and circumstances in existence on the date of issue and delivery of the Bonds, it is reasonably expected that the proceeds of the Bonds will not be used in a manner that would cause the Bonds to be "arbitrage bonds" within the meaning of the Code and the applicable Regulations.

8.03. Arbitrage Rebate. The County acknowledges that the Bonds may be subject to the rebate requirements of Section 148(f) of the Code. The County covenants and agrees to retain such records, make such determinations, file such reports and documents and pay such amounts at such times as are required under Section 148(f) and applicable Regulations to preserve the exclusion of interest on the Bonds from gross income for federal income tax purposes, unless the Bonds qualify for an exception from the rebate requirement pursuant to one of the spending exceptions set forth in Section 1.148-7 of the Regulations and no "gross proceeds" of the Bonds (other than amounts constituting a "bona fide debt service fund") arise during or after the expenditure of the original proceeds thereof.

8.04. Reimbursement. The County certifies that the proceeds of the Bonds will not be used by the County to reimburse itself for any expenditure with respect to the Project which the County paid or will have paid more than 60 days prior to the issuance of the Bonds unless, with respect to such prior expenditures, the County shall have made a declaration of official intent which complies with the provisions of Section 1.150-2 of the Regulations, provided that a declaration of official intent shall not be required (i) with respect to certain de minimis expenditures, if any, with respect to the Project meeting the requirements of Section 1.150-2(f)(1) of the Regulations, or (ii) with respect to "preliminary expenditures" for the Project as defined in Section 1.150-2(f)(2) of the Regulations, including engineering or architectural expenses and similar preparatory expenses, which in the aggregate do not exceed 20% of the "issue price" of the Bonds.

8.05. Qualified Tax-Exempt Obligations. The Board hereby designates the Bonds as "qualified tax-exempt obligations" for purposes of Section 265(b)(3) of the Code relating to the disallowance of interest expense for financial institutions, and hereby finds that the reasonably anticipated amount of tax-exempt obligations which are not private activity bonds (not treating qualified 501(c)(3) bonds under Section 145 of the Code as private activity bonds for the purpose of this representation) which will be issued by the County and all subordinate entities during calendar year 2020 does not exceed $10,000,000.

8.06. Credit Enhancement Program. Notwithstanding anything else to the contrary contained herein, the terms of the Agreement are hereby incorporated in this resolution.

8.07. CONTINUING DISCLOSURE. (a) Purpose and Beneficiaries. To provide for the public availability of certain information relating to the Bonds and the security therefor and to permit the Purchaser and other participating underwriters in the primary offering of the Bonds to comply with amendments to Rule 15c2-12 promulgated by the SEC under the Securities Exchange Act of 1934 (17 C.F.R. § 240.15c2-12), relating to continuing disclosure (as in effect and interpreted from time to time, the Rule), which will enhance the marketability of the Bonds, the County hereby makes the following covenants and agreements for the benefit of the Owners (as hereinafter defined) from time to time of the Outstanding Bonds. The County is the only obligated person in respect of the Bonds within the meaning of the Rule for purposes of identifying the entities in respect of which continuing disclosure must be made. If the County fails to comply with any provisions of this section, any person aggrieved thereby, including the Owners of any Outstanding Bonds, may take whatever action at law or in equity may appear necessary or appropriate to enforce performance and observance of any agreement or covenant contained in this section, including an action for a writ of mandamus or specific performance. Direct, indirect, consequential and punitive damages shall not be recoverable for any default hereunder to the extent permitted by law. Notwithstanding anything to the contrary contained herein, in no event shall a default under this section constitute a default under the Bonds or under any other provision of this resolution. As used in this section, Owner or Bondowner means, in respect of a Bond, the registered owner or owners thereof appearing in the bond register maintained by the Registrar or any Beneficial Owner (as hereinafter defined) thereof, if such Beneficial Owner provides to the Registrar evidence of such beneficial ownership in form and substance reasonably satisfactory to the Registrar. As used herein, Beneficial Owner means, in respect of a Bond, any person or entity which (i) has the power, directly or indirectly, to vote or consent with respect to, or to dispose of ownership of, such Bond (including persons or entities holding Bonds through nominees, depositories or other intermediaries), or (ii) is treated as the owner of the Bond for federal income tax purposes.

(b) Information To Be Disclosed. The County will provide, in the manner set forth in subsection (c) hereof, either directly or indirectly through an agent designated by the County, the following information at the following times:

(1) on or before twelve (12) months after the end of each fiscal year of the County, commencing with the fiscal year ending December 31, 2019, the following financial information and operating data in respect of the County (the Disclosure Information):

(A) the audited financial statements of the County for such fiscal year, prepared in accordance with generally accepted accounting principles in accordance with the governmental accounting standards promulgated by the Governmental Accounting Standards Board or as otherwise provided under Minnesota law, as in effect from time to time, or, if and to the extent such financial statements have not been prepared in accordance with such generally accepted accounting principles for reasons beyond the reasonable control of the County, noting the discrepancies therefrom and the effect thereof, and certified as to accuracy and completeness in all material respects by the fiscal officer of the County; and

(B) to the extent not included in the financial statements referred to in paragraph (A) hereof, the information for such fiscal year or for the period most recently available of the type contained in the Official Statement under headings: "Property Valuations and Taxes" and "Indebtedness," which information may be unaudited.

Notwithstanding the foregoing paragraph, if the audited financial statements are not available by the date specified, the County shall provide on or before such date unaudited financial statements in the format required for the audited financial statements as part of the Disclosure Information and, within 10 days after the receipt thereof, the County shall provide the audited financial statements. Any or all of the Disclosure Information may be incorporated by reference, if it is updated as required hereby, from other documents, including official statements, which have been submitted to the Municipal Securities Rulemaking Board (MSRB) through its Electronic Municipal Market Access System (EMMA) or to the SEC. If the document incorporated by reference is a final official statement, it must be available from the MSRB. The County shall clearly identify in the Disclosure Information each document so incorporated by reference. If any part of the Disclosure Information can no longer be generated because the operations of the County have materially changed or been discontinued, such Disclosure Information need no longer be provided if the County includes in the Disclosure Information a statement to such effect; provided, however, if such operations have been replaced by other County operations in respect of which data is not included in the Disclosure Information and the County determines that certain specified data regarding such replacement operations would be a Material Fact (as defined in paragraph (2) hereof), then, from and after such determination, the Disclosure Information shall include such additional specified data regarding the replacement operations. If the Disclosure Information is changed or this section is amended as permitted by this paragraph (b)(1) or subsection (d), then the County shall include in the next Disclosure Information to be delivered hereunder, to the extent necessary, an explanation of the reasons for the amendment and the effect of any change in the type of financial information or operating data provided.

(2) In a timely manner not in excess of ten business days after the occurrence of the event, notice of the occurrence of any of the following events (each a "Material Fact"):

(A) Principal and interest payment delinquencies;
(B) Non-payment related defaults, if material;
(C) Unscheduled draws on debt service reserves reflecting financial difficulties;
(D) Unscheduled draws on credit enhancements reflecting financial difficulties;
(E) Substitution of credit or liquidity providers, or their failure to perform;

(F) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the security, or other material events affecting the tax status of the security;

(G) Modifications to rights of security holders, if material;

(H) Bond calls, if material, and tender offers;

(I) Defeasances;

(J) Release, substitution, or sale of property securing repayment of the securities, if material;

(K) Rating changes;

(L) Bankruptcy, insolvency, receivership or similar event of the obligated person;

(M) The consummation of a merger, consolidation, or acquisition involving an obligated person or the sale of all or substantially all of the assets of the obligated person, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;

(N) Appointment of a successor or additional trustee or the change of name of a trustee, if material;

(O) Incurrence of a financial obligation of the obligated person, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a financial obligation of the obligated person, any of which affect security holders, if material; and

(P) Default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a financial obligation of the obligated person, any of which reflect financial difficulties.

For purposes of the events identified in paragraphs (O) and (P) above, the term "financial obligation" means (i) a debt obligation; (ii) a derivative instrument entered into in connection with, or pledged as security or a source of payment for, an existing or planned debt obligation; or (iii) a guarantee of (i) or (ii). The term "financial obligation" shall not include municipal securities as to which a final official statement has been provided to the MSRB consistent with the Rule.

As used herein, for those events that must be reported if material, an event is "material" if it is an event as to which a substantial likelihood exists that a reasonably prudent investor would attach importance thereto in deciding to buy, hold or sell a Bond or, if not disclosed, would significantly alter the total information otherwise available to an investor from the Official Statement, information disclosed hereunder or information generally available to the public. Notwithstanding the foregoing sentence, an event is also "material" if it is an event that would be deemed material for purposes of the purchase, holding or sale of a Bond within the meaning of applicable federal securities laws, as interpreted at the time of discovery of the occurrence of the event.

For the purposes of the event identified in (L) hereinabove, the event is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent or similar officer for an obligated person in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under

state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the obligated person, or if such jurisdiction has been assumed by leaving the existing governing body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the obligated person.

(3) In a timely manner, notice of the occurrence of any of the following events or conditions:

(A) the failure of the County to provide the Disclosure Information required under paragraph (b)(1) at the time specified thereunder;

(B) the amendment or supplementing of this section pursuant to subsection (d), together with a copy of such amendment or supplement and any explanation provided by the County under subsection (d)(2);

(C) the termination of the obligations of the County under this section pursuant to subsection (d);

(D) any change in the accounting principles pursuant to which the financial statements constituting a portion of the Disclosure Information are prepared; and

(E) any change in the fiscal year of the County.

(c) Manner of Disclosure.

(1) The County agrees to make available to the MSRB through EMMA, in an electronic format as prescribed by the MSRB, the information described in subsection (b).

(2) All documents provided to the MSRB pursuant to this subsection (c) shall be accompanied by identifying information as prescribed by the MSRB from time to time.

(d) Term; Amendments; Interpretation.

(1) The covenants of the County in this section shall remain in effect so long as any Bonds are Outstanding. Notwithstanding the preceding sentence, however, the obligations of the County under this section shall terminate and be without further effect as of any date on which the County delivers to the Registrar an opinion of Bond Counsel to the effect that, because of legislative action or final judicial or administrative actions or proceedings, the failure of the County to comply with the requirements of this section will not cause participating underwriters in the primary offering of the Bonds to be in violation of the Rule or other applicable requirements of the Securities Exchange Act of 1934, as amended, or any statutes or laws successory thereto or amendatory thereof.

(2) This section (and the form and requirements of the Disclosure Information) may be amended or supplemented by the County from time to time, without notice to (except as provided in paragraph (c)(3) hereof) or the consent of the Owners of any

Bonds, by a resolution of this Board filed in the office of the recording officer of the County accompanied by an opinion of Bond Counsel, who may rely on certificates of the County and others and the opinion may be subject to customary qualifications, to the effect that: (i) such amendment or supplement (a) is made in connection with a change in circumstances that arises from a change in law or regulation or a change in the identity, nature or status of the County or the type of operations conducted by the County, or (b) is required by, or better complies with, the provisions of paragraph (b)(5) of the Rule; (ii) this section as so amended or supplemented would have complied with the requirements of paragraph (b)(5) of the Rule at the time of the primary offering of the Bonds, giving effect to any change in circumstances applicable under clause (i)(a) and assuming that the Rule as in effect and interpreted at the time of the amendment or supplement was in effect at the time of the primary offering; and (iii) such amendment or supplement does not materially impair the interests of the Bondowners under the Rule.

If the Disclosure Information is so amended, the County agrees to provide, contemporaneously with the effectiveness of such amendment, an explanation of the reasons for the amendment and the effect, if any, of the change in the type of financial information or operating data being provided hereunder.

(3) This section is entered into to comply with the continuing disclosure provisions of the Rule and should be construed so as to satisfy the requirements of paragraph (b)(5) of the Rule.

SECTION 9. CERTIFICATION OF PROCEEDINGS.

9.01. Registration and Levy of Taxes. The County Administrator is hereby authorized and directed to file a certified copy of this resolution in the County records, together with such additional information as required, and to issue a certificate that the Bonds have been duly entered upon the Auditor-Treasurer's bond register and the tax required by law has been levied.

9.02. Certification of Records. The officers of the County are hereby authorized and directed to prepare and furnish to the Purchaser and to Dorsey & Whitney LLP, Bond Counsel, certified copies of all proceedings and records of the County relating to the Bonds and to the financial condition and affairs of the County, and such other affidavits, certificates and information as may be required to show the facts relating to the legality and marketability of the Bonds as they appear from the books and records under their custody and control or as otherwise known to them, and all such certified copies, certificates and affidavits, including any heretofore furnished, shall be deemed representations of the County to the facts recited herein.

9.03. Official Statement. The Official Statement relating to the Bonds, prepared and distributed by PFM Financial Advisors LLC, the municipal advisor for the County, together with any addendum thereto, is hereby approved. PFM Financial Advisors LLC is hereby authorized on behalf of the County to prepare and distribute to the Purchaser within seven business days from the date hereof, a supplement to the Official Statement listing the offering price, the interest rates, selling compensation, delivery date, the underwriters and such other information relating to the Bonds as is required to be included in the Official Statement by the Rule. The officers of the

County are hereby authorized and directed to execute such certificates as may be appropriate concerning the accuracy, completeness and sufficiency of the Official Statement.

BE IT FINALLY RESOLVED, That this resolution shall be in full force and effect from and after its passage.

Commissioner seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: NAYS:

STATE OF MINNESOTA)
) ss.
COUNTY OF POLK)

I, Charles S. Whiting, County Administrator to and Clerk of the Polk County Board of Commissioners do hereby certify that I have compared the foregoing resolution with the original resolution filed in my office on the 18th day of February 2020 and that the same is true and correct copy of the whole thereof.

WITNESS my hand and Official Seal of Polk County at Crookston, Minnesota this 18th day of February, 2020.

_____

Charles S. Whiting,
Polk County Administrator
Clerk of the Board

EXHIBIT A
FORM OF SERIES 2020A BONDS

UNITED STATES OF AMERICA
STATE OF MINNESOTA

POLK COUNTY

GENERAL OBLIGATION CAPITAL IMPROVEMENT PLAN BOND,
SERIES 2020A

No. R-__ $_____

Interest Rate	Maturity Date	Date of Original Issue	CUSIP No.
__%	February 1, 20__	March 12, 2020	

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT: THOUSAND DOLLARS

POLK COUNTY, State of Minnesota (the "County"), acknowledges itself to be indebted and hereby promises to pay to the registered owner named above, or registered assigns, the principal amount specified above on the maturity date specified above and promises to pay interest thereon from the date of original issue specified above or from the most recent Interest Payment Date (as hereinafter defined) to which interest has been paid or duly provided for, at the annual rate specified above, payable on February 1 and August 1 of each year, commencing August 1, 2020 (each such date, an "Interest Payment Date"), [all subject to the provisions referred to herein with respect to the redemption of the principal of this Bond before maturity]. The interest so payable on any Interest Payment Date shall be paid to the person in whose name this Bond is registered at the close of business on the fifteenth day (whether or not a business day) of the immediately preceding month. Interest hereon shall be computed on the basis of a 360-day year composed of twelve 30-day months. The interest hereon and, upon presentation and surrender hereof at the principal office of the Registrar described below, the principal hereof are payable in lawful money of the United States of America by check or draft drawn on U.S. Bank National Association, in St. Paul, Minnesota, as bond registrar, transfer agent and paying agent, or its successor designated under the Resolution described herein (the "Registrar"). For the prompt and full payment of such principal and interest as the same respectively become due, the full faith and credit and taxing powers of the County have been and are hereby irrevocably pledged.

This Bond is one of an issue in the aggregate principal amount of $[2,935,000] issued pursuant to a resolution adopted by the Board of Commissioners on February 18, 2020 (the "Resolution"), to finance capital improvements (the "Improvements"), as described in the County's Capital Improvement Plan. This Bond is issued by authority of and in strict accordance

with the provisions of the Constitution and laws of the State of Minnesota thereunto enabling, including Minnesota Statutes, Section 373.40 and Chapter 475. The Bonds are issuable only in fully registered form, in denominations of $5,000 or any multiple thereof, of single maturities.

The Bonds are not subject to optional redemption prior to maturity.

[TO BE REVISED IF THERE ARE TERM BONDS]

[Bonds maturing on February 1, 20__ and 20__ (the "Term Bonds") shall be subject to mandatory redemption prior to maturity at a redemption price equal to the stated principal amount thereof plus interest accrued thereon to the redemption date, without premium. The Registrar shall select for redemption, by lot or other manner deemed fair, on February 1 in each of the following years the following stated principal amounts of such Bonds:

Term Bonds Maturing in 20__		Term Bonds Maturing in 20__	
Sinking Fund Payment Date	Aggregate Principal Amount	Sinking Fund Payment Date	Aggregate Principal Amount
(final maturity)		(final maturity)	

The County shall cause notice of the call for redemption thereof to be published if and to the extent required by law, and at least twenty (20) and not more than sixty (60) days prior to the designated redemption date, shall cause notice of call for redemption to be mailed, by first class mail (or, if applicable, provided in accordance with the operational arrangements of the securities depository), to the registered holders of any Bonds, at the holders' addresses as they appear on the Bond register maintained by the Bond Registrar, but no defect in or failure to give such mailed notice of redemption shall affect the validity of proceedings for the redemption of any Bond not affected by such defect or failure. Official notice of redemption having been given as aforesaid, the Bonds or portions of Bonds so to be redeemed shall, on the redemption date, become due and payable at the redemption price therein specified and from and after such date (unless the County shall default in the payment of the redemption price) such Bonds or portions of Bonds shall cease to bear interest. Upon partial redemption of any Bond, a new Bond or Bonds will be delivered to the owner without charge, representing the remaining principal amount outstanding.]

Notwithstanding any other provisions of this Bond, so long as this Bond is registered in the name of Cede & Co., as nominee of The Depository Trust Company, or in the name of any other nominee of The Depository Trust Company or other securities depository, the Registrar shall pay all principal of and interest on this Bond, and shall give all notices with respect to this Bond, only to Cede & Co. or other nominee in accordance with the operational arrangements of The Depository Trust Company or other securities depository as agreed to by the County.

The Bonds have been designated as "qualified tax-exempt obligations" pursuant to Section 265(b) of the Internal Revenue Code of 1986, as amended.

The County and the Registrar may deem and treat the person in whose name this Bond is registered as the absolute owner hereof, whether this Bond is overdue or not, for the purpose of receiving payment and for all other purposes, and neither the County nor the Registrar shall be affected by any notice to the contrary.

IT IS HEREBY CERTIFIED, RECITED, COVENANTED AND AGREED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to exist, to happen and to be performed preliminary to and in the issuance of this Bond in order to make it a valid and binding general obligation of the County in accordance with its terms, have been done, do exist, have happened and have been performed as so required; that, prior to the issuance hereof, the County has levied ad valorem taxes on all taxable property in the County, which taxes will be collectible for the years and in amounts sufficient to produce sums not less than five percent in excess of the principal of and interest on the Bonds when due, and has appropriated the taxes to its General Obligation Capital Improvement Plan Bonds, Series 2020A Bond Fund for the payment of principal and interest; that if necessary for payment of principal and interest, additional ad valorem taxes are required to be levied upon all taxable property in the County, without limitation as to rate or amount; and that the issuance of this Bond, together with all other indebtedness of the County outstanding on the date hereof and on the date of its actual issuance and delivery, does not cause the indebtedness of the County to exceed any constitutional or statutory limitation of indebtedness.

This Bond shall not be valid or become obligatory for any purpose or be entitled to any security or benefit under the Resolution until the Certificate of Authentication hereon shall have been executed by the Registrar by manual signature of one of its authorized representatives.

IN WITNESS WHEREOF, Polk County, Minnesota, by its Board of Commissioners, has caused this Bond to be executed on its behalf by the facsimile signatures of the Chairperson and County Administrator.

POLK COUNTY, MINNESOTA

(Facsimile Signature County Administrator)
Polk County Administrator

(Facsimile Signature Chairperson)
Polk County Chair

CERTIFICATE OF AUTHENTICATION

This is one of the Bonds delivered pursuant to the Resolution mentioned within.

Date of Authentication: _____

U.S. BANK NATIONAL ASSOCIATION, as Bond Registrar

By _____
Authorized Representative

The following abbreviations, when used in the inscription on the face of this Bond, shall be construed as though they were written out in full according to the applicable laws or regulations:

TEN COM --as tenants in common

UTMA ..... as Custodian for .....
(Cust) (Minor)

TEN ENT --as tenants by the entireties under Uniform Transfers to Minors Act .....
(State)

JT TEN --as joint tenants with right of survivorship and not as tenants in common

Additional abbreviations may also be used.

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____ the within Bond and all rights thereunder, and does hereby irrevocably constitute and appoint _____ attorney to transfer the said Bond on the books kept for registration of the within Bond, with full power of substitution in the premises.

Dated: _____

_____

NOTICE: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatsoever.

Signature Guaranteed:

_____

Signature(s) must be guaranteed by an "eligible guarantor institution" meeting the requirements of the Registrar, which requirements include membership or participation in STAMP or such other "signature guaranty program" as may be determined by the Registrar in addition to or in substitution for STAMP, all in accordance with the Securities Exchange Act of 1934, as amended.

Please insert social security or other identifying number of assignee:_____

SCHEDULE I

TAX LEVIES

[to come]

CERTIFICATE OF POLK COUNTY AUDITOR-TREASURER
AS TO REGISTRATION

The undersigned, being the duly qualified and acting County Auditor-Treasurer of Polk County, hereby certifies that there has been filed in my office a certified copy of a resolution duly adopted on February 18, 2020, by the Board of Commissioners of Polk County, Minnesota, setting forth the form and details of an issue of $[2,935,000] General Obligation Capital Improvement Plan Bonds, Series 2020A, dated as of March 12, 2020, and levying taxes for the payment thereof.

I further certify that the issue has been entered on my bond register and the tax required by law for their payment has been levied and filed as required by Minnesota Statutes, Sections 475.61 to 475.63.

WITNESS my hand officially this 18th day of February, 2020.

_____
County Auditor-Treasurer

(SEAL)

CERTIFICATION OF MINUTES RELATING TO $[1,625,000] GENERAL OBLIGATION WATERSHED DISTRICT REFUNDING BONDS, SERIES 2020B

Issuer: Polk County, Minnesota

Governing Body: Board of County Commissioners

Kind, date, time and place of meeting: A regular meeting held at 9:30 a.m. on Tuesday, February 18, 2020, in the County Commissioners Room at the Polk County Government Center.

