

## 1. Agenda And Meeting Materials

Documents:

[01-21-2020.PDF](#)

**POLK COUNTY BOARD**  
**MEETING LOCATION: GOVERNMENT CENTER, CROOKSTON, MN**

**COMMISSIONERS ROOM**

**AGENDA**

**JANUARY 21, 2020**

**9:30 A.M.      MEETING OPEN/CONVENE**

**CALL TO ORDER**

**REVIEWAL & APPROVAL OF THE AGENDA**

**CONSENT AGENDA**

1. Approve Commissioner Warrants and Sign Audit List.
2. Approve the December 17, 2019 Board minutes.
3. Approve payment to Stein's Inc., Moorhead, MN in the amount of \$254.00 for custodial supplies for the Facilities Department.
4. Approve payment to U.S. Bank in the amount of \$111.37 for custodial supplies for Facilities Department and supplies for Finance Department.

**COUNTY BOARD MEMBERS ISSUE FORUM**

1. Re-appoint Jerry Erickson (East Polk County) to the Board of Directors of the Red River Valley Development Association

**10:00      KAREN WARMACK**

1. Contract with NWMHC to Provide Mental Health Services to Adults and Children
2. Contract with NWMHC to Provide CSP, Crisis Services & Adult Mental Health Initiative Services
3. Regional Crisis Grant Amendment
4. Eligibility Worker Replacement
5. Accounting Technician Replacement

**10:05      GREG WIDSETH – COUNTY ATTORNEY**

1. Assistant County Attorney Vacancy

**10:10      RON DENISON - FINANCE**

1. Resolution (2020-08) Auditor Warrant Updated Listing

**10:15      JIM TADMAN-SHERIFF**

1. Resolution (2020-09) Accepting Financial Donations From Bailey Throne Post 596 American Legion On Behalf Of Polk County Sheriff's Office
2. Resolution (2020-10) Accepting Financial Donations From McDonough K-9 on Behalf Of Polk County Sheriff's Office
3. Resolution (2020-11) Accepting Financial Donations From Polk County Sheriff's Office Staff and Dispatchers on Behalf Of Polk County Sheriff's Office
4. Hire one Full Time Deputy Sheriff to Replace Vacant Position

**10:40      SARAH REESE – PUBLIC HEALTH DIRECTOR**

1. Appoint Youth Advisory Board Members
2. Federal Tobacco 21 Legislation

**11:00      MICHELLE COTE – DIRECTOR OF PROPERTY**

1. Compliance Fund Expenditure

**ADJOURN**

If you need any type of accommodation to participate in the Polk County Board meeting, please contact Chuck Whiting at (218) 281-5408 at least 1 working day before the meeting. This board agenda is subject to change without notice.

**DECEMBER 17, 2019**  
**BOARD MINUTES**

Pursuant to motion of adjournment the Polk County Board of Commissioners met in regular session at 9:30 o'clock a.m., December 17, 2019 in the Commissioners Room, Government Center, Crookston, MN. Members present: Commissioner Warren Strandell, Commissioner Gerald Jacobson, Commissioner Gary Willhite, Commissioner Joan Lee and Commissioner Don Diedrich and Charles S. Whiting, County Administrator, Clerk of the Board. Others present: Michelle Cote, Deputy Clerk of the Board.

**REVISED AGENDA**

A motion was made by Commissioner Lee seconded by Commissioner Jacobson and adopted by unanimous vote of the Board to approve the agenda for December 17, 2019 adding No. 6 under Richard Sanders, Highway Engineer.

**CONSENT AGENDA**

A motion was made by Commissioner Jacobson seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to approve the Consent Agenda for December 17, 2019:

1. Approve Commissioner Warrants: General Revenue Fund, \$62,692.87; Public Works Fund, \$64,281.03; Public Safety Fund, \$35,321.27; Public Health Fund, \$28,688.87; Forfeited Tax Sale Fund, \$74.00; CAP Grant Project, \$1,850.30; Special Assessments (Ditch) Fund, \$14,980.68; Environmental Services Fund, \$17,322.13; Resource Recovery Fund, \$65,755.92; Landfill Fund, \$16,373.30. Per Diems, \$750.00; Meal Reimbursements (without overnight lodging), \$37.02 and Sign Audit List.
2. Approve the December 3, 2019 Board minutes.
3. Approve payment to Card Member Services, St. Louis, MO in the amount of \$13,837.04 for credit card purchases.
4. Approve and Sign the FY 2020 & 20201 State of MN Board of Water & Soil Resources Natural Resources Block Grant Agreement.
5. Approve payment to Hewlett Packard, Inc., Boston, MA in the amount of \$762.88 for a PC for the MIS Department.
6. Approve payment to King of the Road Trailers, Bemidji, MN in the amount of \$3,824.00 for a trailer for the Sheriff's Office.
7. Approve payment to US Bank Corporate Payment Systems, St. Louis, MO in the amount of \$32.75.
8. Approve payment to Minnesota State Auditor, St. Paul, MN in the amount of \$160.00 for Finance Training.
9. Approve payment to Kiesler's Police Supply Inc., Jeffersonville, IN in the amount of \$1,097.49 for pepperball/nitrogen carts for the Sheriff's Office.

Commissioner Strandell entered the meeting at 9:56 a.m.

**COUNTY BOARD MEMBER ISSUE FORUM**

1. Commissioner Committee Assignments and Committee Appointments
2. Nominate Rae French, Crookston, MN to serve on the Extension Committee:

A motion was made by Commissioner Strandell seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to nominate Rae French, Crookston, MN to serve on the Extension Committee for a 3 year term to expire December 31, 2022.

3. Re-appoint Rodger Stordahl to the Marshall & Polk Rural Water System Board of Directors:

A motion was made by Commissioner Diedrich seconded by Commissioner Jacobson and adopted by unanimous vote of the Board to re-appoint Rodger Stordahl to the Marshall & Polk rural Water System Board of Directors for a 4 year term to expire December 31, 2023.

4. Commissioner Jacobson brought forth that he attended the AMC Annual Conference in St. Cloud, MN. He also attended the Northwestern Mental Health Center meeting where the focus was on the lack of Polk County funding.
5. Commissioner Strandell brought forth that he attended the Tri-County Community Corrections meeting where the discussion was focused on creating a uniform wage grid.
6. Commissioner Diedrich brought forth that he attended the AMC Annual Conference. Discussion was brought forth regarding the regulation of tiling pumps and to the authority and consequences of shutting the pump down. He also attended a Tri-Valley Opportunity Council meeting. Information was brought forth regarding a meeting he had with DNR representative Emily Hutchins and a potential DNR purchase.
7. Commissioner Lee brought forth that she participated in the Extension Committee meeting where upon the conclusion of the meeting evaluations were performed for Extension staff. She also attended the AMC Annual Conference in St. Cloud, MN. During the conference she also attended a meeting with Enbridge regarding their continued tax court case. In addition she also participated in a SCHSAC - State Community Health Services Advisory Committee meeting.
8. Commissioner Willhite brought forth that he attended the Extension meeting. He also attended the AMC Annual Conference in St. Cloud, MN.

### **SHERIFF**

Jim Tadman, Polk County Sheriff came before the Board with matters pertaining to his department:

1. **Resolution (2019-76) Accepting Financial Donation On Behalf of Polk County Sheriff's Office From Teamsters Local Union No. 320**

### **Resolution Accepting Financial Donations On Behalf Of Polk County Sheriff's Office From Teamsters Local Union No. 320**

#### **RESOLUTION (2019-76)**

The following resolution (2019-76) was offered by Commissioner Diedrich:

WHEREAS, Teamsters Local Union No. 320 made a financial donation of \$1,000.00 to support a K-9 program in Polk County; and

WHEREAS, Polk County Sheriff's Office, wishes to have the County Board formally accept these financial donations on behalf of Polk County Sheriff's Office and put towards a K-9 program.

NOW THEREFORE BE IT RESOLVED, By the County Board of Polk County, Minnesota as follows:

The financial donations from Teamsters Local No. 320 which is listed above, hereby are accepted by the Polk County Board of Commissioners on behalf of the Polk County Sheriff's Office and used for a K-9 program. This money would be for the purchase of equipment and dog.

Commissioner Jacobson seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Lee, Diedrich, Strandell, Willhite and Jacobson. NAYS: None.

- 2. Resolution (2019-77) Accepting Financial Donation On Behalf of Polk County Sheriff's Office From Pine To Prairie Task Force**

**Resolution Accepting Financial Donations On Behalf Of Polk  
County Sheriff's Office From Pine To Prairie Task Force**  
**RESOLUTION (2019-77)**

The following resolution (2019-77) was offered by Commissioner Lee:

WHEREAS, Pine To Prairie Task Force made a financial donation of \$2,500.00 to support a K-9 program in Polk County; and

WHEREAS, Polk County Sheriff's Office, wishes to have the County Board formally accept these financial donations on behalf of Polk County Sheriff's Office and put towards a K-9 program.

NOW THEREFORE BE IT RESOLVED, By the County Board of Polk County, Minnesota as follows:

The financial donations from Pine To Prairie which is listed above, hereby are accepted by the Polk County Board of Commissioners on behalf of the Polk County Sheriff's Office and used for a K-9 program. This money would be for the purchase of equipment and dog.

Commissioner Willhite seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Lee, Diedrich, Strandell, Willhite and Jacobson. NAYS: None.

- 3. Resolution (2019-78) Accepting Financial Donation On Behalf of Polk County Sheriff's Office From Walmart Foundation**

**Resolution Accepting Financial Donations On Behalf Of Polk  
County Sheriff's Office From Teamsters Local Union No. 320**  
**RESOLUTION (2019-78)**

The following resolution (2019-78) was offered by Commissioner Jacobson:

WHEREAS, The Walmart Foundation made a financial donation of \$2,500.00 for Shop with a First Responder.

WHEREAS, Polk County Sheriff's Office, wishes to have the County Board formally accept these financial donations on behalf of Polk County Sheriff's Office to be used for Shop with a First Responder.

NOW THEREFORE BE IT RESOLVED, By the County Board of Polk County, Minnesota as follows:

The financial donations from the Walmart Foundation which is listed above, hereby are accepted by the Polk County Board of Commissioners on behalf of the Polk County Sheriff's Office and used for a K-9 program. This money would be for the Shop with a First Responder.

Commissioner Diedrich seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Lee, Diedrich, Strandell, Willhite and Jacobson. NAYS: None.

**4. Monthly Sheriff Reports/November**

The November monthly Sheriff Reports were discussed and presented to the Board. (Reports on file in the Administrator's Office)

**TAX PAYER SERVICE CENTER/FINANCE**

Sam Melbye, Tax Payer Service Center Supervisor and Ron Denison, Finance Director came before the Board with matters pertaining to their departments:

**1. Distribution of Bond Fund Surplus to Red Lake Watershed District & Sand Hill River Watershed District**

Discussion along with handouts were presented to the Board regarding payment to Red Lake Watershed of surplus bond funds for Project #134 and #135 (2000) and to Sand Hill River Watershed of surplus bond funds for Project #12 (1997 & 1998).

A motion was made by Commissioner Diedrich seconded by Commissioner Willhite and adopted by unanimous vote of the Board to approve the distribution of surplus bond funds to Red Lake Watershed District and Sand Hill River Watershed as presented. (Handouts on file in the Administrator's Office)

**PLANNING AND ZONING**

Jacob Snyder, Environmental Specialist/Planning and Zoning Administrator came before the Board with matters pertaining to Planning and Zoning:

**1. Resolution (2019-80) Conditional Use Permit For Andrew & Leanne Beavis To Hook A New Septic System To A New Accessory Structure**

Resolution (2019-80) was offered by Commissioner Jacobson seconded by Commissioner Lee and adopted upon the following vote: YEAS: Lee, Diedrich, Strandell, Willhite and Jacobson. NAYS: None. (See Resolution (2019-80) on file in the Administrator's Office.)

**2. Tax Forfeit Demolition Project No. 82.01248.00**

Discussion regarding the demolition bid and the payment of the project (removal of a 1 ½ story home with a basement located at 705 Ash Street South, Crookston, MN – Project No. 82.01248.00) to Lyle Wilkens, Inc., Crookston, MN who was the low bidder at the cost of \$7,974.00 - \$1,674.54 penalty fee (1% per day for 21 days) and holding of 20% of the remainder until final grading is completed in the spring of 2020.

**PUBLIC HEARING – 2020 FIVE YEAR CAPITAL IMPROVEMENTS PLAN**

Chuck Whiting, Polk County Administrator came before the Board with matters pertaining to the Capital Improvements Plan:

**1. Review of CIP**

The 2020 Five Year Capital Improvements Plan was discussed and presented to the Board. (Plan on file in the Administrator's Office)

**2. Open Public Hearing**

A motion was made by Commissioner Willhite seconded by Commissioner Jacobson and adopted by unanimous vote of the Board to open the public hearing at 11:00 a.m. No comments were given by members of the public.

**3. Close the Public Hearing**

The Chair extended and held open the Public Hearing until January 7, 2020 Board meeting due to Public Hearing publication not meeting minimum 14 day requirement.

**MINNESOTA DEPARTMENT OF NATURAL RESOURCES**

Emily Hutchins, Certified Wildlife Biologist-Area Wildlife Manager and Matt Morin, DNR along with landowner Jeffrey Steer, Warren, MN came before the Board with matters pertaining to MN DNR:

**1. Landowner Inquiry to Sell Land to the State**

Discussion along with handouts were presented to the Board regarding Jeffrey Steer selling land to the State located in Section 12 of Brandt Township. (Handouts on file in the Administrator's Office). Further discussion is to be held at the January 7, 2020 meeting.

**SOCIAL SERVICES**

Karen Warmack, Social Services Director came before the Board with matters pertaining to her department:

**1. Agreement with Altru Health Systems**

The Polk County Social Services Purchase of Services Agreement between Polk County Social Services and Altru Health System, Grand Forks, ND for a period of January 1, 2020 to December 31, 2021 was discussed and presented the Board. A motion was made by Commissioner Diedrich seconded by Commissioner Jacobson and adopted by unanimous vote of the Board to approve the Purchase of Services Agreement with Altru Health Systems as presented. (Agreement on file in the Administrator's Office)

**2. Child Support Cooperative Agreement for 2020 – 2021**

The State of Minnesota – County Child Support Program Interagency Cooperative Agreement for CY 2020-2021 between Minnesota Department of Human Services, Child Support Division and Polk County for a period of January 1, 2020 through

December 31, 2021 was discussed and presented to the Board. A motion was made by Commissioner Willhite seconded by Commissioner Jacobson and adopted by unanimous vote of the Board to approve the 2020-2021 Child Support Cooperative Agreement as presented. (Agreement on file in the Administrator's Office)

**3. Contact with Northwest Mental Health Center**

The Purchase of Services Agreement between the Northwestern Mental Health Center, Inc., and Polk County Social Services for a period from January 1, 2020 through December 31, 2020 was discussed and presented to the Board. No action was taken.

**4. Contract for Personal Money Management**

The Polk County Social Services Agency Purchase of Service and Host County Contract between Polk County Social Services and Personal Money Management, Crookston for a period of January 1, 2020 through December 31, 2020 was discussed and presented to the Board. A motion was made by Commissioner Jacobson seconded by Commissioner Lee and adopted by unanimous vote of the Board to approve the Purchase of Service and Host County Contract as presented to the Board. (Contract on file in the Administrator's Office)

**HIGHWAY**

Richard Sanders, Polk County Highway Engineer came before the Board with matters pertaining to his department:

**1. One 2020 Forklift**

A motion was made by Commissioner Willhite seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to award the quote to Forklifts of North Dakota, Fargo ND in the amount of \$25,275.00 for one 2020 Clark Forklift.

**2. One 15' Shulte Model FX1800 Flex Wing Rotary Mower**

A motion was made by Commissioner Jacobson seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to award the quote to Ironhide Equipment, Grand Forks, ND in the amount of \$20,800.00 for one 15' Shulte Model FX1800 Flex Wing Rotary Mower.

**3. Polk County Facilities Snow Removal – Crookston**

A motion was made by Commissioner Willhite seconded by Commissioner Lee and adopted by unanimous vote of the Board to award the Polk County Facilities Snow Removal in Crookston (November 1, 2019 – December 31, 2022) quote to Total Lawn Care, Crookston, MN in the amount of \$445.00 per event.

**4. 2020 Diesel Fuel Quotes**

A motion was made by Commissioner Diedrich seconded by Commissioner Willhite and adopted by unanimous vote of the Board to award the 2020 Diesel Fuel quote to Farstad Oil, West Fargo, ND.

**5. Out of State Travel**

A motion was made by Commissioner Willhite seconded by Commissioner Lee and adopted by unanimous vote of the Board to allow Richard Sanders, Polk County Highway Engineer to travel out of state in 2020 as per the list presented to the Board. (List on file in the Administrator's Office)

**6. East Grand Forks Human Service Center Snow Removal.**

A motion was made by Commissioner Diedrich seconded by Commissioner Jacobson and adopted by unanimous vote of the Board to award the East Grand Forks Human

Services Building in East Grand Forks (November 1, 2019 – December 31, 2022) quote to A+ Yard & Snow LLC, Grand Forks, ND in the amount of \$190.00 maximum per event.

### **ENVIRONMENTAL SERVICES**

Jon Steiner, Environmental Services Director came before the Board with matters pertaining to his department:

**1. Crookston Transfer Station – Change Order**

A motion was made by Commissioner Jacobson seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to approve Change Order PCCO #36 to Nor-Son Inc., Baxter, MN in the amount of \$11,102.11 for the credits for grading, asphalt patch and utilities.

**2. Crookston Transfer Station – Settlement Agreement**

A motion was made by Commissioner Willhite seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to approve the Settlement Agreement between Polk County and Nor-Son and authorize the Chair of the Board to sign said Settlement Agreement as presented. (Agreement on file in the Administrator's Office)

**3. Crookston Transfer Station – Release of Retainage**

A motion was made by Commissioner Diedrich seconded by Commissioner Jacobson and adopted by unanimous vote of the Board to approve the release of the revised retainage amount of \$54,097.18 to Nor-Son Inc., Baxter, MN to serve as payment in full for the Crookston Transfer Station Project.

**4. 2020 Polk County Haulers License**

A motion was made by Commissioner Diedrich seconded by Commissioner Willhite and adopted by unanimous vote of the Board to approve the 2020 Polk County Haulers License applications for the following: (1) Alternative Sanitation, (2) Al's Disposal, (3) Beltrami County (4) Countrywide Sanitation, (5) City of Crookston, (6) City of Fosston, (7) Fuch's Sanitation, (8) Hagen Trucking, (9) Hubbard County, (10) Lene's Sand & Gravel, (11) Les's Sanitation, (12) Listrom's Disposal, (13) Regional Sanitation, (14) Spicer Trucking, (15) Stuhaug Sanitation, (16) TC Lighting, (17) Tipton Grease, and (18) Waste Mgmt Inc (ND).

A motion was made by Commissioner Jacobson seconded by Commissioner Lee and adopted by unanimous vote of the Board to do a conditional approval of the 2020 Polk County Haulers License applications – pending receipt of applications and/or missing items – for the following: (1) Anderson's Disposal, (2) Dukek Logging, (3) TK Outdoors, (4) Waste Mgmt Inc. (MN), (5) Visser Excavation and (6) White Earth Sanitation.

**5. Solid Waste Program Updates**

A general update was given to the Board regarding the projects and permits for the Transfer Station, Landfill and the Resource Recovery Facility.

### **ASSESSOR**

Mark Landsverk, Polk County Assessor came before the Board with matters pertaining to his department:

**1. Statutory Board Notification Of Changes**

Discussion along with handouts were presented to the Board regarding Clerical Changes and Notification of Changes to the 2019 Assessment to fulfill statutory requirements. A motion was made by Commissioner Lee seconded by Commissioner Willhite and adopted by unanimous vote of the Board to acknowledge receipt of the Clerical Changes and Notification of Changes to the 2019 Assessment. (Handouts on file in the Administrator's Office)

**2. Abatement Requests**

A motion was made by Commissioner Willhite seconded by Commissioner Jacobson and adopted by unanimous vote of the Board to approve the following abatements:

Name/Address	Parcel #/Legal Description	Amount of Tax Reduction	Reason
MICHAEL & CAROL BEDNEY 720 2ND AVE NE EAST GRAND FORKS MN 56721	83.00255.00 Traills Add Lots 6 & 8 Blk 10 EGF City	\$2,048.00	Veteran's Exclusion Not received, had Not applied

**MIS DEPARTMENT**

Evan Bruggeman, Polk County Network Administrator came before the Board with matters pertaining to the MIS Department:

**1. Approval of Cisco Core Network Chassis Upgrade for Mission Critical Network Infrastructure Replacement**

A motion was made by Commissioner Jacobson seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to approve the quote from Morris Electronics, Morris, MN in the amount of \$71,308.31 for the replacement of the Cisco Core 9410 Chassis to be purchased in 2019 for the MIS Department. (Including all hardware along with maintenance and support for one year).

**PROPERTY RECORDS**

Michelle Cote, Property Records Director came before the Board with matters pertaining to her department:

**1. Lease for Extension – McIntosh**

A motion was made by Commissioner Willhite seconded by Commissioner Lee and adopted by unanimous vote of the Board to authorize signing the Bjella Building Space Lease between Polk County University of Minnesota Extension Services (Tenant) and the City of McIntosh (Lessor) beginning on January 1, 2020 and ending on December 31, 2020 by the Polk County Chair of the County Board and the Polk County Administrator. (Lease on file in the Administrator's Office)

**2. Resolution (2019-79) Supporting The Crookston Driftbusters And The Sandhill Snowcruisers Snowmobile Clubs**

**Resolution Sponsoring The Crookston Driftbusters And The  
Sandhill Snowcruisers Snowmobile Clubs  
RESOLUTION (2019-79)**

The following resolution (2019-79) was offered by Commissioner Jacobson:

BE IT RESOLVED, That the County of Polk agrees to act as the legal sponsor for funding to the State of Minnesota Department of Natural Resources for the Crookston Driftbusters and the Sandhill Snowcruisers Snowmobile Clubs and Trails.

BE IT FURTHER RESOLVED, That upon approval of its application by the state, the County of Polk may enter into an agreement with the State of Minnesota and will comply with all applicable federal and state laws and regulations and conditions as stated in the agreement.

BE IT FURTHER RESOLVED, That the County of Polk hereby agrees to serve as the fiscal agent for the Crookston Driftbusters and Sandhill Snowcruisers Snowmobile Clubs and Trails and authorized the assignee to sign all related documents on behalf of Polk County.

This resolution carries forward for three years unless rescinded by this Board covering the years 2020-2022.

Commissioner Lee seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Lee, Diedrich, Strandell, Willhite and Jacobson. NAYS: None.

**3. Tobacco License**

A motion was made by Commissioner Diedrich seconded by Commissioner Jacobson and adopted by unanimous vote of the Board to approve the following Tobacco Licenses for the period of January 1, 2020 to December 31, 2020 as presented to the Board of which the renewal applications and payments have been received.

(See next page)

CITY OR TWP	TOBACCO VENDOR	OWNER/CONTACT	APPLICATION & PAID FOR 2020	
			Application:	Payment:
Climax City	The Corner Bar & Café 101 W. Broadway P.O. BOX 146 Climax, MN 56523-0146 218-857-3525	Jennifer Nesvig, Owner	yes	yes
	Stortroen Convenience LLC P.O. BOX 7 102 E. Broadway Climax, Mn 56523-0007 218-857-2365	Shanna Stortroen, Owner	yes	yes
Fisher City	Farmers Coop Fuel Fisher C Store P.O. BOX 154 /305 N. 4 <sup>th</sup> ST Fisher, MN 56723 218-891-2345	Andrea J. Marschall, General Manager	yes	yes
	Dollar General Corporation 11040 430th St Sw Fertile, MN 56540	Katie Durham, Licensing Specialist 100 Mission Ridge, Goodlettsville, TN 37072 615-855-4000	yes	yes
Garfield Township	Dean's Bulk Service Win-E-Mac Travel Center 22848 347 <sup>th</sup> ST SE Erskine, MN 56535 218-687-3887 ext. 3	Ryan Tonsfeldt, CEO 19217 HWY 34 Barnesville, MN 56514	yes	yes
	The Clinic of Lengby Inc 102 East 2nd Street Lengby, MN 56651 218-668-2688	The Clinic of Lengby, Inc Jennifer Godtland, Pres 414 East Lillo St Lengby, MN 56651	yes	yes
Mentor City	Mentor Municipal Liquor Store P.O. BOX 177 201 Garfield Avenue North Mentor, MN 56736 218-637-2911	City of Mentor Lisa Schaumberg, Clerk-Treasurer	yes	yes
	Mentor C Store 32 County 12 North Mentor, Mn 56736 218-637-0300	Amy Motteberg P.O. Box 27 Fertile, MN 56540	yes	yes

**ADMINISTRATION**

Chuck Whiting, Polk County Administrator came before the Board with matters pertaining to his department:

**1. Adoption of 2020 through 2024 Five Year Capital Improvement Plan for Capital Improvement Financing Purposes**

Discussion was held with the Board regarding the 2020 through 2024 Five Year Capital Improvement Plan. No action was taken pending the completion of the public hearing at the January 7, 2020 Board meeting.

**2. 2020 Budget Approval**

**a. Resolution (2019-81) Setting the 2020 Net Levy**

**Setting the 2020 Net Levy**  
**RESOLUTION (2019-81)**

The following resolution (2019-81) was offered by Commissioner Jacobson:

BE IT RESOLVED, By the Board of County Commissioners of Polk County that the statement of expenses and anticipated receipts on file in the office of the County Administrator, for year 2020, be and they hereby are approved and accepted by this Board as the budget for Polk County for the year 2020 and that the following dollar amount be and the same is hereby levied on the taxable property in Polk County for year 2019, payable 2020:

<u>FUND</u>	<u>NET LEVY</u>
General Revenue	\$22,453,251
Library	\$ 274,020
Bond Redemption	<u>\$ 1,572,700</u>
TOTAL	\$24,299,971

Commissioner Diedrich seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Lee, Diedrich, Strandell, Willhite and Jacobson. NAYS: None.

**b. Resolution (2019-82) Adopting the 2020 Budget**

**Adopting the 2020 Budget**  
**RESOLUTION (2019-82)**

The following resolution (2019-82) was offered by Commissioner Willhite:

BE IT RESOLVED, By the Board of County Commissioners of Polk County that the proposed statement of expenses and anticipated receipts on file in the office of the County Administrator for 2020 be and they hereby are accepted by this Board as the budget for Polk County for the year 2020. The budget dated 12-17-19 on file in the office of the Polk

County Administrator's Office, signed by the Polk County Chairman of the Board, shall be the official budget of Polk County for 2020 and is adopted at the fund level.

Commissioner Diedrich seconded the foregoing resolution and it was declared adopted upon the following vote: YEAS: Lee, Diedrich, Strandell, Willhite and Jacobson. NAYS: None.

**c. Resolution (2019-83) Setting 2020 Commissioner Salary/Per Diem/Meeting List**

**Setting 2020 Commissioner Salary/Per Diem/Meeting List**  
**RESOLUTION (2019-83)**

The following resolution (2019-83) was offered by Commissioner Jacobson:

WHEREAS, It is the duty of the County Board of Commissioners to set their salaries and per diem for committee work pursuant to M.S. Chapter 375.055.

NOW THEREFORE BE IT RESOLVED, That the salary of each County Commissioner for 2020 be and hereby is set at \$32,209.06, and each shall be afforded the standard full time equivalent employee cafeteria plan for benefits.

BE IT FURTHER RESOLVED, That the per diem for Commissioners be set for 2020 at \$75.00, the same as 2019, per meeting for the following committees and/or meetings:

- i. Board Assignment: Board assignments as approved at the annual Board business meeting (first meeting of the year)
- ii. District Representations: Commissioner district meetings that may involve a county interest for representation by a commissioner
- iii. Board/Commissioner Discretion: Meetings at which a commissioner represents him/herself as a County Commissioner, attends or participates as a County Commissioner at the commissioner's discretion

A list of meetings that fall under these three per diem eligible meetings is attached as "Attachment A". Attendance at a meeting not on this list but falling under one of the three eligible types of per diem meetings will be eligible for a per diem.

ATTACHEMENT A

BOARD ASSIGNMENTS

Extension Committee  
Forfeited Land Tax Sale, Appraisals & other forfeited property issues  
Planning and Zoning Commission meetings/Land use  
County Board of Health  
Law Library meetings

Solid Waste Committees  
Negotiations/Salary/Personnel Interview Committees  
Building Committees  
Retired Senior Volunteer Program Committee  
MN Rural Counties Caucus (MRCC)  
Metropolitan Planning Organization (MPO)  
Lake Agassiz Regional Library Meetings (LARL)  
Red Lake River Corridor  
Municipal Contract Police Advisory Board  
Park Committee meetings  
Public Safety Committee meetings  
City of Fosston Law Enforcement Committee Agreement  
Drug Task Force  
Housing and Redevelopment Authority (HRA)  
Household Hazardous Waste (HHW)  
NW Emergency Communications Board  
AAA Dancing Sky Meetings  
Tri-Valley Meetings  
Polk-Norman-Mahnomen/CHB (Health Meetings)  
Public Works Committee  
Inter-County Community Council Meetings  
Solid Waste Advisory Committee meetings  
Polk, Norman, Clay Agassiz Trail Advisory Committee meetings  
One Watershed, One Plan Committee meetings  
Finance and Budget Committee meeting  
Radio Board Meetings  
Emergency Management Meetings  
Public Health Meetings  
AIS Meetings

#### DISTRICT REPRESENTATIONS

Water Study & Planning Committee/Joint Powers Comprehensive Local Water Planning  
Drainage/Watersheds and County Ditch Meetings & Hearings  
Joint ND/MN Six County Red River Study Group  
Soil and Water Conservation District Managers meetings  
Flood/Water Management Committees  
County-Township Officer Meetings  
Wetland Mitigation Meetings  
Tilden/Vesledahl/Nature Conservancy/Glacial Ridge National Wildlife Refuge  
Citizen Advisory Committee/Watershed Districts  
Municipal Airport Commissions  
Bridge Meetings

#### BOARD/COMMISSIONER DISCRETION

State Community Health Services Advisory Committee  
 Polk County Community Health Services Advisory Committee  
 Community action program meetings  
 AMC Committees  
 Minnesota Social Services Administration (MSSA)  
 Local City Council, Township and School Board Meetings  
 Intergovernmental Meetings  
 Polk County Family Service Children's Mental Health Collaborative  
 Board Testimony at Legislature  
 Transportation Advisory Committee  
 Polk County Social Service Provider Meeting  
 Development Achievement Center  
 Annexing Meetings  
 Union Lake Sarah Meetings  
 Maple Lake Improvement District  
 Polk County Senior Providers Meeting  
 Minnesota USA Snowmobile  
 Fire Department Meetings  
 Commissioner Training Meetings  
 Buffer Meetings  
 Department of Natural Resources (DNR) Meetings  
 Brain Gain – Rural Narrative Meetings  
 Legislative Conferences & Legislative Staff Meetings  
 Water Resource Advisory Committee Meetings  
 Enbridge & Line 3 & Pipeline Meetings  
 Farm Forum Meetings  
 Town Hall Meetings  
 Dispatcher Meetings  
 River Tours Meetings  
 Opioid Meetings  
 Rotary Speakers Meetings  
 Leadership Summit/Leadership Meetings  
 Polk County Fair Meetings/Livestock Meetings  
 MN CAP Meetings

Commissioner Diedrich seconded the foregoing resolution and it was declared adopted upon the following vote: YEAS: Lee, Diedrich, Strandell, Willhite and Jacobson. NAYS: None.

**d. Resolution (2019-84) Setting 2020 Wage Grid for the County Administrator, Department Heads, and other Non-Union Personnel, and Approving New Positions and Position Changes Effective in the 2020 Budget**

**Setting 2020 Wage Grid for the County Administrator, Department Heads, Non-Union and Social Services Personnel, and Approving New Positions and Position Changes Effective in the 2020 Budget**

**RESOLUTION (2019-84)**

The following resolution (2019-84) was offered by Commissioner Lee:

WHEREAS, The Polk County Board of Commissioners has approved the 2020 budget and commits to collective bargaining agreements for 2020 represented employees' compensation; and

WHEREAS, The Board is responsible for setting wages and benefits for non-represented positions.

THEREFORE BE IT RESOLVED, That Polk County Board of Commissioners sets annual wages for the County Administrator, Department Heads, and other non-represented positions effective January 1, 2020 according to the following hourly rate wage grid and administered by the County Administrator. The County Attorney and County Sheriff wages are not set by this grid:

Grade	Step								
	1	2	3	4	5	6	7	8	9
1	12.31	12.69	13.08	13.48	13.90	14.32	14.75	15.19	15.64
2	13.04	13.45	13.86	14.29	14.73	15.18	15.63	16.10	16.58
3	13.83	14.25	14.70	15.15	15.62	16.09	16.57	17.07	17.58
4	14.66	15.11	15.58	16.06	16.56	17.05	17.56	18.09	18.63
5	15.54	16.02	16.51	17.02	17.55	18.07	18.62	19.18	19.75
6	16.47	16.98	17.50	18.04	18.60	19.16	19.73	20.33	20.94
7	17.46	18.00	18.55	19.13	19.72	20.31	20.92	21.55	22.19
8	18.50	19.08	19.67	20.27	20.90	21.53	22.17	22.84	23.52
9	19.61	20.22	20.85	21.49	22.15	22.82	23.50	24.21	24.94
10	20.79	21.43	22.10	22.78	23.48	24.19	24.91	25.66	26.43
11	22.04	22.72	23.42	24.15	24.89	25.64	26.41	27.20	28.02
12	23.36	24.08	24.83	25.59	26.39	27.18	27.99	28.83	29.70
13	24.76	25.53	26.32	27.13	27.97	28.81	29.67	30.56	31.48
14	26.25	27.06	27.90	28.76	29.65	30.54	31.45	32.40	33.37
15	27.82	28.68	29.57	30.48	31.43	32.37	33.34	34.34	35.37
16	29.49	30.40	31.34	32.31	33.31	34.31	35.34	36.40	37.49
17	31.26	32.23	33.22	34.25	35.31	36.37	37.46	38.59	39.74
18	33.14	34.16	35.22	36.31	37.43	38.55	39.71	40.90	42.13
19	35.12	36.21	37.33	38.49	39.68	40.87	42.09	43.35	44.65
20	37.23	38.38	39.57	40.79	42.06	43.32	44.62	45.96	47.33
21	39.47	40.69	41.94	43.24	44.58	45.92	47.29	48.71	50.17
22	41.83	43.13	44.46	45.84	47.25	48.67	50.13	51.64	53.18
23	44.34	45.72	47.13	48.59	50.09	51.59	53.14	54.73	56.38
24	47.00	48.46	49.96	51.50	53.09	54.69	56.33	58.02	59.76
25	49.82	51.37	52.95	54.59	56.28	57.97	59.71	61.50	63.34
26	52.81	54.45	56.13	57.87	59.66	61.45	63.29	65.19	67.14

BE IT FURTHER RESOLVED, That the following positions are new, added or changed in the 2020 budget, effective as of date noted and when the position is filled:

Department	New Position or Revised Position Title	Grade	New/Added/Replaces/Grade Change	Effective Date	Exempt/Nonexempt	Union
Taxpayer Service Center	Clerical Scanner	5	4 positions, upgraded from temp to part time	1/1/2020	Nonexempt	AFSCME
Public Health	Wellness Coordinator	6	Additional position, grant fund for 3 years	1/1/2020	Nonexempt	AFSCME
Facilities	Custodian	5	Added 1 position	1/1/2020	Nonexempt	AFSCME

BE IT FURTHER RESOLVED, That the grades for non-represented positions are assigned as below and administered by the County Administrator:

Grade	Position Title
4	Jury Attendant
5	Office Support Specialist
6	Evidence & Property Technician
7	Support Enforcement Aide
9	Accounting Technician (SS), Case Aide, Eligibility Worker, Family Based Service Provider
10	Child Support Officer, Victim Assistance Specialist
11	Lead Eligibility Worker, Office Manager - (CAO), Office & Support Services Manager (SO)
12	Assistant Facilities Manager
13	Assistant Facility Operations Manager (SW), HR Generalist, Social Worker, TPSC Supervisor/Tax Systems Administrator
14	Child Support Supervisor I, Financial Assistance Supervisor I, Landfill Supervisor, Maintenance Supervisor (SW), Planning & Zoning Administrator/Environmental Specialist
15	Social Worker (CPS), Support Services Supervisor, Veteran Services Office
16	Financial Assistance Supervisor II, Highway Maintenance Superintendent, Fiscal Supervisor I
17	Emergency Manager/Ditch/Ag. Inspector, Office & Support Services Supervisor
17	County Assessor, Facilities Management Director
17	Facilities Operations Manager (SW), Social Services Supervisor, Systems Administrator (MIS)
18	Human Resources Director
19	Management Information Systems Director
20	Assistant County Attorney, Chief Deputy, Construction Engineer, Finance Director, Public Health Director
22	Director of Property Tax Records, Environmental Services Director, First Assistant County Attorney
23	Social Services Director
24	County Engineer
26	County Administrator

BE IT FURTHER RESOLVED, That the Board sets the compensation of the County Administrator at Step 9, Grade 26 of the 2020 Wage Grid, equivalent to \$140,725.44 annually; and

BE IT FURTHER RESOLVED, That the Board sets the compensation of the County Attorney at \$132,760.64, equivalent to Step 9, Grade 25 of the 2020 Wage Grid; and

BE IT FURTHER RESOLVED, That the Board sets the compensation of the County Sheriff at \$114,714.08, equivalent to Step 8, Grade 23 of the 2020 Wage Grid; and

BE IT FURTHER RESOLVED, That the Board sets the County's 2020 non-represented employee cafeteria plan contribution at \$1,100 per month.

Commissioner Jacobson seconded the foregoing resolution and it was declared adopted upon the following vote. YEAS: Lee, Diedrich, Strandell, Willhite and Jacobson. NAYS: None.

### 3. Authorization to Seek Bids for East Grand Forks Human Services Building Remodeling

Discussion along with handouts and the floor plan for the East Grand Forks Human

Services Building in East Grand Forks was presented to the Board. A motion was made by Commissioner Willhite seconded by Commissioner Diedrich and adopted by unanimous vote of the Board to authorize going out for bids for the remodeling of the Human Services Building in East Grand Forks, MN.

**4. Designation of Depositories**

Minnesota law requires the governing body of each government entity to designate one or more financial institutions as a depository for its public funds (M.S. 118A.02). A motion was made by Commissioner Diedrich seconded by Commissioner Lee and adopted by unanimous vote of the Board to approve the following list of designated depositories for Polk County: Bremer Bank, Northern Sky Bank (former Crookston National), Ultima Bank Minnesota, Red River State Bank of Fertile (former First State), Northern State Bank of Gonvick, Security State Bank of Oklee, American State Bank of Erskine, First National Bank of Fosston/Bagley, First National Bank of McIntosh, Frandsen Bank & Trust of East Grand Forks, Unity Bank North of Mentor/Red Lake Falls, and The Minnesota Association of Governments Investing For Counties (MAGIC).

