

**Polk County E 9-1-1
REQUEST FOR ADDRESS ASSIGNMENT**

Name: _____
Home Telephone Number: _____
Daytime Telephone Number: _____
Current Mailing Address: _____

All distances should be measured from the start of your driveway to the start of your neighbor's driveway, or from the nearest intersection to the start of your driveway.

Do you have a Post Office Box number? _____

Rural Route and Box Number: _____

Name of Road Your Driveway Comes Off Of: _____

Indicate Which Side of Road Driveway is on: North _____ South _____ East _____ West _____

Your Neighbors Names: To the North _____ Distance to their driveway _____
 To the South _____ Distance to their driveway _____
 To the East _____ Distance to their driveway _____
 To the West _____ Distance to their driveway _____

Approximate distance (feet, yard, tenths of miles, etc.) and direction your driveway will be from the nearest intersection or nearest neighbor's driveway (please do not use your property's legal description; we must have the location of where your driveway will meet the road). For example – 3/10 of a mile North of US Hwy 2 SE on 280th Ave SW OR 300 yards South of Joe Citizen's driveway. _____

Are You Near a Lake? Yes _____ If yes, Name _____ No _____

Do You Receive Mail at this Location? Yes _____ No _____

How long have you live at this residence? _____

Do You Have Multiple Phone Lines? Yes _____ No _____

Phone Number 1: _____

Phone Number 2: _____

Are there presently any other homeowners that share your driveway? Yes _____ No _____

If yes, list the homeowner and their address: _____

Was This Structure Recently Built? Yes _____ No _____

If yes, Date completed or expected to be completed: _____

If no, name of former owner (if new purchase): _____

Do you Own or Rent This Structure? Own _____ Rent _____

If renting, please provide name of owner: _____

For Office Use Only!

NEW ADDRESS: _____

Today's Date _____

Technician _____

Date Notification Sent _____