Members present:

Members absent:

Documents Attached:

Minutes of said meeting (including):

RESOLUTION NO. (2020-20)

RESOLUTION AUTHORIZING ISSUANCE, AWARDING SALE, PRESCRIBING THE FORM AND DETAILS AND PROVIDING FOR THE PAYMENT OF $[1,625,000] GENERAL OBLIGATION WATERSHED DISTRICT REFUNDING BONDS, SERIES 2020B

I, the undersigned, being the duly qualified and acting recording officer of the public corporation issuing the bonds referred to in the title of this certificate, certify that the documents attached hereto, as described above, have been carefully compared with the original records of said corporation in my legal custody, from which they have been transcribed; that said documents are a correct and complete transcript of the minutes of a meeting of the governing body of said corporation, and correct and complete copies of all resolutions and other actions taken and of all documents approved by the governing body at said meeting, so far as they relate to said bonds; and that said meeting was duly held by the governing body at the time and place and was attended throughout by the members indicated above, pursuant to call and notice of such meeting given as required by law.

WITNESS my hand officially as such recording officer on February 18, 2020.

_____

Charles S. Whiting, County Administrator
Clerk of the Board

It was reported that [____] sealed proposals for the purchase of the Bonds were received prior to 10:00 A.M., Central Time, on Tuesday, February 18, 2020, pursuant to the Official Statement distributed to potential purchasers of the Bonds by PFM Financial Advisors LLC, municipal advisor to the County. The proposals have been publicly opened, read and tabulated and were found to be as follows:

(See Attached)

RESOLUTION OF THE POLK COUNTY
BOARD OF COMMISSIONERS

RESOLUTION (2020-20)

RESOLUTION AUTHORIZING ISSUANCE, AWARDING SALE, PRESCRIBING THE FORM AND DETAILS AND PROVIDING FOR THE PAYMENT OF $[1,625,000] GENERAL OBLIGATION WATERSHED DISTRICT REFUNDING BONDS, SERIES 2020B

The following resolution (2020-20) was offered by Commissioner:

BE IT RESOLVED, By the Board of County Commissioners (the "Board") of Polk County, Minnesota (the "County"), as follows:

SECTION 1. AUTHORIZATION AND SALE.

1.01. Authorization. By resolution adopted on February 4, 2020, this Board determined it to be in the best interests of the County to issue its General Obligation Watershed District Refunding Bonds, Series 2020B, in the approximate principal amount of $1,625,000 (the "Bonds"), pursuant to Minnesota Statutes, Chapters 103D and 475, for the purpose of currently refunding the February 1, 2021 through February 1, 2033 maturities (the "Refunded Bonds") of the County's $2,710,000 General Obligation Watershed District Bonds, Series 2012, dated February 8, 2012 (the "Series 2012 Bonds"), aggregating $1,755,000 in outstanding principal amount.

The Series 2012 Bonds were issued to finance the costs of certain improvements (the "Project") in the Sand Hill River Watershed District (the "District"). The Refunded Bonds will be redeemed on April 1, 2020 (the "Redemption Date"), at a price of par plus accrued interest to the Redemption Date. The County anticipates substantial debt service savings to result from the refunding of the Refunded Bonds.

1.02. Sale. Pursuant to the Official Statement prepared on behalf of the County by PFM Financial Advisors LLC, proposals for the purchase of the Bonds were received at or before the time specified for receipt of proposals. The proposals have been opened, publicly read and considered and the purchase price, interest rates and net interest cost under the terms of each proposal have been determined. The most favorable proposal received is that of [_____] of [_____, _____] (the "Purchaser"). It is hereby determined to issue the Bonds in the principal amount of $[_____] at a price of $[_____] (representing the principal amount of $[1,625,000], [plus/minus] an original issue [premium/discount] of $[_____] less an underwriter's discount of $[_____]), and upon the further terms and conditions set forth herein.

1.03. Award. The sale of the Bonds is hereby awarded to the Purchaser, and the Chairperson and County Administrator are hereby authorized and directed to execute a contract on behalf of the County for the sale of the Bonds in accordance with the Official Statement. The

good faith deposit of the Purchaser shall be retained and deposited by the County until the Bonds have been delivered, and shall be deducted from the purchase price paid at settlement.

1.04. Issuance of Bonds. All acts, conditions and things which are required by the Constitution and laws of the State of Minnesota to be done, to exist, to happen and to be performed precedent to and in the valid issuance of the Bonds having been done, now existing, having happened and having been performed, it is now necessary for the Board to establish the form and terms of the Bonds, to provide security therefor and to issue the Bonds forthwith.

SECTION 2. BOND TERMS; REGISTRATION; EXECUTION AND DELIVERY.

2.01. Maturities; Interest Rates; Denominations and Payment. The Bonds shall be originally dated as of March 12, 2020, shall be in the denomination of $5,000 each, or any integral multiple thereof, of single maturities. The Bonds shall mature on February 1 in the years and amounts stated below, and shall bear interest from date of original issue until paid or duly called for redemption at the annual rates set forth opposite such years and amounts, as follows:

Maturity	Principal Amount	Rate	Maturity	Principal Amount	Rate
2021	$	%	2028	$	%
2022			2029		
2023			2030		
2024			2031		
2025			2032		
2026			2033		
2027					

[REVISE MATURITY SCHEDULE FOR TERM BONDS]

The Bonds shall be issuable only in fully registered form. The interest thereon and, upon surrender of each Bond, the principal amount thereof shall be payable by check or draft issued by the Registrar described herein, provided that, so long as the Bonds are registered in the name of a securities depository, or a nominee thereof, in accordance with Section 2.07 hereof, principal and interest shall be payable in accordance with the operational arrangements of the securities depository.

2.02. Dates and Interest Payment Dates. Upon initial delivery of the Bonds pursuant to Section 2.06 and upon any subsequent transfer or exchange pursuant to Section 2.05, the date of authentication shall be noted on each Bond so delivered, exchanged or transferred. Interest on the Bonds shall be payable semiannually on February 1 and August 1, commencing August 1, 2020, each such date being referred to herein as an Interest Payment Date, to the person in whose name the Bonds are registered on the Bond Register, as hereinafter defined, at the Registrar's close of business on the fifteenth day of the calendar month next preceding such Interest Payment Date, whether or not such day is a business day. Interest shall be computed on the basis of a 360-day year composed of twelve 30-day months.

2.03. Redemption. Bonds maturing on February 1, 2029, and in later years shall be subject to redemption and prepayment at the option of the County, in whole or in part, in such order of maturity dates as the County may select and, within a maturity, by lot as selected by the Registrar (or, if applicable, by the bond depository in accordance with its customary procedures) in integral multiples of $5,000, on February 1, 2028, and on any date thereafter, at a price equal to the principal amount thereof and accrued interest to the date of redemption. The County Administrator shall cause notice of the call for redemption thereof to be published if and as required by law, and at least twenty (20) and not more than sixty (60) days prior to the designated redemption date, shall cause notice of call for redemption to be mailed, by first class mail, to the Registrar and registered holders of any Bonds to be redeemed at their addresses as they appear on the Bond Register described in Section 2.06 hereof, provided that notice shall be given to any securities depository in accordance with its operational arrangements. No defect in or failure to give such notice of redemption shall affect the validity of proceedings for the redemption of any Bond not affected by such defect or failure. Official notice of redemption having been given as aforesaid, the Bonds or portions of Bonds so to be redeemed shall, on the redemption date, become due and payable at the redemption price therein specified and from and after such date (unless the County shall default in the payment of the redemption price) such Bonds or portions of Bonds shall cease to bear interest. Upon partial redemption of any Bond, a new Bond or Bonds will be delivered to the owner without charge, representing the remaining principal amount outstanding.

[TO BE COMPLETED IF THERE ARE TERM BONDS]

[Bonds maturing on February 1, 20__ and 20__ (the "Term Bonds") shall be subject to mandatory redemption prior to maturity pursuant to the sinking fund requirements of this Section 2.03 at a redemption price equal to the stated principal amount thereof plus interest accrued thereon to the redemption date, without premium. The Registrar shall select for redemption, by lot or other manner deemed fair, on February 1 in each of the following years the following stated principal amounts of such Bonds:

Term Bonds Maturing in 20__		Term Bonds Maturing in 20__	
Sinking Fund Payment Date	Aggregate Principal Amount	Sinking Fund Payment Date	Aggregate Principal Amount
(final maturity)		(final maturity)	

Notice of redemption shall be given as provided in the preceding paragraph.]

2.04. Appointment of Initial Registrar. The County hereby appoints U.S. Bank National Association, in St. Paul, Minnesota, as the initial registrar, transfer agent and paying agent (the "Registrar"). The Chairperson and County Administrator are authorized to execute and deliver, on behalf of the County, a contract with the Registrar. Upon merger or consolidation of the Registrar with another corporation, if the resulting corporation is a bank or trust company authorized by law to conduct such business, such corporation shall be authorized to act as successor

Registrar. The County agrees to pay the reasonable and customary charges of the Registrar for the services performed. The County reserves the right to remove the Registrar, effective upon not less than thirty (30) days' written notice and upon the appointment of (and acceptance of such appointment by) a successor Registrar, in which event the predecessor Registrar shall deliver all cash and Bonds in its possession to the successor Registrar and shall deliver the bond register to the successor Registrar.

2.05. Registration. The effect of registration and the rights and duties of the County and the Registrar with respect thereto shall be as follows:

(a) Register. The Registrar shall keep at its principal corporate trust office a bond register in which the Registrar shall provide for the registration of ownership of Bonds and the registration of transfers and exchanges of Bonds entitled to be registered, transferred or exchanged.

(b) Transfer of Bonds. Upon surrender for transfer of any Bond duly endorsed by the registered owner thereof or accompanied by a written instrument of transfer, in form satisfactory to the Registrar, duly executed by the registered owner thereof or by an attorney duly authorized by the registered owner in writing, the Registrar shall authenticate and deliver, in the name of the designated transferee or transferees, one or more new Bonds of a like aggregate principal amount and maturity, as requested by the transferor. The Registrar may, however, close the books for registration of any transfer after the fifteenth day of the month preceding each interest payment date and until such interest payment date.

(c) Exchange of Bonds. Whenever any Bonds are surrendered by the registered owner for exchange the Registrar shall authenticate and deliver one or more new Bonds of a like aggregate principal amount and maturity, as requested by the registered owner or the owner's attorney in writing.

(d) Cancellation. All Bonds surrendered upon any transfer or exchange shall be promptly canceled by the Registrar and thereafter disposed of as directed by the County.

(e) Improper or Unauthorized Transfer. When any Bond is presented to the Registrar for transfer, the Registrar may refuse to transfer the same until it is satisfied that the endorsement on such Bond or separate instrument of transfer is valid and genuine and that the requested transfer is legally authorized. The Registrar shall incur no liability for the refusal, in good faith, to make transfers which it, in its judgment, deems improper or unauthorized.

(f) Persons Deemed Owners. The County and the Registrar may treat the person in whose name any Bond is at any time registered in the bond register as the absolute owner of the Bond, whether the Bond shall be overdue or not, for the purpose of receiving payment of or on account of, the principal of and interest on the Bond and for all other purposes; and all payments made to any registered owner or upon the owner's order shall

be valid and effectual to satisfy and discharge the liability upon Bond to the extent of the sum or sums so paid.

(g) Taxes, Fees and Charges. For every transfer or exchange of Bonds (except for an exchange upon a partial redemption of a Bond), the Registrar may impose a charge upon the owner thereof sufficient to reimburse the Registrar for any tax, fee or other governmental charge required to be paid with respect to such transfer or exchange.

(h) Mutilated, Lost, Stolen or Destroyed Bonds. In case any Bond shall become mutilated or be destroyed, stolen or lost, the Registrar shall deliver a new Bond of like amount, number, maturity date and tenor in exchange and substitution for and upon cancellation of any such mutilated Bond or in lieu of and in substitution for any Bond destroyed, stolen or lost, upon the payment of the reasonable expenses and charges of the Registrar in connection therewith; and, in the case of a Bond destroyed, stolen or lost, upon filing with the Registrar of evidence satisfactory to it that the Bond was destroyed, stolen or lost, and of the ownership thereof, and upon furnishing to the Registrar of an appropriate bond or indemnity in form, substance and amount satisfactory to it, in which both the County and the Registrar shall be named as obligees. All Bonds so surrendered to the Registrar shall be canceled by it and evidence of such cancellation shall be given to the County. If the mutilated, destroyed, stolen or lost Bond has already matured or been called for redemption in accordance with its terms it shall not be necessary to issue a new Bond prior to payment.

(i) Authenticating Agent. The Registrar is hereby designated authenticating agent for the Bonds, within the meaning of Minnesota Statutes, Section 475.55, Subdivision 1, as amended.

(j) Valid Obligations. All Bonds issued upon any transfer or exchange of Bonds shall be the valid obligations of the County, evidencing the same debt, and entitled to the same benefits under this Resolution as the Bonds surrendered upon such transfer or exchange.

2.06. Execution, Authentication and Delivery. The Bonds shall be prepared under the direction of the County Administrator and shall be executed on behalf of the County by the signatures of the Chairperson and County Administrator, provided that the signatures may be printed, engraved or lithographed facsimiles of the originals. In case any officer whose signature or a facsimile of whose signature shall appear on the Bonds shall cease to be such officer before the delivery of any Bond, such signature or facsimile shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery. Notwithstanding such execution, no Bond shall be valid or obligatory for any purpose or entitled to any security or benefit under this Resolution unless and until a certificate of authentication on the Bond has been duly executed by the manual signature of an authorized representative of the Registrar. Certificates of authentication on different Bonds need not be signed by the same representative. The executed certificate of authentication on each Bond shall be conclusive evidence that it has been authenticated and delivered under this Resolution. When the Bonds have been prepared, executed and authenticated, the County Administrator shall deliver them to the Purchaser upon payment of

the purchase price in accordance with the contract of sale heretofore executed, and the Purchaser shall not be obligated to see to the application of the purchase price.

2.07. Securities Depository. (a) For purposes of this section the following terms shall have the following meanings:

"Beneficial Owner" shall mean, whenever used with respect to a Bond, the person in whose name such Bond is recorded as the beneficial owner of such Bond by a Participant on the records of such Participant, or such person's subrogee.

"Cede & Co." shall mean Cede & Co., the nominee of DTC, and any successor nominee of DTC with respect to the Bonds.

"DTC" shall mean The Depository Trust Company of New York, New York.

"Participant" shall mean any broker-dealer, bank or other financial institution for which DTC holds Bonds as securities depository.

"Representation Letter" shall mean the Representation Letter pursuant to which the sender agrees to comply with DTC's Operational Arrangements.

(b) The Bonds shall be initially issued as separately authenticated fully registered bonds, and one Bond shall be issued in the principal amount of each stated maturity of the Bonds. Upon initial issuance, the ownership of such Bonds shall be registered in the bond register in the name of Cede & Co., as nominee of DTC. The Registrar and the County may treat DTC (or its nominee) as the sole and exclusive owner of the Bonds registered in its name for the purposes of payment of the principal of or interest on the Bonds, selecting the Bonds or portions thereof to be redeemed, if any, giving any notice permitted or required to be given to registered owners of Bonds under this resolution, registering the transfer of Bonds, and for all other purposes whatsoever, and neither the Registrar nor the County shall be affected by any notice to the contrary. Neither the Registrar nor the County shall have any responsibility or obligation to any Participant, any person claiming a beneficial ownership interest in the Bonds under or through DTC or any Participant, or any other person which is not shown on the bond register as being a registered owner of any Bonds, with respect to the accuracy of any records maintained by DTC or any Participant, with respect to the payment by DTC or any Participant of any amount with respect to the principal of or interest on the Bonds, with respect to any notice which is permitted or required to be given to owners of Bonds under this resolution, or with respect to any consent given or other action taken by DTC as registered owner of the Bonds. So long as any Bond is registered in the name of Cede & Co., as nominee of DTC, the Registrar shall pay all principal of and interest on such Bond, and shall give all notices with respect to such Bond, only to Cede & Co. in accordance with DTC's Operational Arrangements, and all such payments shall be valid and effective to fully satisfy and discharge the County's obligations with respect to the principal of and interest on the Bonds to the extent of the sum or sums so paid. No person other than DTC shall receive an authenticated Bond for each separate stated maturity evidencing the obligation of the County to make payments of principal and interest. Upon delivery by DTC to the Registrar of written notice to the effect that DTC has

determined to substitute a new nominee in place of Cede & Co., the Bonds will be transferable to such new nominee in accordance with paragraph (e) hereof.

(c) In the event the County determines that it is in the best interest of the Beneficial Owners that they be able to obtain Bonds in the form of bond certificates, the County may notify DTC and the Registrar, whereupon DTC shall notify the Participants of the availability through DTC of Bonds in the form of certificates. In such event, the Bonds will be transferable in accordance with paragraph (e) hereof. DTC may determine to discontinue providing its services with respect to the Bonds at any time by giving notice to the County and the Registrar and discharging its responsibilities with respect thereto under applicable law. In such event the Bonds will be transferable in accordance with paragraph (e) hereof.

(d) The execution and delivery of the Representation Letter to DTC by the Chairperson or County Administrator, if not previously filed, is hereby authorized and directed.

(e) In the event that any transfer or exchange of Bonds is permitted under paragraph (b) or (c) hereof, such transfer or exchange shall be accomplished upon receipt by the Registrar of the Bonds to be transferred or exchanged and appropriate instruments of transfer to the permitted transferee in accordance with the provisions of this resolution. In the event Bonds in the form of certificates are issued to owners other than Cede & Co., its successor as nominee for DTC as owner of all the Bonds, or another securities depository as owner of all the Bonds, the provisions of this resolution shall also apply to all matters relating thereto, including, without limitation, the printing of such Bonds in the form of bond certificates and the method of payment of principal of and interest on such Bonds in the form of bond certificates.

2.09. Form of Bonds. The Bonds shall be prepared in substantially the form attached as Exhibit A hereto.

SECTION 3. USE OF PROCEEDS: REFUNDING. Proceeds of the Bonds in the amount of $[_____] shall be deposited in the sinking fund established for the Series 2012 Bonds to be applied to their payment on the Redemption Date and proceeds of the Bonds in the amount of $[_____] shall be used to pay costs of issuance of the Bonds.

The County Administrator is hereby directed to advise U.S. Bank National Association, as paying agent for the Refunded Bonds, to call the Refunded Bonds for redemption and prepayment on the Redemption Date and to give notice of redemption, substantially in the form attached as Exhibit B hereto, all in accordance with the resolution authorizing the issuance of the Refunded Bonds.

SECTION 4. GENERAL OBLIGATION WATERSHED DISTRICT REFUNDING BONDS, SERIES 2020B BOND FUND.

The Bonds shall be payable from a separate General Obligation Watershed District Refunding Bonds, Series 2020B Bond Fund (the "Bond Fund") of the County, which Bond Fund the County agrees to maintain until the Bonds have been paid in full. Into the Bond Fund shall be paid:

(i) Bond proceeds in the amount of $[____], representing funds received from the Purchaser upon delivery of the Bonds in excess of the amounts specified in Section 3 above;
(ii) all special assessments and ad valorem taxes levied and collected in accordance with this Resolution; and
(iii) all other moneys as shall be appropriated by the Board to the Bond Fund from time to time.

There are hereby established two accounts in the Bond Fund, designated as the "Debt Service Account" and the "Surplus Account." All money appropriated or to be deposited in the Bond Fund shall be deposited as received into the Debt Service Account. On each February 1, the County Auditor-Treasurer shall determine the amount on hand in the Debt Service Account. If such amount is in excess of one-twelfth of the debt service payable from the Bond Fund in the immediately preceding 12 months, the County Administrator shall promptly transfer the amount in excess to the Surplus Account. The County appropriates to the Surplus Account any amounts to be transferred thereto from the Debt Service Account as herein provided and all income derived from the investment of amounts on hand in the Surplus Account. If at any time the amount on hand in the Debt Service Account is insufficient to meet the requirements of the Bond Fund, the County Administrator shall transfer to the Debt Service Account amounts on hand in the Surplus Account to the extent necessary to cure such deficiency.

If the balance in the Bond Fund is at any time insufficient to pay all interest and principal then due on all Bonds payable therefrom, the payment shall be made from any fund of the County which is available for that purpose, subject to reimbursement from the Surplus Account when the balance therein is sufficient, and the County covenants and agrees that it will each year levy a sufficient amount of ad valorem taxes to take care of any accumulated or anticipated deficiency, which levy is not subject to any constitutional or statutory limitation.

SECTION 5. SPECIAL ASSESSMENTS. For the payment of the cost of the Project financed by the Series 2012 Bonds and refinanced by the Bonds, the County has levied special assessments against all assessable lots, tracts and parcels of land benefited thereby and located within the area proposed to be assessed therefor, based upon the benefits received by each such lot, tract or parcel, in an aggregate principal amount not less than the original principal amount of the Series 2012 Bonds. In the event any special assessment shall at any time be held invalid with respect to any lot or tract of land, due to any error, defect or irregularity in any action or proceeding taken or to be taken by the County or by this Board or by any of the officers or employees of the County, either in the making of such special assessment or in the performance of any condition precedent thereto, the County hereby covenants and agrees that it will forthwith do all such further things and take all such further proceedings as shall be required by law to make such special assessment a valid and binding lien upon said property.

SECTION 6. PLEDGE OF TAXING POWERS. For the prompt and full payment of the principal of and interest on the Bonds as such payments respectively become due, the full faith, credit and unlimited taxing powers of the County shall be and are hereby irrevocably pledged. It is, however, presently estimated that the special assessments appropriated to the Bond Fund pursuant to Section

5 will provide sums not less than 5% in excess of principal and interest on the Bonds when due, and therefore no tax levy is presently required.

SECTION 7. BOND FUND BALANCE RESTRICTION. In order to ensure compliance with the Internal Revenue Code of 1986, as amended (the "Code"), and applicable Treasury Regulations thereunder (the "Regulations"), upon allocation of any funds to the Bond Fund, the balance then on hand in the Bond Fund shall be ascertained. If it exceeds the amount of principal and interest on the Bonds to become due and payable through February 1 next following, plus a reasonable carryover equal to 1/12th of the debt service due in the following bond year, the excess shall (unless an opinion is otherwise received from bond counsel) be used to prepay the Bonds, or invested at a yield which does not exceed the yield on the Bonds calculated in accordance with Section 148 of the Code.

SECTION 8. DEFEASANCE. When all of the Bonds have been discharged as provided in this Section, all pledges, covenants and other rights granted by this Resolution to the registered owners of the Bonds shall cease. The County may discharge its obligations with respect to any Bonds which are due on any date by depositing with the Registrar on or before that date a sum sufficient for the payment thereof in full; or, if any Bond should not be paid when due, it may nevertheless be discharged by depositing with the Registrar a sum sufficient for the payment thereof in full with interest accrued from the due date to the date of such deposit. The County may also discharge its obligations with respect to any prepayable Bonds called for redemption on any date when they are prepayable according to their terms by depositing with the Registrar on or before that date an amount equal to the principal, redemption premium, if any, and interest then due, provided that notice of such redemption has been duly given as provided herein. The County may also at any time discharge its obligations with respect to any Bonds, subject to the provisions of law now or hereafter authorizing and regulating such action, by depositing irrevocably in escrow, with a bank or trust company qualified by law as an escrow agent for this purpose, cash or securities which are authorized by law to be so deposited, bearing interest payable at such time and at such rates and maturing or callable at the holder's option on such dates as shall be required to pay all principal and interest to become due thereon to maturity or earlier designated redemption date, provided, however, that if such deposit is made more than ninety days before the maturity date or specified redemption date of the Bonds to be discharged, the County shall have received a written opinion of Bond Counsel to the effect that such deposit does not adversely affect the exemption of interest on any Bonds from federal income taxation and a written report of an accountant or investment banking firm verifying that the deposit is sufficient to pay when due all of the principal and interest on the Bonds to be discharged on and before their maturity dates or, if notice of redemption as herein required has been irrevocably provided for, to such earlier redemption date.