**5. Electronic Funds Transfer Authorization**

Minnesota law allows the governing body of each local government to designate one or more individuals that will be allowed to initiate electronic funds transfer (EFTs) with County funds. (M.S. 471.38 subd. 3A) A motion was made by Commissioner Willhite seconded by Commissioner Jacobson and adopted by unanimous vote of the Board to approve Ron Denison, Finance Director and Arla Meyer, Accounting Officer as designated EFT initiators for Polk County.

**6. Approval of 2020 Board Meeting Dates**

The 2020 Board meeting dates schedule was presented and discussed with the Board. A motion was made by Commissioner Lee seconded by Commissioner Willhite and adopted by unanimous vote of the Board to approve the 2020 Board meeting dates as presented with the addition of adding a special meeting on September 16, 2020 at 8:00 a.m. (Handout on file in the Administrator's Office).

**COMMISSIONER WARRANTS**

A motion was made by Commissioner Jacobson seconded by Commissioner Diedrich and adopted by unanimous vote of the Board that the following Commissioner Warrants were approved:

COMMISSIONER WARRANTS  
DATED 12/20/2019  
APPROVED 12/17/2019

(See next page)

<u>Vendor Name</u>	<u>Amount</u>
A & S Llc	21,055.00
Ameripride Linen & Apparel Service	2,123.78
Bertils Gravel & Excavation Llc	2,880.25
Brink Lawyers	13,064.55
Church & Dwight Co Inc	9,317.64
Climate Makers	6,596.97
Crookston Fuel Company	4,765.84
Crookston Times	3,054.43
Everbridge Inc	12,464.00
Ferguson Enterprise Inc 3093	2,438.19
GP Excavating LLC	7,475.00
Higher Ground	2,295.00
HN Ouality Plumbing Inc	3,092.33
Johnson Controls Fire Protection LP	2,170.27
Johnson/Travis	8,300.00
Lenes Sand & Gravel Inc	30,710.27
LUFF INDUSTRIES LTD	6,869.27
M R Sign Company	2,485.33
MCCC MI 33	10,820.00
MEBulbs	2,000.04
Northdale Oil Inc	2,109.00
Pemberton Law PLLP	9,544.09
Polk County Highway Department	7,171.02
Pro West & Associates Inc	3,783.14
Streicher's	3,184.25
TheraCom LLC	5,496.45
Todd's Tire Service Inc	2,226.39
Urt Llc	7,139.20
US Bank Voyager Fleet Sys	4,710.97
Widseth Smith Nolting & Assoc	2,600.00
265 Payments less than 2000	105,397.70
<b>Final Total:</b>	<b>307,340.37</b>

With no further business the Board adjourned to reconvene at 8:00 o'clock a.m., January 7, 2020.

---

Warren Strandell, Chair

ATTEST:

---

Charles S. Whiting, Polk County Administrator  
Clerk of the Board

*Minnesota Red River Valley Development Association*

Milan Drewlow, Secretary  
1948 280<sup>th</sup> Street  
Breckenridge, MN

Phone: 218-643-2813  
e-mail: mdrewlow@rrt.net

January 2020

TO: Charles Whiting, Administrator  
Polk County Government Center  
612 N. Broadway – Room 211  
Crookston, MN 56716

FROM: Milan Drewlow, RRVDA Secretary

The term of **Jerry Erickson**, Director from **East Polk County**, as a representative on the Board of Directors of the Red River Valley Development Association expires at the annual meeting in March, 2020.

The RRVDA welcomes his participation on the Board for another three-year term. We would appreciate receiving confirmation of the candidates acceptance as soon as possible so that a slate of directors can be prepared for the annual meeting in March, 2020.

You may email me the confirmation at the address above.

Thank you for your support of the Red River Valley Development Association.



## **POLK COUNTY SOCIAL SERVICES**

612 North Broadway, Room 302, Crookston, MN 56716-1452

Phone (218) 281-3127 \* Fax (218) 281-3926

Toll Free (877) 281-3127

[www.co.polk.mn.us](http://www.co.polk.mn.us)

**TO:** Polk County Board of Commissioners

**FROM:** Karen Warmack, Director

**MEETING DATE:** January 21, 2020

**AGENDA ITEM:** Contract with NWMHC

**SUMMARY:**

Contract with NWMHC to provide adult and children mental health services.

**ACTION REQUESTED:** (INFORMATION ONLY/MOTION/RESOLUTION)

1. Approval of 2020 contract with NWMHC to provide mental health services to adult and children.

**Purchase of Services Agreement**  
between  
**Northwestern Mental Health Center, Inc.**  
and  
**Polk County Social Services**

The following agreement is between Polk County Social Services, 612 N. Broadway Room 302, Crookston, MN 56716, (hereafter referred to as the "Agency"), and Northwestern Mental Health Center, 603 Bruce Street, Crookston, MN 56716, (hereafter referred to as the "Provider").

**ARTICLE I. CONTRACT AUTHORITY**

WHEREAS, the Provider is an organization licensed, certified or held responsible under Minnesota Department of Human Services Rule 28, 29, 47, 79, 245D, 245G or an approved vendor according to published county criteria or certified by Polk County Social Services to provide mental health services to persons;

WHEREAS, the Agency wishes to purchase such program services from the Provider as outlined in Exhibit A-(Children's Mental Health Services and possible Outpatient Services and TCM Clinical Supervision)

WHEREAS, the Provider represents that it is duly qualified and willing to perform such services;

WHEREAS, the Agency and Provider agree to review and renegotiate the terms of this Agreement if there is a revision of Federal and/or State regulations causing this Agreement to become invalid or non-executable;

NOW THEREFORE, in consideration of the mutual understanding and agreements set forth, the Agency and Provider agree as follows:

**ARTICLE II. TERM OF AGREEMENT**

The term of the agreement will be from January 1, 2020 and continue through December 31, 2020.

**ARTICLE III. TERMINATION OF AGREEMENT**

Either party may terminate this contract with or without cause by providing the other party with at least sixty (60) day prior written notice, delivered by mail or in person. Before the termination date of this Agreement, Agency and Provider shall develop a transition plan for continuity of care of individuals served, transfer and/or keeping of clinical records in accordance with statute 245.466 Subd.3a. Agency may evaluate the performance of the Provider in regard to terms of this contract to determine whether such performance merits renewal of this contract.

**ARTICLE IV. RECIPIENT RIGHTS**

The Provider agrees to provide for a fair hearing and grievance procedure in conformance with and in conjunction with the Fair Hearing and Grievance Procedures established by administrative rules of the State Department of Human Services.

## ARTICLE V. CONFIDENTIALITY, HIPAA, and ACCESS TO RECORDS

**A. Safeguard of Client Information:** The use or disclosure by any party of information concerning an eligible client in violation of any rules or confidentiality provided for in Laws of Minnesota and the Code of Federal Regulations, or for any purpose not directly connected with the Agency's or Provider's responsibility with respect to the Purchased Services hereunder is prohibited except on written consent of such eligible client, the client's attorney or the client's responsible parent or guardian, in conformance with the Minnesota Data Privacy Act. The Provider's Chief Operations Officer serving as the Compliance and Privacy Officer is designated as responsible for compliance for applicable state and federal rules and regulations.

**B. HIPAA and HITECH Act Compliance:** The Provider acknowledges that it is a covered entity as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and the Health Information Technology for Economic and Clinical Health Act (HITECH) enacted as part of the American Recovery and Reinvestment Act of 2009. Provider assures that it is in compliance with HIPAA/HITECH requirements currently in effect. Provider must limit the use or disclosure of consumers' protected health information to purposes directly connected with the provision of services under this contract.

**C. Access to Records:** Provider agrees to the fullest extent as permitted by state and federal law, access to all information, including Protected Health Information (PHI), requested to facilitate continuity of service or to monitor the terms of this contract. All PHI shall be documented in accordance as to its use and disclosure; it will be appropriately safeguarded; and breach or misuse of PHI will be reported in accordance with applicable rules and regulations. Individuals shall have access to and the ability to amend their PHI and an accounting of disclosures. Provider shall release applicable records to the Agency or Department of Human Services, if requested; and upon termination, return or destroy all PHI in accordance with conventional record practices. It is understood that both parties are Covered Entities.

## ARTICLE VI. SCOPE, RELATIONSHIP AND DELIVERY OF SERVICES

**A. Scope of Services:** The Agency agrees to purchase and the Provider agrees to furnish Adult and Children services within either or both an outpatient or community setting as defined in the most current Minnesota Department of Human Services Budgeting, Reporting and Accounting for Social Services Manual of Services and Definitions (BRASS Code Manual). The Provider shall deliver any and/or all of the services outlined in Exhibit A, of this agreement.

The Provider shall, in writing within thirty (30) days, notify the Agency whenever it is unable to, or going to be unable to, provide the required quality or quantity of Purchased Services. Upon notification, the Agency shall determine whether such inability will require modification or cancellation of said agreement.

Within the scope of clinical licensure, certifications, clinical disciplines and services provided, the Provider shall retain full discretion of the method and manner of performing the services set forth herein, in accordance with the terms hereof. Provider agrees that nothing herein contained is intended or should be construed in any manner as established or creating the relationship of co-partners and/or co-employer between the Agency and Provider, or as constituting Provider as the agent, representative or employee of Agency for any purpose or in any manner whatsoever.

**B. Contract Relationship with County Social Services:** The Provider through this agreement with the Agency shall provide services through the State of Minnesota's Medicaid Program, Prepaid Medical

Assistance Plan, Commercial Health Plans and other funding sources. The Agency agrees that the Provider shall submit to the MN Department of Human Services a copy of County Social Services contracts in order to bill for and receive payment for all eligible Medical Assistance services provided.

**C. Delivery of Services:** Purchased services will be provided at the client residences, within the community, a location requested by the client, other Provider location via face to face, phone, e-mail, text, Secure and HIPAA compliant video-conference and tele-health delivery methods with appropriate consent that is consistent with client needs. The Provider is delivering or subcontracting out services at the following locations:

- 1) Crookston: 603 Bruce Street, Crookston, MN 56716
- 2) Crookston: Northwestern Apartments, 100 Gretchen Lane, Crookston, MN 56716
- 3) Crookston: Novel Cup, 101 West Robert St, Crookston, MN 56716
- 4) Crookston: Red River Valley Juvenile Center 600 Bruce Street, Crookston MN 56716
- 5) Crookston: North West Regional Corrections Center, HWY 75, Crookston MN 56716
- 6) Warren: North Valley Health Center, 109 S. Minnesota St, Warren, MN 56762
- 7) East Grand Forks: 1422 Central Ave NE, East Grand Forks, MN 56721
- 8) Fosston: First Care Medical Services dba Essentia Health Fosston, 900 Hilligoss Blvd SE, Fosston, MN 56542
- 9) Hallock: Kittson Memorial Healthcare, 1010 South Birch Ave., Hallock, MN 56728
- 10) Ada: Bridges Medical Center, dba Essentia Health Ada, 201 9<sup>th</sup> Street West, Ada, 56510
- 11) Ada: Norman County Social Services, 15 2<sup>nd</sup> Ave E, Ada, MN 56510
- 12) School Districts in Kittson, Polk, Marshall, Norman, Pennington, Polk, Red Lake and Roseau Counties

**D. Care Coordination:** The Agency and Provider agree to engage in care coordination for mutual clients served or those who could benefit from integrating behavioral, primary health care and/or social services. The Agency and Provider will work with clients in obtaining appropriate bi-directional releases if authorized by the Provider. Upon obtained release, the Agency and Provider engages in care coordination with each other based on the patient choice and aligned with the client's preferences. This may include up to but not limited to referral for services, the sharing of verbal, written and/or secure digital means of communicating with each other, obtaining and confirming appointments are kept with each other. The Agency and Provider may participate in care coordination meetings to better deliver medically necessary care and treatment. Care coordination may include communication for the purpose of responding to emergencies, routine care, treatment planning, diagnosis, treatment recommendations, transitional care between levels of care such as inpatient psychiatric/medical hospitalization or long term care facilities, medication management and reconciliation, withdrawal management and mental health crisis services. The Agency and Provider will each make its own clinical decisions regarding their patients care.

## **ARTICLE VII. PROVIDER CERTIFICATION, LICENSING and OVERSIGHT**

The Provider agrees to keep current and up-to-date on applicable facility and/or programmatic certifications, licensures, rules and regulations governing the delivery of services. The Provider shall ensure all applicable employees retain and maintain appropriate credentials for licensure and billing.

The Agency in accordance with applicable Minnesota statues, rules and regulations (Minn. Stat.16B.97-Grants Management implemented through Office of Grant Management Policy Number: 08-10; MN Statute 9535.1740 Payment to county Boards) shall ensure the Provider upon request by the Agency or the MN Department of Human Services submits or makes available within a reasonable timeframe the following:

- 1) Cost reports related to services provided
- 2) Service Utilization of contracted services
- 3) Workforce and FTE's related to contracted services
- 4) Accessibility of contracted services

#### **ARTICLE VIII. INDEPENDENT CONTRACTOR**

Provider guarantees that it has full legal rights to render the services provided in this Contract and agrees that its status under this contract is that of an independent contractor. Provider is to be and shall remain an independent contractor with respect to all services performed under this Contract. Provider represents that it has, or will secure at its expense, all personnel required in performing services under this Contract. Any and all personnel of Provider or other person, while engaged in the performance of any work or services required by Provider under this Contract, shall have no contractual relationships with the Agency and shall not be considered employees of Agency and any and all claims that may or might arise under the Workers' Compensation Act of any State on behalf of any such person or personnel arising out of employment against Provider shall in no way be the responsibility of Agency. Provider does hereby hold Agency harmless and agrees to defend Agency from any and all such claims by persons associated with or engaged by Provider. Such personnel and/or other persons shall not require nor be entitled to any Compensation, Unemployment Compensation, severance pay or PERA from Agency by reason of Provider's operations under this Contract or the use of any process, equipment, machinery, or material in furnishing of the same.

#### **ARTICLE IX. SUB-CONTRACTING**

The Provider may enter into subcontracts for any of the work contemplated under this contract without written approval of the Agency. All subcontracts shall be subject to the requirements of this contract. The Provider shall be responsible for the performance of any subcontractor.

#### **ARTICLE X. COMPENSATION and CLAIMS SUBMISSION**

The Agency agrees to purchase and reimburse for the services delivered as outline in Exhibits B-E.

Authorized Agency purchased services and not to exceed amounts are outlined in Exhibit B-E. Provider shall ensure that payor of last resort funding mechanisms are utilized prior to billing the Agency. All available and applicable funding sources for services shall be coordinated and utilized appropriately, and billed using the Providers usual and customary rates as outlined in Exhibit A.

Provider Claims and Agency Payments shall be made as outlined in Exhibit B-E of the agreement following rates outlined in Exhibit A. All Provider invoices shall be submitted within 30 business days after the close of the previous month for services provided within 120 days of service delivery. The Agency shall make payment within thirty (30) days upon receipt of invoice.

No claim for services furnished by the Provider, not specifically outlined in the contract, will be allowed by the Agency, nor shall the Provider do any work or furnish any material not covered by the agreement, unless this is approved in writing by the Agency. Such approval shall be considered to be a modification of the contract.

Where end of the year services provided by the Provider cannot be billed within the current contract period, those services will be billed in the subsequent funding period.

## ARTICLE XI. ELIGIBILITY and TERMINATION OF SERVICES

**A. Eligibility:** The parties understand and agree that the Agency shall determine preliminary and final eligibility of the client to receive the Purchased Services. Determination dependent on funding source is in accordance with eligibility criteria established by current relevant Minnesota Statutes and current relevant Minnesota Rules. Provider shall be responsible for determining when a service qualifies as medically necessary under another funding source such as but not limited to private insurance or for Minnesota Medical Assistance.

It is understood and agreed by both parties that eligible clients and/or responsible parent or guardian, when applicable, shall have fees charged and collected in accordance with the policies and procedures adopted by the Commissioner of Human Services in accordance with the provisions of current relevant Minnesota Statutes.

**B. Termination of Services:** The Provider shall notify the Agency within thirty (30) days of the proposed date to discharge or terminate a service to a client. The Provider shall not discharge or terminate a service to a client prior to the proposed date unless delay would seriously endanger the health, safety, or well-being of other clients or Provider. The Provider shall establish written procedures for discontinuing services to a client in accordance with current relevant Minnesota Rules.

## ARTICLE XII. INDIVIDUAL SERVICE PLAN (ISP)

The parties understand and agree that all services provided to eligible recipients under the terms of this contract shall be in accordance with the ISP, developed with, for and on behalf of the individual client. The Agency may delegate the development of ISPs to the Provider to facilitate coordination, reduce duplication and to be used by both parties when applicable.

## ARTICLE XIII. PROVIDER REPORTING

The provider shall participate in providing written or verbal aggregate or clinical reports as applicable with state and federal rules and regulations to the Agency at a mutually agreeable schedule or timeframe that may include but not limited to the following:

- 1) Financial
- 2) Performance
- 3) Service Utilization
- 4) Clinical documentation such as: Comprehensive Evaluations/Diagnostic Assessments, Individual Treatment Plans, Progress Notes, Admission and Discharge Summaries
- 5) Clinical Outcomes

The Provider shall cooperate with monitoring procedures and allow personnel of the Minnesota Department of Human Services, the Agency, and any other relevant agency/department access to the Provider's facility and records at reasonable hours to exercise their responsibility to monitor purchased services. Provider shall retain complete records per the governing records and retention policies.

## ARTICLE XIV. BONDING, INDEMNITY, AND AUDIT CLAUSE

**A. Indemnity:** The Provider agrees that it will at all times indemnify and hold harmless the Agency from any and all claims, liability, loss, damages, costs or expenses which may be claimed against the Agency or

Provider by reason of personal injury, death or property damage to a service client arising out of or resulting from services provided by Provider on premises owned by or leased to Provider under a written lease agreement or when such personal injury, death or property damage results from or arises out of the Provider's negligence in performing services under this agreement, including negligence in transporting service clients vehicles owned or operated by the Provider.

**B. Insurance:** The Provider further agrees, in order to protect itself and the Agency under the indemnity provisions set forth above, to at all times during the term of this contract, have and keep in force a liability insurance policy in the amount of \$1,000,000 for bodily injury or property damage to any one person and \$3,000,000 for total injuries or damages arising from any one incident. The Provider has in force a separate insurance policy with Employee Dishonesty/Theft coverage in the amount of \$500,000 which is intended to cover the activity of all of its personnel.

**C. Audit:** Unless otherwise agreed to by the Agency, the Provider agrees that within 120 days of the close of its fiscal year an audit will be conducted by a Certified Public Accounting Firm which will meet the requirements of the Single Audit Act of 1984, P.L. 98-502 and the Office of Management and Budget Circular No. A-128. In any case, after completion of the audit, a copy of the audit report must be made available to the Agency upon request.

#### **ARTICLE XV. EQUAL EMPLOYMENT OPPORTUNITY AND CIVIL RIGHTS AND NONDISCRIMINATION**

This Provider agrees to comply with the Civil Rights Act of 1964, Title VII (42 USC 2000e); including Executive Order No. 11246, and Title VI (42 USC 2000d); and the Rehabilitation Act of 1973, as amended by Section 504.

#### **ARTICLE XVI. PROVIDER DEBARMENT AND SUSPENSION**

Current regulation may prohibit the State or County Social Service Departments from purchasing goods or services with federal money from vendors who have been suspended or debarred by the federal government. Similarly, Minnesota Statutes may provide the Commissioner of the Department of Administration with the authority to debar and suspend vendors who seek to contract with the State or County Social Services. Vendors may be suspended or debarred when it is determined, through a duly authorized hearing process, that they have abused the public trust in a serious manner.

Provider certifies that it and its principals\* and employees upon delivering local/state/federal funded services:

- a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from transacting business by or with any federal, state or local governmental department or agency; and
- b) Have not within a three-year period preceding this contract: 1) been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (federal, state or local) transaction or contract; 2) violated any federal or state antitrust statutes; or 3) committed embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property; and



By: \_\_\_\_\_ Date \_\_\_\_\_  
Northwestern Mental Health Center, CEO  
"Provider"

By: \_\_\_\_\_ Date \_\_\_\_\_  
Northwestern Mental Health Center, Board Chairperson  
"Provider"

**EXHIBIT A**

**SCOPE OF SERVICES and RATES**

The Agency shall purchase statutorily required and ancillary services from the provider and the provider shall deliver services as mutually agreed upon. Depending on the service requested will determine the funding source billed. While coordination of care is primary, depending on the service provided and the funder will determine whether clinical information may be shared with the Agency. Services provided shall whenever possible align with the most current Brass Code Manual or the Minnesota Healthcare Program Manual. The services provided may be funded through and clinical information accessible to the Agency in the following ways:

- **Payer:** As requested by the Agency
  - **Accessed:** released upon Agency request to the Provider
- **Payer:** Through agreements with Minnesota Medicaid (MA)
  - **Accessed:** released upon Agency request to the Provider with valid Release of Information
- **Payer:** Through agreements with Prepaid Medical Assistance Programs (PMAP)
  - **Accessed:** released upon Agency request to the Provider with valid Release of Information
- **Payer:** Through agreements with Health Plans
  - **Accessed:** released upon Agency request to the Provider with valid Release of Information
- **Payer:** Through agreements with Commercial Insurance plans
  - **Accessed:** released upon Agency request to the Provider with valid Release of Information

The following are the services, description/definition of services, criteria and rates outlined for Adult, Children, Outpatient, Substance Use Disorder and Supervision services that may be provided for and purchased by the Agency and/or Medicaid/PMAP and other third party billing sources.

**CLINICAL SUPERVISION: Adult and/or Children Rule 79-Targeted Case Management**

The Agency may request and Provider may deliver supervision to Agency employees who are in need of clinical supervision in order for the Agency to meet the targeted case management service staffing requirements. The Agency and Provider shall follow the MHCP manual requirements for supervision and the Agency shall reimburse the Provider for its time in providing supervision. At the request of the Agency, Provider will provide clinical supervision to Agency's social workers during the contract term. If a Provider clinician is unable to keep a prescheduled clinical supervision it is Provider's responsibility to inform Agency of the cancellation and plans to reschedule. Supervision may be provided either in person or via video conference. The following are the criteria to utilize by the Agency and the Provider when supervision is provided.

Agency shall:

- Notify the Provider's Care Team Supervisor within the Agency's area of any employee in need of supervision.
- Notify Provider of the amount and frequency of supervision needed by employee.
- Make employee's schedule consistently available to meet with the supervisor.
- Be responsible for maintaining the supervision record of each employee supervised.
- Notify provider when supervision quantity and frequency require adjustment due to changes in criteria.
- Ensure that employees attending supervision are prepared and expected to actively participate, accept feedback and clinical direction.
- Notify Provider a minimum of twenty-four (24) hours in advance of a prescheduled supervision session it wishes to cancel.

Provider shall:

- Provide or arrange for supervision of Agency employees.
- Work with Agency employee to develop a schedule and supervision plan.
- Schedule regular individual and/or group supervision with Agency employee.
- Review as needed the effectiveness of supervision.
- Review and sign case plans and functional assessments as required by MHCP policy for children's and adult targeted case management (MS 256B.0625 § 62, MS 245.462 § 4 a).

**ALL PATIENTS - MENTAL HEALTH SERVICES**

- The following services may be provided to any patient meeting medical necessity for an eligible insurance or referred by the county.
- Mobile Crisis Services (that are not covered by a third party payer) are funded through a DHS grant, and contracted through the Fiscal Host, shall be billed to the Fiscal Host for reimbursement to the Provider.

DHS Brass Manual Service Name	BRASS Code	Rate
Information and Referral	401	\$256/hr MD/CNS/NP \$162/hr Doctoral \$147/hr MH Professional
Community Education and Prevention	402	\$256/hr MD/CNS/NP \$162/hr Doctoral \$147/hr MH Professional

DHS Brass Manual Service Name	BRASS Code	Rate
Early Identification and Intervention	407	\$162/hr Doctoral \$147/hr MH Professional
Pre-Petition Screening/Hearing	409	\$256/hr MD/CNS/NP \$162/hr Doctoral \$147/hr MH Professional
Transportation	416	60 cents per minute, all levels
Client Flex Funds	418	<b>County-Funded</b> Reimbursed at actual cost to Provider
Peer Support Services (Family or Individual)	420	Individual: \$120/hr Group: \$66/hr
Emergency Response Services	451	\$256/hr MD/CNS/NP \$190/hr Doctoral \$175/hr MH Professional \$120/hr Consult Prof
Interpreter Services	615 (Adult) 115 (Child)	<b>County-Funded</b> \$147/session all levels (rate represents estimated actual cost to Provider)
Mobile Crisis Services	431 (Adult) 432 (Child)	\$200/hr Assessment \$200/hr Intervention \$200/hr Stabilization Travel 60 cents per minute, all levels \$200/hr Screening/Consult Phone or F2F \$420/day Stabilization bed
Outpatient Comprehensive Evaluation/Diagnostic Assessment, Psychological and Neuropsychological Testing/Explanation of Findings	408 (Adult) 405 (Child)	<u>Comprehensive Evaluation/</u> <u>Diagnostic Assessment;</u> \$337/session MD/CNS/NP

DHS Brass Manual Service Name	BRASS Code	Rate
		\$228/session Doctoral and MH Professional  <u>Extended Comprehensive Evaluation:</u> \$533 all levels  <u>Initial Eval:</u> \$182 all levels  <u>Psych/Neuropsych Testing:</u> \$162/hr Doctoral  <u>Interactive Complexity Add-on:</u> \$20/session all levels
Outpatient Psychotherapy	452 (Adult) 453 (Child)	Individual: 16-37 Minutes \$143/session MD/CNS/NP \$125/session Doctoral \$117/session MH Prof.  38-52 Minutes \$192/session MD/CNS/NP \$147.50/session Doctoral \$140/session MH Prof.  53+ Minutes \$256/session MD/CNS/NP \$215/session Doctoral \$200/session MH Prof.

DHS Brass Manual Service Name	BRASS Code	Rate
		Family: \$256/hr MD/CNS/NP \$221/session Doctoral \$206/session MH Prof.  Group: \$66/session all levels
Outpatient Medication Management	454 (Adult) 455 (Child)	New Patient: 99201 \$63 99202 \$126 99203 \$189 99204 \$295 99205 \$379 Established Patient: 99211 \$20 99212 \$76 99213 \$116 99214 \$179 99215 \$253
Functional Assessment	N/A	\$182/hr. MH Professional
Clinical Supervision	N/A	\$256/hr MD/CNS/NP \$145/hr Doctoral \$130/hr MH Professional
ITV site origination	N/A	<u>Insurance and County-Funded</u> \$36 per event - all levels

**ADULT - MENTAL HEALTH SERVICES**

- Community Support Program Services of: Client Outreach, Community-based services, and Basic Living/social skills community intervention.

- Northwestern Apartments
  - Transitional Housing
  - Support Services
- The Provider shall deliver Mental Health Targeted Case Management (MH-TCM) and be compensated directly by DHS. DHS will bill each county for the non-federal share if the Provider's Certified Community Behavioral Health Clinic status changes. The Agency will establish a procedure to access the Rule 78 funding identified above to pay for the non-federal share of the MH-TCM services provided by this Provider. This is upon request by the Agency to the Provider to deliver this service.
- Assertive Community Treatment (BRASS Code 438) may be provided to eligible individuals upon Providers certification and reimbursed based on the Cost Based Reimbursement rate established by DHS.
- NW8 Adult Mental Health Initiative Services shall be delivered through a separate contract.

DHS Brass Manual Service Name	BRASS Code	Rate
Client Outreach	403	<u>County-Funded</u> \$120/hr all levels
Supported Employment and Individualized Placement and Support Service	437	<u>County-Funded</u> All levels: \$120/hr
Basic Living/Social Skills and Community Intervention	446	\$120/hr all levels
Adult Rule 79 (Minnesota Rules, parts 9520.0900 to 9520.0926) Case Management	491	\$492/month (TCM) all levels
Peace Officer Evaluation	N/A	\$400/flat rate all levels
Northwestern Apartments	N/A	\$190/day

**CHILDREN'S MENTAL HEALTH SERVICES**

- Agency requested Children Mental Health and ancillary services will be provided on a fee for service basis for:
  - Client Outreach
  - Community-based services
  - Family Group Decision Making

- o Treatment Planning
- o Functional Assessments
- o County Paperwork
- The Provider shall deliver Mental Health Targeted Case Management (MH-TCM) and be compensated directly by DHS. DHS will bill each county for the non-federal share if the Provider's Certified Community Behavioral Health status changes. The Agency will establish a procedure to access the Rule 78 funding identified above to pay for the non-federal share of the MH-TCM services provided by this Provider. This is upon request by the Agency to the Provider to deliver this service.

DHS Brass Manual Service Name	BRASS Code	Rate
Family Group Decision Making	166	<b>County-Funded</b> \$120/hr MH Professional
Client Outreach (Family Community Support Services)	404	\$120/hr all levels
Child Level of Care Determination	410	\$256/hr MD/CNS/NP \$162/hr Doctoral \$147/hr MH Professional
Other Family Community Support Services (FCSS)	430	<b>County-Funded</b>  <u>Individual/Family:</u> \$120/hr all levels  <u>Group:</u> \$66/session MH Professional
Child Respite Care	489	<b>County-Funded</b> Reimbursed at actual cost to Provider upon approval from County

<b>DHS Brass Manual Service Name</b>	<b>BRASS Code</b>	<b>Rate</b>
Child Rule 79 (Minnesota Rules, parts 9520.0900 to 9520.0926) Case Management	490	\$604/month (TCM) All levels
Mental Health Clinical Service Plan Development	496x	<b>County-Funded</b> \$120/hr MH Professional
Requested Paperwork	N/A	<b>County-Funded</b> \$120/hr MH Professional
CTSS Psychotherapy	N/A	<b>Individual:</b>  <u>16-37 Minutes</u> \$143/session MD/CNS/NP \$125/session Doctoral \$117/session MH Prof  <u>38-52 Minutes</u> \$192/session MD/CNS/NP \$147.50/session Doctoral \$140/session MH Prof.  <u>53+ Minutes</u> \$256/session MD/CNS/NP \$215/session Doctoral \$200/session MH Prof.  <b>Family:</b> \$256/hr MD/CNS/NP \$221/session Doctoral \$206/session MH Prof.

<b>DHS Brass Manual Service Name</b>	<b>BRASS Code</b>	<b>Rate</b>
CTSS Skills	N/A	\$125/hr all levels
CTSS Group	N/A	\$66/session all levels
CTSS Travel	N/A	60 cents per minute

*(Remainder of this page intentionally left blank)*

**COUNTY FUNDED COMPENSATION AND CLAIMS****A. Authorized Services:**

If Provider believes a patient would significantly benefit from services, and that the patient would not seek services unless those services were subsidized, Provider may contact Agency for authorization and negotiate terms of payment.

**Behavioral Health Services Not Billable to Third Party Insurance**

1.1 In order to provide county residents with access to necessary behavioral health services that are not covered by state or commercial insurance plans, the Agency agrees to cover the cost of services on a case-by-case basis to residents Agency deems eligible. (Example: A child is in an out of home placement and the parent(s) need coaching as to how to respond when the child returns to their care.)

1.2 Agency is not liable to pay an invoice for a client whose services it had not specifically approved, or for intensity of treatment exceeding the frequency agreed to at the time the client was approved for services. Each client's continued participation under this section is at the discretion of Agency.

1.3 Agency agrees to pay for face-to-face therapy, skill building, coaching, attending meetings regarding the authorized resident, writing of reports or communications requested of the agency, case consultation, pre-petition screenings, service plan development, functional assessments, client outreach travel, missed appointments and phone conversations with clients at the rates outlined in Exhibit A. Face-to-face therapy, skills, coaching, functional assessments or service plan development should occupy the majority of charges billed.

1.4 Agency shall notify Provider, within 15 business days, via a termination of services letter if it intends to discontinue coverage of services for a client. Following this notification, Agency will not be financially responsible for future client visits after the 15 business day notice unless a new approval is issued.

1.5 Provider's responsibility:

1.5.1 Provider shall not bill any sessions that could have compliantly been billed to third-party insurance under this section.

1.5.2 Provider is responsible for ensuring documents necessary to complete billing (diagnostic assessment/comprehensive evaluation, case plan etc.) are completed. Provider will not bill for sessions under this section that would be billable if appropriate documents were completed.

1.5.3 Provider will notify Agency of client missed appointments in writing via e-mail or text. Failure to make notification may result in non-payment of service.

1.5.4 Provider will assume responsibility for charting and other administrative-clinical tasks, and records will be the property of Provider.

**Transitional Care/Stabilization with Housing**

(1) Provider agrees that it is equipped to provide the following services in the two bed unit adjacent to the Northwest Apartments: 24 hour per day recipient supervision and direction, crisis relapse recovery

and prevention planning services, illness management and recovery services, recipient supervision and direction, (duplicated) individualized crisis assessment and stabilization, treatment and discharge planning, supportive and short-term problem-solving counseling, medication monitoring, skills training, collaboration and coordination with other agencies, providers, family members and significant others in the community, and referral and linkage services to other needed continuing services.

(2) Provider agrees that services offered in this unit are appropriate for use in cases including, but not limited to the following:

(a) Client in need of 24 hour monitoring while the client's mental health crisis is being stabilized.

(b) Client in need of 24 hour monitoring while placement in a more acute care setting is being sought by Provider or Agency.

(c) Short term housing for a client that is stepping down from a more acute level of care, but waiting for a bed to become available in an appropriate facility.

(3) Provider agrees to submit a monthly invoice for Services provided the prior month no later than the 10th of the following month to ensure timely board approval of payment.

(a) Charges for services bill to Agency will depend on a guest's presence at the facility at midnight on a given day, and whether the client is clinically deemed to be suffering a mental health crisis.

(i) Guests NOT experiencing a clinical mental health crisis, present at the facility as of midnight: Provider will bill Agency the standard full day rate of \$420/day.

(ii) Guests experiencing a clinical mental health crisis, present at the facility as of midnight: Provider shall bill appropriate third party insurance for costs of the stay. Agency is not financially liable.

**B. Services Not To Exceed:**

The Provider shall deliver services in each of the areas listed below utilizing the rates found in Exhibit A and shall not bill for services that exceed the contract ceiling amounts.

<b>Program Services</b>	<b>Contract Ceiling</b>
Children's Mental Health Services	\$50,000
Outpatient Services	\$15,000
Mental Health Targeted Case Management Clinical Supervision	5,000
Flexible Funds to assist with basic needs for children and families	12,000
	<u>\$82,000</u>

**C. Claims Submission/Invoicing:**

1) Invoicing: The Provider within thirty business days following the last day of each calendar month shall submit a standard invoice for services provided. The Invoice shall include:

- a) total program and administrative expenditures for the month; and
- b) an itemized account of each social services eligible individual served
  - i. name (or initials)
  - ii. service dates
  - iii. identifying service(s) provided
  - iv. number of units and cost per unit
  - v. services shall be billed in 15 minute increments unless otherwise outlined in Exhibit A.
- c) Mental Health Targeted Case Management Clinical Supervision billing shall include:
  - i. Date of the encounter
  - ii. Employee supervised
  - iii. Total hours of supervision occurring on that date

\*In the event that a county employee fails to attend, and did not cancel a prescheduled clinical supervision session with reasonable advance notice, Agency will be billed as if the session occurred.

- 2) Response to Invoice: Within 30 days of receipt of the invoice the Agency is expected to respond with payment for the entire invoice provided, or a partial payment for the invoice with reasons for all remaining services that were not paid so both parties have timely transparency to any billing concerns.
- 3) Children's Mental Health Services: The Provider shall obtain prior authorization from the Agency in order to utilize funding for the Providers North Star Summer Program services. Provider may invoice Agency for referred client's time lost due to client missed appointment if unable to fill missed appointment time. Provider may invoice for travel time of said missed appointment when already driven to appointment. Provider will notify Agency of client missed appointments in writing via e-mail or text.
- 4) Targeted Case Management: The Provider will bill the State of Minnesota for Mental Health Targeted Case Management (MH-TCM) for adults or children at the rates listed in Exhibit A and be compensated directly by DHS. While the Provider retains CCHBC status, the Agency shall not be billed the non-federal match share. Should the Provider's CCBHC status change, DHS will bill each county for the non-federal share. The Agency will establish a procedure to access the Rule 78 funding to pay for the non-federal share of the MH-TCM services provided by this Provider.
- 5) The Provider will not charge any program or service fee to eligible clients that are covered under public, and/or private insurance/health plans. The agency accepts responsibility for co-pays and/or deductibles for dually eligible clients.
- 6) The Provider may bill Agency for services provided to clients who have not initiated or completed an application to the County when the presenting problem prohibits or otherwise

precludes the completion of an application prior to service delivery. Services provided under this provision shall be limited to:

- a) 90 days from the initiation of services, following which a prior authorization is required for continuation of services; and
- b) Not to exceed 10 hours of services for a client prior to the completion of an application, after which a prior authorization is required.

*(Remainder of this page intentionally left blank)*



**POLK COUNTY SOCIAL SERVICES**  
612 North Broadway, Room 302, Crookston, MN 56716-1452  
Phone (218) 281-3127 \* Fax (218) 281-3926  
Toll Free (877) 281-3127  
[www.co.polk.mn.us](http://www.co.polk.mn.us)

**TO:** Polk County Board of Commissioners

**FROM:** Karen Warmack, Director

**MEETING DATE:** January 21, 2020

**AGENDA ITEM:** Contract with NWMHC

**SUMMARY:**

Polk County Social Services is the fiscal host for Department of Human Services Community Support grant (CSP) in the amount of \$431,080.00, Crisis grant in the amount of \$497,727.00 and Adult Mental Health Initiative grant in the amount of \$874,278.00 for participating Northwest Minnesota counties including: Kittson, Mahnomen, Pennington, Norman, Polk, and Red Lake.

**ACTION REQUESTED: (INFORMATION ONLY/MOTION/RESOLUTION)**

1. Approval of 2020 contract with NWMHC to provide CSP, Crisis Services and Adult Mental Health Initiative Services.

**Purchase of Services Agreement**  
between  
**Northwestern Mental Health Center, Inc.**  
and  
**Polk County Social Services**

The following agreement is between Polk County Social Services, 612 N. Broadway Room 302, Crookston, MN 56716, (hereafter referred to as the "Agency"), and Northwestern Mental Health Center, 603 Bruce Street, Crookston, MN 56716, (hereafter referred to as the "Provider").