SECTION 9. TAX COVENANTS; ARBITRAGE MATTERS AND CONTINUING DISCLOSURE.

9.01. Covenant. The County covenants and agrees with the owners from time to time of the Bonds, that it will not take, or permit to be taken by any of its officers, employees or agents, any action which would cause the interest on the Bonds to become includable in gross income of the recipient under the Code and applicable Regulations, and covenants to take any and all affirmative actions within its powers to ensure that the interest on the Bonds will not become

includable in gross income of the recipient under the Code and applicable Regulations. The County represents and covenants that the Project financed and refinanced from the proceeds of the Bonds is and will be owned and operated by the District as part of its publicly available drainage system. The County and the District have not entered and will not enter into any lease, management contract, operating agreement, use agreement or other contract relating to the use, operation or maintenance of the Project or any part thereof which would cause the Bonds to be considered "private activity bonds" or "private loan bonds" pursuant to Section 141 of the Code.

9.02. Arbitrage Certification. The Chairperson and County Administrator being the officers of the County charged with the responsibility for issuing the Bonds pursuant to this Resolution, are authorized and directed to execute and deliver to the Purchaser a certificate in accordance with the provisions of Section 148 of the Code and applicable Regulations, stating that on the basis of facts, estimates and circumstances in existence on the date of issue and delivery of the Bonds, it is reasonably expected that the proceeds of the Bonds will not be used in a manner that would cause the Bonds to be "arbitrage bonds" within the meaning of the Code and the applicable Regulations.

9.03. Arbitrage Rebate. The County acknowledges that the Bonds are subject to the rebate requirements of Section 148(f) of the Code. The County covenants and agrees to retain such records, make such determinations, file such reports and documents and pay such amounts at such times as are required under Section 148(f) and applicable Regulations to preserve the exclusion of interest on the Bonds from gross income for federal income tax purposes, unless the Bonds qualify for an exception from the rebate requirement pursuant to one of the spending exceptions set forth in Section 1.148-7 of the Regulations and no "gross proceeds" of the Bonds (other than amounts constituting a "bona fide debt service fund") arise during or after the expenditure of the original proceeds thereof.

9.04. Qualified Tax-Exempt Obligations. The Board hereby designates the Bonds as "qualified tax-exempt obligations" for purposes of Section 265(b)(3) of the Code relating to the disallowance of interest expense for financial institutions, and hereby finds that the reasonably anticipated amount of tax-exempt obligations which are not private activity bonds (not treating qualified 501(c)(3) bonds under Section 145 of the Code as private activity bonds for the purpose of this representation) which will be issued by the County and all subordinate entities during calendar year 2020 does not exceed $10,000,000.

9.05. CONTINUING DISCLOSURE. (a) Purpose and Beneficiaries. To provide for the public availability of certain information relating to the Bonds and the security therefor and to permit the Purchaser and other participating underwriters in the primary offering of the Bonds to comply with amendments to Rule 15c2-12 promulgated by the SEC under the Securities Exchange Act of 1934 (17 C.F.R. § 240.15c2-12), relating to continuing disclosure (as in effect and interpreted from time to time, the Rule), which will enhance the marketability of the Bonds, the County hereby makes the following covenants and agreements for the benefit of the Owners (as hereinafter defined) from time to time of the Outstanding Bonds. The County is the only obligated person in respect of the Bonds within the meaning of the Rule for purposes of identifying the entities in respect of which continuing disclosure must be made. If the County fails to comply with any provisions of this section, any person aggrieved thereby, including the Owners of any Outstanding Bonds, may take whatever action at law or in equity may appear necessary or

appropriate to enforce performance and observance of any agreement or covenant contained in this section, including an action for a writ of mandamus or specific performance. Direct, indirect, consequential and punitive damages shall not be recoverable for any default hereunder to the extent permitted by law. Notwithstanding anything to the contrary contained herein, in no event shall a default under this section constitute a default under the Bonds or under any other provision of this resolution. As used in this section, Owner or Bondowner means, in respect of a Bond, the registered owner or owners thereof appearing in the bond register maintained by the Registrar or any Beneficial Owner (as hereinafter defined) thereof, if such Beneficial Owner provides to the Registrar evidence of such beneficial ownership in form and substance reasonably satisfactory to the Registrar. As used herein, Beneficial Owner means, in respect of a Bond, any person or entity which (i) has the power, directly or indirectly, to vote or consent with respect to, or to dispose of ownership of, such Bond (including persons or entities holding Bonds through nominees, depositories or other intermediaries), or (ii) is treated as the owner of the Bond for federal income tax purposes.

(b) Information To Be Disclosed. The County will provide, in the manner set forth in subsection (c) hereof, either directly or indirectly through an agent designated by the County, the following information at the following times:

(3) on or before twelve (12) months after the end of each fiscal year of the County, commencing with the fiscal year ending December 31, 2019, the following financial information and operating data in respect of the County (the Disclosure Information):

(A) the audited financial statements of the County for such fiscal year, prepared in accordance with generally accepted accounting principles in accordance with the governmental accounting standards promulgated by the Governmental Accounting Standards Board or as otherwise provided under Minnesota law, as in effect from time to time, or, if and to the extent such financial statements have not been prepared in accordance with such generally accepted accounting principles for reasons beyond the reasonable control of the County, noting the discrepancies therefrom and the effect thereof, and certified as to accuracy and completeness in all material respects by the fiscal officer of the County; and

(B) to the extent not included in the financial statements referred to in paragraph (A) hereof, the information for such fiscal year or for the period most recently available of the type contained in the Official Statement under headings: "Property Valuations and Taxes" and "Indebtedness," which information may be unaudited.

Notwithstanding the foregoing paragraph, if the audited financial statements are not available by the date specified, the County shall provide on or before such date unaudited financial statements in the format required for the audited financial statements as part of the Disclosure Information and, within 10 days after the receipt thereof, the County shall provide the audited financial statements. Any or all of the Disclosure Information may be incorporated by reference, if it is updated as required hereby, from other documents, including official statements, which have been

submitted to the Municipal Securities Rulemaking Board (MSRB) through its Electronic Municipal Market Access System (EMMA) or to the SEC. If the document incorporated by reference is a final official statement, it must be available from the MSRB. The County shall clearly identify in the Disclosure Information each document so incorporated by reference. If any part of the Disclosure Information can no longer be generated because the operations of the County have materially changed or been discontinued, such Disclosure Information need no longer be provided if the County includes in the Disclosure Information a statement to such effect; provided, however, if such operations have been replaced by other County operations in respect of which data is not included in the Disclosure Information and the County determines that certain specified data regarding such replacement operations would be a Material Fact (as defined in paragraph (2) hereof), then, from and after such determination, the Disclosure Information shall include such additional specified data regarding the replacement operations. If the Disclosure Information is changed or this section is amended as permitted by this paragraph (b)(1) or subsection (d), then the County shall include in the next Disclosure Information to be delivered hereunder, to the extent necessary, an explanation of the reasons for the amendment and the effect of any change in the type of financial information or operating data provided.

(4) In a timely manner not in excess of ten business days after the occurrence of the event, notice of the occurrence of any of the following events (each a "Material Fact"):

(A) Principal and interest payment delinquencies;
(B) Non-payment related defaults, if material;
(C) Unscheduled draws on debt service reserves reflecting financial difficulties;
(D) Unscheduled draws on credit enhancements reflecting financial difficulties;
(E) Substitution of credit or liquidity providers, or their failure to perform;
(F) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the security, or other material events affecting the tax status of the security;
(G) Modifications to rights of security holders, if material;
(H) Bond calls, if material, and tender offers;
(I) Defeasances;
(J) Release, substitution, or sale of property securing repayment of the securities, if material;
(K) Rating changes;
(L) Bankruptcy, insolvency, receivership or similar event of the obligated person;
(M) The consummation of a merger, consolidation, or acquisition involving an obligated person or the sale of all or substantially all of the assets of the obligated person, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;
(N) Appointment of a successor or additional trustee or the change of name of a trustee, if material;

(O) Incurrence of a financial obligation of the obligated person, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a financial obligation of the obligated person, any of which affect security holders, if material; and

(P) Default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a financial obligation of the obligated person, any of which reflect financial difficulties.

For purposes of the events identified in paragraphs (O) and (P) above, the term "financial obligation" means (i) a debt obligation; (ii) a derivative instrument entered into in connection with, or pledged as security or a source of payment for, an existing or planned debt obligation; or (iii) a guarantee of (i) or (ii). The term "financial obligation" shall not include municipal securities as to which a final official statement has been provided to the MSRB consistent with the Rule.

As used herein, for those events that must be reported if material, an event is "material" if it is an event as to which a substantial likelihood exists that a reasonably prudent investor would attach importance thereto in deciding to buy, hold or sell a Bond or, if not disclosed, would significantly alter the total information otherwise available to an investor from the Official Statement, information disclosed hereunder or information generally available to the public. Notwithstanding the foregoing sentence, an event is also "material" if it is an event that would be deemed material for purposes of the purchase, holding or sale of a Bond within the meaning of applicable federal securities laws, as interpreted at the time of discovery of the occurrence of the event.

For the purposes of the event identified in (L) hereinabove, the event is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent or similar officer for an obligated person in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the obligated person, or if such jurisdiction has been assumed by leaving the existing governing body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the obligated person.

(3) In a timely manner, notice of the occurrence of any of the following events or conditions:

(A) the failure of the County to provide the Disclosure Information required under paragraph (b)(1) at the time specified thereunder;

(B) the amendment or supplementing of this section pursuant to subsection (d), together with a copy of such amendment or supplement and any explanation provided by the County under subsection (d)(2);

(C) the termination of the obligations of the County under this section pursuant to subsection (d);

(D) any change in the accounting principles pursuant to which the financial statements constituting a portion of the Disclosure Information are prepared; and

(E) any change in the fiscal year of the County.

(c) Manner of Disclosure.

(2) The County agrees to make available to the MSRB through EMMA, in an electronic format as prescribed by the MSRB, the information described in subsection (b).

(2) All documents provided to the MSRB pursuant to this subsection (c) shall be accompanied by identifying information as prescribed by the MSRB from time to time.

(d) Term; Amendments; Interpretation.

(1) The covenants of the County in this section shall remain in effect so long as any Bonds are Outstanding. Notwithstanding the preceding sentence, however, the obligations of the County under this section shall terminate and be without further effect as of any date on which the County delivers to the Registrar an opinion of Bond Counsel to the effect that, because of legislative action or final judicial or administrative actions or proceedings, the failure of the County to comply with the requirements of this section will not cause participating underwriters in the primary offering of the Bonds to be in violation of the Rule or other applicable requirements of the Securities Exchange Act of 1934, as amended, or any statutes or laws successory thereto or amendatory thereof.

(2) This section (and the form and requirements of the Disclosure Information) may be amended or supplemented by the County from time to time, without notice to (except as provided in paragraph (c)(3) hereof) or the consent of the Owners of any Bonds, by a resolution of this Board filed in the office of the recording officer of the County accompanied by an opinion of Bond Counsel, who may rely on certificates of the County and others and the opinion may be subject to customary qualifications, to the effect that: (i) such amendment or supplement (a) is made in connection with a change in circumstances that arises from a change in law or regulation or a change in the identity, nature or status of the County or the type of operations conducted by the County, or (b) is required by, or better complies with, the provisions of paragraph (b)(5) of the Rule; (ii) this section as so amended or supplemented would have complied with the requirements of paragraph (b)(5) of the Rule at the time of the primary offering of the Bonds, giving effect to any change in circumstances applicable under clause (i)(a) and assuming that the Rule as in effect and interpreted at the time of the amendment or supplement was in effect at the time of the primary offering; and (iii) such amendment or supplement does not materially impair the interests of the Bondowners under the Rule.
If the Disclosure Information is so amended, the County agrees to provide, contemporaneously with the effectiveness of such amendment, an explanation of the reasons for the amendment and the effect, if any, of the change in the type of financial information or operating data being provided hereunder.

(3) This section is entered into to comply with the continuing disclosure provisions of the Rule and should be construed so as to satisfy the requirements of paragraph (b)(5) of the Rule.

SECTION 10. CERTIFICATION OF PROCEEDINGS.

10.01. Registration. The County Administrator is hereby authorized and directed to file a certified copy of this resolution in the County records, together with such additional information as required, and to issue a certificate that the Bonds have been duly entered upon the Auditor-Treasurer's bond register.

10.02. Certification of Records. The officers of the County are hereby authorized and directed to prepare and furnish to the Purchaser and to Dorsey & Whitney LLP, Bond Counsel, certified copies of all proceedings and records of the County relating to the Bonds and to the financial condition and affairs of the County, and such other affidavits, certificates and information as may be required to show the facts relating to the legality and marketability of the Bonds as they appear from the books and records under their custody and control or as otherwise known to them, and all such certified copies, certificates and affidavits, including any heretofore furnished, shall be deemed representations of the County to the facts recited herein.

10.03. Official Statement. The Official Statement relating to the Bonds, prepared and distributed by PFM Financial Advisors LLC, the municipal advisor for the County, together with any addendum thereto, is hereby approved. PFM Financial Advisors LLC is hereby authorized on behalf of the County to prepare and distribute to the Purchaser within seven business days from the date hereof, a supplement to the Official Statement listing the offering price, the interest rates, selling compensation, delivery date, the underwriters and such other information relating to the Bonds as is required to be included in the Official Statement by the Rule. The officers of the County are hereby authorized and directed to execute such certificates as may be appropriate concerning the accuracy, completeness and sufficiency of the Official Statement.

BE IT FINALLY RESOLVED, That this resolution shall be in full force and effect from and after its passage.

Commissioner seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: NAYS:

STATE OF MINNESOTA)
) ss.
COUNTY OF POLK)

I, Charles S. Whiting, County Administrator to and Clerk of the Polk County Board of Commissioners do hereby certify that I have compared the foregoing resolution with the original resolution filed in my office on the 18th day of February 2020 and that the same is true and correct copy of the whole thereof.

WITNESS my hand and Official Seal of Polk County at Crookston, Minnesota this 18th day of February, 2020.

Charles S. Whiting,
Polk County Administrator
Clerk of the Board

EXHIBIT A
FORM OF SERIES 2020B BONDS

UNITED STATES OF AMERICA
STATE OF MINNESOTA

POLK COUNTY

GENERAL OBLIGATION WATERSHED DISTRICT REFUNDING BOND,
SERIES 2020B

No. R-__ $_____

Interest Rate	Maturity Date	Date of Original Issue	CUSIP No.
__%	February 1, 20__	March 12, 2020	

REGISTERED OWNER: CEDE & CO.

PRINCIPAL AMOUNT: THOUSAND DOLLARS

POLK COUNTY, State of Minnesota (the "County"), acknowledges itself to be indebted and hereby promises to pay to the registered owner named above, or registered assigns, the principal amount specified above on the maturity date specified above and promises to pay interest thereon from the date of original issue specified above or from the most recent Interest Payment Date (as hereinafter defined) to which interest has been paid or duly provided for, at the annual rate specified above, payable on February 1 and August 1 of each year, commencing August 1, 2020 (each such date, an "Interest Payment Date"), all subject to the provisions referred to herein with respect to the redemption of the principal of this Bond before maturity. The interest so payable on any Interest Payment Date shall be paid to the person in whose name this Bond is registered at the close of business on the fifteenth day (whether or not a business day) of the immediately preceding month. Interest hereon shall be computed on the basis of a 360-day year composed of twelve 30-day months. The interest hereon and, upon presentation and surrender hereof at the principal office of the Registrar described below, the principal hereof are payable in lawful money of the United States of America by check or draft drawn on U.S. Bank National Association, in St. Paul, Minnesota, as bond registrar, transfer agent and paying agent, or its successor designated under the Resolution described herein (the "Registrar"). For the prompt and full payment of such principal and interest as the same respectively become due, the full faith and credit and taxing powers of the County have been and are hereby irrevocably pledged.

This Bond is one of an issue in the aggregate principal amount of $[1,625,000] issued pursuant to a resolution adopted by the Board of Commissioners on February 18, 2020 (the "Resolution"), to currently refund certain of the County's outstanding general obligation bonds, the proceeds of which financed the costs of certain improvements (the "Project") in the Sand Hill River Watershed District (the "District"). This Bond is issued by authority of and in strict accordance with the provisions of the Constitution and laws of the State of Minnesota thereunto enabling, including Minnesota Statutes, Chapters 103D and 475. The Bonds are issuable only in fully registered form, in denominations of $5,000 or any multiple thereof, of single maturities.

Bonds maturing on February 1, 2029, and later years shall be subject to redemption and prepayment at the option of the County, in whole or in part, in such order of maturity dates as the County may select and, within a maturity, by lot as selected by the Registrar (or, if applicable, by the Bond depository in accordance with its customary procedures) in multiples of $5,000, on February 1, 2028, and on any date thereafter, at a price equal to the principal amount thereof and accrued interest to the date of redemption. The County shall cause notice of the call for redemption thereof to be published if and to the extent required by law, and at least twenty (20) and not more than sixty (60) days prior to the designated redemption date, shall cause notice of call for redemption to be mailed, by first class mail (or, if applicable, provided in accordance with the operational arrangements of the securities depository), to the registered holders of any Bonds, at the holders' addresses as they appear on the Bond register maintained by the Bond Registrar, but no defect in or failure to give such mailed notice of redemption shall affect the validity of proceedings for the redemption of any Bond not affected by such defect or failure. Official notice of redemption having been given as aforesaid, the Bonds or portions of Bonds so to be redeemed shall, on the redemption date, become due and payable at the redemption price therein specified and from and after such date (unless the County shall default in the payment of the redemption price) such Bonds or portions of Bonds shall cease to bear interest. Upon partial redemption of any Bond, a new Bond or Bonds will be delivered to the owner without charge, representing the remaining principal amount outstanding.

[TO BE REVISED IF THERE ARE TERM BONDS]

[Bonds maturing on February 1, 20__ and 20__ (the "Term Bonds") shall be subject to mandatory redemption prior to maturity at a redemption price equal to the stated principal amount thereof plus interest accrued thereon to the redemption date, without premium. The Registrar shall select for redemption, by lot or other manner deemed fair, on February 1 in each of the following years the following stated principal amounts of such Bonds:

Term Bonds Maturing in 20__		Term Bonds Maturing in 20__	
Sinking Fund Payment Date	Aggregate Principal Amount	Sinking Fund Payment Date	Aggregate Principal Amount
(final maturity)		(final maturity)	

Notice of redemption shall be given as provided in the preceding paragraph.]

Notwithstanding any other provisions of this Bond, so long as this Bond is registered in the name of Cede & Co., as nominee of The Depository Trust Company, or in the name of any other nominee of The Depository Trust Company or other securities depository, the Registrar shall pay all principal of and interest on this Bond, and shall give all notices with respect to this Bond, only to Cede & Co. or other nominee in accordance with the operational arrangements of The Depository Trust Company or other securities depository as agreed to by the County.

The Bonds have been designated as "qualified tax-exempt obligations" pursuant to Section 265(b) of the Internal Revenue Code of 1986, as amended.

The County and the Registrar may deem and treat the person in whose name this Bond is registered as the absolute owner hereof, whether this Bond is overdue or not, for the purpose of receiving payment and for all other purposes, and neither the County nor the Registrar shall be affected by any notice to the contrary.

IT IS HEREBY CERTIFIED, RECITED, COVENANTED AND AGREED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to exist, to happen and to be performed preliminary to and in the issuance of this Bond in order to make it a valid and binding general obligation of the County in accordance with its terms, have been done, do exist, have happened and have been performed as so required; that, prior to the issuance hereof, the County has levied special assessments upon property specially benefited by the improvements in an amount not less than the total amount of bonds to be refunded issued with respect thereto, which assessments are sufficient to produce sums not less than 5% in excess of the principal of and interest on the Bonds when due, and has appropriated the special assessments to its General Obligation Watershed District Refunding Bonds, Series 2020B Bond Fund for the payment of principal and interest; that if necessary for payment of principal and interest, additional ad valorem taxes are required to be levied upon all taxable property in the County, without limitation as to rate or amount; and that the issuance of this Bond, together with all other indebtedness of the County outstanding on the date hereof and on the date of its actual issuance and delivery, does not cause the indebtedness of the County to exceed any constitutional or statutory limitation of indebtedness.

This Bond shall not be valid or become obligatory for any purpose or be entitled to any security or benefit under the Resolution until the Certificate of Authentication hereon shall have been executed by the Registrar by manual signature of one of its authorized representatives.

IN WITNESS WHEREOF, Polk County, Minnesota, by its Board of Commissioners, has caused this Bond to be executed on its behalf by the facsimile signatures of the Chairperson and County Administrator.

POLK COUNTY, MINNESOTA

(Facsimile Signature County Administrator) (Facsimile Signature Chairperson)

CERTIFICATE OF AUTHENTICATION

This is one of the Bonds delivered pursuant to the Resolution mentioned within.

Date of Authentication: _____

U.S. BANK NATIONAL ASSOCIATION, as Bond Registrar

By _____
Authorized Representative

The following abbreviations, when used in the inscription on the face of this Bond, shall be construed as though they were written out in full according to the applicable laws or regulations:

TEN COM --as tenants in common

UTMA ..... as Custodian for .....
(Cust) (Minor)

TEN ENT --as tenants by the entireties under Uniform Transfers to Minors Act .....
(State)

JT TEN --as joint tenants with right of survivorship and not as tenants in common

Additional abbreviations may also be used.

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____ the within Bond and all rights thereunder, and does hereby irrevocably constitute and appoint _____ attorney to transfer the said Bond on the books kept for registration of the within Bond, with full power of substitution in the premises.

Dated: _____

_____

NOTICE: The assignor's signature to this assignment must correspond with the name as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatsoever.

Signature Guaranteed:

_____

Signature(s) must be guaranteed by an "eligible guarantor institution" meeting the requirements of the Registrar, which requirements include membership or participation in STAMP or such other "signature guaranty program" as may be determined by the Registrar in addition to or in substitution for STAMP, all in accordance with the Securities Exchange Act of 1934, as amended.