**ARTICLE I. CONTRACT AUTHORITY**

WHEREAS, the Provider is an organization licensed, certified or held responsible under Minnesota Department of Human Services Rule 28, 29, 47, 79, 245D, 245G or an approved vendor according to published county criteria or certified by Polk County Social Services to provide mental health services to persons;

WHEREAS, the Minnesota Department of Human Services has authorized funds for services and the participating northwest Minnesota counties including: Kittson, Mahnomen, Marshall, Norman, Polk and Red Lake, have agreed to assign Polk County to act as fiscal agent on their collective behalf for the Community Support Program "CSP"; and

WHEREAS, the Minnesota Department of Human Services has authorized funds for services and the participating northwest Minnesota counties including: Kittson, Mahnomen, Marshall, Norman, Pennington, Polk and Red Lake, and Roseau hereafter referred to as the NW8 Adult Mental Health Initiative counties have agreed to assign Polk County to act as fiscal agent on their collective behalf for Adult Mental Health Initiative and Crisis Grants; and

WHEREAS, the Provider represents that it is duly qualified and willing to perform such services;

WHEREAS, the Agency and Provider agree to review and renegotiate the terms of this Agreement if there is a revision of Federal and/or State regulations causing this Agreement to become invalid or non-executable;

NOW THEREFORE, in consideration of the mutual understanding and agreements set forth, the Agency and Provider agree as follows:

**ARTICLE II. TERM OF AGREEMENT**

The term of the agreement will be from January 1, 2020 and continue through December 31, 2020.

**ARTICLE III. TERMINATION OF AGREEMENT**

Either party may terminate this contract with or without cause by providing the other party with at least sixty (60) day prior written notice, delivered by mail or in person. Before the termination date of this Agreement, Agency and Provider shall develop a transition plan for continuity of care of individuals served, transfer and/or keeping of clinical records in accordance with statute 245.466 Subd.3a. Agency may

evaluate the performance of the Provider in regard to terms of this contract to determine whether such performance merits renewal of this contract.

#### **ARTICLE IV. RECIPIENT RIGHTS**

The Provider agrees to provide for a fair hearing and grievance procedure in conformance with and in conjunction with the Fair Hearing and Grievance Procedures established by administrative rules of the State Department of Human Services.

#### **ARTICLE V. CONFIDENTIALITY, HIPAA, and ACCESS TO RECORDS**

**A. Safeguard of Client Information:** The use or disclosure by any party of information concerning an eligible client in violation of any rules or confidentiality provided for in Laws of Minnesota and the Code of Federal Regulations, or for any purpose not directly connected with the Agency's or Provider's responsibility with respect to the Purchased Services hereunder is prohibited except on written consent of such eligible client, the client's attorney or the client's responsible parent or guardian, in conformance with the Minnesota Data Privacy Act. The Provider's Chief Operations Officer serving as the Compliance and Privacy Officer is designated as responsible for compliance for applicable state and federal rules and regulations.

**B. HIPAA and HITECH Act Compliance:** The Provider acknowledges that it is a covered entity as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and the Health Information Technology for Economic and Clinical Health Act (HITECH) enacted as part of the American Recovery and Reinvestment Act of 2009. Provider assures that it is in compliance with HIPAA/HITECH requirements currently in effect. Provider must limit the use or disclosure of consumers' protected health information to purposes directly connected with the provision of services under this contract.

**C. Access to Records:** Provider agrees to the fullest extent as permitted by state and federal law, access to all information, including Protected Health Information (PHI), requested to facilitate continuity of service or to monitor the terms of this contract. All PHI shall be documented in accordance as to its use and disclosure; it will be appropriately safeguarded; and breach or misuse of PHI will be reported in accordance with applicable rules and regulations. Individuals shall have access to and the ability to amend their PHI and an accounting of disclosures. Provider shall release applicable records to the Agency or Department of Human Services, if requested; and upon termination, return or destroy all PHI in accordance with conventional record practices. It is understood that both parties are Covered Entities.

#### **ARTICLE VI. SCOPE, RELATIONSHIP AND DELIVERY OF SERVICES**

**A. Scope of Services:** The Agency agrees to purchase and the Provider agrees to furnish Adult and Children services within either or both an outpatient or community setting as defined in the most current Minnesota Department of Human Services Budgeting, Reporting and Accounting for Social Services Manual of Services and Definitions (BRASS Code Manual). The Provider shall deliver any and/or all of the services outlined in Exhibit A, of this agreement.

The Provider shall, in writing within thirty (30) days, notify the Agency whenever it is unable to, or going to be unable to, provide the required quality or quantity of Purchased Services. Upon notification, the Agency shall determine whether such inability will require modification or cancellation of said agreement.

Within the scope of clinical licensure, certifications, clinical disciplines and services provided, the Provider shall retain full discretion of the method and manner of performing the services set forth herein, in accordance with the terms hereof. Provider agrees that nothing herein contained is intended or should be construed in any manner as established or creating the relationship of co-partners and/or co-employer between the Agency and Provider, or as constituting Provider as the agent, representative or employee of Agency for any purpose or in any manner whatsoever.

**B. Contract Relationship with County Social Services:** The Provider through this agreement with the Agency shall provide services through the State of Minnesota's Medicaid Program, Prepaid Medical Assistance Plan, Commercial Health Plans and other funding sources. The Agency agrees that the Provider shall submit to the MN Department of Human Services a copy of County Social Services contracts in order to bill for and receive payment for all eligible Medical Assistance services provided.

**C. Delivery of Services:** Purchased services will be provided at the client residences, within the community, a location requested by the client, other Provider location via face to face, phone, e-mail, text, Secure and HIPAA compliant video-conference and tele-health delivery methods with appropriate consent that is consistent with client needs. The Provider is delivering or subcontracting out services at the following locations:

- 1) Crookston: 603 Bruce Street, Crookston, MN 56716
- 2) Crookston: Northwestern Apartments, 100 Gretchen Lane, Crookston, MN 56716
- 3) Crookston: Novel Cup, 101 West Robert St, Crookston, MN 56716
- 4) Crookston: Red River Valley Juvenile Center 600 Bruce Street, Crookston MN 56716
- 5) Crookston: North West Regional Corrections Center, HWY 75, Crookston MN 56716
- 6) Warren: North Valley Health Center, 109 S. Minnesota St, Warren, MN 56762
- 7) East Grand Forks: 1422 Central Ave NE, East Grand Forks, MN 56721
- 8) Fosston: First Care Medical Services dba Essentia Health Fosston, 900 Hilligoss Blvd SE, Fosston, MN 56542
- 9) Hallock: Kittson Memorial Healthcare, 1010 South Birch Ave., Hallock, MN 56728
- 10) Ada: Bridges Medical Center, dba Essentia Health Ada, 201 9<sup>th</sup> Street West, Ada, 56510
- 11) Ada: Norman County Social Services, 15 2<sup>nd</sup> Ave E, Ada, MN 56510
- 12) School Districts in Kittson, Polk, Marshall, Norman, Pennington, Polk, Red Lake and Roseau Counties

**D. Care Coordination:** The Agency and Provider agree to engage in care coordination for mutual clients served or those who could benefit from integrating behavioral, primary health care and/or social services. The Agency and Provider will work with clients in obtaining appropriate bi-directional releases if authorized by the Provider. Upon obtained release, the Agency and Provider engages in care coordination with each other based on the patient choice and aligned with the client's preferences. This may include up to but not limited to referral for services, the sharing of verbal, written and/or secure digital means of communicating with each other, obtaining and confirming appointments are kept with each other. The Agency and Provider may participate in care coordination meetings to better deliver medically necessary care and treatment. Care coordination may include communication for the purpose of responding to emergencies, routine care, treatment planning, diagnosis, treatment recommendations, transitional care between levels of care such as inpatient psychiatric/medical hospitalization or long term care facilities, medication management and reconciliation, withdrawal management and mental health crisis services. The Agency and Provider will each make its own clinical decisions regarding their patients care.

## **ARTICLE VII. PROVIDER CERTIFICATION, LICENSING and OVERSIGHT**

The Provider agrees to keep current and up-to-date on applicable facility and/or programmatic certifications, licensures, rules and regulations governing the delivery of services. The Provider shall ensure all applicable employees retain and maintain appropriate credentials for licensure and billing.

The Agency in accordance with applicable Minnesota statues, rules and regulations (Minn. Stat.16B.97-Grants Management implemented through Office of Grant Management Policy Number: 08-10; MN Statute 9535.1740 Payment to county Boards) shall ensure the Provider upon request by the Agency or the MN Department of Human Services submits or makes available within a reasonable timeframe the following:

- 1) Cost reports related to services provided
- 2) Service Utilization of contracted services
- 3) Workforce and FTE's related to contracted services
- 4) Accessibility of contracted services

## **ARTICLE VIII. INDEPENDENT CONTRACTOR**

Provider guarantees that it has full legal rights to render the services provided in this Contract and agrees that its status under this contract is that of an independent contractor. Provider is to be and shall remain an independent contractor with respect to all services performed under this Contract. Provider represents that it has, or will secure at its expense, all personnel required in performing services under this Contract. Any and all personnel of Provider or other person, while engaged in the performance of any work or services required by Provider under this Contract, shall have no contractual relationships with the Agency and shall not be considered employees of Agency and any and all claims that may or might arise under the Workers' Compensation Act of any State on behalf of any such person or personnel arising out of employment against Provider shall in no way be the responsibility of Agency. Provider does hereby hold Agency harmless and agrees to defend Agency from any and all such claims by persons associated with or engaged by Provider. Such personnel and/or other persons shall not require nor be entitled to any Compensation, Unemployment Compensation, severance pay or PERA from Agency by reason of Provider's operations under this Contract or the use of any process, equipment, machinery, or material in furnishing of the same.

## **ARTICLE IX. SUB-CONTRACTING**

The Provider may enter into subcontracts for any of the work contemplated under this contract without written approval of the Agency. All subcontracts shall be subject to the requirements of this contract. The Provider shall be responsible for the performance of any subcontractor.

## **ARTICLE X. COMPENSATION and CLAIMS SUBMISSION**

The Agency agrees to purchase and reimburse for the services delivered as outline in Exhibits B-E.

Authorized Agency purchased services and not to exceed amounts are outlined in Exhibit B-E. Provider shall ensure that payor of last resort funding mechanisms are utilized prior to billing the Agency. All available and applicable funding sources for services shall be coordinated and utilized appropriately, and billed using the Providers usual and customary rates as outlined in Exhibit A.

Provider Claims and Agency Payments shall be made as outlined in Exhibit B-E of the agreement following rates outlined in Exhibit A. All Provider invoices shall be submitted within 30 business days after the close of the previous month for services provided within 120 days of service delivery. The Agency shall make payment within thirty (30) days upon receipt of invoice.

No claim for services furnished by the Provider, not specifically outlined in the contract, will be allowed by the Agency, nor shall the Provider do any work or furnish any material not covered by the agreement, unless this is approved in writing by the Agency. Such approval shall be considered to be a modification of the contract.

Where end of the year services provided by the Provider cannot be billed within the current contract period, those services will be billed in the subsequent funding period.

#### **ARTICLE XI. ELIGIBILITY and TERMINATION OF SERVICES**

**A. Eligibility:** The parties understand and agree that the Agency shall determine preliminary and final eligibility of the client to receive the Purchased Services. Determination dependent on funding source is in accordance with eligibility criteria established by current relevant Minnesota Statutes and current relevant Minnesota Rules. Provider shall be responsible for determining when a service qualifies as medically necessary under another funding source such as but not limited to private insurance or for Minnesota Medical Assistance.

It is understood and agreed by both parties that eligible clients and/or responsible parent or guardian, when applicable, shall have fees charged and collected in accordance with the policies and procedures adopted by the Commissioner of Human Services in accordance with the provisions of current relevant Minnesota Statutes.

**B. Termination of Services:** The Provider shall notify the Agency within thirty (30) days of the proposed date to discharge or terminate a service to a client. The Provider shall not discharge or terminate a service to a client prior to the proposed date unless delay would seriously endanger the health, safety, or well-being of other clients or Provider. The Provider shall establish written procedures for discontinuing services to a client in accordance with current relevant Minnesota Rules.

#### **ARTICLE XII. INDIVIDUAL SERVICE PLAN (ISP)**

The parties understand and agree that all services provided to eligible recipients under the terms of this contract shall be in accordance with the ISP, developed with, for and on behalf of the individual client. The Agency may delegate the development of ISPs to the Provider to facilitate coordination, reduce duplication and to be used by both parties when applicable.

#### **ARTICLE XIII. PROVIDER REPORTING**

The provider shall participate in providing written or verbal aggregate or clinical reports as applicable with state and federal rules and regulations to the Agency at a mutually agreeable schedule or timeframe that may include but not limited to the following:

- 1) Financial
- 2) Performance
- 3) Service Utilization

- 4) Clinical documentation such as: Comprehensive Evaluations/Diagnostic Assessments, Individual Treatment Plans, Progress Notes, Admission and Discharge Summaries
- 5) Clinical Outcomes

The Provider shall cooperate with monitoring procedures and allow personnel of the Minnesota Department of Human Services, the Agency, and any other relevant agency/department access to the Provider's facility and records at reasonable hours to exercise their responsibility to monitor purchased services. Provider shall retain complete records per the governing records and retention policies.

#### **ARTICLE XIV. BONDING, INDEMNITY, AND AUDIT CLAUSE**

**A. Indemnity:** The Provider agrees that it will at all times indemnify and hold harmless the Agency from any and all claims, liability, loss, damages, costs or expenses which may be claimed against the Agency or Provider by reason of personal injury, death or property damage to a service client arising out of or resulting from services provided by Provider on premises owned by or leased to Provider under a written lease agreement or when such personal injury, death or property damage results from or arises out of the Provider's negligence in performing services under this agreement, including negligence in transporting service clients vehicles owned or operated by the Provider.

**B. Insurance:** The Provider further agrees, in order to protect itself and the Agency under the indemnity provisions set forth above, to at all times during the term of this contract, have and keep in force a liability insurance policy in the amount of \$1,000,000 for bodily injury or property damage to any one person and \$3,000,000 for total injuries or damages arising from any one incident. The Provider has in force a separate insurance policy with Employee Dishonesty/Theft coverage in the amount of \$500,000 which is intended to cover the activity of all of its personnel.

**C. Audit:** Unless otherwise agreed to by the Agency, the Provider agrees that within 120 days of the close of its fiscal year an audit will be conducted by a Certified Public Accounting Firm which will meet the requirements of the Single Audit Act of 1984, P.L. 98-502 and the Office of Management and Budget Circular No. A-128. In any case, after completion of the audit, a copy of the audit report must be made available to the Agency upon request.

#### **ARTICLE XV. EQUAL EMPLOYMENT OPPORTUNITY AND CIVIL RIGHTS AND NONDISCRIMINATION**

This Provider agrees to comply with the Civil Rights Act of 1964, Title VII (42 USC 2000e); including Executive Order No. 11246, and Title VI (42 USC 2000d); and the Rehabilitation Act of 1973, as amended by Section 504.

#### **ARTICLE XVI. PROVIDER DEBARMENT AND SUSPENSION**

Current regulation may prohibit the State or County Social Service Departments from purchasing goods or services with federal money from vendors who have been suspended or debarred by the federal government. Similarly, Minnesota Statutes may provide the Commissioner of the Department of Administration with the authority to debar and suspend vendors who seek to contract with the State or County Social Services. Vendors may be suspended or debarred when it is determined, through a duly authorized hearing process, that they have abused the public trust in a serious manner.

Provider certifies that it and its principals\* and employees upon delivering local/state/federal funded services:

- a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from transacting business by or with any federal, state or local governmental department or agency; and
- b) Have not within a three-year period preceding this contract: 1) been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (federal, state or local) transaction or contract; 2) violated any federal or state antitrust statutes; or 3) committed embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property; and
- c) Are not presently indicted or otherwise criminally or civilly charged by a governmental entity for: 1) commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (federal, state or local) transaction; 2) violating any federal or state antitrust statutes; or 3) committing embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property; and
- d) Are not aware of any information or possesses any knowledge that any subcontractor(s) that will perform work pursuant to this contract are in violation of any of the certifications set forth above.
- e) Shall immediately give written notice to the Agency should Provider come under investigation for allegations of fraud or a criminal offense in connection with obtaining, or performing: a public (federal, state or local government) transaction; violating any federal or state antitrust statutes; or committing embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property.

\*"Principals" for the purposes of this certification means officers, directors, owners, partners, and persons having primary management or supervisory responsibilities within a business entity (e.g. general manager, plant manager, head of a subsidiary, division, or business segment, and similar positions).

## ARTICLE XVII. MISCELLANEOUS PROVISIONS

**A. Amendment:** Except as otherwise stated in this Agreement, any alterations, variations, modifications, or waivers of provisions of this contract shall be valid only when they have been reduced to writing, duly signed, and attached to the original of this contract.

**B. Extent of Contract:** This contract and additional and supplementary documents incorporated herein by specific reference contain all the terms and conditions agreed upon by the parties hereto and no other contracts, oral or otherwise, regarding the subject matter of this contract or any part thereof shall have any validity or bind either of the parties hereto.

**IN WITNESS WHEREOF**, the parties hereto have caused this Agreement to be signed by their duly authorized representatives and have affixed their respective hands effective as of the day and year first mentioned above.

By: Karen Wammack 1-14-20  
Polk County Social Service Director  
"Agency" Date

By: \_\_\_\_\_  
Polk County Social Service Board Chairperson  
"Agency" Date

By: \_\_\_\_\_  
Polk County Attorney  
"Agency" Date

By: \_\_\_\_\_  
Northwestern Mental Health Center, CEO  
"Provider" Date

By: \_\_\_\_\_  
Northwestern Mental Health Center, Board Chairperson  
"Provider" Date

**SCOPE OF SERVICES and RATES**

The Agency shall purchase statutorily required and ancillary services from the provider and the provider shall deliver services as mutually agreed upon. Depending on the service requested will determine the funding source billed. While coordination of care is primary, depending on the service provided and the funder will determine whether clinical information may be shared with the Agency. Services provided shall whenever possible align with the most current Brass Code Manual or the Minnesota Healthcare Program Manual. The services provided may be funded through and clinical information accessible to the Agency in the following ways:

- **Payer:** As requested by the Agency
  - **Accessed:** released upon Agency request to the Provider
- **Payer:** Through agreements with Minnesota Medicaid (MA)
  - **Accessed:** released upon Agency request to the Provider with valid Release of Information
- **Payer:** Through agreements with Prepaid Medical Assistance Programs (PMAP)
  - **Accessed:** released upon Agency request to the Provider with valid Release of Information
- **Payer:** Through agreements with Health Plans
  - **Accessed:** released upon Agency request to the Provider with valid Release of Information
- **Payer:** Through agreements with Commercial Insurance plans
  - **Accessed:** released upon Agency request to the Provider with valid Release of Information

The following are the services, description/definition of services, criteria and rates outlined for Adult, Children, Outpatient, Substance Use Disorder and Supervision services that may be provided for and purchased by the Agency and/or Medicaid/PMAP and other third party billing sources.

**CLINICAL SUPERVISION: Adult and/or Children Rule 79-Targeted Case Management**

The Agency may request and Provider may deliver supervision to Agency employees who are in need of clinical supervision in order for the Agency to meet the targeted case management service staffing requirements. The Agency and Provider shall follow the MHCP manual requirements for supervision and the Agency shall reimburse the Provider for its time in providing supervision. At the request of the Agency, Provider will provide clinical supervision to Agency's social workers during the contract term. If a Provider clinician is unable to keep a prescheduled clinical supervision it is Provider's responsibility to inform Agency of the cancellation and plans to reschedule. Supervision may be provided either in person or via video conference. The following are the criteria to utilize by the Agency and the Provider when supervision is provided.

Agency shall:

- Notify the Provider's Care Team Supervisor within the Agency's area of any employee in need of supervision.
- Notify Provider of the amount and frequency of supervision needed by employee.
- Make employee's schedule consistently available to meet with the supervisor.
- Be responsible for maintaining the supervision record of each employee supervised.
- Notify provider when supervision quantity and frequency require adjustment due to changes in criteria.
- Ensure that employees attending supervision are prepared and expected to actively participate, accept feedback and clinical direction.
- Notify Provider a minimum of twenty-four (24) hours in advance of a prescheduled supervision session it wishes to cancel.

Provider shall:

- Provide or arrange for supervision of Agency employees.
- Work with Agency employee to develop a schedule and supervision plan.
- Schedule regular individual and/or group supervision with Agency employee.
- Review as needed the effectiveness of supervision.
- Review and sign case plans and functional assessments as required by MHCP policy for children's and adult targeted case management (MS 256B.0625 § 62, MS 245.462 § 4 a).

**ALL PATIENTS - MENTAL HEALTH SERVICES**

- The following services may be provided to any patient meeting medical necessity for an eligible insurance or referred by the county.
- Mobile Crisis Services (that are not covered by a third party payer) are funded through a DHS grant, and contracted through the Fiscal Host, shall be billed to the Fiscal Host for reimbursement to the Provider.

<b>DHS Brass Manual Service Name</b>	<b>BRASS Code</b>	<b>Rate</b>
Information and Referral	401	\$256/hr MD/CNS/NP \$162/hr Doctoral \$147/hr MH Professional
Community Education and Prevention	402	\$256/hr MD/CNS/NP \$162/hr Doctoral \$147/hr MH Professional

DHS Brass Manual Service Name	BRASS Code	Rate
Early Identification and Intervention	407	\$162/hr Doctoral \$147/hr MH Professional
Pre-Petition Screening/Hearing	409	\$256/hr MD/CNS/NP \$162/hr Doctoral \$147/hr MH Professional
Transportation	416	60 cents per minute, all levels
Client Flex Funds	418	<u>County-Funded</u> Reimbursed at actual cost to Provider
Peer Support Services (Family or Individual)	420	Individual: \$120/hr Group: \$66/hr
Emergency Response Services	451	\$256/hr MD/CNS/NP \$190/hr Doctoral \$175/hr MH Professional \$120/hr Consult Prof
Interpreter Services	615 (Adult) 115 (Child)	<u>County-Funded</u> \$147/session all levels (rate represents estimated actual cost to Provider)
Mobile Crisis Services	431 (Adult) 432 (Child)	\$200/hr Assessment \$200/hr Intervention \$200/hr Stabilization Travel 60 cents per minute, all levels \$200/hr Screening/Consult Phone or F2F \$420/day Stabilization bed
Outpatient Comprehensive Evaluation/Diagnostic Assessment, Psychological and Neuropsychological Testing/Explanation of Findings	408 (Adult) 405 (Child)	<u>Comprehensive Evaluation/Diagnostic Assessment;</u> \$337/session MD/CNS/NP

DHS Brass Manual Service Name	BRASS Code	Rate
		\$228/session Doctoral and MH Professional  <u>Extended Comprehensive Evaluation:</u> \$533 all levels  <u>Initial Eval:</u> \$182 all levels  <u>Psych/Neuropsych Testing:</u> \$162/hr Doctoral  <u>Interactive Complexity Add-on:</u> \$20/session all levels
Outpatient Psychotherapy	452 (Adult) 453 (Child)	Individual: 16-37 Minutes \$143/session MD/CNS/NP \$125/session Doctoral \$117/session MH Prof.  38-52 Minutes \$192/session MD/CNS/NP \$147.50/session Doctoral \$140/session MH Prof.  53+ Minutes \$256/session MD/CNS/NP \$215/session Doctoral \$200/session MH Prof.

DHS Brass Manual Service Name	BRASS Code	Rate
		Family: \$256/hr MD/CNS/NP \$221/session Doctoral \$206/session MH Prof.  Group: \$66/session all levels
Outpatient Medication Management	454 (Adult) 455 (Child)	New Patient: 99201 \$63 99202 \$126 99203 \$189 99204 \$295 99205 \$379 Established Patient: 99211 \$20 99212 \$76 99213 \$116 99214 \$179 99215 \$253
Functional Assessment	N/A	\$182/hr. MH Professional
Clinical Supervision	N/A	\$256/hr MD/CNS/NP \$145/hr Doctoral \$130/hr MH Professional
ITV site origination	N/A	<u>Insurance and County-Funded</u> \$36 per event - all levels

**ADULT - MENTAL HEALTH SERVICES**

- Community Support Program Services of: Client Outreach, Community-based services, and Basic Living/social skills community intervention.

- Northwestern Apartments
  - Transitional Housing
  - Support Services
- The Provider shall deliver Mental Health Targeted Case Management (MH-TCM) and be compensated directly by DHS. DHS will bill each county for the non-federal share if the Provider's Certified Community Behavioral Health Clinic status changes. The Agency will establish a procedure to access the Rule 78 funding identified above to pay for the non-federal share of the MH-TCM services provided by this Provider. This is upon request by the Agency to the Provider to deliver this service.
- Assertive Community Treatment (BRASS Code 438) may be provided to eligible individuals upon Providers certification and reimbursed based on the Cost Based Reimbursement rate established by DHS.
- NW8 Adult Mental Health Initiative Services shall be delivered through a separate contract.

DHS Brass Manual Service Name	BRASS Code	Rate
Client Outreach	403	<u>County-Funded</u> \$120/hr all levels
Supported Employment and Individualized Placement and Support Service	437	<u>County-Funded</u> All levels: \$120/hr
Basic Living/Social Skills and Community Intervention	446	\$120/hr all levels
Adult Rule 79 (Minnesota Rules, parts 9520.0900 to 9520.0926) Case Management	491	\$492/month (TCM) all levels
Peace Officer Evaluation	N/A	\$400/flat rate all levels
Northwestern Apartments	N/A	\$190/day

**CHILDREN'S MENTAL HEALTH SERVICES**

- Agency requested Children Mental Health and ancillary services will be provided on a fee for service basis for:
  - Client Outreach
  - Community-based services
  - Family Group Decision Making

- o Treatment Planning
- o Functional Assessments
- o County Paperwork
- The Provider shall deliver Mental Health Targeted Case Management (MH-TCM) and be compensated directly by DHS. DHS will bill each county for the non-federal share if the Provider's Certified Community Behavioral Health status changes. The Agency will establish a procedure to access the Rule 78 funding identified above to pay for the non-federal share of the MH-TCM services provided by this Provider. This is upon request by the Agency to the Provider to deliver this service.

DHS Brass Manual Service Name	BRASS Code	Rate
Family Group Decision Making	166	<b>County-Funded</b> \$120/hr MH Professional
Client Outreach (Family Community Support Services)	404	\$120/hr all levels
Child Level of Care Determination	410	\$256/hr MD/CNS/NP \$162/hr Doctoral \$147/hr MH Professional
Other Family Community Support Services (FCSS)	430	<b>County-Funded</b>  <u>Individual/Family:</u> \$120/hr all levels  <u>Group:</u> \$66/session MH Professional
Child Respite Care	489	<b>County-Funded</b> Reimbursed at actual cost to Provider upon approval from County

DHS Brass Manual Service Name	BRASS Code	Rate
Child Rule 79 (Minnesota Rules, parts 9520.0900 to 9520.0926) Case Management	490	\$604/month (TCM) All levels
Mental Health Clinical Service Plan Development	496x	<b>County-Funded</b> \$120/hr MH Professional
Requested Paperwork	N/A	<b>County-Funded</b> \$120/hr MH Professional
CTSS Psychotherapy	N/A	<b>Individual:</b> <u>16-37 Minutes</u> \$143/session MD/CNS/NP \$125/session Doctoral \$117/session MH Prof  <u>38-52 Minutes</u> \$192/session MD/CNS/NP \$147.50/session Doctoral \$140/session MH Prof.  <u>53+ Minutes</u> \$256/session MD/CNS/NP \$215/session Doctoral \$200/session MH Prof.  <b>Family:</b> \$256/hr MD/CNS/NP \$221/session Doctoral \$206/session MH Prof.

DHS Brass Manual Service Name	BRASS Code	Rate
CTSS Skills	N/A	\$125/hr all levels
CTSS Group	N/A	\$66/session all levels
CTSS Travel	N/A	60 cents per minute

*(Remainder of this page intentionally left blank)*

## CSP COMPENSATION AND CLAIMS

**A. Authorized Services**

The provider shall deliver the services applicable in Exhibit A that support DHS's County Community Support Program as outlined in the plan submitted to DHS based on the submitted budget.

**B. Services Not To Exceed:**

The Provider shall deliver services in each of the areas listed below utilizing the rates found in Exhibit A and shall not bill for services that exceed the contract ceiling amounts. The following are the awarded amounts from the MN DHS for the 2020 calendar year for County Community Support Program Services.

<b>Brass Code</b>	<b>Item Description</b>	<b>Contract Ceiling</b>
4030	Outreach Activities	\$ 37,316
4930	Adult General Case Management	102,214
4540	Adult Outpatient Medication Management	10,528
4160	Client Transportation	146,336
4460	Basic Living/Social Skills	134,686
<b>Total</b>		<b>\$ 431,080</b>

- C. Claims Submission:** The Provider shall bill the Agency within thirty (30) business days following the last day of each calendar month for services provided to all participating counties. The Invoice shall include total amount of CSP services provided and attach a client detail report with the invoice.
- D. Claims Payment:** Within 30 days of receipt of the invoice the Agency is expected to respond with payment for the entire invoice provided, or a partial payment for the invoice with reasons for all remaining services that were not paid so both parties have timely transparency to any billing concerns.

*(Remainder of this page intentionally left blank)*



## **POLK COUNTY SOCIAL SERVICES**

612 North Broadway, Room 302, Crookston, MN 56716-1452

Phone (218) 281-3127 \* Fax (218) 281-3926

Toll Free (877) 281-3127

[www.co.polk.mn.us](http://www.co.polk.mn.us)

**TO:** Polk County Board of Commissioners

**FROM:** Karen Warmack, Director

**MEETING DATE:** January 21, 2020

**AGENDA ITEM:** Regional crisis grant amendment

**SUMMARY:**

DHS allocated additional funds for staff training to deliver crisis mental health services to individuals in Polk, Norman, Mahnomon, Red Lake, Pennington, Marshall, Kittson and Roseau counties. Northwestern Mental Health Center will receive an additional \$22,727.00 and Sanford Health will receive an additional \$22,727.00.

**ACTION REQUESTED: (INFORMATION ONLY/MOTION/RESOLUTION)**

1. Approval to amend the crisis grant to accept \$45,454 additional funds for staff training to deliver mental health crisis services.

AMENDMENT FOR GRANT CONTRACTS

Amendment Number: [2] to GRK% [133770]

Grant Contract Start Date: January 1, 2018

Original Grant Contract Expiration Date: December 31, 2018

Current Grant Contract Expiration Date: December 31, 2020

Requested Grant Contract Expiration Date: N/A

Original Grant Contract Amount: \$ 914,448

Total Grant Contract Amount:\$ 2,759,902

Previous Amendment(s) Total: \$ 1,800,000

Amendment Amount: \$ 45,454

This amendment is by and between the State of Minnesota, through its Commissioner of the Minnesota Department of Human Services, Mental Health Division ("STATE") and Polk County ("COUNTY"), identified as Grant No. 133770 to deliver mental health crisis services to Minnesotans present Polk, Norman, Mahnommen, Red Lake, Pennington, Marshall, Kittson, and Roseau; and

**Recitals**

WHEREAS, COUNTY and the STATE have agreed that additional funds for staff training are necessary to further the purpose of this grant contract;

Therefore, the parties agree that:

**Contract Amendment**

In this Amendment, changes to pre-existing Grant Contract language will use ~~strike through~~ for deletions and underlining for insertions.

Therefore, the parties agree that:

**REVISION 1:** Clause 1. "COUNTY'S RESPONSIBILITIES," subclause 1.1 is amended as follows:

## 1. COUNTY'S RESPONSIBILITIES. COUNTY shall:

1.1 Work to provide Mental Health Mobile Crisis Response Services (from here-on known as Crisis Services) by performing the tasks and duties described in Revised Attachment A and ~~Revised Attachment B~~ Revised Attachment B-1: Amended Budget, which are attached and hereby incorporated and the following services:

- a) Promote the safety and emotional stability of children and adults with emotional disturbances or mental health crises;
- b) Minimize further deterioration of the child or adult with emotional disturbance or mental health crisis;
- c) Help each child or adult with an emotional disturbance or mental health crisis to obtain ongoing care and treatment;
- d) Prevent placement in settings that are more intensive, costly, or restrictive than necessary or inappropriate to meet the child's or adult's needs.
- e) Provide services that are:
  - i. Person centered: the person or family defines the crisis.
  - ii. Recovery and Resiliency Oriented
  - iii. Provided in the least restrictive setting possible based upon an individual and/or family's needs
  - iv. Promoting community stability or a quick return to community
  - v. Culturally responsive and respectful of individual and family beliefs, values, and traditions
  - vi. Timely: The response results in a face-to-face contact within one hour or as quickly as call volume, traffic and road conditions allow.
  - vii. Community-based: response location is based on location of client and their needs.
  - viii. Triage appropriately: those individuals who are at high risk due to situation, location and level of support.
- f) Educate the community and potential users of service on what a mental health crisis involves, when to call for assistance and what to expect from a response team.

**REVISION 2:** Clause 2. "CONSIDERATION AND TERMS OF PAYMENT", subclauses 2.1(a) and 2.1(c.) are amended as follows:

**2.1 Consideration.** Consideration for all services performed and goods or materials supplied by COUNTY pursuant to this grant contract shall be paid by the STATE as follows:

**(a.) Compensation.** COUNTY will be paid in accordance with ~~Revised Attachment B~~ Revised Attachment B-1, which is attached and hereby incorporated into this contract. STATE will not compensate COUNTY for any expenses in excess of the total annual budget amounts. The ~~Revised Attachment B~~ Revised Attachment B-1 budget covers two full fiscal calendar years. The total budget

amount indicated in ~~Revised Attachment B~~ Revised Attachment B-1 is to be dispersed over two years. In fiscal calendar year 2019, GRANTEE shall not invoice the STATE, and STATE shall not pay GRANTEE, for more than half the total budget amount indicated in ~~Revised Attachment B~~ Revised Attachment B-1. COUNTY's expenses are determined on a cash basis which recognizes the expense when it is paid by the COUNTY.

All expenditures must be for services, or items necessary for the delivery of those services. "Capital" purchases are prohibited; however exceptions to the prohibition of capital purchases may be granted on a case-by-case basis. The exception request must be submitted in writing.

Capital purchases are defined as something which has a useful life of more than one year and a per-unit acquisition cost which exceeds \$10,000 and is 1) land, buildings (facilities), equipment, and intellectual property (including software) whether acquired by purchase, construction, manufacture, lease-purchase, exchange, or through capital leases; or 2) additions, improvements, modifications, replacements, rearrangements, reinstallations, renovations or alterations of the items listed above that materially increase their value or useful life (not ordinary repairs and maintenance).

The COUNTY must seek permission from the STATE, for a significant budget change. The change must be requested using a Budget Revision Form. A significant change is defined as a 10% deviation from the Budget in ~~Revised Attachment B~~ Revised Attachment B-1.

**(c.) Total obligation.** The total obligation of the STATE for all compensation and reimbursements to COUNTY shall not exceed ~~two million seven hundred fourteen thousand four hundred forty eight (\$2,714,448)~~ two million seven hundred fifty nine thousand nine hundred two dollars (\$ 2,759,902).

The Total Obligation will be allocated as follows:

Northwest Mental Health Center: ~~\$514,448.00 + \$1,000,000: Total: \$1,514,448 + 22,727: total~~  
\$1,537,175

Sanford Health: ~~\$ 400,000.00 + \$800,000: Total: \$1,200,000 + \$22,727: total~~ \$1,222,727

**EXCEPT AS AMENDED HEREIN, THE TERMS AND CONDITIONS OF THE ORIGINAL GRANT CONTRACT AND ALL PREVIOUS AMENDMENTS REMAIN IN FULL FORCE AND EFFECT.**

**REMAINDER OF PAGE INTENTIONALLY LEFT BLANK**

**Signature Page Follows**

IN WITNESS WHEREOF, the parties have caused this grant contract to be duly executed intending to be bound thereby.

**APPROVED:**

**1. STATE ENCUMBRANCE VERIFICATION**

*Individual certifies that funds have been encumbered as required by Minnesota Statutes, chapter 16A and section 16C.05.*

By: \_\_\_\_\_

Date: 12/19/2019

Grant No: 133770

**3. STATE AGENCY**

*Individual certifies the applicable provisions of Minnesota Statutes, section 16B.97, subdivision 1 and Minnesota Statutes, section 16B.98 are reaffirmed.*

By (with delegated authority): \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**2. GRANTEE**

*Signatory is authorized by applicable articles, by-laws, resolutions, or ordinances to sign on behalf of the Grantee.*

By: \_\_\_\_\_

Title: Chair of the Board

Date: 1-21-20

***I certify that the signatories for the Grantee have lawful authority, by virtue of the corporate by-laws or a corporate resolution, to bind the Grantee to the terms of this grant contract.***

**(Attorney for Grantee)**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Revised Attachment B-1 Part 6(b): Budget Expenditures (Sanford)			
Instructions:			
FTEs and \$		Budget Narratives	
Complete each red cell below for 2 year grant period, 2019-2020. If you do not have any expenses for the area, leave the cell blank or enter 0. Please round to nearest dollar. You may not enter N/A or other text answers for FTE or \$.		BUDGET NARRATIVES ARE DUE FOR EACH LINE ITEM. In each red cell below, please explain how you arrived at the amount you will spend. If cell in column C is left blank (no expenses), please leave the narrative cell blank.	
Do not enter or change information in grey or white cells, these cells will auto-complete based upon your red cell answers.		Please identify what your estimates are based upon. For instance: "\$25 per hour x number of staff x number of hours = amount."	
If you enter an expense, you must complete the budget narrative for that line item.		The character limit for each cell is 250 (about 50 words).	
<b>Crisis Response Services</b>		<b>Total FTE</b>	<b>Total Amount</b>
MH Professional(s)		0.22	\$29,740.00
MH Practitioner(s)		2.39	\$291,799.00
MH Rehab Worker(s) (Adult Stabilization only)			
Rapid Access Psychiatrist Slots			
Certified Peer Specialist (Adults Only)			
Staff Benefits and Payroll Taxes			\$67,551.00
<b>On-Call Staff (if used)</b>		<b>Total FTE</b>	<b>Total Amount</b>
MH Professionals			\$50,713.00
MH Practitioners			\$120,252.00
Mental Health Rehabilitation Workers			
Certified Peer Specialist (Adults Only)			
Staff Benefits and Payroll Taxes			
<b>Total Mobile and On-call Program FTEs &amp; costs</b>		<b>2.61</b>	<b>\$560,055.00</b>
<b>Phone Triage and Dispatch</b>		<b>Total FTE</b>	<b>Total Amount</b>
MH Professional(s)			
MH Practitioner(s)			
MH Rehab Worker(s)			
Certified Peer Specialist			
Other Trained staff			
Staff Benefits and Payroll Taxes			
<b>Total Triage and Dispatch FTE &amp; costs</b>		<b>0.00</b>	<b>\$0.00</b>
<b>A) Total Program Staff Wages →</b>			<b>\$560,055.00</b>
<b>Administrative/Support Staff</b>		<b>Total FTE</b>	<b>Total Amount</b>
Data Collection/ Administrative Support		0.10	\$19,750.00
Fiscal support staff		0.10	\$4,938.00
Grant management/monitoring			
Staff Benefits and Payroll Taxes			\$5,715.00
Other (Specify below)			
Portion of program manager and director's salary		0.70	\$108,487.00
<b>B) Total Admin Staff Wages →</b>		<b>0.90</b>	<b>\$138,890.00</b>
* FTE = Full Time Equivalent based upon 40 hours per week			
<b>Total Staff Wages - Total Program &amp; Admin/Support Staff Wages from above (A+B)</b>		<b>3.51</b>	<b>\$698,945.00</b>
<b>Other Administrative Costs</b>		<b>Total Amount</b>	<b>Other Administrative Cost Narratives</b>
Staff Orientation/Training		\$68,099.00	854 total hours of staff training. 4 hours per month for 18 people for 12 months. (3 on call teams) Community outreach and education events and staff training and education.
Staff Travel		\$23,409.00	Reimbursement for staff travel to mobile locations at the current federal mileage rate.
Transportation to hospital, appointments etc.		\$60,000.00	Funds for counties to spend on client mental health transportation.
Occupancy (rent, mortgage, facility improvements)			
Utilities (heat, electric, phone)			
Equipment			
Supplies		\$480.00	Office supplies, etc.
Insurance/Liability			
Other (Please specify below)			
		\$209,294.00	Health system administrative costs for coding, HIM, HR, registration, patient financial services, utilities, insurance, compliance, contracting, legal, IT support, quality assurance etc and allowance for effective management.
		\$140,000.00	Reimbursement for billings for uninsured patient charges, copays, and deductibles.
<b>C) Total Other Administrative Costs →</b>			<b>\$501,282.00</b>
<b>Public Outreach/Education</b>		<b>Total Amount</b>	<b>Other Administrative Cost Narratives</b>
Purchased advertising costs			
Flyers, leaflets, magnets, pens, etc.		\$1,600.00	Various small items distributed at health fairs to social service agencies and to clients to raise awareness of the availability of the service.
Other (specify)		\$13,000.00	Traveling to various organizations throughout the region to raise awareness of the crisis service. Organizations include law enforcement, schools, and county social service organizations.
<b>D) Total Public Outreach/Education Costs</b>			<b>\$14,600.00</b>
<b>Residential Costs (Adults Only)</b>		<b>Total Amount</b>	<b>Residential Costs (Adults Only) Narratives</b>
Residential Crisis Stabilization Per Diem (Adult only)		\$0.00	Used to cover programming and room and board costs for residential crisis stabilization guests that are uninsured.
<b>E) Total Residential Costs →</b>			<b>\$0.00</b>
<b>Total Expenditures (Sum of A, B, C, D, and E) →</b>			<b>\$1,214,727.00</b>
<b>Projected Revenue from Billing</b>			<b>\$392,000.00</b>
<b>Other Revenue</b>			<b>\$0.00</b>
<b>Grant Request Amount →</b>			<b>\$822,727.00</b>

\*Staff Orientation and Training should include cost of one to two staff people attending a one

Revised Attachment B-1 Part 6(b): Budget Expenditures (NWMHC)			
Instructions:			
FTEs and \$		Budget Narratives	
Complete each red cell below for 2 year grant period, 2019-2020. If you do not have any expenses for the area, leave the cell blank or enter 0. Please round to nearest dollar. You may not enter N/A or other text answers for FTE or \$. Do not enter or change information in grey or white cells, these cells will auto-complete based upon your red cell answers. If you enter an expense, you must complete the budget narrative for that line item.		BUDGET NARRATIVES ARE DUE FOR EACH LINE ITEM. In each red cell below, please explain how you arrived at the amount you will spend. If cell in column C is left blank (no expenses), please leave the narrative cell blank. Please identify what your estimates are based upon. For instance: "\$25 per hour x number of staff x number of hours = amount." The character limit for each cell is 250 (about 50 words).	
<b>Crisis Response Services</b>		<b>Total FTE</b>	<b>Total Amount</b>
MH Professional(s)		0.35	\$42,630.00
MH Practitioner(s)		4.50	\$401,840.00
MH Rehab Worker(s) (Adult Stabilization only)		2.00	\$146,160.00
Rapid Access Psychiatrist Slots		0.10	\$25,800.00
Certified Peer Specialist (Adults Only)		0.15	\$12,058.00
Staff Benefits and Payroll Taxes			\$176,005.00
<b>On-Call Staff (If Used)</b>		<b>Total FTE</b>	<b>Total Amount</b>
MH Professionals		1.00	\$121,600.00
MH Practitioners		2.50	\$88,700.00
<b>Mental Health Rehabilitation Workers</b>			
Certified Peer Specialist (Adults Only)			\$58,840.00
Staff Benefits and Payroll Taxes			28%
Total Mobile and On-call Program FTEs & costs		10.60	\$1,074,033.00
<b>Phone Triage and Dispatch</b>		<b>Total FTE</b>	<b>Total Amount</b>
MH Professional(s)			
MH Practitioner(s)			
MH Rehab Worker(s)		2.00	\$146,160.00
Certified Peer Specialist			
Other Trained staff			
Staff Benefits and Payroll Taxes			\$40,925.00
Total Triage and Dispatch FTE & costs		2.00	\$187,085.00
<b>A) Total Program Staff Wages →</b>			\$1,261,118.00
<b>Administrative/Support Staff</b>		<b>Total FTE</b>	<b>Total Amount</b>
Data Collection/Administrative Support		0.25	\$34,049.00
Fiscal support staff		0.10	\$7,389.00
Grant management/monitoring		0.10	\$10,568.00
Staff Benefits and Payroll Taxes			\$14,558.00
Other (Specify below)			
<b>B) Total Admin Staff Wages →</b>		0.45	\$66,552.00
* FTE = Full Time Equivalent based upon 40 hours per week			
<b>Total Staff Wages - Total Program &amp; Admin/Support Staff Wages from above (A+B)</b>		13.05	\$1,327,670.00
<b>Other Administrative Costs</b>		<b>Total Amount</b>	<b>Other Administrative Cost Narratives</b>
Staff Orientation/Training*		\$38,527.00	State sanctioned meetings for two staff to three meetings. Also- 852 hours of total staff
Staff Travel		\$11,400.00	Existing travel expenses.
Transportation to hospital, appointments etc.		\$82,330.00	26 FTE of Practitioner time transporting to hospital setting, \$11,000 is expected in 2019 and \$11,330 is expected in 2020 due to 3% COLA increase. \$30k per year will be given to county system for law enforcement and ambulance services.
Occupancy (rent, mortgage, facility improvements)			
Utilities (heat, electric, phone)			
Equipment		\$3,000.00	Two tablets or computers and wifi card to complete concurrent documentation and look up historical records.
Supplies			
Insurance/Liability			
Other (Please specify below)			
<b>C) Total Other Administrative Costs →</b>			\$135,257.00
<b>Public Outreach/Education</b>		<b>Total Amount</b>	<b>Other Administrative Cost Narratives</b>
Type of Public Education/Outreach			
Purchased advertising costs		\$10,000.00	Yearly movie theater advertising in upwards of 3 theatres in the region. Based on existing costs and \$5,000 is expected per year.
Flyers, leaflets, magnets, pens, etc.		\$10,000.00	Based on existing costs. \$5,000 is expected per year.
Other (specify)		\$15,800.00	law enforcement training (\$7,800/training x 1 training/year)
<b>D) Total Public Outreach/Education Costs</b>			\$35,800.00
<b>Residential Costs (Adults Only)</b>		<b>Total Amount</b>	<b>Residential Costs (Adults Only) Narratives</b>
Residential Crisis Stabilization Per Diem (Adult only)		\$0.00	
<b>E) Total Residential Costs →</b>			\$0.00
<b>Total Expenditures (Sum of A, B, C, D, and E) →</b>			\$1,498,727.00
Projected Revenue from Billing			\$476,000.00
Other Revenue			\$0.00
<b>Grant Request Amount →</b>			\$1,022,727.00
*Staff Orientation and Training should include cost of one to two staff people attending a unit			
<a href="#">Click here to Return to Top.</a>			



## **POLK COUNTY SOCIAL SERVICES**

612 North Broadway, Room 302, Crookston, MN 56716-1452

Phone (218) 281-3127 \* Fax (218) 281-3926

Toll Free (877) 281-3127

[www.co.polk.mn.us](http://www.co.polk.mn.us)

**DATE:** January 21, 2020

**TO:** Polk County Board of Commissioners

**FROM:** Karen Warmack, Director

**AGENDA ITEM:** Eligibility Worker Replacement Request

**SUMMARY:** Replacement of Eligibility Worker based in the Crookston Office working with the (Minnesota Eligibility Technology System) METS program. METS is the technology system used to determine health care eligibility.

**ACTION REQUESTED: (MOTION)**

Board approval to refill Eligibility Worker, and any internal subsequent position vacancies occurring because of this action.



## Board of Commissioners

Polk County Government Center  
612 N Broadway – Room 211  
Crookston, MN 56716-1452

---

TO: Polk County Board of Commissioners

FROM: Greg Widseth

MEETING DATE: January 21, 2020

AGENDA ITEM: Assistant County Attorney Vacancy

SUMMARY: Seeking approval to fill Assistant County Attorney vacancy created by the resignation of Charles Curtis

---

**ACTION REQUESTED:** (INFORMATION ONLY/MOTION/RESOLUTION)

1. I am requesting that the Board pass a motion authorizing me to begin the process of hiring a new Assistant County Attorney to fill the opening created by the resignation of Charles Curtis, who is leaving effective at the end of February 2020. This would keep staffing in my office at five assistant county attorneys.





## Board of Commissioners

Polk County Government Center  
612 N Broadway – Room 211  
Crookston, MN 56716-1452

---

**TO: POLK COUNTY BOARD OF COMMISSIONERS**

**CHUCK WHITING, POLK COUNTY ADMINISTRATOR**

**FROM: Ron Denison Finance Director**

**MEETING DATE: January 21, 2020**

**AGENDA ITEM: Update of warrant pre-approval list.**

**SUMMARY: The vendor list used by Finance for approval to pay bills in the approved weekly batch has had one new entity added to it.**

**ACTION REQUESTED: Please approve resolution (2020-08) which gives the updated pre-approved vendor payment list.**





## Board of Commissioners

Polk County Government Center  
612 N Broadway – Room 211  
Crookston, MN 56716-1452

---

**TO:** POLK COUNTY BOARD OF COMMISSIONERS

**FROM:** Sheriff James Tadman

**MEETING DATE:** January 21, 2020

**AGENDA ITEM:**

1. Donation of \$1000.00 from Bailey Throne POST 596 American Legion

**SUMMARY:**

1. Polk County Sheriff's Office received a \$1000.00 donation from Bailey Throne POST 596 to be used for K9 Program

**ACTION REQUESTED:**

1. Approve and Accept \$1000.00 donation from Bailey throne POST 596 for K9 Program





## Board of Commissioners

Polk County Government Center  
612 N Broadway – Room 211  
Crookston, MN 56716-1452

---

**TO:** POLK COUNTY BOARD OF COMMISSIONERS

**FROM:** Sheriff James Tadman

**MEETING DATE:** January 21, 2020

**AGENDA ITEM:**

1. Donation of Police K-9 and Training

**SUMMARY:**

1. Polk County Sheriff's Office received a Police K-9 and Training donation from McDonough K-9 for K9 Program

**ACTION REQUESTED:**

1. Approve and Accept donation from McDonough K-9 for K9 program





## Board of Commissioners

Polk County Government Center  
612 N Broadway – Room 211  
Crookston, MN 56716-1452

---

**TO:** POLK COUNTY BOARD OF COMMISSIONERS

**FROM:** Sheriff James Tadman

**MEETING DATE:** January 21, 2020

**AGENDA ITEM:**

1. Donation of \$178.36 to Polk County Sheriff's Office for K9 Program

**SUMMARY:**

1. Polk County Sheriff's Office received a \$178.36 donation from Polk County Sheriff's Office Records Staff and Dispatchers to be used for K9 Program

**ACTION REQUESTED:**

1. Approve and Accept \$178.36 donation from Polk County Sheriff's Office Records Staff and Dispatchers for K9 Program





## Board of Commissioners

Polk County Government Center  
612 N Broadway – Room 211  
Crookston, MN 56716-1452

---

**TO:** POLK COUNTY BOARD OF COMMISSIONERS

**FROM:** Sheriff James Tadman

**MEETING DATE:** January 21, 2020

**AGENDA ITEM:**

1. Hire one Full Time Deputy Sheriff to replace vacant position.

**SUMMARY:**

1. Received a resignation letter from Patrol Deputy on 1/16/2019. Request to hire and fill the vacant position.

**ACTION REQUESTED:**

1. Approve hiring one full time Deputy Sheriff



## Board of Commissioners

Polk County Government Center  
612 N Broadway – Room 211  
Crookston, MN 56716-1452

---

TO: POLK COUNTY BOARD OF COMMISSIONERS

CC: CHUCK WHITING, POLK COUNTY ADMINISTRATOR

FROM: SARAH REESE, PUBLIC HEALTH DIRECTOR

MEETING DATE: January 21, 2020

AGENDA ITEM: Appoint Youth Advisory Board Members

In December 2018, the Polk County Board approved the formation of a Youth Advisory Board (YAB) under Polk County Public Health.

The YAB provides a vehicle for young people in Polk County to become involved in governmental public health services, merging civic engagement and leadership development for high school students. On page 2, current Youth Advisory Board members share their “why”.

On behalf of Polk County Public Health, I recommend the following students to you for consideration and appointment as a Polk County Public Health Youth Advisory Board Member, serving a two-year term, January 1, 2020 through December 31, 2021.

School	Student	Grade
Fertile	Aubree Swenby	10
WEM	Kallie Hand	9
Fosston	Jaime Carlin	11
Crookston	Ella Weber	11
East Grand Forks	Kasumi Lee	11
East Grand Forks	Dawson McDonald	10

*Action Requested: Appoint Aubree Swenby, Kallie Hand, Jaime Carlin, Ella Weber, Kasumi Lee and Dawson McDonald as Polk County Public Health Youth Advisory Board Members from January 1, 2020 through December 31, 2021.*



YOUTH ADVISORY BOARD

“WHY”

“ The POWER to make a change.”

YOUTH INPUT into health related discussions in our county.

To help MAKE A DIFFERENCE in the county that will be effective and put into play.

It OPENED MY EYES to the big tasks of Polk County Public Health & gave me an opportunity to create a positive change in my own home and community.

I have taken away some very eye opening resources that PCPH offers & that THEY CARE ABOUT OUR OPINIONS.

The YAB gives a voice to the youth. You may not be able to vote, but this allows you to be A PART OF THE DISCUSSION & CREATE CHANGE.

A great way to EXPAND OUR VIEW and outcomes.

COLLABORATE with other schools to FIND SOLUTIONS in our communities & schools.

To give input & HAVE A VOICE about public health in my community; to learn about all that is available to my community.



## Board of Commissioners

Polk County Government Center  
612 N Broadway – Room 211  
Crookston, MN 56716-1452

---

TO: POLK COUNTY BOARD OF COMMISSIONERS

CC: CHUCK WHITING, POLK COUNTY ADMINISTRATOR

FROM: SARAH REESE, PUBLIC HEALTH DIRECTOR

MEETING DATE: January 21, 2020

AGENDA ITEM: Federal Tobacco 21 Legislation

On December 20, 2019, the President signed legislation to amend the Federal Food, Drug, and Cosmetic Act, and raise the federal minimum age of sale of tobacco products from 18 to 21 years nationwide. This policy is often called Tobacco 21. It is now illegal for a retailer to sell any tobacco product – including cigarettes, cigars and e-cigarettes – to anyone under 21. The FDA will provide additional details on this issue as they become available.

Action Requested: *Information Only*



## Board of Commissioners

Polk County Government Center  
612 N Broadway – Room 211  
Crookston, MN 56716-1452

---

TO: POLK COUNTY BOARD OF COMMISSIONERS

CHUCK WHITING, POLK COUNTY ADMINISTRATOR

FROM: Michelle M. Cote, Director of Property

MEETING DATE: January 21, 2020

AGENDA ITEM: Compliance Fund Expenditure

SUMMARY:

- In a prior request approval was granted for a quote for materials from Northern Lumber, Inc., Crookston, MN in the amount of \$3,577.00 for the repair of the counter in the Taxpayer Service Center. It was presented as if the maintenance staff would complete the work. At present time with staffing difficulties the maintenance staff is unable to complete the project. Attached are two quotes for the labor for the project in addition to an updated materials quote.
- I am requested approval for the updated quote from Northern Lumber, Inc Crookston, MN in the amount of \$3,093.30 in addition to awarding the labor portion to Ryan Trudeau Construction LLC in the amount of \$1,850.00 as he presented the lowest quote.
- The balance of the Recorder Compliance Fund as of 11/30/2019 was \$77,088.14

**ACTION REQUESTED: (INFORMATION ONLY/MOTION/RESOLUTION)**

- A motion was made by Commissioner, seconded by Commissioner and adopted by unanimous vote of the Board to accept the updated quote for materials from Northern Lumber, Inc., Crookston, MN 56716 in the amount of \$3,093.30 to repair the counter within the Taxpayer Service Center
- A motion was made by Commissioner, seconded by Commissioner and adopted by unanimous vote of the Board to accept the quote for labor from Ryan Trudeau Construction LLC, Crookston, MN 56716 in the amount of \$1,850.00 to repair the counter within the Taxpayer Service Center



Custom Carpentry  
& Architectural Drywall

# BARSTAD CONSTRUCTION

MN #20311652  
ND #37182

Warren Barstad Construction  
201 W. Loring • Crookston, MN 56716  
218.230.9083

Bid Submitted To <i>Rick L</i>		Phone	Date <i>12/10/19</i>
Street		Job Name <i>Counter top replacement</i>	
City, State, Zip		Job Location <i>govt. Center</i>	
Architect	Date of Plans		Job Phone

*① Replace countertops at the govt. center \* Labor only \* Counter tops provided by Northern Lumber.*

*\$ 2,180<sup>00</sup>*

*price includes disposal fee.*

*Thank you!  
Warren*

# Proposal

Page # \_\_\_\_\_ of \_\_\_\_\_ pages

## Ryan Trudeau Construction, LLC

118 South Minnesota Street  
Crookston, MN 56716  
218-289-1596  
ryantrudeau@yahoo.com  
License #BC756130

*ryantrudeauconst@yahoo.com*

PROPOSAL SUBMITTED TO: <i>Government Center</i>	JOB NAME <i>Counter tops</i>	JOB #
ADDRESS <i>North Broadway</i>	JOB LOCATION	
	DATE <i>12/2/19</i>	DATE OF PLANS
PHONE #	FAX #	ARCHITECT

We hereby submit specifications and estimates for: *to install new countertops in tax office and oak moulding in between seams Countertops to be installed on top of old ones*

We propose hereby to furnish material and labor – complete in accordance with the above specifications for the sum of: \$ *1,850* Dollars

with payments to be made as follows: *in full upon completion*

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully submitted *Ryan Trudeau*

Note — this proposal may be withdrawn by us if not accepted within *60* days.

## Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature \_\_\_\_\_

Date of Acceptance \_\_\_\_\_ Signature \_\_\_\_\_

\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	187,520.71	General Revenue Fund	
	3	139,416.02	Public Works Fund	
	11	174,454.67	Social Services Fund	
	16	134,064.61	Public Safety Fund	
	18	29,207.90	Public Health Fund	
	25	175.00	Forfeited Tax Sale Fund	
	38	2,696.00	CAP Grant Project	
	40	4,452.80	Spec Assmnts (Ditch) Fund	
	48	24,437.97	Environmntal Services Fund	
	64	61,041.86	Resource Recovery Fund	
	65	40,814.84	Landfill Fund	
<b>All Funds</b>		<b>798,282.38</b>	<b>Total</b>	Approved by, .....
				.....
				.....

**BOARD OF COMMISSIONERS**

**January 24 , 2020**

**PER DIEMS**

<b>Don Diedrich</b>	GENERAL REVENUE - COMMISSIONER (1-001)	\$ 300.00	
	<i>Total</i>		<b>\$ 300.00</b>
<b>Gerald Jacobson</b>	GENERAL REVENUE - COMMISSIONER (1-001)	\$ 375.00	
	<i>Total</i>		<b>\$ 375.00</b>
<b>Joan Lee</b>	GENERAL REVENUE - COMMISSIONER (1-001)	\$ 450.00	
	<i>Total</i>		<b>\$ 450.00</b>
<b>Warren Strandell</b>	GENERAL REVENUE - COMMISSIONER (1-001)	\$ 600.00	
	<i>Total</i>		<b>\$ 600.00</b>
<b>Gary Willhite</b>	GENERAL REVENUE - COMMISSIONER (1-001)	\$ -	
	<i>Total</i>		<b>\$ -</b>
<b>GRAND TOTAL PER DIEMS</b>			<b>\$ 1,725.00</b>

**MEAL REIMBURSEMENTS**

(w/o overnight lodging)

Jon Steiner	Environmental Services	\$ 117.72
James Tadman	Sheriff Department	\$ 31.70
Randy Sondrol	Sheriff Department	\$ 45.48
Phillip Juve	Sheriff Department	\$ 39.04
Michael Norland	Sheriff Department	\$ 37.09
Michelle Strezishar	Sheriff Department	\$ 57.78
Holly Billie	Public Health	\$ 6.41
Pam Olson	Public Health	\$ 13.00
Brittney Osen	Public Health	\$ 17.61
<b>GRAND TOTAL MEALS</b>		<b>\$ 365.83</b>

DARCY  
1/15/20

10:23AM

\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 4  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas N

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
1676 4Imprint Inc					
18- 482- 000- 0000- 6204	AP P	10.54 freight- 39	8031745	Freight Charges	N
18- 482- 000- 0000- 6403	AP P	259.40 GALA Supplies/ 12oz cups- 39	8031745	Misc. Supplies	N
1676 4Imprint Inc		269.94 2 Transactions			
40265 A- 1 Services of Fargo- Moorhead, Inc					
11- 430- 760- 6440- 6078	AP	1,129.00 Move from Crookston to Erskine		Comm Alt For Disabled Individuals	N
		12/05/2019 12/05/2019			
40265 A- 1 Services of Fargo- Moorhead, Inc		1,129.00 1 Transactions			
40257 Accurate Home Care LLC					
11- 430- 710- 1350- 6084	AP	450.00 Family Support Grant- Nursing a		Fam Support Program	N
		11/13/2019 11/13/2019			
40257 Accurate Home Care LLC		450.00 1 Transactions			
40219 Adensam/Jane					
11- 430- 720- 2140- 6051	AP	300.00 Other Child Care		Title Xx/Vcaa/Cty	Y
		12/02/2019 12/30/2019			
40219 Adensam/Jane		300.00 1 Transactions			
4500 Advanced Products					
16- 200- 000- 0000- 6204	AP P	8.95 Freight		Freight Charges	N
16- 200- 000- 0000- 6454	AP P	263.94 Fogger Pepper	20042077	Law Enforcement Supplies	N
4500 Advanced Products		272.89 2 Transactions			
847 Advanced Tire & Auto Service					
65- 392- 000- 0000- 6563	AP P	112.00 Repairs to Grn Pickup	41043	Tires, Tubes, Batteries & M.V. Parts	N
65- 392- 000- 0000- 6859	AP P	0.61 Tax	41043	Sales Tax	N
847 Advanced Tire & Auto Service		112.61 2 Transactions			
7997 Al's Electric Inc					
64- 390- 000- 0000- 6303	AP P	4,542.35 Outside & Welder Outlets/VFD	11568	Other Repair, Maintenance & Operator	N
64- 390- 000- 0000- 6859	AP P	80.20 Sales Tax	11568	Sales Tax	N
7997 Al's Electric Inc		4,622.55 2 Transactions			
6178 ALLDATA					
03- 330- 000- 0000- 6265		1,500.00 Repair Service Software	A#100680478	Data Processing (Software)	N

\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf # On Behalf of Name	
6178 ALLDATA		1,500.00	02/24/2020 02/22/2021		
			<b>1 Transactions</b>		
40263 Alshaban/Kamal					
11- 430- 710- 1350- 6084	AP	43.47	Family Support Grant- medical	Fam Support Program	N
			12/31/2019 12/31/2019		
11- 430- 710- 1350- 6084	AP	479.78	Family Support Grant- meals for	Fam Support Program	N
			11/24/2019 12/17/2019		
11- 430- 710- 1350- 6084	AP	294.80	Family Support Grant- mileage f	Fam Support Program	N
			11/23/2019 12/04/2019		
40263 Alshaban/Kamal		818.05	<b>3 Transactions</b>		
6979 Alternative Sanitation					
01- 111- 198- 0000- 6254	AP P	1,331.10	Garbage Collection 6 months	15717 Other Utilities	Y
01- 111- 198- 0000- 6859	AP P P	226.50	MN SW Tax	15717 Sales/Use Tax	Y
6979 Alternative Sanitation		1,557.60	<b>2 Transactions</b>		
212 Altru Health System					
16- 200- 000- 0000- 6266	AP P	52.00	Blood Draw ICR 19001792	23338985 Medical Evaluation	Y
212 Altru Health System		52.00	<b>1 Transactions</b>		
3324 Altru Health System					
18- 481- 000- 0000- 6285	AP P	420.00	ConsultDrDorman/Jan2020- 91	Consulting	Y
18- 483- 464- 0000- 6272	AP P	840.00	DecContractSvs/CClauson- 17	5145 Services	Y
3324 Altru Health System		1,260.00	<b>2 Transactions</b>		
559 AMC/MACA					
01- 031- 000- 0000- 6243		878.00	2020 AMC/MACA Membership	C Whiting Membership Dues	N
559 AMC/MACA		878.00	<b>1 Transactions</b>		
5360 AMC/MCHRMA					
01- 061- 000- 0000- 6243		125.00	MCHRMA 2020 Dues	10763 Membership Dues	N
5360 AMC/MCHRMA		125.00	<b>1 Transactions</b>		
14 American Solutions For Business					
01- 041- 000- 0000- 6203	AP P	970.13	Postage Truth in Taxation	INV04521319 Postage & Box Rent	N
01- 041- 000- 0000- 6272	AP P	6,412.07	Truth in Taxation Notices	INV04521319 Services	N

\*\*\* Polk County \*\*\*

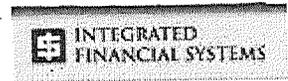


DARCY  
1/15/20 10:23AM  
General Revenue Fund

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
<b>14 American Solutions For Business</b>		7,382.20	<b>2 Transactions</b>		
<b>10319 Americinn Of Crookston</b>					
16- 200- 000- 0000- 6333		175.98	Storm Day Lodging Dispatch		N
16- 200- 000- 0000- 6859		17.82	Sales Tax		N
<b>10319 Americinn Of Crookston</b>		193.80	<b>2 Transactions</b>		
<b>22 Ameripride Linen</b>					
48- 395- 000- 0000- 6412	AP P	300.75	- Mats/Mops/Towels	160439100	Custodial Supplies N
48- 398- 000- 0000- 6412	AP P	355.68	- Uniforms	160439100	Custodial Supplies N
<b>22 Ameripride Linen</b>		656.43	<b>2 Transactions</b>		
<b>10146 Ameripride Linen &amp; Apparel Serv</b>					
03- 330- 000- 0000- 6303	AP P	562.04	Service	C#161684011	Other Repair, Maintenance & Operator N
65- 392- 000- 0000- 6412	AP P	274.80	Custodial Supplies	561200	Custodial Supplies N
65- 392- 000- 0000- 6425	AP P	268.20	Uniforms	561200	Clothing N
65- 392- 000- 0000- 6859	AP P	39.07	Sales Tax	561200	Sales Tax N
<b>10146 Ameripride Linen &amp; Apparel Serv</b>		1,144.11	<b>4 Transactions</b>		
<b>6050 Ameripride Linen &amp; Apparel Service</b>					
48- 396- 000- 0000- 6412	AP P	253.56	- Uniforms/Mats/Mops	350269559	Custodial Supplies N
48- 396- 000- 0000- 6859	AP P	18.04	Tax	350269559	Sales Tax N
64- 390- 000- 0000- 6412	AP P	397.42	Mops,Mats,Rags, etc	0442600	Custodial Supplies N
64- 390- 000- 0000- 6425	AP P	842.88	Uniforms	0442600	Clothing N
64- 390- 000- 0000- 6859	AP P	88.40	Sales Tax	0442600	Sales Tax N
64- 391- 000- 0000- 6412	AP P	112.32	Mops/Mats/Rags	0442601	Custodial Supplies N
64- 391- 000- 0000- 6425	AP P	590.72	Uniforms	0442601	Clothing N
64- 391- 000- 0000- 6859	AP P	50.10	Sales Tax	0442601	Sales Tax N
<b>6050 Ameripride Linen &amp; Apparel Service</b>		2,353.44	<b>8 Transactions</b>		
<b>6504 Anders Valley Publishing, LLC</b>					
01- 061- 000- 0000- 6241		50.60	Personnel Ads	6255	Publishing - Advertising N
01- 061- 000- 0000- 6241		50.60	Personnel Ads	6307	Publishing - Advertising N
01- 061- 000- 0000- 6241		41.40	Personnel Ads	6308	Publishing - Advertising N
01- 061- 000- 0000- 6241		41.40	Personnel Ads	6474	Publishing - Advertising N
01- 061- 000- 0000- 6241		46.00	Personnel Ads	6553	Publishing - Advertising N
18- 481- 000- 0000- 6242	AP P	35.00	Annual Subscription 2020- 91	4182	Subscriptions N

\*\*\* Polk County \*\*\*



DARCY  
1/15/20 10:23AM  
Public Health Fund

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
6504 Anders Valley Publishing, LLC		265.00	6 Transactions		
3164 Assoc Of Mn Counties					
01- 001- 000- 0000- 6243		16,298.00	AMC 2020 Annual Dues	55314	Membership Dues N
01- 041- 000- 0000- 6244	AP P	375.00	Annual Cont Registration	55404	Registration Fees N
18- 481- 000- 0000- 6243	AP P	1,513.00	LPHA 2020 Annual Dues	55569	Membership Dues N
3164 Assoc Of Mn Counties		18,186.00	3 Transactions		
6986 At- Scene LLC					
16- 200- 000- 0000- 6341		3,000.00	iCrime Fighter 2020	1050	Lease Agreements N
6986 At- Scene LLC		3,000.00	1 Transactions		
3744 Atlas Business Solutions					
16- 200- 000- 0000- 6265		960.00	Schedule Anywhere Subsc 2020	INV306364	Data Processing (Software) N
3744 Atlas Business Solutions		960.00	1 Transactions		
2765 Auto Value - Crookston					
01- 111- 191- 0000- 6565	AP P	27.98	Stikit/supplies	76155809	other repair & maintenance County N
03- 330- 000- 0000- 6303	AP P	352.00	Supplies	C#7642600	Other Repair, Maintenance & Operatio N
03- 330- 000- 0000- 6564	AP P	229.09	Parts	C#7642600	Machinery Parts N
16- 200- 000- 0000- 6608		31.69	Wiper Blades	76156148	Vehicles Purchased N
48- 396- 000- 0000- 6301	AP P	7.99	- Paint - Organics Bins	76155866	Machinery & Equipment N
48- 397- 000- 0000- 6417	AP P	189.42	- Floor Dri	76155866	Safety Equipment & Supplies N
48- 398- 000- 0000- 6301	AP P	28.75	- T405/406 Filter/Wipers	76154804	Machinery & Equipment N
48- 398- 000- 0000- 6565	AP P	3.49	- Parts Cleaner	76155015	Other Repair & Maintenance Supplies N
48- 398- 000- 0000- 6302	AP P	198.19	- T899 WO Furn Filters	76155383	Grounds N
48- 398- 000- 0000- 6417	AP P	189.41	- Floor Dri	76155841	Safety Equipment & Supplies N
48- 398- 000- 0000- 6419	AP P	154.40	- 12V Charger/Drill Bit Set	76155841	Operational Equipment N
2765 Auto Value - Crookston		1,412.41	11 Transactions		
4590 Auto Value Fosston					
03- 330- 000- 0000- 6505	AP P	26.50	Supplies	C#13002585	Aggregates,Sand,Patching Material N
03- 330- 000- 0000- 6564	AP P	43.20	Parts	C#13002585	Machinery Parts N
64- 390- 000- 0000- 6301	AP P	74.05	Parts for Equipment	2587	Machinery & Equip. Repairs N
64- 390- 000- 0000- 6305	AP P	144.62	Non- Taxable Parts/Supplies	2587	Equipment Repair Supplies\ Nontaxabl N
64- 390- 000- 0000- 6564	AP P	62.53	Parts for Recycle Ctr	2587	Machinery Parts N
65- 392- 000- 0000- 6566	AP P T	8.99	Tools	2587	Small Tools N

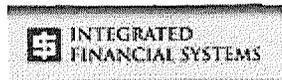
# \*\*\* Polk County \*\*\*

DARCY  
1/15/20 10:23AM  
Landfill Fund

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
4590 Auto Value Fosston		359.89	<b>6 Transactions</b>		
6460 AXON ENTERPRISE INC 16- 200- 000- 0000- 6454	AP P	1,986.00	6 - Taser Assurance	1632528	Law Enforcement Supplies N
6460 AXON ENTERPRISE INC		1,986.00	<b>1 Transactions</b>		
11030 BELTRAMI COUNTY TREASURER 11- 430- 710- 1850- 6051	AP	6,882.00	Correctional Facilities		Title Xx/Vcaa/Cty N
			12/01/2019	12/31/2019	23629
11030 BELTRAMI COUNTY TREASURER		6,882.00	<b>1 Transactions</b>		
4313 Bemidji Welders Supply 64- 390- 000- 0000- 6565	AP P	778.81	Welding Supplies	57200	Other Repair & Maintenance Supplies N
64- 390- 000- 0000- 6859	AP P	55.49	Sales Tax	57200	Sales Tax N
4313 Bemidji Welders Supply		834.30	<b>2 Transactions</b>		
10952 Benco Equipment 48- 398- 000- 0000- 6302	AP P	183.78	- T899 WO Furn Flue Assmly/etc	cust 40806445	Grounds N
10952 Benco Equipment		183.78	<b>1 Transactions</b>		
5555 Berg/Kevin 16- 200- 000- 0000- 6207	AP P	27.42	Meal Reimb for Transport		Prisoner Conveyance - Meals N
5555 Berg/Kevin		27.42	<b>1 Transactions</b>		
234 Bergstrom Electric Inc 03- 310- 000- 0000- 6272	AP P	390.50	Prof Services	8- 1411138	Services N
234 Bergstrom Electric Inc		390.50	<b>1 Transactions</b>		
4066 Berhow/Mark 03- 310- 000- 0000- 6417	AP P	100.00	Safety Clothing Allowance		Safety Equipment & Supplies N
4066 Berhow/Mark		100.00	<b>1 Transactions</b>		
7940 Bert's Truck Equip Of Moorhead 03- 330- 000- 0000- 6564	AP P	3,087.85	Parts	85288/85554	Machinery Parts N
7940 Bert's Truck Equip Of Moorhead		3,087.85	<b>1 Transactions</b>		
5603 Bibow/Emily					

\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>	
18- 482- 000- 0000- 6331	AP P	91.06		Mileage	N
18- 493- 000- 0000- 6367	AP P	120.00	Nursing License Renewal - 33	Misc. License's & Permits	N
<b>5603 Bibow/Emily</b>		<b>211.06</b>	<b>2 Transactions</b>		
<b>9723 Bixby/Scott</b>					
16- 200- 000- 0000- 6332	AP P	10.22	Meal Reimb for Training	Reimbursed Meals	N
<b>9723 Bixby/Scott</b>		<b>10.22</b>	<b>1 Transactions</b>		
<b>7777 Bjorgo/John</b>					
03- 310- 000- 0000- 6417		65.39	Safety/tool allowance	Safety Equipment & Supplies	N
03- 310- 000- 0000- 6417	AP P	30.94	Safety Clothing Allowance	Safety Equipment & Supplies	N
<b>7777 Bjorgo/John</b>		<b>96.33</b>	<b>2 Transactions</b>		
<b>5851 Blilie/Holly</b>					
18- 482- 000- 0000- 6331	AP P	12.18	Correction Ctr Mileage- 53	Mileage	N
18- 482- 000- 0000- 6331	AP P	2.32	TB Mileage- 23	Mileage	N
18- 482- 000- 0000- 6332	AP P	28.71	SCHSAC Mtg Meals - 51	Reimbursed Meals	N
18- 493- 000- 0000- 6331	AP P	18.56	Waiver Mileage- 33	Mileage	N
<b>5851 Blilie/Holly</b>		<b>61.77</b>	<b>4 Transactions</b>		
<b>3076 Bob's Lawn Care</b>					
25- 830- 000- 0000- 6304		100.00	Snow Removal 82.02011.00	9253 DN Labor Charges	Y
25- 830- 000- 0000- 6304		75.00	Snow Removal 82.001248.00	9254 SN Labor Charges	Y
<b>3076 Bob's Lawn Care</b>		<b>175.00</b>	<b>2 Transactions</b>		
<b>11667 Border States Electric Supply</b>					
01- 111- 000- 0000- 6414		118.80	AA Batteries/Maint Supplies	919160444 Maintenance Supplies	N
<b>11667 Border States Electric Supply</b>		<b>118.80</b>	<b>1 Transactions</b>		
<b>11564 Bower/Valerie</b>					
11- 430- 710- 1670- 6051		77.56	laundry, hygiene household ite	Title Xx/Vcaa/Cty	N
			12/30/2019 12/30/2019		
<b>11564 Bower/Valerie</b>		<b>77.56</b>	<b>1 Transactions</b>		
<b>6984 Bowzer/Hanah</b>					
18- 483- 466- 0000- 6272	AP P	138.25	Interpreter Service- 15	Services	N

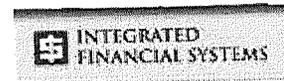
\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
<b>6984 Bowzer/Hanah</b>		<b>138.25</b>			
		<b>1 Transactions</b>			
<b>4745 Brad's Electric</b>					
01-111-197-0000-6303		1.50 Materials- change ballast	134	other repair & maintenance non- count	Y
01-111-197-0000-6304		75.00 Labor Change ballast in jail	134	Labor Charges	Y
01-111-197-0000-6303		43.25 Materials- Kitchen repairs	135.	other repair & maintenance non- count	Y
01-111-197-0000-6304		375.00 Labor - Kitchen repairs	135.	Labor Charges	Y
01-111-190-0000-6304		75.00 Disconnect Feed for Siren	136	Labor Charges	Y
<b>4745 Brad's Electric</b>		<b>569.75</b>			
		<b>5 Transactions</b>			
<b>11171 Brandner Printing</b>					
01-043-000-0000-6402		188.00 Envelopes	3644	Stationery & Forms	N
01-101-000-0000-6402		79.98 Parchment Paper - 2	24230	Stationery & Forms	N
03-330-000-0000-6303		39.24 Misc Supplies	3631	Other Repair, Maintenance & Operator	N
16-200-000-0000-6403		66.92 cards?envelopes	3702 47784	Misc. Supplies	N
<b>11171 Brandner Printing</b>		<b>374.14</b>			
		<b>4 Transactions</b>			
<b>143 Brost Chevrolet Inc</b>					
01-111-000-0000-6303	AP P	6.30 2008 GMC shop supplies	51902	other repair & maintenance non- count	N
01-111-000-0000-6304	AP P	63.00 2008 GMC Labor	51902	Labor Charges	N
01-111-000-0000-6303		31.98 2003 Chev Silverado - Parts	52008	other repair & maintenance non- count	N
01-111-000-0000-6304		15.00 2003 Chev Silverado - Labor	52008	Labor Charges	N
16-200-000-0000-6303	AP P	99.90 Vehicle Maintenance	51892 ,51797	Other Repair & Maintenance	N
<b>143 Brost Chevrolet Inc</b>		<b>216.18</b>			
		<b>5 Transactions</b>			
<b>2388 Buhler/Scott A</b>					
01-091-000-0000-6332	AP P	243.71 Meal Expense NDAA Course		Reimbursed Meals	N
01-091-000-0000-6333	AP P	580.36 Lodging NDAA course		Lodging	N
01-091-000-0000-6335	AP P	124.00 Parking & CAB NDAA Course		Other Travel Expenses	N
01-091-000-0000-6331	AP P	81.20 Mllege NDAA Forensic course	Dec 8- 13	Mileage	N
01-091-000-0000-6334	AP P	601.64 Airfare NDAA Forensic course	Dec 8- 13	Air Fare	N
<b>2388 Buhler/Scott A</b>		<b>1,630.91</b>			
		<b>5 Transactions</b>			
<b>131 Burggrafs Ace Hardware</b>					
03-330-000-0000-6303	AP P	43.96 Supplies	C#42933	Other Repair, Maintenance & Operator	N
64-390-000-0000-6301	AP P	1.60 Mach/Equip Repairs	42974	Machinery & Equip. Repairs	N
64-390-000-0000-6305	AP P	39.92 Non- Taxable parts	42974	Equipment Repair Supplies\ Nontaxabl	N
64-390-000-0000-6412	AP P	43.83 Custodial Supplies	42974	Custodial Supplies	N