Please insert social security or other identifying number of assignee: _____

EXHIBIT B

NOTICE OF REDEMPTION

$2,710,000 General Obligation Watershed District Bonds, Series 2012
Dated February 8, 2012
Polk County, Minnesota

NOTICE IS HEREBY GIVEN THAT there have been called for redemption and prepayment on April 1, 2020, all outstanding Bonds of the above referenced issue, maturing on February 1 in the following years and having the interest rates and CUSIP numbers listed below:

Year	Amount	Interest Rate	CUSIP Number*	Year	Amount	Interest Rate	CUSIP Number*
2021	$ 135,000	2.00%	731214 SP8	2029	$ 405,000	3.00%	731214 SY9
2022	135,000	2.00	731214 SR4	2032	405,000	3.00	731214 TB8
2024	270,000	2.15	731214 ST0	2033	135,000	3.25	731214 TC6
2026	270,000	2.35	731214 SV5				

The Bonds will be redeemed at a price of 100% of their principal amount plus accrued interest to the date of redemption. Holders of the Bonds should present them for payment to U.S. Bank National Association, St. Paul, Minnesota, on or before said date, when they will cease to bear interest, in the following manner:

If by Mail:

U.S. Bank
Corporate Trust Services
P.O. Box 64111
St. Paul, MN 55164-0111

If by Hand or Overnight Mail:

U.S. Bank
Corporate Trust Services
111 Fillmore Avenue East
St. Paul, MN 55107

Important Notice: In compliance with the Economic Growth and Tax Relief Reconciliation Act of 2001, federal backup withholding tax will be withheld at the applicable backup withholding rate in effect at the time the payment by the redeeming institutions if they are not provided with your social security number or federal employer identification number, properly certified. This requirement is fulfilled by submitting a W-9 Form, which may be obtained at a bank or other financial institution.

The Paying Agent shall not be responsible for the selection of or use of the CUSIP number, nor is any representation made as to its correctness indicated in this Notice of Redemption. It is included solely for the convenience of the Holders.

Additional information may be obtained from the undersigned or from PFM Financial Advisors LLC, 50 South Sixth Street, Suite 2250, Minneapolis, Minnesota 55402 (612.371.3749), municipal advisor to the County.

Dated: [_____], 2020.

BY ORDER OF THE BOARD OF COUNTY COMMISSIONERS, POLK COUNTY, MINNESOTA

By_____
Polk County Administrator

*The Registrar shall not be responsible for the selection or use of the CUSIP numbers, nor is any representation made as to their correctness indicated in this Notice of Redemption or on any Bond. They are included solely for convenience of the Holders. Denotes full call of CUSIP.

CERTIFICATE OF POLK COUNTY AUDITOR-TREASURER
AS TO REGISTRATION

The undersigned, being the duly qualified and acting County Auditor-Treasurer of Polk County, hereby certifies that there has been filed in my office a certified copy of a resolution duly adopted on February 18, 2020, by the Board of Commissioners of Polk County, Minnesota, setting forth the form and details of an issue of $[1,625,000] General Obligation Watershed District Refunding Bonds, Series 2020B, dated as of March 12, 2020, and levying taxes for the payment thereof.

I further certify that the issue has been entered on my bond register and the tax required by law for their payment has been levied and filed as required by Minnesota Statutes, Sections 475.61 to 475.63.

WITNESS my hand officially this 18th day of February, 2020.

_____
County Auditor-Treasurer

(SEAL)

Recap by Fund	Fund	AMOUNT	Name
	1	261,833.63	General Revenue Fund
	3	52,305.18	Public Works Fund
	16	44,905.20	Public Safety Fund
	18	17,991.19	Public Health Fund
	25	150.00	Forfeited Tax Sale Fund
	40	53,535.00	Spec Assmnts (Ditch) Fund
	48	196,082.75	Environmntal Services Fund
	64	222,272.85	Resource Recovery Fund
	65	74,417.48	Landfill Fund
	All Funds	923,493.28	Total

Approved by, ...

.....

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Vendor No.	Name / Account/Formula	Accr	Rpt	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
1676	**4Imprint Inc**							
	18- 482- 000- 0000- 6403			477.77	Gala Supplies/ flashlights- 39	8058626	Misc. Supplies	N
1676	**4Imprint Inc**			477.77	**1 Transactions**			
4307	**Acme Tools - Grand Forks**							
	03- 310- 000- 0000- 6607			6,495.00	Pressure washer for shop	7297644	Equipment	N
4307	**Acme Tools - Grand Forks**			6,495.00	**1 Transactions**			
847	**Advanced Tire & Auto Service**							
	16- 200- 000- 0000- 6358			238.56	Tow Forfeiture ICR20- 000068	20- 01554	Towing Charges (Private Vehicles)	N
	16- 200- 000- 0000- 6608			10.00	Labor on Wheel	32290	Vehicles Purchased	N
	16- 200- 000- 0000- 6364			282.63	Tow Unit 235	41145	Towing Charges (County Cars)	N
847	**Advanced Tire & Auto Service**			531.19	**3 Transactions**			
7997	**Al's Electric Inc**							
	16- 200- 000- 0000- 6602			191.20	Wired Gas heater for Fosston	11594	Ground Improvements	N
7997	**Al's Electric Inc**			191.20	**1 Transactions**			
10319	**Americinn by Wyndham**							
	01- 091- 000- 0000- 6262			103.52	Lodging Witess St v J Jerdee	451- 644299	Witness Fees	N
10319	**Americinn by Wyndham**			103.52	**1 Transactions**			
22	**Ameripride Linen**							
	48- 395- 000- 0000- 6412	AP	P	96.64	- Mats/Mops/Towels	160439100	Custodial Supplies	N
	48- 395- 000- 0000- 6412			180.38	- Mats/Mops/Towels	160439100	Custodial Supplies	N
	48- 398- 000- 0000- 6412	AP	P	63.71	- Uniforms	160439100	Custodial Supplies	N
	48- 398- 000- 0000- 6412			191.13	- Uniforms	160439100	Custodial Supplies	N
22	**Ameripride Linen**			531.86	**4 Transactions**			
10146	**Ameripride Linen & Apparel Serv**							
	03- 330- 000- 0000- 6303			507.08	Service	161684011	Other Repair, Maintenance & Operatior	N
	65- 393- 000- 0000- 6412			224.08	Custodial Supplies	561200	Custodial Supplies	N
	65- 393- 000- 0000- 6425			213.76	Uniforms	561200	Clothing	N
	65- 393- 000- 0000- 6859			31.24		561200	Sales Tax	N
10146	**Ameripride Linen & Apparel Serv**			976.16	**4 Transactions**			
6050	**Ameripride Linen & Apparel Service**							

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
	48- 396- 000- 0000- 6412		310.31	- Uniforms/Mats/Mops	350269559	Custodial Supplies	N
	48- 396- 000- 0000- 6859		22.08	Tax	350269559	Sales Tax	N
	64- 390- 000- 0000- 6412		445.20	Custodial Supplies	0442600	Custodial Supplies	N
	64- 390- 000- 0000- 6425		1,061.56	Uniforms	0442600	Clothing	N
	64- 390- 000- 0000- 6859		107.39	Sales Tax	0442600	Sales Tax	N
	64- 391- 000- 0000- 6412		133.76	Mats, mops, etc	0442600	Custodial Supplies	N
	64- 391- 000- 0000- 6425		714.10	Uniforms	0442600	Clothing	N
	64- 391- 000- 0000- 6859		60.42	Sales Tax	0442600	Sales Tax	N
6050	**Ameripride Linen & Apparel Service**		2,854.82	**8 Transactions**			
4248	**Amsterdam Printing & Litho**						
	48- 396- 000- 0000- 6834		464.43	- EE Carabiner Hi- Liters	6535886	Ed Supplies	N
	48- 396- 000- 0000- 6859		33.09	Tax	6535886	Sales Tax	N
4248	**Amsterdam Printing & Litho**		497.52	**2 Transactions**			
6504	**Anders Valley Publishing, LLC**						
	16- 200- 000- 0000- 6242		35.00	Subscription 02/01/2020 02/01/2021	6664	Subscriptions	N
6504	**Anders Valley Publishing, LLC**		35.00	**1 Transactions**			
5363	**Architectural Resourses Inc**						
	01- 111- 188- 1211- 6605		5,245.43	HSC Roof Project Design Exp	Y16133- 21	Building Improvements	N
5363	**Architectural Resourses Inc**		5,245.43	**1 Transactions**			
3164	**Assoc Of Mn Counties**						
	01- 001- 000- 0000- 6244		35.00	MRC Annual Meeting		Registration Fees	N
	01- 001- 000- 0000- 6243		2,700.00	MRC MN Rural Cty 2020 Dues	55679	Membership Dues	N
3164	**Assoc Of Mn Counties**		2,735.00	**2 Transactions**			
2765	**Auto Value - Crookston**						
	03- 330- 000- 0000- 6303		127.31	Supplies	C#7642600	Other Repair, Maintenance & Operatior	N
	03- 330- 000- 0000- 6564		851.16	Parts	C#7642600	Machinery Parts	N
	48- 396- 000- 0000- 6301		177.96	- Gaskets/Acetylene- Organics Bi	76156480	Machinery & Equipment	N
2765	**Auto Value - Crookston**		1,156.43	**3 Transactions**			
4590	**Auto Value Fosston**						
	64- 390- 000- 0000- 6305		10.98	nontaxable parts/supplies	2587	Equipment Repair Supplies\ Nontaxabl	N

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
	64- 390- 000- 7380- 6301		54.16	Recycle Ctr Loader	2587	Machinery & Equip. Repairs	N
	64- 390- 000- 7390- 6301		14.76	2008 Cat Loader	2587	Machinery & Equip. Repairs	N
4590	**Auto Value Fosston**		79.90	**3 Transactions**			
6917	**Bearings and More of Wadena**						
	64- 391- 000- 0000- 6301		97.94	Trommel Parts	49755	Machinery & Equipment	N
6917	**Bearings and More of Wadena**		97.94	**1 Transactions**			
4313	**Bemidji Welders Supply**						
	64- 390- 000- 0000- 6565		682.83	Welding Supplies	57200	Other Repair & Maintenance Supplies	N
	64- 390- 000- 0000- 6859		48.64	Sales Tax	57200	Sales Tax	N
4313	**Bemidji Welders Supply**		731.47	**2 Transactions**			
10952	**Benco Equipment**						
	48- 398- 000- 0000- 6302		201.52	- T899 WO Furn Transfrmr/Elctrd	Cust 40806445	Grounds	N
10952	**Benco Equipment**		201.52	**1 Transactions**			
5555	**Berg/Kevin**						
	16- 200- 000- 0000- 6207		16.51	Meal Reimbursement Transport		Prisoner Conveyance - Meals	N
	16- 200- 000- 0000- 6207		21.28	Meal Reimbursement Transport		Prisoner Conveyance - Meals	N
5555	**Berg/Kevin**		37.79	**2 Transactions**			
6969	**BHS Bulk Handling Systems**						
	64- 390- 000- 0000- 6301		1,439.23	Belt for Eddy	1905401	Machinery & Equip. Repairs	N
6969	**BHS Bulk Handling Systems**		1,439.23	**1 Transactions**			
5603	**Bibow/Emily**						
	18- 482- 000- 0000- 6331		179.40	Correction Ctr Mileage - 53		Mileage	N
5603	**Bibow/Emily**		179.40	**1 Transactions**			
4890	**Biddle Consulting Group Inc**						
	16- 222- 000- 0000- 6816		439.00	CritiCall Elite Maint Renewal	62901	Training	N
4890	**Biddle Consulting Group Inc**		439.00	**1 Transactions**			
7777	**Bjorgo/John**						
	03- 310- 000- 0000- 6417		10.68	Safety Glasses		Safety Equipment & Supplies	N
	03- 310- 000- 0000- 6417		33.96	Clothing Allowance		Safety Equipment & Supplies	N

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
7777	**Bjorgo/John**		44.64	**2 Transactions**			
5851	**Blilie/Holly**						
	18- 482- 000- 0000- 6331		1.73	Correction Ctr Mileage- 53		Mileage	N
	18- 482- 000- 0000- 6331		9.20	H/P Mileage- 51		Mileage	N
	18- 493- 000- 0000- 6331		98.90	Waiver Services Mileage - 93		Mileage	N
5851	**Blilie/Holly**		109.83	**3 Transactions**			
5067	**Blue Tarp Financial Inc**						
	64- 390- 000- 0000- 6301		62.98	Equipment Parts	141376	Machinery & Equip. Repairs	N
	64- 390- 000- 0000- 6859		4.33	Sales Tax	141376	Sales Tax	N
5067	**Blue Tarp Financial Inc**		67.31	**2 Transactions**			
3076	**Bob's Lawn Care**						
	25- 830- 000- 0000- 6304		75.00	Snow Removal 82.001248.00	9316SN	Labor Charges	Y
	25- 830- 000- 0000- 6304		75.00	Snow Removal 82.02011.00	9317SN	Labor Charges	Y
3076	**Bob's Lawn Care**		150.00	**2 Transactions**			
11667	**Border States Electric Supply**						
	01- 111- 000- 0000- 6414		146.16	T4X2 26W Maint Supplies	919246478	Maintenance Supplies	N
	64- 390- 000- 0000- 6301		174.30	Parts for Compactor	3939	Machinery & Equip. Repairs	N
11667	**Border States Electric Supply**		320.46	**2 Transactions**			
1171	**Boucher/Karen**						
	01- 091- 000- 0000- 6264		122.50	Transcripts St v D Srnsky		Transcripts	Y
1171	**Boucher/Karen**		122.50	**1 Transactions**			
6777	**Bowman,Maia**						
	18- 485- 000- 0000- 6272		25.00	1/21/20YAB Stipend		Services	N
	18- 485- 000- 0000- 6272		25.00	1/28/20 YAB Stipend		Services	N
6777	**Bowman,Maia**		50.00	**2 Transactions**			
6984	**Bowzer/Hanan**						
	18- 483- 466- 0000- 6272	AP P	87.50	Interpreter Service- 15		Services	N
	18- 483- 466- 0000- 6272		35.00	Interpreter Service Jan2020- 15		Services	N
6984	**Bowzer/Hanan**		122.50	**2 Transactions**			

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Vendor No.	Name / Account/Formula	Rpt Accr		Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
4745	**Brad's Electric**							
	01- 111- 187- 0000- 6303			92.65	Material Boiler room	137	other repair & maintenance non- count	Y
	01- 111- 187- 0000- 6304			310.00	Labor boiler room	137	Labor Charges	Y
	01- 111- 187- 0000- 6303			149.85	Material 1st floor South end	138	other repair & maintenance non- count	Y
	01- 111- 187- 0000- 6304			348.00	lLabor 1st Floor South end	138	Labor Charges	Y
	01- 111- 187- 0000- 6303			109.00	Material Dispatch	139	other repair & maintenance non- count	Y
	01- 111- 187- 0000- 6304			150.00	Labor Dispatch	139	Labor Charges	Y
4745	**Brad's Electric**			1,159.50	**6 Transactions**			
11171	**Brandner Printing**							
	01- 101- 000- 0000- 6402			9.68	color code labels	24365	Stationery & Forms	N
	18- 481- 000- 0000- 6403			224.12	BusinessCards(TO,CL,BO, AL)	3579	Misc. Supplies	N
	18- 481- 000- 0000- 6403	AP	P	28.63	Binders/OfficeSupplies- 91	47501	Misc. Supplies	N
	18- 481- 000- 0000- 6403	AP	P	8.48	Office Supplies- 91	47752	Misc. Supplies	N
	18- 482- 000- 0000- 6403			71.98	Gala Supplies/ labels- 39	47973	Misc. Supplies	N
11171	**Brandner Printing**			342.89	**5 Transactions**			
5740	**Brault/Tom**							
	16- 200- 000- 0000- 6332			80.58	Meal Reimb for Training		Reimbursed Meals	N
5740	**Brault/Tom**			80.58	**1 Transactions**			
143	**Brost Chevrolet Inc**							
	03- 330- 000- 0000- 6564			32.06	Parts	116137	Machinery Parts	N
143	**Brost Chevrolet Inc**			32.06	**1 Transactions**			
131	**Burggrafs Ace Hardware**							
	03- 330- 000- 0000- 6303			58.34	Supplies	C#42933	Other Repair, Maintenance & Operatior	N
	03- 330- 000- 0000- 6564			26.99	Parts	C#42933	Machinery Parts	N
	16- 200- 000- 0000- 6454			98.04	Supplies for Sheriff Office	383092	Law Enforcement Supplies	N
	64- 390- 000- 0000- 6301			29.99	Mach/Eqipment parts	42974	Machinery & Equip. Repairs	N
	64- 390- 000- 0000- 6302			151.93	Grounds supplies	42974	Grounds	N
	64- 390- 000- 0000- 6303			146.97	Building Materials	42974	Other Repair, Maintenance & Operatior	N
	64- 390- 000- 0000- 6414			26.33	Maintenance Supplies	42974	Maintenance Supplies	N
	64- 390- 000- 0000- 6566			92.94	Shop Tools	42974	Small Tools	N
	64- 390- 000- 0000- 6859			29.79	Sales Tax	42974	Sales Tax	N
	64- 391- 000- 0000- 6302			195.91	Grounds Supplies	42974	Grounds	N
	64- 391- 000- 0000- 6303			52.15	Building Materials	42974	Other Repair,Maintenance & Operation	N
	64- 391- 000- 0000- 6305			15.92	Non taxable supplies	42974	Equipment Repair Supplies\ Nontaxabl	N

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
	64- 391- 000- 0000- 6412		35.54	Cleaning Supplies	42974	Custodial Supplies	N
	64- 391- 000- 0000- 6414		16.47	Maint Supplies	42974	Maintenance Supplies	N
	64- 391- 000- 0000- 6566		319.89	Equipment Tools	42974	Small Tools	N
	64- 391- 000- 0000- 6859		44.17	Sales Tax	42974	Sales Tax	N
131	**Burggrafs Ace Hardware**		1,341.37	**16 Transactions**			
672	**Cardinal Health**						
	18- 483- 464- 5122- 6456		39.73	FP/ Drospiren- 17	3169445	Miscellaneous Operating Supplies	N
	18- 483- 464- 5122- 6456		6.39	FP/ Naproxen- 17	3196872	Miscellaneous Operating Supplies	N
	18- 483- 464- 5122- 6456		692.64	FP/ Medroxypro, Xulane- 17	3213054	Miscellaneous Operating Supplies	N
672	**Cardinal Health**		738.76	**3 Transactions**			
9998	**Carlin/Jaime**						
	18- 485- 000- 0000- 6272		25.00	1/28/20 YAB Stipend-		Services	N
9998	**Carlin/Jaime**		25.00	**1 Transactions**			
420	**Central States Wire Products Inc**						
	64- 391- 000- 0000- 6833		1,674.21	Bale Wire	42740	Supplies	N
420	**Central States Wire Products Inc**		1,674.21	**1 Transactions**			
6128	**Cheryl's Cleaning Service**						
	48- 396- 000- 0000- 6345		700.00	January Cleaning	084286	Cleaning Agreement	Y
	64- 390- 000- 0000- 6345		910.00	Cleaning Services	84285	Cleaning Agreement	Y
	64- 391- 000- 0000- 6345		490.00	Cleaning Services	84285	Cleaning Agreement	Y
6128	**Cheryl's Cleaning Service**		2,100.00	**3 Transactions**			
3627	**Christian Motors Inc**						
	03- 330- 000- 0000- 6303		51.51	Supplies	C#P16119	Other Repair, Maintenance & Operatior	N
	03- 330- 000- 0000- 6564		381.33	Parts	C#P16119	Machinery Parts	N
3627	**Christian Motors Inc**		432.84	**2 Transactions**			
8960	**Church & Dwight Co Inc**						
	64- 390- 000- 0000- 6416		9,317.64	Sodium Bicarb	100007424	Boiler Chemicals/Salt	N
8960	**Church & Dwight Co Inc**		9,317.64	**1 Transactions**			
1740	**Climax City**						
	03- 310- 000- 0000- 6525	DTG P	1,260.00	Snow Removal		Road Salt,Dust Chem.,Weed Chem.	N

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
1740	**Climax City**		1,260.00	**1 Transactions**			
7548	**Cole- Parmer Instrument Co**						
	64- 390- 000- 0000- 6418		21.00	Testing Equipment	2145018	Testing Equipment	N
7548	**Cole- Parmer Instrument Co**		21.00	**1 Transactions**			
1346	**Conn/Tammy**						
	18- 484- 000- 0000- 6331		97.75	WIC Mileage- 25		Mileage	N
	18- 484- 000- 0000- 6331		23.00	Staff Admin Mileage - 91		Mileage	N
	18- 484- 491- 0000- 6331		1.72	BF PEER Support Mileage - 108		Mileage	N
1346	**Conn/Tammy**		122.47	**3 Transactions**			
6770	**Cote/Michelle**						
	01- 064- 000- 0000- 6331		83.38	Election Training Mileage		Mileage	N
	01- 149- 000- 0000- 6331		37.38	Boundary Commissioner mileage		Mileage	N
	01- 149- 000- 0000- 6360		14.00	Certified copy Judgement		Miscellaneous Charges	N
6770	**Cote/Michelle**		134.76	**3 Transactions**			
531	**Country Inn & Suites**						
	18- 483- 466- 0000- 6333		143.49	Ldg 1/13/20 (KS)StratPlan- 11	60242320	Lodging	N
531	**Country Inn & Suites**		143.49	**1 Transactions**			
6781	**Crocker/Kolton**						
	18- 485- 000- 0000- 6272		25.00	1/21/20 YAB Stipend		Services	N
	18- 485- 000- 0000- 6272		25.00	1/24/20 YAB Stipend		Services	N
6781	**Crocker/Kolton**		50.00	**2 Transactions**			
9749	**Crookston Fuel Company**						
	48- 398- 000- 0000- 6561		153.72	T603/604 Fuel	Acct 3259	Fuels	N
	65- 392- 000- 0000- 6561		1,872.45	Fuel	3157	Fuels	N
	65- 393- 000- 0000- 6561		1,872.45	Fuel	3157	Fuels	N
9749	**Crookston Fuel Company**		3,898.62	**3 Transactions**			
5342	**Crookston Inn**						
	01- 091- 000- 0000- 6262		247.77	Lodging Victim St v Z Brown	16762,16767	Witness Fees	N
5342	**Crookston Inn**		247.77	**1 Transactions**			