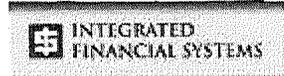
\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u> <u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
64-390-000-0000-6414	AP P	118.36 Maintenance Supplies	42974	Maintenance Supplies	N
64-390-000-0000-6561	AP P	41.99 Kerosene Tank Supplies	42974	Fuels	N
64-390-000-0000-6564	AP P	15.54 Parts/Supplies for Recycle Ctr	42974	Machinery Parts	N
64-390-000-0000-6565	AP P	5.57 Shop Supplies	42974	Other Repair & Maintenance Supplies	N
64-390-000-0000-6859	AP P	16.05 Sales Tax	42974	Sales Tax	N
64-391-000-0000-6301	AP P	92.23 Equipment	42974	Machinery & Equipment	N
64-391-000-0000-6303	AP P	157.93 Building Supplies/Repairs	42974	Other Repair,Maintenance & Operation	N
64-391-000-0000-6305	AP P	111.51 Nontaxable parts and supplies	42974	Equipment Repair Supplies\ Nontaxabl	N
64-391-000-0000-6409	AP P	59.99 Radio Chargers	42974	Office Furniture & Equipment	N
64-391-000-0000-6414	AP P	137.78 Maintenance Supplies	42974	Maintenance Supplies	N
64-391-000-0000-6417	AP P	47.97 Safety Supplies	42974	Safety Equipment & Supplies	N
64-391-000-0000-6566	AP P	4.59 Small Tools	42974	Small Tools	N
64-391-000-0000-6859	AP P	25.66 Sales Tax	42974	Sales Tax	N
<b>131 Burggrafs Ace Hardware</b>		<b>964.48 17 Transactions</b>			
<b>11991 Burns/Michael or Rebecca</b>					
11-430-710-1640-6051	AP	19.11 Video Chat with Kami 12/25, 12		Title Xx/Vcaa/Cty	N
		12/25/2019 12/30/2019			
11-430-710-1640-6051	AP	12.74 Video Chat with Teia 12/25 & 2		Title Xx/Vcaa/Cty	N
		12/25/2019 12/26/2019			
11-430-710-1810-6051	AP	684.79 Foster Care		Title Xx/Vcaa/Cty	N
		12/01/2019 12/31/2019			
11-430-710-1810-6051	AP	684.79 Foster Care		Title Xx/Vcaa/Cty	N
		12/01/2019 12/31/2019			
11-430-710-1810-6051	AP	900.86 Foster Care		Title Xx/Vcaa/Cty	N
		12/01/2019 12/31/2019			
11-430-710-1810-6051	AP	21.95 Clothing Allowance for both Br		Title Xx/Vcaa/Cty	N
		12/19/2019 12/19/2019			
11-430-710-1810-6051	AP	19.39 Clothing Allowance		Title Xx/Vcaa/Cty	N
		12/19/2019 12/19/2019			
<b>11991 Burns/Michael or Rebecca</b>		<b>2,343.63 7 Transactions</b>			
<b>672 Cardinal Health</b>					
18-483-464-5122-6456	AP P	22.05 FP/CeftiaxonLidocaineNaprox- 17	3112339	Miscellaneous Operating Supplies	N
18-483-464-5122-6456	AP P	22.24 FP/Metronidazole- 17	3136798	Miscellaneous Operating Supplies	N
<b>672 Cardinal Health</b>		<b>44.29 2 Transactions</b>			
<b>12797 Carlson/Brandon</b>					

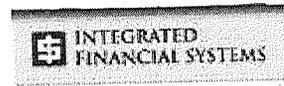
\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>	
11- 430- 750- 5350- 6084	AP	479.88	Family Support Grant- equipment 01/19/2019 12/19/2019	Family Support Program	N
11- 430- 750- 5350- 6084	AP	128.88	Family Support Grant- equipment 12/12/2019 12/12/2019	Family Support Program	N
<b>12797 Carlson/Brandon</b>		<b>608.76</b>	<b>2 Transactions</b>		
<b>4273 Carslay/Ryan</b>					
64- 390- 000- 0000- 6815	AP P	45.00	License Reimbursement	12.17.19 License/Permit Fees	N
<b>4273 Carslay/Ryan</b>		<b>45.00</b>	<b>1 Transactions</b>		
<b>12846 Central MN Financial Management Inc</b>					
11- 430- 740- 4430- 6053	AP	41.00	CMFM AMHI Flex 12/01/2019 12/31/2019	Adult Mh Initiative	N
<b>12846 Central MN Financial Management Inc</b>		<b>41.00</b>	<b>1 Transactions</b>		
<b>420 Central States Wire Products Inc</b>					
64- 391- 000- 0000- 6833	AP P	1,611.89	Bale Wire	42099 Supplies	N
<b>420 Central States Wire Products Inc</b>		<b>1,611.89</b>	<b>1 Transactions</b>		
<b>6128 Cheryl's Cleaning Service</b>					
48- 396- 000- 0000- 6345	AP P	700.00	Dec Cleaning	084284 Cleaning Agreement	Y
64- 390- 000- 0000- 6345	AP P	910.00	Cleaning Services	84283 Cleaning Agreement	Y
64- 391- 000- 0000- 6345	AP P	490.00	Cleaning Services	84283 Cleaning Agreement	Y
<b>6128 Cheryl's Cleaning Service</b>		<b>2,100.00</b>	<b>3 Transactions</b>		
<b>5181 Christian Brothers Ford Inc</b>					
01- 111- 000- 0000- 6303	AP P	253.14	2017 Ford - Parts	37053 other repair & maintenance non- count	N
01- 111- 000- 0000- 6303	AP P	18.90	2017 Ford Shop supplies	37053 other repair & maintenance non- count	N
01- 111- 000- 0000- 6303	AP P	37.97	2017 Ford Parts discount	37053 other repair & maintenance non- count	N
01- 111- 000- 0000- 6304	AP P	189.00	2008 Ford - Labor	37053 Labor Charges	N
16- 200- 000- 0000- 6303	AP P	849.08	Many Units Serviced	Other Repair & Maintenance	N
16- 200- 000- 0000- 6303	AP P	208.91	Various Units serviced	Other Repair & Maintenance	N
<b>5181 Christian Brothers Ford Inc</b>		<b>1,481.06</b>	<b>6 Transactions</b>		
<b>3627 Christian Motors Inc</b>					
16- 200- 000- 0000- 6303		406.39	Vehicle Maintenance	Other Repair & Maintenance	N
16- 211- 000- 0000- 6303		102.92	Vehicle Maintenance Unit 224	20954 Other Repair, Maintenance & Operator	N

\*\*\* Polk County \*\*\*



DARCY  
1/15/20 10:23AM  
Public Safety Fund

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
3627 Christian Motors Inc		509.31	2 Transactions		
8960 Church & Dwight Co Inc 64-390-000-0000-6416	AP P	18,635.28	Sodium Bicarb 1 Transactions	100007424	Boiler Chemicals/Salt N
8960 Church & Dwight Co Inc		18,635.28			
1592 City Of Nielsville 03-310-000-0000-6525	DTG P	300.00	Snow Loading 12/02/2019 12/31/2019 1 Transactions		Road Salt,Dust Chem.,Weed Chem. N
1592 City Of Nielsville		300.00			
6773 CIVICPLUS 01-065-000-0000-6272		9,849.00	CivicPlus Website Hosting 1 Transactions	193366	Professional Services N
6773 CIVICPLUS		9,849.00			
4878 Code 4 Services Inc 16-200-000-0000-6608		56,262.26	2020 Light Bars & Warning Equi 1 Transactions		Vehicles Purchased N
4878 Code 4 Services Inc		56,262.26			
12816 Colter/Anna 11-430-710-1160-6051		10.12	Meal- 01/08/2020 01/08/2020 1 Transactions		Title Xx/Vcaa/Cty N
12816 Colter/Anna		10.12			
5858 Compass Minerals America 03-310-000-0000-6525	AP P	5,744.99	Road Salt 1 Transactions	552462	Road Salt,Dust Chem.,Weed Chem. N
5858 Compass Minerals America		5,744.99			
1346 Conn/Tammy 18-484-000-0000-6331	AP P	75.40	WIC Mileage- 25		Mileage N
18-484-000-0000-6403	AP P	25.00	WIC MBC Membership Renewal- 25		Misc. Supplies N
18-484-491-0000-6331	AP P	1.74	BF PEER Support Mileage- 108		Mileage N
1346 Conn/Tammy		102.14	3 Transactions		
12759 Corona Services 11-430-760-6230-6078	AP	30.08	Snow removal 12/01/2019 12/01/2019		Cadi Chore Services Y

\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>	
11- 430- 760- 6230- 6078	AP	30.08	Snow removal 12/09/2019 12/09/2019	Cadi Chore Services	Y
11- 430- 760- 6230- 6078	AP	30.08	Snow removal 12/12/2019 12/12/2019	Cadi Chore Services	Y
11- 430- 760- 6230- 6078	AP	30.08	Snow removal 12/14/2019 12/14/2019	Cadi Chore Services	Y
11- 430- 760- 6230- 6078	AP	30.08	Snow removal 12/15/2019 12/15/2019	Cadi Chore Services	Y
11- 430- 760- 6230- 6078	AP	30.08	Snow removal 12/26/2019 12/26/2019	Cadi Chore Services	Y
11- 430- 760- 6230- 6078	AP	30.08	Snow removal 12/30/2019 12/30/2019	Cadi Chore Services	Y
11- 430- 760- 6230- 6078	AP	30.08	Snow removal 12/01/2019 12/01/2019	Cadi Chore Services	Y
11- 430- 760- 6230- 6078	AP	30.08	Snow removal 12/09/2019 12/09/2019	Cadi Chore Services	Y
11- 430- 760- 6230- 6078	AP	30.08	Snow removal 12/12/2019 12/12/2019	Cadi Chore Services	Y
11- 430- 760- 6230- 6078	AP	30.08	Snow removal 12/14/2019 12/14/2019	Cadi Chore Services	Y
11- 430- 760- 6230- 6078	AP	30.08	Snow removal 12/15/2019 12/15/2019	Cadi Chore Services	Y
11- 430- 760- 6230- 6078	AP	30.08	Snow removal 12/26/2019 12/26/2019	Cadi Chore Services	Y
11- 430- 760- 6230- 6078	AP	30.08	Snow removal 12/30/2019 12/30/2019	Cadi Chore Services	Y
11- 430- 760- 6230- 6078	AP	30.08	Snow Removal 12/01/2019 12/01/2019	Cadi Chore Services	Y
11- 430- 760- 6230- 6078	AP	30.08	Snow Removal 12/09/2019 12/09/2019	Cadi Chore Services	Y
11- 430- 760- 6230- 6078	AP	30.08	Snow Removal 12/12/2019 12/12/2019	Cadi Chore Services	Y
11- 430- 760- 6230- 6078	AP	30.08	Snow Removal 12/14/2019 12/14/2019	Cadi Chore Services	Y
11- 430- 760- 6230- 6078	AP	30.08	Snow Removal 12/15/2019 12/15/2019	Cadi Chore Services	Y
11- 430- 760- 6230- 6078	AP	30.08	Snow Removal 12/26/2019 12/26/2019	Cadi Chore Services	Y
11- 430- 760- 6230- 6078	AP	30.08	Snow Removal	Cadi Chore Services	Y

\*\*\* Polk County \*\*\*



DARCY  
1/15/20 10:23AM  
Social Services Fund

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>	
11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Removal 12/30/2019 12/30/2019	Elderly Waiver (Ew)	Y
11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Removal 12/01/2019 12/01/2019	Elderly Waiver (Ew)	Y
11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Removal 12/09/2019 12/09/2019	Elderly Waiver (Ew)	Y
11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Removal 12/12/2019 12/12/2019	Elderly Waiver (Ew)	Y
11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Removal 12/14/2019 12/14/2019	Elderly Waiver (Ew)	Y
11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Removal 12/15/2019 12/15/2019	Elderly Waiver (Ew)	Y
11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Removal 12/26/2019 12/26/2019	Elderly Waiver (Ew)	Y
11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Removal 12/30/2019 12/30/2019	Elderly Waiver (Ew)	Y
11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Removal 12/01/2019 12/01/2019	Elderly Waiver (Ew)	Y
11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Removal 12/09/2019 12/09/2019	Elderly Waiver (Ew)	Y
11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Removal 12/12/2019 12/12/2019	Elderly Waiver (Ew)	Y
11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Removal 12/14/2019 12/14/2019	Elderly Waiver (Ew)	Y
11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Removal 12/15/2019 12/15/2019	Elderly Waiver (Ew)	Y
11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Removal 12/26/2019 12/26/2019	Elderly Waiver (Ew)	Y
11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Removal 12/30/2019 12/30/2019	Elderly Waiver (Ew)	Y
11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Removal 12/10/2019 12/10/2019	Elderly Waiver (Ew)	Y
11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Removal 12/12/2019 12/12/2019	Elderly Waiver (Ew)	Y
11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Removal 12/14/2019 12/14/2019	Elderly Waiver (Ew)	Y
11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Removal 12/15/2019 12/15/2019	Elderly Waiver (Ew)	Y
11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Removal 12/26/2019 12/26/2019	Elderly Waiver (Ew)	Y

**\*\*\* Polk County \*\*\***



DARCY  
1/15/20 10:23AM  
Social Services Fund

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>	
11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Removal 12/30/2019 12/30/2019	Elderly Waiver (Ew)	Y
<b>12759 Corona Services</b>		<b>1,233.28</b>	<b>41 Transactions</b>		
<b>6770 Cote/Michelle</b>				Mileage	N
01- 041- 000- 0000- 6331	AP P	291.16	December TPSC Mileage		
01- 041- 000- 0000- 6332	AP P	22.00	December 2019 Meals	Reimbursed Meals	N
<b>6770 Cote/Michelle</b>		<b>313.16</b>	<b>2 Transactions</b>		
<b>12605 Crookston Building Center</b>					
03- 310- 000- 0000- 6505	AP P	617.44	Supplies	A#2049 Aggregates,Sand,Patching Material	N
<b>12605 Crookston Building Center</b>		<b>617.44</b>	<b>1 Transactions</b>		
<b>9749 Crookston Fuel Company</b>					
48- 398- 000- 0000- 6561	AP P	245.82	T603/604 Fuel	Acct 3259 Fuels	N
65- 392- 000- 0000- 6561	AP P	2,826.45	Fuel	3157 Fuels	N
65- 393- 000- 0000- 6561	AP P	2,826.45	Fuel	3157 Fuels	N
<b>9749 Crookston Fuel Company</b>		<b>5,898.72</b>	<b>3 Transactions</b>		
<b>12047 Crookston Times</b>					
01- 041- 000- 0000- 6241	AP P	207.08	Tax Ad 2019 2nd Half - Ag	133485- 01 Publishing - Advertising	N
01- 043- 000- 0000- 6241	AP P	98.00	Homestead Notice	Advertising	N
01- 061- 000- 0000- 6241	AP P	592.36	Personnel Ads	Acct 923 Publishing - Advertising	N
01- 091- 000- 0000- 6261	AP P	301.20	Publication of Orders Hear	Order# 170,175 Service & Filing Fees	N
03- 300- 000- 0000- 6241	AP P	100.40	Advertising	183 Publishing - Advertising	N
<b>12047 Crookston Times</b>		<b>1,299.04</b>	<b>5 Transactions</b>		
<b>4258 Custom Stripes Inc</b>					
16- 200- 000- 0000- 6608		118.00	Unit 222 Front Fender Graphics	521 Vehicles Purchased	N
<b>4258 Custom Stripes Inc</b>		<b>118.00</b>	<b>1 Transactions</b>		
<b>4242 Dakota Supply Group</b>					
01- 111- 197- 0000- 6565		200.16	600V Class J Fuse/Materials	F066306 other repair/mntc County	N
<b>4242 Dakota Supply Group</b>		<b>200.16</b>	<b>1 Transactions</b>		
<b>2216 Dakota Wholesale Tire</b>					
16- 200- 000- 0000- 6303		23.97	Tire For Squad	464699 Other Repair & Maintenance	N

\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>	
2216 Dakota Wholesale Tire		23.97	1 Transactions		
6768 Dalrymple/Wendi					
01- 101- 000- 0000- 6331	AP P	29.26	Bank & mail Sep - Dec 2019	Mileage	N
6768 Dalrymple/Wendi		29.26	1 Transactions		
41150 Davis/John					
11- 430- 760- 6230- 6078	AP	30.08	Snow removal	Cadi Chore Services	Y
			11/09/2019 11/09/2019		
11- 430- 760- 6230- 6078	AP	30.08	Snow removal	Cadi Chore Services	Y
			12/04/2019 12/04/2019		
11- 430- 760- 6230- 6078	AP	30.08	Snow removal	Cadi Chore Services	Y
			12/08/2019 12/08/2019		
11- 430- 760- 6230- 6078	AP	30.08	Snow removal	Cadi Chore Services	Y
			12/12/2019 12/12/2019		
11- 430- 760- 6230- 6078	AP	30.08	Snow removal	Cadi Chore Services	Y
			12/18/2019 12/18/2019		
11- 430- 760- 6230- 6078	AP	30.08	Snow removal	Cadi Chore Services	Y
			12/22/2019 12/22/2019		
11- 430- 760- 6230- 6078	AP	30.08	Snow removal	Cadi Chore Services	Y
			12/26/2019 12/26/2019		
11- 430- 760- 6230- 6078	AP	30.08	Snow removal	Cadi Chore Services	Y
			12/28/2019 12/28/2019		
11- 430- 760- 6230- 6078	AP	30.08	Snow removal	Cadi Chore Services	Y
			12/30/2019 12/30/2019		
41150 Davis/John		270.72	9 Transactions		
6974 Delgado/Victor					
18- 493- 000- 0000- 6272	AP P	210.56	Dec Snow Removal / Alcozer	Services	Y
6974 Delgado/Victor		210.56	1 Transactions		
13190 DESROSIER/DON					
11- 430- 760- 6230- 6075	AP	30.08	2019 Fall Snow removal	Pas/Acg Waiver (Ac)	Y
			12/02/2019 12/02/2019		
11- 430- 760- 6230- 6075	AP	30.08	2019 Fall Snow Removal	Pas/Acg Waiver (Ac)	Y
			12/01/2019 12/01/2019		
11- 430- 760- 6230- 6078	AP	30.08	Snow removal	Cadi Chore Services	Y
			12/02/2019 12/02/2019		

**\*\*\* Polk County \*\*\***

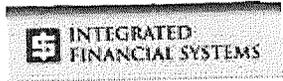


DARCY  
1/15/20 10:23AM  
Social Services Fund

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>	
11- 430- 760- 6230- 6078	AP	30.08	Snow removal 12/01/2019 12/01/2019	Cadi Chore Services	Y
11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Removal 12/02/2019 12/02/2019	Elderly Waiver (Ew)	Y
11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Removal 12/01/2019 12/01/2019	Elderly Waiver (Ew)	Y
11- 430- 760- 6230- 6094	AP	30.08	Snow removal 12/01/2019 12/01/2019	Chore Service Mr/Rc	Y
<b>13190 DESROSIER/DON</b>		<b>210.56</b>	<b>7 Transactions</b>		
<b>6752 Dessellier/Andrew</b>				Mileage	N
01- 043- 000- 0000- 6331	AP P	68.44	December Mileage 2019		
<b>6752 Dessellier/Andrew</b>		<b>68.44</b>	<b>1 Transactions</b>		
<b>41000 Diedrich/Don</b>				Mileage	N
01- 001- 000- 0000- 6331	AP P	226.20	December Mileage 2019	Lodging	N
01- 001- 000- 0000- 6333	AP P	204.98	Medical Reimbursement	December 2019 Insurance	N
01- 001- 000- 0000- 6351	AP P	761.20	Medical Reimbursement		
<b>41000 Diedrich/Don</b>		<b>1,192.38</b>	<b>3 Transactions</b>		
<b>5504 Dietz/Mark</b>				Mileage	N
01- 111- 000- 0000- 6331	AP P	372.34	Mileage Nov 2019 11/05/2019 11/27/2019		
<b>5504 Dietz/Mark</b>		<b>372.34</b>	<b>1 Transactions</b>		
<b>25478 Dimich/Erin</b>				Self Allocation	N
11- 430- 710- 1460- 6063		80.00	bus ticket 01/02/2020 01/02/2020		
<b>25478 Dimich/Erin</b>		<b>80.00</b>	<b>1 Transactions</b>		
<b>1722 Docu Shred Inc</b>				Miscellaneous Charges	N
01- 091- 000- 0000- 6360	AP P	40.00	Document Destruction	Labor Charges	N
01- 111- 197- 0907- 6304	AP P	20.00	PCPH Document Shredding	Labor Charges	N
01- 111- 176- 0000- 6304	AP P	10.00	PCSS Document Shredding	Labor Charges	N
01- 111- 195- 0000- 6304	AP P	10.00	PCPH McIntosh Shredding	Labor Charges	N
01- 111- 187- 0000- 6304	AP P	160.00	PC SS Document shredding	Labor Charges	N
01- 111- 188- 0907- 6304	AP P	40.00	PCPH Document Destruction	Labor Charges	N
01- 111- 176- 0000- 6304	AP P	10.00	PCSS McIntosh shredding	Labor Charges	N

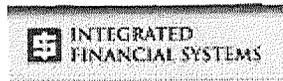
**\*\*\* Polk County \*\*\***



DARCY  
1/15/20 10:23AM  
General Revenue Fund

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>	
01- 111- 195- 0000- 6304	AP P	10.00	PCPH McIntosh Shredding	56431 Labor Charges	N
01- 111- 188- 0000- 6304		30.00	PCSS EGF Shredding	56901 Labor Charges	N
01- 111- 188- 0000- 6304		30.00	PCPH EGF Shredding	56901 Labor Charges	N
16- 200- 000- 0000- 6272	AP P	40.00	Document Shredding	56406 Services	N
18- 481- 000- 0000- 6272	AP P	20.00	Crookston Shredding - 91	Services	N
<b>1722 Docu Shred Inc</b>		<b>420.00</b>	<b>12 Transactions</b>		
<b>6692 Domson BG Service</b>					
03- 330- 000- 0000- 6303	AP P	1,617.80	Supplies	C#10820 Other Repair, Maintenance & Operator	N
<b>6692 Domson BG Service</b>		<b>1,617.80</b>	<b>1 Transactions</b>		
<b>6313 Doyea/Danny</b>					
03- 310- 000- 0000- 6417	AP P	139.99	Safety Equip	Safety Equipment & Supplies	N
<b>6313 Doyea/Danny</b>		<b>139.99</b>	<b>1 Transactions</b>		
<b>41161 DSHS Vital Statistics</b>					
11- 430- 710- 1040- 6051		22.00	Birth Certificate	Title Xx/Vcaa/Cty	N
			01/10/2020 01/10/2020		
<b>41161 DSHS Vital Statistics</b>		<b>22.00</b>	<b>1 Transactions</b>		
<b>41155 Dupey/Jeremy or Jolene</b>					
11- 430- 710- 1810- 6051	AP	33.17	Day out	Title Xx/Vcaa/Cty	N
			12/13/2019 12/13/2019		
11- 430- 710- 1810- 6051	AP	41.39	Day out	Title Xx/Vcaa/Cty	N
			12/13/2019 12/13/2019		
11- 430- 710- 1810- 6051	AP	62.30	Day out	Title Xx/Vcaa/Cty	N
			12/13/2019 12/13/2019		
11- 430- 710- 1810- 6051	AP	41.39	Day out	Title Xx/Vcaa/Cty	N
			12/13/2019 12/13/2019		
11- 430- 710- 1810- 6077	AP	496.68	Child Family Foster Care	Title Iv- E	N
			12/01/2019 12/12/2019		
11- 430- 710- 1810- 6077	AP	747.60	Child Family Foster Care	Title Iv- E	N
			12/01/2019 12/12/2019		
11- 430- 710- 1810- 6077	AP	496.68	Child Family Foster Care	Title Iv- E	N
			12/01/2019 12/12/2019		
11- 430- 710- 1810- 6077	AP	398.04	Child Family Foster Care	Title Iv- E	N
			12/01/2019 12/12/2019		



**\*\*\* Polk County \*\*\***

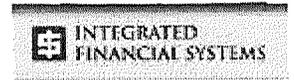
DARCY  
1/15/20 10:23AM  
Social Services Fund

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
<b>41155 Dupey/Jeremy or Jolene</b>		2,317.25	<b>8 Transactions</b>		
<b>9355 Eagle Electric Inc</b>					
03- 330- 000- 0000- 6303	AP P	120.96	Service	19563	Other Repair, Maintenance & Operati
<b>9355 Eagle Electric Inc</b>		120.96	<b>1 Transactions</b>		
<b>6347 Ellefson/Kurtis</b>					
01- 121- 000- 0000- 6331		191.40	Mileage December 2019		Mileage
<b>6347 Ellefson/Kurtis</b>		191.40	<b>1 Transactions</b>		
<b>6757 Erdmann/Amy</b>					
18- 481- 000- 0000- 6331	AP P	27.84	Staff Admin Mileage- 91		Mileage
<b>6757 Erdmann/Amy</b>		27.84	<b>1 Transactions</b>		
<b>14164 Erskine Echo</b>					
01- 041- 000- 0000- 6241	AP P	39.00	RE Taxes due 2nd Half Oct	3343	Publishing - Advertising
01- 041- 000- 0000- 6241	AP P	39.00	RE Taxes due 2nd Half Nov	3343	Publishing - Advertising
01- 043- 000- 0000- 6241	AP P	81.90	Homestead Notice Nov 2019	3342	Advertising
01- 061- 000- 0000- 6241	AP P	1,431.30	Personnel Ads	3341	Publishing - Advertising
03- 300- 000- 0000- 6241	AP P	93.60	Advertising	3344	Publishing - Advertising
<b>14164 Erskine Echo</b>		1,684.80	<b>5 Transactions</b>		
<b>2950 ESRI</b>					
01- 102- 000- 0000- 6265		35,000.00	License Agreement	93759915	Data Processing
			02/01/2020	01/31/2021	
<b>2950 ESRI</b>		35,000.00	<b>1 Transactions</b>		
<b>5060 Evenaire Systems Inc</b>					
64- 391- 000- 0000- 6607	AP P	6,300.00	Rake Conveyor M61	12455	Equipment
<b>5060 Evenaire Systems Inc</b>		6,300.00	<b>1 Transactions</b>		
<b>3412 Fagerlund/Kirsten</b>					
18- 482- 475- 0000- 6331	AP P	22.04	SHIP Mileage- 74		Mileage
<b>3412 Fagerlund/Kirsten</b>		22.04	<b>1 Transactions</b>		
<b>6588 Fairchild Equipment Inc</b>					
64- 390- 000- 0000- 6301	AP P	377.67	Forklift Parts	K44264	Machinery & Equip. Repairs

DARCY  
 1/15/20 10:23AM  
 Resource Recovery Fund

\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
6588 Fairchild Equipment Inc		377.67	1 Transactions		
5205 Farmers Publishing					
64-391-000-0000-6241	AP P	113.76	Advertisement- Sortline Operator	54304-54339	Publishing - Advertising N
5205 Farmers Publishing		113.76	1 Transactions		
2302 Ferguson Enterprise Inc 3093					
64-390-000-0000-6305	AP P	286.70	non- taxable parts/supplies	1972	Equipment Repair Supplies\ Nontaxabl N
2302 Ferguson Enterprise Inc 3093		286.70	1 Transactions		
15306 Fertile Building Center Ltd					
01-520-000-0000-6303	AP P	613.20	Supplies	61990/61903/63	Other Repair, Maintenance & Operator N
15306 Fertile Building Center Ltd		613.20	1 Transactions		
2188 Fertile Hardware Hank					
03-330-000-0000-6303	AP P	38.17	Supplies		Other Repair, Maintenance & Operator N
2188 Fertile Hardware Hank		38.17	1 Transactions		
6500 Flaa/Patricia					
01-043-000-0000-6244	AP P	20.00	Region 8 December		Registration Fees N
01-043-000-0000-6331	AP P	51.62	December 2019 Mileage		Mileage N
6500 Flaa/Patricia		71.62	2 Transactions		
589 Fleet Supply					
01-111-191-0000-6565		2.48	Eye bolt/key stock/supplies	65679	other repair & maintenance County N
03-330-000-0000-6303	AP P	118.90	Misc Supplies	A#3952	Other Repair, Maintenance & Operator N
48-396-000-0000-6301	AP P	58.22	- Chain/Eye Hooks Organics Bins	65362	Machinery & Equipment N
65-392-000-0000-6301	AP P	4.09	Switch- parts	5419	Machinery & Equipment N
65-392-000-0000-6859	AP P	0.29	tax	5419	Sales Tax N
589 Fleet Supply		183.98	5 Transactions		
2591 Forney LP					
03-320-000-0000-6500	AP P	76.81	Engineering Supplies		Engineering & Surveying Supplies N
2591 Forney LP		76.81	1 Transactions		
5723 Forum Communications Company					
01-043-000-0000-6241	AP P	43.45	Homestead Ad		Advertising N

# \*\*\* Polk County \*\*\*

DARCY  
1/15/20 10:23AM  
General Revenue Fund

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
5723 Forum Communications Company		43.45	1 Transactions		
591 Fosston Municipal Utilities					
64-391-000-0000-6251		2,446.55	Electricity Usage	20-01	Electricity N
591 Fosston Municipal Utilities		2,446.55	1 Transactions		
6479 FSSolutions					
01-061-000-0000-6272		105.79	Drug Screening	FL00342812	Professional Services N
6479 FSSolutions		105.79	1 Transactions		
2947 Galls LLC					
16-200-000-0000-6454	AP P	241.68	Uniforms	014377815/818	Law Enforcement Supplies N
2947 Galls LLC		241.68	1 Transactions		
16020 Garden Valley Technoligies					
16-200-000-0000-6306		1,632.18	Lengby Tower Site Rental	14403	Radio System Mntc N
16020 Garden Valley Technoligies		1,632.18	1 Transactions		
2971 GCR Tires & Service					
16-200-000-0000-6303	AP P	1,343.33	Tires 244,248,245		Other Repair & Maintenance N
2971 GCR Tires & Service		1,343.33	1 Transactions		
2865 Girdler/Kathy					
18-483-466-0000-6331	AP P	60.32	Erly Chldhd 0-2 Mileage- 15		Mileage N
18-483-466-0000-6331	AP P	29.00	Fam Hlth Mileage- 11		Mileage N
18-483-466-0000-6331	AP P	1.74	Staff Admin Mileage- 91		Mileage N
2865 Girdler/Kathy		91.06	3 Transactions		
2436 Global Protection Corp					
18-483-464-0000-6403	AP P	177.69	Trustex Condoms- 17	213061	Misc. Supplies N
2436 Global Protection Corp		177.69	1 Transactions		
4627 Gopher State One Call					
03-300-000-0000-6272	AP P	5.40	Prof Services	9121301	Services N
4627 Gopher State One Call		5.40	1 Transactions		
16786 Goroski/Heather or Michael					

\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>	
11- 430- 710- 1160- 6051	AP	111.36	Transportation 12/07/2019 12/14/2019	Title Xx/Vcaa/Cty	N
11- 430- 710- 1810- 6077	AP	920.08	Child Family Foster Care 12/01/2019 12/31/2019	Title Iv- E	N
<b>16786 Goroski/Heather or Michael</b>		<b>1,031.44</b>	<b>2 Transactions</b>		
<b>2032 Grainger</b>					
03- 330- 000- 0000- 6303		439.70	Supplies	A#824296818	Other Repair, Maintenance & Operator N
64- 391- 000- 0000- 6303	AP P T	52.52	Building Supplies	280829311547	Other Repair, Maintenance & Operation N
<b>2032 Grainger</b>		<b>492.22</b>	<b>2 Transactions</b>		
<b>4027 Grainger</b>					
01- 111- 000- 0000- 6414		302.88	Air Filters/maint supplies	9381778803	Maintenance Supplies N
<b>4027 Grainger</b>		<b>302.88</b>	<b>1 Transactions</b>		
<b>4217 Greystone Construction Co</b>					
03- 330- 000- 0000- 6342	AP P	850.00	Maintenance Agreement	27829	Maintenance Agreements N
<b>4217 Greystone Construction Co</b>		<b>850.00</b>	<b>1 Transactions</b>		
<b>7555 Grove Mechanical Inc</b>					
03- 330- 000- 0000- 6303	AP P	3,096.27	Service	34897- 10	Other Repair, Maintenance & Operator N
48- 396- 000- 0000- 6302	AP P	6.94	- T899 WO Furn Elbow/Screws	206899	Grounds N
<b>7555 Grove Mechanical Inc</b>		<b>3,103.21</b>	<b>2 Transactions</b>		
<b>6650 Gudvangen/Karen</b>					
03- 310- 000- 0000- 6367	AP P	17.00	License Plate for Trailer		Misc. License's & Permits N
<b>6650 Gudvangen/Karen</b>		<b>17.00</b>	<b>1 Transactions</b>		
<b>5356 Gunderson/Mark</b>					
64- 391- 000- 0000- 6425	AP P	112.50	Boot Allowance	12.16.19	Clothing N
<b>5356 Gunderson/Mark</b>		<b>112.50</b>	<b>1 Transactions</b>		
<b>6990 gWorks</b>					
03- 330- 000- 0000- 6303		420.00	Sign Software 01/01/2020 12/31/2020	2019- 10315	Other Repair, Maintenance & Operator N
<b>6990 gWorks</b>		<b>420.00</b>	<b>1 Transactions</b>		

DARCY  
1/15/20 10:23AM  
General Revenue Fund

\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>				<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
17339 Halvorson/Rebecca	AP	P	26.10	Bank Mileage 2019		Mileage	N
01- 046- 000- 0000- 6331			26.10	<b>1 Transactions</b>			
17339 Halvorson/Rebecca							
5498 Handyman's Inc	AP	P T	61.98	Brooms/Scrapers	484	Custodial Supplies	N
64- 390- 000- 0000- 6412			820.07	#1 Boiler Parts	484	Machinery & Equip. Repairs	N
64- 390- 000- 7140- 6301			820.07	#2 Boiler Parts	484	Machinery & Equip. Repairs	N
64- 390- 000- 7240- 6301			1,702.12	<b>3 Transactions</b>			
5498 Handyman's Inc							
6802 Hansen/April	AP	P	24.47	Meal Reimbursement Transport		Prisoner Conveyance - Meals	N
16- 200- 000- 0000- 6207			24.47	<b>1 Transactions</b>			
6802 Hansen/April							
17395 Hapka/Robert	AP		30.08	Snow Removal		Cadi Chore Services	Y
11- 430- 760- 6230- 6078				12/01/2019 12/01/2019		Cadi Chore Services	Y
11- 430- 760- 6230- 6078				12/09/2019 12/09/2019		Cadi Chore Services	Y
11- 430- 760- 6230- 6078				12/26/2019 12/26/2019		Cadi Chore Services	Y
11- 430- 760- 6230- 6078				12/29/2019 12/29/2019		Cadi Chore Services	Y
17395 Hapka/Robert			120.32	<b>4 Transactions</b>			
5619 Hardware Hank Crookston	AP	P	27.96	60 lb sand bags/maint supplies	47412/2	Maintenance Supplies	N
01- 111- 000- 0000- 6414			9.48	paint tray/lacquer thinner	47795/2	Maintenance Supplies	N
01- 111- 000- 0000- 6414			14.98	Wheels/Maint Supplies	48085/2	Maintenance Supplies	N
01- 111- 187- 0000- 6414			138.96	Supplies	C#7751	Other Repair, Maintenance & Operatio	N
03- 330- 000- 0000- 6303			59.98	Parts	C#7751	Machinery Parts	N
03- 330- 000- 0000- 6564			47.93	Mater Key & Padlock	47730	Other Repair & Maintenance	N
16- 200- 000- 0000- 6303			60.46	- Planters		Misc. Supplies	N
48- 395- 000- 0000- 6403			58.45	Maintenance Supplies	7752	Maintenance Supplies	N
65- 392- 000- 0000- 6414			20.56	Sales Tax	7752	Sales Tax	N
65- 392- 000- 0000- 6859			438.76	<b>9 Transactions</b>			
5619 Hardware Hank Crookston							
4731 Hardware Hank EGF							

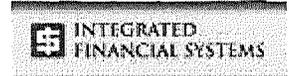
\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>	
4731 Hardware Hank EGF	AP P	140.75 140.75	Supplies 1 Transactions	A#1626 Other Repair, Maintenance & Operator	N
17596 Hatten/Vickie					
11-430-710-1810-6077	AP	920.08	Child Family Foster Care 12/01/2019 12/31/2019	Title Iv- E	N
11-430-710-1810-6077	AP	1,028.27	Child Family Foster Care 12/01/2019 12/31/2019	Title Iv- E	N
11-430-710-1810-6077	AP	1,067.02	Child Family Foster Care 12/01/2019 12/31/2019	Title Iv- E	N
11-430-710-1810-6077	AP	1,067.02	Child Family Foster Care 12/01/2019 12/31/2019	Title Iv- E	N
17596 Hatten/Vickie		4,082.39	4 Transactions		
17600 Hedden/Melody or James					
11-430-710-1810-6077	AP	900.86	Child Family Foster Care 12/01/2019 12/31/2019	Title Iv- E	N
11-430-710-1810-6077	AP	1,008.74	Child Family Foster Care 12/01/2019 12/31/2019	Title Iv- E	N
11-430-720-2140-6051	AP	44.00	Other Child Care 11/01/2019 11/29/2019	Title Xx/Vcaa/Cty	N
17600 Hedden/Melody or James		1,953.60	3 Transactions		
5199 Hegre/Thomas					
64-390-000-0000-6425	AP P	190.00	Boot Allowance	12.14.19 Clothing	N
5199 Hegre/Thomas		190.00	1 Transactions		
6454 Hennen Equipment Inc					
65-392-000-0000-6301	AP P	6,151.14	Sickle Teeth on Grinder	20112 Machinery & Equipment	N
6454 Hennen Equipment Inc		6,151.14	1 Transactions		
32008 Hills Youth and Family Services/The					
11-430-710-1850-6051	AP	8,773.00	Correctional Facility - OHP 12/01/2019 12/31/2019	Title Xx/Vcaa/Cty 33194	N
32008 Hills Youth and Family Services/The		8,773.00	1 Transactions		
2828 HN Quality Plumbing Inc					
01-111-198-0000-6565		21.00	6 wax rings	008543 other repair/mntc County	N