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
12047	**Crookston Times**						
	01- 001- 000- 0000- 6241		50.20	Public Notice 11/13 & 11/20		Publishing - Advertising	N
	01- 061- 000- 0000- 6241		351.40	Personnel Ads		Publishing - Advertising	N
	01- 061- 000- 0000- 6241		1,227.36	Personnel Ad	Acct 923	Publishing - Advertising	N
	01- 091- 000- 0000- 6261		131.79	Publication of Order CP19- 031	Order #3	Service & Filing Fees	N
	01- 521- 000- 0000- 6241		50.20	Advertising	5	Publishing - Advertising	N
12047	**Crookston Times**		1,810.95	**5 Transactions**			
4710	**Culinex**						
	01- 111- 198- 0000- 6565		14.98	Jail Kitchen/float kit 2/4/20	INV818203	other repair/mntc County	N
4710	**Culinex**		14.98	**1 Transactions**			
6974	**Delgado/Victor**						
	18- 493- 000- 0000- 6272		150.40	Jan. Snow Removal/ Jaffee- 33		Services	Y
	18- 493- 000- 0000- 6272		90.24	Jan. Snow Removal/ Alcozar- 33		Services	Y
6974	**Delgado/Victor**		240.64	**2 Transactions**			
1267	**Desrosier/Connie**						
	01- 044- 000- 0000- 6331		10.35	Bank/Mail Nileage Jan 2020		Mileage	N
1267	**Desrosier/Connie**		10.35	**1 Transactions**			
6752	**Dessellier/Andrew**						
	01- 043- 000- 0000- 6331		100.63	January 2020 Assessing Mileage		Mileage	N
6752	**Dessellier/Andrew**		100.63	**1 Transactions**			
41000	**Diedrich/Don**						
	01- 001- 000- 0000- 6331		103.50	January 2020 Mileage		Mileage	N
	01- 001- 000- 0000- 6351		807.70	Jan 2020 Medical Reimbursement		Insurance	N
41000	**Diedrich/Don**		911.20	**2 Transactions**			
1722	**Docu Shred Inc**						
	01- 091- 000- 0000- 6360		40.00	Document Destruction	57032	Miscellaneous Charges	N
	01- 111- 187- 0000- 6304		160.00	Shredding Gov Ctr SS	57019	Labor Charges	N
	01- 111- 187- 0000- 6304		40.00	Shredding Gov Ctr SS	57020	Labor Charges	N
	01- 111- 197- 0907- 6304		20.00	PCPH Crookston	57033	Labor Charges	N
	01- 111- 188- 0000- 6304		80.00	PCSS EGF	57383	Labor Charges	N
	01- 111- 188- 0907- 6304		80.00	PCPH EGF Shredding	57383	Labor Charges	N

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Vendor No.	Name / Account/Formula	Rpt Accr		Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
	16- 200- 000- 0000- 6272			20.00	Document Shredding Crookston	57026	Services	N
1722	**Docu Shred Inc**			440.00	**7 Transactions**			
9719	**Don's Machine Shop**							
	64- 391- 000- 0000- 6345	AP	P	500.00	Lot Rent for Equipment	5623	Cleaning Agreement	N
	64- 391- 000- 0000- 6345			500.00	Lot Rent for Equipment	5623 - 2020	Cleaning Agreement	N
9719	**Don's Machine Shop**			1,000.00	**2 Transactions**			
4162	**Driscoll/Brad**							
	03- 310- 000- 0000- 6417			223.17	Tool Allowance		Safety Equipment & Supplies	N
4162	**Driscoll/Brad**			223.17	**1 Transactions**			
1086	**Ecolab Pest Elimination Division**							
	01- 111- 187- 0000- 6303			166.12	Gov Ctr/Cockroach Rodent Prog	8400850	other repair & maintenance non- count	N
	01- 111- 190- 0000- 6303			192.00	Law Enf Ctr Cockroach/rodent	8400852	other repair/maintenance non- county	N
	01- 111- 189- 0000- 6303			167.92	Hwy/cockroach/rodent program	8400853	other repair/maintenance non- county	N
	01- 111- 198- 0000- 6303			209.15	Tri Cty Jail/cockroach rodent	8400854	other repair & maintenance non- count	N
1086	**Ecolab Pest Elimination Division**			735.19	**4 Transactions**			
5983	**Edson International**							
	64- 390- 000- 0000- 6301	AP	P	588.00	Edson Pump	6623216	Machinery & Equip. Repairs	N
5983	**Edson International**			588.00	**1 Transactions**			
9502	**Election Systems & Software Inc**							
	01- 064- 000- 0000- 6204			16.33	Tamperproof Seals shipping	1112089	Freight Charges	N
	01- 064- 000- 0000- 6403			134.85	Tamperproof Seals	1112089	Misc. Supplies	N
9502	**Election Systems & Software Inc**			151.18	**2 Transactions**			
6347	**Ellefson/Kurtis**							
	01- 121- 000- 0000- 6331			241.50	Mileage January 2020		Mileage	N
	01- 121- 000- 0000- 6333			124.39	Lodging		Lodging	N
6347	**Ellefson/Kurtis**			365.89	**2 Transactions**			
6757	**Erdmann/Amy**							
	18- 481- 000- 0000- 6331			52.90	Staff Admin Mileage- 91		Mileage	N
6757	**Erdmann/Amy**			52.90	**1 Transactions**			

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4842	**Essentia Health**						
	64- 391- 000- 0000- 6819		317.00	New Employees- Drug Tests	800008128	Employee Physicals	Y
4842	**Essentia Health**		317.00	**1 Transactions**			
3412	**Fagerlund/Kirsten**						
	18- 481- 000- 0000- 6332		66.47	Strat Plan Mls- St Paul- 1/9/20		Reimbursed Meals	N
	18- 481- 000- 0000- 6332		7.05	Stra Plan Mls- St Paul- 1/10/20		Reimbursed Meals	N
	18- 482- 475- 0000- 6331		75.33	SHIP Grant Mileage- 74		Mileage	N
	18- 482- 475- 0000- 6332		33.00	SHIP Ml- St Pl- All Strt 1/23/20		Reimbursed Meals	N
	18- 482- 475- 0000- 6333		143.71	SHIP Lodging- All Strat- 74		Lodging	N
	18- 482- 475- 0000- 6335		17.00	SHIP Prking Fees All Strat- 74		Other Travel Expenses	N
	18- 484- 000- 0000- 6331		42.55	WIC Grant Mileage- 25		Mileage	N
	18- 485- 000- 0000- 6331		5.75	YAB Mileage- 121		Mileage	N
	18- 485- 000- 0000- 6403		78.00	YAB Meeting Supplies- 121		Misc. Supplies	N
	18- 485- 000- 0000- 6403		17.85	YAB Mtg Sppl- Wlrmrt- 121		Misc. Supplies	N
	18- 485- 479- 0000- 6331		32.20	Suicide Prvnt Grnt Mileage- 120		Mileage	N
3412	**Fagerlund/Kirsten**		518.91	**11 Transactions**			
5857	**Fargo Freightliner**						
	03- 330- 000- 0000- 6564		371.01	Parts	C#11860	Machinery Parts	N
5857	**Fargo Freightliner**		371.01	**1 Transactions**			
2302	**Ferguson Enterprise Inc 3093**						
	64- 390- 000- 0000- 6305		1,984.82	Non Taxable parts/supplies	1972	Equipment Repair Supplies\ Nontaxabl	N
2302	**Ferguson Enterprise Inc 3093**		1,984.82	**1 Transactions**			
2188	**Fertile Hardware Hank**						
	03- 330- 000- 0000- 6303		18.44	Supplies		Other Repair, Maintenance & Operatior	N
2188	**Fertile Hardware Hank**		18.44	**1 Transactions**			
1014	**Fisher C Store**						
	03- 330- 000- 0000- 6561		129.56	Fuel	A#1010	Fuels	N
1014	**Fisher C Store**		129.56	**1 Transactions**			
6500	**Flaa/Patricia**						
	01- 043- 000- 0000- 6331		120.18	January 2020 Mileage		Mileage	N

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6500	**Flaa/Patricia**		120.18	**1 Transactions**			
589	**Fleet Supply**						
	03- 330- 000- 0000- 6303		11.44	Misc Supplies	A#3952	Other Repair, Maintenance & Operatior	N
589	**Fleet Supply**		11.44	**1 Transactions**			
5317	**Folkert/Zach**						
	16- 200- 000- 0000- 6332		65.69	Meal Reimb Training		Reimbursed Meals	N
5317	**Folkert/Zach**		65.69	**1 Transactions**			
3739	**Fosston Auto**						
	03- 330- 000- 0000- 6564		177.66	Parts	A# 1870	Machinery Parts	N
	03- 330- 000- 0000- 6303		229.70	Supplies	A#1870	Other Repair, Maintenance & Operatior	N
	64- 390- 000- 0000- 6303		261.75	Builidng Repairs/Maint	1880	Other Repair, Maintenance & Operatior	N
	64- 390- 000- 0000- 6561		103.70	Fuel Additives	1880	Fuels	N
	64- 391- 000- 0000- 6301		77.57	Parts for Forklift	1880	Machinery & Equipment	N
	64- 391- 000- 0000- 6303		261.75	Building Repairs/maintenance	1880	Other Repair,Maintenance & Operation	N
3739	**Fosston Auto**		1,112.13	**6 Transactions**			
591	**Fosston Municipal Utilities**						
	64- 391- 000- 0000- 6251		2,446.55	Electricity Usage	20- 02	Electricity	N
591	**Fosston Municipal Utilities**		2,446.55	**1 Transactions**			
5202	**Franks/Robert**						
	48- 123- 000- 0000- 6331		36.80	Mileage	Jan- 2020	Mileage	N
5202	**Franks/Robert**		36.80	**1 Transactions**			
5611	**Gagner/Rolland**						
	48- 123- 000- 0000- 6331		39.10	Mileage	Jan- 2020	Mileage	N
5611	**Gagner/Rolland**		39.10	**1 Transactions**			
2947	**Galls LLC**						
	16- 200- 000- 0000- 6454		964.00	Uniforms	15050165	Law Enforcement Supplies	N
2947	**Galls LLC**		964.00	**1 Transactions**			
6421	**GHA Technologies Inc**						
	01- 065- 000- 0000- 6607		3,726.00	2 Buffalo NAS Backup storage	101025875	Equipment	N

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6421	**GHA Technologies Inc**		3,726.00	**1 Transactions**			
2865	**Girdler/Kathy**						
	18- 483- 466- 0000- 6331		96.02	Erly Chldhd 0- 2 Mileage- 15		Mileage	N
	18- 483- 466- 0000- 6331		25.88	Fam Hlth Mileage- 11		Mileage	N
	18- 483- 466- 0000- 6332		39.85	Strat Plan Mls- 1/13/20 - 11		Reimbursed Meals	N
	18- 483- 466- 0000- 6332		12.13	Strat Plan Mls- 1/14/20 - 11		Reimbursed Meals	N
2865	**Girdler/Kathy**		173.88	**4 Transactions**			
2436	**Global Protection Corp**						
	18- 483- 464- 0000- 6403		80.00	Condoms/ Supplies- 17	215740	Misc. Supplies	N
2436	**Global Protection Corp**		80.00	**1 Transactions**			
4627	**Gopher State One Call**						
	03- 300- 000- 0000- 6272		14.85	Prof Services	11299	Services	N
	03- 300- 000- 0000- 6272		50.00	Prof Services	1301	Services	N
4627	**Gopher State One Call**		64.85	**2 Transactions**			
2032	**Grainger**						
	03- 330- 000- 0000- 6303		497.20	Supplies	A# 824296818	Other Repair, Maintenance & Operatior	N
	03- 330- 000- 0000- 6564		96.50	Parts	A# 824296818	Machinery Parts	N
	64- 390- 000- 0000- 6301		296.61	Equipment Supplies/repairs	280829311547	Machinery & Equip. Repairs	N
	64- 390- 000- 0000- 6414	T	68.56	Operational Supplies	280829311547	Maintenance Supplies	N
	64- 390- 000- 0000- 6426		43.84	Boiler Cleaning tools	280829311547	Boiler Cleaning Supplies	N
	64- 390- 000- 0000- 6564		634.80	Recycle Ctr Supplies	280829311547	Machinery Parts	N
	64- 391- 000- 0000- 6417		715.82	Safety Supplies	280829311547	Safety Equipment & Supplies	N
2032	**Grainger**		2,353.33	**7 Transactions**			
4027	**Grainger**						
	01- 111- 000- 0000- 6414		314.64	Air filters/maint supplies	9410428925	Maintenance Supplies	N
4027	**Grainger**		314.64	**1 Transactions**			
9999	**Hand/Kallie**						
	18- 485- 000- 0000- 6272		25.00	1/28/20 YAB Stipend		Services	N
9999	**Hand/Kallie**		25.00	**1 Transactions**			
5498	**Handyman's Inc**						

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	64- 390- 000- 7140- 6301		367.63	#1 Boiler Parts	484	Machinery & Equip. Repairs	N
	64- 390- 000- 7240- 6301		367.63	#2 Boiler Parts	484	Machinery & Equip. Repairs	N
5498	**Handyman's Inc**		735.26	**2 Transactions**			
6802	**Hansen/April**						
	16- 200- 000- 0000- 6207		25.40	Meal Reimb Transport		Prisoner Conveyance - Meals	N
6802	**Hansen/April**		25.40	**1 Transactions**			
6787	**Harbott/Audrey**						
	18- 485- 000- 0000- 6272		25.00	1/21/20 YAB Stipend		Services	N
	18- 485- 000- 0000- 6272		25.00	1/28/20 YAB Stipend		Services	N
6787	**Harbott/Audrey**		50.00	**2 Transactions**			
5619	**Hardware Hank Crookston**						
	01- 111- 188- 1212- 6414		13.07	Paint roller/pail liners bags	48542/2	Maintenance Supplies	N
	03- 330- 000- 0000- 6303		127.00	Supplies	C#7751	Other Repair, Maintenance & Operatior	N
	16- 200- 000- 0000- 6303		353.09	Tool box & trailer hitch kit	47730	Other Repair & Maintenance	N
5619	**Hardware Hank Crookston**		493.16	**3 Transactions**			
4731	**Hardware Hank EGF**						
	01- 111- 188- 1212- 6414		29.99	Storage Trailer pad locks	21088/1	Maintenance Supplies	N
	01- 111- 188- 1212- 6414		79.31	Ext pole/tape/paint trays	221068/1	Maintenance Supplies	N
	01- 111- 000- 0000- 6563		10.98	Wiper Blades 107 GMC	221070/1	Tires, Tubes, Batteries & M.V. Parts	N
	01- 111- 188- 0000- 6414		15.98	9V Batteries/Maint Supplies	221269/1	Maintenance Supplies	N
	01- 111- 000- 0000- 6566		24.99	Hex key set / tools	221275/1	Small Tools	N
	01- 111- 188- 1211- 6414		30.98	Gorilla tape/maint supplies	221311/1	Maintenance Supplies	N
	01- 111- 188- 1211- 6565		89.98	power strips/supplies	221346/1	other repair & maintenance County	N
	03- 330- 000- 0000- 6303		24.76	Supplies	A#1626	Other Repair, Maintenance & Operatior	N
4731	**Hardware Hank EGF**		306.97	**8 Transactions**			
4630	**Helgeson/Kelsey**						
	18- 482- 000- 0000- 6331		46.00	Staff Admin Mileage- 91		Mileage	N
4630	**Helgeson/Kelsey**		46.00	**1 Transactions**			
6454	**Hennen Equipment Inc**						
	64- 391- 000- 0000- 6301		1,065.10	Trommel Parts	20175	Machinery & Equipment	N
	65- 392- 000- 0000- 6272		9,641.31	Service on Grinder	20148	Services	N

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6454	**Hennen Equipment Inc**		10,706.41	**2 Transactions**			
2828	**HN Quality Plumbing Inc**						
	01- 111- 197- 0000- 6565		125.88	Plumbing parts/supplies	008560	other repair/mntc County	N
	01- 111- 197- 0000- 6303		68.80	Plumbing parts/supplies	28426	other repair & maintenance non- count	N
	01- 111- 197- 0000- 6304		127.50	Labor	28426	Labor Charges	N
	01- 111- 197- 0000- 6331		5.00	Mileage	28426	Mileage	N
	01- 111- 187- 0000- 6303		998.46	Plumbing parts/supplies	28431	other repair & maintenance non- count	N
	01- 111- 187- 0000- 6304		750.00	Labor	28431	Labor Charges	N
	01- 111- 187- 0000- 6331		5.00	Mileage	28431	Mileage	N
	03- 330- 000- 0000- 6303		98.00	Repairs	28370	Other Repair, Maintenance & Operatior	N
	16- 200- 000- 0000- 6602		248.80	Drain water heater	28035	Ground Improvements	N
2828	**HN Quality Plumbing Inc**		2,427.44	**9 Transactions**			
17505	**Holiday Inn Express**						
	16- 200- 000- 0000- 6859		10.22	Tax		Sales Tax	N
	16- 200- 000- 0000- 6333		94.00	Lodging for Training 5001	16812	Lodging	N
17505	**Holiday Inn Express**		104.22	**2 Transactions**			
17388	**Home Of Economy**						
	03- 330- 000- 0000- 6303		55.14	Supplies	A#411556	Other Repair, Maintenance & Operatior	N
17388	**Home Of Economy**		55.14	**1 Transactions**			
5110	**Horsley/Bramwell**						
	64- 390- 000- 0000- 6815		30.00	License Renewal	1.15.20	License/Permit Fees	N
5110	**Horsley/Bramwell**		30.00	**1 Transactions**			
3499	**HP INC**						
	01- 065- 000- 0000- 6607		1,465.91	IS Dept Tower	9009763422	Equipment	N
	01- 065- 000- 0000- 6607		1,402.01	Attorney Tablet	9009775603	Equipment	N
	01- 065- 000- 0000- 6607		1,314.44	TCCC Two Desktops	9009780669	Equipment	N
	01- 065- 000- 0000- 6607		4,328.08	TCCC Five Laptops	9009794467	Equipment	N
	01- 065- 000- 0000- 6607		1,144.32	PCSS Docking Station 6	9009794468	Equipment	N
	01- 065- 000- 0000- 6607		953.60	PCSS Docking Station 5	9009804604	Equipment	N
	01- 065- 000- 0000- 6607		64.00	Highway Keybooards	9009807053	Equipment	N
	01- 065- 000- 0000- 6607		5,134.32	6 HP laptops for PCSS	9009841240	Equipment	N
	01- 065- 000- 0000- 6607		4,263.05	5 HP Laptops for PCSS	9009847886	Equipment	N
	01- 065- 000- 0000- 6607		1,075.25	1 HP Laptop for PCIS	9009847888	Equipment	N

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	01- 065- 000- 0000- 6607		940.00	PCSW computer - 5 monitors	9009852922	Equipment	N
	01- 065- 000- 0000- 6607		280.00	PCSS Monitors - 2 monitors	9009880049	Equipment	N
	01- 065- 000- 0000- 6607		1,525.76	PCSS laptops 14 - 8 docks	9009883071	Equipment	N
	01- 065- 000- 0000- 6607		681.96	PCSS Desktop 1 desktop	9009884056	Equipment	N
	01- 065- 000- 0000- 6607		2,288.64	PCSS Laptop 15 Docks	9009887664	Equipment	N
3499	**HP INC**		26,861.34	**15 Transactions**			
6256	**Hruby/Megan**						
	18- 484- 491- 0000- 6272		144.88	Jan. Peer Grp Svcs- 108		Professional Services	Y
	18- 484- 491- 0000- 6403		60.88	Jan. Phone, Mileage- 108		Misc. Supplies	Y
6256	**Hruby/Megan**		205.76	**2 Transactions**			
5318	**Hudon/Mark**						
	16- 200- 000- 0000- 6207		11.41	Meal Reimb for Transports		Prisoner Conveyance - Meals	N
5318	**Hudon/Mark**		11.41	**1 Transactions**			
6255	**Hudon/Meghan**						
	18- 484- 491- 0000- 6272		221.13	Jan. Peer Grp Svcs- 108		Professional Services	Y
	18- 484- 491- 0000- 6403		117.80	Jan. Phone, Mileage- 108		Misc. Supplies	Y
6255	**Hudon/Meghan**		338.93	**2 Transactions**			
4860	**Hugo's #4**						
	16- 200- 000- 0000- 6422		13.59	Job Fair Supplies	Acct 0431	Food & Beverage	N
4860	**Hugo's #4**		13.59	**1 Transactions**			
17049	**Hugo's #4**						
	48- 123- 000- 0000- 6403		15.70	- PC/BOA Meeting Costs	07008414	Misc. Supplies	N
	48- 395- 000- 0000- 6412		2.75	- Dish Soap	01005726	Custodial Supplies	N
17049	**Hugo's #4**		18.45	**2 Transactions**			
6422	**Hwy 2 Car Wash**						
	16- 211- 000- 0000- 6272		5.00	1 car wash January 2020	112	Professional Services	N
6422	**Hwy 2 Car Wash**		5.00	**1 Transactions**			
6319	**Innovative Office Solutions LLC**						
	01- 063- 000- 0000- 6402		103.76	Office supplies	2841092	Office Supplies	N
	01- 063- 000- 0000- 6402		199.95	Office supplies	2841112	Office Supplies	N

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	01- 063- 000- 0000- 6402		71.33	Office supplies	2857054	Office Supplies	N
6319	**Innovative Office Solutions LLC**		375.04	**3 Transactions**			
6976	**Integrated Commercialization**						
	18- 483- 464- 5122- 6456		1,800.84	FPContracep/Paragard(2)- 17	15014143101	Miscellaneous Operating Supplies	N
6976	**Integrated Commercialization**		1,800.84	**1 Transactions**			
9497	**Interstate Plastics**						
	64- 390- 000- 0000- 6301		621.95	Equipment Scrapers	7153127	Machinery & Equip. Repairs	N
9497	**Interstate Plastics**		621.95	**1 Transactions**			
6000	**Interstate Towing & Recovery**						
	16- 200- 000- 0000- 6358		378.85	Towing Vehichle Forfeiture	66090	Towing Charges (Private Vehicles)	N
6000	**Interstate Towing & Recovery**		378.85	**1 Transactions**			
6397	**Ironhide Equipment Inc**						
	03- 310- 000- 0000- 6607		3,453.84	Equipment	16706G	Equipment	N
6397	**Ironhide Equipment Inc**		3,453.84	**1 Transactions**			
3799	**Isanti County Sheriff**						
	01- 091- 000- 0000- 6261		70.00	Service Fees St v C Johnson	14300	Service & Filing Fees	N
3799	**Isanti County Sheriff**		70.00	**1 Transactions**			
6372	**Jacobson/Gerald A**						
	01- 001- 000- 0000- 6331		150.65	January 2020 Mileage		Mileage	N
	01- 001- 000- 0000- 6351		394.30	January 2020 Medical Reimb		Insurance	N
6372	**Jacobson/Gerald A**		544.95	**2 Transactions**			
6257	**Jager/Tiffany**						
	18- 484- 491- 0000- 6272		175.38	Jan. Peer Grp Svcs- 108		Professional Services	Y
	18- 484- 491- 0000- 6403		76.40	Jan. Phone, Mileage- 108		Misc. Supplies	Y
6257	**Jager/Tiffany**		251.78	**2 Transactions**			
3104	**Jemco Incorporated**						
	64- 390- 000- 0000- 6301		269.53	Repairs to Compressor	1365	Machinery & Equip. Repairs	N
3104	**Jemco Incorporated**		269.53	**1 Transactions**			

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19205	**Jim's Quality Floor Service**						
	48- 123- 000- 0000- 6345		390.79	Jan Floors/Cleaning	706538	Cleaning Agreement	Y
	48- 395- 000- 0000- 6345		434.21	Jan Floors/Cleaning	706538	Cleaning Agreement Account	Y
19205	**Jim's Quality Floor Service**		825.00	**2 Transactions**			
5630	**John Deere Financial**						
	03- 330- 000- 0000- 6564		147.88	Parts	A#6002442	Machinery Parts	N
5630	**John Deere Financial**		147.88	**1 Transactions**			
6706	**Johnson Controls**						
	01- 111- 188- 0000- 6303		266.62	Materials	1- 93147998125	other repair/maintenance non- county	N
	01- 111- 188- 0000- 6304		226.00	Labor - Unit Heater	1- 93147998125	Labor Charges	N
	01- 111- 188- 0000- 6331		9.20	Mileage	1- 93147998125	Mileage	N
	01- 111- 188- 0000- 6360		76.70	Fees/Disposal/Freight	1- 93147998125	Miscellaneous Charges	N
6706	**Johnson Controls**		578.52	**4 Transactions**			
10498	**Johnson/Beverly**						
	01- 043- 000- 0000- 6243		30.00	NWMAP Dues 2020	B Johnson	Membership Dues	N
10498	**Johnson/Beverly**		30.00	**1 Transactions**			
6782	**Johnson/Caidyn**						
	18- 485- 000- 0000- 6272		25.00	1/21/20 YAB Stipend		Services	N
	18- 485- 000- 0000- 6272		25.00	1/28/20 YAB Stipend		Services	N
6782	**Johnson/Caidyn**		50.00	**2 Transactions**			
6087	**Jones/Annalee**						
	01- 043- 000- 0000- 6331		179.40	January 2020 Mileage		Mileage	N
6087	**Jones/Annalee**		179.40	**1 Transactions**			
5899	**Jore/Paul**						
	48- 123- 000- 0000- 6331		49.45	Mileage	Jan- 2020	Mileage	N
5899	**Jore/Paul**		49.45	**1 Transactions**			
4411	**Jorgens/Jeffrey**						
	03- 310- 000- 0000- 6417		46.47	Tool Allowance		Safety Equipment & Supplies	N
4411	**Jorgens/Jeffrey**		46.47	**1 Transactions**			

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1096	**K & L Inc**							
	64- 390- 000- 7181- 6301			413.75	Repairs- Hyd Cylinder 1081	12038,12049	Machinery & Equip. Repairs	N
	64- 390- 000- 7281- 6301			413.75	2081 Hyd Cylinders repairs	12038,12049	Machinery & Equip. Repairs	N
	64- 390- 000- 0000- 6562			95.26	Equipment Grease	12048	Lubricants	N
1096	**K & L Inc**			922.76	**3 Transactions**			
6915	**Kaeser & Blair Incorporated**							
	48- 396- 000- 0000- 6834			579.15	- EE Rulers	110141	Ed Supplies	N
6915	**Kaeser & Blair Incorporated**			579.15	**1 Transactions**			
20165	**Keith's Security World Inc**							
	01- 111- 188- 1211- 6303			2,619.00	Keys/EGF - HSC	52122	other repair & maintenance	N
	01- 111- 188- 1211- 6304			489.00	Labor	52122	Labor Charges	N
20165	**Keith's Security World Inc**			3,108.00	**2 Transactions**			
10797	**Kimball Midwest**							
	03- 330- 000- 0000- 6303			1,902.53	Supplies	A#222052	Other Repair, Maintenance & Operatior	N
10797	**Kimball Midwest**			1,902.53	**1 Transactions**			
6978	**King of the Road Trailers**							
	16- 200- 000- 0000- 6607			5,419.00	Critical Incident Equip Trlr	12	Equipment	N
	16- 200- 000- 0000- 6859			338.00	Sales Tax	12	Sales Tax	N
6978	**King of the Road Trailers**			5,757.00	**2 Transactions**			
6068	**KKCQ- FM**							
	48- 396- 000- 0000- 6834			300.00	- Environmental Minute	2523	Ed Supplies	N
6068	**KKCQ- FM**			300.00	**1 Transactions**			
6576	**Knox/Andrew**							
	03- 310- 000- 0000- 6417			145.00	Safety Equipment		Safety Equipment & Supplies	N
6576	**Knox/Andrew**			145.00	**1 Transactions**			
773	**Knutson/Linda**							
	18- 482- 475- 0000- 6403	AP	P	63.20	ReimburseFitnessFevSupp- 55		Misc. Supplies	N
773	**Knutson/Linda**			63.20	**1 Transactions**			
1357	**Korynta/Angel**							

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	18- 481- 000- 0000- 6331			186.30	Lead Coord Mileage- 93		Mileage	N
1357	**Korynta/Angel**			186.30	**1 Transactions**			
1036	**KROX- AM**							
	01- 061- 000- 0000- 6241			240.00	Personnel Ads 01/01/2020 01/31/2020	Acct 809	Publishing - Advertising	N
	18- 481- 000- 0000- 6241			136.50	Jan. Public Health Ads- 91	06202001115333	Publishing - Advertising	N
	48- 396- 000- 0000- 6834			200.00	- Environ Minute	235	Ed Supplies	N
	48- 397- 000- 0000- 6834			253.00	- HHW Ads	235	Ed Supplies	N
1036	**KROX- AM**			829.50	**4 Transactions**			
4163	**Kustom Kollision LLC**							
	01- 111- 000- 0000- 6303			130.00	Veterans Signs	12512	other repair & maintenance non- count	Y
	16- 200- 000- 0000- 6303			19,267.53	Multiple Units Repairs/Set Up		Other Repair & Maintenance	Y
4163	**Kustom Kollision LLC**			19,397.53	**2 Transactions**			
3350	**Landsverk/Mark**							
	01- 043- 000- 0000- 6244			20.00	Region 8 January 2020		Registration Fees	N
	01- 043- 000- 0000- 6331			52.90	January 2020 Mileage		Mileage	N
3350	**Landsverk/Mark**			72.90	**2 Transactions**			
6093	**Larson Helicopters, LLC**							
	40- 601- 000- 0000- 6357	AP	P	2,853.75	Ditch Work	1677	Ditch Services	Y
	40- 602- 000- 0000- 6357	AP	P	870.00	Ditch Work	1677	Ditch Services	Y
	40- 607- 000- 0000- 6357	AP	P	513.75	Ditch Work	1677	Ditch Services	Y
	40- 624- 000- 0000- 6357	AP	P	3,108.75	Ditch Work	1677	Ditch Services	Y
	40- 625- 000- 0000- 6357	AP	P	2,216.25	Ditch Work	1677	Ditch Services	Y
	40- 626- 000- 0000- 6357	AP	P	2,115.00	Ditch Work	1677	Ditch Services	Y
	40- 627- 000- 0000- 6357	AP	P	1,863.75	Ditch Work	1677	Ditch Services	Y
	40- 630- 000- 0000- 6357	AP	P	2,865.00	Ditch Work	1677	Ditch Services	Y
	40- 631- 000- 0000- 6357	AP	P	2,328.75	Ditch Work	1677	Ditch Services	Y
	40- 632- 000- 0000- 6357	AP	P	2,246.25	Ditch Work	1677	Ditch Services	Y
	40- 633- 000- 0000- 6357	AP	P	288.75	Ditch Work	1677	Ditch Services	Y
	40- 634- 000- 0000- 6357	AP	P	1,290.00	Ditch Work	1677	Ditch Services	Y
	40- 635- 000- 0000- 6357	AP	P	2,756.25	Ditch Work	1677	Ditch Services	Y
	40- 636- 000- 0000- 6357	AP	P	3,562.50	Ditch Work	1677	Ditch Services	Y
	40- 637- 000- 0000- 6357	AP	P	1,665.00	Ditch Work	1677	Ditch Services	Y
	40- 638- 000- 0000- 6357	AP	P	2,463.75	Ditch Work	1677	Ditch Services	Y

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	40- 639- 000- 0000- 6357	AP	P	2,062.50	Ditch Work	1677	Ditch Services	Y
	40- 640- 000- 0000- 6357	AP	P	708.75	Ditch Work	1677	Ditch Services	Y
	40- 641- 000- 0000- 6357	AP	P	1,987.50	Ditch Work	1677	Ditch Services	Y
	40- 642- 000- 0000- 6357	AP	P	1,308.75	Ditch Work	1677	Ditch Services	Y
	40- 650- 000- 0000- 6357	AP	P	498.75	Ditch Work	1677	Ditch Services	Y
	40- 654- 000- 0000- 6357	AP	P	195.00	Ditch Work	1677	Ditch Services	Y
	40- 666- 000- 0000- 6357	AP	P	3,307.50	Ditch Work	1677	Ditch Services	Y
	40- 723- 000- 0000- 6357	AP	P	566.25	Ditch Work	1677	Ditch Services	Y
	40- 724- 000- 0000- 6357	AP	P	663.75	Ditch Work	1677	Ditch Services	Y
	40- 726- 000- 0000- 6357	AP	P	2,527.50	Ditch Work	1677	Ditch Services	Y
	40- 734- 000- 0000- 6357	AP	P	157.50	Ditch Work	1677	Ditch Services	Y
	40- 747- 000- 0000- 6357	AP	P	963.75	Ditch Work	1677	Ditch Services	Y
	40- 798- 000- 0000- 6357	AP	P	5,580.00	Ditch Work	1677	Ditch Services	Y
6093	**Larson Helicopters, LLC**			53,535.00	**29 Transactions**			
4323	**Lawson Products Inc**							
	03- 330- 000- 0000- 6303			147.14	C#10072717		Other Repair, Maintenance & Operatior	N
4323	**Lawson Products Inc**			147.14	**1 Transactions**			
581	**League Of Minnesota Cities**							
	16- 200- 000- 0000- 6816			2,880.00	32 2020 Patrol Subscriptions	314152	Training	N
581	**League Of Minnesota Cities**			2,880.00	**1 Transactions**			
5770	**Lee/Joan**							
	01- 001- 000- 0000- 6331			208.15	January 2020 Mileage		Mileage	N
5770	**Lee/Joan**			208.15	**1 Transactions**			
9991	**Lee/Kasumi**							
	18- 485- 000- 0000- 6272			25.00	1/28/20 YAB Stipend		Services	N
9991	**Lee/Kasumi**			25.00	**1 Transactions**			
5285	**Lehmann/Codi**							
	18- 483- 464- 0000- 6331			197.80	Safer Choices Mileage- 14		Mileage	N
	18- 483- 466- 0000- 6331			17.83	Fam Hlth Mileage- 11		Mileage	N
	18- 483- 467- 0000- 6331			44.85	CTC Outreach Mileage- 19		Mileage	N
5285	**Lehmann/Codi**			260.48	**3 Transactions**			

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21159	**Lepier Inc**						
	16- 200- 000- 0000- 6561		22.77	Fuel		Fuels	N
21159	**Lepier Inc**		22.77	**1 Transactions**			
1088	**Lepier Oil Company Inc**						
	64- 390- 000- 0000- 6561		80.01	Gas for pickup	607	Fuels	N
1088	**Lepier Oil Company Inc**		80.01	**1 Transactions**			
6831	**Lepier Tire & Auto**						
	64- 390- 000- 0000- 6563		203.12	Pickup Maintenance	2403	Tires, Tubes, Batteries & M.V. Parts	N
6831	**Lepier Tire & Auto**		203.12	**1 Transactions**			
5371	**Lexipol, LLC**						
	16- 200- 000- 0000- 6272		1,096.00	LE Impl Validate DTB's Policy	31102,32539	Services	N
5371	**Lexipol, LLC**		1,096.00	**1 Transactions**			
6907	**Lien/Amanda**						
	18- 482- 475- 0000- 6331		96.02	SHIP Grant Mileage- 74		Mileage	N
6907	**Lien/Amanda**		96.02	**1 Transactions**			
6803	**Lundeen/Cole**						
	16- 200- 000- 0000- 6207		4.96	Meal Reimb Transports		Prisoner Conveyance - Meals	N
	16- 200- 000- 0000- 6207		17.98	Meal Reimb Transports		Prisoner Conveyance - Meals	N
6803	**Lundeen/Cole**		22.94	**2 Transactions**			
6834	**Lundell/Luke**						
	48- 396- 000- 0000- 6272		1,845.00	- Snow Removal Rec Roof	125	Services	Y
6834	**Lundell/Luke**		1,845.00	**1 Transactions**			
1235	**M R Sign Company**						
	03- 310- 000- 0000- 6515		2,732.60	Signs	207103	Traffic Signs	N
1235	**M R Sign Company**		2,732.60	**1 Transactions**			
10695	**MACAI**						
	03- 300- 000- 0000- 6243		85.00	2020 Dues		Membership Dues	N
10695	**MACAI**		85.00	**1 Transactions**			

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3139	**MACO**							
	01- 101- 000- 0000- 6342			1,500.00	2020 MOMS Maintenance Fees	2020	Maintenance Agreements	N
3139	**MACO**			1,500.00	**1 Transactions**			
9488	**Macpza**							
	48- 123- 000- 0000- 6243			140.00	2020 Membership Dues J Snyder	J Snyder	Membership Dues	N
9488	**Macpza**			140.00	**1 Transactions**			
22811	**Makin/Stephanie**							
	01- 061- 000- 0000- 6331			52.20	Mileage Dec 2019		Mileage	N
22811	**Makin/Stephanie**			52.20	**1 Transactions**			
4856	**Martin Associates**							
	18- 483- 466- 0000- 6805			165.00	Omaha Training(AB)- 94		Staff Education	N
	18- 483- 466- 0000- 6805			165.00	Omaha Training (BO)- 119		Staff Education	N
	18- 483- 466- 0000- 6805			165.00	Omaha Training(JO)- 114		Staff Education	N
	18- 483- 466- 0000- 6805			165.00	Omaha Training (KS)- 22		Staff Education	N
4856	**Martin Associates**			660.00	**4 Transactions**			
6992	**Mattison/Janet**							
	01- 043- 000- 0000- 6243			30.00	NWMAP Dues 2020		Membership Dues	N
	01- 043- 000- 0000- 6331			388.13	January 2020 Mileage		Mileage	N
	01- 043- 000- 0000- 6805			23.68	Meals St Paul/ALP class		Staff Education	N
6992	**Mattison/Janet**			441.81	**3 Transactions**			
5315	**Mayo Manufacturing Co**							
	64- 391- 000- 0000- 6305			316.30	non- taxable supplies for equp	78830	Equipment Repair Supplies\ Nontaxabl	N
5315	**Mayo Manufacturing Co**			316.30	**1 Transactions**			
3320	**MCCC BIN#135033**							
	01- 062- 000- 0000- 6265	AP	P	379.06	2019 Q4 MCCC User Grp Mtg	1910157	Data Processing (Software)	N
3320	**MCCC BIN#135033**			379.06	**1 Transactions**			
9992	**McDonald/Dawson**							
	18- 485- 000- 0000- 6272			25.00	1/28/20 YAB Stipend		Services	N
9992	**McDonald/Dawson**			25.00	**1 Transactions**			

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6030	**McKesson Medical Surgical**						
	18- 482- 000- 0000- 6403		44.40	SafetyGlideNeedles/Supplies- 51	73765340	Misc. Supplies	N
	18- 482- 000- 0000- 6403		382.31	SyringesBandagesPrepad- 51	73766082	Misc. Supplies	N
	18- 482- 000- 0000- 6403		408.16	(8)Epi/Supplies- 51	74440231	Misc. Supplies	N
	18- 483- 464- 0000- 6403		22.74-	credit		Misc. Supplies	N
	18- 483- 464- 0000- 6403		32.74	Lidocaine/Supplies- 17	74220734	Misc. Supplies	N
	18- 483- 466- 0000- 6403		30.50	DsnfctntWipes/HV Supplies- 22	74223486	Misc. Supplies	N
	18- 483- 464- 0000- 6403		56.47	TherTab/Supplies- 17	74416229	Misc. Supplies	N
	18- 483- 464- 0000- 6403		32.74	Lidocaine/Supplies- 17	74808232	Misc. Supplies	N
6030	**McKesson Medical Surgical**		964.58	**8 Transactions**			
5893	**McNeilus Steel Inc**						
	64- 391- 000- 0000- 6301		2,988.36	Conveyor Repairs	0203309	Machinery & Equipment	N
5893	**McNeilus Steel Inc**		2,988.36	**1 Transactions**			
6778	**Meyer/Eliza**						
	18- 485- 000- 0000- 6272		25.00	1/28/20 YAB Stipend		Services	N
6778	**Meyer/Eliza**		25.00	**1 Transactions**			
6110	**Midwest Hydraulics LLC**						
	03- 330- 000- 0000- 6564		166.43	Parts	5653	Machinery Parts	N
6110	**Midwest Hydraulics LLC**		166.43	**1 Transactions**			
4429	**MN Counties Intergov'l Trust**						
	01- 065- 000- 0000- 6243		1,826.00	MCIT Renewal Fee	18249R	Membership Dues	N
	01- 124- 000- 0000- 6351		235.00	Add Equipment	3266	Insurance	N
4429	**MN Counties Intergov'l Trust**		2,061.00	**2 Transactions**			
3589	**Mn Dept Of Health**						
	48- 395- 000- 0000- 6815		100.00	Asb Inspector License Renewal	J Snyder	License/Permit Fees	N
3589	**Mn Dept Of Health**		100.00	**1 Transactions**			
5177	**Mn Dept Of Public Safety**						
	01- 140- 000- 0000- 6367		19.25	Licensing Vehcile		Misc. License's & Permits	N
	03- 330- 000- 0000- 6367		1,039.50	Licensing Vehicles		Misc. License's & Permits	N
5177	**Mn Dept Of Public Safety**		1,058.75	**2 Transactions**			

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2182	**Mn Dept Of Transportation**						
	03- 310- 000- 0000- 6272	DTG P	292.41	Prof Services	P00011291	Services	N
	03- 330- 000- 0000- 6272	DTG P	230.46	Material Test 60- 599- 278	P00011215	Services	N
	03- 330- 000- 0000- 6272	DTG P	230.46	Material Test 60- 610- 013	P00011215	Services	N
	03- 330- 000- 0000- 6272	DTG P	10.48	Matertial Test 60- 603- 007	P00011215	Services	N
	03- 330- 000- 0000- 6565	DTG P	287.30	Equip Calibration	P00011215	Other Repair & Maintenance Supplies	N
2182	**Mn Dept Of Transportation**		1,051.11	**5 Transactions**			
1504	**Mn Secretary Of State**						
	16- 200- 000- 0000- 6245		120.00	Notary Commission A Butala		Notary	N
1504	**Mn Secretary Of State**		120.00	**1 Transactions**			
5610	**MN Sheriffs' Association**						
	16- 200- 200- 0000- 6403		60.00	Permits to Acquire non- laminat	204990	Misc. Supplies	N
5610	**MN Sheriffs' Association**		60.00	**1 Transactions**			
1220	**Mn UI Fund**						
	03- 300- 000- 0000- 6359	DTG P	542.00	Unemployment Comp	4th Qtr 2019	Unemployment Compensation	N
1220	**Mn UI Fund**		542.00	**1 Transactions**			
8937	**Mn Valley Testing Labs**						
	64- 390- 000- 0000- 6272		4,363.00	Ash Sampling	6419	Services	N
8937	**Mn Valley Testing Labs**		4,363.00	**1 Transactions**			
6815	**Moreno/Michael**						
	16- 200- 000- 0000- 6207		21.10	Meal Reimb for Transport		Prisoner Conveyance - Meals	N
	16- 200- 000- 0000- 6207		10.74	Meal Reimb for Transport		Prisoner Conveyance - Meals	N
6815	**Moreno/Michael**		31.84	**2 Transactions**			
22571	**Morris Electronics Inc**						
	01- 065- 066- 0000- 6607		68,030.53	CISCO 9400 Chasis upgrade	2015555868	Equipment	N
	01- 065- 000- 0000- 6265		1,058.50	RSA Security Apll Base Sofwre	20155786	Data Processing (Software)	N
	01- 065- 000- 0000- 6607		3,439.33	RSA 50 &10 Pack RSA 700 3yr	20155786	Equipment	N
22571	**Morris Electronics Inc**		72,528.36	**3 Transactions**			
3637	**Motor Vehicle**						
	03- 330- 000- 0000- 6367		25.00	Chemical Reports		Misc. License's & Permits	N

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3637	**Motor Vehicle**		25.00	**1 Transactions**			
4681	**MSCIC Conference**						
	16- 200- 000- 0000- 6816		350.00	2020 Training Conf 5009,5012		Training	N
4681	**MSCIC Conference**		350.00	**1 Transactions**			
6571	**Muckala/Kelly**						
	64- 391- 000- 0000- 6425		94.99	Boot Allowance	2020	Clothing	N
6571	**Muckala/Kelly**		94.99	**1 Transactions**			
6701	**Munter/Joann**						
	18- 482- 000- 0000- 6331		151.22	Car Seat Mileage- 57		Mileage	N
	18- 483- 467- 0000- 6331		66.13	CTC Outreach Mileage - 19		Mileage	N
	18- 483- 467- 0000- 6331		55.20	School Hlth Mileage- 12		Mileage	N
6701	**Munter/Joann**		272.55	**3 Transactions**			
277	**Napa Crookston Welding**						
	03- 330- 000- 0000- 6303		1,340.68	Supplies	A#4917	Other Repair, Maintenance & Operatior	N
	03- 330- 000- 0000- 6564		1,157.43	Parts	A#4917	Machinery Parts	N
	48- 396- 000- 0000- 6301		22.60	- Male Adaptrs Organics Bins	993417	Machinery & Equipment	N
	48- 398- 000- 0000- 6301		225.97	- T603/604 DEF Fluid	992645 992832	Machinery & Equipment	N
	65- 392- 000- 0000- 6414		79.87	Maintenance Supplies	04921	Maintenance Supplies	N
277	**Napa Crookston Welding**		2,826.55	**5 Transactions**			
2003	**Norland/Michael**						
	16- 200- 000- 0000- 6454		160.67	Reimb for Uniform		Law Enforcement Supplies	N
2003	**Norland/Michael**		160.67	**1 Transactions**			
6066	**Northdale Oil Inc**						
	64- 390- 000- 0000- 6561		2,881.20	Fuel for Loaders	21214	Fuels	N
6066	**Northdale Oil Inc**		2,881.20	**1 Transactions**			
23165	**Northern Fire Equipment Servic**						
	48- 396- 000- 0000- 6417		49.00	- Check/Tag Extinguishers	21537	Safety Equipment & Supplies	N
	64- 390- 000- 0000- 6417		237.47	Fire Equip tagged/charged	21536	Safety Equipment & Supplies	N
	64- 391- 000- 0000- 6417		237.48	Fire Equip Tagged/Charged	21536	Safety Equipment & Supplies	N