\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
01- 111- 190- 0000- 6414		108.00	Faucet/Maint supplies	008549	Maintenance Supplies N
01- 111- 197- 0000- 6303	AP P	211.92	Materials/ 3/4" vacuum breaker	28196	other repair & maintenance non- count N
01- 111- 197- 0000- 6304	AP P	85.00	Labor	28196	Labor Charges N
01- 111- 197- 0000- 6331	AP P	5.00	Mileage	28196	Mileage N
01- 111- 197- 0000- 6303	AP P	103.70	new pipe/water heater	28246	other repair & maintenance non- count N
01- 111- 197- 0000- 6304	AP P	85.00	Labor	28246	Labor Charges N
01- 111- 197- 0000- 6331	AP P	5.00	Mileage	28246	Mileage N
01- 111- 189- 0000- 6303		8.00	Materials	28370	other repair/maintenance non- county N
01- 111- 189- 0000- 6304		85.00	Labor	28370	Labor Charges N
01- 111- 189- 0000- 6331		5.00	Mileage	28370	Mileage N
11- 430- 760- 6410- 6078	AP	391.57	ADA Toilet		Comm Alt For Disabled Individuals N
<b>2828 HN Quality Plumbing Inc</b>		<b>1,114.19</b>	<b>12 Transactions</b>		
			12/05/2019 12/05/2019		
<b>6987 Holland/Dixie</b>					
16- 200- 000- 0000- 6208	AP P	117.98	Transport to St Cloud	11/11/2019	Prisoner Conveyance - Guard Or Matrc Y
<b>6987 Holland/Dixie</b>		<b>117.98</b>	<b>1 Transactions</b>		
<b>17919 Holtman/Laurie</b>					
11- 430- 710- 1810- 6051		98.66	Clothing Allowance		Title Xx/Vcaa/Cty N
			01/05/2020 01/05/2020		
11- 430- 710- 1810- 6051		171.51	Clothing Allowance		Title Xx/Vcaa/Cty N
			01/05/2020 01/05/2020		
11- 430- 710- 1810- 6051		144.27	Clothing Allowance		Title Xx/Vcaa/Cty N
			01/05/2020 01/05/2020		
11- 430- 710- 1810- 6051		163.10	Clothing Allowance		Title Xx/Vcaa/Cty N
			01/05/2020 01/05/2020		
<b>17919 Holtman/Laurie</b>		<b>577.54</b>	<b>4 Transactions</b>		
<b>3499 HP INC</b>					
01- 041- 000- 0000- 6611	AP P	400.00	24" Monitors (2)	9009713099	Office Machines N
01- 065- 000- 0000- 6607	AP P	242.00	2 HP Monitors	9009701530	Equipment N
01- 065- 000- 0000- 6607		17.99	USB to D89 Serial Adaptor	9009705460	Equipment N
01- 065- 000- 0000- 6607		17.38	HP USC - C USB 3.0 Adaptor	9009713098	Equipment N
<b>3499 HP INC</b>		<b>677.37</b>	<b>4 Transactions</b>		
<b>6256 Hruby/Megan</b>					
18- 484- 491- 0000- 6272	AP P	209.69	Dec Peer Grp Svcs- 108		Professional Services Y



# \*\*\* Polk County \*\*\*

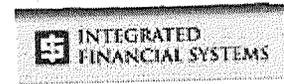
DARCY  
1/15/20 10:23AM  
Public Health Fund

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>	
6256 Hruby/Megan	AP P	52.40	Dec. Phone, Mileage- 108	Misc. Supplies	Y
		262.09	<b>2 Transactions</b>		
6255 Hudon/Meghan	AP P	266.88	Dec Peer Grp Svcs- 108	Professional Services	Y
18- 484- 491- 0000- 6272	AP P	76.76	Dec. Phone, Mileage- 108	Misc. Supplies	Y
18- 484- 491- 0000- 6403	AP P	343.64	<b>2 Transactions</b>		
6255 Hudon/Meghan					
4860 Hugo's #4		6.99	Victim SVS NW Council Mtg	cookies	N
01- 091- 091- 0193- 6422		37.93	Food for Victims St vs Z Brown	Act 2811554	N
01- 093- 000- 0000- 6420		44.92	<b>2 Transactions</b>		
4860 Hugo's #4					
17023 HUGO'S #5		206.30	Formula	Title Xx/Vcaa/Cty	N
11- 430- 710- 1640- 6051			12/03/2019 12/03/2019		
17023 HUGO'S #5		206.30	<b>1 Transactions</b>		
17269 Hulst/Chad or Barb	AP	130.16	Foster Care- Initial Rate	Title Xx/Vcaa/Cty	Y
11- 430- 710- 1810- 6051	AP	1,008.74	11/27/2019 11/30/2019	Title Xx/Vcaa/Cty	Y
11- 430- 710- 1810- 6051	AP	1,138.90	Foster Care- Initial Rate		
17269 Hulst/Chad or Barb			12/01/2019 12/31/2019		
			<b>2 Transactions</b>		
5731 Inmate Services Corporation		1,566.00	Schweigert Transport	26794	Prisoner Conveyance - Transport Servi N
16- 200- 000- 0000- 6209		1,566.00	<b>1 Transactions</b>		
5731 Inmate Services Corporation					
6319 Innovative Office Solutions LLC		151.58	Office supplies	2811333	Office Supplies N
01- 063- 000- 0000- 6402		120.86	Office supplies	IN2783985	Office Supplies N
01- 063- 000- 0000- 6402		167.95	Office supplies	IN2814137	Office Supplies N
01- 063- 000- 0000- 6402		256.58	Office supplies	IN2824869	Office Supplies N
6319 Innovative Office Solutions LLC		696.97	<b>4 Transactions</b>		
4129 Integrated Process Solutions					

DARCY  
1/15/20 10:23AM  
Resource Recovery Fund

\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
4129 Integrated Process Solutions	AP P	Change Smoke Stack Light Bulb 1 Transactions	PSI000465	Services	N
5924 Interstate Billing Service	AP P	Equip Rental	8243C	Rental Agreements	N
48-396-000-0000-6301	AP P	- 7004 Repairs/Parts	Acct 679240	Machinery & Equipment	N
48-396-000-0000-6859	AP P	Tax	Acct 679240	Sales Tax	N
5924 Interstate Billing Service		3 Transactions			
6577 Iteris Inc		Service Agreement	118739	Data Processing (Software)	N
03-300-000-0000-6265		01/01/2020 12/31/2020			
03-340-000-0000-6265		Service Agreement	118739	Data Processing (Software)	N
01/01/2020 12/31/2020		2 Transactions			
6577 Iteris Inc		57,000.00			
6372 Jacobson/Gerald A	AP P	Dec 2019 Mileage		Mileage	N
01-001-000-0000-6331	AP P	Meal Reimb Dec 2019		Reimbursed Meals	N
01-001-000-0000-6332	AP P	Dec 2019 medical Reimbursement		Insurance	N
01-001-000-0000-6351		3 Transactions			
6372 Jacobson/Gerald A		840.81			
6257 Jager/Tiffany	AP P	Dec Peer Grp Svcs- 108		Professional Services	Y
18-484-491-0000-6272	AP P	Dec. Phone- 108		Misc. Supplies	Y
18-484-491-0000-6403		2 Transactions			
6257 Jager/Tiffany		137.94			
3104 Jemco Incorporated	AP P	Repairs to Compressor	1365	Machinery & Equip. Repairs	N
64-390-000-0000-6301		1 Transactions			
3104 Jemco Incorporated		26.60			
19205 Jim's Quality Floor Service	AP P	Dec Floors/Cleaning	706525	Cleaning Agreement	Y
48-123-000-0000-6345	AP P	Dec Floors/Cleaning	706525	Cleaning Agreement Account	Y
48-395-000-0000-6345		2 Transactions			
19205 Jim's Quality Floor Service		825.00			
4647 Jobs HQ					

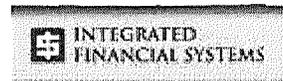
\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
01- 061- 000- 0000- 6241		3,100.00	Personnel Ads	Acct 107305	Publishing - Advertising N
03- 300- 000- 0000- 6241	AP P	2,164.00	Advertising	A#107305	Publishing - Advertising N
<b>4647 Jobs HQ</b>		<b>5,264.00</b>	<b>2 Transactions</b>		
<b>5630 John Deere Financial</b>					
03- 330- 000- 0000- 6564	AP P	263.87	Parts	A#6002442	Machinery Parts N
<b>5630 John Deere Financial</b>		<b>263.87</b>	<b>1 Transactions</b>		
<b>7801 Johnson Controls Fire Protection LP</b>					
03- 310- 000- 0000- 6303		433.34	Prof Service Fire Alarm Servic	21344980	Other Repair, Maintenance & Operator N
			01/01/2018 12/31/2020		
<b>7801 Johnson Controls Fire Protection LP</b>		<b>433.34</b>	<b>1 Transactions</b>		
<b>19502 Johnson/Tim</b>					
11- 430- 760- 6230- 6087	AP	30.08	Snow Removal Fall 2019		Elderly Waiver (Ew) Y
			12/01/2019 12/01/2019		
11- 430- 760- 6230- 6087	AP	30.08	Snow Removal Fall 2019		Elderly Waiver (Ew) Y
			12/09/2019 12/09/2019		
11- 430- 760- 6230- 6087	AP	30.08	Snow Removal Fall 2019		Elderly Waiver (Ew) Y
			12/14/2019 12/14/2019		
11- 430- 760- 6230- 6087	AP	30.08	Snow Removal Fall 2019		Elderly Waiver (Ew) Y
			12/26/2019 12/26/2019		
11- 430- 760- 6230- 6087	AP	30.08	Snow Removal Fall 2019		Elderly Waiver (Ew) Y
			12/30/2019 12/30/2019		
<b>19502 Johnson/Tim</b>		<b>150.40</b>	<b>5 Transactions</b>		
<b>6087 Jones/Annalee</b>					
01- 043- 000- 0000- 6331	AP P	44.66	December 2019 Mileage		Mileage N
<b>6087 Jones/Annalee</b>		<b>44.66</b>	<b>1 Transactions</b>		
<b>1096 K &amp; L Inc</b>					
64- 390- 000- 0000- 6562	AP P	127.00	Equipment Grease	121946	Lubricants N
<b>1096 K &amp; L Inc</b>		<b>127.00</b>	<b>1 Transactions</b>		
<b>20165 Keith's Security World Inc</b>					
01- 111- 188- 0000- 6303		21.00	6 Keys - EGF	51817	other repair/maintenance non- county N

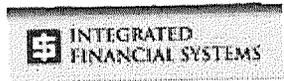
\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
20165 Keith's Security World Inc		21.00	1 Transactions		
4791 Kennedy Scales					
64-390-000-0000-6404	AP P	876.59	Scale Cards	135510	Data Processing Supplies N
4791 Kennedy Scales		876.59	1 Transactions		
10797 Kimball Midwest					
03-330-000-0000-6303	AP P	1,946.86	Supplies	A#222052	Other Repair, Maintenance & Operatio N
03-330-000-0000-6564	AP P	644.80	Parts	A#222052	Machinery Parts N
10797 Kimball Midwest		2,591.66	2 Transactions		
6068 KKCQ- FM					
48-396-000-0000-6834	AP P	300.00	- Environmental Minute	2523	Ed Supplies N
6068 KKCQ- FM		300.00	1 Transactions		
20421 KKCQ- FM					
01-041-000-0000-6241	AP P	150.00	Taxes Due 11/15/2019	Acct 2372	Publishing - Advertising N
20421 KKCQ- FM		150.00	1 Transactions		
1357 Korynta/Angel					
18-481-000-0000-6331	AP P	116.58	Lead Coord Mileage- 93		Mileage N
18-481-000-0000-6332	AP P	9.38	CHIP Mls - 9/4/19- 91		Reimbursed Meals N
18-481-000-0000-6332	AP P	19.26	CHIP Mls - 9/6/19- 91		Reimbursed Meals N
1357 Korynta/Angel		145.22	3 Transactions		
1036 KROX- AM					
01-061-000-0000-6241	AP P	250.00	Personnel Ads	Acct 809	Publishing - Advertising N
18-481-000-0000-6241	AP P	136.50	Dec. Public Health Ads- 91	06201912155094	Publishing - Advertising N
48-396-000-0000-6834	AP P	200.00	- Environ Minute	235	Ed Supplies N
48-397-000-0000-6834	AP P	231.00	- HHW Ads	235	Ed Supplies N
1036 KROX- AM		817.50	4 Transactions		
20385 Krueger Housing					
11-430-760-6230-6078	AP	30.08	Snow removal		Cadi Chore Services Y
			11/21/2019 11/21/2019		
11-430-760-6230-6078	AP	30.08	Snow removal		Cadi Chore Services Y
			12/01/2019 12/01/2019		

\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u> <u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
11- 430- 760- 6230- 6078	AP	30.08 Snow removal 12/09/2019 12/09/2019		Cadi Chore Services	Y
11- 430- 760- 6230- 6078	AP	30.08 Snow removal 12/13/2019 12/13/2019		Cadi Chore Services	Y
11- 430- 760- 6230- 6078	AP	30.08 Snow removal 12/26/2019 12/26/2019		Cadi Chore Services	Y
11- 430- 760- 6230- 6078	AP	30.08 Snow removal 12/30/2019 12/30/2019		Cadi Chore Services	Y
11- 430- 760- 6230- 6078	AP	30.08 Snow removal 12/01/2019 12/01/2019		Cadi Chore Services	Y
11- 430- 760- 6230- 6078	AP	30.08 Snow removal 12/09/2019 12/09/2019		Cadi Chore Services	Y
11- 430- 760- 6230- 6078	AP	30.08 Snow removal 12/13/2019 12/13/2019		Cadi Chore Services	Y
11- 430- 760- 6230- 6078	AP	30.08 Snow removal 12/26/2019 12/26/2019		Cadi Chore Services	Y
11- 430- 760- 6230- 6078	AP	30.08 Snow removal 12/29/2019 12/29/2019		Cadi Chore Services	Y
11- 430- 760- 6230- 6078	AP	30.08 Snow Removal 11/21/2019 11/21/2019		Cadi Chore Services	Y
11- 430- 760- 6230- 6078	AP	30.08 Snow Removal 12/01/2019 12/01/2019		Cadi Chore Services	Y
11- 430- 760- 6230- 6078	AP	30.08 Snow Removal 12/09/2019 12/09/2019		Cadi Chore Services	Y
11- 430- 760- 6230- 6078	AP	30.08 Snow Removal 12/13/2019 12/13/2019		Cadi Chore Services	Y
11- 430- 760- 6230- 6078	AP	30.08 Snow Removal 12/17/2019 12/17/2019		Cadi Chore Services	Y
11- 430- 760- 6230- 6078	AP	30.08 Snow Removal 12/30/2019 12/30/2019		Cadi Chore Services	Y
<b>20385 Krueger Housing</b>		<b>511.36</b>			
				<b>17 Transactions</b>	
<b>4163 Kustom Kollision LLC</b>					
03- 330- 000- 0000- 6564	AP P	233.02	Parts	12468	Machinery Parts
<b>4163 Kustom Kollision LLC</b>		<b>233.02</b>	<b>1 Transactions</b>		
<b>3350 Landsverk/Mark</b>					
01- 043- 000- 0000- 6244	AP P	40.00	Region 8 November Land & Dec		Registration Fees

\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>	
01-043-000-0000-6331	AP P	23.20	December Mileage 2019	Mileage	N
<b>3350 Landsverk/Mark</b>		<b>63.20</b>	<b>2 Transactions</b>		
<b>21619 LaRochelle/Michael</b>					
11-430-760-6230-6087	AP	30.08	2019 Fall Snow Removal 12/26/2019 12/26/2019	Elderly Waiver (Ew)	Y
11-430-760-6230-6087	AP	30.08	2019 Fall Snow Removal 12/30/2019 12/30/2019	Elderly Waiver (Ew)	Y
<b>21619 LaRochelle/Michael</b>		<b>60.16</b>	<b>2 Transactions</b>		
<b>21532 Larson/Cynthia</b>					
11-430-740-4070-6052		135.00	early identification and inter 01/02/2020 01/02/2020	Cmh Combined Grant	N
<b>21532 Larson/Cynthia</b>		<b>135.00</b>	<b>1 Transactions</b>		
<b>4323 Lawson Products Inc</b>					
03-330-000-0000-6303	AP P	177.82	Supplies	C#10072717	Other Repair, Maintenance & Operator N
<b>4323 Lawson Products Inc</b>		<b>177.82</b>	<b>1 Transactions</b>		
<b>6452 LEADS ONLINE</b>					
16-200-000-0000-6338		2,128.00	2020 Investigation system	253263	Investigative Expenses N
<b>6452 LEADS ONLINE</b>		<b>2,128.00</b>	<b>1 Transactions</b>		
<b>21425 Lee/Janet</b>					
11-430-750-5350-6084	AP	303.76	Respite care- 12/01/2019 12/31/2019	Family Support Program	N
<b>21425 Lee/Janet</b>		<b>303.76</b>	<b>1 Transactions</b>		
<b>5770 Lee/Joan</b>					
01-001-000-0000-6331	AP P	346.84	Dec 2019 Mileage	Mileage	N
<b>5770 Lee/Joan</b>		<b>346.84</b>	<b>1 Transactions</b>		
<b>5285 Lehmann/Codi</b>					
18-483-464-0000-6331	AP P	53.36	Safer Choices Mileage- 14	Mileage	N
18-483-467-0000-6331	AP P	5.80	CTC Outreach Mileage- 19	Mileage	N
<b>5285 Lehmann/Codi</b>		<b>59.16</b>	<b>2 Transactions</b>		

# \*\*\* Polk County \*\*\*

DARCY  
1/15/20 10:23AM  
Public Works Fund

## Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
<b>1890 Lehmann/David</b>					
03-310-000-0000-6417	AP P	214.49	Safety Equip Boots		Safety Equipment & Supplies N
<b>1890 Lehmann/David</b>		214.49	<b>1 Transactions</b>		
<b>4187 Lenex Sand &amp; Gravel Inc</b>					
48-395-000-0000-6810	AP P	76.50	TF #82- 1248 Pickup/Dump Bin	4167	Clean Up Projects N
48-395-000-0000-6810	AP P	76.50	TF #90- 78 Picku/Dump Bins	4167	Clean Up Projects N
48-395-000-0000-6810	AP P	229.50	TF #90- 192 Pickup/Dump Bin	4167	Clean Up Projects N
48-395-000-0000-6810	AP P	76.50	TF #90- 291 Picku/Dump Bin	4167	Clean Up Projects N
48-395-000-0000-6810	AP P	340.00	TF #74- 588 Pickup/Dump Bin	4167	Clean Up Projects N
48-395-000-0000-6810	AP P	5.40	TF #82- 1248 Fuel Surcharge	Surchg	Clean Up Projects N
48-395-000-0000-6810	AP P	5.40	TF #90- 78 Fuel Surcharge	Surchg	Clean Up Projects N
48-395-000-0000-6810	AP P	16.22	TF #90- 192 Fuel Surcharge	Surchg	Clean Up Projects N
48-395-000-0000-6810	AP P	5.40	TF #90- 291 Fuel Surcharge	Surchg	Clean Up Projects N
48-395-000-0000-6810	AP P	24.03	TF #74- 588 Fuel Surcharge	Surchg	Clean Up Projects N
<b>4187 Lenex Sand &amp; Gravel Inc</b>		742.55	<b>10 Transactions</b>		
<b>1088 Lepier Oil Company Inc</b>					
64-391-000-0000-6561	AP P	73.25	Gas for Pickup	607	Fuels N
<b>1088 Lepier Oil Company Inc</b>		73.25	<b>1 Transactions</b>		
<b>6831 Lepier Tire &amp; Auto</b>					
16-200-000-0000-6303	AP P	2,215.46	Tires/Oil Change Multiple Unit	2008 1854 1735	Other Repair & Maintenance N
<b>6831 Lepier Tire &amp; Auto</b>		2,215.46	<b>1 Transactions</b>		
<b>5371 Lexipol, LLC</b>					
16-200-000-0000-6272	AP P	200.00	LE Impl Nov 2019 Validate DTB	32134	Services N
<b>5371 Lexipol, LLC</b>		200.00	<b>1 Transactions</b>		
<b>21558 LexisNexis Risk Solutions</b>					
11-430-710-1980-6064	AP	116.00	Invoice 1600341- 20191231 Acco		Child Protection Allocation N
			12/01/2019 12/31/2019		
<b>21558 LexisNexis Risk Solutions</b>		116.00	<b>1 Transactions</b>		
<b>6907 Lien/Amanda</b>					
18-482-475-0000-6331	AP P	35.96	SHIP Mileage- 74		Mileage N

\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf # On Behalf of Name	
6907 Lien/Amanda		35.96	1 Transactions		
3518 Little Falls Machine Inc					
03- 330- 000- 0000- 6564	AP P	618.44	Parts	356790	Machinery Parts N
3518 Little Falls Machine Inc		618.44	1 Transactions		
6803 Lundeen/Cole					
16- 200- 000- 0000- 6207	AP P	25.33	Meal Reimbursement Transport		Prisoner Conveyance - Meals N
6803 Lundeen/Cole		25.33	1 Transactions		
21286 Lutheran Social Services					
11- 430- 750- 5340- 6073	AP	133.76	SILS 4 hours per week		Sils N
			12/11/2019 12/31/2019		
11- 430- 750- 5340- 6073	AP	485.76	SILS		Sils N
			08/01/2019 08/31/2019		
11- 430- 750- 5340- 6073	AP	168.96	SILS		Sils N
			12/01/2019 12/31/2019		
11- 430- 750- 5340- 6073	AP	394.24	SILS		Sils N
			12/01/2019 12/31/2019		
21286 Lutheran Social Services		1,182.72	4 Transactions		
6354 MACVSO					
01- 121- 000- 0000- 6243		200.00	2020 Association Dues		Membership Dues N
01- 121- 000- 0000- 6244		50.00	Registration Fees		Registration Fees N
6354 MACVSO		250.00	2 Transactions		
7993 MAT					
01- 031- 000- 0000- 6242		15.00	Subscription	S100590	Subscriptions N
01- 041- 000- 0000- 6242		15.00	MAT Subscription 2020	S100589	Subscriptions N
7993 MAT		30.00	2 Transactions		
5315 Mayo Manufacturing Co					
64- 390- 000- 0000- 6305	AP P	1,208.64	non- taxable parts/supplies	78830	Equipment Repair Supplies\ Nontaxabl N
64- 391- 000- 0000- 6305	AP P	1,713.74	non- taxable parts for equipmen	78830	Equipment Repair Supplies\ Nontaxabl N
5315 Mayo Manufacturing Co		2,922.38	2 Transactions		
3320 MCCC BIN#135033					

\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
01-046-000-0000-6265		FGG Enhancement Fund	2001207	Data Processing (Software)	N
01-046-000-0000-6265		Treasurer's Financial support	2001207	Data Processing (Software)	N
01-046-000-0000-6265		Cash Register Support	2001207	Data Processing (Software)	N
01-046-000-0000-6265		1st Qtr Paymate Support	2001207	Data Processing (Software)	N
01-046-000-0000-6265		FGG User Group Dues	2001207	Data Processing (Software)	N
01-046-000-0000-6265		IFS General Support County	2001207	Data Processing (Software)	N
01-046-000-0000-6265		IFS General Support County	2001207	Data Processing (Software)	N
01-062-000-0000-6265		2020 Enhancement Fund	2001207	Data Processing (Software)	N
01-062-000-0000-6265		2020 Aumentum Mntc & Support	2001207	Data Processing (Software)	N
01-062-000-0000-6265		2020 MCCC Tax User Grp Dues	2001207	Data Processing (Software)	N
01-062-000-0000-6265		2020 Tax Court User Grp enhanc	2001207	Data Processing (Software)	N
01-062-000-0000-6265		2020 MCCC Tax Crt Usr Dues	2001207	Data Processing (Software)	N
01-062-000-0000-6265		2020 Info Svs Support Group	2001207	Data Processing (Software)	N
01-062-000-0000-6265		2020 MCCC Info Svs Support Due	2001207	Data Processing (Software)	N
01-091-000-0000-6342		2020 Cty Atty MCAPS Annual Fee	2001210	Maintenance Agreements	N
<b>3320 MCCC BIN#135033</b>		<b>15 Transactions</b>			
<b>22726 MCCC MI 33</b>					
18-481-000-0000-6265	AP P	20194thQtrPHDOCSsoftware- 91	1910050	Data Processing (Software)	N
18-481-000-0000-6265	AP P	4th Qtr User Grp- 91	1912118	Data Processing (Software)	N
<b>22726 MCCC MI 33</b>		<b>2 Transactions</b>			
<b>4015 Mcintosh City</b>					
03-310-000-0000-6303	DTG P	Snow Loading		Other Repair, Maintenance & Operator	N
		11/30/2019 12/31/2019			
<b>4015 Mcintosh City</b>		<b>1 Transactions</b>			
<b>7332 MCIT</b>					
18-481-000-5131-6351	AP P	2020 Renewal Premium- 91	18266R	Insurance	N
<b>7332 MCIT</b>		<b>1 Transactions</b>			
<b>6030 McKesson Medical Surgical</b>					
18-482-000-0000-6403	AP P	underpads/footcare supplies- 51	54948336	Misc. Supplies	N
18-482-000-0000-6403	AP P	HIV Test- 51	71939600	Misc. Supplies	N
18-482-000-0000-6403	AP P	Antibody, HCV Test- 51	72071086	Misc. Supplies	N
18-482-000-0000-6403	AP P	lancets- 64	72299584	Misc. Supplies	N
18-482-000-0000-6403	AP P	lead test kit- 64	72444640	Misc. Supplies	N

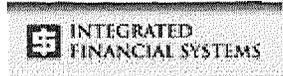
# \*\*\* Polk County \*\*\*

DARCY  
1/15/20 10:23AM  
Public Health Fund

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
6030 McKesson Medical Surgical		1,821.75	5 Transactions			
6889 McMaster Carr Supply Co	AP P	1,125.50	non- taxable parts/supplies	212774300	Equipment Repair Supplies\ Nontaxabl	N
64-390-000-0000-6305		1,125.50	1 Transactions			
6889 McMaster Carr Supply Co						
5893 McNeilus Steel Inc	AP P	1,358.28	Ash Container Repairs	0203309	Machinery & Equip. Repairs	N
64-390-000-0000-6301		1,358.28	1 Transactions			
5893 McNeilus Steel Inc						
4849 Melbye/Sam	AP P	345.68	Dec MCCC Tac Mtg St Paul		Mileage	N
01-041-000-0000-6331		345.68	1 Transactions			
4849 Melbye/Sam						
7667 Menards- Grand Forks	AP P	190.70	Supplies	A#30410368	Other Repair, Maintenance & Operator	N
01-520-000-0000-6303		190.70	1 Transactions			
7667 Menards- Grand Forks						
6983 Metropolitan Compounds Inc		1,849.95	Non Corosive Deicer Salt 12 B	0011893	Custodial Supplies	N
01-111-000-0000-6412		1,849.95	1 Transactions			
6983 Metropolitan Compounds Inc						
4280 Millers Building Center	AP P	156.00	- Divider Boards	325792	Grounds	N
48-396-000-0000-6302		156.00	1 Transactions			
4280 Millers Building Center						
9977 Mn Dept Of Health		610.00	License Fees		Misc. License's & Permits	N
01-520-000-0000-6367		440.00	Lincense Fees		Misc. License's & Permits	N
01-521-000-0000-6367		1,050.00	2 Transactions			
9977 Mn Dept Of Health						
4351 Mn Dept Of Natural Resources	DTG P	270.00	Permit Fee	230291-293	License/Permit Fees	N
03-320-000-0000-6815		270.00	1 Transactions			
4351 Mn Dept Of Natural Resources						
2182 Mn Dept Of Transportation	DTG P	4,108.89	Prof Services	P00011097	Services	N
03-310-000-0000-6272						

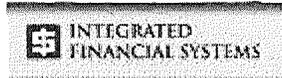
\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u> <u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
2182 Mn Dept Of Transportation		4,108.89			
<b>5610 MN Sheriffs' Association</b>					
16- 200- 000- 0000- 6243		3,830.00	MSA 2020 Annual Sheriff Dues	20- 0060	Membership Dues N
16- 200- 000- 0000- 6341		5,236.87	MSA 2020 Lexipol Policy Mntce	20- 0234,0147	Lease Agreements N
<b>5610 MN Sheriffs' Association</b>		9,066.87	<b>2 Transactions</b>		
<b>1231 MN Transportation Alliance</b>					
03- 300- 000- 0000- 6243		3,636.00	Membership dues	P20- 1093	Membership Dues N
<b>1231 MN Transportation Alliance</b>		3,636.00	<b>1 Transactions</b>		
<b>3449 MOCIC</b>					
16- 200- 000- 0000- 6243		200.00	2020 membership Sworn 26- 50	42070- 774	Membership Dues N
<b>3449 MOCIC</b>		200.00	<b>1 Transactions</b>		
<b>35011 Mohamed/Salma</b>					
11- 430- 710- 1810- 6051	AP	174.36	Foster Care- Initial Rate		Title Xx/Vcaa/Cty N
			12/03/2019 12/08/2019		
11- 430- 710- 1810- 6051	AP	29.06	Foster Care- Initial Rate- - Day		Title Xx/Vcaa/Cty N
			12/09/2019 12/09/2019		
11- 430- 710- 1810- 6051	AP	961.93	Foster Care- Initial Rate		Title Xx/Vcaa/Cty N
			12/03/2019 12/31/2019		
11- 430- 710- 1810- 6051	AP	1,099.39	Foster Care- Initial Rate		Title Xx/Vcaa/Cty N
			12/03/2019 12/31/2019		
11- 430- 710- 1810- 6051	AP	1,099.39	Foster Care- Initial Rate		Title Xx/Vcaa/Cty N
			12/03/2019 12/31/2019		
11- 430- 710- 1810- 6051	AP	961.93	Foster Care- Initial Rate		Title Xx/Vcaa/Cty N
			12/03/2019 12/31/2019		
<b>35011 Mohamed/Salma</b>		4,326.06	<b>6 Transactions</b>		
<b>6701 Munter/Joann</b>					
18- 483- 467- 0000- 6331	AP P	42.92	School Hlth Mileage- 12		Mileage N
<b>6701 Munter/Joann</b>		42.92	<b>1 Transactions</b>		
<b>4256 Murray/Doris</b>					
01- 044- 000- 0000- 6331		9.82	Bank & Mail - Murray	Dec2019/Jan 20	Mileage N

\*\*\* Polk County \*\*\*



<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
4256 Murray/Doris		9.82	1 Transactions		
6951 NACO					
01-001-000-0000-6243		632.00	2020 NACO Membership	Polk Cty	Membership Dues N
6951 NACO		632.00	1 Transactions		
4306 NACVSO					
01-121-000-0000-6243		50.00	Membership Renewal 2020	M#20140382	Membership Dues N
4306 NACVSO		50.00	1 Transactions		
277 Napa Crookston Welding					
01-111-198-0000-6303	AP P	31.00	cut off Wheel	979253	other repair & maintenance non- count N
01-111-198-0000-6565	AP P	0.33	Roll Pin	980268	other repair/mntc County N
03-330-000-0000-6303	AP P	139.90	Supplies	A#4917	Other Repair, Maintenance & Operator N
03-330-000-0000-6303		91.46	Supplies	A#4917	Other Repair, Maintenance & Operator N
03-330-000-0000-6564	AP P	222.78	Parts	A#4917	Machinery Parts N
03-330-000-0000-6564		104.55	Parts	A#4917	Machinery Parts N
48-398-000-0000-6301	AP P	12.99	- T604 DEF Fluid	991563	Machinery & Equipment N
65-392-000-0000-6414	AP P T	5.98	Maintenance	990855	Maintenance Supplies N
277 Napa Crookston Welding		608.99	8 Transactions		
4353 Nardini Fire Equip Co Inc					
01-111-197-0000-6303		374.00	Service Contract System Inspec	IN00123673	other repair & maintenance non- count N
4353 Nardini Fire Equip Co Inc		374.00	1 Transactions		
12740 Neil/Christina					
11-430-710-1810-6051	AP	1,460.41	Child Family Foster Care		Title Xx/Vcaa/Cty N
			12/01/2019	12/31/2019	
12740 Neil/Christina		1,460.41	1 Transactions		
5719 Nelson/Debra					
01-111-000-0000-6331	AP P	16.24	Mileage		Mileage N
			11/01/2019	11/05/2019	
01-111-000-0000-6331	AP P	20.88	Mileage		Mileage N
			11/06/2019	11/08/2019	
01-111-000-0000-6331	AP P	20.88	Mileage		Mileage N
			11/12/2019	11/14/2019	
01-111-000-0000-6331	AP P	18.56	Mileage		Mileage N

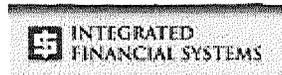
\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>	
01- 111- 000- 0000- 6331	AP P	13.92	Mileage 11/15/2019 11/19/2019	Mileage	N
01- 111- 000- 0000- 6331	AP P	16.24	Mileage 11/15/2019 11/21/2019	Mileage	N
01- 111- 000- 0000- 6331	AP P	20.88	Mileage 11/22/2019 11/26/2019	Mileage	N
01- 111- 000- 0000- 6331	AP P	18.56	Mileage 11/27/2019 12/05/2019	Mileage	N
01- 111- 000- 0000- 6331	AP P	20.88	Mileage 12/06/2019 12/11/2019	Mileage	N
01- 111- 000- 0000- 6331	AP P	44.43	Mileage 12/12/2019 12/16/2019	Mileage	N
01- 111- 000- 0000- 6331	AP P	18.56	Mileage 12/17/2019 12/19/2019	Mileage	N
01- 111- 000- 0000- 6331	AP P	6.96	Mileage 12/20/2019 12/24/2019	Mileage	N
<b>5719 Nelson/Debra</b>		<b>236.99</b>	<b>12 Transactions</b> 12/31/2019 12/31/2019		
<b>23583 Nephew/Heather</b>					
11- 430- 710- 1810- 6051	AP	1,224.81	Foster Care 12/01/2019 12/31/2019	Title Xx/Vcaa/Cty	N
11- 430- 720- 2140- 6051	AP	200.00	Other Child Care 12/02/2019 12/31/2019	Title Xx/Vcaa/Cty	N
<b>23583 Nephew/Heather</b>		<b>1,424.81</b>	<b>2 Transactions</b>		
<b>2003 Norland/Michael</b>					
16- 200- 000- 0000- 6454		117.95	Reimb for Uniform	Law Enforcement Supplies	N
<b>2003 Norland/Michael</b>		<b>117.95</b>	<b>1 Transactions</b>		
<b>23153 North Homes Inc</b>					
11- 430- 710- 1800- 6077	AP	1,177.38	Treatment Foster Care/admin 12/01/2019 12/31/2019	Treatment Foster Care/IV- E 23547	N
11- 430- 710- 1800- 6077	AP	2,000.43	Treatment Foster Care 12/01/2019 12/31/2019	Treatment Foster Care/IV- E 23555	N
11- 430- 710- 1800- 6077	AP	1,177.38	Treatment Foster Care/admin 12/01/2019 12/31/2019	Treatment Foster Care/IV- E 23547	N
11- 430- 710- 1800- 6077	AP	2,000.43	Treatment Foster Care	Treatment Foster Care/IV- E	N

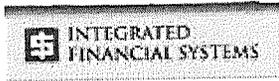
\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>	
			12/01/2019 12/31/2019	23555	
11- 430- 710- 1810- 6051	AP	1,177.38	Child Family Foster Care	Title Xx/Vcaa/Cty	N
			12/01/2019 12/31/2019	23547	
11- 430- 710- 1810- 6051	AP	1,391.28	Child Family Foster Care	Title Xx/Vcaa/Cty	N
			12/01/2019 12/31/2019	23524	
11- 430- 710- 1830- 6051	AP	9,244.82	Children's Group Residential C	Title Xx/Vcaa/Cty	N
			12/01/2019 12/31/2019	23633	
11- 430- 740- 4830- 6051	AP	10,179.16	Children's Residential Treatme	Title Xx/Vcaa/Cty	N
			12/01/2019 12/31/2019	23593	
11- 430- 740- 4830- 6051	AP	4,561.34	North Homes Residential Treatme	Title Xx/Vcaa/Cty	N
			12/01/2019 12/31/2019	23593	
11- 430- 740- 4830- 6051	AP	4,561.34	Rule 5 Residential Treatment C	Title Xx/Vcaa/Cty	N
			12/01/2019 12/31/2019	23593	
<b>23153 North Homes Inc</b>		<b>37,470.94</b>	<b>10 Transactions</b>		
<b>6066 Northdale Oil Inc</b>					
64- 390- 000- 0000- 6561		1,028.00	Fuel for Loaders	21214 Fuels	N
64- 391- 000- 0000- 6561	AP P	1,943.00	Fuel for Loaders	21214 Fuels	N
<b>6066 Northdale Oil Inc</b>		<b>2,971.00</b>	<b>2 Transactions</b>		
<b>23165 Northern Fire Equipment Servic</b>					
16- 200- 000- 0000- 6454		113.75	Extinguisher Recharge & Serv	21289 Law Enforcement Supplies	N
<b>23165 Northern Fire Equipment Servic</b>		<b>113.75</b>	<b>1 Transactions</b>		
<b>23293 Northern Lumber</b>					
01- 111- 191- 0000- 6414		99.54	Laminate top/Maint supplies	225900 Maintenance Supplies	N
01- 111- 191- 0000- 6414		52.80	Credit bal Nov State	225900 Maintenance Supplies	N
03- 310- 000- 0000- 6515	AP P	42.60	Misc Sign Materials	C#3952 Traffic Signs	N
<b>23293 Northern Lumber</b>		<b>89.34</b>	<b>3 Transactions</b>		
<b>9922 Northern Plumbing Supply</b>					
03- 330- 000- 0000- 6303	AP P	697.20	Supplies	S2174468.001 Other Repair, Maintenance & Operator	N
<b>9922 Northern Plumbing Supply</b>		<b>697.20</b>	<b>1 Transactions</b>		
<b>2972 Northern Safety Co Inc</b>					
64- 390- 000- 0000- 6414	AP P	973.13	Safety Supplies	7583347 Maintenance Supplies	N
64- 390- 000- 0000- 6859	AP P	69.34	Tax	7583347 Sales Tax	N
64- 391- 000- 0000- 6417	AP P	1,026.75	Safety Supplies	7583347 Safety Equipment & Supplies	N