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23165	**Northern Fire Equipment Servic**		523.95	**3 Transactions**			
23293	**Northern Lumber**						
	01- 111- 188- 1212- 6414		29.99	Primer sealer/maint supplies	226310	Maintenance Supplies	N
23293	**Northern Lumber**		29.99	**1 Transactions**			
6124	**Northern Propane**						
	03- 330- 000- 0000- 6562		510.39	Lubricants	46528	Lubricants	N
6124	**Northern Propane**		510.39	**1 Transactions**			
6104	**Northstar**						
	01- 101- 000- 0000- 6402		173.56	Vitals Paper 39001- 40000	49077859	Stationery & Forms	N
6104	**Northstar**		173.56	**1 Transactions**			
1236	**Northwest Service Cooperative**						
	01- 061- 000- 0000- 6243		250.00	2020 CCOGA Membership Dues	3904	Membership Dues	N
1236	**Northwest Service Cooperative**		250.00	**1 Transactions**			
10663	**Northwestern Mental Health Center**						
	16- 200- 000- 0000- 6266		400.00	1 Evaluation	Sept	Medical Evaluation	6
10663	**Northwestern Mental Health Center**		400.00	**1 Transactions**			
4309	**Nuss Truck & Equipment**						
	03- 330- 000- 0000- 6564		3,215.08	Parts	C#36146B	Machinery Parts	N
4309	**Nuss Truck & Equipment**		3,215.08	**1 Transactions**			
2490	**NW MN Council Of Collaboratives**						
	01- 001- 000- 0000- 6243		1,350.00	Membership Dues 2020		Membership Dues	N
2490	**NW MN Council Of Collaboratives**		1,350.00	**1 Transactions**			
5668	**Nw Mn Household Hazardous**						
	48- 397- 000- 0000- 6840		8,288.00	2020 Yearly Assessment	1/13/2020	Hhw Regional Costs	N
	48- 397- 000- 0000- 6838	DTG P	3,679.93	- 2019 HHW Disposal	12/31/19	Hhw	N
	48- 397- 000- 0000- 6838	DTG P	1,223.55-	Paint Care CR Dec 18 - Dec 19	12/31/19	Hhw	N
5668	**Nw Mn Household Hazardous**		10,744.38	**3 Transactions**			
6652	**NWMNCVSO**						

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	01- 121- 000- 0000- 6243		50.00	2020 Annual dues	Kurt&Laurie	Membership Dues	N
6652	**NWMNCVSO**		50.00	**1 Transactions**			
1324	**Nystad/Lori**						
	18- 481- 000- 0000- 6331		58.08	Staff Admin Mileage- 91		Mileage	N
1324	**Nystad/Lori**		58.08	**1 Transactions**			
5137	**O'Reilly Auto Parts**						
	03- 330- 000- 0000- 6564		134.24	Parts	C#588072	Machinery Parts	N
5137	**O'Reilly Auto Parts**		134.24	**1 Transactions**			
24224	**Oakes/Melanie**						
	01- 043- 000- 0000- 6331		599.73	January 2020 Mileage		Mileage	N
	01- 043- 000- 0000- 6805		60.22	Meals for Principles Class		Staff Education	N
24224	**Oakes/Melanie**		659.95	**2 Transactions**			
1431	**Office Supplies Plus**						
	01- 551- 000- 0000- 6403		718.06	Shredder,Laminaotr Stapler	33022	Misc. Supplies	N
1431	**Office Supplies Plus**		718.06	**1 Transactions**			
620	**Oian/Lori**						
	01- 046- 000- 0000- 6331	AP P	49.30	2019 Bank MIleage		Mileage	N
620	**Oian/Lori**		49.30	**1 Transactions**			
1004	**Oian/Wesly**						
	01- 043- 000- 0000- 6331		185.73	January 2020 Mileage Assessing		Mileage	N
1004	**Oian/Wesly**		185.73	**1 Transactions**			
3336	**Oliver/Terri**						
	18- 481- 000- 0000- 6331		46.00	Staff Admin Mileage - 91		Mileage	N
3336	**Oliver/Terri**		46.00	**1 Transactions**			
6320	**Olson/Brenna**						
	18- 484- 000- 0000- 6331		44.85	WIC Mileage- 28		Mileage	N
	18- 485- 000- 0000- 6331		44.85	Staff Admin Mileage - 91		Mileage	N
	18- 485- 479- 0000- 6331		138.63	Suicide Prvnt Grnt Mileage- 120		Mileage	N

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6320	**Olson/Brenna**		228.33	**3 Transactions**			
6566	**Olson/Pamela**						
	18- 482- 000- 0000- 6331		43.12	Staff Admin Mileage- 91		Mileage	N
	18- 483- 467- 0000- 6331		71.88	School Hlth Mileage- 12		Mileage	N
6566	**Olson/Pamela**		115.00	**2 Transactions**			
4724	**Olson/Stephanie**						
	18- 484- 000- 0000- 6331		67.85	WIC Mileage- 25		Mileage	N
	18- 484- 000- 0000- 6331		39.67	Staff Admin Mileage- 91		Mileage	N
4724	**Olson/Stephanie**		107.52	**2 Transactions**			
6165	**Omega Laboratories Inc**						
	18- 482- 000- 0000- 6272		518.00	(4) Hair Follicle Testing- 51	180601- 2020	Services	N
6165	**Omega Laboratories Inc**		518.00	**1 Transactions**			
6321	**Ophus/Judy**						
	18- 483- 466- 0000- 6331		77.05	EBHV Grant Mileage- 119		Mileage	N
	18- 483- 466- 0000- 6331		19.55	NFP Exp Grant Mileage- 114		Mileage	N
6321	**Ophus/Judy**		96.60	**2 Transactions**			
6970	**OSEN/BRITTNEY**						
	18- 483- 466- 0000- 6331		24.15	Fam Hlth Mileage- 11		Mileage	N
	18- 483- 466- 0000- 6331		197.80	EBHV Grant Mileage - 119		Mileage	N
	18- 483- 466- 0000- 6331		81.65	Staff Admin Mileage - 91		Mileage	N
	18- 483- 466- 0000- 6332		21.33	Denver Trning Mls- 1/6/20- 119		Reimbursed Meals	N
	18- 483- 466- 0000- 6332		30.53	Denver Trning Mls 1/7/20- 119		Reimbursed Meals	N
	18- 483- 466- 0000- 6332		29.32	Denver Trning Mls 1/8/20- 119		Reimbursed Meals	N
	18- 483- 466- 0000- 6332		54.15	Denver Trning Mls 1/9/20 - 119		Reimbursed Meals	N
	18- 483- 466- 0000- 6332		30.56	Denver Trning Mls 1/10/20- 119		Reimbursed Meals	N
	18- 483- 466- 0000- 6335		48.14	Denver Trning Uber Fees- 119		Other Travel Expenses	N
	18- 483- 466- 0000- 6335		40.00	Denver Trning Parking Fees- 119		Other Travel Expenses	N
6970	**OSEN/BRITTNEY**		557.63	**10 Transactions**			
5040	**Paige Co. Containers Inc**						
	01- 111- 188- 1212- 6204		25.00	Freight	272050	Freight Charges	N
	01- 111- 188- 1212- 6412		1,690.00	Moving Boxes/EGF Project	272050	Custodial Supplies	N

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5040	**Paige Co. Containers Inc**		1,715.00	**2 Transactions**			
6780	**Patterson/Autumn**						
	18- 485- 000- 0000- 6272		25.00	1/28/20 YAB Stipend		Services	N
6780	**Patterson/Autumn**		25.00	**1 Transactions**			
6779	**Paulson, Teagan**						
	18- 485- 000- 0000- 6272		25.00	1/21/20 YAB Stipend		Services	N
	18- 485- 000- 0000- 6272		25.00	1/28/20 YAB Stipend		Services	N
6779	**Paulson, Teagan**		50.00	**2 Transactions**			
1827	**Pederson/Keith**						
	18- 493- 000- 0000- 6272		60.16	Jan. Snow Removal/Miller- 33		Services	Y
1827	**Pederson/Keith**		60.16	**1 Transactions**			
25537	**Perreault/Melissa**						
	18- 485- 469- 0000- 6331		384.68	Regnl Prvnt Rsrc Coor Mil- 69		Mileage	N
25537	**Perreault/Melissa**		384.68	**1 Transactions**			
5212	**Personnel Concepts**						
	01- 061- 000- 0000- 6403		353.88	Compliance Posters	9341492391	Misc. Supplies	N
5212	**Personnel Concepts**		353.88	**1 Transactions**			
5070	**Pioneer Research Corporation**						
	64- 391- 000- 0000- 6303		209.40	Enviro Pro	257401	Other Repair,Maintenance & Operation	N
5070	**Pioneer Research Corporation**		209.40	**1 Transactions**			
9172	**Polk County**						
	48- 396- 000- 0000- 6101	DTF P	174,360.66	- 2019 Recycling Wage Reimb	2019 Wages	Gross Pay	N
9172	**Polk County**		174,360.66	**1 Transactions**			
571	**Polk County Administrator**						
	03- 320- 000- 0000- 6825		3,054.19	Right of Way N Smith Time	G- 1- 1- 2020	Other Right Of Way Costs	N
571	**Polk County Administrator**		3,054.19	**1 Transactions**			
7726	**Polk County Environmental Services**						
	64- 390- 000- 0000- 6701		70,000.00	Bond Payment to fund 38	2020	Bond Payment	N

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	64- 391- 000- 0000- 6701			70,000.00	Bond Payment to fund 38	2020	Bond Payment	N
	65- 392- 000- 0000- 6701			35,000.00	Bond Payment to Fund 38	2020	Bond Payment	N
7726	**Polk County Environmental Services**			175,000.00	**3 Transactions**			
1606	**Polk County Highway Department**							
	01- 065- 000- 0000- 6561			59.43	Fuel	1/24/2020	Fuels	N
	01- 091- 000- 0000- 6561	AP	P	26.45	Gas for Office car - December		Fuels	N
	01- 111- 000- 0000- 6561			81.20	Gas Red Pickup Unit 478 01/01/2020 01/31/2020		Fuels	N
	01- 111- 000- 0000- 6561			85.11	Gas PCPH 01/01/2020 01/31/2020		Fuels	N
	01- 111- 000- 0000- 6561			202.37	Gas Explorer Unit 01/01/2020 01/31/2020		Fuels	N
	01- 111- 000- 0000- 6561			67.64	Gas Unit 107 01/01/2020 01/31/2020		Fuels	N
	01- 111- 000- 0000- 6561			150.07	Gas Unit 511 01/01/2020 01/31/2020		Fuels	N
	01- 111- 000- 0000- 6561			172.64	Gas Unit 102 01/01/2020 01/31/2020		Fuels	N
	01- 111- 000- 0000- 6561			41.53	Gas Unit 112 01/01/2020 01/31/2020		Fuels	N
	01- 122- 000- 0000- 6561	AP	P	120.02	SO - Deisel		Fuels	N
	01- 140- 000- 0000- 6303			112.86	Fuel	1- 23	Other Repair, Maintenance & Operatior	N
	03- 310- 000- 0000- 6303			577.35	Jody's Ag Time	D- 1- 1- 2020	Other Repair, Maintenance & Operatior	N
	16- 200- 000- 0000- 6205	AP	P	616.24	SO - Deisel		Prisoner Conveyance - Mileage & Airfa	N
	16- 200- 000- 0000- 6561	AP	P	4,310.59	SO - Deisel		Fuels	N
	16- 200- 000- 0000- 6561	AP	P	212.20	SO - Deisel		Fuels	N
	16- 211- 000- 0000- 6561	AP	P	28.71	SO - Deisel		Fuels	N
	48- 398- 000- 0000- 6561	DTF	P	576.48	Dec Fuel	12- 9- 19	Fuels	N
	65- 392- 000- 0000- 6561			85.81	Gasoline	1- 25- 2020	Fuels	N
1606	**Polk County Highway Department**			7,526.70	**18 Transactions**			
565	**Polk County Recorder**							
	03- 320- 000- 0000- 6825	DTF	P	1,058.00	ROW - Plat	146765- 6/47244	Other Right Of Way Costs	N
	03- 320- 000- 0000- 6825			224.00	ROW - Plat	146970	Other Right Of Way Costs	N
	48- 123- 000- 0000- 6403			46.00	- Beavis Resolition	147264	Misc. Supplies	N
	48- 123- 000- 0000- 6403			46.00	- Zimmerman Resolution	147492	Misc. Supplies	N

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565	**Polk County Recorder**			1,374.00	**4 Transactions**			
3234	**Polk County Solid Waste**							
	01- 065- 000- 0000- 6202	AP	P	109.00	Dec 2019 Inc Data Circuit	100961606	Communications, Phone & Data	N
	01- 065- 000- 0000- 6202			109.00	Jan 2020 Inc Data Circuit	100967632	Communications, Phone & Data	N
	01- 065- 000- 0000- 6202			109.00	February 2020 Inc Data Circuit	100974211	Communications, Phone & Data	N
3234	**Polk County Solid Waste**			327.00	**3 Transactions**			
25531	**Polk County Transfer Station**							
	01- 111- 198- 0000- 6254			1.45	Bypass	13364	Other Utilities	N
	01- 111- 198- 0000- 6254			0.25	Demo Tax	13364	Other Utilities	N
	01- 111- 187- 0000- 6254			1.45	Bypass	13370	Other Utilities	N
	01- 111- 187- 0000- 6859			0.25	Tax	13370	Sales/Use Tax	N
	01- 111- 187- 0000- 6254			21.45	bypass	13462	Other Utilities	N
	01- 111- 187- 0000- 6859			0.25	tax	13462	Sales/Use Tax	N
	01- 111- 190- 0000- 6254			80.00	E- Wast< 20	13575	Other Utilities	N
25531	**Polk County Transfer Station**			105.10	**7 Transactions**			
5875	**Porter/Austin**							
	16- 200- 000- 0000- 6207			20.94	Meal Reimb Transport		Prisoner Conveyance - Meals	N
	16- 200- 000- 0000- 6207			17.35	Meal Reimb Transport		Prisoner Conveyance - Meals	N
5875	**Porter/Austin**			38.29	**2 Transactions**			
9765	**Powerplan OIB**							
	03- 330- 000- 0000- 6564			2,023.77	Parts	A#3952006	Machinery Parts	N
	64- 390- 000- 7390- 6301			792.33	LD Loader Parts	W2464809	Machinery & Equip. Repairs	N
9765	**Powerplan OIB**			2,816.10	**2 Transactions**			
5201	**Powers/Mike**							
	48- 123- 000- 0000- 6331			29.90	Mileage	Jan- 2020	Mileage	N
5201	**Powers/Mike**			29.90	**1 Transactions**			
3990	**Praxair Distribution Inc**							
	65- 393- 000- 0000- 6565			51.82	Shop Supplies	71742172	Other Repair & Maintenance Supplies	N
	65- 393- 000- 0000- 6859			3.70	Sales Tax	71742172	Sales Tax	N
3990	**Praxair Distribution Inc**			55.52	**2 Transactions**			

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5236	**PRECISE MRM LLC**							
	03- 330- 000- 0000- 6265	AP	P	587.05	GPS Software 12/01/2019 12/31/2019	200- 1024503	Data Processing (Software)	N
5236	**PRECISE MRM LLC**			587.05	**1 Transactions**			
5799	**Productivity Plus Account**							
	03- 330- 000- 0000- 6303			289.30	Supplies	A#3367094	Other Repair, Maintenance & Operatior	N
	03- 330- 000- 0000- 6564			633.09	Parts	A#3367094	Machinery Parts	N
5799	**Productivity Plus Account**			922.39	**2 Transactions**			
1626	**Proulx Refrigeration**							
	01- 111- 198- 0000- 6304			94.00	labor	10975	Labor Charges	N
	01- 111- 198- 0000- 6360			0.50-	Misc Credit	10975	Miscellaneous Charges	N
	01- 111- 198- 0000- 6304			117.50	Labor/Diagnosed	10994	Labor Charges	N
1626	**Proulx Refrigeration**			211.00	**3 Transactions**			
5326	**PSI Engineering LLC**							
	64- 390- 000- 0000- 6607			5,928.70	RO Water Pump	583450	Equipment	N
5326	**PSI Engineering LLC**			5,928.70	**1 Transactions**			
2242	**Public Financial Management**							
	01- 113- 000- 0000- 6272			1,500.00	Annual continuing Disclosure	107403	Services	N
2242	**Public Financial Management**			1,500.00	**1 Transactions**			
6119	**Quest Diagnostics**							
	18- 483- 464- 0000- 6272	AP	P	117.90-	credit		Services	N
	18- 483- 464- 0000- 6272	AP	P	4.64-	credit		Services	N
	18- 483- 464- 0000- 6272			80.02-	credit		Services	N
	18- 483- 464- 0000- 6272	AP	P	47.16	FP Testing Svc- 17	9185529682	Services	N
	18- 483- 464- 0000- 6272	AP	P	235.80	FP Testing Svc- 17	9185529682	Services	N
	18- 483- 464- 0000- 6272			141.48	FP Testing Svc- 17	9186026985	Services	N
6119	**Quest Diagnostics**			221.88	**6 Transactions**			
4993	**Quill Corporation**							
	48- 123- 000- 0000- 6403			57.14	- Binders/Post Its/Pens/Etc	4456170	Misc. Supplies	N
	48- 395- 000- 0000- 6403			57.15	- Binders/Post Its/Pens/Etc	4460816	Misc. Supplies	N
	48- 395- 000- 0000- 6412			42.54	- Wipes/Bowl Cleaner	4460816	Custodial Supplies	N

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	64- 390- 000- 0000- 6403			103.83	Misc office Supplies	3189600	Misc. Supplies	N
	64- 390- 000- 0000- 6412			582.35	Pull Towels- Paper Towel	3189600	Custodial Supplies	N
	64- 390- 000- 0000- 6859			54.25	Tax	3189600	Sales Tax	N
	64- 390- 000- 0000- 6404			75.27	Printer Supplies	36189600	Data Processing Supplies	N
4993	**Quill Corporation**			972.53	**7 Transactions**			
6171	**R & S Northeast LLC**							
	18- 483- 464- 5122- 6456			85.50	FP Contraceptive/AubraTab- 17	226632	Miscellaneous Operating Supplies	N
	18- 483- 464- 5122- 6456			71.25	FP Contraceptive/VylibraTab- 17	226632	Miscellaneous Operating Supplies	N
	18- 483- 464- 5122- 6456			57.00	FP Contraceptive/ChatealTab- 17	226632	Miscellaneous Operating Supplies	N
6171	**R & S Northeast LLC**			213.75	**3 Transactions**			
27255	**Ramsey County**							
	01- 091- 000- 0000- 6261			70.00	Service Fee J O'Quinn	20200490	Service & Filing Fees	N
27255	**Ramsey County**			70.00	**1 Transactions**			
503	**RBJ's Of Crookston Inc**							
	18- 485- 000- 0000- 6403			51.40	YouthAdv. Mtg Supplies- 121	2001280018	Misc. Supplies	N
503	**RBJ's Of Crookston Inc**			51.40	**1 Transactions**			
3880	**RDO Truck Centers**							
	03- 330- 000- 0000- 6564			706.70	Parts	A#G112000	Machinery Parts	N
3880	**RDO Truck Centers**			706.70	**1 Transactions**			
7102	**Red Lake County Co Op**							
	65- 392- 000- 0000- 6253			544.39	Propane for Heat	741182	Gas	N
	65- 393- 000- 0000- 6253			544.39	Propane for Heat	714482	Natural Gas & Heating Fuel	N
7102	**Red Lake County Co Op**			1,088.78	**2 Transactions**			
3413	**Reese/Sarah**							
	18- 481- 000- 0000- 6331	AP	P	1,761.46	Director Mileage Aug- Dec 2019		Mileage	N
	18- 481- 000- 0000- 6332	AP	P	35.93	Meals LPHA Annual Mtg 11/20/19		Reimbursed Meals	N
	18- 481- 000- 0000- 6332	AP	P	53.70	SCHSAC Mtg 12/12/19 - 91		Reimbursed Meals	N
	18- 482- 000- 0000- 6812			102.56	Gala Supplkies Walmart - 101		Special Projects	N
	18- 482- 000- 0000- 6812			112.82	GALA supplies - Dlr Tree 101		Special Projects	N
	18- 482- 000- 0000- 6812			111.53	GALA Supplies - Hby Lby 101		Special Projects	N
	18- 482- 000- 0000- 6812			21.42	GALA Supplies - Prty Cty - 101		Special Projects	N

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	18- 482- 000- 0000- 6812			1,799.70	Gala Supplies - Irshmn Shnty		Special Projects	N
	18- 482- 000- 0000- 6812			350.00	Gala Supplies - DJ - 101		Special Projects	N
	18- 482- 000- 0000- 6812			100.00	Gala supplies - DTS 101		Special Projects	N
3413	**Reese/Sarah**			4,449.12	**10 Transactions**			
27202	**Regional Sanitation Service Inc**							
	03- 330- 000- 0000- 6303			174.89	Services	A#261	Other Repair, Maintenance & Operatior	N
	48- 396- 000- 0000- 6371	AP	P	140.00	- Oct/Nov Rec Haul CHS/WES	7001	Hauling Charges	N
	48- 396- 000- 0000- 6371	AP	P	70.00	- Nov Iron Haul	7001	Hauling Charges	N
	48- 396- 000- 0000- 6371	AP	P	190.20	- Dec Rec Haul Euclid/WES	7001	Hauling Charges	N
	48- 396- 000- 0000- 6371			70.00	- Jan Rec Haul CHS	7001	Hauling Charges	N
	48- 396- 000- 0000- 6371			70.00	- Jan Iron Haul	7001	Hauling Charges	N
27202	**Regional Sanitation Service Inc**			715.09	**6 Transactions**			
27317	**Richards Publishing**							
	01- 001- 000- 0000- 6241			49.50	Summary Budget 2020 Fisc Yr		Publishing - Advertising	N
	01- 061- 000- 0000- 6241			72.00	Personnel Ad	00534183	Publishing - Advertising	N
	01- 061- 000- 0000- 6241			138.00	Personnel Ad	00534282	Publishing - Advertising	N
	01- 061- 000- 0000- 6241			162.00	Personnel Ad	00534436	Publishing - Advertising	N
	01- 521- 000- 0000- 6241			66.00	Advertising	C#6332	Publishing - Advertising	N
27317	**Richards Publishing**			487.50	**5 Transactions**			
5337	**Rieger,Borger,Benson Electric Inc**							
	01- 111- 197- 0000- 6303			2,441.00	Materials	0061556- IN	other repair & maintenance non- count	N
	01- 111- 197- 0000- 6304			2,934.00	Labor	0061556- IN	Labor Charges	N
5337	**Rieger,Borger,Benson Electric Inc**			5,375.00	**2 Transactions**			
1084	**Riverview Healthcare Assoc**							
	03- 300- 000- 0000- 6272			27.00	Prof Services	G#30013128	Services	Y
1084	**Riverview Healthcare Assoc**			27.00	**1 Transactions**			
651	**Riverview Healthcare Ctc**							
	16- 200- 000- 0000- 6816			120.00	Heartsaver CPR AED Course	Hansen - 5013	Training	N
651	**Riverview Healthcare Ctc**			120.00	**1 Transactions**			
4431	**Safety Kleen Corp**							
	64- 390- 000- 0000- 6565			186.80	Shop Supplies	PO18374	Other Repair & Maintenance Supplies	N

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	64- 390- 000- 0000- 6859		13.31	Tax	PO18374	Sales Tax	N
4431	**Safety Kleen Corp**		200.11	**2 Transactions**			
6432	**Schmitz/Ashley**						
	18- 493- 000- 0000- 6331		52.90	SNBC Mileage- 111		Mileage	N
6432	**Schmitz/Ashley**		52.90	**1 Transactions**			
6293	**Schulz/Micheal**						
	48- 123- 000- 0000- 6331		32.20	Mileage	Jan- 2020	Mileage	N
6293	**Schulz/Micheal**		32.20	**1 Transactions**			
4883	**Schumacher/Kayla**						
	01- 101- 000- 0000- 6331		11.39	Bank & Mail January 2020		Mileage	N
4883	**Schumacher/Kayla**		11.39	**1 Transactions**			
6290	**Seaberg Solar Salt**						
	01- 111- 197- 0000- 6204		20.00	Delivery Fee	4096	Freight Charges	N
	01- 111- 197- 0000- 6254		1,498.00	Softener Salt Justice Ctr 1/13	4096	Other Utilities	N
6290	**Seaberg Solar Salt**		1,518.00	**2 Transactions**			
5647	**SeaChange Printing & Marketing**						
	01- 063- 000- 0000- 6203		6,844.00	2020 Pres.Primary Mail Ballot	510529	Postage & Box Rent	N
	01- 064- 000- 0000- 6204		379.01	2020 Pres Primary Ballots	32683	Freight Charges	N
	01- 064- 000- 0000- 6402		18,130.76	2020 Pres Primary Ballots	32683	Stationery & Forms	N
5647	**SeaChange Printing & Marketing**		25,353.77	**3 Transactions**			
4606	**Seeger/Julie**						
	18- 482- 000- 0000- 6331		90.85	H/P Mileage- 51		Mileage	N
	18- 493- 000- 0000- 6331		55.78	Waiver Service Mileage - 33		Mileage	N
4606	**Seeger/Julie**		146.63	**2 Transactions**			
28732	**Service Pro Parts Inc.**						
	01- 111- 000- 0000- 6304		92.00	Labor	133328	Labor Charges	N
	01- 111- 000- 0000- 6563		72.13	Parts	133328	Tires, Tubes, Batteries & M.V. Parts	N
28732	**Service Pro Parts Inc.**		164.13	**2 Transactions**			
4882	**SHI International Corp**						

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	01- 065- 000- 0000- 6265			15,314.00	Microsoft Windows Server Lic	B11204487	Data Processing (Software)	N
	01- 065- 000- 0000- 6265			65,349.00	Microsoft 03265 Office Suite L	B11276949	Data Processing (Software)	N
4882	**SHI International Corp**			80,663.00	**2 Transactions**			
5985	**Sistad/Julie**							
	65- 392- 000- 0000- 6331			52.90	Mileage- Mtg in Crx - IT	1.15.20	Mileage	N
5985	**Sistad/Julie**			52.90	**1 Transactions**			
6946	**Snap On**							
	03- 330- 000- 0000- 6565			649.85	Supplies		Other Repair & Maintenance Supplies	N
6946	**Snap On**			649.85	**1 Transactions**			
6046	**Sonstelie/Jill**							
	18- 482- 000- 0000- 6331			6.90	H/P Mileage- 51		Mileage	N
	18- 493- 000- 0000- 6331			128.80	Waiver Mileage- 33		Mileage	N
6046	**Sonstelie/Jill**			135.70	**2 Transactions**			
2587	**Steiger Manufacturing Co**							
	65- 392- 000- 0000- 6301			1,119.49	Equipment Repairs	12669	Machinery & Equipment	N
2587	**Steiger Manufacturing Co**			1,119.49	**1 Transactions**			
1953	**Stein's Inc**							
	01- 111- 000- 0000- 6412			125.00	PCJC Custodial supplies	847425- 1	Custodial Supplies	N
	01- 111- 197- 0000- 6204			4.00	Freight	848880	Freight Charges	N
	01- 111- 197- 0000- 6412			344.00	PCJC Custodial supplies	848880	Custodial Supplies	N
	01- 111- 187- 0000- 6204			4.00	Freight	848881	Freight Charges	N
	01- 111- 187- 0000- 6412			68.00	PC Gov Ctr Custodial	848881	Custodial Supplies	N
1953	**Stein's Inc**			545.00	**5 Transactions**			
2306	**Steiner/Jon**							
	48- 395- 000- 0000- 6331	AP	P	119.92	Mileage	Dec	Mileage	N
	48- 395- 000- 0000- 6851	AP	P	254.91	Mileage RRF/LF Meetings	Dec	Remittance Of Revenue	N
	48- 395- 000- 0000- 6331			101.76	Mieage	Jan	Mileage	N
	48- 395- 000- 0000- 6851			275.43	Mileage RRF/LF Meetings	Jan	Remittance Of Revenue	N
	48- 396- 000- 0000- 6331			27.60	Mieage	January	Mileage	N
	48- 398- 000- 0000- 6331	AP	P	17.26	Mieage	Dec	Mileage	N

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
2306	**Steiner/Jon**		796.88	**6 Transactions**			
4786	**Stericycle Inc**						
	01- 111- 000- 0000- 6805		77.44	PH/Facilities Training Agmt	4009134172	Staff Education	N
4786	**Stericycle Inc**		77.44	**1 Transactions**			
4655	**Stone's Mobile Radio Inc**						
	16- 200- 000- 0000- 6306		299.98	Batt 5009 & 5030	2037701	Radio System Mntc	N
	16- 200- 000- 0000- 6306		221.33	Batt 5019	2038034	Radio System Mntc	N
	48- 398- 000- 0000- 6301		366.00	- Radio Batteries (3)	2038282/8362	Machinery & Equipment	N
4655	**Stone's Mobile Radio Inc**		887.31	**3 Transactions**			
6934	**Stone's Security Systems Inc**						
	16- 200- 000- 0000- 6202		25.00	50 MB Data Plan Feb 2020	407644	Telephone & Data	N
6934	**Stone's Security Systems Inc**		25.00	**1 Transactions**			
28463	**Strandell/Warren**						
	01- 001- 000- 0000- 6331		143.75	Jan 2020 - Milleage		Mileage	N
	01- 001- 000- 0000- 6351		336.20	Jan 2020 Medical Reimbursement		Insurance	N
28463	**Strandell/Warren**		479.95	**2 Transactions**			
6358	**Strezishar/Michelle**						
	16- 200- 000- 0000- 6203		26.19	Reimnburse for Postage		Postage & Box Rent	N
6358	**Strezishar/Michelle**		26.19	**1 Transactions**			
6623	**Strutz/Sabrina**						
	16- 200- 000- 0000- 6207		18.43	Meal Reimb Transport		Prisoner Conveyance - Meals	N
	16- 200- 000- 0000- 6207		29.19	Meal Reimb Transport		Prisoner Conveyance - Meals	N
6623	**Strutz/Sabrina**		47.62	**2 Transactions**			
1923	**Stuhaug Sanitation**						
	03- 330- 000- 0000- 6303		30.42	Service	109152	Other Repair, Maintenance & Operatior	N
	16- 200- 000- 0000- 6272		32.76	Dumpster Rental	108442,109015	Services	N
1923	**Stuhaug Sanitation**		63.18	**2 Transactions**			
6126	**SunSource**						
	64- 390- 000- 0000- 6607		13,661.55	Ash Wheel Hub	530718900	Equipment	N

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
6126	**SunSource**		13,661.55	**1 Transactions**			
6785	**Swanson/Naomi**						
	18- 485- 000- 0000- 6272		25.00	1/28/20 YAB Stipend		Services	N
6785	**Swanson/Naomi**		25.00	**1 Transactions**			
9993	**Swenby/Aubree**						
	18- 485- 000- 0000- 6272		25.00	1/28/20 YAB Stipend		Services	N
9993	**Swenby/Aubree**		25.00	**1 Transactions**			
17482	**Swenson - Hill/Amber**						
	01- 043- 000- 0000- 6331		677.93	January 2020 AssessingMileage		Mileage	N
17482	**Swenson - Hill/Amber**		677.93	**1 Transactions**			
5224	**Sylvester/Kathy**						
	18- 482- 000- 0000- 6331		85.10	H/P Mileage- 51		Mileage	N
	18- 483- 466- 0000- 6331		456.83	Fam Hlth Mileage- 11		Mileage	N
	18- 483- 466- 0000- 6331		36.80	TANF Mileage- 22		Mileage	N
	18- 483- 466- 0000- 6331		235.18	Staff Admin Mileage- 91		Mileage	N
	18- 483- 466- 0000- 6332		38.60	Strat Plan Mts Mls - 11		Reimbursed Meals	N
5224	**Sylvester/Kathy**		852.51	**5 Transactions**			
3361	**SYNCB AMAZON**						
	16- 200- 000- 0000- 6204		31.71	Freight		Freight Charges	N
	16- 200- 000- 0000- 6454		445.40	Office supplies		Law Enforcement Supplies	N
3361	**SYNCB AMAZON**		477.11	**2 Transactions**			
4181	**T- C Lighting Supplies**						
	48- 396- 000- 0000- 6836		388.51	- Fluorescents Recycled C	7562	Recycling	N
4181	**T- C Lighting Supplies**		388.51	**1 Transactions**			
2275	**Team Laboratory Chemical LLC**						
	03- 330- 000- 0000- 6303		2,040.00	Supplies	19285	Other Repair, Maintenance & Operatior	N
2275	**Team Laboratory Chemical LLC**		2,040.00	**1 Transactions**			
14071	**The Exponent**						
	01- 001- 000- 0000- 6241		612.72	2018 FInancial Statement	2.10293	Publishing - Advertising	N

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
	01- 001- 000- 0000- 6241		307.84	Proceedings 12.17.2019	2.10295	Publishing - Advertising	N
	01- 061- 000- 0000- 6241		100.64	Personnel Ad	2.10255	Publishing - Advertising	N
	01- 061- 000- 0000- 6241		161.12	Personnel Ads	2.10262	Publishing - Advertising	N
	01- 061- 000- 0000- 6241		210.00	Personnel Ad	2.10266	Publishing - Advertising	N
	01- 061- 000- 0000- 6241		140.00	Personnel Ad	2.10267	Publishing - Advertising	N
	01- 061- 000- 0000- 6241		140.00	Personnel Ads	2.10280	Publishing - Advertising	N
	03- 310- 000- 0000- 6241		1,193.30	Advertising	2.10114	Publishing - Advertising	N
	16- 200- 000- 0000- 6242		35.00	Subscription 2020 Sheriff Dept	Jan 2020	Subscriptions	N
	48- 123- 000- 0000- 6232		60.42	Dupont Notice	2.10256	Publishing	N
	48- 123- 000- 0000- 6232		60.42	Pierce Notice	210257	Publishing	N
	48- 395- 000- 0000- 6242		35.00	Yearly Subscription	Env Svs	Subscriptions	N
14071	**The Exponent**		3,056.46	**12 Transactions**			
29026	**The Thirteen Towns**						
	01- 061- 000- 0000- 6241		665.20	Personnel Ads	13675	Publishing - Advertising	N
	01- 521- 000- 0000- 6241		51.20	Publishing	13700	Publishing - Advertising	N
29026	**The Thirteen Towns**		716.40	**2 Transactions**			
6540	**Thompson/Dawn**						
	18- 484- 000- 0000- 6331		42.55	WIC Mileage - 25		Mileage	N
6540	**Thompson/Dawn**		42.55	**1 Transactions**			
10522	**Todd's Tire Service Inc**						
	65- 392- 000- 0000- 6563		157.03	Tire Repairs	15749	Tires, Tubes, Batteries & M.V. Parts	N
	65- 392- 000- 0000- 6859		0.93	Tax	15749	Sales Tax	N
10522	**Todd's Tire Service Inc**		157.96	**2 Transactions**			
9096	**Todd's Trailer Sales & Rental**						
	01- 111- 188- 1212- 6344		3,200.00	Trailer Rent/EGF Project 1/31	4520	Rentals	N
9096	**Todd's Trailer Sales & Rental**		3,200.00	**1 Transactions**			
12216	**True Value Hardware**						
	03- 330- 000- 0000- 6303		39.99	Supplies	A# 5030	Other Repair, Maintenance & Operatior	N
	48- 395- 000- 0000- 6302		17.99	- Plastic Sheeting	Cust 5020	Grounds	N
	48- 396- 000- 0000- 6301		4.99	- Paint - Organics Bins	Cust 5020	Machinery & Equipment	N
12216	**True Value Hardware**		62.97	**3 Transactions**			

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
6497	**Twin City Garage Door**						
	01- 111- 197- 0000- 6303		238.89	Materials	33795	other repair & maintenance non- count	N
	01- 111- 197- 0000- 6304		440.00	Labor	33795	Labor Charges	N
6497	**Twin City Garage Door**		678.89	**2 Transactions**			
2194	**U S Water Services**						
	64- 390- 000- 0000- 6416		8,643.72	Boiler Chemicals	10842000	Boiler Chemicals/Salt	N
2194	**U S Water Services**		8,643.72	**1 Transactions**			
6702	**Ulman/Melissa**						
	18- 493- 000- 0000- 6331		135.70	Waiver Service Mileage - 33		Mileage	N
6702	**Ulman/Melissa**		135.70	**1 Transactions**			
8	**United States Plastic Corp**						
	64- 390- 000- 0000- 6418		207.20	Ash Testing Supplies	5970213	Testing Equipment	N
	64- 390- 000- 0000- 6859		14.76	Tax	5970213	Sales Tax	N
8	**United States Plastic Corp**		221.96	**2 Transactions**			
60	**UPS**						
	64- 390- 000- 0000- 6301		117.74	Shipping Parts	40TT30	Machinery & Equip. Repairs	N
60	**UPS**		117.74	**1 Transactions**			
4244	**US Bank Voyager Fleet Sys**						
	16- 200- 000- 0000- 6205		865.09	Transport/Security - Fuel		Prisoner Conveyance - Mileage & Airfa	N
	16- 200- 000- 0000- 6561		3,131.54	SO - Fuel	86908- 8468	Fuels	N
	16- 211- 000- 0000- 6561		580.95	Fosston Fuel		Fuels	N
4244	**US Bank Voyager Fleet Sys**		4,577.58	**3 Transactions**			
5020	**Valley Electric Of Crookston LLC**						
	03- 330- 000- 0000- 6303		6,162.10	Heaters for Shop	5126	Other Repair, Maintenance & Operatior	N
	65- 393- 000- 0000- 6272		187.77	Electic Repairs	5128	Services	N
5020	**Valley Electric Of Crookston LLC**		6,349.87	**2 Transactions**			
5889	**Van Den Einde/Amy**						
	18- 483- 464- 0000- 6331		89.70	F/P Mileage - 17		Mileage	N
	18- 483- 464- 0000- 6331		18.40	Staff Admin Mileage- 91		Mileage	N
	18- 483- 467- 0000- 6331		71.30	School Hlth Mileage - 12		Mileage	N

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Vendor No.	Name / Account/Formula	Accr	Rpt	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
5889	**Van Den Einde/Amy**			179.40	**3 Transactions**			
4939	**Volker/David**							
	03- 310- 000- 0000- 6417			96.93	Clothing/Tool Allowance		Safety Equipment & Supplies	N
4939	**Volker/David**			96.93	**1 Transactions**			
5954	**Vonasek/Len**							
	48- 123- 000- 0000- 6331			26.45	Mileage	Jan- 2020	Mileage	N
5954	**Vonasek/Len**			26.45	**1 Transactions**			
4991	**Wagner Mobile Welding**							
	03- 330- 000- 0000- 6303			288.86	Service	524928	Other Repair, Maintenance & Operatior	N
4991	**Wagner Mobile Welding**			288.86	**1 Transactions**			
6112	**Wagner/Ryan**							
	03- 320- 000- 0000- 6331			289.80	Mileage		Mileage	N
	03- 320- 000- 0000- 6332			32.17	Per Diem		Reimbursed Meals	N
6112	**Wagner/Ryan**			321.97	**2 Transactions**			
1897	**Wallwork Truck Center**							
	03- 330- 000- 0000- 6562			680.00	Lubricants	A#66224	Lubricants	N
	03- 330- 000- 0000- 6564			15.99	Parts	A#66224	Machinery Parts	N
1897	**Wallwork Truck Center**			695.99	**2 Transactions**			
9994	**Weber/Ella**							
	18- 485- 000- 0000- 6272			25.00	1/28/20 YAB Stipend		Services	N
9994	**Weber/Ella**			25.00	**1 Transactions**			
3722	**Wenck Associates Inc**							
	65- 392- 000- 0000- 6272	AP	P	11,234.75	Services/Monitoring/Wetland	11909226	Services	N
	65- 393- 000- 0000- 6272	AP	P	11,234.75	Services/monitoring/wetland	11909226	Services	N
3722	**Wenck Associates Inc**			22,469.50	**2 Transactions**			
5073	**Whiting/Chuck**							
	01- 031- 000- 0000- 6331			465.75	Mileage January 2020		Mileage	N
5073	**Whiting/Chuck**			465.75	**1 Transactions**			

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
5768	**Widseth/Nan**						
	18- 482- 000- 0000- 6331		62.73	H/P Mileage- 51		Mileage	N
	18- 482- 000- 0000- 6331		65.72	D P & C Mileage - 52		Mileage	N
	18- 482- 000- 0000- 6331		42.55	Staff Admin Mileage- 91		Mileage	N
	18- 483- 467- 0000- 6331		18.40	School Hlth Mileage- 12		Mileage	N
5768	**Widseth/Nan**		189.40	**4 Transactions**			
6371	**Willhite/Gary**						
	01- 001- 000- 0000- 6244		10.00	Registration Fee		Registration Fees	N
	01- 001- 000- 0000- 6331		98.90	Jan 2020 Mileage		Mileage	N
	01- 001- 000- 0000- 6331		266.80	AMC Mileage		Mileage	N
	01- 001- 000- 0000- 6332		40.47	AMC Conference Meals		Reimbursed Meals	N
6371	**Willhite/Gary**		416.17	**4 Transactions**			
734	**Win- E- Mac Travel Center Inc**						
	16- 200- 000- 0000- 6272		5.00	Car Washes	PC Sheriff	Services	N
734	**Win- E- Mac Travel Center Inc**		5.00	**1 Transactions**			
6159	**Winter Truck Line Inc**						
	64- 391- 000- 0000- 6371		2,698.87	Hauling Scrap Metal	POLSOL	Hauling Charges	N
6159	**Winter Truck Line Inc**		2,698.87	**1 Transactions**			
128	**Winzer Corporation**						
	64- 390- 000- 0000- 6414		562.23	Equipment Supplies	208069	Maintenance Supplies	N
128	**Winzer Corporation**		562.23	**1 Transactions**			
6507	**Wonderful Life Foods**						
	18- 482- 475- 0000- 6403	AP P	96.55	Meeting Supplies74(AllStrateg)		Misc. Supplies	N
6507	**Wonderful Life Foods**		96.55	**1 Transactions**			
3477	**Wright/Donovan**						
	48- 123- 000- 0000- 6331		33.93	Mileage	Jan- 2020	Mileage	N
3477	**Wright/Donovan**		33.93	**1 Transactions**			
4246	**Ye Ole Print Shoppe**						
	01- 044- 000- 0000- 6204		8.75	LC Stamp Shipping	15904	Freight Charges	N
	01- 044- 000- 0000- 6403		74.12	LC Stamp	15904	Misc. Supplies	N

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
	01- 061- 000- 0000- 6402		38.82	Stamp & Ink	15867	Office Supplies	N
	16- 200- 000- 0000- 6454		60.00	Certificates	41641	Law Enforcement Supplies	N
4246	**Ye Ole Print Shoppe**		181.69	**4 Transactions**			
33004	**Ye Ole Print Shoppe**						
	48- 123- 000- 0000- 6403		146.00	- Letterhead	41652	Misc. Supplies	N
	48- 395- 000- 0000- 6403		146.00	- Letterhead	41652	Misc. Supplies	N
33004	**Ye Ole Print Shoppe**		292.00	**2 Transactions**			
7890	**Zee Medical Services**						
	64- 390- 000- 0000- 6457		261.40	First Aid Supplies	110- 899253	Safety- First Aid Supplies	N
	64- 390- 000- 0000- 6859		3.18	Tax	110- 899253	Sales Tax	N
	64- 391- 000- 0000- 6859		3.18	Tax	110- 899253	Sales Tax	N
	64- 391- 000- 0000- 6457		261.40	First Aid Supplies	110899253	Safety- First Aid Supplies	N
	65- 392- 000- 0000- 6457		261.40	First Aid Supplies	110- 899253	Safety- First Aid Supplies	N
	65- 392- 000- 0000- 6859		3.19	Tax	110- 899253	Sales Tax	N
7890	**Zee Medical Services**		793.75	**6 Transactions**			
2311	**Ziegler Inc**						
	03- 330- 000- 0000- 6564		1,628.26	Parts	A#7161700	Machinery Parts	N
	48- 398- 000- 0000- 6301		189.02	- T604 Filters/Sample Pks	Acct 7161500	Machinery & Equipment	N
	64- 390- 000- 7392- 6301		3,784.65	Repairs2013 Cat Loader	7162300	Machinery & Equip. Repairs	N
	64- 390- 000- 7393- 6301		1,576.00	2018 938M loader Repairs	7162300	Machinery & Equip. Repairs	N
2311	**Ziegler Inc**		7,177.93	**4 Transactions**			

Final Total ..... 923,493.28 **293 Vendors** **680 Transactions**

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BOARD OF COMMISSIONERS

February 21 , 2020

PER DIEMS

Don Diedrich	GENERAL REVENUE - COMMISSIONER (1-001)	$ 150.00	
	Total		$ 150.00
Gerald Jacobson	GENERAL REVENUE - COMMISSIONER (1-001)	$ 225.00	
	Total		$ 225.00
Joan Lee	GENERAL REVENUE - COMMISSIONER (1-001)	$ 600.00	
	Total		$ 600.00
Warren Strandell	GENERAL REVENUE - COMMISSIONER (1-001)	$ 300.00	
	Total		$ 300.00
Gary Willhite	GENERAL REVENUE - COMMISSIONER (1-001)	$ 1,050.00	
	Total		$ 1,050.00
	GRAND TOTAL PER DIEMS		$ 2,325.00

MEAL REIMBURSMENTS

(w/o overnight lodging)

Jon Steiner	Environmental Services	$ 54.78
Keving Berg	Sheriff Department	$ 12.60
Kathy Sylvester	Public Health	$ 9.47
	GRAND TOTAL MEALS	$ 76.85