\*\*\* Polk County \*\*\*

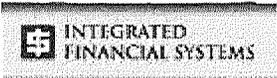


Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
Amount					
2972 Northern Safety Co Inc	AP P	Sales Tax 4 Transactions	7583347	Sales Tax	N
6756 Northern Training Resource	AP P	Forklift Safety Training	01-000155	Services	N
6756 Northern Training Resource	AP P	Forklift Safety Training	01-000155	Services	N
6756 Northern Training Resource		2 Transactions			
4215 Northwest Iron Fireman Inc	AP P	Freight	000035482	Freight Charges	N
4215 Northwest Iron Fireman Inc	AP P	Materials	000035482	other repair & maintenance non-count	N
4215 Northwest Iron Fireman Inc		2 Transactions			
10663 Northwestern Mental Health Center		1 Evaluation / Testing	December	Medical Evaluation	Y
10663 Northwestern Mental Health Center		1 Transactions			
23004 Northwestern Mental Health Center	AP	CMH NWMHC Contract 2019 11/01/2019 11/30/2019		County	6
11-430-710-1620-6056	AP	CMH NWMHC Contract 2019 11/01/2019 11/30/2019		County	6
11-430-710-1620-6056	AP	CMH NWMHC Contract 2019 11/01/2019 11/30/2019		County	6
11-430-740-4300-6056	AP	CMH NWMHC Contract 2019 11/01/2019 11/30/2019		County	6
11-430-740-4300-6056	AP	CMH NWMHC Contract 2019 11/01/2019 11/30/2019		County	6
11-430-740-4300-6056	AP	CMH NWMHC Contract 2019 11/01/2019 11/30/2019		County	6
11-430-740-4300-6056	AP	CMH NWMHC Contract 2019 11/01/2019 11/30/2019		County	6
11-430-740-4300-6056	AP	CMH NWMHC Contract 2019 11/01/2019 11/30/2019		County	6
11-430-740-4300-6056	AP	CMH NWMHC Contract 2019 11/01/2019 11/30/2019		County	6
11-430-740-4300-6056	AP	CMH NWMHC Contract 2019 11/01/2019 11/30/2019		County	6



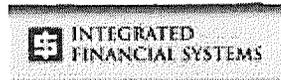
\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
5380 OK Tire Stores 16-200-000-0000-6303	AP P	131.87	Tires Unit 212	525129	Other Repair & Maintenance N
5380 OK Tire Stores		131.87	1 Transactions		
3336 Oliver/Terri 18-481-000-0000-6331	AP P	40.60	Staff Admin Mileage- 91		Mileage N
3336 Oliver/Terri		40.60	1 Transactions		
5839 Olsen/Ross 64-390-000-0000-6815	AP P	25.00	Reimburse License Renewal	12.18.19	License/Permit Fees N
5839 Olsen/Ross		25.00	1 Transactions		
6320 Olson/Brenna 18-484-000-0000-6331	AP P	90.48	WIC Mileage- 25		Mileage N
18-485-000-0000-6331	AP P	1.74	Staff Admin Mileage- 91		Mileage N
18-485-479-0000-6331	AP P	5.22	Suicide Prvntn Grant Milge- 120		Mileage N
6320 Olson/Brenna		97.44	3 Transactions		
6566 Olson/Pamela 18-483-467-0000-6331	AP P	18.56	School Hlth Mileage- 12		Mileage N
6566 Olson/Pamela		18.56	1 Transactions		
4724 Olson/Stephanie 18-484-000-0000-6331	AP P	53.36	WIC Mileage- 25		Mileage N
4724 Olson/Stephanie		53.36	1 Transactions		
6165 Omega Laboratories Inc 18-482-000-0000-6272	AP P	560.00	(7) hair follicle testing- 51	1806012-2019	Services N
6165 Omega Laboratories Inc		560.00	1 Transactions		
6321 Ophus/Judy 18-483-466-0000-6331	AP P	20.88	MIECHV Grnt Mileage- 94		Mileage N
18-483-466-0000-6331	AP P	131.08	NFP Exp Grnt Mileage- 114		Mileage N
18-483-466-0000-6331	AP P	33.06	EBHV Grant Mileage- 119		Mileage N
6321 Ophus/Judy		185.02	3 Transactions		
2533 Oriental Trading Co Inc					

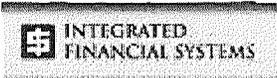
\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>	
2533 Oriental Trading Co Inc	AP P	59.98	Supplies/ GALA- 39 1 Transactions	700549265- 01 Misc. Supplies	N
6970 OSEN/BRITTNEY					
18- 483- 466- 0000- 6331	AP P	52.20	Fam Hlth Mileage- 11	Mileage	N
18- 483- 466- 0000- 6331	AP P	191.40	Staff Training Mileage- 119	Mileage	N
18- 483- 466- 0000- 6335	AP P	608.75	EBHV - Denver Flight - 119	Other Travel Expenses	N
6970 OSEN/BRITTNEY		852.35	3 Transactions		
3357 Pbbs Equipment Corporation					
64- 390- 000- 0000- 6301	AP P	510.02	Parts for Gas Boiler	209972 Machinery & Equip. Repairs	N
3357 Pbbs Equipment Corporation		510.02	1 Transactions		
1827 Pederson/Keith					
18- 493- 000- 0000- 6272	AP P	210.56	Dec Snow Removal / Miller- 33	Services	Y
1827 Pederson/Keith		210.56	1 Transactions		
25579 PEDERSON/KEITH					
11- 430- 760- 6230- 6075	AP	30.08	2019 Fall Snow Removal 12/01/2019 12/01/2019	Pas/Acg Waiver (Ac)	Y
11- 430- 760- 6230- 6075	AP	30.08	2019 Fall Snow Removal 12/09/2019 12/09/2019	Pas/Acg Waiver (Ac)	Y
11- 430- 760- 6230- 6075	AP	30.08	2019 Fall Snow Removal 12/14/2019 12/14/2019	Pas/Acg Waiver (Ac)	Y
11- 430- 760- 6230- 6075	AP	30.08	2019 Fall Snow Removal 12/16/2019 12/16/2019	Pas/Acg Waiver (Ac)	Y
11- 430- 760- 6230- 6075	AP	30.08	2019 Fall Snow Removal 12/26/2019 12/26/2019	Pas/Acg Waiver (Ac)	Y
11- 430- 760- 6230- 6075	AP	30.08	2019 Fall Snow Removal 12/31/2019 12/31/2019	Pas/Acg Waiver (Ac)	Y
11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Contract 12/01/2019 12/01/2019	Elderly Waiver (Ew)	Y
11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Contract 12/09/2019 12/09/2019	Elderly Waiver (Ew)	Y
11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Contract 12/14/2019 12/14/2019	Elderly Waiver (Ew)	Y
11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Contract 12/16/2019 12/16/2019	Elderly Waiver (Ew)	Y

\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>	
11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Contract 12/29/2019 12/29/2019	Elderly Waiver (Ew)	Y
11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Contract 12/30/2019 12/30/2019	Elderly Waiver (Ew)	Y
11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Contract 12/26/2019 12/26/2019	Elderly Waiver (Ew)	Y
<b>25579 PEDERSON/KEITH</b>		<b>391.04</b>	<b>13 Transactions</b>		
<b>1741 Pemberton Law PLLP</b>					
01- 061- 000- 0000- 6272		9,135.35	Professional Services	Stmt #1,16 Professional Services	Y
<b>1741 Pemberton Law PLLP</b>		<b>9,135.35</b>	<b>1 Transactions</b>		
<b>25537 Perreault/Melissa</b>					
18- 485- 469- 0000- 6331	AP P	377.00	RPC Grant Mileage- 69	Mileage	N
<b>25537 Perreault/Melissa</b>		<b>377.00</b>	<b>1 Transactions</b>		
<b>25423 PERSONAL MONEY MANAGEMENT INC</b>					
11- 430- 740- 4180- 6053	AP	43.00	Money management 12/01/2019 12/31/2019	Adult Mh Initiative	N
11- 430- 740- 4180- 6053	AP	18.00	Money Management 12/01/2019 12/31/2019	Adult Mh Initiative	N
11- 430- 740- 4180- 6053	AP	43.00	money management 12/01/2019 12/31/2019	Adult Mh Initiative	N
11- 430- 740- 4180- 6053	AP	43.00	money management 12/01/2019 12/31/2019	Adult Mh Initiative	N
11- 430- 740- 4180- 6053	AP	43.00	Money management 12/01/2019 12/31/2019	Adult Mh Initiative	N
11- 430- 740- 4180- 6053	AP	43.00	Money management 12/01/2019 12/31/2019	Adult Mh Initiative	N
11- 430- 740- 4180- 6053	AP	18.00	Money management 12/01/2019 12/31/2019	Adult Mh Initiative	N
11- 430- 740- 4180- 6053	AP	43.00	Money management 12/01/2019 12/31/2019	Adult Mh Initiative	N
11- 430- 740- 4180- 6053	AP	43.00	Money management 12/01/2019 12/31/2019	Adult Mh Initiative	N
11- 430- 740- 4180- 6053	AP	18.00	money management 12/01/2019 12/31/2019	Adult Mh Initiative	N
11- 430- 740- 4180- 6053	AP	43.00	money management	Adult Mh Initiative	N

\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>	
11- 430- 740- 4180- 6053	AP	43.00	12/01/2019 12/31/2019 money management	Adult Mh Initiative	N
11- 430- 740- 4180- 6053	AP	18.00	12/01/2019 12/31/2019 Money management	Adult Mh Initiative	N
11- 430- 740- 4180- 6053	AP	43.00	12/01/2019 12/31/2019 money management	Adult Mh Initiative	N
11- 430- 740- 4180- 6053	AP	43.00	12/01/2019 12/31/2019 Money management	Adult Mh Initiative	N
11- 430- 740- 4180- 6053	AP	43.00	12/01/2019 12/31/2019 Money Management	Adult Mh Initiative	N
11- 430- 740- 4180- 6053	AP	43.00	12/01/2019 12/31/2019 money management	Adult Mh Initiative	N
11- 430- 740- 4180- 6053	AP	43.00	12/01/2019 12/31/2019 Money management	Adult Mh Initiative	N
11- 430- 740- 4180- 6053	AP	43.00	12/01/2019 12/31/2019 Money management	Adult Mh Initiative	N
11- 430- 740- 4180- 6053	AP	43.00	12/01/2019 12/31/2019 Money Management	Adult Mh Initiative	N
11- 430- 760- 6480- 6051	AP	18.00	12/01/2019 12/31/2019 Money management	Title Xx/Vcaa/Cty	N
11- 430- 760- 6480- 6051	AP	43.00	12/01/2019 12/31/2019 Money Management	Title Xx/Vcaa/Cty	N
<b>25423 PERSONAL MONEY MANAGEMENT INC</b>		<b>821.00</b>	<b>22 Transactions</b>		
<b>25627 Peterson/Lisa</b>					
16- 200- 000- 0000- 6272		21.00	Transcription	639 Services	N
<b>25627 Peterson/Lisa</b>		<b>21.00</b>	<b>1 Transactions</b>		
<b>6478 PetroChoice</b>					
65- 392- 000- 0000- 6562	AP P	866.25	oil for equipment	11181438 Lubricants	N
65- 392- 000- 0000- 6859	AP P	61.72	Tax	11181438 Sales Tax	N
65- 393- 000- 0000- 6562	AP P	624.80	oil for Equipment	11181452 Lubricants	N
65- 393- 000- 0000- 6859	AP P	44.52	Tax	11181452 Sales Tax	N
<b>6478 PetroChoice</b>		<b>1,597.29</b>	<b>4 Transactions</b>		
<b>25252 Pfiefer/Debra</b>					
11- 430- 750- 5160- 6094	AP	27.84	Transporation	Mr Waiver	N

\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>	
11-430-750-5160-6094	AP	27.84	12/01/2019 12/01/2019	Mr Waiver	N
11-430-750-5160-6094	AP	27.84	12/06/2019 12/06/2019	Mr Waiver	N
11-430-750-5160-6094	AP	27.84	12/08/2019 12/08/2019	Mr Waiver	N
11-430-750-5160-6094	AP	27.84	12/13/2019 12/13/2019	Mr Waiver	N
11-430-750-5160-6094	AP	27.84	12/15/2019 12/15/2019	Mr Waiver	N
11-430-750-5160-6094	AP	27.84	12/20/2019 12/20/2019	Mr Waiver	N
11-430-750-5160-6094	AP	27.84	12/22/2019 12/22/2019	Mr Waiver	N
11-430-750-5160-6094	AP	27.84	12/27/2019 12/27/2019	Mr Waiver	N
11-430-750-5160-6094	AP	27.84	12/29/2019 12/29/2019	Mr Waiver	N
<b>25252 Pfiefer/Debra</b>		<b>250.56</b>	<b>9 Transactions</b>		
<b>6417 Phonetics Inc</b>					
01-111-000-0000-6202		64.74	Sensaphone/00:07:F9:00:88:8A	33158 1/7/20 Communications, Phone & Data	N
01-111-000-0000-6202		64.74	Sensaphone/00:07:F9:00:8A:E2	33158 1/7/20 Communications, Phone & Data	N
01-111-000-0000-6202		64.74	Sensaphone/SCD 1200 - 1YETH	33158 12/13/19 Communications, Phone & Data	N
<b>6417 Phonetics Inc</b>		<b>194.22</b>	<b>3 Transactions</b>		
<b>25022 PINE MANORS INC</b>					
11-430-730-3710-6051	AP	1,300.00	Detox	Title Xx/Vcaa/Cty	N
			12/27/2019 12/31/2019		
11-430-730-3710-6051	AP	650.00	detox	Title Xx/Vcaa/Cty	N
			12/03/2019 12/05/2019		
<b>25022 PINE MANORS INC</b>		<b>1,950.00</b>	<b>2 Transactions</b>		
<b>9172 Polk County</b>					
48-396-000-0000-6301	DTF P	397.83	- Loader Parts/Repairs	19-1201 Machinery & Equipment	N
48-396-000-0000-6302	DTF P	87.50	- Class 5 Gravel	19-1201 Grounds	N
48-396-000-0000-6403	DTF P	41.90	- Keys/Tape	19-1201 Misc. Supplies	N
48-396-000-0000-6412	DTF P	121.07	- Garbage Cans/Towels/Soap	19-1201 Custodial Supplies	N
48-396-000-0000-6561	DTF P	695.63	Fuel	19-1201 Fuels	N

\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf # On Behalf of Name	
9172 Polk County	DTF P	1,355.54	Tax	19- 1201 Sales Tax	N
			6 Transactions		
571 Polk County Administrator	DTF P	700.88	Postage 8/29/18 - 12/26/19	Dec- 19 Postage & Box Rent	N
571 Polk County Administrator		700.88	1 Transactions		
1646 Polk County Administrator	DTF P	1,447.35	Postage 8/29/18 - 12/26/19	Dec- 19 Postage & Box Rent	N
	DTF P	400.72	Buffer postage 8/29/18- 12/26/1	Dec- 19 Postage & Box Rent	N
1646 Polk County Administrator		1,848.07	2 Transactions		
7726 Polk County Environmental Services	DTF P	294.64	Mileage Reimburse	Jon Mileage	N
	DTF P	294.64	Mileage Reimburse	Jon 2019 Mileage	N
7726 Polk County Environmental Services		589.28	2 Transactions		
1606 Polk County Highway Department					
01- 091- 000- 0000- 6561	DTF P	92.37	Gas Office Car November 2019	Fuels	N
01- 091- 091- 0192- 6241	DTF P	137.50	GF Curling Club TZD AD	Publishing - Advertising	N
01- 102- 000- 0000- 6303	DTF P	542.27	Services	Other Repair, Maintenance & Operator	N
01- 111- 000- 0000- 6561	DTF P	63.71	02910370 Gas Purch Unit 511	Fuels	N
01- 111- 000- 0000- 6561	DTF P	208.92	02910385 Gas Unit 478	Fuels	N
01- 111- 000- 0000- 6561	DTF P	46.09	02910805 Gas Unit 107	Fuels	N
01- 111- 000- 0000- 6561	DTF P	42.56	02918503 Gas PCPH	Fuels	N
01- 111- 000- 0000- 6561	DTF P	159.21	02911475 Gas Unit 17	Fuels	N
01- 111- 000- 0000- 6561	DTF P	80.00	02910370 Unit 511 Gas	Fuels	N
01- 111- 000- 0000- 6561	DTF P	51.35	02910805 Unit 102 Gas	Fuels	N
01- 111- 000- 0000- 6561	DTF P	38.44	02910855 Unit 112 Gas	Fuels	N
01- 111- 000- 0000- 6561	DTF P	46.63	02910903 Unit 478 Gas	Fuels	N
01- 111- 000- 0000- 6561	DTF P	84.50	02918503 Gas	Fuels	N
01- 111- 000- 0000- 6561	DTF P	144.69	02911475 Unit 17 Gas	Fuels	N
01- 111- 000- 0000- 6561	DTF P	38.44	02910902 Unit 08 Gas	Fuels	N
01- 122- 000- 0000- 6561		110.20	MM Fuel	Fuels	N
01- 140- 000- 0000- 6303	DTF P	126.69	Fuel	'12- 5 Other Repair, Maintenance & Operator	N
01- 520- 000- 0000- 6303	DTF P	39.64	Services	12- 7 Other Repair, Maintenance & Operator	N
16- 200- 000- 0000- 6205		771.89	Transports - Fuel	Prisoner Conveyance - Mileage & Airfa	N
16- 200- 000- 0000- 6561		3,563.53	SO Diesel	Fuels	N

\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>	
16- 200- 000- 0000- 6561		132.00	Security Fuel	Fuels	N
16- 211- 000- 0000- 6561		50.63	Fosston Fuel	Fuels	N
48- 398- 000- 0000- 6561	DTF P	586.15	Nov Fuel	11- 13- 19 Fuels	N
65- 392- 000- 0000- 6561	DTF P	140.81	2019 Gasoline	12- 6- 19 Fuels	N
<b>1606 Polk County Highway Department</b>		<b>7,298.22</b>	<b>24 Transactions</b>		
<b>6416 Polk County IS Department</b>					
01- 111- 188- 0000- 6202		108.31	Fire Panels HSC 1/8/20	IS- 20057 Communications Charges	N
01- 120- 000- 0000- 6607	DTF P	188.00	HP Inv 9009063354 Monitor	IS- 2019- 22 Equipment	N
<b>6416 Polk County IS Department</b>		<b>296.31</b>	<b>2 Transactions</b>		
<b>565 Polk County Recorder</b>					
01- 041- 000- 0000- 6245		20.00	Notary Filing A Jones	146685 Notary	N
01- 044- 000- 0000- 6245		20.00	Notary Filing D Murray	146678 Notary	N
01- 044- 000- 0000- 6245		20.00	Notary Filing B Wavra	146680 Notary	N
01- 101- 000- 0000- 6245		20.00	Notary Filing C Desrosier	146667 Notary	N
01- 101- 000- 0000- 6245		20.00	Notary Filing Schumacher	146675 Notary	N
<b>565 Polk County Recorder</b>		<b>100.00</b>	<b>5 Transactions</b>		
<b>3549 Polk County Recorder</b>					
01- 046- 000- 0000- 6245	DTF P	20.00	Notary Filing L Oian	Notary	N
<b>3549 Polk County Recorder</b>		<b>20.00</b>	<b>1 Transactions</b>		
<b>25240 POLK COUNTY RECORDER</b>					
11- 430- 710- 1640- 6051		26.00	Reily- Birth Certificate	Title Xx/Vcaa/Cty	N
			01/07/2020 01/07/2020		
<b>25240 POLK COUNTY RECORDER</b>		<b>26.00</b>	<b>1 Transactions</b>		
<b>3730 Polk County Social Services</b>					
01- 046- 000- 0000- 6402	DTF P	531.06	2019 W2 1099 supplies	12/26/2019 office supplies	N
<b>3730 Polk County Social Services</b>		<b>531.06</b>	<b>1 Transactions</b>		
<b>25337 Polk County Social Services</b>					
18- 481- 000- 0000- 6272	AP P	1,819.96	EGF 4th Qtr Operations2019- 91	Services	N
<b>25337 Polk County Social Services</b>		<b>1,819.96</b>	<b>1 Transactions</b>		
<b>3234 Polk County Solid Waste</b>					

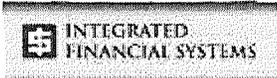
\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
01- 001- 000- 0000- 6360	DTF P	7,526.75	Cty Landfill Tipping Fees	19- 1131	Miscellaneous Charges N
01- 065- 000- 0000- 6272	DTF P	109.00	Incinerator Data Circuit	100961606	Professional Services N
<b>3234 Polk County Solid Waste</b>		<b>7,635.75</b>	<b>2 Transactions</b>		
<b>25531 Polk County Transfer Station</b>					
01- 111- 187- 0000- 6254	DTF P	4.35	Bypass	12792	Other Utilities N
01- 111- 187- 0000- 6859	DTF P	0.74	tax	12792	Sales/Use Tax N
01- 111- 198- 0000- 6254	DTF P	4.35	Bypass	12913	Other Utilities N
01- 111- 198- 0000- 6859	DTF P	0.74	Tax	12913	Sales/Use Tax N
01- 111- 197- 0000- 6254	DTF P	11.45	bypass	12916	Other Utilities N
01- 111- 197- 0000- 6859	DTF P	0.25	Tax	12916	Sales/Use Tax N
01- 111- 190- 0000- 6254	DTF P	28.13	Bypass	12939	Other Utilities N
01- 111- 190- 0000- 6859	DTF P	3.08	Tax	12939	Sales/Use Tax N
01- 111- 198- 0000- 6254	DTF P	20.00	E- Waste< 20	12989	Other Utilities N
01- 111- 190- 0000- 6254	DTF P	21.45	Bypass	13081	Other Utilities N
01- 111- 190- 0000- 6859	DTF P	0.25	Tax	13081	Sales/Use Tax N
01- 111- 190- 0000- 6254		9.20	Demolition	13231	Other Utilities N
01- 111- 190- 0000- 6859		0.92	Demo Tax	13231	Sales/Use Tax N
01- 111- 187- 0000- 6254		22.00	Fluorescents 4' & Under	13266	Other Utilities N
01- 111- 000- 0000- 6254		0.80	Demolition	13270	Other Utilities N
01- 111- 000- 0000- 6859		0.08	Demo Tax	13270	Sales Tax N
03- 330- 000- 0000- 6303	DTF P	8.72	Services	12729/12817	Other Repair, Maintenance & Operatio N
16- 200- 000- 0000- 6272		18.30	Fluorescents/high intensity	12932	Services N
<b>25531 Polk County Transfer Station</b>		<b>154.81</b>	<b>18 Transactions</b>		
<b>6980 POMPS Tire</b>					
03- 330- 000- 0000- 6563	AP P	1,344.86	Tires	15500000030	Tires, Tubes, Batteries & M.V. Parts N
<b>6980 POMPS Tire</b>		<b>1,344.86</b>	<b>1 Transactions</b>		
<b>9765 Powerplan OIB</b>					
03- 330- 000- 0000- 6564	AP P	836.39	Parts	P14491/P14585	Machinery Parts N
<b>9765 Powerplan OIB</b>		<b>836.39</b>	<b>1 Transactions</b>		
<b>3990 Praxair Distribution Inc</b>					
65- 393- 000- 0000- 6565	AP P	73.29	Shop Supplies	71742172	Other Repair & Maintenance Supplies N
65- 393- 000- 0000- 6859	AP P	5.23	tax	71742172	Sales Tax N
<b>3990 Praxair Distribution Inc</b>		<b>78.52</b>	<b>2 Transactions</b>		

# \*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
5236 PRECISE MRM LLC 03-330-000-0000-6265	AP P	544.84	Service GPS Software 11/01/2019 11/30/2019	200-1024124 Data Processing (Software)	N
5236 PRECISE MRM LLC		544.84	1 Transactions		
5738 Pro West & Associates Inc 01-102-000-0000-6265	AP P	2,499.66	Data Processing 11/01/2019 12/31/2019	3900/3930 Data Processing	N
5738 Pro West & Associates Inc		2,499.66	1 Transactions		
1626 Proulx Refrigeration 01-111-198-0000-6204	AP P	9.40	Freight	10575 Freight Charges	N
01-111-198-0000-6303	AP P	168.00	Replaced Fan Motor 9231845497	10575 other repair & maintenance non- count	N
01-111-198-0000-6304	AP P	164.50	Labor	10575 Labor Charges	N
1626 Proulx Refrigeration		341.90	3 Transactions		
6119 Quest Diagnostics 18-483-464-0000-6272	AP P	42.52	credit- 17	Services	N
18-483-464-0000-6272	AP P	70.74	credit- 17	Services	N
18-483-464-0000-6272	AP P	70.74	FP Tesing Svc- 17	9185084953 Services	N
18-483-464-0000-6272	AP P	235.80	FP Tesing Svc- 17	9185529682 Services	N
6119 Quest Diagnostics		193.28	4 Transactions		
4993 Quill Corporation 48-123-000-0000-6403	AP P	18.99	- Envelopes/White Out/Sharpies	3539089 Misc. Supplies	N
48-123-000-0000-6403	AP P	17.68	- Envelopes - BUFFER	3539089 Misc. Supplies	N
48-123-000-0000-6404	AP P	30.96	- Keyboard Tray	3539089 Data Processing Supplies	N
48-395-000-0000-6403	AP P	19.00	- Envelopes/White Out/Sharpies	3539089 Misc. Supplies	N
48-395-000-0000-6404	AP P	30.95	- Keyboard Tray	3539089 Data Processing Supplies	N
48-395-000-0000-6412	AP P	35.36	- Towels	3539089 Custodial Supplies	N
64-390-000-0000-6403	AP P	46.98	Misc Office Supplies	3189600 Misc. Supplies	N
64-390-000-0000-6412	AP P	244.93	Pull Towels	3189600 Custodial Supplies	N
64-390-000-0000-6859	AP P	20.79	Tax	3189600 Sales Tax	N
4993 Quill Corporation		465.64	9 Transactions		
27348 R & L RIDE SERVICE 11-430-760-6160-6078	AP	648.00	Transportation to reunion 07/06/2019 07/06/2019	Comm Alt For Disabled Individuals	N

\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
11- 430- 760- 6160- 6078		43.12	Transportation to Funeral 08/13/2018 08/13/2018	Comm Alt For Disabled Individuals	N
<b>27348 R &amp; L RIDE SERVICE</b>		<b>691.12</b>	<b>2 Transactions</b>		
<b>6171 R &amp; S Northeast LLC</b>					
18- 483- 464- 5122- 6456	AP P	144.90	FP/CyredEcontraLube- 17	221234	Miscellaneous Operating Supplies N
18- 483- 464- 5122- 6456	AP P	120.00	FP Contraceptive/Ella- 17	221636	Miscellaneous Operating Supplies N
<b>6171 R &amp; S Northeast LLC</b>		<b>264.90</b>	<b>2 Transactions</b>		
<b>27603 Ramirez/Bobby or Dawn</b>					
11- 430- 710- 1810- 6051	AP	1,175.21	Foster Care 12/01/2019 12/31/2019	Title Xx/Vcaa/Cty	N
11- 430- 710- 1810- 6051	AP	1,175.21	Foster Care 12/01/2019 12/31/2019	Title Xx/Vcaa/Cty	N
11- 430- 710- 1810- 6051	AP	1,175.21	Foster Care 12/01/2019 12/31/2019	Title Xx/Vcaa/Cty	N
<b>27603 Ramirez/Bobby or Dawn</b>		<b>3,525.63</b>	<b>3 Transactions</b>		
<b>27375 RAZMYSLOWSKI/SHEILA K</b>					
11- 430- 710- 1160- 6051		6.78	Transportation 01/06/2020 01/06/2020	Title Xx/Vcaa/Cty	N
11- 430- 710- 1640- 6051		5.99	Family Safety Network Meeting 01/07/2020 01/07/2020	Title Xx/Vcaa/Cty	N
<b>27375 RAZMYSLOWSKI/SHEILA K</b>		<b>12.77</b>	<b>2 Transactions</b>		
<b>3880 RDO Truck Centers</b>					
03- 330- 000- 0000- 6564	AP P	141.57	Parts	A#G112000	Machinery Parts N
<b>3880 RDO Truck Centers</b>		<b>141.57</b>	<b>1 Transactions</b>		
<b>5493 Red Lake County Auditor</b>					
03- 310- 000- 0000- 6360	DTG P	258.30	Gravel Tax 4th Qtr 2019		Miscellaneous Charges N
<b>5493 Red Lake County Auditor</b>		<b>258.30</b>	<b>1 Transactions</b>		
<b>7102 Red Lake County Co Op</b>					
64- 391- 000- 0000- 6253	AP P	1,336.28	Natural Gas- forklift	97876	Natural Gas & Heating Fuel N
65- 392- 000- 0000- 6253	AP P	154.63	Propane for Heat	100227	Gas N
65- 393- 000- 0000- 6253	AP P	154.64	Propane for Heat	100227	Natural Gas & Heating Fuel N

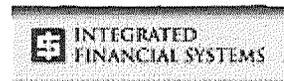
\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
7102 Red Lake County Co Op		1,645.55	3 Transactions		
27439 REDWOOD TOXICOLOGY LABORATORY					
11- 430- 710- 1180- 6064	AP	542.91	UA's		Child Protection Allocation N
			12/01/2019 12/31/2019		
27439 REDWOOD TOXICOLOGY LABORATORY		542.91	1 Transactions		
27202 Regional Sanitation Service Inc					
03- 330- 000- 0000- 6303	AP P	174.89	Service	A#261	Other Repair, Maintenance & Operatio N
48- 396- 000- 0000- 6371	AP P	140.00	- Nov/Dec Rec Haul CHS/HES	7001	Hauling Charges N
27202 Regional Sanitation Service Inc		314.89	2 Transactions		
27091 Rem North Star Inc					
11- 430- 750- 5340- 6073	AP	55.78	Semi- Independent Living Servic		Sils N
			12/01/2019 12/31/2019		
11- 430- 750- 5340- 6073	AP	655.42	Semi- Independent Living Servic		Sils N
			12/01/2019 12/31/2019		
11- 430- 750- 5340- 6073	AP	941.29	Semi- Independent Living Servic		Sils N
			12/01/2019 12/31/2019		
11- 430- 750- 5340- 6073	AP	369.54	Semi- Independent Living Servic		Sils N
			12/01/2019 12/31/2019		
11- 430- 750- 5340- 6073	AP	760.00	Semi- Independent Living Servic		Sils N
			10/01/2019 10/31/2019		
11- 430- 750- 5340- 6073	AP	341.65	Semi- Independent Living Servic		Sils N
			12/01/2019 12/31/2019		
11- 430- 750- 5340- 6073	AP	390.46	Semi- Independent Living Servic		Sils N
			12/01/2019 12/31/2019		
11- 430- 750- 5340- 6073	AP	237.07	Semi- Independent Living Servic		Sils N
			12/01/2019 12/31/2019		
11- 430- 750- 5340- 6073	AP	397.43	6 hours/week		Sils N
			12/01/2019 12/31/2019		
11- 430- 750- 5340- 6073	AP	536.88	SILS		Sils N
			12/01/2019 12/31/2019		
11- 430- 750- 5340- 6073	AP	453.21	SILS		Sils N
			12/01/2019 12/31/2019		
11- 430- 750- 5340- 6073	AP	62.75	Semi- Independent Living Servic		Sils N
			12/01/2019 12/31/2019		
11- 430- 750- 5340- 6073	AP	453.21	Semi- Independent Living Servic		Sils N

\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>	
11- 430- 750- 5340- 6073	AP	390.46	12/01/2019 12/31/2019	Semi- Independent Living Servic	Sils N
11- 430- 750- 5340- 6073	AP	641.47	12/01/2019 12/31/2019	SILS	Sils N
<b>27091 Rem North Star Inc</b>		<b>6,686.62</b>	<b>12/01/2019 12/31/2019</b>	<b>15 Transactions</b>	
<b>27602 Remme/Nathan</b>					
11- 430- 760- 6230- 6078	AP	30.08	12/26/2019 12/26/2019	Snow Removal	Cadi Chore Services Y
11- 430- 760- 6230- 6078	AP	30.08	12/30/2019 12/30/2019	Snow Removal	Cadi Chore Services Y
11- 430- 760- 6230- 6078	AP	30.08	12/26/2019 12/26/2019	Snow Removal	Cadi Chore Services Y
11- 430- 760- 6230- 6078	AP	30.08	12/30/2019 12/30/2019	Snow Removal	Cadi Chore Services Y
11- 430- 760- 6230- 6078	AP	30.08	12/26/2019 12/26/2019	Snow Removal	Cadi Chore Services Y
11- 430- 760- 6230- 6078	AP	30.08	12/30/2019 12/30/2019	Snow Removal	Cadi Chore Services Y
<b>27602 Remme/Nathan</b>		<b>180.48</b>	<b>12/30/2019 12/30/2019</b>	<b>6 Transactions</b>	
<b>4947 Rf Backflow Llc</b>					
64- 390- 000- 0000- 6272	AP P	349.00		RPZ Testing of Water Lines	2734 Services N
<b>4947 Rf Backflow Llc</b>		<b>349.00</b>		<b>1 Transactions</b>	
<b>27317 Richards Publishing</b>					
01- 043- 000- 0000- 6241	AP P	36.00		Balanced Owed Acct 6133	00532580 Advertising N
01- 043- 000- 0000- 6241	AP P	81.00		Homestead Notice 2019	00533157 Advertising N
01- 061- 000- 0000- 6241	AP 9	90.00		Personnel Ads	00533731 Publishing - Advertising N
01- 061- 000- 0000- 6241	AP 9	60.00		Personnel Ads	00533806 Publishing - Advertising N
03- 310- 000- 0000- 6241	AP P	121.50		Advertising	C#6332 Publishing - Advertising N
<b>27317 Richards Publishing</b>		<b>388.50</b>		<b>5 Transactions</b>	
<b>1084 Riverview Healthcare Assoc</b>					
03- 300- 000- 0000- 6272	AP P	89.00		Prof Services	G#14056 Services Y
<b>1084 Riverview Healthcare Assoc</b>		<b>89.00</b>		<b>1 Transactions</b>	

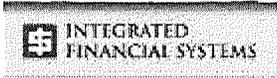
\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
27536 Rock/Karen Or David					
11- 430- 710- 1810- 6051	AP	Child Family Foster Care 12/01/2019 12/15/2019		Title Xx/Vcaa/Cty	N
11- 430- 710- 1810- 6051	AP	Child Family Foster Care - Day 12/16/2019 12/16/2019		Title Xx/Vcaa/Cty	N
27536 Rock/Karen Or David		773.76 2 Transactions			
1201 Rockmount Research & Alloys Inc					
03- 330- 000- 0000- 6303	AP P	Supplies	1250880	Other Repair, Maintenance & Operati	N
1201 Rockmount Research & Alloys Inc		681.94 1 Transactions			
27606 Rowe/Christie					
11- 430- 710- 1810- 6077	AP	Child Family Foster Care 12/01/2019 12/31/2019		Title Iv- E	N
11- 430- 710- 1810- 6077	AP	Child Family Foster Care 11/27/2019 11/30/2019		Title Iv- E	N
27606 Rowe/Christie		1,138.90 2 Transactions			
3803 Royal Tire					
03- 330- 000- 0000- 6563	AP P	Tires	C#306550	Tires, Tubes, Batteries & M.V. Parts	N
03- 330- 000- 0000- 6565	AP P	Repair	C#306550	Other Repair & Maintenance Supplies	N
3803 Royal Tire		1,331.08 2 Transactions			
3907 RTVision Inc					
03- 310- 000- 0000- 6272		Epermitting 12/01/2019 11/30/2020	2019- 100918	Services	N
03- 310- 000- 0000- 6272		Timecard Plus 12/01/2019 11/30/2020	2019- 100918	Services	N
3907 RTVision Inc		7,050.00 2 Transactions			
29247 RURAL TRANSPORTATION					
11- 430- 710- 1160- 6051	AP	Transportation 09/25/2019 09/25/2019		Title Xx/Vcaa/Cty	N
11- 430- 710- 1160- 6051	AP	Transportation 10/08/2019 10/17/2019		Title Xx/Vcaa/Cty	N
11- 430- 710- 1160- 6051	AP	Transportation 10/08/2019 10/08/2019		Title Xx/Vcaa/Cty	N
11- 430- 760- 6160- 6051	AP	No show for Shane Overton, Su		Title Xx/Vcaa/Cty	N

\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
29247 RURAL TRANSPORTATION		603.88	08/05/2019 08/29/2019 4 Transactions		
27410 Rustad Heating & Plumbing	AP P	3,525.00	Heating for Fosston Garage	15534	Other Repair & Maintenance N
27410 Rustad Heating & Plumbing		3,525.00	1 Transactions		
24215 RYAN/AMY		8.00	Drinks at respite activity 01/04/2020 01/04/2020		Title Xx/Vcaa/Cty N
11- 430- 740- 4890- 6052		23.50	Parking & drinks/food 01/04/2020 01/04/2020		Cmh Combined Grant N
11- 430- 740- 4890- 6052		22.00	Parking & food/drinks 01/04/2020 01/04/2020		Cmh Combined Grant N
24215 RYAN/AMY		53.50	3 Transactions		
4431 Safety Kleen Corp	AP P	186.80	Shop Parts Cleaner	PO18374	Other Repair & Maintenance Supplies N
64- 391- 000- 0000- 6565	AP P	13.31	Tax	PO18374	Sales Tax N
4431 Safety Kleen Corp		200.11	2 Transactions		
1586 Sampletech	AP P	7,737.50	Fall Groundwater Monitoring	B197029	Services N
65- 392- 000- 0000- 6272	AP O	7,737.50	Fall Groundwater Monitoring	B197029	Services N
1586 Sampletech		15,475.00	2 Transactions		
50087 Sanchez/Tim or Belinda	AP	1,067.02	Foster Care 12/01/2019 12/31/2019		Title Xx/Vcaa/Cty N
50087 Sanchez/Tim or Belinda		1,067.02	1 Transactions		
23082 Sanford Health	AP	6,930.00	AMHI Flex funds 12/06/2019 12/12/2019		Adult Mh Initiative N
23082 Sanford Health		6,930.00	1 Transactions		
357 Sannes Jr/Kenneth					

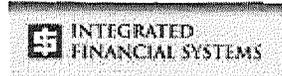
\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>	
357 Sannes Jr/Kenneth	AP P	99.97	Clothing Allow	Safety Equipment & Supplies	N
		99.97	<b>1 Transactions</b>		
40081 Schanz/Heather	AP	500.00	For nueropsych -	Cmh Combined Grant	Y
			12/27/2019 12/27/2019		
40081 Schanz/Heather		500.00	<b>1 Transactions</b>		
50283 Schear/Ryan	AP	30.08	Snow Contract Fall 2019	Elderly Waiver (Ew)	Y
			12/14/2019 12/14/2019		
	AP	30.08	Snow Contract Fall 2019	Elderly Waiver (Ew)	Y
			12/18/2019 12/18/2019		
	AP	30.08	Snow Contract Fall 2019	Elderly Waiver (Ew)	Y
			12/26/2019 12/26/2019		
	AP	30.08	Snow Contract Fall 2019	Elderly Waiver (Ew)	Y
			12/30/2019 12/30/2019		
50283 Schear/Ryan		120.32	<b>4 Transactions</b>		
6432 Schmitz/Ashley	AP P	30.16	SNBC Mileage- 111	Mileage	N
6432 Schmitz/Ashley		30.16	<b>1 Transactions</b>		
50222 Schulz/Tyler		266.00	allowance to cover personal ex	Title Xx/Vcaa/Cty	N
			01/14/2020 01/14/2020		
50222 Schulz/Tyler		266.00	<b>1 Transactions</b>		
10960 SEDLER/THOMAS OR MARCY	AP	69.76	Respite	Title Xx/Vcaa/Cty	N
			12/31/2019 12/31/2019		
		69.76	Respite	Title Xx/Vcaa/Cty	N
			01/01/2020 01/01/2020		
10960 SEDLER/THOMAS OR MARCY		139.52	<b>2 Transactions</b>		
4606 Seeger/Julie	AP P	51.04	H/P Mileage - 51	Mileage	N
	AP P	11.75	Footcare Supl- Underpad- 51	Misc. Supplies	N

\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>	
4606 Seeger/Julie	AP P	30.16	Waiver Mileage- 33	Mileage	N
		92.95	<b>3 Transactions</b>		
50268 Seidel/Paul or Jennifer	AP	41.82	Clothing Allowance	Title Xx/Vcaa/Cty	N
			12/26/2019 12/26/2019		
	AP	25.82	Clothing Allowance	Title Xx/Vcaa/Cty	N
			12/10/2019 12/10/2019		
	AP	1,116.93	Child Family Foster Care	Title Xx/Vcaa/Cty	N
			12/01/2019 12/31/2019		
	AP	1,116.93	Child Family Foster Care	Title Xx/Vcaa/Cty	N
			12/01/2019 12/31/2019		
	AP	241.58	Other Child Care	Title Xx/Vcaa/Cty	N
			12/02/2019 12/31/2019		
	AP	241.58	Other Child Care	Title Xx/Vcaa/Cty	N
			12/02/2019 12/31/2019		
50268 Seidel/Paul or Jennifer		2,784.66	<b>6 Transactions</b>		
50282 Shepard/Angela or Dave	AP	684.57	Child Family Foster Care	Title Xx/Vcaa/Cty	N
			12/13/2019 12/31/2019		
	AP	127.14	Other Child Care	Title Xx/Vcaa/Cty	N
			12/18/2019 12/31/2019		
50282 Shepard/Angela or Dave		811.71	<b>2 Transactions</b>		
6811 Sheraton St Paul Woodbury Hotel	AP P	139.00	Food/Meals training	Reimbursed Meals	N
	AP P	378.00	Lodging- Training 5017,5007	Lodging	N
	AP P	35.56	Tax	Sales Tax	N
6811 Sheraton St Paul Woodbury Hotel		552.56	<b>3 Transactions</b>		
50272 Shereck/Margaret	AP	812.20	Foster Care	Title Xx/Vcaa/Cty	N
			12/01/2019 12/31/2019		
50272 Shereck/Margaret		812.20	<b>1 Transactions</b>		
5985 Sistad/Julie	AP P	52.20	Mileage Mtg in Crx	Mileage	N

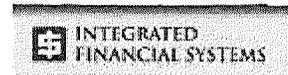
\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
5985 Sistad/Julie		52.20	1 Transactions		
28891 Smart/Heidi Or Tom					
11- 430- 750- 5350- 6084	AP	737.86	Family Support Program Suppor		Family Support Program N
			12/23/2019 12/23/2019		
28891 Smart/Heidi Or Tom		737.86	1 Transactions		
7561 Sondrol/Randall					
16- 200- 000- 0000- 6332		33.84	Meal Reimb For Training		Reimbursed Meals N
7561 Sondrol/Randall		33.84	1 Transactions		
6046 Sonsteli/Jill					
18- 493- 000- 0000- 6331	AP P	81.78	Waiver Mileage- 33		Mileage N
6046 Sonsteli/Jill		81.78	1 Transactions		
50245 Sorenson/Dale					
11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Removal		Elderly Waiver (Ew) Y
			12/26/2019 12/26/2019		
11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Removal		Elderly Waiver (Ew) Y
			12/28/2019 12/28/2019		
11- 430- 760- 6230- 6087	AP	30.08	2019 Fall Snow Removal		Elderly Waiver (Ew) Y
			12/29/2019 12/29/2019		
11- 430- 760- 6230- 6087		30.08	Snow Removal 2020		Elderly Waiver (Ew) Y
			01/01/2020 01/01/2020		
11- 430- 760- 6230- 6087		30.08	Snow Removal 2020		Elderly Waiver (Ew) Y
			01/02/2020 01/02/2020		
50245 Sorenson/Dale		150.40	5 Transactions		
50265 Stand Strong/Tracy or Angela					
11- 430- 710- 1040- 6051	AP	25.48	Video Visits with Parent 11/2		Title Xx/Vcaa/Cty N
			11/02/2019 12/14/2019		
50265 Stand Strong/Tracy or Angela		25.48	1 Transactions		
28666 Stark/Jeff					
18- 493- 000- 0000- 6272	AP P	60.16	November Snow Removal/Benbo- 33		Services Y
28666 Stark/Jeff		60.16	1 Transactions		

\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
<b>1070 Steamatic Of Grand Forks</b>					
01- 111- 189- 0000- 6303	AP P	746.81	Clean Carpet Hwy Dept 12/13/19	58736	other repair/maintenance non- county N
01- 111- 198- 0000- 6303	AP P	1,625.00	Clean dryer vents 12/03/2019	58789	other repair & maintenance non- count N
03- 300- 000- 0000- 6272	AP P	2,133.71	Prof Services	5835/58736	Services N
<b>1070 Steamatic Of Grand Forks</b>		<b>4,505.52</b>	<b>3 Transactions</b>		
<b>1953 Stein's Inc</b>					
01- 111- 000- 0000- 6204		4.00	Freight	/846195	Freight Charges N
01- 111- 000- 0000- 6412		600.00	PCJC Custodial Supplies	/846195	Custodial Supplies N
01- 111- 000- 0000- 6204		4.00	Freight	847425	Freight Charges N
01- 111- 000- 0000- 6412		250.00	PCJC Custodial Supplies	847425	Custodial Supplies N
<b>1953 Stein's Inc</b>		<b>858.00</b>	<b>4 Transactions</b>		
<b>2306 Steiner/Jon</b>					
48- 395- 000- 0000- 6331	AP P	18.56	Mileage	Dec	Mileage N
48- 395- 000- 0000- 6851	AP P	322.48	Mileage- RRF/LF Meetings	Dec	Remittance Of Revenue N
48- 398- 000- 0000- 6331	AP P	51.04	Mileage	Dec	Mileage N
<b>2306 Steiner/Jon</b>		<b>392.08</b>	<b>3 Transactions</b>		
<b>4655 Stone's Mobile Radio Inc</b>					
16- 200- 000- 0000- 6306		13,770.00	2020 Maintenance Fee	2037701	Radio System Mntc N
<b>4655 Stone's Mobile Radio Inc</b>		<b>13,770.00</b>	<b>1 Transactions</b>		
<b>6934 Stone's Security Systems Inc</b>					
16- 200- 000- 0000- 6202		25.00	50 MB Data Plan Jan 2020	407464	Telephone & Data N
16- 200- 000- 0000- 6202		25.00	50 MB Data Plan Feb 2020	407537	Telephone & Data N
<b>6934 Stone's Security Systems Inc</b>		<b>50.00</b>	<b>2 Transactions</b>		
<b>733 Stoneridge Software</b>					
48- 395- 000- 0000- 6404		1,777.60	- 2020 Annual Support	PIV- 00022232	Data Processing Supplies N
<b>733 Stoneridge Software</b>		<b>1,777.60</b>	<b>1 Transactions</b>		
<b>28686 STRANDE/DEBORA</b>					
11- 430- 710- 1810- 6051	AP	1,352.22	Child Family Foster Care 12/01/2019	12/31/2019	Title Xx/Vcaa/Cty N
11- 430- 710- 1810- 6051	AP	1,352.22	Child Family Foster Care 12/01/2019	12/31/2019	Title Xx/Vcaa/Cty N

\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u> <u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
28686 STRANDE/DEBORA		2,704.44 2 Transactions			
28463 Strandell/Warren					
01-001-000-0000-6331	AP P	416.44 Dec 2019 - Mileage		Mileage	N
01-001-000-0000-6332	AP P	29.13 Dec 2019 - Mileage		Reimbursed Meals	N
01-001-000-0000-6351	AP P	334.30 Dec 2019 - Mileage		Insurance	N
28463 Strandell/Warren		779.87 3 Transactions			
7987 Streicher's					
16-200-000-0000-6454	AP P	149.98 LE Supplies	1401713	Law Enforcement Supplies	N
7987 Streicher's		149.98 1 Transactions			
6623 Strutz/Sabrina					
16-200-000-0000-6207		57.73 Meal Reimb for Transport		Prisoner Conveyance - Meals	N
6623 Strutz/Sabrina		57.73 1 Transactions			
50200 Stueber/Ileen					
11-430-750-5950-6051	AP	50.00 Guardianship		Public Guardianship	Y
		12/01/2019 12/31/2019			
11-430-750-5950-6051	AP	50.00 Guardianship		Public Guardianship	Y
		12/01/2019 12/31/2019			
11-430-760-6950-6051	AP	13.35 County Paid Portion of Guardia		Title Xx/Vcaa/Cty	Y
		12/01/2019 12/31/2019			
50200 Stueber/Ileen		113.35 3 Transactions			
1923 Stuhaug Sanitation					
03-330-000-0000-6303	AP P	30.42 Service	108011	Other Repair, Maintenance & Operator	N
16-200-000-0000-6272	AP P	32.76 Dumpster Rental	107232,107835	Services	N
1923 Stuhaug Sanitation		63.18 2 Transactions			
50249 Summit Breckenridge, LLC					
11-430-710-1880-6051		675.00 Supervised Independent Living		Title Xx/Vcaa/Cty	N
		01/14/2020 01/14/2020			
50249 Summit Breckenridge, LLC		675.00 1 Transactions			
17482 Swenson - Hill/Amber					
01-043-000-0000-6244	AP P	20.00 Region 8 Dec 2019		Registration Fees	N

\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf # On Behalf of Name	
17482 Swenson - Hill/Amber	AP P	625.82	December 2019 Mileage	Mileage	N
		645.82	2 Transactions		
50263 Swenson/Beverly					
11- 430- 710- 1160- 6051	AP	372.36	Transportation	Title Xx/Vcaa/Cty	N
			12/01/2019 12/22/2019		
11- 430- 710- 1810- 6051	AP	550.20	Foster Care	Title Xx/Vcaa/Cty	N
			12/01/2019 12/21/2019		
11- 430- 710- 1810- 6051	AP	26.20	Foster Care - Day Out	Title Xx/Vcaa/Cty	N
			12/22/2019 12/22/2019		
11- 430- 710- 1810- 6051	AP	684.79	Foster Care	Title Xx/Vcaa/Cty	N
			12/01/2019 12/31/2019		
50263 Swenson/Beverly		1,633.55	4 Transactions		
5224 Sylvester/Kathy					
18- 482- 000- 0000- 6331	AP P	85.84	H/P Mileage - 51	Mileage	N
18- 482- 458- 0000- 6331	AP P	4.64	Hlthy Homes Grant Mileage	Mileage	N
18- 483- 466- 0000- 6331	AP P	250.85	Fam Hlth Mileage- 11	Mileage	N
18- 483- 466- 0000- 6331	AP P	52.78	TANF Mileage- 22	Mileage	N
5224 Sylvester/Kathy		394.11	4 Transactions		
3361 SYNCB AMAZON					
16- 200- 000- 0000- 6204		3.32	Freight	Freight Charges	N
16- 200- 000- 0000- 6454		187.96	Equipment	996387844968 Law Enforcement Supplies	N
3361 SYNCB AMAZON		191.28	2 Transactions		
4181 T- C Lighting Supplies					
48- 396- 000- 0000- 6836	AP P	563.02	- Fluorescents Recycled C	7451 Recycling	N
48- 396- 000- 0000- 6836	AP P	321.72	- Fluorescents Recycled F	7452 Recycling	N
4181 T- C Lighting Supplies		884.74	2 Transactions		
4473 Tadman/James					
16- 200- 000- 0000- 6332	AP P	23.68	Meal Reimb Training	Reimbursed Meals	N
16- 200- 000- 0000- 6333	AP P	443.62	Lodging Reimb Training	Lodging	N
16- 200- 000- 0000- 6454		656.36	Uniform Reimbursement	Law Enforcement Supplies	N
16- 200- 000- 0000- 6454		30.78	Reimb for LE Supplies	Law Enforcement Supplies	N
4473 Tadman/James		1,154.44	4 Transactions		

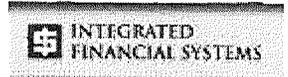
\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
<b>29196 Tagliabue/Linda</b> 11- 430- 760- 6810- 6087	AP	1,317.81	Sept- Dec 2019 AFC 12/01/2019 12/31/2019	Elderly Waiver (Ew)	N
<b>29196 Tagliabue/Linda</b>		1,317.81	<b>1 Transactions</b>		
<b>6238 TalkPoint Technologies Inc</b> 16- 222- 000- 0000- 6204		8.95	Shipping	15080	Freight Charges N
16- 222- 000- 0000- 6607		39.75	Ear Loops	15080	Equipment N
16- 222- 000- 0000- 6859		3.35	Tax	15080	Sales/Use Tax N
<b>6238 TalkPoint Technologies Inc</b>		52.05	<b>3 Transactions</b>		
<b>14071 The Exponent</b> 01- 001- 000- 0000- 6241		14.80	Public hearing	2.10213	Publishing - Advertising N
01- 001- 000- 0000- 6241		190.92	PC Bd of Comm 11/5	2.10219	Publishing - Advertising N
01- 001- 000- 0000- 6241		88.80	PC Bd of Comm 11/19	2.10220	Publishing - Advertising N
01- 001- 000- 0000- 6241		88.80	PC Bd of Comm 11/26	2.10223	Publishing - Advertising N
01- 001- 000- 0000- 6241	AP P	115.44	Bd of Comm 12/03/2019	2.10248	Publishing - Advertising N
01- 041- 000- 0000- 6241		14.80	Invite to Bid 2020 Del Tax Lis	2.10241	Publishing - Advertising N
01- 041- 000- 0000- 6241		11.84	Invite to Bid 2020 Off Pub	2.10242	Publishing - Advertising N
01- 061- 000- 0000- 6241	AP P	29.60	Personnel Ad	2.10221	Publishing - Advertising N
01- 061- 000- 0000- 6241	AP P	23.68	Personnel Ad	2.10228	Publishing - Advertising N
03- 310- 000- 0000- 6241	AP P	23.68	Advertising	2.10240/210239	Publishing - Advertising N
<b>14071 The Exponent</b>		602.36	<b>10 Transactions</b>		
<b>29026 The Thirteen Towns</b> 01- 041- 000- 0000- 6242		35.00	Annual Subscription		Subscriptions N
01- 061- 000- 0000- 6241		467.20	Personnel Ads	13530	Publishing - Advertising N
03- 300- 000- 0000- 6241	AP P	76.80	Advertising	13530	Publishing - Advertising N
<b>29026 The Thirteen Towns</b>		579.00	<b>3 Transactions</b>		
<b>6540 Thompson/Dawn</b> 18- 484- 000- 0000- 6331	AP P	115.42	WIC Mileage- 25		Mileage N
<b>6540 Thompson/Dawn</b>		115.42	<b>1 Transactions</b>		
<b>4251 Thompson/Sue</b> 18- 485- 477- 0000- 6331	AP P	165.88	DFC- NM Grant Mileage- 107		Mileage N

\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
4251 Thompson/Sue		165.88	1 Transactions		
5716 Titan Machinery					
65- 393- 000- 0000- 6301	AP P	1,152.17	Bomag Parts/Repairs	3367051	Machinery & Equipment N
65- 393- 000- 0000- 6859	AP P	54.10	Tax	3367051	Sales Tax N
5716 Titan Machinery		1,206.27	2 Transactions		
29347 Todd's Landscaping					
11- 430- 760- 6230- 6075	AP	30.08	2019 Fall Snow Removal 12/01/2019	12/01/2019	Pas/Acg Waiver (Ac) Y
11- 430- 760- 6230- 6075	AP	30.08	2019 Fall Snow Removal 12/09/2019	12/09/2019	Pas/Acg Waiver (Ac) Y
11- 430- 760- 6230- 6075	AP	30.08	2019 Fall Snow Removal 12/14/2019	12/14/2019	Pas/Acg Waiver (Ac) Y
11- 430- 760- 6230- 6075	AP	30.08	2019 Fall Snow Removal 12/15/2019	12/15/2019	Pas/Acg Waiver (Ac) Y
11- 430- 760- 6230- 6075	AP	30.08	2019 Fall Snow Removal 12/29/2019	12/29/2019	Pas/Acg Waiver (Ac) Y
11- 430- 760- 6230- 6075	AP	30.08	2019 Fall Snow Removal 12/30/2019	12/30/2019	Pas/Acg Waiver (Ac) Y
11- 430- 760- 6230- 6075	AP	30.08	2019 Fall Snow Removal 12/01/2019	12/01/2019	Pas/Acg Waiver (Ac) Y
11- 430- 760- 6230- 6075	AP	30.08	2019 Fall Snow Removal 12/09/2019	12/09/2019	Pas/Acg Waiver (Ac) Y
11- 430- 760- 6230- 6075	AP	30.08	2019 Fall Snow Removal 12/12/2019	12/12/2019	Pas/Acg Waiver (Ac) Y
11- 430- 760- 6230- 6075	AP	30.08	2019 Fall Snow Removal 12/14/2019	12/14/2019	Pas/Acg Waiver (Ac) Y
11- 430- 760- 6230- 6075	AP	30.08	2019 Fall Snow Removal 12/15/2019	12/15/2019	Pas/Acg Waiver (Ac) Y
11- 430- 760- 6230- 6075	AP	30.08	2019 Fall Snow Removal 12/26/2019	12/26/2019	Pas/Acg Waiver (Ac) Y
11- 430- 760- 6230- 6075	AP	30.08	2019 Fall Snow Removal 12/29/2019	12/29/2019	Pas/Acg Waiver (Ac) Y
11- 430- 760- 6230- 6075	AP	30.08	2019 Fall Snow Removal 12/30/2019	12/30/2019	Pas/Acg Waiver (Ac) Y
11- 430- 760- 6230- 6094	AP	30.08	Snow removal 12/01/2019	12/01/2019	Chore Service Mr/Rc Y

\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u> <u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
11- 430- 760- 6230- 6094	AP	30.08 Snow removal 12/09/2019 12/09/2019		Chore Service Mr/Rc	Y
11- 430- 760- 6230- 6094	AP	30.08 Snow removal 12/12/2019 12/12/2019		Chore Service Mr/Rc	Y
11- 430- 760- 6230- 6094	AP	30.08 Snow removal 12/14/2019 12/14/2019		Chore Service Mr/Rc	Y
11- 430- 760- 6230- 6094	AP	30.08 Snow removal 12/15/2019 12/15/2019		Chore Service Mr/Rc	Y
11- 430- 760- 6230- 6094	AP	30.08 Snow removal 12/26/2019 12/26/2019		Chore Service Mr/Rc	Y
11- 430- 760- 6230- 6094	AP	30.08 Snow removal 12/29/2019 12/29/2019		Chore Service Mr/Rc	Y
11- 430- 760- 6230- 6094	AP	30.08 Snow removal 12/30/2019 12/30/2019		Chore Service Mr/Rc	Y
<b>29347 Todd's Landscaping</b>		<b>661.76 22 Transactions</b>			
<b>10522 Todd's Tire Service Inc</b>					
03- 330- 000- 0000- 6303	AP P	17.50 Supplies		Other Repair, Maintenance & Operator	N
03- 330- 000- 0000- 6563	AP P	1,920.04 Tires		Tires, Tubes, Batteries & M.V. Parts	N
16- 200- 000- 0000- 6303	AP P	116.00 Tire Mouny Balnace/Disposal	15148	Other Repair & Maintenance	N
16- 200- 000- 0000- 6303		232.00 Tire Mouny Balnace/Disposal	15171,15351	Other Repair & Maintenance	N
<b>10522 Todd's Tire Service Inc</b>		<b>2,285.54 4 Transactions</b>			
<b>999999900 Tofstad/Larry</b>					
01- 520- 000- 0000- 6802	AP P	300.00 Refund Camping Site Deposit		Refunds And Reimbursements	N
<b>999999900 Tofstad/Larry</b>		<b>300.00 1 Transactions</b>			
<b>5521 Total Lawn Care &amp; Landscaping</b>					
03- 330- 000- 0000- 6303		1,909.00 Services	3162	Other Repair, Maintenance & Operator	Y
03- 340- 000- 0000- 6303		150.00 Services	3162	Other Repair, Maintenance & Operator	Y
<b>5521 Total Lawn Care &amp; Landscaping</b>		<b>2,059.00 2 Transactions</b>			
<b>29023 TRI COUNTY COMM CORRECTIONS</b>					
11- 430- 710- 1630- 6056	AP	651.00 TCCC Contract 2019 - Transitio 12/01/2019 12/31/2019		County	N
11- 430- 710- 1630- 6056	AP	651.00 TCCC Contract 2019 - Transitio 12/01/2019 12/31/2019		County	N
11- 430- 710- 1630- 6056	AP	651.00 TCCC Contract 2019 - Transitio		County	N

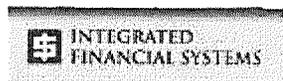
\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
11- 430- 710- 1630- 6056	AP	651.00	12/01/2019 12/31/2019 TCCC Contract 2019 - Transitio	County	N
11- 430- 710- 1630- 6056	AP	651.00	12/01/2019 12/31/2019 TCCC contract 2019 - Transitio	County	N
11- 430- 710- 1630- 6056	AP	651.00	12/01/2019 12/31/2019 TCCC Contract 2019 - Transitio	County	N
11- 430- 710- 1630- 6056	AP	651.00	12/01/2019 12/31/2019 TCCC Contract 2019 - Transitio	County	N
11- 430- 710- 1710- 6051	AP	4,309.00	12/01/2019 12/31/2019 Child Shelter	Title Xx/Vcaa/Cty	N
11- 430- 710- 1850- 6051	AP	3,892.00	12/01/2019 12/31/2019 Correctional Facilities	27273 Title Xx/Vcaa/Cty	N
11- 430- 740- 4070- 6056	AP	189.00	12/04/2019 12/31/2019 Early Identification and Inter	27273 County	N
11- 430- 740- 4070- 6056	AP	651.00	12/01/2019 12/09/2019 Transitions	County	N
11- 430- 740- 4070- 6056	AP	651.00	12/01/2019 12/31/2019 Early Identification and Inter	County	N
11- 430- 740- 4070- 6056	AP	651.00	12/01/2019 12/31/2019 Early Identification and Inter	County	N
11- 430- 740- 4070- 6056	AP	273.00	12/01/2019 12/31/2019 Early Identification and Inter	County	N
11- 430- 740- 4070- 6056	AP	651.00	12/19/2019 12/31/2019 Early Identification and Inter	County	N
11- 430- 740- 4070- 6056	AP	651.00	12/01/2019 12/31/2019 Early Identification and Inter	County	N
11- 430- 740- 4070- 6056	AP	651.00	12/01/2019 12/31/2019 TCCC Contract 2019 - transitio	County	N
11- 430- 740- 4070- 6056	AP	651.00	12/01/2019 12/31/2019 TCCC Contract 2019 - Transitio	County	N
11- 430- 740- 4070- 6056	AP	651.00	12/01/2019 12/31/2019 TCCC contract 2019 - Transitio	County	N
11- 430- 740- 4070- 6056	AP	651.00	12/01/2019 12/31/2019 TCCC contract 2019 - Transitio	County	N
11- 430- 740- 4070- 6056	AP	105.00	12/01/2019 12/31/2019 TCCC contract 2019 - Transitio	County	N
11- 430- 740- 4070- 6056	AP	651.00	12/01/2019 12/05/2019 TCCC Contract 2019 - Transitio	County	N
			12/01/2019 12/31/2019		

\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>	
11- 430- 740- 4300- 6056	AP	693.00	TCCC Contract 2019 - Transitio	County	N
			11/29/2019 12/31/2019		
<b>29023 TRI COUNTY COMM CORRECTIONS</b>		<b>20,528.00</b>	<b>23 Transactions</b>		
<b>3887 Tri County Community Corr</b>					
01- 063- 000- 0000- 6203	DTG P	79.84	Postage Machine Rental	Postage & Box Rent	N
01- 063- 000- 0000- 6403	DTG P	28.14	Postage Machine supplies	Misc. Supplies	N
<b>3887 Tri County Community Corr</b>		<b>107.98</b>	<b>2 Transactions</b>		
<b>2079 Tri- County Community Corr</b>					
01- 091- 000- 0000- 6203	DTG P	673.90	Postage Atty,Vic Svs,Child Sup	Postage	N
<b>2079 Tri- County Community Corr</b>		<b>673.90</b>	<b>1 Transactions</b>	Dec 2019	
<b>29096 Tri- Valley Heartland Express</b>					
11- 430- 750- 5160- 6051	AP	56.00	Transportation	Title Xx/Vcaa/Cty	N
			12/01/2019 12/31/2019		
<b>29096 Tri- Valley Heartland Express</b>		<b>56.00</b>	<b>1 Transactions</b>		
<b>29002 TRI- VALLEY OPP COUNCIL INC</b>					
11- 430- 760- 6220- 6051	AP	21.00	Caring Companion Services Prog	Title Xx/Vcaa/Cty	N
			12/01/2019 12/31/2019		
<b>29002 TRI- VALLEY OPP COUNCIL INC</b>		<b>21.00</b>	<b>1 Transactions</b>		
<b>4823 True North Steel</b>					
40- 686- 000- 0000- 6357	AP P	4,452.80	Culvert w/ends	FP00016352 Ditch Services	N
<b>4823 True North Steel</b>		<b>4,452.80</b>	<b>1 Transactions</b>		
<b>12216 True Value Hardware</b>					
01- 111- 000- 0000- 6414		139.96	4 snow shovels/maint supplies	A181128 Maintenance Supplies	N
01- 111- 187- 0000- 6414		8.49	Door Kick Stop Maint supplies	A181704 Maintenance Supplies	N
48- 123- 000- 0000- 6403	AP P	8.03	- Keys/Supplies	Cust 5020 Misc. Supplies	N
48- 395- 000- 0000- 6302	AP P	45.99	- Snow Shovel	Cust 5020 Grounds	N
48- 395- 000- 0000- 6403	AP P	8.03	- Keys/Supplies	Cust 5020 Misc. Supplies	N
48- 395- 000- 0000- 6412	AP P	29.97	- Simple Green Cleaner	Cust 5020 Custodial Supplies	N
48- 396- 000- 0000- 6301	AP P	3.99	- Paint - Organics Bins	Cust 5020 Machinery & Equipment	N
<b>12216 True Value Hardware</b>		<b>244.46</b>	<b>7 Transactions</b>		

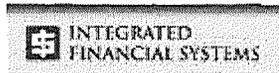
\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
<b>2194 U S Water Services</b>					
64- 390- 000- 0000- 6416	AP P	526.29 Boiler Chemicals	10842000	Boiler Chemicals/Salt	N
<b>2194 U S Water Services</b>		<b>526.29 1 Transactions</b>			
<b>5480 Uline</b>					
48- 398- 000- 0000- 6404	AP P	119.77 - Scale Anit- Static Mat	115322616	Data Processing Supplies	N
48- 398- 000- 0000- 6417	AP P	449.47 - Floor Dri/Shipping	115680569	Safety Equipment & Supplies	N
48- 398- 000- 0000- 6859	AP P	16.94 Tax	115820700	Sales Tax	N
<b>5480 Uline</b>		<b>586.18 3 Transactions</b>			
<b>6702 Ulman/Melissa</b>					
18- 482- 000- 0000- 6331	AP P	35.96 H/P Mileage - 51		Mileage	N
18- 493- 000- 0000- 6331	AP P	102.08 Waiver Mileage- 33		Mileage	N
<b>6702 Ulman/Melissa</b>		<b>138.04 2 Transactions</b>			
<b>30082 UPPER MIDWEST AMERICAN INDIAN</b>					
11- 430- 710- 1810- 6077	AP	920.08 Child Family Foster Care		Title Iv- E	N
		12/01/2019 12/31/2019	30121		
11- 430- 710- 1810- 6077	AP	1,209.00 Foster Care Admin Rate		Title Iv- E	N
		12/01/2019 12/31/2019	30083		
11- 430- 710- 1810- 6077	AP	1,209.00 Foster Care Admin Rate		Title Iv- E	N
		12/01/2019 12/31/2019	30083		
11- 430- 710- 1810- 6077	AP	1,028.27 Child Family Foster Care		Title Iv- E	N
		12/01/2019 12/31/2019	30121		
<b>30082 UPPER MIDWEST AMERICAN INDIAN</b>		<b>4,366.35 4 Transactions</b>			
<b>60 UPS</b>					
64- 390- 000- 0000- 6418	AP P	14.21 Shipping Ash Samples	40TT30	Testing Equipment	N
<b>60 UPS</b>		<b>14.21 1 Transactions</b>			
<b>1577 Urt Llc</b>					
48- 396- 000- 0000- 6836	AP P	4,230.65 - E- Waste Processing F load	ARINV149241	Recycling	N
<b>1577 Urt Llc</b>		<b>4,230.65 1 Transactions</b>			
<b>4244 US Bank Voyager Fleet Sys</b>					
16- 200- 000- 0000- 6205	AP P	928.59 Transport/Security Fuel	A#86908- 8468	Prisoner Conveyance - Mileage & Airfa	N
16- 200- 000- 0000- 6561	AP P	3,212.93 SO - Fuel	A#86908- 8468	Fuels	N
16- 211- 000- 0000- 6561	AP P	435.93 Fosston Fuel	A#86908- 8468	Fuels	N

\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
4244 US Bank Voyager Fleet Sys		4,577.45	3 Transactions		
3290 Valley Petroleum Equipment Inc					
03- 330- 000- 0000- 6303 AP P		191.00	Maintenance	118911	Other Repair, Maintenance & Operator N
3290 Valley Petroleum Equipment Inc		191.00	1 Transactions		
5889 Van Den Einde/Amy					
18- 483- 464- 0000- 6331 AP P		97.44	F/P Mileage- 17		Mileage N
18- 483- 467- 0000- 6331 AP P		88.16	School Hlth Mileage- 12		Mileage N
5889 Van Den Einde/Amy		185.60	2 Transactions		
6598 Verizon Wireless - VSAT					
16- 200- 000- 0000- 6338 AP P		50.00	Investigation ICR 19- 757	55278450	Investigative Expenses N
6598 Verizon Wireless - VSAT		50.00	1 Transactions		
31049 VILLAGE FAMILY SERVICE CENTER					
11- 430- 740- 4300- 6056 AP		40.00	CMH Village Contract 2019		County N
			12/09/2019 12/09/2019		
11- 430- 740- 4300- 6056 AP		280.00	CMH Village Contract 2019		County N
			11/04/2019 11/25/2019		
11- 430- 740- 4300- 6056 AP		1,480.00	Village Contract - PCSS Girls		County N
			11/04/2019 11/25/2019		
11- 430- 740- 4300- 6056 AP		80.00	CMH Village Contract 2019		County N
			11/22/2019 11/27/2019		
11- 430- 740- 4300- 6056 AP		80.00	CMH Village Contract 2019		County N
			11/06/2019 11/22/2019		
11- 430- 740- 4300- 6056 AP		160.00	CMH Village Contract 2019		County N
			10/31/2019 11/21/2019		
11- 430- 740- 4300- 6056 AP		120.00	CMH Village Contract 2019		County N
			11/07/2019 11/26/2019		
31049 VILLAGE FAMILY SERVICE CENTER		2,240.00	7 Transactions		
4939 Volker/David					
03- 310- 000- 0000- 6417 AP P		66.93	Safety Clothing Allow		Safety Equipment & Supplies N
4939 Volker/David		66.93	1 Transactions		
31214 Von Rueden/Brent or April					
11- 430- 710- 1810- 6051 AP		1,028.27	Child Family Foster Care		Title Xx/Vcaa/Cty N

\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
31214 Von Rueden/Brent or April		1,028.27	12/01/2019 12/31/2019		
			<b>1 Transactions</b>		
1897 Wallwork Truck Center					
03- 330- 000- 0000- 6564	AP P	965.33	Parts	A#66224	Machinery Parts N
1897 Wallwork Truck Center		965.33	<b>1 Transactions</b>		
1089 Watch Guard Video					
16- 200- 000- 0000- 6204		100.00	Freight		Freight Charges N
16- 200- 000- 0000- 6608		20,780.00	WiFi Setup New Vehicles	4REINV0010146	Vehicles Purchased N
1089 Watch Guard Video		20,880.00	<b>2 Transactions</b>		
6941 Wavra/Breanna					
01- 101- 000- 0000- 6331	AP P	8.35	Bank & Mail Dec 2019		Mileage N
6941 Wavra/Breanna		8.35	<b>1 Transactions</b>		
3722 Wenck Associates Inc					
38- 384- 382- 0000- 6272	AP P	86.00	TS- F CAP I Mtgs/DesignAdmin	11908491	Professional Services N
38- 385- 381- 0000- 6851	AP P	86.00	Hubbard CAP II Grant Mtgs	11908491	Remittance Of Revenue N
38- 385- 383- 0000- 6272	AP P	602.00	TS- C CAP II Mtgs/Design/Admin	11908491	Professional Services N
38- 385- 385- 0000- 6272	AP P	1,922.00	LF CAP- II Compost Pad Design	11908491	Professional Services N
65- 392- 000- 0000- 6272	AP P	3,385.95	Monitoring/Reporting/Wetland	11908485	Services N
65- 393- 000- 0000- 6272	AP P	3,385.95	Monitoring/Reporting/Wetland	11908485	Services N
3722 Wenck Associates Inc		9,467.90	<b>6 Transactions</b>		
33133 WESSELINK/TAMI					
11- 430- 750- 5910- 6094	AP	23.19	Rule 185 case management - wai		Mr Waiver Y
			11/10/2019 11/10/2019		
11- 430- 750- 5910- 6094	AP	92.76	Rule 185 case management - wai		Mr Waiver Y
			11/11/2019 11/11/2019		
11- 430- 750- 5910- 6094	AP	92.76	Rule 185 case management - wai		Mr Waiver Y
			11/12/2019 11/12/2019		
11- 430- 750- 5910- 6094	AP	69.57	Rule 185 case management - wai		Mr Waiver Y
			11/13/2019 11/13/2019		
11- 430- 750- 5930- 6051	AP	904.41	Case management - non- waiver		Title Xx/Vcaa/Cty Y
			11/15/2019 12/03/2019		
33133 WESSELINK/TAMI		1,182.69	<b>5 Transactions</b>		

\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
5073 Whiting/Chuck 01-031-000-0000-6331	AP P	725.00 Mileage Nov & Dec 2019		Mileage	N
5073 Whiting/Chuck		725.00 1 Transactions			
2226 Widseth Smith Nolting & Assoc 03-320-000-0000-6269	AP P	19,532.00 Prof Services Fisher Ave Const	202370	Surveying	N
2226 Widseth Smith Nolting & Assoc		19,532.00 1 Transactions			
5768 Widseth/Nan 18-482-000-0000-6331	AP P	3.48 H/P Mileage - 51		Mileage	N
18-482-000-0000-6331	AP P	42.92 D P & C Mileage		Mileage	N
18-483-467-0000-6331	AP P	17.28 School Hlth Mileage- 12		Mileage	N
5768 Widseth/Nan		63.68 3 Transactions			
33435 Willoughby Contracting LLC 11-430-760-6410-6078		21,932.00 Bathroom Remodel		Comm Alt For Disabled Individuals	N
		01/10/2020 01/10/2020			
33435 Willoughby Contracting LLC		21,932.00 1 Transactions			
734 Win- E- Mac Travel Center Inc 16-200-000-0000-6272		5.00 Car Washes	PC Sheriff	Services	N
16-200-000-0000-6272	AP P	30.00 Car Washes	PC Sheriff	Services	N
734 Win- E- Mac Travel Center Inc		35.00 2 Transactions			
6159 Winter Truck Line Inc 64-391-000-0000-6371	AP P	700.00 Hauling Scrap Metal	POLSOL	Hauling Charges	N
6159 Winter Truck Line Inc		700.00 1 Transactions			
4246 Ye Ole Print Shoppe 01-041-000-0000-6204		1.50 Notary Stamp Desrosier/Schumac	15843	Freight Charges	N
01-041-000-0000-6403		40.74 Notary Stamp Desrosier/Schumac	15843	Misc. Supplies	N
01-043-000-0000-6204		1.00 Notary Stamp A Jones		Freight Charges	N
01-043-000-0000-6245		20.37 Notary Stamp A Jones		Notary	N
01-044-000-0000-6204		2.00 Notary Stamp Wavra,Murray	15845	Freight Charges	N
01-044-000-0000-6403		70.84 Notary Stamp Wavra,Murray	15845	Misc. Supplies	N
03-300-000-0000-6303	AP P	54.50 Supplies	41607	Other Repair & Maint Supplies	N

\*\*\* Polk County \*\*\*



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
4246 Ye Ole Print Shoppe		7 Transactions			
		190.95			
33004 Ye Ole Print Shoppe					
01-046-000-0000-6402		Notary Stamp L Oian	15840	office supplies	N
01-046-000-0000-6402		5AA Security Envelope	41606	office supplies	N
33004 Ye Ole Print Shoppe		2 Transactions			
		418.42			
2311 Ziegler Inc					
03-330-000-0000-6303	AP P	Supplies	A#7161700	Other Repair, Maintenance & Operator	N
03-330-000-0000-6564	AP P	Parts	A#7161700	Machinery Parts	N
48-398-000-0000-6301	AP P	- T604 Filters	Acct 7161500	Machinery & Equipment	N
64-390-000-7380-6301	AP P	Repairs to CAT 906 Loader Rcy	7162300	Machinery & Equip. Repairs	N
64-390-000-7391-6301	AP P	2008 Cat Loader Repairs	7162300	Machinery & Equip. Repairs	N
64-390-000-7393-6301	AP P	2018 CAT 938M Ldr Repairs	7162300	Machinery & Equip. Repairs	N
65-393-000-0000-6301	AP P	Repairs to Loader	7162300	Machinery & Equipment	N
2311 Ziegler Inc		7 Transactions			
		6,270.96			
<b>Final Total .....</b>		<b>798,282.38</b>	<b>364 Vendors</b>	<b>1,054 Transactions</b>	